



OFFICE OF VICTIM SERVICES

Focusing on a brighter future

We understand this is a difficult time for you and your family. We are here to help. If you have any questions about filling out this application or the Victim Compensation Program, please call OVS at 1-888-286-7347. Please know that it is important that you tell OVS if your contact information changes. If we cannot reach you, you may miss important deadlines set by state law or your claim may be closed.

The highlighted Sections 1, 2, 7, and 11 must be completed.

SECTION 1 - VICTIM INFORMATION

Title: Mr. Ms. Mx. _____
Name of victim (first, middle, last) Birth date (mm/dd/yyyy) Age

Address City State Zip

SECTION 2 - CLAIMANT INFORMATION

The person who has expenses because of the crime.

How is the claimant related to the victim?

- adopted child aunt brother child grandchild grandparent half-brother half-sister
 nephew niece parent party to a civil union sister spouse spouse's parent step-child
 stepparent uncle other _____

Title: Mr. Ms. Mx. _____
Name of claimant (first, middle, last) Birth date (mm/dd/yyyy) Age

Address City State Zip

Daytime phone number Cell phone number Email

Primary language spoken

SECTION 3 - STATISTICAL INFORMATION

It is your choice to answer these questions. This information is used in state and federal reports.

Would you describe the victim as:

- american indian/alaska native asian black/african american hispanic/latino/latina
 native hawaiian/other pacific islander white non-latino/caucasian other race _____

Was the victim disabled before the crime? yes no don't know

How did you find out about the Victim Compensation Program: _____

FOR OFFICE USE ONLY

Claim Number

Claims Examiner

SECTION 4 - PARENT/LEGAL GUARDIAN/CONSERVATOR INFORMATION

This section is for parents or legal guardians of children under 18 years old and legal guardians or conservators for an incapacitated adult.

Title: Mr. Ms. Mx. _____
Name of parent/legal guardian/conservator (first, middle, last)

Address City State Zip

Daytime phone number Cell phone number Email

Primary language spoken Relationship: parent legal guardian conservator

SECTION 5 - ATTORNEY REPRESENTATION

You do not need an attorney to apply for victim compensation.

Please check all that apply:

- yes, an attorney is representing me on this application (please fill out the attorney information)
- yes, an attorney is representing me in a civil law suit (please fill out the attorney information)
- no, an attorney is not representing me

Name of attorney (first, middle, last) Name of firm Juris number

Address City State Zip

Work phone number Fax number Email

SECTION 6 - PERMISSION TO CONTACT OR SPEAK WITH ANOTHER PERSON

Please check if you are giving OVS permission to contact someone if we can't reach you, permission to speak with someone about your claim, or both, and provide that person's contact information.

- Permission to contact, if OVS can't reach me Permission to speak with about my claim

Title: Mr. Ms. Mx. _____
Name of person (first, middle, last) How do you know this person?

Agency name Address City State Zip

Daytime phone number Cell phone number Email

Section 7 must be completed.

SECTION 7 - CRIME INFORMATION

Date of crime _____ Address (street, city, state, zip) where crime happened _____

Type of crime: driving under the influence (dui) evading (hit and run) homicide

other (briefly describe the crime): _____

Date crime reported _____ Police department _____ Name of officer investigating the crime _____ Police report number _____

SECTION 8 - OFFENDER INFORMATION

Was someone arrested for the crime? yes no don't know _____
Name of person arrested, if known

Did the offender go to court? yes no don't know _____
If yes, city where courthouse is located

Docket number, if known: _____

SECTION 9 - CRIMES INVOLVING A VEHICLE

Fill out this section if the crime involved a vehicle (for example, a car, motorcycle, or a boat).

You must check at least 1 of the following:

I filed a claim with the victim's insurance

I filed a third-party claim with:

the other driver's insurance a relative's insurance my employer's insurance

I did not file an insurance claim. Please explain why: _____

Did you receive an insurance settlement? yes no settlement pending

If you filed an insurance claim or have insurance available to you, please fill out the information below:

Policy holder's name (first, middle, last) _____ Insurance company name _____ Policy number _____

Address (street, city, state, zip) _____ Phone number _____

If the other driver was driving while under the influence of alcohol or drugs, did you or will you file a civil lawsuit against the place of business or person that served the alcohol? yes no don't know

SECTION 10 - CRIME-RELATED EXPENSES AND FINANCIAL RESOURCES

Please check the box next to the compensation benefit you are applying for, the boxes next to the financial resources you have available to you, and fill out the information requested. You must contact OVS if any of the financial resources not checked become available to you. If you do not have any crime-related expenses at this time, it is important that you still submit the application in case you need financial help in the future.

NO EXPENSES AT THIS TIME (please skip to Section 11 and sign the application)

FUNERAL EXPENSES (maximum benefit \$6,000)

Please fill out this section if you have or will have funeral expenses, attach a copy of the death certificate, if available, and include copies of receipts showing your payments or an itemized bill from the funeral home.

Was an estate opened in probate court? yes no don't know

If you checked yes above, are you the administrator or the executor of the estate?

- yes (attach a copy of the probate court's appointment order)
 no (apply to the estate for reimbursement of funeral expenses)

Name of funeral home	Contact name	Phone number
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Address	City	State	Zip
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DO YOU OR WILL YOU HAVE CRIME-RELATED BILLS PAID BY 1 OR MORE OF THESE FINANCIAL RESOURCES?

	Insurance Company	Member Number	Phone Number
<input type="checkbox"/> Burial or Funeral Insurance	_____	_____	_____
<input type="checkbox"/> Department of Social Services <small>(funeral)</small>	_____	_____	_____
<input type="checkbox"/> Vehicle Insurance <small>(for crimes involving vehicles)</small>	_____	_____	_____
<input type="checkbox"/> Workers' Compensation <small>(for crimes at work)</small>	_____	_____	_____
<input type="checkbox"/> Donations (example: GoFundMe)	_____	_____	_____

MEDICAL, MENTAL HEALTH, DENTAL AND PRESCRIPTION EXPENSES

Please list the names of all providers who treated you and provide copies of crime-related bills, prescription printouts for co-pay amounts, and insurance benefit statements, if available.

Provider Name	Address (street, city, state, zip)	Phone Number
_____	_____	_____
_____	_____	_____

DO YOU OR WILL YOU HAVE CRIME-RELATED BILLS PAID BY 1 OR MORE OF THESE FINANCIAL RESOURCES?

	Insurance Company	Member Number	Phone Number
<input type="checkbox"/> Dental Insurance	_____	_____	_____
<input type="checkbox"/> Department of Social Services <small>(Medicaid/Husky)</small>	_____	_____	_____
<input type="checkbox"/> Health Insurance (primary)	_____	_____	_____
<input type="checkbox"/> Health Insurance (secondary)	_____	_____	_____
<input type="checkbox"/> Medicare	_____	_____	_____
<input type="checkbox"/> Supplemental Insurance <small>(accident/illness)</small>	_____	_____	_____
<input type="checkbox"/> Vehicle Insurance <small>(for crimes involving vehicles)</small>	_____	_____	_____
<input type="checkbox"/> Veterans Health Administration	_____	_____	_____
<input type="checkbox"/> Workers' Compensation <small>(for crimes at work)</small>	_____	_____	_____
<input type="checkbox"/> Donations (example GoFundMe)	_____	_____	_____

SECTION 10 - CRIME-RELATED EXPENSES AND FINANCIAL RESOURCES (continued)

CRIME SCENE CLEANUP AND SECURITY SYSTEM EXPENSES (maximum benefit \$1,000)

Please fill out this section if you paid all or part of the expenses and provide copies of bills and receipts, if available. Expenses may include biohazard cleaning, replacing or repairing damaged locks, windows, doors, and installation and equipment costs of security systems/security devices.

Provider Name	Address (street, city, state, zip)	Phone number

DO YOU OR WILL YOU HAVE CRIME-RELATED BILLS PAID BY 1 OR MORE OF THESE FINANCIAL RESOURCES?

	Insurance Company	Policy Number	Phone number
<input type="checkbox"/> Homeowners Insurance			
<input type="checkbox"/> Renters Insurance			
<input type="checkbox"/> Vehicle Insurance <small>(for crimes involving vehicles)</small>			

EXPENSES TO GO TO ADULT COURT, JUVENILE OR BOARD OF PARDONS AND PAROLE PROCEEDINGS

Please fill out this section if you have or will have expenses. Relatives that are eligible for this benefit include the victim’s child (natural, adopted, step), spouse, parent, spouse’s parent, grandchild, grandparent, stepparent, brother and sister (natural and half), aunt, uncle, niece, and nephew.

Please check the type of expenses and losses you have or will have:

- travel expenses (includes mileage reimbursement)
- lost wages (please fill out the information about your employer in the Wage Loss Section. OVS will contact your employer for the dates absent and salary and benefit information. If you have a concern about this, please call OVS.

Please list the dates you went to or will go to proceedings: _____

ONE WEEK OF BREAVEMENT (complete the Wage Loss Section)

WAGE LOSS (employed or self-employed)

If you were employed or self-employed at the time of the crime and are applying for wage loss, it is important for you to know that OVS can only consider taxable income.

Please check if you are self-employed or if you are giving OVS permission to contact your employer for the dates absent and for salary and benefit information.

- I am self-employed (a claims examiner will contact you)
- You have my permission to contact my employer (please fill out your employer information)
- You do not have my permission to contact my employer (a claims examiner will contact you)

Name of employer	Contact name	Work phone number	
Address	City	State	Zip
Hours worked per week	Wages per hour	Tips, bonuses per week	

LOSS OF SUPPORT

Please list all of the victim’s financial dependents (spouse and children). For a child, attach a copy of the child’s birth certificate. For a spouse, attach a copy of the marriage certificate (attach additional pages, if needed).

Dependent's name	Address (street, city, state, zip)	Relationship to victim	Birth date(mm/dd/yyyy)	Parent or legal guardian

SECTION 11 - STATEMENT OF FACTS AND AUTHORIZATION

I certify that the information in this application for victim compensation is true to the best of my knowledge, information, and belief. I give permission to any hospital, physician(s) or other person(s) who attended, examined, or gave services to me or to any minor child or incapacitated adult for whom I am the parent, legal guardian, or conservator and have the authority to act on his or her behalf; to my employer(s) and the employer(s) of the person I am acting on behalf of; any police or other municipal authority or agency, or public authorities including state and federal revenue services, any insurance company or organization having knowledge of the incident to give to the Office of Victim Services (OVS) or its representative any and all information regarding the incident leading to the victim's death and this application for victim compensation. A copy of this authorization will be considered as effective and valid as the original.

I give permission to OVS to disclose any information in its records, including confidential information, to the offices of the Court Support Services Division, the State's Attorney, the Attorney General, the Office of the United States Attorneys, and to private attorneys retained by OVS or by me, and to communicate freely with them when necessary (Sections 54-208(e), 54-212, and 54-215 of the Connecticut General Statutes).

I understand that I must notify OVS if I file a lawsuit against whoever is responsible for the injury or death for which OVS paid the compensation within 30 days of the filing of the action in court. If I recover money from the lawsuit, either by a judgment or by settlement, I understand that OVS is entitled by state law to 2/3 of the amount OVS paid (Section 54-212 of the Connecticut General Statutes). If I have filed a lawsuit, I agree to provide a copy of the writ, summons, and complaint to OVS immediately.

I understand that OVS will have the right to bring a lawsuit in my name against whoever is responsible for the injury or death for which the money was paid. I also understand that if OVS recovers money from the lawsuit, OVS is entitled by state law to keep 2/3 of the amount paid, less any costs and expenses incurred thereafter. OVS will pay me any balance over that amount (Section 54-212 of the Connecticut General Statutes).

I understand that if I or the person I am filing on behalf of receives money from any other sources, including payments from state or municipal agencies, insurance benefits, or workers' compensation because of the incident, OVS is entitled by state law to 2/3 of the amount OVS paid (Section 54-212 of the Connecticut General Statutes).

I understand that if the court orders restitution to me or to the person I am filing on behalf of for expenses paid by OVS, OVS is entitled to receive full reimbursement, unless the court orders differently (Section 54-215 of the Connecticut General Statutes).

I also understand that my providers may be reimbursed directly for debts that I owe.

Applicant signature (**electronic signature not accepted**)

Print your name

Date

The adult applicant, the parent, legal guardian, or conservator of a minor child (under 18 years old), or the legal guardian or conservator for an incapacitated adult must sign this application. Applications that are not signed will be returned for signature.

Please send the completed application to: Office of Victim Services, 225 Spring Street, 4th Floor, Wethersfield, CT 06109; or Fax to: 860-263-2780; or Email to: OVSCompensation@jud.ct.gov.

Contact OVS at: 1-888-286-7347

OVS Website: www.jud.ct.gov/crimevictim

ADA NOTICE

The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA).
If you need a reasonable accommodation, in accordance with the ADA, call OVS at 1-800-822-8428.