

**ADDENDUM
TO
AGENDA**

CITY COUNCIL MEETING

MONDAY, FEBRUARY 3, 2020

7:00 p.m.

City Council Chambers, City Hall - 45 Lyon Terrace
Bridgeport, Connecticut

ADDED:

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

- 42-19** Communication from Finance re: Proposed Approval of General Obligation Bonds – To Refund Certain General Obligation Bonds, referred to Budget and Appropriations Committee.
- 43-19** Communication from Finance re: Proposed Approval of Additional Capital Project Authorization to the 2020-2024 Capital Plan and Approval of General Obligation Bonds, referred to Budget and Appropriations Committee.

AGENDA

CITY COUNCIL MEETING

MONDAY, FEBRUARY 3, 2020

7:00 P.M.

CITY COUNCIL CHAMBERS, CITY HALL - 45 LYON TERRACE
BRIDGEPORT, CONNECTICUT

Prayer

Pledge of Allegiance

Roll Call

Mayoral and City Council Citation(s): Recognizing Recipients of Awards for making a Significant Community Impact helping the needy during Thanksgiving and the Holiday Season of 2019.

MINUTES FOR APPROVAL:

Approval of City Council Minutes: January 21, 2020

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

- 31-19** Communication from City Attorney re: Proposed Amendment to the Municipal Code of Ordinances, Chapter 10.12 - Stopping, Standing and Parking Generally, amend Section 10.12.010 - Restrictions on Stopping or Parking Generally-Violations-Penalties-Exemption, referred to Ordinance Committee.
- 32-19** Communication from Mayor re: Appointment of Lawrence E. Osborne, Jr. to the Civil Service Commission, referred to Miscellaneous Matters Committee.
- 33-19** Communication from Mayor re: Appointment of Gail M. Buccino to the Civil Service Commission, referred to Miscellaneous Matters Committee.
- 34-19** Communication from Mayor re: Appointment of Benson Oyiboka Benson to the Board of Assessment Appeals, referred to Miscellaneous Matters Committee.
- 35-19** Communication from Mayor re: Appointment of Fransica Hodges to the Ethics Commission, referred to Miscellaneous Matters Committee.
- 41-19** Communication from WPCA re: Water Pollution Control Authority Final Audit of Fiscal Year 2018-2019 pursuant to Ordinance Section 13.04.160, **ACCEPTED AND MADE PART OF THE RECORD.**

RESOLUTIONS TO BE REFERRED TO BOARDS, COMMISSIONS, ETC.:

- 36-19** Resolution presented by Council Member Pereira re: Proposed resolution concerning Municipal Code of Ordinance Section 2.02.080 - Residency Reporting of all Municipal Elected Officials, Boards and Commission Members, referred to Ordinance Committee.

**RESOLUTIONS TO BE REFERRED TO BOARDS, COMMISSIONS, ETC.
CONTINUED:**

- 37-19** Resolution presented by Council Member(s) Valle and Nieves re: Proposed resolution for the paving and development of the Municipal Surface Parking Lot at the corner of East Main Street and Nichols Street, referred to Economic and Community Development and Environment Committee.
- 38-19** Resolution presented by Council Member(s) Valle and Nieves re: Proposed resolution requesting that the installation of "Traffic Control Lights" be placed at the Intersection of Barnum Avenue and Hallett Street, referred to Board of Police Commissioners.
- 39-19** Resolution presented by Council Member Pereira re: Proposed resolution regarding oversight of Guidepost Solutions concerning costs, recommendations and proposals, referred to Contracts Committee.
- 40-19** Resolution presented by Council Member(s) Pereira, Cruz and Herron re: Proposed resolution that June 6 – June 13, 2020 is recognized as "Peace Week" and Saturday, June 13, 2020 be recognized as "Peace Day" in the City of Bridgeport, referred to Public Safety and Transportation Committee.

MATTERS TO BE ACTED UPON (CONSENT CALENDAR):

- *14-19** Economic and Community Development and Environment Committee Report re: Grant Submission: State of Connecticut Department of Public Health Overdose Detection Mapping Application Program (ODMAP) Statewide Expansion and Response (#20606).
- *15-19** Economic and Community Development and Environment Committee Report re: Grant Submission: Subcontractor Agreement with the Town of Stratford Health Department regarding the State of Connecticut Department of Public Health – Healthy Communities Project (#20607).
- *22-19** Economic and Community Development and Environment Committee Report re: Resolution for the Acceptance of Three-Foot Signs from Sound Cyclists Bicycle Club.
- *10-19** Miscellaneous Matters Committee Report re: Refund of Excess Payments – Optimus Health Care.
- *24-19** Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with Thelma Burnett-Snipes.
- *25-19** Miscellaneous Matters Committee Report re: Resolution regarding the Approval of the 2020-2021 Citizens' Union Committee.

MATTERS TO BE ACTED UPON:

- 28-19** Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with Victor Vizcarrondo.
- 29-19** Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with Freddie Manning.

THE FOLLOWING NAMED PERSON HAS REQUESTED PERMISSION TO ADDRESS THE CITY COUNCIL ON MONDAY, FEBRUARY 3, 2020 AT 6:30 P.M., IN THE CITY COUNCIL CHAMBERS, CITY HALL, 45 LYON TERRACE, BRIDGEPORT, CT.

NAME

SUBJECT

Myron Dukes
184 Harriet Street
Bridgeport, CT 06608

Equality in Bridgeport.

John Marshall Lee
30 Beacon Street
Bridgeport, CT 06605

Citizen Governance.

Clyde Nicholson
396 Madison Avenue
Bridgeport, CT 06604

Stop the Killing.

**CITY COUNCIL MEETING
PUBLIC SPEAKING FORUM
MONDAY, FEBRUARY 3, 2020
6:30 P.M.**

**City Council Chambers, City Hall
45 Lyon Terrace
Bridgeport, CT**

CALL TO ORDER

Council President Nieves called the Public Speaking Session to order at 6:35 p.m.

ROLL CALL

The City Clerk Lydia Martinez called the roll.

- 130th District: Scott Burns, Matthew McCarthy
- 131st District: Denese Taylor-Moye, Jorge Cruz, Sr.
- 132nd District: Marcus Brown, M. Evette Brantley
- 133rd District: Michael DeFilippo, Jeanette Herron
- 134th District: Michelle Lyons, AmyMarie Vizzo-Paniccia
- 135th District: Rosalina Roman-Christy, Mary McBride-Lee
- 136th District: Alfredo Castillo, Maria Zambrano Viggiano
- 137th District: Maria Valle, Aidee Nieves
- 138th District: Maria Pereira, Samia Suliman
- 139th District: Ernest Newton, Eneida Martinez

RECEIVED
CITY CLERK'S OFFICE
20 FEB -6 PM 3:19
ATTN: CITY CLERK

Council President Nieves announced that the public speaking rules had changed to allow 10 speakers to address the Council for 3 minutes each.

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NAME

SUBJECT

Myron Dukes
184 Harriet Street
Bridgeport, CT 06608

Equality in Bridgeport.

Council President Nieves called Mr. Dukes forward. There was no response.

John Marshall Lee
30 Beacon Street
Bridgeport, CT 06605

Citizen Governance.

Mr. Lee came forward and read the following statement into the record:

Question for you: In your opinion what was the most notable City activity or news of the past two weeks here in Bridgeport? A homicide found in public housing? The publication of the 2019's compensation of the top 100 City employees? The shootout and wounding of four people near the courthouse? Or was it the Bridgeport Portrait Project, initiated in 2014 by local photographers, Jay Misencik and Geralene Valentine on display at UB?

Several hundred folks visited the Schelfhault Gallery at UB for the exhibit with more than 170 images of people from all parts of the City (and world originally), people of many talents, skills, persuasions, colors and pride. Photos were on the walls but a diverse human gathering had formed to see and hear about these people of Bridgeport. Some like Charles Coviello are no longer with us, and have already become a part of history. Since the artists saw their work as serving the future, a legacy for 50 years from now, most will no longer be around in 2070 to share their legacy in person.

The artists did attempt to record images of many folks, some famous and many less recognized. Ernie Newton and Michele Lyons of Council fame were among the 170 so far. With photos taken before November 2019 were Jorge Cruz and Maria Pereira. Maria was present to share responses.

To expect quality followership, good behavior to model from leaders is required. Presidential Historian John Meacham has recently declared that he views "curiosity, humility and empathy" as three critical traits for leaders. Where is the curiosity of this Council demonstrated? Where is the humility of a Mayor when permission from his office for participation of police and fire personnel is sought multiple times? Why are requests ignored rather than receive a courteous response? It is clear that photo ops and presence on TV cameras is looked at favorably by some in the City? Where is caring and feeling shown for all the people in the entire community?

All of y'all? Is it easier to ignore, to criticize or to be divisive in order to maintain power? What happens when you lose broad community respect and trust in the meantime? No cost to visit the exhibit. No cost at all to the City for a female police officer or a male fire officer to have their image in 21st Century garb captured? Curiosity? Humility? Empathy? These are the spiritual elements that make a difference in this City that will be seen, or not, in 2070. Time does tell.

Clyde Nicholson
396 Madison Avenue
Bridgeport, CT 06604

Stop the Killing.

Mr. Clyde Nicholson came forward and greeted the Council. He said that he was present to speak about the killing that was going on in the City. There needs to be jobs for people so they won't be out gang banging. He asked why the City could come up with money to keep people in jail at the cost of \$65,000 a year but couldn't provide jobs for the residents. He stated that there was racism in Bridgeport and that the Mayor had not done anything about this.

Council President Nieves stated that there was one person who had signed up to speak at the meeting.

Cecil Young
99 Carroll Avenue
Bridgeport, CT 06607

Mr. Cecil Young came forward and greeted the Council. He said that the three-minute rule the Council created was denying the people the right to be heard and the right to be respected by using the rules and regulations. He said that he was not going to let this go. Mr. Young said that for 38 years, he had tried to do the right thing. Mr. Young then claimed that people looked at him "like a ni----" and treated him "like a ni----" when he reported problems. He repeated that phrase again along with stating there is discrimination in Bridgeport by referring to his dismissal from his City job as an example. He said that he was angry at the way black and brown people were being treated. For the last 50 years, he has helped people of all colors. He then accused the Council Members of not helping the community.

ADJOURNMENT

Council President Nieves adjourned the public speaking at 6:48 p.m.

Respectfully submitted,

Telesco Secretarial Services

CITY OF BRIDGEPORT
CITY COUNCIL MEETING
MONDAY, FEBRUARY 3, 2020

7:00 P.M.

City Council Chambers, City Hall - 45 Lyon Terrace
Bridgeport, Connecticut

Mayor Ganim called the meeting of the City Council to order at 7:07 p.m.

PRAYER

Mayor Ganim requested Council Member Cruz to lead those present in prayer.

PLEDGE OF ALLEGIANCE

Mayor Ganim requested Council Member Castillo lead those present in reciting the Pledge of Allegiance.

ROLL CALL

The City Clerk called the roll.

130th District: Scott Burns, Matthew McCarthy
131st District: Denese Taylor-Moye, Jorge Cruz, Sr.
132nd District: Marcus Brown, M. Evette Brantley
133rd District: Michael DeFilippo, Jeanette Herron
134th District: Michelle Lyons, AmyMarie Vizzo-Paniccia
135th District: Rosalina Roman-Christy, Mary McBride-Lee
136th District: Alfredo Castillo, Maria Zambrano Viggiano
137th District: Maria Valle, Aidee Nieves
138th District: Maria Pereira, Samia Suliman
139th District: Ernest Newton, Eneida Martinez

A quorum was present.

Mayoral and City Council Citation(s): Recognizing Recipients of Awards for making a Significant Community Impact helping the needy during Thanksgiving and the Holiday Season of 2019.

The Council and Mayor Ganim called the following individuals forward to present them with Awards for making a Significant Community Impact helping the needy during Thanksgiving and the Holiday Season of 2019.

City of Bridgeport
City Council
Regular Meeting
February 3, 2020

Victor Frazao, 19th Anniversary Basket Brigade
 Jennifer Lynn Amon, 19th Anniversary Basket Brigade
 Scott Appleby, Marilyn Goldstone Foundation
 Harry Bell, Color a Positive Thought
 David Coppola, Augustana Homes
 John Esteves, Disability Resource Network
 Lisa Fedick, Wonderland of Ice
 John Ferguson, Wonderland of Ice
 Frederick Garrity, Jr., Marilyn Goldstone Foundation
 Joseph Kaliko, The Needs Clearinghouse
 Nick Ortiz, Marilyn Goldstone Foundation
 Jay Piccirillo, Marilyn Goldstone Foundation
 Nick Roussas, Frankie's Diner
 Bill Schietinger, Marilyn Goldstone Foundation
 Tammy Silva, Marilyn Goldstone Foundation
 Barbi Susi, Marilyn Goldstone Foundation
 Johnny Vazzano, Marilyn Goldstone Foundation
 Captain Sal Emanuel, Bridgeport Fire Department, Marilyn Goldstone Foundation

MINUTES FOR APPROVAL:

Approval of City Council Minutes: January 21, 2020

- ** COUNCIL MEMBER BROWN MOVED THE MINUTES OF JANUARY 21, 2020.**
- ** COUNCIL MEMBER NEWTON SECONDED.**

The following edits were submitted by Council Member Pereira:

Page 8 – 2nd to last paragraph – The votes approving the January 6, 2020 City Council meeting states the motion to approve the minutes as amended passed unanimously.

I do not believe that is correct. I believe Eneida Martinez announced that she was absent from the January 6, 2020 City Council meeting because she had the flu, therefore she abstain from voting on the minutes.

Minutes
Maria Pereira
Proposed Edits
 City Council Public Speaking Monday, January 6, 2020
 City Council Meeting, January 6, 2020
Motion to amend
Brown - second Eneida Buntly

Page 6 – The employees' names who received the 2019 City of Bridgeport "Employee of the Year" are not identified anywhere in the minutes. Certainly, the employees' names and positions that were honored should be codified in the minutes.

all in favor

Page 6- Correction of Minutes from December 16, 2019 "Page 14" bullet. The January 6th minutes state Council Member Pereira expressed concern about the number of votes that were taken regarding this matter..." That was not the concern I expressed on January 6th. The issue at hand is that December 16, 2019 minutes states on Page 12, last paragraph, that the " ** THE MOTION FOR IMMEDIATE CONSIDERATION FAILED TO PASS..." That is not correct. The motion for immediate consideration passed unanimously. The paragraph should read " ** THE RESOLUTION REGARDING THE RESIGNATION OF THE DIRECTOR OF PUBLIC FACILITIES, JOHN RICCI, FAILED TO PASS..."

Page 10 - second paragraph -The following sentence is incorrect: "She said that the attorney was required by the rules to be present at the meeting and have the documentation distributed electronically at every regular Council meeting."

Please correct with the following sentence: "She said that the City Council rule XIII, Section 15 requires an Executive Summary to be provided to each City Council person both electronically and by hardcopy when the matter is referred by the full City Council to committee which is included (g) financial impact analysis –to include best reasonable estimates as to all expenditures effects of the reference..."

Page 11– Third paragraph – The sentence should read "Council Member Vizzo-Paniccia said that she was being consistent with her previous votes against the issue and (insert "it") had nothing to do with the fire fighter.

Page 13 – 6th paragraph – The sentence should read "Council Member Lyons said that as the Co-chair, she had to ask that anyone with questions (delete "to") please (delete "to") send her their questions."

Page 14 – last full paragraph – The vote count is absolutely incorrect on the motion to approve the street sign in honor of Reverend Sulton Stack. I did not vote on this resolution I absolutely abstained.

**** COUNCIL MEMBER PEREIRA MOVED TO APPROVE THE AMENDMENTS TO THE JANUARY 21, 2020 MINUTES.**

**** COUNCIL MEMBER MARTINEZ SECONDED.**

**** THE MOTION TO AMEND THE JANUARY 21, 2020 MINUTES PASSED UNANIMOUSLY.**

**** THE MOTION TO APPROVE THE JANUARY 21, 2020 MINUTES AS AMENDED PASSED UNANIMOUSLY.**

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

31-19 Communication from City Attorney re: Proposed Amendment to the Municipal Code of Ordinances, Chapter 10.12 – Stopping, Standing and Parking Generally, amend Section 10.12.010 – Restrictions on Stopping or Parking Generally-Violations-Penalties-Exemption, referred to Ordinance Committee.

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**** COUNCIL MEMBER MARTINEZ MOVED COMBINE AND REFER THE FOLLOWING ITEMS TO BE REFERRED TO COMMITTEES:**

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

31-19 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED AMENDMENT TO THE MUNICIPAL CODE OF ORDINANCES, CHAPTER 10.12 – STOPPING, STANDING AND PARKING GENERALLY, AMEND SECTION 10.12.010 – RESTRICTIONS ON STOPPING OR PARKING GENERALLY-VIOLATIONS-PENALTIES-EXEMPTION, REFERRED TO ORDINANCE COMMITTEE.

32-19 COMMUNICATION FROM MAYOR RE: APPOINTMENT OF LAWRENCE E. OSBORNE, JR. TO THE CIVIL SERVICE COMMISSION, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

33-19 COMMUNICATION FROM MAYOR RE: APPOINTMENT OF GAIL M. BUCCINO TO THE CIVIL SERVICE COMMISSION, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

34-19 COMMUNICATION FROM MAYOR RE: APPOINTMENT OF BENSON OYIBOKA BENSON TO THE BOARD OF ASSESSMENT APPEALS, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

35-19 COMMUNICATION FROM MAYOR RE: APPOINTMENT OF FRANSICA HODGES TO THE ETHICS COMMISSION, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

41-19 COMMUNICATION FROM WPCA RE: WATER POLLUTION CONTROL AUTHORITY FINAL AUDIT OF FISCAL YEAR 2018-2019 PURSUANT TO ORDINANCE SECTION 13.04.160, ACCEPTED AND MADE PART OF THE RECORD.

42-19 COMMUNICATION FROM FINANCE RE: PROPOSED APPROVAL OF GENERAL OBLIGATION BONDS – TO REFUND CERTAIN GENERAL OBLIGATION BONDS, REFERRED TO BUDGET AND APPROPRIATIONS COMMITTEE.

43-19 COMMUNICATION FROM FINANCE RE: PROPOSED APPROVAL OF ADDITIONAL CAPITAL PROJECT AUTHORIZATION TO THE 2020-2024 CAPITAL PLAN AND APPROVAL OF GENERAL OBLIGATION BONDS, REFERRED TO BUDGET AND APPROPRIATIONS COMMITTEE.

**RESOLUTIONS TO BE REFERRED TO BOARDS,
COMMISSIONS, ETC.:**

36-19 RESOLUTION PRESENTED BY COUNCIL MEMBER PEREIRA RE: PROPOSED RESOLUTION CONCERNING MUNICIPAL CODE OF ORDINANCE SECTION 2.02.080 – RESIDENCY REPORTING OF ALL

MUNICIPAL ELECTED OFFICIALS, BOARDS AND COMMISSION MEMBERS, REFERRED TO ORDINANCE COMMITTEE.

37-19 RESOLUTION PRESENTED BY COUNCIL MEMBER(S) VALLE AND NIEVES RE: PROPOSED RESOLUTION FOR THE PAVING AND DEVELOPMENT OF THE MUNICIPAL SURFACE PARKING LOT AT THE CORNER OF EAST MAIN STREET AND NICHOLS STREET, REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.

38-19 RESOLUTION PRESENTED BY COUNCIL MEMBER(S) VALLE AND NIEVES RE: PROPOSED RESOLUTION REQUESTING THAT THE INSTALLATION OF "TRAFFIC CONTROL LIGHTS" BE PLACED AT THE INTERSECTION OF BARNUM AVENUE AND HALLETT STREET, REFERRED TO BOARD OF POLICE COMMISSIONERS.

39-19 RESOLUTION PRESENTED BY COUNCIL MEMBER PEREIRA RE: PROPOSED RESOLUTION REGARDING OVERSIGHT OF GUIDEPOST SOLUTIONS CONCERNING COSTS, RECOMMENDATIONS AND PROPOSALS, REFERRED TO CONTRACTS COMMITTEE.

40-19 RESOLUTION PRESENTED BY COUNCIL MEMBER(S) PEREIRA, CRUZ AND HERRON RE: PROPOSED RESOLUTION THAT JUNE 6 – JUNE 13, 2020 IS RECOGNIZED AS "PEACE WEEK" AND SATURDAY, JUNE 13, 2020 BE RECOGNIZED AS "PEACE DAY" IN THE CITY OF BRIDGEPORT, REFERRED TO PUBLIC SAFETY AND TRANSPORTATION COMMITTEE.

**** COUNCIL MEMBER NEWTON SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

MATTERS TO BE ACTED UPON (CONSENT CALENDAR):

***14-19 Economic and Community Development and Environment Committee Report re: Grant Submission: State of Connecticut Department of Public Health Overdose Detection Mapping Application Program (ODMAP) Statewide Expansion and Response (#20606).**

***15-19 Economic and Community Development and Environment Committee Report re: Grant Submission: Subcontractor Agreement with the Town of Stratford Health Department regarding the State of Connecticut Department of Public Health – Healthy Communities Project (#20607).**

***22-19 Economic and Community Development and Environment Committee Report re: Resolution for the Acceptance of Three-Foot Signs from Sound Cyclists Bicycle Club.**

***10-19** Miscellaneous Matters Committee Report re: Refund of Excess Payments – Optimus Health Care.

***24-19** Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with Thelma Burnett-Snipes.

***25-19** Miscellaneous Matters Committee Report re: Resolution regarding the Approval of the 2020-2021 Citizens' Union Committee.

Mayor Ganim asked if there was any Council Member who would like to remove an item from the Consent Calendar. Council Member Pereira said she had a question regarding Agenda Item 25-19. Agenda Item 25-19 was removed from the Consent Calendar. City Clerk Martinez read the remaining items into the record.

**** COUNCIL MEMBER BROWN MOVED THE FOLLOWING ITEMS AS THE CONSENT CALENDAR:**

***14-19** ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE REPORT RE: GRANT SUBMISSION: STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH OVERDOSE DETECTION MAPPING APPLICATION PROGRAM (ODMAP) STATEWIDE EXPANSION AND RESPONSE (#20606).

***15-19** ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE REPORT RE: GRANT SUBMISSION: SUBCONTRACTOR AGREEMENT WITH THE TOWN OF STRATFORD HEALTH DEPARTMENT REGARDING THE STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH – HEALTHY COMMUNITIES PROJECT (#20607).

***22-19** ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE REPORT RE: RESOLUTION FOR THE ACCEPTANCE OF THREE-FOOT SIGNS FROM SOUND CYCLISTS BICYCLE CLUB.

***10-19** MISCELLANEOUS MATTERS COMMITTEE REPORT RE: REFUND OF EXCESS PAYMENTS – OPTIMUS HEALTH CARE.

***24-19** MISCELLANEOUS MATTERS COMMITTEE REPORT RE: SETTLEMENT OF PENDING LITIGATION WITH THELMA BURNETT-SNIPES.

**** COUNCIL MEMBER NEWTON SECONDED.**
**** THE MOTION PASSED UNANIMOUSLY.**

25-19 Miscellaneous Matters Committee Report re: Resolution regarding the Approval of the 2020-2021 Citizens' Union Committee.

**** COUNCIL MEMBER BROWN MOVED THE ITEM.
** COUNCIL MEMBER VALLE SECONDED.**

Council Member Pereira stated that the copy of the item that she had received was not legible. Mr. Gaudett spoke with an OPED staff member and then clarified the information for Council Member Pereira.

**** THE MOTION TO APPROVE AGENDA ITEM 25-19 MISCELLANEOUS MATTERS COMMITTEE REPORT RE: RESOLUTION REGARDING THE APPROVAL OF THE 2020-2021 CITIZENS' UNION COMMITTEE PASSED UNANIMOUSLY.**

MATTERS TO BE ACTED UPON:

28-19 Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with Victor Vizcarrondo.

29-19 Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with Freddie Manning.

**** COUNCIL MEMBER BROWN MOVED TO COMBINE THE FOLLOWING ITEMS:**

**28-19 MISCELLANEOUS MATTERS COMMITTEE REPORT RE:
SETTLEMENT OF PENDING LITIGATION WITH VICTOR
VIZCARRONDO.**

**29-19 MISCELLANEOUS MATTERS COMMITTEE REPORT RE:
SETTLEMENT OF PENDING LITIGATION WITH FREDDIE
MANNING.**

**** COUNCIL MEMBER MARTINEZ SECONDED.**

Council Member Pereira said that due to Council Rule 6, she was requesting that the items be considered separately because she would have to abstain due to a conflict of interest with an attorney involved in one of the cases.

**** COUNCIL MEMBER BROWN WITHDREW HIS MOTION TO COMBINE THE FOLLOWING ITEMS:**

**28-19 MISCELLANEOUS MATTERS COMMITTEE REPORT RE:
SETTLEMENT OF PENDING LITIGATION WITH VICTOR
VIZCARRONDO.**

**29-19 MISCELLANEOUS MATTERS COMMITTEE REPORT RE:
SETTLEMENT OF PENDING LITIGATION WITH FREDDIE
MANNING.**

**** COUNCIL MEMBER MARTINEZ SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

**28-19 Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with
Victor Vizcarrondo.**

**** COUNCIL MEMBER BROWN MOVED TO APPROVE AGENDA ITEM 28-19
MISCELLANEOUS MATTERS COMMITTEE REPORT RE: SETTLEMENT OF
PENDING LITIGATION WITH VICTOR VIZCARRONDO.**

**** COUNCIL MEMBER BRANTLEY SECONDED.**

**** THE MOTION PASSED WITH EIGHTEEN (18) IN FAVOR (BURNS, MCCARTHY,
TAYLOR-MOYE, BROWN, BRANTLEY, CRUZ, HERRON, LYONS, DEFILIPPO,
CASTILLO, NIEVES, MCBRIDE-LEE, VALLE, ROMAN-CHRISTY, ZAMBRANO-
VIGGIANO, SULIMAN, MARTINEZ AND NEWTON), ONE (1) OPPOSED (VIZZO-
PANICCIA) AND ONE (1) ABSTENTION (PEREIRA).**

**29-19 Miscellaneous Matters Committee Report re: Settlement of Pending Litigation
with Freddie Manning.**

**** COUNCIL MEMBER MARTINEZ MOVED TO APPROVE AGENDA ITEM**

**29-19 MISCELLANEOUS MATTERS COMMITTEE REPORT RE: SETTLEMENT
OF PENDING LITIGATION WITH FREDDIE MANNING.**

**** COUNCIL MEMBER NEWTON SECONDED.**

**** THE MOTION PASSED WITH NINETEEN (19) IN FAVOR (BURNS, MCCARTHY,
TAYLOR-MOYE, BROWN, BRANTLEY, CRUZ, HERRON, LYONS, DEFILIPPO,
CASTILLO, NIEVES, MCBRIDE-LEE, VALLE, ROMAN-CHRISTY, ZAMBRANO-
VIGGIANO, PEREIRA, SULIMAN, MARTINEZ AND NEWTON) ONE (1) OPPOSED
(VIZZO-PANICCIA).**

**** COUNCIL MEMBER BRANTLEY MOVED TO SUSPEND THE RULES TO ADD AN
ITEM REGARDING METROCOG TO THE AGENDA.**

**** COUNCIL MEMBER CASTILLO SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COUNCIL MEMBER BRANTLEY MOVED TO APPROVE ITEM 26-19
RESOLUTION PRESENTED BY COUNCIL PRESIDENT NIEVES RE: PROPOSED
RESOLUTION FOR THE ENDORSEMENT OF THE FY20 REGIONAL
PERFORMANCE INCENTIVE PROGRAM RE: GRANT APPLICATION BY THE
CONNECTICUT METROPOLITAN COUNCIL OF GOVERNMENTS (METROCOG)
TO THE STATE OF CONNECTICUT OFFICE OF POLICY AND MANAGEMENT
FOR A REGIONAL ELECTRONIC CONTENT MANAGEMENT SYSTEM,**

REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.

**** COUNCIL MEMBER CASTILLO SECONDED. (ITEM #26-19)**

Council Member Brantley stated that the item had been approved in Committee earlier in the evening, so it was not included on the Council Agenda.

**** THE MOTION PASSED UNANIMOUSLY.**

Council Member Vizzo-Paniccia requested that the Mayor and Council President Nieves to print up citations for Thomas Kelly of the Marilyn Goldstone Foundation. Mayor Ganim made a note of this request.

ADJOURNMENT

**** COUNCIL MEMBER BROWN MOVED TO ADJOURN.**

**** COUNCIL MEMBER VIZZO-PANICCIA SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:00 p.m.

Respectfully submitted,
Telesco Secretarial Services

**CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY**

999 Broad Street
Bridgeport, CT 06604-4328

CITY ATTORNEY
R. Christopher Meyer

DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

ASSOCIATE CITY ATTORNEYS
Michael C. Jankovsky
Richard G. Kascak, Jr.
Bruce L. Levin
John R. Mitola
Lawrence A. Ouellette, Jr.
Tyisha S. Toms
Lisa R. Trachtenburg



ASSISTANT CITY ATTORNEYS
Dina A. Scalo
Eroll V. Skyers
Tamara J. Titre

Telephone (203) 576-7647
Facsimile (203) 576-8252

Comm. 31-19 Ref'd to Ordinance Committee on 02/03/2020.
January 23, 2020

Lydia Martinez
City Clerk
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

Re: Resolution: Amendment to Bridgeport Ordinance 10.12.010 Restrictions on Stopping or
Parking Generally—Violations—Penalties—Exemption

Dear Ms. Martinez:

Please be advised that I have reviewed the above captioned resolution and approve the same.
Currently, the violation and penalty sections of the parking ordinance do not conform. This
amendment will rectify the legislation.

Very truly yours,

Michael Jankovsky

RECEIVED
CITY CLERK'S OFFICE
20 JAN 23 PM 4:33
MELISSA L...

January 23, 2020

Lydia Martinez
City Clerk
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

Re: RESOLUTION: PROPOSED AMENDMENT TO ORDINANCE 10.12.010
PARKING VIOLATIONS AND PENALTIES

Dear Lydia:

Enclosed please find original and THIRTEEN (13) copies of a resolution regarding the above captioned matter. Please place this matter on the City Council agenda on February 3, 2020 for referral to the Ordinance Committee.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Auerbach', written over a horizontal line.

By: Steve Auerbach
Parking Enforcement

cc. Associate City Attorney Michael C. Jankovsky

RESOLUTION

*AMENDMENT TO ORDINANCE 10.12.010
PARKING VIOLATIONS AND PENALTIES*

WHEREAS, Bridgeport Ordinance 10.12.010 Restrictions on Stopping or Parking Generally—Violations—Penalties—Exemption sets forth various parking violations and their respective penalties; and

WHEREAS, Section A.8 of Ordinance 10.12.010 provides that parking a vehicle is not permitted “[o]n a public sidewalk and/or any other portion (including, but not limited to, the curb and the grassy or dirt strip between the curb and the paved portion of the sidewalk) of the city’s right-of-way other than the paved portion of the street”; and

WHEREAS, the corresponding penalty section, Section B.8, imposes a fine of \$60, but only for parking “On a public sidewalk” and not specifically for parking on other portions within the right-of-way; and

WHEREAS, there is clear legislative intent that the \$60 fine in Section B.8 of Ordinance 10.12.010 was meant to apply not only to parking on a public sidewalk, but also to parking on “any other paved portion of the city’s right-of-way other than the paved portion of the street” as set forth in Section A.8; and

WHEREAS, there is a need to conform the penalty section B with the violation section A.

NOW, THEREFORE, **BE IT ORDAINED** by the City Council of the City of Bridgeport that, effective upon publication, the Municipal Code of Ordinances **Chapter 10.12.010 - RESTRICTIONS ON STOPPING OR PARKING GENERALLY—VIOLATIONS—PENALTIES—EXEMPTION** is hereby amended as follows:

10.12.010 - Restrictions on stopping or parking generally—Violations—Penalties—Exemption.

- A. Violations. No person driving or controlling a vehicle shall stop or cause or permit the same to be stopped or parked:
1. Beyond the legal parking time established for such area or parked overtime in any parking meter space;
 2. More than 12 inches from the curb;
 3. Upon or obstruct any crossing of any street;
 4. Within the intersection of any street;
 5. Within 25 feet of any intersection or a marked crosswalk;
 6. Within 25 feet of a duly erected stop sign;
 7. So to obstruct a driveway;
 8. On a public sidewalk and/or any other portion (including, but not limited to, the curb and the grassy or dirt strip between the curb and the paved portion of the sidewalk) of the city's right-of-way other than the paved portion of the street;
 9. So to obstruct the free movement of traffic and/or constitute a traffic hazard;
 10. Within a designated handicapped parking space and who does not display an official state handicapped parking permit on their vehicle;
 11. Within an established bus stop zone;
 12. Within a fire zone marked "no parking fire zone tow away zone" and
 13. Within ten feet of a hydrant.
- B. Penalty. Any person who shall receive a notice from the police department of the city to appear at the office of police headquarters to the effect that his vehicle was parked in violation of this section shall pay to the clerk of the police department the following sums:
1. Beyond the legal parking time established for such area or parked overtime in any parking meter space, \$20.00;
 2. More than 12 inches from the curb, \$40.00;
 3. Upon or obstruct any crossing of any street, \$50.00;
 4. Within the intersection of any street, \$50.00;
 5. Within 25 feet of any intersection or a marked crosswalk, \$40.00;
 6. Within 25 feet of a duly erected stop sign, \$40.00;
 7. So to obstruct a driveway, \$40.00;
 8. On a public sidewalk and/or any other portion of the city's right-of-way other than the paved portion of the street, \$60.00;
 9. So to obstruct the free movement of traffic and/or constitute a traffic hazard, \$65.00;
 10. Within a designated handicapped parking space and who does not display an official state handicapped overtime parking permit on their vehicle, \$150.00;
 11. Within an established bus stop zone, \$60.00;
 12. Within a fire zone marked "no parking fire zone—tow away zone," \$65.00;
 13. Within ten feet of a hydrant, \$80.00;
 14. Night time parking tractor weighing more than 10,000 pounds, \$130.00.

C. Additional Penalty. In the event any person fails to comply within 14 days from the date of issuance thereof, such person shall pay an additional sum as indicated in this subsection:

1. A violation of \$20.00 increases to \$40.00 per violation;
2. A violation of \$40.00 increases to \$80.00 per violation;
3. A violation of \$50.00 increases to \$100.00 per violation;
4. A violation of \$60.00 increases to \$120.00 per violation;
5. A violation of \$60.00 increases to \$120.00 per violation;
6. A violation of \$65.00 increases to \$130.00 per violation;
7. A violation of \$80.00 increases to \$160.00 per violation;
8. A violation of \$85.00 increases to \$170.00 per violation;
9. A violation of \$130.00 increases to \$260.00;
10. A violation of \$150.00 increases to \$300.00.


D. Exemption. A vehicle shall not be in violation of this section which has become disabled to such an extent that it is impossible or impracticable to remove it, may be permitted to so remain for a reasonable time for the purpose of making repairs thereto or of obtaining sufficient assistance to remove it. Nothing in this section shall be construed to prohibit a vehicle from stopping or being held stationary by any police officer in an emergency to avoid accident or to give the right-of-way to any vehicle or pedestrian as provided by law.



JOSEPH P. GANIM
Mayor

OFFICE OF THE MAYOR
CITY OF BRIDGEPORT, CONNECTICUT
999 BROAD STREET
BRIDGEPORT, CONNECTICUT 06604
TELEPHONE (203) 576-7201
FAX (203) 576-3913

**Comm. ##32-19 Ref'd to Miscellaneous Matters Committee
On 02/03/2020**

TO: Lydia N. Martinez
FROM: Mayor Joseph P. Ganim 
DATE: January 27, 2020
RE: Boards & Commissions

Please place the following name on the February 3, 2020 City Council Agenda for referral to the Miscellaneous Matters Committee for the purpose of appointment to the **Civil Service Commission**:

Lawrence E. Osborne, Jr.
40 Edna Ave
Bridgeport, CT 06610

This term shall expire on 10/1/2024.

JPG/cv

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20 JAN 28 PM 18:17




OFFICE OF THE MAYOR
CITY OF BRIDGEPORT, CONNECTICUT

999 BROAD STREET
BRIDGEPORT, CONNECTICUT 06604
TELEPHONE (203) 576-7201
FAX (203) 576-3913

JOSEPH P. GANIM
Mayor

**Comm. ##33-19 Ref'd to Miscellaneous Matters Committee
On 02/03/2020**

TO: Lydia N. Martinez
FROM: Mayor Joseph P. Ganim 
DATE: January 27, 2020
RE: Boards & Commissions

Please place the following name on the February 3, 2020 City Council Agenda for referral to the Miscellaneous Matters Committee for the purpose of appointment to the **Civil Service Commission**:

Gail M. Buccino
84 Glenvale Terrace
Bridgeport, CT 06610

This term shall expire on 10/1/2021.

JPG/cv






OFFICE OF THE MAYOR
CITY OF BRIDGEPORT, CONNECTICUT

999 BROAD STREET
BRIDGEPORT, CONNECTICUT 06604
TELEPHONE (203) 576-7201
FAX (203) 576-3913

JOSEPH P. GANIM
Mayor

**Comm. ##34-19 Ref'd to Miscellaneous Matters Committee
On 02/03/2020**

TO: Lydia N. Martinez
FROM: Mayor Joseph P. Ganim 
DATE: January 27, 2020
RE: Boards & Commissions

Please place the following name on the February 3, 2020 City Council Agenda for referral to the Miscellaneous Matters Committee for the purpose of appointment to the **Board of Assessment Appeals:**

Benson Oyiboka Benson
285 Laurel Ave
Bridgeport, CT 06605

This term shall expire on 12/31/2020

JPG/cv

20 JUN 20 PM 4:17
CITY OF BRIDGEPORT
OFFICE




OFFICE OF THE MAYOR
CITY OF BRIDGEPORT, CONNECTICUT

999 BROAD STREET
BRIDGEPORT, CONNECTICUT 06604
TELEPHONE (203) 576-7201
FAX (203) 576-3913

JOSEPH P. GANIM
Mayor

**Comm. ##35-19 Ref'd to Miscellaneous Matters Committee
On 02/03/2020**

TO: Lydia N. Martinez
FROM: Mayor Joseph P. Ganim 
DATE: January 27, 2020
RE: Boards & Commissions

Please place the following name on the February 3, 2020 City Council Agenda for referral to the Miscellaneous Matters Committee for the purpose of appointment to the **Ethics Commission:**

Fransica Hodges
636 West Jackson Ave
Bridgeport, CT 06604

This term shall expire on 12/31/2021

JPG/cv

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CITY CLERK'S OFFICE
20 JAN 28 PM 4:17



WATER POLLUTION CONTROL AUTHORITY for the City of Bridgeport

695 Seaview Avenue • Bridgeport, Connecticut 06607-1628
Telephone (203) 332-5550 • Fax (203) 576-7005

Lauren McBennett Mappa, P.E.
General Manager

COMM. #41-19 ACCEPTED AND MADE PART OF THE RECORD
on 02/03/2020

MEMORANDUM

DATE: January 23, 2020
TO: Lydia N. Martinez, City Clerk
FROM: Lauren M Mappa, P.E. General Manager *LMM*
RE: City of Bridgeport Water Pollution Control Authority
Final Audit of Fiscal 2018-2019

Attached are 21 copies of the City of Bridgeport Water Pollution Control Authority's Final Audit Report for the Fiscal Year 2018-2019 from BlumShapiro. The expressed opinion from BlumShapiro is that the financial statements are presented fairly in all material respects. We are filing at your office pursuant to Water Pollution Control Authority Bridgeport City Ordinance, Section 13.04-160. Please distribute to copies to the Common Council members with the original going to the President of the Council.

Attachments

FILED
20 JAN 23 PM 2: 08
CITY OF BRIDGEPORT OFFICE

**WATER POLLUTION
CONTROL AUTHORITY
FOR THE CITY OF
BRIDGEPORT,
CONNECTICUT**

**FINANCIAL REPORT
JUNE 30, 2019**

**WATER POLLUTION CONTROL AUTHORITY
OF THE CITY OF BRIDGEPORT, CONNECTICUT
TABLE OF CONTENTS**

Independent Auditors' Report

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Exhibit

Financial Statements:

I Statement of Net Position

3

II Statement of Revenues, Expenses and Changes in Net Position

4

III Statement of Cash Flows

5

Notes to the Financial Statements

6-13

Independent Auditors' Report

To the Board of Directors
Water Pollution Control Authority of
The City of Bridgeport, Connecticut

We have audited the accompanying financial statements of the Water Pollution Control Authority of the City of Bridgeport, Connecticut (the WPCA) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the WPCA's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the WPCA as of June 30, 2019 and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements of the Water Pollution Control Authority of the City of Bridgeport, Connecticut, are intended to present the financial position, the changes in financial position and cash flows information of only that portion of the business-type activities of the City of Bridgeport, Connecticut, that is attributable to the transactions of the WPCA. They do not purport to, and do not, present fairly the financial position of the City of Bridgeport, Connecticut, as of June 30, 2019, or the changes in its financial position or its cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Blum, Shapiro & Company, P.C.

West Hartford, Connecticut
December 26, 2019

**WATER POLLUTION CONTROL AUTHORITY
OF THE CITY OF BRIDGEPORT, CONNECTICUT
STATEMENT OF NET POSITION
JUNE 30, 2019**

Assets:	
Current:	
Cash and cash equivalents	\$ 6,029,762
Accounts and liens receivable, net of allowances for doubtful accounts of \$5,176,739	7,416,102
Intergovernmental	308,943
Other receivables	2,484,135
Prepaid assets	211,348
Total current assets	<u>16,450,290</u>
Noncurrent:	
Capital assets not being depreciated	4,058,123
Capital assets being depreciated, net of depreciation	<u>116,443,276</u>
Total noncurrent assets	<u>120,501,399</u>
Total assets	<u>136,951,689</u>
Liabilities:	
Current:	
Accounts payable and accrued expenses	3,587,711
Accrued interest payable	94,294
Construction contracts payable	4,473
Short term note payable	1,963,078
Due to other funds of the City of Bridgeport	184,517
Current portion of long-term debt	<u>4,029,535</u>
Total current liabilities	<u>9,863,608</u>
Noncurrent:	
Long-term debt, noncurrent portion	30,342,406
Net OPEB liability	<u>1,884,915</u>
Total noncurrent liabilities	<u>32,227,321</u>
Total liabilities	<u>42,090,929</u>
Deferred inflows of resource:	
Deferred inflows related to OPEB	<u>107,177</u>
Net Position:	
Net investment in capital assets	84,166,380
Unrestricted	<u>10,587,203</u>
Total Net Position	<u>\$ 94,753,583</u>

The accompanying notes are an integral part of the financial statements

**WATER POLLUTION CONTROL AUTHORITY
OF THE CITY OF BRIDGEPORT, CONNECTICUT
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2019**

Operating Revenues:	
Sewer user fees	\$ 34,688,772
Miscellaneous income	<u>1,175,208</u>
Total operating revenues	<u>35,863,980</u>
Operating Expenses:	
Operation and maintenance	30,832,349
Depreciation	<u>8,367,934</u>
Total operating expenses	<u>39,200,283</u>
Operating Loss	<u>(3,336,303)</u>
Nonoperating Revenue (Expense):	
Interest income	17,200
Interest expense	<u>(724,010)</u>
Net nonoperating expense	<u>(706,810)</u>
Loss Before Capital Contributions	(4,043,113)
Capital Contributions	<u>463,946</u>
Change in Net Position	(3,579,167)
Net Position - Beginning of Year	<u>98,332,750</u>
Net Position - End of Year	<u>\$ 94,753,583</u>

The accompanying notes are an integral part of the financial statements

**WATER POLLUTION CONTROL AUTHORITY
OF THE CITY OF BRIDGEPORT, CONNECTICUT
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2019**

Cash Flows from Operating Activities:	
Receipts from customers and users	\$ 35,352,014
Payments to suppliers	(30,553,202)
Payments to employees	(1,024,024)
Payments for interfund services used	(121,475)
Net cash provided by operating activities	<u>3,653,313</u>
Cash Flows from Capital and Related Financing Activities:	
Principal payments on debt	(4,096,821)
Interest paid on debt	(732,157)
Proceeds from bonds issued	2,095,000
Proceeds from notes payable	706,293
Proceeds received on capital grants	463,946
Purchase of capital assets	(3,330,925)
Net cash used in capital and related financing activities	<u>(4,894,664)</u>
Cash Flows from Investing Activities:	
Interest received on investments	<u>17,200</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(1,224,151)
Cash and Cash Equivalents at Beginning of Year	<u>7,253,913</u>
Cash and Cash Equivalents at End of Year	<u>\$ 6,029,762</u>
Reconciliation of Operating Income (Loss) to Net Cash Provided by Operating Activities:	
Operating income (loss)	\$ (3,336,303)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:	
Depreciation	8,367,934
Changes in assets and liabilities:	
(Increase) decrease in accounts receivable and liens receivable	456,574
(Increase) decrease in other receivables	(968,540)
(Increase) decrease in prepaid assets	(41,348)
Increase (decrease) in accounts payable and accrued expenses	593,584
Increase (decrease) in due to other funds of the City of Bridgeport	(121,475)
Increase (decrease) in deferred inflows of resources	98,770
Increase (decrease) in net OPEB liability	<u>(1,395,883)</u>
Net Cash Provided by Operating Activities	<u>\$ 3,653,313</u>

The accompanying notes are an integral part of the financial statements

**WATER POLLUTION CONTROL AUTHORITY
OF THE CITY OF BRIDGEPORT, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

1. NATURE OF BUSINESS AND SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Pursuant to an ordinance approved by the City Council (the Ordinance) of the City of Bridgeport, Connecticut (the City) on April 18, 1988, the Water Pollution Control Authority of the City of Bridgeport, Connecticut (the WPCA) was established, effective July 1, 1988, to operate and maintain the sewage system of the City as a self-sustaining activity. The Ordinance requires the WPCA to adopt its own budget and to be accounted for as a business-type activity of the City. The WPCA is governed by a Board of Directors consisting of nine members, four of whom are City officials and five of whom are appointed by the Mayor of the City and approved by the City Council. The financial statements present only the Water Pollution Control Authority of the City of Bridgeport, Connecticut, and do not purport to, and do not, present fairly the financial position of the City of Bridgeport, Connecticut, as of June 30, 2019, and the changes in its financial position and its cash flows, where applicable, thereof for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Certain operations of the WPCA are conducted by the City and its employees in accordance with an agreement of understanding. This agreement outlines the operating and financial responsibilities of the WPCA and the City and also stipulates the methods by which certain overhead costs incurred by the City for providing these services are to be reimbursed by the WPCA.

B. Basis of Presentation

The accounts of the WPCA are organized on the basis of an enterprise fund, which is considered a separate accounting entity. The operations of the fund are accounted for through a separate set of self-balancing accounts that comprise its assets, liabilities, net position, revenues and expenses.

C. Basis of Accounting

The WPCA utilizes the accrual basis of accounting, under which revenues are recognized when earned and expenses are recognized when incurred.

D. Cash and Cash Equivalents

For purposes of reporting cash flows, the WPCA considers all unrestricted and restricted highly liquid investments with an original maturity term of three months or less when purchased to be cash equivalents.

E. Accounts Receivable

Accounts receivable are carried at the original amount billed less an estimate made for doubtful accounts based on a review of all outstanding amounts on a monthly basis. Management determines the allowance for doubtful accounts by identifying troubled accounts and by using historical experience applied to an aging of accounts. Recoveries of accounts receivable previously written off are recorded when received.

**WATER POLLUTION CONTROL AUTHORITY
OF THE CITY OF BRIDGEPORT, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

F. Capital Assets

Property, plant and equipment are stated at cost. Normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Assets being constructed over a period of time are classified as construction in progress. Interest expense incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed. No depreciation is computed on these assets until they are complete and placed into service. Property, plant and equipment are depreciated over the following estimated useful lives:

Facilities and improvements	20-50 years
Equipment	5-20 years

G. Net Other Post Employment Benefits (OPEB) Liability

The net OPEB liability is measured as the portion of the present value of projected benefit payments to be provided to current active and inactive employees that is attributed to those employees' past periods of service (total OPEB liability), less the amount of the OPEB plan's fiduciary net position. The OPEB plan's fiduciary net position is determined using the same valuation methods that are used by the OPEB plan for purposes of preparing its statement of fiduciary net position. The net OPEB liability is measured as of a date (measurement date) no earlier than the end of the employer's prior fiscal year, consistently applied from period to period.

H. Compensated Absences

Vacations earned during the year and not taken can be, subject to certain restrictions, carried over to the following fiscal year or partly paid in cash. A liability is accrued for that portion of vacation pay that vests. Unused sick pay is accumulated, subject to certain limitations, for future absences or paid upon death or retirement.

Vested sick leave and accumulated vacation leave is recognized as an expense and liability as the benefits accrue to employees. Nonvested sick leave is recognized to the extent it is expected to be paid. Compensated absences are recorded as short-term liabilities.

I. Due to Other Funds of the City of Bridgeport and Self-Insurance

The City's General Fund pays for all expenses on behalf of the WPCA and bills the WPCA monthly for such expenses, as well as for certain overhead costs incurred by the City in connection with the WPCA's operations. The City also makes the principal and interest payments on its outstanding debt, and bills the WPCA for such payments.

The City self-insures for employee health benefits and workers' compensation. The WPCA is charged a premium for health benefits based on rates set by the City. Any underfunding at the City level will result in increased premiums in later years, but is not believed to be material to the WPCA. The WPCA is charged for the workers' compensation claims attributable to its employees based on actual costs. The WPCA recognizes a liability for workers' compensation claims payable and for claims incurred but not reported.

**WATER POLLUTION CONTROL AUTHORITY
OF THE CITY OF BRIDGEPORT, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

J. Deferred Inflows of Resources

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. Deferred inflows of resources were reported as they related to OPEB. A deferred inflow of resources related to OPEB results from differences between expected and actual experience, changes in assumptions or other inputs. These amounts are deferred and included in OPEB expense in a systematic and rational manner over a period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the OPEB plan (active employees and inactive employees).

K. Revenues

Revenues are based on the WPCA authorized minimum charges and rates per hundred cubic feet applied to customer consumption of water. The WPCA accrues an estimate for services delivered but not billed at the end of each accounting period. The WPCA distinguished operating revenues and expenses from nonoperating. Operating revenues result from charges to customers for sewer treatment and related services. Operating expenses include the cost of operations, maintenance, sales and service, administrative expenses and depreciation. All revenues and expenses not meeting this definition are reported as nonoperating or capital contributions.

Interest is levied on accounts that are 30 days past due. The WPCA has the authority to file liens on past due accounts. The liens are payable second to property taxes upon transfer of the respective properties.

L. Net Position

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by any outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted by the WPCA or through external restrictions imposed by creditors, grantors or laws or regulation of other governments. Restricted resources are used first to fund appropriations. The WPCA currently has no assets under restrictions. Unrestricted net position represents all other amounts that don't meet the definition of "net investment in capital assets" or "restricted".

M. Accounting Estimates

The preparation of the basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period.

N. Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date the financial statements were available to be issued, which date is December 26, 2019.

**WATER POLLUTION CONTROL AUTHORITY
OF THE CITY OF BRIDGEPORT, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

2. CASH AND CASH EQUIVALENTS

As of June 30, 2019, cash and cash equivalents, including balances restricted for repayment of principal and interest on State loans and for capital improvements, consist of the following:

Demand accounts	\$	6,029,743
Petty cash		<u>19</u>
	\$	<u>6,029,762</u>

Responsibility for custodial credit risks of deposits rests with the City; accordingly, separate disclosure is not possible.

Disclosure of the City's custodial credit risk of deposits is contained in the City's basic financial statements.

3. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2019 was as follows:

	<u>Beginning Balance</u>	<u>Additions/ Transfers</u>	<u>Disposals/ Transfers</u>	<u>Ending Balance</u>
Business-type activities:				
Capital assets not being depreciated:				
Construction in progress	\$ <u>6,240,267</u>	\$ <u>986,787</u>	\$ <u>(3,168,931)</u>	\$ <u>4,058,123</u>
Capital assets being depreciated:				
Buildings and improvements	119,422,513	905,702		120,328,215
Machinery and equipment	14,639,742	262,453		14,902,195
Distribution and collection systems	105,579,528	3,673,830		109,253,358
Vehicles	<u>3,184,850</u>	<u>301,765</u>		<u>3,486,615</u>
Total capital assets being depreciated	<u>242,826,633</u>	<u>5,143,750</u>	<u>-</u>	<u>247,970,383</u>
Less accumulated depreciation for:				
Buildings and improvements	(80,699,308)	(4,817,309)		(85,516,617)
Machinery and equipment	(12,003,807)	(695,391)		(12,699,198)
Distribution and collection systems	(27,794,126)	(2,626,589)		(30,420,715)
Vehicles	<u>(2,661,932)</u>	<u>(228,645)</u>		<u>(2,890,577)</u>
Total accumulated depreciation	<u>(123,159,173)</u>	<u>(8,367,934)</u>	<u>-</u>	<u>(131,527,107)</u>
Total capital assets being depreciated, net	<u>119,667,460</u>	<u>(3,224,184)</u>	<u>-</u>	<u>116,443,276</u>
Business-Type Activities Capital Assets, Net	\$ <u>125,907,727</u>	\$ <u>(2,237,397)</u>	\$ <u>(3,168,931)</u>	\$ <u>120,501,399</u>

Total depreciation expense was \$8,367,934 for the year ended June 30, 2019.

Construction in progress consists primarily of costs for storm and sanitary sewer separation, rehabilitation of pump stations and rehabilitation of generators on the West and East Sides.

**WATER POLLUTION CONTROL AUTHORITY
OF THE CITY OF BRIDGEPORT, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

4. LONG-TERM DEBT

Long-term liability activity for the year ended June 30, 2019 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Bonds and notes payable:					
General obligation bonds	\$ 4,434,391	\$ 2,095,000	\$ 170,813	\$ 6,358,578	\$ 198,610
Bond premium	114,324		7,827	106,497	
Net OPEB liability	3,280,798		1,395,883	1,884,915	
Clean water notes payable	<u>30,271,403</u>	<u>1,561,471</u>	<u>3,926,008</u>	<u>27,906,866</u>	<u>3,830,925</u>
Long-Term Liabilities	<u>\$ 38,100,916</u>	<u>\$ 3,656,471</u>	<u>\$ 5,500,531</u>	<u>\$ 36,256,856</u>	<u>\$ 4,029,535</u>

General Obligation Bonds and Clean Water Notes Payable at June 30, 2019 consists of the following:

2009 General Obligation Bonds issued by the City on behalf of the WPCA, bearing interest at 2% to 5.7%	\$ 1,175,938
2011 General Obligation Bonds issued by the City on behalf of the WPCA, bearing interest at 1.68% to 6.388%	275,767
2012 General Obligation Bonds issued by the City on behalf of the WPCA, bearing interest at 3% to 5%	1,207,646
2016 General Obligation Bonds issued by the City on behalf of the WPCA, bearing interest at 5%	800,000
2017 General Obligation Bonds issued by the City on behalf of the WPCA, bearing interest at 5%	804,227
2018 General Obligation Bonds issued by the city on behalf of the WPCA bearing interest at 5%	1,245,000
2019 General Obligation Bonds issued by the city on behalf of the WPCA bearing interest at 5%	<u>850,000</u>
Total	<u>\$ 6,358,578</u>
Clean Water Notes Payable:	
State of Connecticut Clean Water Fund Loans, bearing interest at 2%	<u>\$ 27,906,866</u>

The WPCA does not have the authority to issue debt on its own behalf. All debt issued on behalf of the WPCA is considered debt of the City. The WPCA pays the principal and interest due on its allocable portion of the City's debt.

**WATER POLLUTION CONTROL AUTHORITY
OF THE CITY OF BRIDGEPORT, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

The annual debt service requirements relative to the outstanding general obligation bonds at June 30, 2019 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 198,610	\$ 352,003	\$ 550,613
2021	233,863	311,913	545,776
2022	317,239	298,785	616,024
2023	331,072	281,964	613,036
2024	346,448	263,952	610,400
2025-2029	2,048,782	1,023,733	3,072,515
2030-2034	1,572,254	511,516	2,083,770
2035-2039	1,184,559	181,775	1,366,334
2040-2044	78,595	21,614	100,209
2045-2049	47,156	3,535	50,691
Total	\$ <u>6,358,578</u>	\$ <u>3,250,790</u>	\$ <u>9,609,368</u>

The annual debt service requirements relative to the outstanding Clean Water Notes Payable at June 30, 2019 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 3,830,925	\$ 525,089	\$ 4,356,014
2021	2,294,079	460,705	2,754,784
2022	2,229,273	415,897	2,645,170
2023	2,219,197	370,345	2,589,542
2024	2,042,643	329,736	2,372,379
2025-2029	9,278,786	1,054,636	10,333,422
2030-2034	4,490,876	342,100	4,832,976
2035-2039	1,521,087	46,562	1,567,649
Total	\$ <u>27,906,866</u>	\$ <u>3,545,070</u>	\$ <u>31,451,936</u>

In addition, the WPCA has short-term notes payable of \$1,963,078, which were issued for sewer construction. The note carries a 2% interest rate and the principal becomes payable upon the permanent refinancing of the short-term note payable.

**WATER POLLUTION CONTROL AUTHORITY
OF THE CITY OF BRIDGEPORT, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

5. OTHER POST EMPLOYMENT BENEFITS

The City provides certain health care benefits for retired employees through a single employer defined benefit plan in which the WPCA participates. The collective bargaining agreements stipulate the employees' covered and the percentage of contribution, if any, to the cost of health care benefits. Contributions by the City may vary according to length of service. The cost of providing postemployment health care benefits is shared between the City and the retired employee. Substantially all of the City's employees may become eligible for these benefits if they reach normal retirement age while working for the City. The cost of retiree health care benefits is recognized as an expense as claims are paid.

Disclosure of the OPEB plan is contained in the City's basic financial statements. WPCA reports its share of the OPEB liability of \$1,884,915, deferred inflows of resources of \$107,177 and OPEB expense of \$90,463.

6. INTEREST COST

The total interest cost incurred during the year ended June 30, 2019 was \$724,010. Of this amount, \$40,538 was included as part of the cost of capital assets under construction in connection with wastewater treatment facilities' construction projects.

7. RISK MANAGEMENT

The WPCA is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The WPCA and the City have implemented a program to account for and finance their uninsured risks of loss. Under this program, the City provides coverage for general liability insurance and employee health insurance, and the WPCA finances its own risks for workers' compensation. The WPCA purchases insurance coverage for its other insurable risks. Settled claims have not exceeded commercial coverage in any of the past three years.

The WPCA makes payments to the City for employee health claims based on actuarial estimates. The WPCA does not share in the exposure for the difference between payments to the City and actual claims paid; thus, no claim liability is reported by the WPCA.

For workers' compensation claims, the WPCA makes payments to the City based on actual claims paid by the City relating to WPCA employees. The WPCA recognizes a liability for workers' compensation claims payable and for claims incurred but not reported. At June 30, 2019, the claim liability is \$7,500.

8. EMPLOYEE BENEFITS

Employees of the WPCA are entitled to certain benefits through the City. These benefits include health care benefits and pension benefits. Information with respect to these benefits is contained in the City's basic financial statements.

**WATER POLLUTION CONTROL AUTHORITY
OF THE CITY OF BRIDGEPORT, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

9. COMMITMENTS AND CONTINGENCIES

The WPCA is a defendant in various legal actions principally involving property damage and other miscellaneous claims. Based upon the advice of legal counsel, management believes that the ultimate resolution of these matters will not have a material adverse effect on the financial condition or results of operation of the WPCA.

Under various consent decrees issued by the State of Connecticut Department of Environmental Protection (consent decrees), the WPCA is required to bring both of its treatment facilities in compliance with Federal standards and eliminate certain combined storm and sanitary sewers. The estimated cost of these improvements is \$244,000,000. As of June 30, 2019, \$209,595,279 relating to these projects, including capitalized interest, has been incurred and included in property, plant and equipment. Based on current engineering estimates, completion of these projects will be within the next six years. Funding for these improvements is being provided by the State of Connecticut's Clean Water Fund in the form of loans and grants. As of June 30, 2019, the State is committed to providing the WPCA additional funding in the form of loans and grants of \$956,949 and \$941,949, respectively.

10. PRIVATIZATION AGREEMENT

On October 8, 2013, the WPCA entered into a ten-year agreement (the Agreement) with a new independent contractor Inframark (the Contractor) to provide operations, maintenance and management services to its two wastewater treatment facilities and collection system. This Agreement took effect on January 1, 2014. The Agreement was amended in 2017 to include a two-year early termination clause should the City seek any regionalization or other restructuring of the wastewater plant and treatment system. The City of Bridgeport and the Town of Trumbull resolved all litigation regarding amounts Trumbull users pay to the Bridgeport WPCA and such rates are billed on that agreed-upon basis.



CITY OF BRIDGEPORT
DEPARTMENT OF FINANCE
MARGARET E. MORTON GOVERNMENT CENTER
999 Broad Street
Bridgeport, Connecticut 06604
Telephone 203-576-7251 Fax 203-576-7067

JOSEPH P. GANIM
Mayor

KENNETH A. FLATTO
Finance Director/CFO

COMM. 42-19 Ref'd to Budget & Appropriations Committee
on 02/03/2020.

TO: Bridgeport City Council
FROM: Kenneth Flatto, Director of Finance
DATE: January 31, 2020
Re: FY 2020 Bond Issuance Resolution – Additional Refunding Bond Issuance

A. Bond Refunding Resolution to City Council –referral to Budget and Appropriations Committee

The City of Bridgeport Finance Department and Mayor are recommending the City Council adopt the attached resolution approving another General Obligation bond financing and refunding to include: Issuance of a new 2020 Series A General Obligation Refunding Bonds of up to \$40 million. This opportunity is arising because interest rates have recently become even more favorable than in the autumn of 2019 when the prior successful bond refunding took place.

The intent of the refinancing is to refund a portion of the 2012 Series A Bonds, the 2014 Series A Bonds, the 2016 Series D Bonds, and any other applicable Bonds, if feasible, that would save money and lower interest costs for the City.

This Resolution and transaction allow the City to take advantage of historic low interest rates to improve the City's aggregate debt service costs for outstanding debt over the next decade. This plan of finance would only include a refunding which achieves a positive net present value savings over time.

Thank you for your consideration of this matter.

Cc: Mayor Joseph P. Ganim
Nestor Nkwo, OPM
Michael Andreana, Pullman & Comley

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20 JAN 31 AM 11:42
CITY CLERK

CITY OF BRIDGEPORT, CONNECTICUT

To the City Council of the City of Bridgeport:

The Committee on BUDGET & APPROPRIATIONS begs leave to report; and recommends for adoption the following resolution:

NO.

APPROVAL OF GENERAL OBLIGATION BONDS - To Refund Certain General Obligation Bonds

BE IT RESOLVED, that having received the recommendation of the Mayor of the City of Bridgeport (the "City") with respect to the action authorized herein, the City Council of the City of Bridgeport hereby approves the issuance of general obligation bonds secured by the City's full faith and credit (the "Refunding Bonds"), in an amount up to \$40,000,000 (exclusive of Financing Costs, as hereinafter defined) for the purposes of (i) refunding such portions of the outstanding maturities (including the payment of principal, accrued interest and any call premium) of the City's General Obligation Bonds, 2012 Series A, the City's General Obligation Bonds, 2014 Series A and the City's General Obligation Bonds, 2016 Series D, and such other outstanding general obligation bonds of the City (collectively, the "Prior Bonds") as are determined by the Mayor, the Finance Director and the Treasurer (collectively, the "Officials") to be in the best interest of the City to refund; and (ii) financing such additional costs and expenses, in an amount not to exceed three percent (3%) of such authorization, as the Officials shall approve for the funding of necessary and appropriate financing and/or issuance costs including, but not limited to legal, advisory, credit enhancement, escrow fees, verification fees, investments fees, net temporary interest or other financing and transactional costs, trustee, underwriters' discount, printing and administrative expenses, as well as the costs of the

establishment and maintenance of any reserve pursuant to Chapter 109, Chapter 117 and other chapters of the Connecticut General Statutes (the "Financing Costs"); and

BE IT FURTHER RESOLVED, that the City Council, if the Officials deem it necessary, desirable or appropriate, appropriates and pledges for each year that the Refunding Bonds are outstanding, for the payment of the Refunding Bonds, all grant payments received by the City securing any and all of the Prior Bonds, and the City Council hereby authorizes the Officials to determine the terms and conditions of such pledge of security for the Refunding Bonds and whether or not, in fact, the City should grant such security, and the Officials are further authorized to take all such actions and execute all such documents to implement such security, all in such manner as such Officials shall determine to be in the best interest of the City; and

BE IT FURTHER RESOLVED, that the City Council authorizes and approves that the Refunding Bonds be secured by the City's property taxes, including interest, penalties and related charges, pursuant to Chapter 117 and other chapters of the Connecticut General Statutes, and, if deemed necessary or appropriate by the Officials and in the City's best interest, hereby authorizes the Officials (i) to establish a property tax intercept procedure and a debt service payment fund pursuant to Chapter 117 of the Connecticut General Statutes, §7-560 et seq., and other Chapters of the Connecticut General Statutes, on such terms as the Officials deem necessary or appropriate, and (ii) all further actions which the Officials deem necessary or appropriate to so secure the Refunding Bonds or which are contemplated by law; and

BE IT FURTHER RESOLVED, that the Officials, if they determine it to be advisable, necessary or appropriate, hereby are authorized, on behalf of the City, to enter into an indenture of trust and/or a supplemental indenture of trust (collectively, the "Indenture") with a bank or

trust company located within or without the State of Connecticut (the "Trustee"), and to covenant (i) if the Refunding Bonds are issued pursuant to such Indenture that all or a portion of the City's property taxes shall be paid to the Trustee and be held in trust for the benefit of the holders of the Refunding Bonds as provided in Chapter 117 and other Chapters of the Connecticut General Statutes, and (ii) the terms on which any payments or reserves securing the payment of the Refunding Bonds will be paid, and the terms of any reserve or other fund for the benefit of the bondholders; and, in any event, to amend or supplement the Indenture containing such terms and conditions as the Officials shall determine to be necessary or advisable and in the best interest of the City, the execution thereof to be conclusive evidence of such determination; and

BE IT FURTHER RESOLVED, that the City Council hereby authorizes the Officials, if the Officials determine it is in the City's best interest, to acquire, on behalf of the City, bond insurance or other forms of credit enhancement guaranteeing the Refunding Bonds on such terms as the Officials determine to be appropriate, such terms to include, but not be limited to, those relating to fees, premiums and other costs and expenses incurred in connection with such credit enhancement, the terms of payment of such expenses and costs and such other undertakings as the issuer of the credit enhancement shall require; and the Officials, if they determine that it is appropriate, are authorized, on the City's behalf, to grant security to the issuer of the credit enhancement to secure the City's obligations arising under the credit enhancement, including the establishment of a reserve from proceeds of the Refunding Bonds; and

BE IT FURTHER RESOLVED, that the City Council hereby authorizes the Officials to determine the date, maturity, prices, interest rates, form, manner of sale (whether by negotiation or public sale) or other terms and conditions of the Refunding Bonds, including the terms of any

reserve that might be established as authorized herein and whether any of the Refunding Bonds issued will be issued as taxable bonds, all in such a manner as such Officials shall determine to be in the best interest of the City, and to take such actions and to execute such documents, or to designate other officials or employees of the City to take such actions and to execute such documents, as deemed to be necessary or advisable and in the best interests of the City by such Officials in order to issue, sell and deliver the Refunding Bonds; and

BE IT FURTHER RESOLVED, that the City Council hereby authorizes the Officials to call irrevocably for redemption such maturities of the Prior Bonds, as they shall determine to refund from the proceeds of the Refunding Bonds and other moneys as they may determine to make available for this purpose, and to defease such Prior Bonds by executing and delivering an escrow agreement in such form and upon such terms as they shall approve, such approval to be conclusively evidenced by their execution thereof. The Officials are hereby authorized, on behalf of the City, to make representations or agreements for the benefit of the holders of the Refunding Bonds which are necessary or appropriate to ensure the exemption of interest on any maturities of the Refunding Bonds from taxation under the Internal Revenue Code of 1986, as amended; their respective approvals to be conclusively evidenced by their signatures on any such agreements or representations relating thereto; and

BE IT FURTHER RESOLVED, that the City Council hereby authorizes the Officials in connection with the issuance of the Refunding Bonds to execute and deliver on behalf of the City such reimbursement agreements, remarketing agreements, standby bond purchase agreements, interest rate swap agreements, and any other appropriate agreements the Officials deem necessary, appropriate or desirable to the restructuring of the City's debt, of which the Refunding Bonds are a component, and the Officials are hereby authorized on behalf of the City to secure

the payment of such agreements with the full faith and credit of the City, if they deem it necessary, appropriate or desirable; and

BE IT FURTHER RESOLVED, that the Refunding Bonds shall be signed by the Mayor, the Treasurer and the Finance Director provided that such signatures of any two of such officers of the City affixed to the Refunding Bonds may be by facsimiles of such signatures printed on the Refunding Bonds, and each of such Officials is authorized to execute and deliver, on behalf of the City, all agreements, instruments and documents including, but not limited to a bond purchase agreement with the underwriter and an engagement letter with a financial advisor, that they deem necessary, appropriate or desirable to consummate the intendment of this and the foregoing resolutions.



CITY OF BRIDGEPORT
DEPARTMENT OF FINANCE
MARGARET E. MORTON GOVERNMENT CENTER
 999 Broad Street
 Bridgeport, Connecticut 06604
 Telephone 203-576-7251 Fax 203-576-7067

JOSEPH P. GANIM
 Mayor

KENNETH A. FLATTO
 Finance Director/CFO

COMM. 43-19 Ref'd to Budget & Appropriations Committee
 on 02/03/2020.

To: Bridgeport City Council
 From: Kenneth Flatto, Director of Finance
 Date: January 30, 2020
 Re: FY 2020 Bond Issuance Resolution re: FY20 Capital Amendment

A. 2020 Capital Plan Amendment and Bond Resolution to City Council – referral to Budget and Appropriations Committee

The City of Bridgeport Finance, OPM, and OPED Departments and the Mayor are recommending the City Council adopt this Resolution approving a few additional essential priority projects as an Amendment to the 2020 Capital Improvement Plan, along with the associated approval of Bonding Authorization for the 2020 General Obligation Bond Issuance planned for 2020.

This Resolution authorizes 2020 Capital Improvement Plan Amendment additions (see Schedule A of the Resolution) and the authorization for Bond Issuance (see Schedule B of the Resolution) of up to \$5 million in Bonds for remediation and demolition work required at the Remington Arms site, \$5 million in Bonds for the first phase of the new Bassick High School project, and \$2 million in Bonds for roadway paving projects. In addition, I would like to note that there are CIP Projects that were already approved in 2019 by the City Council authorizing Bonds in 2020 for project funding, including for example a new East side Senior Center which will be bonded in this Issuance.

The timing of this 2020 General Obligation Bond Issuance is being accelerated due to the historic low interest rate environment available this year.

While the next 2021 Capital Plan is due to be considered this spring, bond issuance for that next Capital Plan will not occur until sometime in 2021. These 2019 and 2020 CIP projects are considered top City priorities for bonding now.

Thank you for your consideration of this matter.

Cc: Mayor Joseph P. Ganim
 Nestor Nkwo, OPM Director
 Thomas Gill, OPED Director
 Michael Andreana, Pullman & Comley

RECEIVED
 CITY CLERK'S OFFICE
 20 JAN 31 AM 11:42
 KATHY L. PULLMAN

CITY OF BRIDGEPORT CONNECTICUT

To the City Council of the City of Bridgeport:

The Committee on BUDGET & APPROPRIATIONS begs leave to report; and recommends for adoption the following resolution:

NO.

APPROVAL OF ADDITIONAL CAPITAL PROJECT AUTHORIZATION TO THE 2020-2024 CAPITAL PLAN AND APPROVAL OF GENERAL OBLIGATION BONDS

WHEREAS, the City Council of the City of Bridgeport (the "City") has previously adopted the City's Five-Year Capital Plan for Fiscal Years 2020-2024 (the "2020-2024 Capital Plan"); and

WHEREAS, the City Council has determined it to be in the best interest of the City to add additional capital plan authorization in the amount of \$7,000,000 for the capital projects more particularly listed on Exhibit A attached hereto to the City's 2020-2024 Capital Plan (the "2020 Capital Plan Projects"); and

WHEREAS, the Charter of the City requires that authorization to borrow against any Five-Year Capital Plan be approved by the City Council; and

WHEREAS, the City Council has determined it to be in the best interest of the City to approve additional borrowing authorization for the City's Five-Year Capital Plan for Fiscal Years 2019-2023 (the "2019-2023 Capital Plan") and the 2020-2024 Capital Plan in the amount of \$12,000,000 for the projects, all as more particularly listed on Exhibit B attached hereto (the "Bond Projects"); and now therefore, be it

RESOLVED, that the City's 2020-2024 Capital Plan, as adopted by the City Council, is hereby amended to incorporate the 2020 Capital Plan Projects as set forth on Exhibit A.

RESOLVED, that having received the recommendation of the Mayor of the City with respect to the action authorized herein, the City Council hereby approves an appropriation of the amounts necessary to: (i) fund the Bond Projects in an aggregate principal amount not to exceed \$12,000,000 and the issuance of general obligation bonds secured by the City's full faith and credit (the "Bonds"), in an

aggregate principal amount not to exceed \$12,000,000 (exclusive of Financing Costs, as hereinafter defined) for the purposes of funding the Bond Projects as set forth on Exhibit B; and (ii) finance such additional costs and expenses, in an amount not to exceed three percent (3%) of such authorization, as the Mayor, the Finance Director, and the Treasurer (collectively, the "Officials") shall approve for the funding of necessary and appropriate financing and/or issuance costs including, but not limited to legal, advisory, credit enhancement, trustee, underwriters' discount, printing and administrative expenses, as well as the cost of the establishment and maintenance of any reserve pursuant to Chapter 109, Chapter 117 and other chapters of the Connecticut General Statutes (the "Financing Costs"); and be it further

RESOLVED, the Officials are further authorized on behalf of the City to make temporary borrowings as authorized by the Connecticut General Statutes and to issue temporary notes of the City in anticipation of the receipt of proceeds from the sale of the Bonds to be issued pursuant to this resolution and such notes shall be issued and renewed at such time and with such maturities, requirements and limitations as provided by statute; notes evidencing such borrowings shall be executed in the same manner as if they were bonds and the officials shall determine the date, maturity, interest rates, form and manner of sale, including negotiated sale, and other details of said notes consistent with the provisions of this resolution and the Connecticut General Statutes and shall have all powers and authority as in connection with the issuance of bonds; and be it further

RESOLVED, that the City Council authorizes and approves that the Bonds be secured by the City's property taxes, including interest, penalties and related charges, pursuant to Chapter 117 and other chapters of the Connecticut General Statutes, and, if deemed necessary or appropriate by the Officials and in the City's best interest, hereby authorizes the Officials: (i) to establish a property tax intercept procedure and a debt service payment fund pursuant to Chapter 117 of the Connecticut General Statutes, §7-560 et seq., and other Chapters of the Connecticut General Statutes, on such terms as the Officials deem necessary or appropriate, and (ii) all further actions which the Officials deem necessary or appropriate to so secure the Bonds or which are contemplated by law; and be it further

RESOLVED, that the Officials, if they determine it to be advisable, necessary or appropriate, hereby are authorized, on behalf of the City, to enter into an indenture of trust and/or a supplemental indenture of trust to the City's existing indenture (collectively, the "Indenture") with a bank or trust company located within or without the State of Connecticut (the "Trustee"), and to covenant: (i) if the Bonds are issued pursuant to such Indenture that all or a portion of the City's property taxes shall be paid to the Trustee and be held in trust for the benefit of the holders of the Bonds as provided in Chapter 117

and other Chapters of the Connecticut General Statutes, and (ii) the terms on which any payments or reserves securing the payment of the Bonds will be paid, and the terms of any reserve or other fund for the benefit of the holders of the Bonds; and, in any event, to amend or supplement the Indenture containing such terms and conditions as the Officials shall determine to be necessary or advisable and in the best interest of the City, the execution thereof to be conclusive evidence of such determination; and be it further

RESOLVED, that the City Council hereby authorizes the Officials, if the Officials determine it is in the City's best interest, to acquire, on behalf of the City, bond insurance or other forms of credit enhancement guaranteeing the Bonds on such terms as the Officials determine to be appropriate, such terms to include, but not be limited to, those relating to fees, premiums and other costs and expenses incurred in connection with such credit enhancement, the terms of payment of such expenses and costs and such other undertakings as the issuer of the credit enhancement shall require; and the Officials, if they determine that it is appropriate, are authorized, on the City's behalf, to grant security to the issuer of the credit enhancement to secure the City's obligations arising under the credit enhancement, including the establishment of a reserve from proceeds of the Bonds; and be it further

RESOLVED, that the City Council hereby authorizes the Officials to determine the date, maturity, prices, interest rates whether fixed or floating, form, manner of sale (whether by negotiation or public sale) or other terms and conditions of the Bonds, including the terms of any reserve that might be established as authorized herein, whether any of the Bonds issued will be issued as taxable bonds and whether the Bonds will be issued in one or more series on the same or one or more separate dates, all in such a manner as the Officials shall determine to be in the best interest of the City, and to take such actions and to execute such documents, or to designate other officials or employees of the City to take such actions and to execute such documents, as deemed to be necessary or advisable and in the best interests of the City by the Officials in order to issue, sell and deliver the Bonds; and be it further

RESOLVED, that the City Council hereby authorizes the Officials in connection with the issuance of the Bonds to execute and deliver on behalf of the City such reimbursement agreements, remarketing agreements, standby bond purchase agreements, interest rate swap agreements, and other agreements for the purpose of managing the interest rate fluctuations and risks and any other appropriate agreements the Officials deem necessary, appropriate or desirable to the issuance of the Bonds and the Officials are hereby authorized on behalf of the City to secure the payment of such agreements with the full faith and credit of the City, if they deem it necessary, appropriate or desirable; and be it further

RESOLVED, that the Bonds shall be signed by the Officials provided that such signatures of any two of such officers of the City affixed to the Bonds may be by facsimiles of such signatures printed on the Bonds, and each of such Officers and any designee of any of them is authorized to take such actions, and execute such agreements, instruments and documents, on behalf of the City, that they deem necessary, appropriate or desirable to consummate the intendment of this and the foregoing resolutions; and be it further

RESOLVED, that the City Council hereby authorizes the Officials in connection with the issuance of the Bonds to allocate any unused bond proceeds to other City projects authorized for bonding, consistent with the applicable tax and other laws, as deemed to be necessary or advisable and in the best interests of the City by the Officials; and be it further

RESOLVED, that the Officials are hereby authorized to apply for and accept any available State or federal grant in aid of the financing of the Bond Projects, and to take all action necessary or proper in connection therewith.

Exhibit A

Amendment to 2020 to 2024 CIP - Additional Capital Projects

<u>Project Description</u>	<u>Fiscal Year 2020 Capital Plan Authorizations</u>
<i>Economic Development</i>	
Remington Arms Remediation/Demolition/Clean Up	\$5,000,000
<i>Public Facilities</i>	
Roadway Paving, Bridges, Culverts, Intersections	<u>\$2,000,000</u>
Total	<u>\$7,000,000</u>

Exhibit B

Bonding Authorization

<u>Project Description</u>	<u>FY19 Capital Plan Bonding Authorization</u>	<u>FY20 Capital Plan Bonding Authorization</u>
<i>Board of Education</i>		
Bassick High School - New	\$5,000,000	
<i>Economic Development</i>		
Remington Arms Remediation/Demolition/Clean Up		\$5,000,000
<i>Public Facilities</i>		
Roadway Paving, Bridges, Culverts, Intersections		<u>\$2,000,000</u>
Total	<u>\$5,000,000</u>	<u>\$7,000,000</u>
TOTAL BONDING AUTHORIZATION		\$12,000,000



OFFICE OF THE CITY CLERK RESOLUTION FORM

RECEIVED
CITY CLERK'S OFFICE
20 JAN 29 PM 1:33

SECTION I CITY COUNCIL SUBMISSION INFORMATION

Log ID/Item Number: 36-19
Submitted by Councilmember(s): Maria H. Pereira
Co-Sponsors(s):
District: 138TH
Subject: Ordinance 02.02.080 - Residency Reporting of all Municipal Elected Officials, Board and Commission Members
Referred to: Ordinance Committee
City Council Date: February 3, 2020

SECTION II RESOLUTION (PLEASE TYPE BELOW)

WHEREAS, the City Council passed an ordinance on November 6, 2017 requiring all elected municipal officers and board/commission members provide their current residential address to the town clerk's office by January 31st of each year of service as well as any change of residency within 30 days of such residency change; and

WHEREAS, failure to abide by said ordinance by an elected official may result in the filing of a formal complaint by the Town Clerk to the State Elections Enforcement Commission; and

WHEREAS, failure to abide by a board or commission member may result in referral to the mayor and city council for removal pursuant to the Charter of the City of Bridgeport, Section 17. Removal of Certain Officers; and

WHEREAS, since the creation of the of the ordinance on November 6, 2017, the vast majority of elected and appointed municipal officials have repeatedly failed to comply with Ordinance 2.02.080; and

WHEREAS, the current ordinance does not currently require that each elected and appointed official receive advance notice of Ordinance 2.02.080 from any individual or entity to ensure compliance; and

WHEREAS, the current ordinance does not require each elected and appointed municipal official to take an oath under penalty of perjury when submitting their residency information; and

WHEREAS, the current ordinance does not require indisputable proof of residency be submitted with the annual residency form; and

WHEREAS, elected and municipal officials who fail to comply with Ordinance 2.02.080 face no guaranteed consequences or penalty for violating such ordinance; and

WHEREAS, Bridgeport residents and voters must have faith that those elected/appointed to municipal office, boards and commissions are bonafide residents of Bridgeport that have the legal authority to make critical decisions that impact every aspect of their lives.



OFFICE OF THE CITY CLERK RESOLUTION FORM

NOW, THEREFORE, BE IT RESOLVED by the Bridgeport City Council that Ordinance 2.02.080 should be revised to ensure each elected official and/or appointee to a commission or board receive advance ednotice of Ordinance 2.02.080, be required to submit their residency information annually, and change of address information within thirty (30) days, under oath and penalty of perjury, be required to submit proof of residency, and face consequences for failure to comply with Ordinance 2.02.080.



OFFICE OF THE CITY CLERK RESOLUTION FORM

SECTION III SUBSEQUENT REFERRALS/REPLIES AND DATE SENT/RECEIVED

DEPARTMENT	Referral date sent	Response Received	Date reply received
Choose an item		<input type="checkbox"/> Yes <input type="checkbox"/> No	
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SECTION IV PUBLIC HEARING INFORMATION

Public Hearing Required <input type="checkbox"/> Yes <input type="checkbox"/> No	Details Public Hearing Ordered on: CT Post Publication Date(s): Public Hearing Held on:	Date
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SECTION V AMENDMENTS/EXHIBITS

Choose an item	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VI COMMITTEE ACTION/APPROVAL INFORMATION

Choose an item	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Choose an item	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Choose an item	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:

SECTION VII WITHDRAWN/SINE DIE INFORMATION

Choose an item	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VIII DATE OF APPROVAL/DENIAL FROM CITY COUNCIL

City Council Approval Date:

SECTION IX COMMENTS (if any)

2.02.080 - Residency reporting of all municipal elected officials, board and commission members.

All municipal elected officers, as well as board and commission members (mayoral-appointed or otherwise), are required to provide their current residence street address of record to the town clerk's office by January 31st of each year of service. Any change of residence address during service as an elected officer or board member must be reported to the town clerk's office within thirty (30) days of such residency change.

Failure to abide by section 2.02.080 by an elected official may result in the filing of a formal complaint by the town clerk to the Connecticut State Elections Enforcement Commission.

Failure to abide by section 2.02.080 by a board or commission member (mayoral-appointed or otherwise) may result in referral to the mayor and city council for removal pursuant to the Charter of the City of Bridgeport, Section 17. Removal of Certain Officers.

Exceptions to this section may be made at the discretion of the city attorney's office when public disclosure of the current residence street address of record of an elected official or a board or commission member (mayoral-appointed or otherwise) poses a proven risk of significant danger to the elected official, board or commission member.

(Ord. dated 11/6/17)



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20 JAN 29 AM 11:19

TEST
CITY CLERK

SECTION I CITY COUNCIL SUBMISSION INFORMATION

Log ID/Item Number:	37-19			
Submitted by Councilmember(s):	Maria I. Valle Aidee Nieves			
Co-Sponsors(s):	Choose an item.	Choose an item.	Choose an item.	Choose an item.
District:	137TH			
Subject:	Proposed Resolution for the Paving and Development of the Municipal Surface Parking Lot at corner of East Main Street and Nichols Street			
Referred to:	ECD and Environment Committee			
City Council Date:	February 3, 2020			

SECTION II RESOLUTION (PLEASE TYPE BELOW)

WHEREAS, as Bridgeport works to redevelop a robust economy one guiding principle of Plan Bridgeport is to strengthen our neighborhoods by reviving and maintaining commercial and retail activity; and

WHEREAS, the East Side Neighborhood Revitalization Zone Strategic Plan likewise calls for streetscape improvements throughout the East Side, including paved parking lots, to revitalize and create a community environment that is conducive to local business and neighborhood investment; and

WHEREAS, the creation and maintenance of **surface parking lots** is extremely affordability in comparison to other parking structures, they are the easiest and quickest in terms of construction, and also can be used for local festivals, charity fundraisers, and local farmers markets; and

WHEREAS, the current design of on-street parking and subsequent enforcement along the lower East Main Street corridor is harming local businesses and restaurants and preventing new growth; and

WHEREAS, lower East Main Street customers may find some limited off-street parking in a poorly marked "Municipal Parking" lot at the corner of East Main Street and Nichols Street; and

WHEREAS, the lot surface is dusty loose aggregate material, it has no adequate drainage facilities and water quality elements, no lighting for safety, and is not striped or marked to indicate individual parking spaces, handicap accessible parking, vehicle paths of travel, traffic lanes; and

WHEREAS, the Bridgeport Office of Planning & Economic Development is responsible for economic development, neighborhood revitalization in the City of Bridgeport; and

NOW, THEREFORE, BE IT RESOLVED by the Bridgeport City Council in order to better maintain and keep lower East Main Street a vibrant focus of social, commercial and community life that the Office of Planning & Economic Development have the lot at the corner of East Main Street and Nichols Street stripped and repaved with asphalt, and ensure adequate signage, drainage facilities and water quality elements, lighting for safety, and is completely striped or marked to indicate individual parking spaces, handicap accessible parking, vehicle paths of travel and the proper traffic lanes.

-Attachments-



OFFICE OF THE CITY CLERK RESOLUTION FORM

SECTION III SUBSEQUENT REFERRALS/REPLIES AND DATE SENT/RECEIVED

DEPARTMENT	Referral date sent	Response Received	Date reply received
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
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Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	

SECTION IV PUBLIC HEARING INFORMATION

Public Hearing Required	Details	Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	Public Hearing Ordered on: CT Post Publication Date(s): Public Hearing Held on:	

SECTION V AMENDMENTS/EXHIBITS

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VI COMMITTEE ACTION/APPROVAL INFORMATION

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:

SECTION VII WITHDRAWN/SINE DIE INFORMATION

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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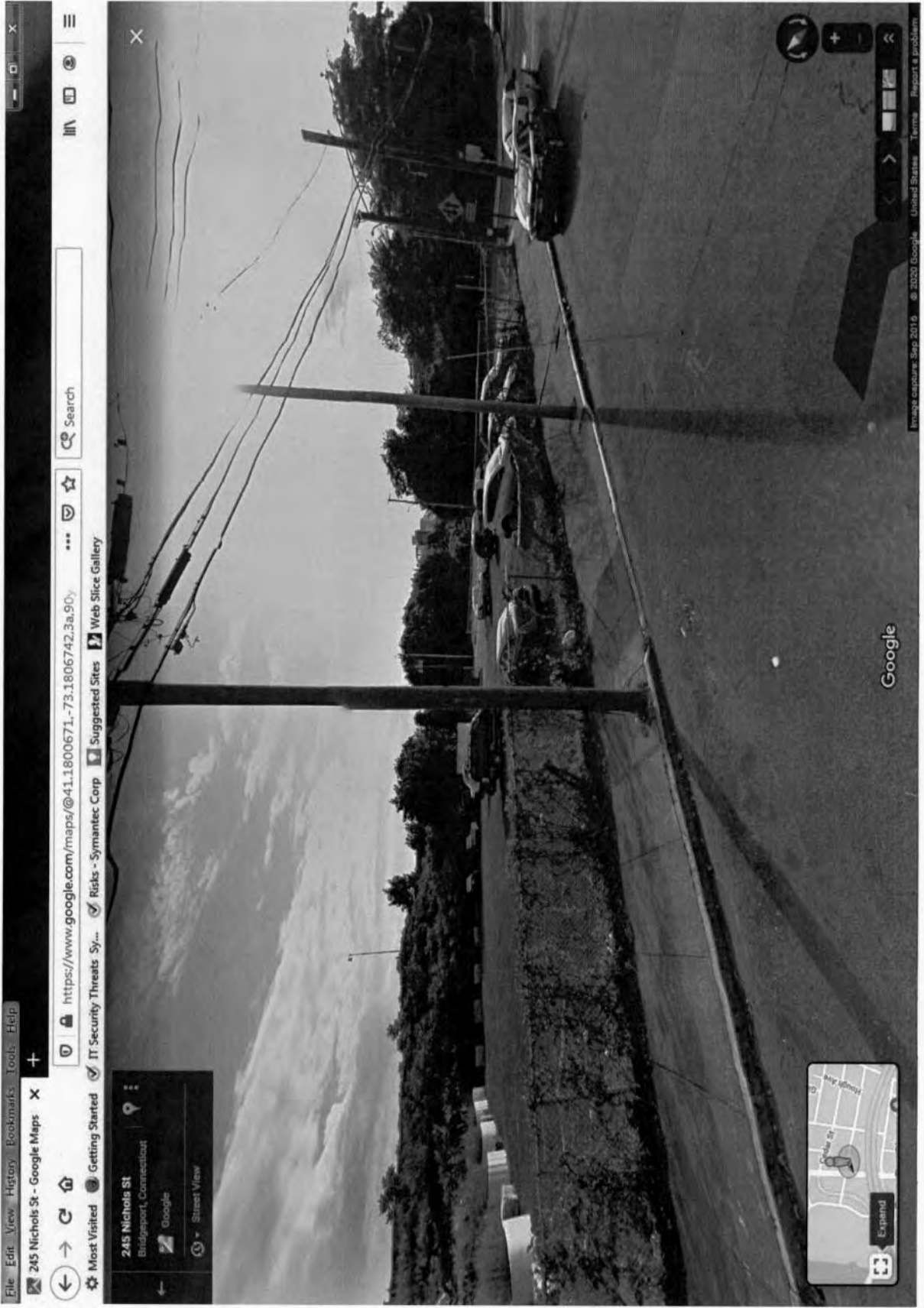
SECTION VIII DATE OF APPROVAL/DENIAL FROM CITY COUNCIL

City Council Approval Date:

SECTION IX COMMENTS (if any)









392 E Main St
Bridgeport, Connecticut
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Street View



372 E Main St
Bridgeport, Connecticut
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Street View icon





OFFICE OF THE CITY CLERK RESOLUTION FORM

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CITY CLERK'S OFFICE
20 JAN 29 AM 8:53

SECTION I CITY COUNCIL SUBMISSION INFORMATION

Log ID/Item Number: 38-19
Submitted by Councilmember(s): Maria I. Valle Aidee Nieves
Co-Sponsors(s):
District: 137TH
Subject: Traffic Control Light at Barnum Avenue and Hallett Street
Referred to: Board of Police Commissioners
City Council Date: February 3, 2020

SECTION II RESOLUTION (PLEASE TYPE BELOW)

WHEREAS, Barnum Avenue dissects the 137th Council District, you cannot go from one side of the district to the other without crossing Barnum Avenue, it is also one of the most highly traveled roads in our community, handling a large volume of car and truck traffic for a number of reasons including being a direct route between Route 1 (Boston Avenue), I95, and Bridgeport Hospital; and

WHEREAS, the Barnum Avenue and Hallett Street intersection is a major crossing point for car and truck traffic going from one side of the 137th District to the other as Hallett goes under the railroad viaduct; it is also within the boundaries and school walk zone of the Barnum and the Waltersville Schools where large numbers of school children and accompanying adults cross it daily; and

WHEREAS, likewise each school hosts one or more events nearly every evening of the week during the school year including practices, concerts, parent and PTA meetings, student activities, drama productions, Board of Education meetings, and building use by various community groups; and

WHEREAS, Councilmembers representing the 137th District have repeatedly initiated action to make the intersection safer but despite their best efforts the intersection continues to be hazardous; and

WHEREAS, the safety of our community is of utmost importance to us all and the installation of a traffic control light at the Barnum Avenue and Hallett Street intersection is needed to regulate the dangerous mix of cars, buses, pedestrians, commercial vehicles regularly entering and exiting; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bridgeport that the Board of Police Commissioners give adequate consideration to the current and projected volume of pedestrian traffic, as well as vehicular traffic, and the safety of elementary school children and other pedestrians that cross at the Barnum Avenue and Hallett Street intersection and take the necessary steps to improve the safety of the intersection with installation of a traffic control light.

-Attachments-



OFFICE OF THE CITY CLERK RESOLUTION FORM

SECTION III SUBSEQUENT REFERRALS/REPLIES AND DATE SENT/RECEIVED

DEPARTMENT	Referral date sent	Response Received	Date reply received
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SECTION IV PUBLIC HEARING INFORMATION

Public Hearing Required <input type="checkbox"/> Yes <input type="checkbox"/> No	Details Public Hearing Ordered on: CT Post Publication Date(s): Public Hearing Held on:	Date
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SECTION V AMENDMENTS/EXHIBITS

Choose an item	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VI COMMITTEE ACTION/APPROVAL INFORMATION

Choose an item	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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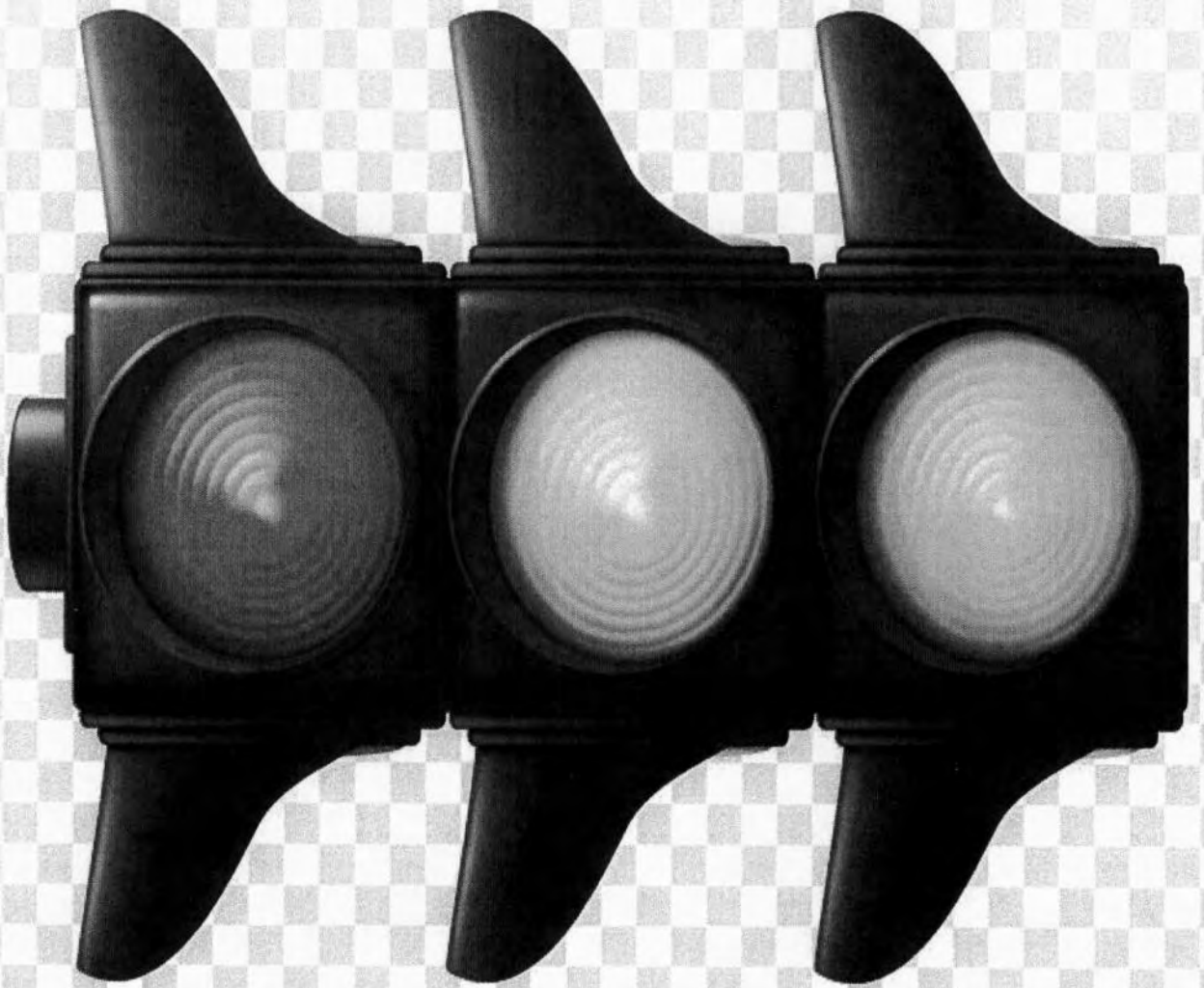
SECTION VII WITHDRAWN/SINE DIE INFORMATION

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SECTION VIII DATE OF APPROVAL/DENIAL FROM CITY COUNCIL

City Council Approval Date: _____

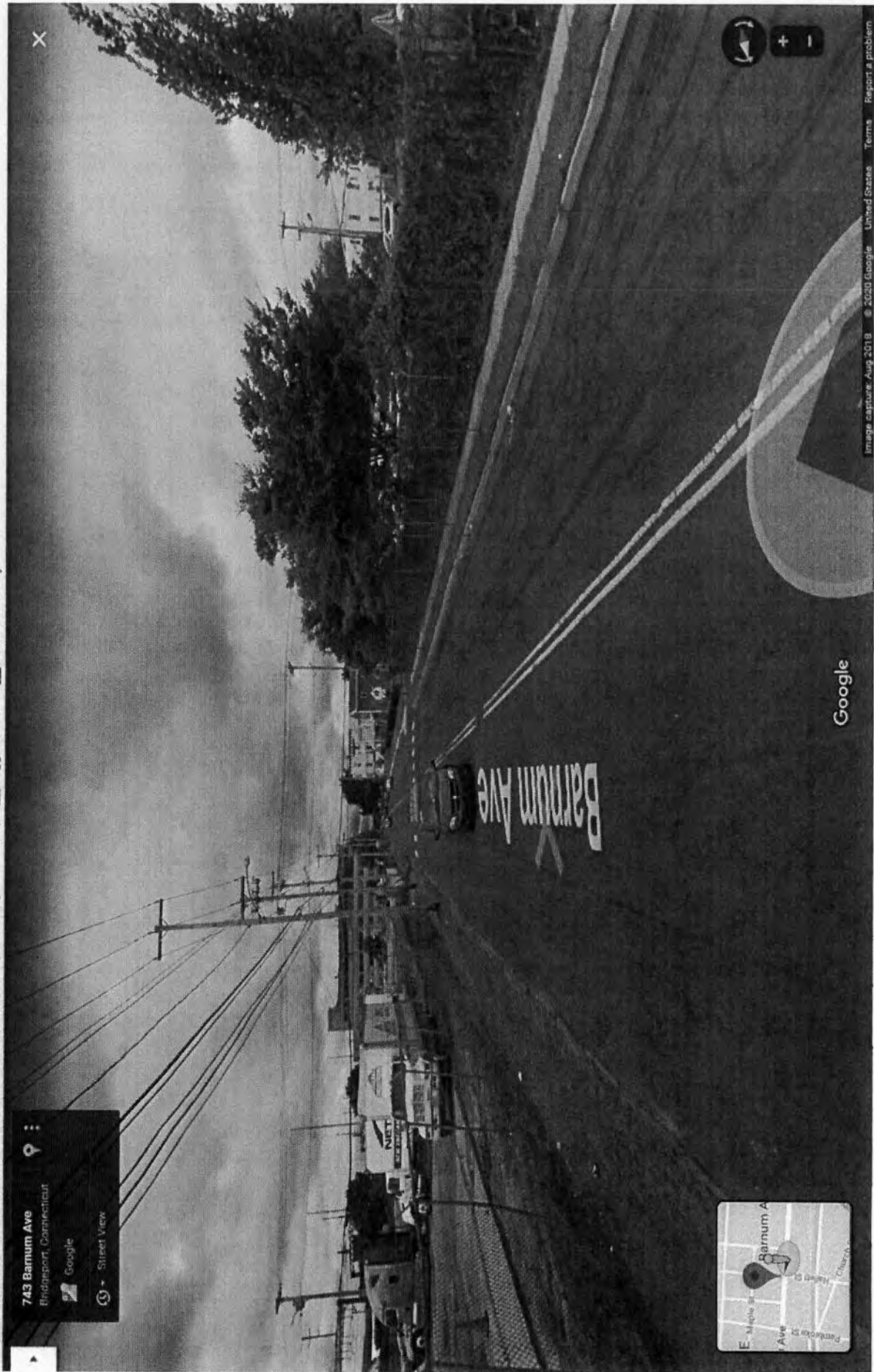
SECTION IX COMMENTS (if any)



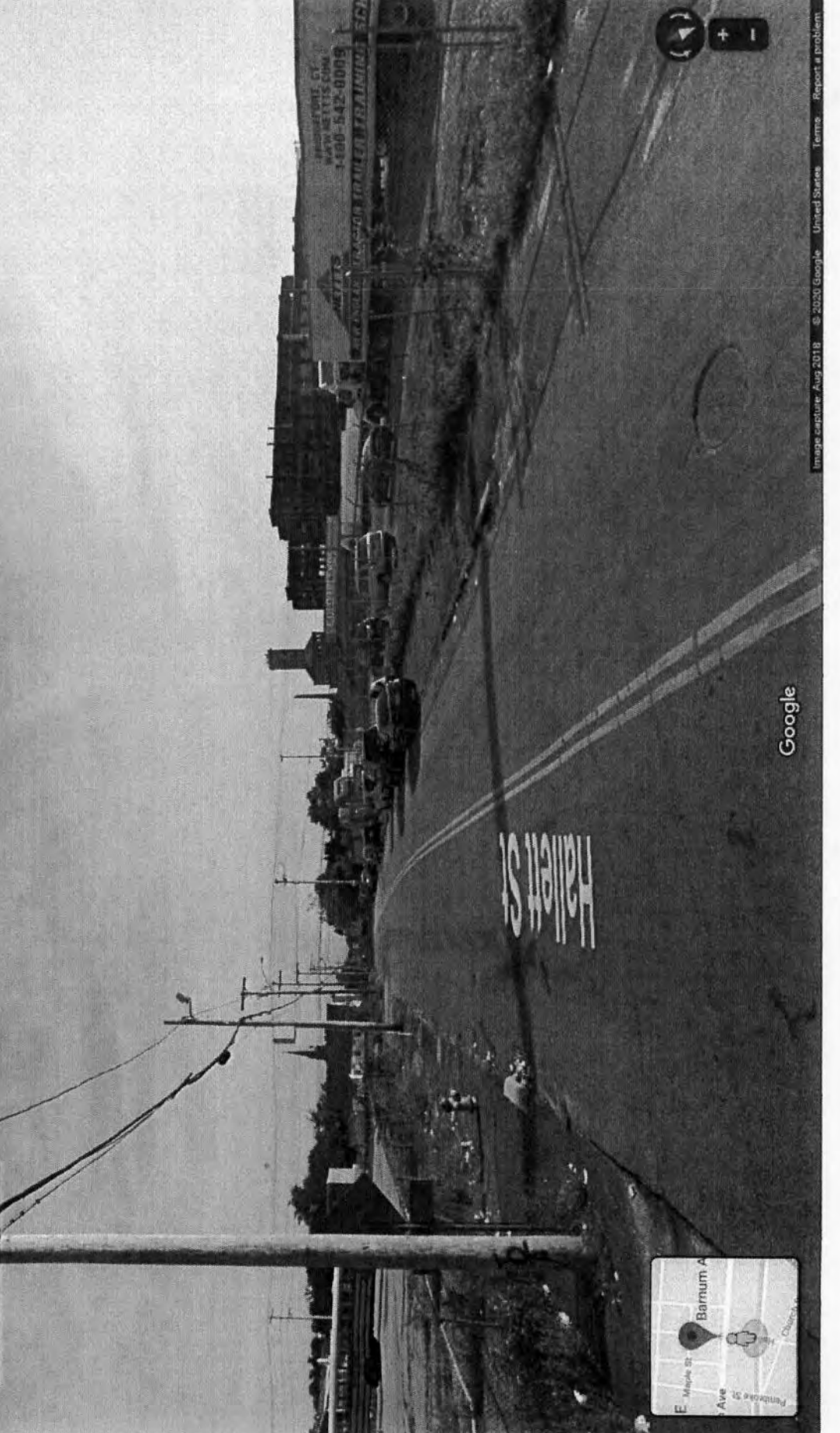


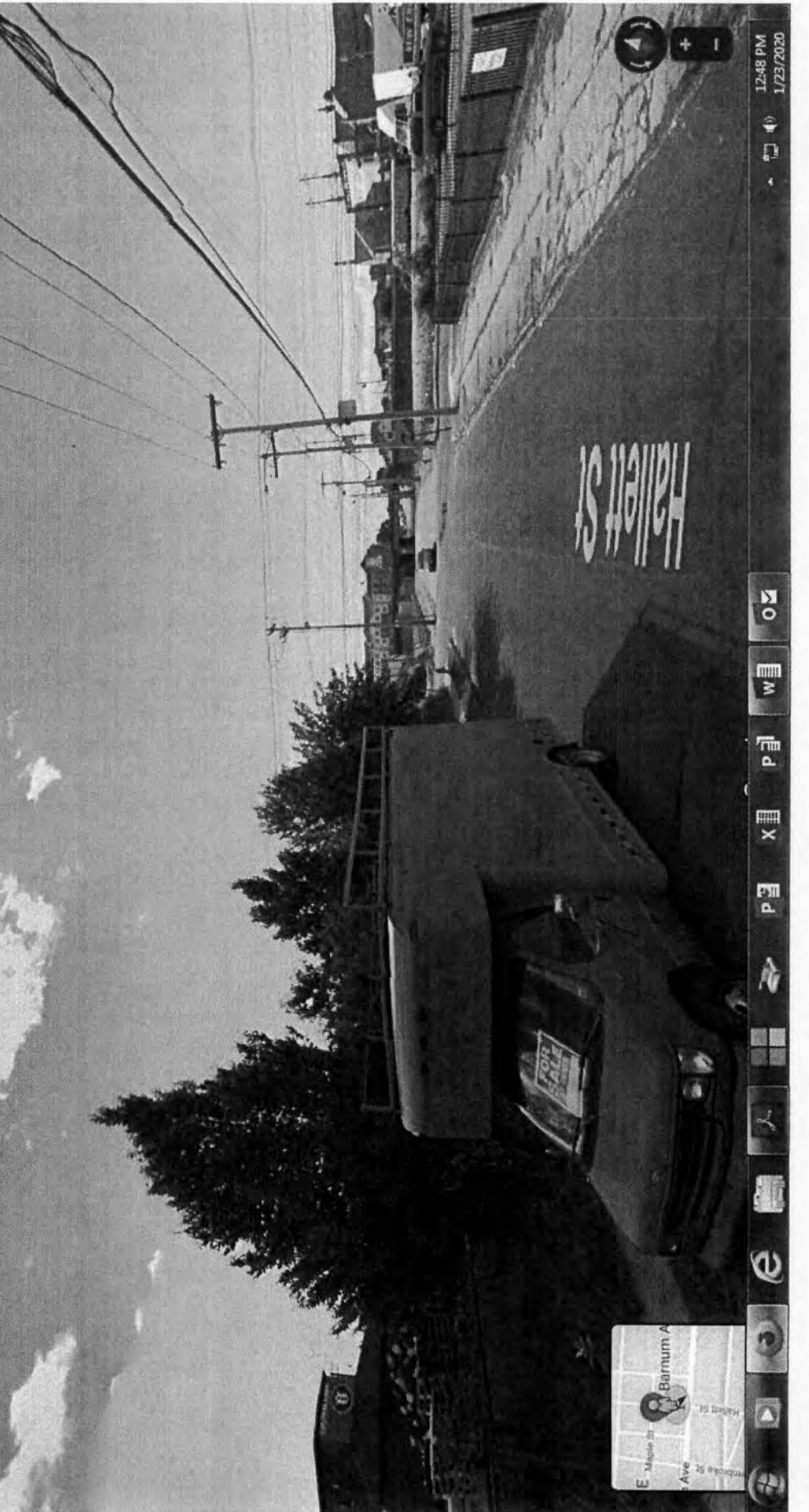






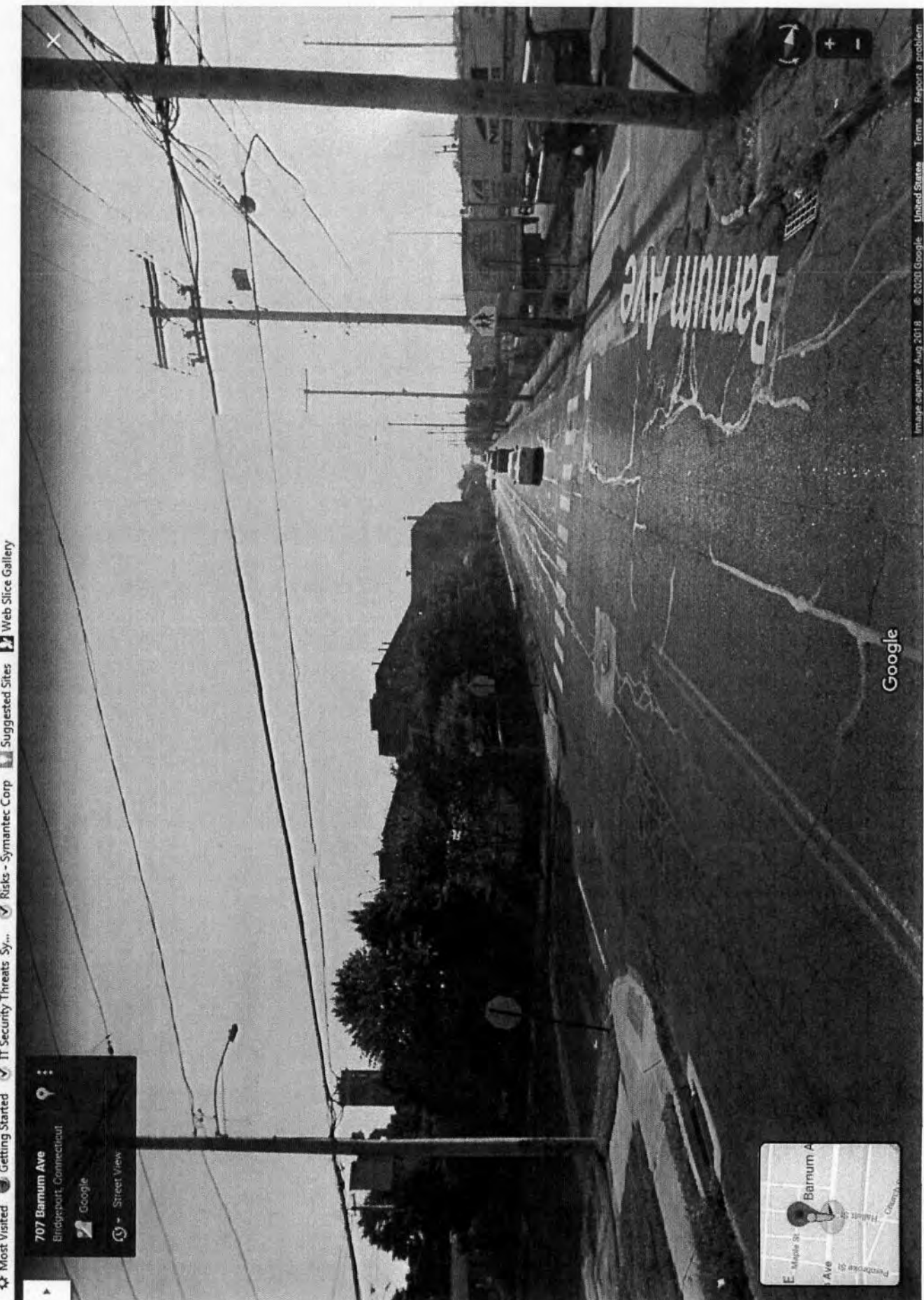
326 Hallett St
Bridgeport, Connecticut
Google
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393 Hallett St
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OFFICE OF THE CITY CLERK RESOLUTION FORM

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SECTION I

CITY COUNCIL SUBMISSION INFORMATION

Log ID/Item Number: 39-19
Submitted by Councilmember(s): Maria H. Pereira
Co-Sponsors(s):
District: 138TH
Subject: Oversight of Guidepost Solutions Regarding Costs, Recommendations, and Proposals
Referred to: Contracts Committee
City Council Date: February 3, 2020

SECTION II

RESOLUTION (PLEASE TYPE BELOW)

WHEREAS, the Connecticut Post reported on February 15, 2019, that Mayor Ganim had retained New York consulting firm Guidepost Solutions to review purchasing, the handling of cash and other government functions due to a Federal Bureau of Investigation into three city contractors; and

WHEREAS, Guidepost Solutions Chief Compliance Officer and Deputy General Counsel would be working with the City Attorney's Office earning \$425 per hour; and

WHEREAS, both CT state statute and the Purchasing Ordinance requires any goods or services valued at \$25,000 go out to bid; and

WHEREAS, the retainer/agreement/contract with Guidepost Solutions was not presented to the Contracts Committee for review and approval; and

WHEREAS, Guidepost Solutions was to be compensated from a \$75,000 budget line item used to hire outside counsel to assist the City Attorney's in-house legal team; and

WHEREAS, Guidepost Solutions has already been compensated over \$150,000 without any City Council oversight or approval; and

WHEREAS, neither the Ordinance Committee nor full City Council has been provided with a report, proposed purchasing ordinances, proposed purchasing ordinance revisions or any other information since Guidepost Solutions was retained almost a full year ago; and

WHEREAS, the City Council serves as the fiduciary of all tax payer funds as well as the checks and balance on the Mayor of the City of Bridgeport with a responsibility to conduct reasonable oversight of the administrative branch; and

NOW, THEREFORE, BE IT RESOLVED by the Bridgeport City Council that the Guidepost Solutions Contract, basis for awarding a \$150,000 no-bid contract, budget line item payment information, and Guidepost Solutions report/recommendations be presented to the Contracts Committee in order to conduct reasonable oversight.



OFFICE OF THE CITY CLERK RESOLUTION FORM

SECTION III SUBSEQUENT REFERRALS/REPLIES AND DATE SENT/RECEIVED

DEPARTMENT	Referral date sent	Response Received	Date reply received
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SECTION IV PUBLIC HEARING INFORMATION

Public Hearing Required	Details	Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	Public Hearing Ordered on: CT Post Publication Date(s): Public Hearing Held on:	

SECTION V AMENDMENTS/EXHIBITS

Choose an item	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VI COMMITTEE ACTION/APPROVAL INFORMATION

Choose an item	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VII WITHDRAWN/SINE DIE INFORMATION

Choose an item	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VIII DATE OF APPROVAL/DENIAL FROM CITY COUNCIL

City Council Approval Date: _____

SECTION IX COMMENTS (if any)



OFFICE OF THE CITY CLERK RESOLUTION FORM

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CITY CLERK'S OFFICE
20 JAN 29 PM 3:27

SECTION I CITY COUNCIL SUBMISSION INFORMATION

Log ID/Item Number: 40-19
Submitted by Councilmember(s): Maria H. Pereira **JORGE CRUZ, JEANETTE HEYRON**
Co-Sponsors(s):
District: 138TH, 131ST, 133rd
Subject: Peace Week & Peace Day
Referred to: Public Safety and Transportation Committee
City Council Date: February 3, 2020

SECTION II RESOLUTION (PLEASE TYPE BELOW)

WHEREAS, Representatives from the Bridgeport Youth Lacrosse Sports Academy (BYLSA), Rally In Peace Project (R.I.P.) and Peace In The Streets (PITS) submitted the attached written proposal requesting the City Council designate June 6 – June 13, 2020 as “Peace Week” and June 13, 2020 as “Peace Day;” and

WHEREAS, the city of Bridgeport is facing a youth violence crisis as evidenced by a number of violent incidents impacting children, students, young adults, and their surrounding communities; and

WHEREAS, “Peace Week” will be focused on tackling youth violence in Bridgeport utilizing a multifaceted approach of prevention, intervention, enforcement and social-emotional development; and

WHEREAS, the “Peace Week” festival is designed with the specific goal of giving underserved youth the opportunity to develop skills towards team building, cooperation, conflict resolution, working together while gaining valuable life-skills such as self-confidence and perseverance; and

WHEREAS, the schedule of events currently includes a variety of opportunities throughout the city of Bridgeport to bring hundreds of our youth community together in a positive and productive manner with a “Peace Day” culmination at Seaside Park to include a Peace Walk, Rally, Sports, Music and Entertainment Community Festival; and

WHEREAS, the Mayor, Board of Education, Bridgeport Police Department, Bridgeport Fire Department, Public Facilities Department and any and all other public agencies are strongly urged to work in collaboration with the organizers of “Peace Week” to ensure the events are supported, successful and safe for all those in attendance; and

NOW, THEREFORE, BE IT RESOLVED by the Bridgeport City Council that June 6 – June 13, 2020 is recognized as “Peace Week” and Saturday, June 13, 2020 be recognized as “Peace Day” in the City of Bridgeport.



OFFICE OF THE CITY CLERK RESOLUTION FORM

SECTION III SUBSEQUENT REFERRALS/REPLIES AND DATE SENT/RECEIVED

DEPARTMENT	Referral date sent	Response Received	Date reply received
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SECTION IV PUBLIC HEARING INFORMATION

Public Hearing Required	Details	Date
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SECTION V AMENDMENTS/EXHIBITS

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VI COMMITTEE ACTION/APPROVAL INFORMATION

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VII WITHDRAWN/SINE DIE INFORMATION

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VIII DATE OF APPROVAL/DENIAL FROM CITY COUNCIL

City Council Approval Date:

SECTION IX COMMENTS (if any)



Bridgeport Youth Lacrosse, Inc.
56 Fairview Ave
Bridgeport, CT 06606
203 273 6084
bridgeportyouthlacrosse@gmail.com
Non-Profit Tax ID # 26-2798868

On June 8th, 2019 Bridgeport Youth Lacrosse Sports Academy (BYLSA) partnered with Rally In Peace Project(R.I.P) & Peace In The Streets (PITS) to present Peace Day, a community peace & sports festival! The festival included a 2k community "peace walk", free food, free ice cream, live DJ, unity circle with an universal prayer tribute, youth Performances, arts & crafts and many field activities for all ages. Games including flag football, "tug-of-peace", lacrosse, soccer, wheelie contest, double-dutch and more kids activities including bouncy houses & face painting! The festival gave over 300 families the opportunity to enjoy good family fun, exhibits, and demonstrations provided for youth to try new sports and have a fun experience. Our goals to connect passionate community leaders and mentors with young students and their families to facilitate athletic and personal development in a positive and safe environment. This festival promoted peace, love, wellness and exercise which encouraged developing healthier habits and lifestyles. Exercise is vital for the growth, development and health of every child and the community.

"Peace Week" is our vision for tackling youth violence in our city. One of the many challenges impacting children in Bridgeport is youth violence. Youth violence is a complex social problem that requires a multifaceted approach of prevention, intervention, enforcement and social-emotional development. For these reasons, BYLSA has partnered with other long-standing nonprofits that work with children in Bridgeport to develop events focuses on reducing youth violence.

The festival is designed with the specific goal of giving underserved youth the opportunity to enjoy the beautiful waterfront, host at Seaside Park specifically for families to take advantage of one of our cities most beautiful landmark. Youth who participated in quality enrichment and structured programs will develop skills towards team building, cooperation, working together to strengthen our community. One of the other important qualities of this festival is to promote opportunities and support youth in gaining valuable life-skills, self- confidence, and

Building a bridge to new horizons

perseverance. All donations are used to cover the event and any proceeds thereafter will be used to support summer sports and enrichment camp implemented throughout the summer.

Thanks

PEACE WEEK 2020 -OUTLINE

JUNE 6TH- JUNE 13TH

1. VISION

to utilize our partnerships and resources to focus on solutions to combat youth violence through sports, arts and other enrichment programs by using sports as a vehicle for conflict resolution. Our partners help BYLSA holistically deliver programs tailored to meet the specific needs of The Greater Bridgeport Metro Area.

2. MISSION

To provide youth the tools to combat violence over the summer and register 300 underserved youth for our free Sports and Enrichment Summer Camp hosted at CHS, PT Barnum Apartments, Veterans Park, and many other off site location; Discovery Museum, Beardsley Zoo, Trumbull Cinema, Nutmeg Bowl.

3. PARTNERS, SPONSORS, DONORS

Peace in the Streets (P.I.T.S)

Rally In Peace (RIP)

100 Girls Leading

Black Wall Street

City of Bridgeport

Town Fair Tire

LifeBridge

WorkPlace

Building a bridge to new horizons

Bridgeport Police Department Community Service Division
 School Resource Officer and Board of Education, Security Guards,
 March For Education CAGV
 DCF MUCK MUDD
 Jewel of Joy (JOJ) Artistry In Ministry
 Child and Family PT Partners
 Communities Without Barriers EastEnd Baptist
 Greater Bridgeport STEM Ecosystem
 Lighthouse After School Programs
 Brothers United

4. SCHEDULE

Sat. June 6th ~~~ #100GirlsLeading facilitator Bobbi Brown

Sun. June 7th ~~~ Youth Revival Community Event w/host East End Baptist Church Gospel Concert

Mon. June 8th ~~~ Kick-Off Event at City Hall Paint and Sip by MUCK MUDD, Devine Creations, Iyaba Arts. There will be a press conference. Adopted by the city of Bridgeport . (Peace Week sponsored by People's United Bank and others)??...

Tues. June 9th ~~~ Poetry Slam facilitator Rally in Peace

Wed. June 10th ~~~ V.I.P host College Recruiting Event & BYLSA Sports and Education Benefit Awards Ceremony.

Thurs. June 11th ~~ Comedy Slam facilitator - P.I.T.S

Fri. June 12th ~~~ Youth Anti-Violence Rally -- Reni Love from March For Education and 106.5 Radio, P.I.T.S, R.I.P

Sat. June 13th ~~~ Peace Day hosted at Seaside Park --Peace Walk & Rally, Sports, Music and Entertainment Community Festival

Building a bridge to new horizons

Item# *14-19 Consent Calendar

Grant Submission: re State of Connecticut Department of Public Health Overdose Detection Mapping Application Program (ODMAP) Statewide Expansion and Response. (#200606)



**Report
of
Committee
On**

CEA and Environment

City Council Meeting Date: February 3, 2020

Attest:

Lydia N. Martinez

Lydia N. Martinez, City Clerk

Approved by:

Joseph P. Ganim, Mayor

Date Signed:

Please Note: Mayor Did Not Sign Report

RECEIVED
CITY CLERK'S OFFICE
20 FEB 20 AM 10:34



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport:

The Committee on **Economic and Community Development and Environment** begs leave to report; and recommends for adoption the following resolution:

Item No. *14-19 Consent Calendar

**A Resolution by the Bridgeport City Council
Regarding the
State of Connecticut Department of Public Health
Overdose Detection Mapping Application Program (ODMAP) Statewide Expansion and
Response (#20606)**

WHEREAS, State of Connecticut Department of Public Health is authorized to extend financial assistance to the City of Bridgeport in the form of grants; and

WHEREAS, this funding has been made possible through an application by the State of CT DPH/OEMA for the ODMAP Statewide Expansion and Prevention Response Grant coordinated by the Institute for Intergovernmental Research (IIR) on behalf of the U.S. Department of Justice, Bureau of Justice Awards (BJA), U.S. Department of Health and Human Services, and the Centers for Disease Control and Prevention (CDC); and

WHEREAS, funds under this grant will be used to statewide adoption of ODMAP; and

WHEREAS, it is desirable and in the public interest that the City of Bridgeport execute a subrecipient agreement with State of Connecticut Department of Public Health to support the development of highly coordinated public safety, behavioral health, and public health responses to the data, focusing on “hot spots” and trends of concerns; and

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL:

1. That it is cognizant of the City’s grant application to and contract with State of Connecticut Department of Public Health for the purpose of the Overdose Detection Mapping Application Program (ODMAP) Statewide Expansion and Response.
2. That it hereby authorizes, directs and empowers the Mayor or his designee, the Director of Central Grants, to execute and file such application with State of Connecticut Department of Public Health and to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary to administer this program.

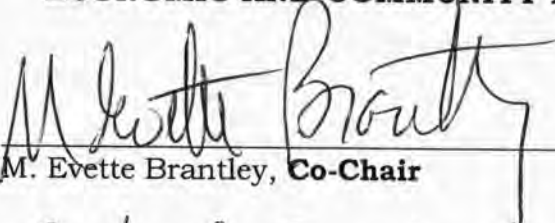


City of Bridgeport, Connecticut
Office of the City Clerk

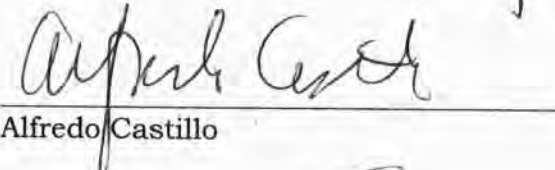
Report of Committee on ECD and Environment
Item No. *14-19 Consent Calendar

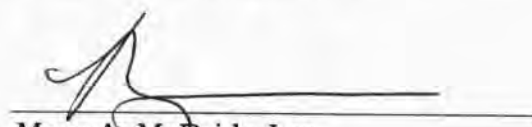
-2-

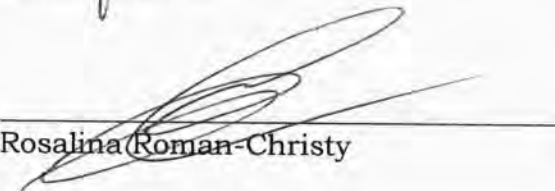
RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT

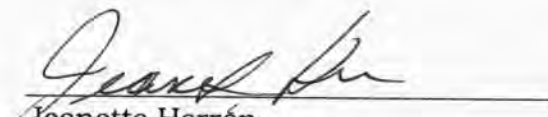

M. Evette Brantley, **Co-Chair**


Maria I. Valle, **Co-Chair**


Alfredo Castillo


Mary A. McBride-Lee


Rosalina Roman-Christy


Jeanette Herrón

Scott Burns

City Council Date: February 3, 2020

Item# *15-19 Consent Calendar

Grant Submission: re Subcontractor Agreement with Town of Stratford Health Department regarding the State of Connecticut Department of Public Health – Health Communities Project. (#20607)



**Report
of
Committee
On**

CEQD and Environment

City Council Meeting Date: February 3, 2020

Attest:

Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by:

Joseph P. Ganim, Mayor

Date Signed: _____

Please Note: Mayor Did Not Sign Report

RECEIVED
CITY CLERK'S OFFICE
20 FEB 18 PM 1:35



City of Bridgeport, Connecticut Office of the City Clerk

To the City Council of the City of Bridgeport:

The Committee on **Economic and Community Development and Environment** begs leave to report; and recommends for adoption the following resolution:

Item No. *15-19 Consent Calendar

**A Resolution by the Bridgeport City Council
Regarding the
Subcontractor Agreement between the City of Bridgeport and Town of Stratford
Health Department regarding the State of Connecticut Department of Public Health-
Healthy Communities Project Grant (#20607)**

WHEREAS, Town of Stratford Health Department is authorized to extend financial assistance to the City of Bridgeport in the form of grants; and

WHEREAS, this funding has been made possible through the State of Connecticut Department of Public Health-Healthy Communities Project Grant; and

WHEREAS, funds under this grant will be used to support a breastfeeding and food safety guidelines social media campaign; and

WHEREAS, it is desirable and in the public interest that the City of Bridgeport execute a subrecipient agreement with the Town of Stratford Health Department to support the implementation of the "It's Worth It!" campaign to implement food safety guidelines and promote breastfeeding in work and community sites; and

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL:

1. That it is cognizant of the City's grant application to and contract with **Stratford Health Department** for the purpose of the **Healthy Communities Project Grant**.
2. That it hereby authorizes, directs and empowers the Mayor or his designee, the Director of Central Grants, to execute and file such application with **Stratford and** to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary to administer this program.

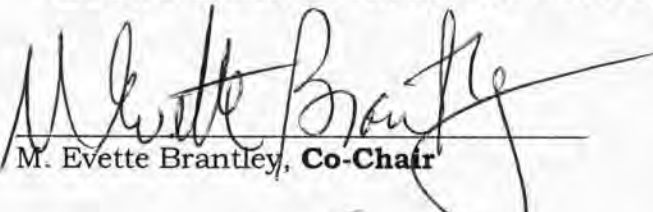


City of Bridgeport, Connecticut
Office of the City Clerk

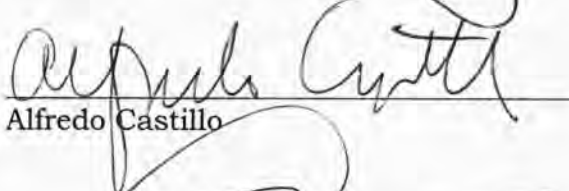
Report of Committee on ECD and Environment
Item No. *15-19 Consent Calendar


-2-


**RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT**

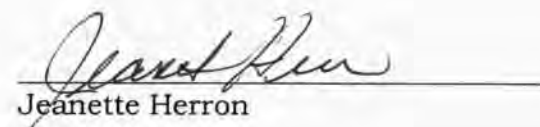

M. Evette Brantley, **Co-Chair**

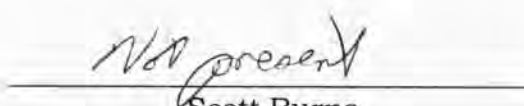

Maria I. Valle, **Co-Chair**


Alfredo Castillo


Mary A. McBride-Lee


Rosanna Roman-Christy


Jeanette Herron


Scott Burns

City Council Date: February 3, 2020

Item# *22-19 Consent Calendar

Resolution accepting three-foot signs from Sound Cyclists Bicycle Club.



**Report
of
Committee
On**

CD and Environment

City Council Meeting Date: February 3, 2020

Attest:

Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by:

Joseph P. Ganim
Joseph P. Ganim, Mayor

Date Signed:

Please Note: Mayor Did Not Sign Report

RECEIVED
TOWN CLERK'S OFFICE
20 FEB 20 AM 10:34



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport:

The Committee on **Economic and Community Development and Environment** begs leave to report; and recommends for adoption the following resolution:

Item No. *22-19 Consent Calendar

**A RESOLUTION BY THE BRIDGEPORT CITY COUNCIL
Accepting Three-Foot Signs from Sound Cyclists Bicycle Club**

WHEREAS, *Plan Bridgeport* has several strategies which identify improved usage of alternative modes of transportation, increasing bicycle infrastructure, and improving safety; and

WHEREAS, the Office of Planning and Economic Development (OPED) , in collaboration with the Engineering Department, is working to expand the Pequonnock River Trail from Beardsley Park to Seaside Park; and

WHEREAS, OPED and Engineering have assessed city streets for the feasibility of additional bicycle infrastructure; and

WHEREAS, OPED, Engineering and the Parks Department are developing a Bridgeport Complete Streets Guide which will establish clear standards for the design of the public right-of-way in its entirety; and

WHEREAS, the Sound Cyclists Bicycle Club (Sound Cyclists) has hosted bike rides through Bridgeport; and

WHEREAS, the Sound Cyclists have produced educational signage to comport with Connecticut General Statute Sect. 14-232, which states that motor vehicle operators are required to provide no less than three (3) feet of space between the vehicle and a bicyclist; and

WHEREAS, the Sound Cyclists have offered to the City of Bridgeport, at no cost, the same signs they have offered to other Fairfield County communities, and which 337 have been erected; and

WHEREAS, the signs would be a gift to the City, with installation being the City's responsibility; and



City of Bridgeport, Connecticut Office of the City Clerk

Report of Committee on ECD and Environment Item No. *22-19 Consent Calendar

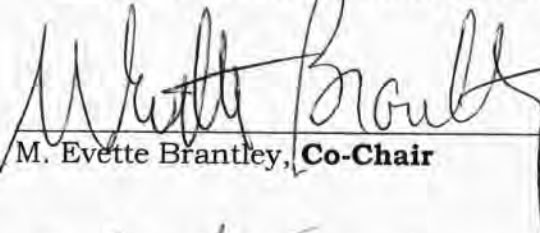
-2-

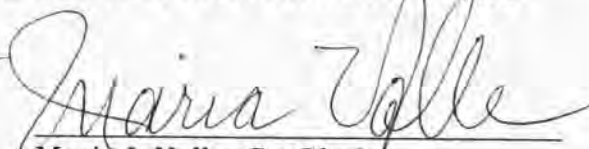
WHEREAS, OPED has identified twenty (20) locations for these signs along those areas with existing or soon-to-be-constructed bicycle trails, and will identify additional locations for these educational signs as further bicycle infrastructure is introduced; and

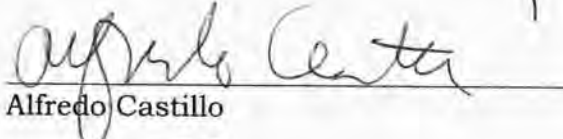
WHEREAS, the Bridgeport Board of Police Commissioners approved the installation of these twenty (20) signs at its October 15, 2019 meeting; and

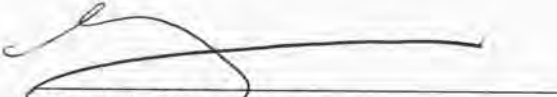
NOW, THEREFORE, BE IT RESOLVED that the Bridgeport City Council approve acceptance, by the Mayor or his designee, the Director of the Office of Planning Economic Development, of the initial gift of twenty (20) signs from Sound Cyclists Bicycle Club at the value of approximately five hundred and ten dollars (\$510.00), and additional signs as the need arises.


**RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT**

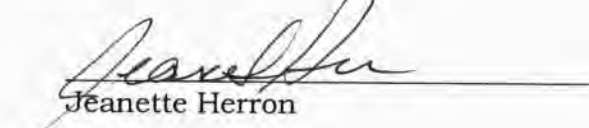

M. Evette Brantley, **Co-Chair**


Maria I. Valle, **Co-Chair**


Alfredo Castillo


Mary A. McBride-Lee

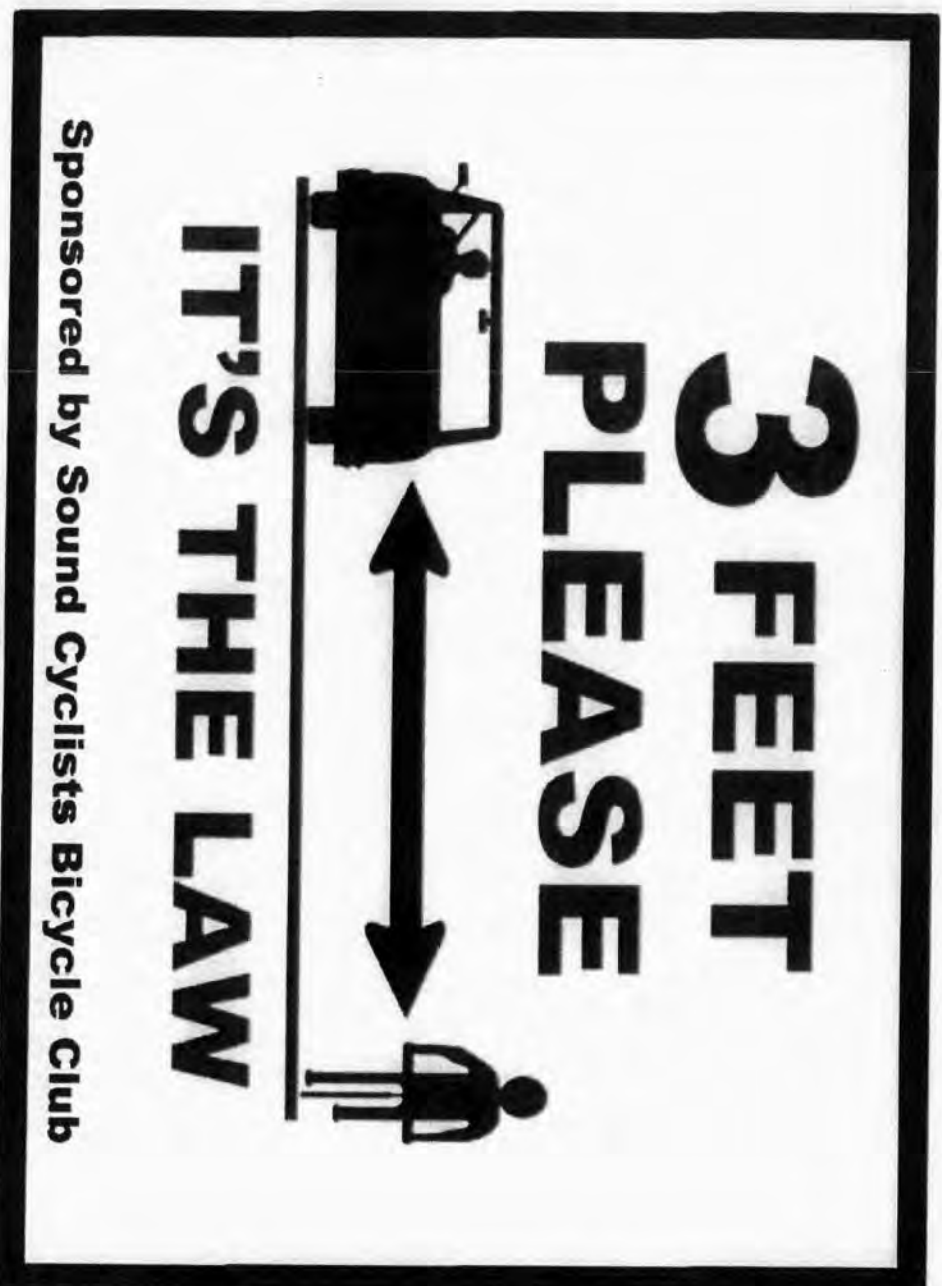

Rosalina Roman-Christy


Jeanette Herron

Not present

Scott Burns

Sound Cyclists' "Three-Foot Sign"



Sponsored by Sound Cyclists Bicycle Club

- 12" x 18" x .080 aluminum
- Radius corners
- Single sided signs
- Primrose yellow background, black print
- Holes drilled top & bottom
- To be mounted on existing sign posts, below signs

Item# *10-19 Consent Calendar

Refund of Excess Payments – Optimus Health Care.



**Report
of
Committee
on**

Miscellaneous Matters

City Council Meeting Date: February 3, 2020

Attest:

Lydia N. Martinez

Lydia N. Martinez, City Clerk

Approved by:

Joseph P. Ganim, Mayor

Date Signed: _____

Please Note: Mayor Did Not Sign Report

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CITY CLERK'S OFFICE
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City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on Miscellaneous Matters begs leave to report; and recommends for adoption the following resolution:

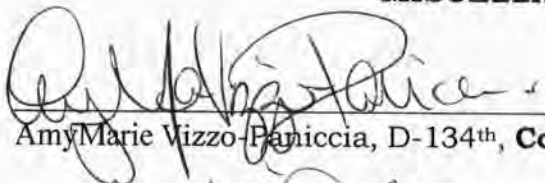
Item No. *10-19 Consent Calendar

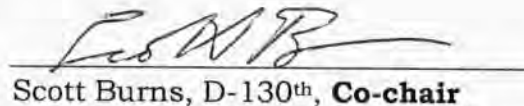
BE IT RESOLVED, That the Comptroller be, and hereby is authorized, empowered and directed to draw his warrants on the City Treasurer in favor of the following named person and for the amount set opposite said name, all in accordance with the recommendation of the Tax Collector.

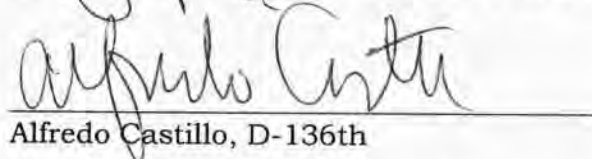
<u>Name & Address</u>	<u>Reason</u>	<u>Refund</u>
Optimus Health Care 3715 Main Street, 202 Bridgeport , CT 06606	12-129	\$31,536.82

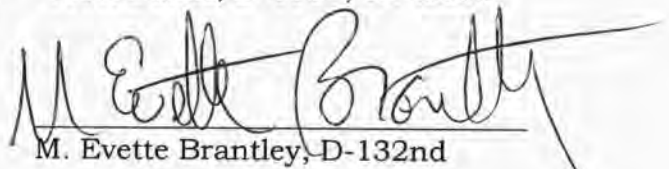
Reference: 3715 Main Street, 202
2018-01-0000275 \$31,536.82

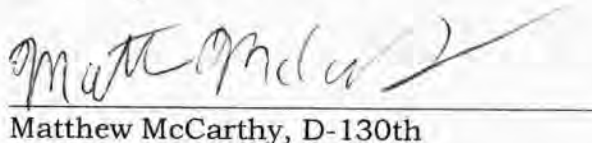
RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
MISCELLANEOUS MATTERS

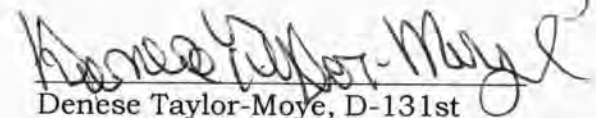

Amy Marie Vizzo-Paniccia, D-134th, **Co-Chair**

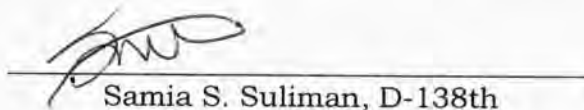

Scott Burns, D-130th, **Co-chair**


Alfredo Castillo, D-136th


M. Evette Brantley, D-132nd


Matthew McCarthy, D-130th


Denese Taylor-Moye, D-131st


Samia S. Suliman, D-138th

City Council Date: February 3, 2020

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
 This is to certify that OPTIMUS HEALTH CARE

has presented satisfactory proof that he/she is entitled to an exemption* on the assessment list of 10/01/2018

- Sec. 12-81 (20) Servicemen Having Disability Rating.
- Sec. 12-124 Abatement to poor.
- Sec. 12-125 Abatement of Taxes of Corporations.
- Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- Sec. 12-127 Abatement or Refund to Blind Persons.
- Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- Sec. 12-129 Refund of Excess Payments.

OPTIMUS HEALTH CARE
 982 EAST MAIN ST
 BRIDGEPORT, CT 06608

2018-01-0000275
 2305--11K-04A--
 3715 MAIN ST 202



To Collector of **CITY OF BRIDGEPORT** State of Connecticut.

I hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
 (State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2019	3,023.44	0.00	0.00	0.00	3,023.44	
Total Paid	12/10/2019	34,560.26	0.00	0.00	0.00	34,560.26	-31,536.82 ***
Adjusted Refund		-31,536.82	0.00	0.00	0.00	31,536.82	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Ludwig Spinelli
 Print Name

Ludwig Spinelli 11/25/19
 Signature of Taxpayer Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or _____
 It is recommended that refund* of property taxes and interest in the amount of 31,536.82 (15)
 be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT CITY OF BRIDGEPORT, CONNECTICUT THIS 14 DAY OF August 2019

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or _____
 approved on the _____ day of _____ 20____. It was voted to refund
 Property Taxes and Interest amounting to \$ _____ to _____.

 First Selectman

 Other Governing Body

 Clerk

**Cross out abatement or refund as required.

Mail To :
 CITY OF BRIDGEPORT
 325 CONGRESS STREET
 BRIDGEPORT, CT 06604

DOCKET NO. HHB-CV-18-6045868-S : SUPERIOR COURT
OPTIMUS HEALTH CARE, INC. : J. D. OF NEW BRITAIN
VS. : AT NEW BRITAIN
CITY OF BRIDGEPORT : AUGUST 7, 2019

STIPULATION FOR JUDGMENT

1. The parties hereto stipulate and agree that as the plaintiff Optimus Health Care, Inc. is a corporation organized exclusively for charitable purposes and as the properties located at 975 East Main Street (Map ID: 42/ 1761/ 15/ /; Account No. R*-0003300), 168 Beach Street #170 (Map ID: 42/ 1761/ 1/ /; Account No. R*-0003200) and 3715 Main Street #411 (Map ID: 65/ 2305/ 11/K 24/; Account No. RC-0088555) in the City of Bridgeport (collectively, the "Properties") are used exclusively for charitable purposes, the defendant City of Bridgeport shall completely exempt the Properties from taxation on the October 1, 2017, October 1, 2018 and subsequent grand lists pursuant to Connecticut General Statutes ("C.G.S.") §12-81(7).

2. The parties further stipulate and agree that the assessed and fair market values of the improvements located at 3715 Main Street #202 (Map ID: 65/ 2305 / 11/K 4A /; Account No. RL-0116001) in the City of Bridgeport shall be reduced on the October 1, 2017, October 1, 2018 and subsequent grand lists as follows:

<u>ORIGINAL</u>		<u>REDUCED</u>	
<u>Assessed (70%) Value</u>	<u>Fair Market (100%) Value</u>	<u>Assessed (70%) Value</u>	<u>Fair Market (100%) Value</u>
\$73,420	\$104,880	\$56,000	\$80,000

The reduced values set forth above were agreed to by the parties based upon the facts and circumstances in this case solely for the purpose of settlement and shall not have any precedential effect in any other context. Subject to Paragraph 3 below, the reduced values for 3715 Main Street #202 set forth above shall not change until the City of Bridgeport's next city-wide revaluation except for such changes as are permitted by law in the event of demolition, destruction or new construction occurring after the date of this stipulation.

3. The parties further stipulate and agree that upon the timely filing of a tax exempt application by the plaintiff with the defendant, 3715 Main Street #202 shall be exempted from taxation by the defendant on the October 1, 2019 and subsequent grand lists pursuant to C.G.S. §12-81(7).

4. The parties further stipulate and agree that the tax overpayments resulting from the assessment exemptions and reductions set forth in Paragraphs 1 and 2 above shall be applied as a credit against any outstanding taxes on 3715 Main Street # 202 with the balance of any overpayments to be refunded to the plaintiff by the defendant pursuant

to a refund petition to be filed by the plaintiff with the defendant's City Council. The defendant shall not oppose such a refund petition.

5. The parties further stipulate and agree that no costs or interest shall be awarded to either party.

THE PLAINTIFF,

THE DEFENDANT,

BY: /s/ Gregory F. Servodidio - 306153

Gregory F. Servodidio
Pullman & Comley, LLC
90 State House Square
Hartford, CT 06103-3702
Tel. (860)424-4332
Fax (860)424-4370
Juris No. 409177
Its Attorneys

BY: 

Russell D. Liskov
Office of the City Attorney
City of Bridgeport
999 Broad Street – 2nd Floor
Bridgeport, CT 06604
Tel. (203) 576-7647
Fax (203) 576-8252
Juris No. 006192
Its Attorney

Item# *24-19 Consent Calendar

Settlement of Pending Litigation with Thelma Burnett-Snipes.



**Report
of
Committee
on**

Miscellaneous Matters

City Council Meeting Date: February 3, 2020

Attest:

Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by:

Joseph P. Ganim, Mayor

Date Signed: _____

Please Note: Mayor Did Not Sign Report

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20 FEB 20 AM 10:36



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on Miscellaneous Matters begs leave to report; and recommends for adoption the following resolution:

Item No. *24-19 Consent Calendar

WHEREAS, a lawsuit in the following name was filed against the City of Bridgeport and/or its employees and investigation disclosed the likelihood on the part of the City for which, in the event of suit and trial, the City might be held liable, and

WHEREAS, negotiations with the Plaintiff's attorney has made it possible to settle this suit for the figure set forth below, and the City Attorney, therefore, recommends the following settlement be accepted, Now, Therefore be it

RESOLVED, That the Comptroller be, and hereby is authorized, empowered and directed to draw his order on the City Treasurer payable as follows:

<u>Name</u>	<u>Nature of Claim</u>	<u>Plaintiff's Attorney</u>	<u>Consideration</u>
Thelma Burnett-Snipes	Personal Injury	George D'Amico, Esq. Miller Rosnick D'Amico August & Butler, P.C. 1087 Broad Street Bridgeport, CT 06604	\$24,000.00

BE IT FURTHER RESOLVED, that the amount set forth as above are paid to the Plaintiff's attorney in full payment, settlement, release and discharge of all rights and cause of action described in the suit instituted by the above mentioned Plaintiff against the City and known as docket numbers in the courts set forth; provided, however, that the City's draft shall not be delivered to the Plaintiff's attorneys until the City Attorney has been furnished with a full release and discharge in writing in each case, approved by the City Attorney or Deputy City Attorney.



City of Bridgeport, Connecticut Office of the City Clerk

Report of Committee on Miscellaneous Matters
Item No. *24-19 Consent Calendar

-2-

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
MISCELLANEOUS MATTERS

Amy Marie Vizzo Paniccia, D-134th, **Co-Chair**

Scott Burns, D-130th, **Co-chair**

Alfredo Castillo, D-136th

M. Evette Brantley, D-132nd

Matthew McCarthy, D-130th

Denese Taylor-Moye, D-131st

Samia S. Suliman, D-138th

Council Date: February 3, 2020

Item# *25-19 Consent Calendar

Resolution regarding the approval of 2020-2021
Citizens' Union Committee.



**Report
of
Committee
on**

Miscellaneous Matters

City Council Meeting Date: February 3, 2020

Attest:

Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by:

Joseph P. Ganim, Mayor

Date Signed:

Please Note: Mayor Did Not Sign Report

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City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on Miscellaneous Matters begs leave to report; and recommends for adoption the following resolution:

Item No. *25-19 Consent Calendar

**CITIZEN PARTICIPATION PLAN
AND
CITIZEN'S UNION RESOLUTION
PY46**

WHEREAS, Bridgeport City Ordinance 2.108.010 establishes a Bridgeport Citizen's Union; and

WHEREAS, the Citizen's Union is incorporated into Bridgeport's Citizen Participation Plan; and

WHEREAS, the purpose of the Citizen's Union is to provide the citizens of Bridgeport with an organized structure and opportunity to participate in the planning and development of the City's Annual Action Plan which implement the goals and objectives articulated in the Consolidated Plan; and

WHEREAS, one representative can be appointed by each of the twenty Bridgeport City Council members for up to twenty Citizen Union members; and

WHEREAS, a total of 17 members have been selected to serve on the 2020-2021 Citizens Union; and

WHEREAS, the proposed list of members is subject to City Council approval; and

NOW, THEREFORE BE IT RESOLVED, that the Bridgeport City Council hereby approves the appointments of the attached 2020-2021 Bridgeport Citizen's Union as selected by members of the Bridgeport City Council.



City of Bridgeport, Connecticut
Office of the City Clerk

Report of Committee on Miscellaneous Matters
Item No. *25-19 Consent Calendar

-2-

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
MISCELLANEOUS MATTERS

Amy Marie Vizzo-Panocia, D-134th, **Co-Chair**

Scott Burns, D-130th, **Co-chair**

Alfredo Castillo, D-136th

M. Evette Brantley, D-132nd

Matthew McCarthy, D-130th

Denese Taylor-Moye, D-131st

Samia S. Suliman, D-138th

**2020-2021
Bridgeport Citizen Union
PY46**

District	NAME ADDRESS, PHONE, EMAIL	NAME, ADDRESS, PHONE, EMAIL
130	<p>Patrick Turner 155 Brewster Street Bridgeport CT 06605 463-831-5045</p> <p>Pcturner33@gmail.com</p> <p>Mathew McCarthy</p>	<p>Bahati Kamunanwire-Walker 36 Yacht Street Bridgeport CT 06605 203-908-4790 or 646-468-0200</p> <p>Bahati.walker@gmail.com</p> <p>Scott Burns</p>
131	<p>Glen Pettway 203-369-7634</p> <p>Gpettway741@gmail.com</p> <p>Denise Taylor - Moore</p>	<p>Samaris Rose 67 Cottage St Bridgeport CT 06605 203-816-1355</p> <p>Jorge Cruz</p>
132	<p>Rolanda Smith 203-543-7163</p> <p>Marcus Brown</p>	<p>Joy Taylor 210 Elmwood Avenue Bridgeport CT 06605 203-258-9399</p> <p>M. Evette Brantley</p>
133	<p>David Zarnowski 250 Madison Terrace Bridgeport CT 06606 203-627-5798</p> <p>Zarnowskidavid@gmail.com</p> <p>Jeanette Herron</p>	<p>Josh Mojica 2600 Park Ave Bridgeport, CT 06604 203-491-7753</p> <p>Mojicajosue@yahoo.com</p> <p>Michael DeFilippo</p>
134	<p>Donald Donaldson 87 Rosalie Drive Bridgeport CT 06606</p> <p>Usmarines7781@aol.com</p> <p>Amy Marie Vizzo-Paniccia</p>	<p>Michele Lyons</p>
135	<p>Linda Jones 37 Sunshine Cr. Bridgeport CT 06606 203-545-5215</p> <p>Lalindajones1@gmail.com</p> <p>Rose Roman - Christy</p>	<p>Mary McBride-Lee</p>

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 20 JAN 20 AM 11:42
 CITY CLERK

136	<p>Fabio Mazo 1003 Grand St. Bridgeport, CT 06604 203 - 572-8757</p> <p>Fmazo91@gmail.com</p> <p>Maria Zambrano Viggiano</p>	<p>Danny Domingos 69 Richardson St Bridgeport, CT 06610 475 -777-8061</p> <p>Dannydnew1@gmail.com</p> <p>Alfredo Castillo</p>
137	<p>Miriam Agea 155 Sherman Street Bridgeport CT 06610</p> <p>Ageam1966@gmail.com</p> <p>Aidee Nieves</p>	<p>Carmen Rodriguez 234 Hough Avenue Bridgeport CT 06608 203-514-1022</p> <p>ARUA322@yahoo.com</p> <p>Maria Ines Valle</p>
138	<p>Helen Olga Losak 306 Bradley Street Bridgeport CT 06610 203-335-0677</p> <p>Helenolosak@aol.com</p> <p>Maria Pereira</p>	<p>Samia Suliman</p>
139	<p>Clement Young 30 Freeman St. Bridgeport, 06607 203-275-7263</p> <p>Clemyoung59@gmail.com</p> <p>Eneida Martinez</p>	<p>Vaughn Sims 302 Union Ave Bridgeport CT 06607 203-528-7967</p> <p>Ernest Newton</p>

Item# 28-19

Settlement of Pending Litigation with Victor Vizcarrondo.



**Report
of
Committee
on**

Miscellaneous Matters

City Council Meeting Date: February 3, 2020

Attest:

Lydia N. Martinez

Lydia N. Martinez, City Clerk

Approved by:

Joseph P. Ganim, Mayor

Date Signed: _____

Please Note: Mayor Did Not Sign Report

20 FEB 20 AM 10:34

RECEIVED
CITY CLERK'S OFFICE



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on Miscellaneous Matters begs leave to report; and recommends for adoption the following resolution:

Item No. 28-19

WHEREAS, a lawsuit in the following name was filed against the City of Bridgeport and/or its employees and investigation disclosed the likelihood on the part of the City for which, in the event of suit and trial, the City might be held liable, and

WHEREAS, negotiations with the Plaintiff's attorney has made it possible to settle this suit for the figure set forth below, and the City Attorney, therefore, recommends the following settlement be accepted, Now, Therefore be it

RESOLVED, That the Comptroller be, and hereby is authorized, empowered and directed to draw his order on the City Treasurer payable as follows:

<u>Name</u>	<u>Nature of Claim</u>	<u>Plaintiff's Attorney</u>	<u>Consideration</u>
Victor Vizcarrondo	Alleged use of force	Christopher DeMarco, Esq. 131 Dwight Street New Haven, CT 06511	\$20,000.00

BE IT FURTHER RESOLVED, that the amount set forth as above are paid to the Plaintiff's attorney in full payment, settlement, release and discharge of all rights and cause of action described in the suit instituted by the above mentioned Plaintiff against the City and known as docket numbers in the courts set forth; provided, however, that the City's draft shall not be delivered to the Plaintiff's attorneys until the City Attorney has been furnished with a full release and discharge in writing in each case, approved by the City Attorney or Deputy City Attorney.



City of Bridgeport, Connecticut Office of the City Clerk

Report of Committee on Miscellaneous Matters
Item No. 28-19

-2-

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
MISCELLANEOUS MATTERS

Opposed

AmyMarie Vizzo-Paniccia, D-134th, **Co-Chair**

Scott Burns

Scott Burns, D-130th, **Co-chair**

Alfredo Castillo

Alfredo Castillo, D-136th

M. Evette Brantley

M. Evette Brantley, D-132nd

Matthew McCarthy

Matthew McCarthy, D-130th

Denese Taylor-Moye

Denese Taylor-Moye, D-131st

Samia S. Suliman

Samia S. Suliman, D-138th

Council Date: February 3, 2020

Item# 29-19

Settlement of Pending Litigation with Freddie Manning.



**Report
of
Committee
on**

Miscellaneous Matters

City Council Meeting Date: February 3, 2020

Attest:

Lydia N. Martinez

Lydia N. Martinez, City Clerk

Approved by:

Joseph P. Ganim, Mayor

Date Signed:

Please Note: Mayor Did Not Sign Report

RECEIVED
CITY CLERK'S OFFICE
20 FEB 20 AM 10:34



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport:

The Committee on Miscellaneous Matters begs leave to report; and recommends for adoption the following resolution:

Item No. 29-19

WHEREAS, a lawsuit in the following name was filed against the City of Bridgeport and/or its employees and investigation disclosed the likelihood on the part of the City for which, in the event of suit and trial, the City might be held liable, and

WHEREAS, negotiations with the Plaintiff's attorney has made it possible to settle this suit for the figure set forth below, and the City Attorney, therefore, recommends the following settlement be accepted, Now, Therefore be it

RESOLVED, That the Comptroller be, and hereby is authorized, empowered and directed to draw his order on the City Treasurer payable as follows:

<u>Name</u>	<u>Nature of Claim</u>	<u>Plaintiff's Attorney</u>	<u>Consideration</u>
Freddie Manning	Personal Injury Motor Vehicle	Jeffrey Lynch, Esq. 965 Fairfield Avenue Bridgeport, CT 06605	\$18,500.00

BE IT FURTHER RESOLVED, that the amount set forth as above are paid to the Plaintiff's attorney in full payment, settlement, release and discharge of all rights and cause of action described in the suit instituted by the above mentioned Plaintiff against the City and known as docket numbers in the courts set forth; provided, however, that the City's draft shall not be delivered to the Plaintiff's attorneys until the City Attorney has been furnished with a full release and discharge in writing in each case, approved by the City Attorney or Deputy City Attorney.



City of Bridgeport, Connecticut
Office of the City Clerk

Report of Committee on Miscellaneous Matters
Item No. 29-19

-2-

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
MISCELLANEOUS MATTERS

Opposed

AmyMarie Vizzo-Paniccia, D-134th, **Co-Chair**

Scott Burns

Scott Burns, D-130th, **Co-chair**

Alfredo Castillo

Alfredo Castillo, D-136th

M. Evette Brantley

M. Evette Brantley, D-132nd

Matthew McCarthy

Matthew McCarthy, D-130th

Denese Taylor-Moye

Denese Taylor-Moye, D-131st

Samia S. Suliman

Samia S. Suliman, D-138th

Council Date: February 3, 2020

Item# 26-19

Resolution for the endorsement of the FY20 Regional Performance Incentive Program re: Grant Application by the Connecticut Metropolitan Council of Governments (MetroCog) to the State of Connecticut Office of Policy and Management for a Regional Electronic Content Management System.



**Report
of
Committee
On**

CEA and Environment

City Council Meeting Date: February 3, 2020

Attest:

Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by:

Joseph P. Ganim, Mayor

Date Signed: _____

Please Note: Mayor Did Not Sign Report

RECEIVED
CITY CLERK'S OFFICE
20 FEB 20 AM 10:34



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport:

The Committee on **Economic and Community Development and Environment** begs leave to report; and recommends for adoption the following resolution:

Item No. 26-19

RESOLUTION

WHEREAS, Section 4-124s of the Connecticut General Statutes provides state-wide incentive grants to Regional Council of Governments for projects that involve shared services; and

WHEREAS, the Connecticut Metropolitan Council of Governments (MetroCOG) is acting as a convener and facilitator of service sharing projects in the Greater Bridgeport Region; and

WHEREAS, on December 31, 2019 the Connecticut Metropolitan Council of Governments submitted a grant application to the State of Connecticut Office of Policy and Management's Regional Performance Incentive Program for a Regional Electronic Content Management system; and

WHEREAS, a phase of the Regional Electronic Content Management system is currently being implemented in member municipalities and will build upon this implementation by including additional internal work flows and providing high volume scanning and indexing services of historic documents; and

WHEREAS, this service will increase public accessibility and transparency, reduce reliance on paper documents, and create digital records that can last in perpetuity, and thus will reduce local costs; and

WHEREAS, the Chief Elected Officials of the Greater Bridgeport Region have supported the Regional Electronic Content Management system included in the application package, as it will benefit each municipality and the Region as a whole; and

WHEREAS, the City of Bridgeport has expressed an interest in taking part in the project proposal entitled:

1. Regional Electronic Content Management system;



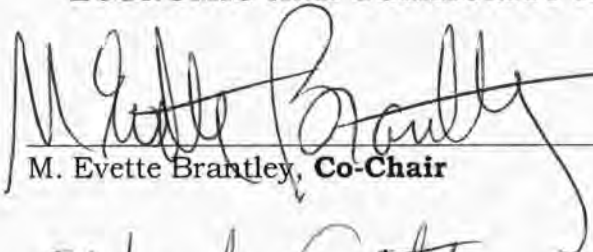
City of Bridgeport, Connecticut Office of the City Clerk

Report of Committee on ECD and Environment
Item No. 26-19

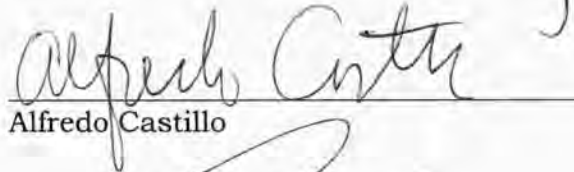
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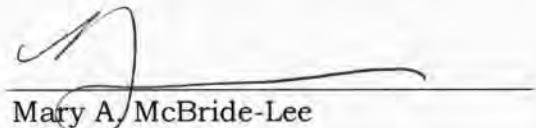
NOW, THEREFORE, BE IT RESOLVED, that the *Bridgeport City Council* approves and endorses the above referenced **Regional Performance Incentive Program** Grant Application by the Connecticut Metropolitan Council of Governments and authorized the Mayor to sign all necessary agreements and take all necessary actions to allow for the City's participation in the program.

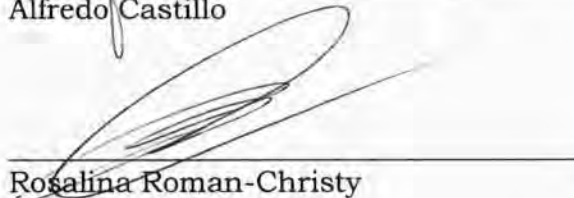
**RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT**

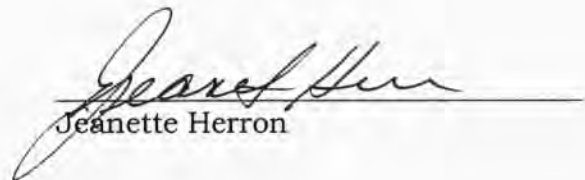

M. Evette Brantley, **Co-Chair**


Maria I. Valle, **Co-Chair**


Alfredo Castillo


Mary A. McBride-Lee


Rosalina Roman-Christy


Jeanette Herron


Scott Burris

City Council Date: February 3, 2020 (OFF THE FLOOR)



January 6th, 2020

Lydia Martinez, City Clerk
City of Bridgeport
45 Lyon Terrace, Room 204
Bridgeport, CT 06604

Re: Regional Electronic Content Management system, FY20 Regional Performance Incentive Program

Dear Ms. Martinez,

The Connecticut Metropolitan Council of Governments (MetroCOG) has submitted a grant application to the State of Connecticut Office of Policy and Management's (OPM) FY20 Regional Performance Incentive Program. MetroCOG's application proposes a *Regional Electronic Content Management system* that will support the needs of all six of our member municipalities: the City of Bridgeport, Town of Easton, Town of Fairfield, Town of Monroe, Town of Stratford and the Town of Trumbull.

The State of Connecticut requires all municipalities that elect to participate in the proposed regional service obtain a resolution from the legislative body that endorses the proposal by February 28th, 2020. MetroCOG is requesting that the City of Bridgeport include the Resolution and any other supporting documentation on the agenda of the January 21st, 2020 meeting of the City Council. Attached is a resolution (draft), grant summary and a copy of the grant application and supporting documents.

If you have any questions or concerns, please do not hesitate to contact me at 203-366-5405 or mfulda@ctmetro.org.

Sincerely,

A handwritten signature in dark ink, appearing to read "Matt Fulda", is written over a faint, light-colored printed signature line.

Matt Fulda
Executive Director, MetroCOG



To: Ms. Aidee Nieves, City Council President, City of Bridgeport

From: Meghan Sloan, Planning Director, MetroCOG

Date: January 6, 2020

Subject: *Regional Electronic Content Management system*, FY20 Regional Performance Incentive Program

The Connecticut Metropolitan Council of Governments (MetroCOG), the Regional Council of Governments that includes the City of Bridgeport, has submitted a grant application to the State of Connecticut Office of Policy and Management's (OPM) FY20 Regional Performance Incentive Program. MetroCOG's application proposes a *Regional Electronic Content Management system* that will support the needs of all six member municipalities, including the City of Bridgeport. The proposal will build upon MetroCOG's existing cloud-based Laserfiche implementation and expand it to include additional workflows.

A major benefit is that the system allows for a single regional license, rather than individual licenses for each town including the built-in workflows and business processes at no additional cost. This functionality allows each municipality in the region to decide which functions are most important while not limiting another municipality. Workflows and business processes created by and for one municipality can be easily shared and implemented in another municipality with minimal duplication of effort or cost. ***Additionally, since the system allows for additional users under the single license, this platform could be extended to Boards of Education, Public Safety and others without significant increase in the annual cost.***

The *Regional Electronic Content Management system* provides local implementation of customized workflows, increases public accessibility and transparency and reduces reliance on paper documents. Example processes include online permitting, contract management, FOIA requests, agenda approvals, and work order requests. In addition, the system will allow certain documents to be accessed from MetroCOG's existing municipal parcel viewers (see <http://ctmetro.org/maps/>).

The project will also provide high volume scanning and indexing services to each municipality. This phase will scan and store historic documents which can then be made publicly available, as required by FOIA, via the system's public web portal. Benefits include:



- By adding a significant number of documents to the database, municipal departments will have a more robust system that can better utilize many of Laserfiche's business processes.
- Accessing documents via an online web viewer reduces the need for the public to visit the department in person which allows departmental staff to focus on other job responsibilities while still providing the public with access to information.
- Several Chief Elected Officials have identified space constraints as a major problem in municipal administration buildings. By creating digital records that can last in perpetuity, towns can rework their existing office setups and reduce the number of paper records being stored.

Through this project, Bridgeport may realize the following benefits:

- During FY2018, Bridgeport's building department issued 3,266 building permits. A budget goal of the Bridgeport Building Department is to "*continue to support and work towards digitization of permit process.*"
- Managing health permits are another area that could benefit from digitization. In Bridgeport, 1,208 restaurants were inspected in FY2018. Document scanning would help support this health department function.
- Bridgeport reported 310 FOIA requests to the City Clerk in FY2018.

Purpose of Resolution: The State of Connecticut requires all municipalities that elect to participate in the proposed regional service endorse the application through a resolution from the legislative body by February 28th, 2020.

Attached is a resolution (draft), and a copy of the grant application and supporting documents.

Resolution
Regional Performance Incentive Program
Regional Electronic Content Management system

The Bridgeport City Council met on ____, 2020 and adopted the following resolution.

WHEREAS, Section 4-124s of the Connecticut General Statutes provides statewide incentive grants to Regional Council of Governments for projects that involve shared services; and

WHEREAS, the Connecticut Metropolitan Council of Governments (MetroCOG) is acting as a convener and facilitator of service sharing projects in the Greater Bridgeport Region; and

WHEREAS, on December 31, 2019 the Connecticut Metropolitan Council of Governments submitted a grant application to the State of Connecticut Office of Policy and Management's Regional Performance Incentive Program for a Regional Electronic Content Management system; and

WHEREAS, a phase of the Regional Electronic Content Management system is currently being implemented in member municipalities and will build upon this implementation by including additional internal work flows and providing high volume scanning and indexing services of historic documents; and

WHEREAS, this service will increase public accessibility and transparency, reduce reliance on paper documents, and create digital records that can last in perpetuity, and thus will reduce local costs; and

WHEREAS, the Chief Elected Officials of the Greater Bridgeport Region have supported the Regional Electronic Content Management system included in the application package, as it will benefit each municipality and the Region as a whole; and

WHEREAS, the City of Bridgeport has expressed an interest in taking part in the project proposal entitled:

1. Regional Electronic Content Management system

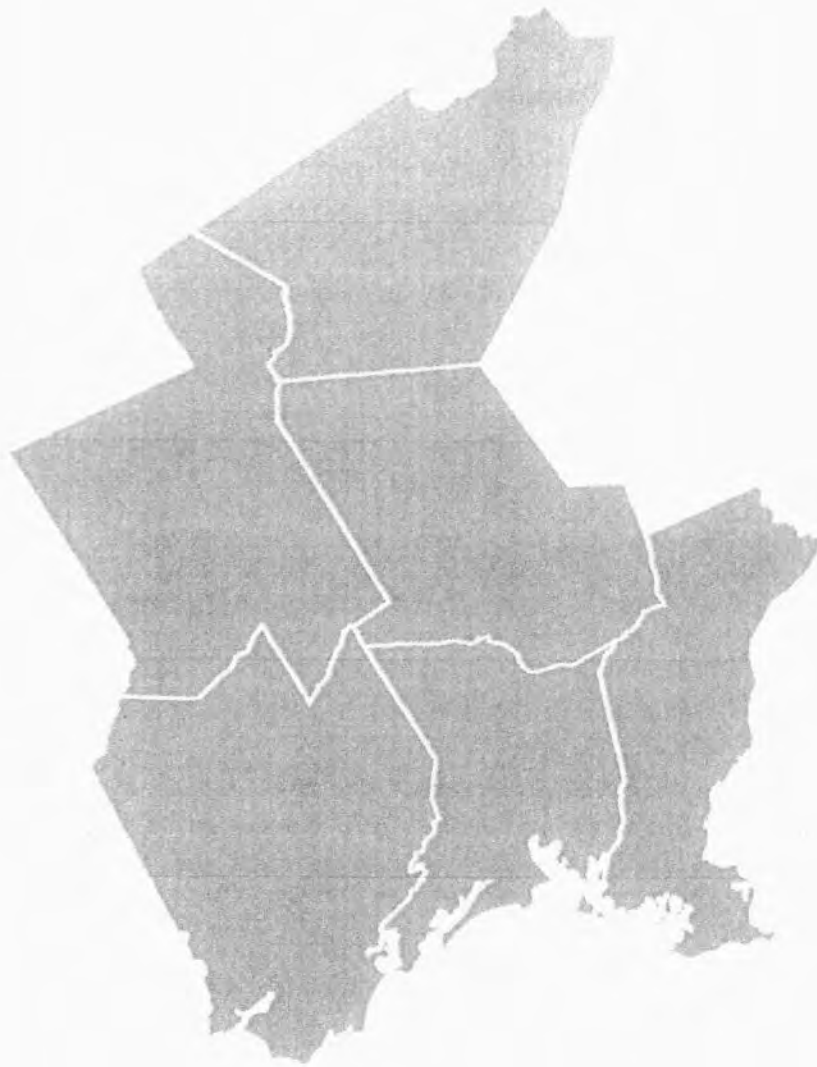
NOW THEREFORE BE IT RESOLVED, that the *Bridgeport City Council* approves and endorses the above referenced ***Regional Performance Incentive Program*** Grant Application by the Connecticut Metropolitan Council of Governments and authorized the Mayor to sign all necessary agreements and take all necessary actions to allow for the City's participation in the program.

Attested to by:

Name: _____

Title: _____

Date: _____



Regional Electronic Content Management and Document Digitization

Proposal for funding through OPM's Regional Performance Incentive Program, on behalf of **Bridgeport, Easton, Fairfield, Monroe, Stratford & Trumbull**

Submitted to OPM on December 31, 2019



METROCOG

Connecticut Metropolitan Council of Governments

1000 Main Street, Suite 200

Bridgeport, CT 06610



Regional Performance Incentive Program

Application Guidelines: <https://biznet.ct.gov/SCP/Search/BidData.aspx?CID=51757>

Pursuant to CGS Section 4-124s.

Proposal for Joint Provision of Services or Study to be filed with the Secretary of the Office of Policy and Management

Submit to:

Office of Policy and Management,
450 Capitol Ave. MS #54 SLP
Hartford, CT 06106-1379,
Attn: RPI Program

Applicant Entity

Name Connecticut Metropolitan Council of Governments (MetroCOG)
Address 1000 Lafayette Boulevard
City/State/Zip Bridgeport, CT 06604

Contact Person(s):

Name Matthew Fulda
Title Executive Director
Telephone 203-366-5405
E-mail mfulda@ctmetro.org

Amount Requested:

\$350,000

Project Title:

Regional Electronic Content Management and Document Digitization

(A) Description of the proposed service or initiative:

The Regional Electronic Content Management system, hosted by Laserfiche Cloud, is a multi-faceted shared service that will create efficient processes for internal workflows, allow for scalable implementation, increase public accessibility and transparency and reduce each municipalities reliance on paper documents. The system, first and foremost, provides cloud-based content management to store, index and serve municipal and regional documents. Additionally, the system includes, at no additional cost, hundreds of pre-built business processes as well as the ability for users to create additional workflows as needed. The business processes include, but are not limited to, online permitting, contract management, FOIA requests, agenda approvals, and work order requests. This project will build upon MetroCOG's existing Laserfiche implementation and expand it to include additional workflows to significantly improve public access and transparency. A major benefit is that the system allows for a single regional license, rather than individual licenses for each town including the built-in workflows and business processes at no additional cost. This functionality allows each municipality in the region to decide which functions are most important while not limiting another municipality.

The system also allows certain documents to be accessed from MetroCOG's municipal parcel viewers. MetroCOG has been working with the Town of Monroe for the last few years on a pilot program to store and provide access to Monroe Health Department records through the town's municipal GIS parcel viewer, hosted by MetroCOG. For this program, health department staff uploads Well Completion Reports and Septic As-Builts to the cloud-based system and the documents are then accessible to anyone via the parcel viewer. This grant would expand that capacity to the other municipalities in the region as well as other departments within each municipality. Accessing documents via an online web viewer reduces the need for the public to visit the department in person which allows departmental staff to focus on other job responsibilities while still providing the public with access to the information.

The second phase of this project will be to request proposals from qualified contractors that can assist in high volume scanning and indexing. This phase will scan and store historic documents which can then be made publicly available, as required by FOIA, via the systems public web portal. Adding a significant number of documents to the database creates a more robust system that can better utilize many of the business processes. Additionally, conversations with several Chief Elected Officials hve identified space constraints as a major problem in municipal administration buildings. By creating digital records that can last in perpetuity, this project will allow towns to rework their existing office setups and reduce the number of paper records being stored.

(B) Explanation of the need for such service or initiative:

The online document management system will improve internal municipal operations and create a more transparent and accessible government for residents. Internal workflows and processes, such as the contract management workflow, will ensure the municipality is notified as existing contracts reach their end date and provide information on auto-renewal terms and other contract specific details. The FOIA request will allow the public a streamlined mechanism for requesting public documents and keep a record of all such requests. The integration of online permitting through this service will allow those municipalities necessary functionality at a significantly lower cost than could be achieved through other permitting vendors.

For the public, the cloud base public portal will allow residents to access information and documentation at any time, regardless of whether the town hall is open. The increased public access will reduce the number of visitors to a specific municipal department allowing municipal staff to focus on other job-related responsibilities while maintaining the public's ability to access necessary documentation.

Additionally, the built-in workflows, business processes and forms reduce user error and allow for more complete indexing of past, current and future documents. This increases the ability of municipal staff and the public to quickly locate and review documents without requiring municipal staff time to address such requests. The regional cloud-based storage system also reduces municipal storage costs and the quantity of printing required to fulfill requests from the public.

(C) Method of delivering such service or initiative:

The cloud-based system will be delivered through web-based applications, online forms, internal workflows, and a public portal. The system does not require the purchase or maintenance of any on-premise hardware as all the information, forms, web portals and databases are stored in a cloud-based server. MetroCOG will work with each municipality in the region to determine which processes and workflows should be implemented on a town-by-town basis. MetroCOG will continue its existing relationship with Automated Information Systems (AIS), a Laserfiche Value Added Reseller who provides front-end and back-end support as well as application and workflow development.

The scanning and indexing portion of this project will be completed by a qualified contractor selected through a competitive procurement process. MetroCOG and the municipalities will work with the selected contractor to prioritize document scanning with the expectation that each municipality will receive this service for the highest priority documents.

(D) Entity that would be responsible for delivering such service or initiative:

MetroCOG will act as the project manager for this project and work collaboratively with the region's municipalities and the Laserfiche vendor.

(E) Description of the recipient population(s) for such service or initiative:

Over 324,000 people reside in the City of Bridgeport and the Towns of Easton, Fairfield, Monroe, Stratford and Trumbull. The region ranges from Connecticut's largest city (Bridgeport) to a small, agricultural community (Easton). Each municipality shares a commitment to providing the highest level of service to their constituents. These services include processing permit applications and fulfilling a diverse range of requests for information, including FOIA requests. However, the amount of public information currently available online varies by each municipality, and often by department. For those records not online, public availability is limited by the office hours of each municipal office.

During FY2018, Bridgeport's building department issued 3,266 building permits. A budget goal of the Bridgeport Building Department is to *"continue to support and work towards digitization of permit process"* – a goal shared by Trumbull's building department as well, which issued 3,152 permits in 2018.

Even the region's smaller towns issue hundreds of building permits a year – in 2018, Easton issued 663 and Monroe issued 1,294. In Easton's 2018 Annual Report, the Building Department noted that open permits are often not discovered until a residence goes on the market and a title search is performed. Scanning and electronic management of permits could help staff identify which permits still must be closed by the contractor (see https://www.eastonct.gov/sites/eastonct/files/uploads/2018_annual_report_final.pdf).

Managing health permits are another area that could benefit from digitization. All municipalities issue a variety of health permits which often reflects local land uses. In Bridgeport, 1,208 restaurants were inspected in FY2018, while in Easton more than half of their total 225 health inspections were related to septic. Document scanning would support both health department functions.

The sheer amount of records and information can be daunting for both the public and local staff to consider. For example, Bridgeport reported 310 FOIA requests to the City Clerk in FY2018.

(F) Description of how such service or initiative will achieve economies of scale:

Document scanning is a time-consuming process that requires specialized equipment and expertise, especially when utilizing a cloud-based solution. For local staff and the public to be able to quickly retrieve documents, they must be stored in the correct location and include the necessary metadata. Current municipal workloads and local servers are unable to accommodate digitally archiving the records stored in hundreds of file cabinets throughout the region. As paper increases, more file cabinets in offsite storage become necessary – an expense which takes up valuable office space and only increases the time it takes to search for and retrieve a document.

Developing a scope of work across multiple departments and the vendor selection process would be time consuming for each municipality to perform on their own. Due to various levels of local expertise on document management and cloud storage, implementing the service would be a significant challenge for many towns. The regional development of a document scanning and digital archiving system will provide enhancements to a back-office function shared by a diverse range of municipal departments throughout the region.

By utilizing a cloud-based document storage system, staff will spend less looking through file cabinets for supporting documents or public requests. Town halls will experience less constraints on office space due to fewer file cabinets. Constituents can also search for and access information at their own pace and schedule, rather than being limited to the operating hours of local town halls.

Further economies will be realized through the single license structure of the Laserfiche Cloud implementation, meaning that workflows and business processes created by and for one municipality can be easily shared and implemented in another municipality with minimal duplication of effort or cost. Additionally, since the system allows for additional users under the single license, this platform could be extended to Boards of Education, Public Safety and others without significant increase in the annual cost.

There will also be significant economies of scale associated with the bulk scanning portion of this contract. First, a single regional procurement is significantly less costly than each municipality going out

to bid for the service individually. Second, utilizing one contractor will allow for a more streamlined process and reduce the sunk costs that arise from on-boarding a new consultant and educating them on the system. A robust scanning and indexing processes, created in collaboration with all six municipalities, will allow MetroCOG to maximize the total number of scanned documents and reduce errors.

(G) Estimate of anticipated mill rate reduction for participating municipalities as a result of savings realized from such service or initiative:

Given the total amount requested as compared to the total property tax revenue within the budgets of the six municipalities cooperating in this grant application, at the least, this program will reduce the mill rates of each town by as much as .05%. This is based upon the average cost savings calculated by New Jersey's Division of Archives and Records Management (NJDARM) due to reductions in storage costs of paper records (<https://www.ctg.albany.edu/publications/preservation/>, 2006). However, fully calculating the total mill rate reduction of this service is difficult, as there is no fixed cost associated with fulfilling a request, as it could take staff minutes or hours, depending on the complexity of the request and the location of the records.

It is likely that this scale of mill rate reduction would grow over the years as the municipalities reduce staff time spent looking through physical records and realize further efficiencies. Digital records management is a sound investment and can accrue significant reductions in costs and increases in benefits both over the short and long terms. A table has been attached to this application for additional details.

(H) Cost benefit analysis for the provision of such service or initiative by each participating municipality and by the entity or board of education submitting the proposal:

As discussed earlier, analyzing the cost benefit of electronic document management is difficult to determine. However, industry and organizational literature have identified benefits to both staff and the public.

J.P. Morgan's Analysis of Electronic Records Management Solutions in the Federal Government identified electronic records management as having the following benefits:

- Less staff time spent on record management duties increases the available time to perform core tasks.
- Supports disaster recovery and business continuity; records stored in the cloud can be accessed by staff remotely. If original paper records are destroyed or inaccessible, digital records can be quickly retrieved.
- Reduces the need to print and distribute paper records.
- Avoids delays, investigations and lawsuits resulting from misplaced paper records.
- Reduces difficulties and delays in retrieving paper records, especially if they are stored off-site.
- Records can be accessed by multiple users simultaneously.

- Metadata can be used to identify record types subject to statutory or regulatory retention requirements.
- Reduces time spent responding to FOIA requests; may simplify the FOIA process for all parties.
- Preservation of institutional knowledge; as staff turns over/retires, digital files will be easier to find than paper documents.
- Maintains reliable service levels without increasing staffing, especially if there was a sudden increase in record requests.

Further, the Council of State Archivists' *State Archiving in the Digital Era: A Playbook for the Preservation of Electronic Records* (October 2018, <https://www.statearchivists.org/programs/state-electronic-records-initiative/>) identified the digital records management as having the following benefits:

- Information is more readily available and accessible to policy makers, public records requests and collaborative initiatives.
- Simplification and streamlining of back-office activities.

(L) Indicate the level and type of pledged match funds as a percentage of the total grant request amount

MetroCOG and region's municipalities are not requesting any additional funding for staff time reimbursement through this grant. As this project will require significant staff resources, there will be a significant in-kind match. In addition, the region's member municipalities have already passed a resolution stating their intent to provide a regional cost share once the grant funding has been expended to continue the service. While this is not a typical match, it illustrates the region's commitment to this project and its continued functionality well beyond the grant period.

(M) Indicate the extent to which the proposal relates to the following major themes of the Lamont Administration:

The proposed project is directly related to Governor Lamont's goal of making government more effective, efficient, and customer-friendly by delivering services online, leveraging data to improve outcomes, and collaborating with interagency, intergovernmental, and interstate partners in addition to back office functions. The implementation of the regional electronic content management system will reduce municipal reliance on paper by moving as much data, documents and processes to a digital format. The service also increases the ability of the public to access public records and request additional records.

MetroCOG RPIP FY20 Budget Table

Budget Item	Unit Cost	Units	Total Cost
Annual Laserfiche Cloud Licensing and Users	\$62,500	2	\$125,000
Laserfiche Development Support	\$250	100	\$25,000
Bulk Scanning and Indexing	\$200,000	1	\$200,000
Total Grant Request			\$350,000

Notice of Funding Opportunity
Regional Performance Incentive Program (RPIP)
FY 20 Grant Round

Overview

The Office of Policy and Management (OPM) is currently accepting proposals for the FY 20 RPIP Grant Round, in accordance with CGS Sec. 4-124s.

Eligible applicants* include the following entities, either individually or in any combination:

- 1) any regional council of governments (COG);
- 2) any two or more municipalities acting through a COG;
- 3) any economic development district (EDD); and
- 4) any regional educational service center (RESC).

Eligible applicants may submit proposals for:

- 1) the joint provision of any service that one or more participating municipalities of such COG, EDD or RESC currently provide but which is not provided on a regional basis;
- 2) a planning study regarding the joint provision of any service on a regional basis; or
- 3) shared information technology services.

***Note:** In addition to the eligible applicants noted above, any local or regional board of education or RESC serving a population greater than one hundred thousand may submit a proposal for a regional special education initiative, per CGS Sec. 4-124s(b).

Proposal Format Requirements

Eligible applicants shall provide the following information for each proposal:

- (A) Description of the proposed service or initiative;
- (B) Explanation of the need for such service or initiative;
- (C) Method of delivering such service or initiative;
- (D) Entity that would be responsible for delivering such service or initiative;
- (E) Description of the recipient population(s) for such service or initiative;
- (F) Description of how such service or initiative will achieve economies of scale;
- (G) Estimate of anticipated mill rate reduction for participating municipalities as a result of savings realized from such service or initiative;

- (H) Cost benefit analysis for the provision of such service or initiative by each participating municipality and by the entity or board of education submitting the proposal;
- (I) Plan of implementation for delivery of such service or initiative;
- (J) Resolution approved by the legislative body* of each participating municipality endorsing such proposal, authorizing the eligible applicant to apply for funding, and to enter into any required contract and/or agreement should the proposal be selected for an award. (*Note: Under CGS Sec. 4-124s(a)(3), "Legislative body" means the board of selectmen, town council, city council, board of alderman, board of directors, board of representatives or board of the warden and burgesses of a municipality)
- (K) Explanation of the potential legal obstacles, if any, to the regional provision of such service or initiative;
- (L) Indicate the level and type of pledged match funds as a percentage of the total grant request amount (e.g., for a \$100,000 grant request, a 20% match would be \$20,000), with the minimum grant request being \$50,000 and the maximum grant request being \$1,000,000. Rating scale to be based on ratio of pledged match funds to requested grant funds, as well as the type of match (i.e., monetary vs. in-kind); and
- (M) Indicate the extent to which the proposal relates to the following major themes of the Lamont Administration:
 - i. Promoting economic growth by, e.g., developing our workforce, improving the quality of life and fiscal stability of our cities and towns, reducing barriers to entry and supporting entrepreneurship, and driving down the cost of healthcare, higher education, infrastructure and other significant family and business investments.
 - ii. Encouraging programs and initiatives to improve Connecticut's criminal justice system and enhance community safety, including but not limited to projects that reduce recidivism by supporting housing and employment opportunities and reducing barriers for individuals returning to our communities post-incarceration, as well as initiatives that use a coordinated multi-disciplinary approach to support the needs of victims of crime.
 - iii. Making government more effective, efficient, and customer-friendly by, e.g., delivering services online, leveraging data to improve outcomes, and collaborating with interagency, intergovernmental, and interstate partners in addition to back office functions, e.g., human resources, labor relations, budget and finance, assessors and tax collectors, inspectors in both building, trades and public health, regional health districts.

Required Attachments

Attached to the end of this document is information that we are required to provide to bidders, proposers and applicants. Additionally, there are required forms that must be completed and submitted with your proposal.

Submittal Instructions

Proposals must be received by OPM no later than 5:00 PM on December 31, 2019.**

Proposals shall be submitted via email to Martin L. Heft, Acting Undersecretary, Intergovernmental Policy and Planning Division, Office of Policy and Management at Martin.Heft@ct.gov.

Additionally, applicants shall submit a copy of each proposal to the legislators representing any participating municipalities.

****Note: Applicants have the option of submitting items (G) through (K), as described in the section titled *Proposal Format Requirements*, without penalty to OPM by no later than 5:00 PM on February 28, 2020. This is meant to address applicant concerns over the amount of time needed to prepare complete applications. However, OPM will not accept any supplemental information pertaining to items (A) through (F) following the December 31, 2019 deadline.**

Proposal Review and Rating Process

A selection committee comprised of OPM staff will evaluate qualified proposals submitted in response to this funding opportunity and recommend finalists for the Secretary's consideration.

Such proposals shall be rated using the following weighted criteria:

- 50% based on a 1-10 rating of the information provided in items (A) – (K) of the Proposal Format Requirements;
- 30% based on a 1-10 rating of how the proposal addresses items (L) – (M) of the Proposal Format Requirements; and
- 20% based on a 1-10 rating of the extent to which the applicant meets the priority criteria of CGS Sec. 4-124s(c)(2)***.

*****Note:** CGS Sec. 4-124s(c)(2) states, “(2) The secretary shall review each proposal and shall award grants for proposals the secretary determines best meet the requirements of this section. In awarding such grants, the secretary shall give priority to a proposal submitted by (A) any entity specified in subsection (a) of this section that includes participation of all of the member municipalities of such entity, and which may increase the purchasing power of participating municipalities or provide a cost savings initiative resulting in a decrease in

expenses of such municipalities, allowing such municipalities to lower property taxes, (B) any economic development district, and (C) any local or regional board of education.”

Anticipated Announcement of Selected Proposals

OPM intends to notify applicants by May 15, 2020 of any proposals selected for funding in the FY 20 RPIIP grant round.

Upon such notification, OPM will work with selected applicants to develop the necessary grant contract and scope of work for implementing the proposal.

Execution of any grant contract requires the grantee to accept OPM’s General Grant Conditions and, if applicable, OPM’s Special Grant Conditions (reference copies are attached).

---THIS SECTION INTENTIONALLY LEFT BLANK---

REQUIRED ATTACHMENTS/FORMS

ITEMS LISTED BELOW ARE INCLUDED IN THE PAGES TO FOLLOW

- **OPM Vendor/Bidder Profile Sheet - Form OPM-A-15:** this form must be completed and submitted with your proposal.
- **State of Connecticut Agency Vendor Form – Form SP-26NB-IPDF:** this form ONLY needs to be completed and submitted if any of your entity's information has changed from your previously filed form.
- **Request for Taxpayer Identification Number and Certification – Form W-9:** this form ONLY needs to be completed and submitted if any of your entity's information has changed from your previously filed form.
- **Acknowledgment of Contract Compliance Notification to Bidders Form:** this form must be completed and submitted with your proposal.
- **Bidder Contract Compliance Requirements and Monitoring Report Forms:** this package must be completed and submitted with your proposal.
- **General Grant Conditions:** attached for reference
- **Special Grant Conditions:** attached for reference

For more information and relevant statutes related to Affirmative Action and Contract Compliance, please visit the Commission on Human Rights and Opportunities website at the following link: <https://www.ct.gov/chro/site/default.asp>

OPM VENDOR/BIDDER/APPLICANT PROFILE SHEET

This form is to be completed by entities responding to any OPM solicitation (RFP, RFA, RF1, RFQ, etc.) for supplies, services and/or grant funding.

Entity Name (do not abbreviate): Connecticut Metropolitan Council of Governments	Federal Employer ID Number/SSN: 06-0765591
Entity Address: 1000 Lafayette Boulevard, suite 925, Bridgeport, CT 06604	
Contact Person's Name: Matthew Fulda	Telephone Number(s): 203-366-5405
Contact Person's Title: Executive Director	Contact Person's e-mail Address: mfulda@ctmetro.org

AFFIRMATION OF VENDOR/BIDDER/APPLICANT

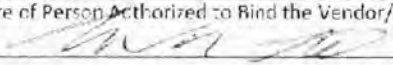
The undersigned applicant/responcent affirms and declares:

- 1.) That this proposal/application is executed and signed by said vendor/bidder/applicant with full knowledge and acceptance of the conditions as stated in the CONDITIONS Section of the solicitation.
 YES NO N/A (no solicitation)
- 2.) That the objectives, services and/or deliverables outlined in the solicitation shall be met/delivered by the vendor/bidder/aplicant as proposed therein, at the budget/cost proposed therein (if applicable), and within the timeframes as delineated within the solicitation.
 YES NO N/A (no solicitation)
- 3.) That neither the vendor/bidder/applicant and/or any company official nor any subcontractor to the vendor/bidder/applicant and/or any subcontractor company official has received any notices of debarment and/or suspension from contracting with the State of Connecticut or the Federal Government.
 YES NO
- 4.) That neither the vendor/bidder/applicant and/or any company official nor any subcontractor to the vendor/bidder/applicant and/or any subcontractor company official has received any notices of debarment and/or suspension from contracting with other states within the United States.
 YES NO

ACKNOWLEDGEMENT OF VENDOR/BIDDER/APPLICANT

- 5.) With regard to a State contract as defined in Public Act 07-1 having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the undersigned expressly acknowledges:
Receipt of the State Elections Enforcement Commission's notice advising prospective state contractors of state campaign contribution and solicitation prohibitions.
 YES NO N/A pursuant to CHRO definition below*

*Prohibitions not applicable to "a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part time, and only in such person's capacity as a state or quasi-public agency employee."

Written Signature of Person Authorized to Bind the Vendor/Bidder Contractually: 	Date: 12/31/19
Type or Print Name of Authorized Signatory: Matthew Fulda	Title of Signatory: Executive Director

IF VENDOR/BIDDER/APPLICANT IS A CORPORATION

What is the authority of signatory to bind the vendor/bidder/applicant contractually?

- Corporate Resolution Corporate By Laws Other (Please provide a written copy.)

Is your business income reportable to the IRS? Yes No

Are you a DAS certified minority owned business? Yes No. If YES, check all that apply.

- Women Owned Black Hispanic American Indian Disabled Iberian Peninsula Asian Other

Subject of Solicitation	Submission Due	Division	Date Issued

STATE OF CONNECTICUT - AGENCY VENDOR FORM

IMPORTANT: ALL parts of this form must be completed, signed and returned by the vendor.

READ & COMPLETE CAREFULLY

STATE-011 - Rev. 07/09

COMPLETE VENDOR LEGAL BUSINESS NAME Greater Bridgeport Regional Planning Agency		Taxpayer ID # (TIN): <input type="checkbox"/> SSN <input checked="" type="checkbox"/> TIN 06-0765591 <small>WRITE TYPE SSN/FEIN NUMBER ABOVE</small>	
BUSINESS NAME, TRADE NAME, DOING BUSINESS AS (IF DIFFERENT FROM ABOVE) Connecticut Metropolitan Council of Governments			
BUSINESS ENTITY: <input type="checkbox"/> CORPORATION <input type="checkbox"/> LLC CORPORATION <input type="checkbox"/> LLC PARTNERSHIP <input type="checkbox"/> LLC SINGLE MEMBER ENTITY <input type="checkbox"/> NON-PROFIT <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> INDIVIDUAL/SOLE PROPRIETOR <input checked="" type="checkbox"/> GOVERNMENT			
NOTE: IF INDIVIDUAL/SOLE PROPRIETOR, INDIVIDUAL'S NAME (AS OWNER) MUST APPEAR IN THE LEGAL BUSINESS NAME BLOCK ABOVE.			
BUSINESS TYPE: <input type="checkbox"/> A. SALE OF COMMODITIES <input type="checkbox"/> B. MEDICAL SERVICES <input type="checkbox"/> C. ATTORNEY FEES <input type="checkbox"/> D. RENTAL OF PROPERTY (REAL ESTATE & EQUIPMENT)			
E. OTHER (DESCRIBE IN DETAIL) <input checked="" type="checkbox"/> quasi governmental			
UNDER THIS TIN, WHAT IS THE PRIMARY TYPE OF BUSINESS YOU PROVIDE TO THE STATE? (ENTER LETTER FROM ABOVE) *			
UNDER THIS TIN, WHAT OTHER TYPES OF BUSINESS MIGHT YOU PROVIDE TO THE STATE? (ENTER LETTER FROM ABOVE) →			
NOTE: IF YOUR BUSINESS IS A PARTNERSHIP, YOU MUST ATTACH THE NAMES AND TITLES OF ALL PARTNERS TO YOUR BID SUBMISSION			
NOTE: IF YOUR BUSINESS IS A CORPORATION, IN WHICH STATE ARE YOU INCORPORATED?			
VENDOR ADDRESS STREET 1000 Lafayette Boulevard, Suite 925		CITY STATE ZIP CODE Bridgeport CT 06604	
<small>Add Additional Business Address & Contact Information on back of this form.</small>			
VENDOR E-MAIL ADDRESS mfuda@ctmetro.org		VENDOR WEB SITE www.ctmetro.org	
REMITTANCE INFORMATION: INDICATE BELOW THE REMITTANCE ADDRESS OF YOUR BUSINESS. <input checked="" type="checkbox"/> SAME AS VENDOR ADDRESS ABOVE.			
REMIT ADDRESS STREET		CITY STATE ZIP CODE	
CONTACT INFORMATION: NAME (TYPE OR PRINT)			
1 ST BUSINESS PHONE:		HOME PHONE:	
2 ND BUSINESS PHONE:		1 ST PAGER:	
CELLULAR:		2 ND PAGER:	
1 ST FAX NUMBER: []		TOLL FREE PHONE:	
2 ND FAX NUMBER: []		TELEX:	
WRITTEN SIGNATURE OF PERSON AUTHORIZED TO SIGN PROPOSALS ON BEHALF OF THE ABOVE NAMED VENDOR 			DATE EXECUTED
TYPE OR PRINT NAME OF AUTHORIZED PERSON Matthew Fulda		TITLE OF AUTHORIZED PERSON Executive Director	
IS YOUR BUSINESS CURRENTLY A DAS CERTIFIED SMALL BUSINESS ENTERPRISE? <input type="checkbox"/> YES (ATTACH COPY OF CERTIFICATE) <input checked="" type="checkbox"/> NO			
IS YOUR BUSINESS CURRENTLY A CT DOT CERTIFIED DISADVANTAGED BUSINESS ENTERPRISE (DBE)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
IF YOU ARE A STATE EMPLOYEE, INDICATE YOUR POSITION, AGENCY & AGENCY ADDRESS			
PURCHASE ORDER DISTRIBUTION: (E MAIL ADDRESS) ckelleher@ctmetro.org			
NOTE: THE E-MAIL ADDRESS INDICATED IMMEDIATELY ABOVE WILL BE USED TO FORWARD PURCHASE ORDERS TO YOUR BUSINESS.			

ADD FURTHER BUSINESS ADDRESS, E-MAIL & CONTACT INFORMATION ON SEPARATE SHEET IF REQUIRED

**Request for Taxpayer
 Identification Number and Certification**

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line, do not leave this line blank. <p align="center">Greater Bridgeport Regional Planning Agency</p>			
2 Business name/disregarded entity name, if different from above. <p align="center">Connecticut Metropolitan Council of Governments</p>			
3 Check the appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner, or the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input checked="" type="checkbox"/> Other (see instructions) ▶ Quasi Governmental			4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3). Exempt payee code (if any): _____ Exemption from FATCA reporting code (if any): _____ <small>Member in accessions program/you owe to the U.S.</small>
5 Address (number, street, and apt. or suite no.) See instructions. <p align="center">1000 Lafayette Boulevard, Suite 925</p>			Requester's name and address (optional)
6 City, state, and ZIP code. <p align="center">Bridgeport, CT 06604</p>			
7 Other account number(s) here (optional)			

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number		
-	-	-
or		
Employer identification number		
06	-	0765591

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶

Date ▶

12/31/19

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third-party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

This form is **MANDATORY** and must be completed, signed, and returned with the vendor's bid.

ACKNOWLEDGMENT OF CONTRACT COMPLIANCE NOTIFICATION TO BIDDERS

INSTRUCTION: Bidder must sign acknowledgment below, and return this form to the awarding agency with the bid proposal.

The undersigned duly authorized representative of the bidding vendor acknowledges receiving and reading a copy of the **NOTIFICATION TO BIDDERS**. *(Please print name under signature line.)*



Signature

Executive Director

Title

12/31/19

Date

On behalf of:

Connecticut Metropolitan Council of Governments

Vendor Name

1000 Lafayette Boulevard, Suite 925

Street Address

Bridgeport	CT	06604
_____ City	_____ State	_____ Zip

06-0765591

Federal Employee Identification Number
(FEIN/SSN)

This form is **MANDATORY** and must be completed, signed, and returned with the vendor's bid.

CONTRACTOR/GRANTEE COMPLIANCE REQUIREMENTS

NOTE: - THESE REQUIREMENTS APPLY TO ALL CONTRACTORS - INCLUDING GRANTEES AND INDIVIDUALS

Connecticut General Statute Section 4a-60 was adopted to insure that State agencies do not enter into contracts with organizations or businesses that discriminate against protected class persons. To carry out the provisions of the Statute, the Commission on Human Rights and Opportunities developed Regulations concerning Contract Compliance and approval of Contract Compliance Programs which impose certain obligations on State agencies as well as contractors doing business with the State of Connecticut.

These regulations require that as an awarding agency, in this instance, the Office of Policy and Management (OPM), must consider the following factors in its selection of any contractor:

- The bidder's success in implementing an affirmative action plan;
- If the bidder does not have a written affirmative action plan, the bidder's promise to develop and implement a successful affirmative action plan;
- The bidder's success in developing an apprenticeship program complying with Sections 46a-68-1 to 46a-88-17 of the Administrative Regulations of Connecticut State Agencies, inclusive;
- The bidder's submission of employment statistics contained in the "Employment Information Form", indicating that the composition of its workforce is at or near parity when compared to the racial and sexual composition of the workforce in the relevant labor market area; and
- The bidder's promise to set aside a portion of the contract for legitimate minority business enterprises.

In order to assess the factors above, contractors are required to provide OPM with information about their organizations.

A package of information is provided with forms and instructions that must be completed, signed by responsible parties and returned to OPM with the response to the Request for Proposal or with the Grant Application.

PLEASE NOTE: If you indicate that you will be sub-contracting a portion of this contract, you will be sent further forms for completion as required in the contract compliance regulations. Thank you for your cooperation.

**COMMISSION ON HUMAN RIGHTS AND OPPORTUNITIES
CONTRACT COMPLIANCE REGULATIONS
NOTIFICATION TO BIDDERS**

(Revised 09/3/15)

The contract to be awarded is subject to contract compliance requirements mandated by Sections 4a-60 and 4a-60a of the Connecticut General Statutes; and, when the awarding agency is the State, Sections 46a-71(d) and 46a-81(d) of the Connecticut General Statutes. There are Contract Compliance Regulations codified at Section 46a-68j-21 through -23 of the Regulations of Connecticut State Agencies, which establish a procedure for awarding all contracts covered by Sections 4a-60 and 46a-71(d) of the Connecticut General Statutes.

According to Section 46a-68j-30(9) of the Contract Compliance Regulations, every agency awarding a contract subject to the contract compliance requirements has an obligation to "aggressively solicit the participation of legitimate minority business enterprises as bidders, contractors, subcontractors and suppliers of materials." "Minority business enterprise" is defined in Section 4a-60 of the Connecticut General Statutes as a business wherein fifty-one percent or more of the capital stock, or assets belong to a person or persons: "(1) Who are active in daily affairs of the enterprise; (2) who have the power to direct the management and policies of the enterprise; and (3) who are members of a minority, as such term is defined in subsection (a) of Section 32-9a." "Minority" groups are defined in Section 32-9j of the Connecticut General Statutes as "(1) Black Americans . . . (2) Hispanic Americans . . . (3) persons who have origins in the Iberian Peninsula . . . (4) Women . . . (5) Asian Pacific Americans and Pacific Islanders; (6) American Indians . . ." An individual with a disability is also a minority business enterprise as provided by Section 4a-60g of the Connecticut General Statutes. The above definitions apply to the contract compliance requirements by virtue of Section 46a-68j-21(1) of the Contract Compliance Regulations.

The awarding agency will consider the following factors when reviewing the bidder's qualifications under the contract compliance requirements:

- (a) the bidder's success in implementing an affirmative action plan;
- (b) the bidder's success in developing an apprenticeship program complying with Sections 46a-68-1 to 46a-68-17 of the Administrative Regulations of Connecticut State Agencies, inclusive;
- (c) the bidder's promise to develop and implement a successful affirmative action plan;
- (d) the bidder's submission of employment statistics contained in the "Employment Information Form", indicating that the composition of its workforce is at or near parity when compared to the racial and sexual composition of the workforce in the relevant labor market area; and
- (e) the bidder's promise to set aside a portion of the contract for legitimate minority business enterprises. See Section 46a-68j-30(10)(E) of the Contract Compliance Regulations.

INSTRUCTIONS AND OTHER INFORMATION

The following BIDDER CONTRACT COMPLIANCE MONITORING REPORT must be completed in full, signed, and submitted with the bid for this contract. The contract awarding agency and the Commission on Human Rights and Opportunities will use the information contained thereon to determine the bidders compliance to Sections 4a-60 and 4a-60a CONN. GEN. STAT., and Sections 46a-68j-23 of the Regulations of Connecticut State Agencies regarding equal employment opportunity, and the bidder's good faith efforts to include minority business enterprises as subcontractors and suppliers for the work of the contract.

1) **Definition of Small Contractor**

Section 4a-60g CONN. GEN. STAT. defines a small contractor as a company that has been doing business under the same management and control and has maintained its principal place of business in Connecticut for a one year period immediately prior to its application for certification under this section, had gross revenues not exceeding fifteen million dollars in the most recently completed fiscal year, and at least fifty-one percent of the ownership of which is held by a person or persons who are active in the daily affairs of the company, and have the power to direct the management and policies of the company, except that a nonprofit corporation shall be construed to be a small contractor if such nonprofit corporation meets the requirements of subparagraphs (A) and (B) of subdivision 4a-60g CONN. GEN. STAT.

MANAGEMENT: Managers plan, organize, direct, and control the major functions of an organization through subordinates who are at the managerial or supervisory level. They make policy decisions and set objectives for the company or departments. They are not usually directly involved in production or providing services. Examples include top executives, public relations managers, managers of operations specialties (such as financial, human resources, or purchasing managers), and construction and engineering managers.

BUSINESS AND FINANCIAL OPERATIONS: These occupations include managers and professionals who work with the financial aspects of the business. These occupations include accountants and auditors, purchasing agents, management analysts, labor relations specialists, and budget, credit, and financial analysts.

MARKETING AND SALES: Occupations related to the act or process of buying and selling products and/or services such as sales engineer, retail sales workers and sales representatives including wholesale.

LEGAL OCCUPATIONS: In-House Counsel who is charged with providing legal advice and services in regards to legal issues that may arise during the course of standard business practices. This category also includes assistive legal occupations such as paralegals, legal assistants.

COMPUTER SPECIALISTS: Professionals responsible for the computer operations within a company are grouped in this category. Examples of job titles in this category include computer programmers, software engineers, database administrators, computer scientists, systems analysts, and computer support specialists.

ARCHITECTURE AND ENGINEERING: Occupations related to architecture, surveying, engineering, and drafting are included in this category. Some of the job titles in this category include electrical and electronic engineers, surveyors, architects, drafters, mechanical engineers, materials engineers, mapping technicians, and civil engineers.

OFFICE AND ADMINISTRATIVE SUPPORT: All clerical-type work is included in this category. These jobs involve the preparing, transcribing, and preserving of written communications and records; collecting accounts; gathering and distributing information; operating office machines and electronic data processing equipment; and distributing mail. Job titles listed in this category include telephone operators, bill and account collectors, customer service representatives, dispatchers, secretaries and administrative assistants, computer operators and clerks (such as payroll, shipping, stock, mail and file).

BUILDING AND GROUNDS CLEANING AND MAINTENANCE: This category includes occupations involving landscaping, housekeeping, and janitorial services. Job titles found in this category include supervisors of landscaping or housekeeping, janitors, maids, grounds maintenance workers, and pest control workers.

CONSTRUCTION AND EXTRACTION: This category includes construction trades and related occupations. Job titles found in this category include boilermakers, masons (all types), carpenters, construction laborers, electricians, plumbers (and related trades), roofers, sheet metal workers, elevator installers, hazardous materials removal workers, paperhangers, and painters. Paving, surfacing, and tamping equipment operators; drywall and ceiling tile installers; and carpet, floor and tile installers and finishers are also included in this category. First line supervisors, foremen, and helpers in these trades are also grouped in this category.

INSTALLATION, MAINTENANCE AND REPAIR: Occupations involving the installation, maintenance, and repair of equipment are included in this group. Examples of job titles found here are heating, ac, and refrigeration mechanics and installers; telecommunication line installers and repairers; heavy vehicle and mobile equipment service technicians and mechanics; small engine mechanics; security and fire alarm systems installers; electric/electronic repair, industrial, utility and transportation equipment; millwrights; riggers; and manufactured building and mobile home installers. First line supervisors, foremen, and helpers for these jobs are also included in the category.

MATERIAL MOVING WORKERS: The job titles included in this group are Crane and tower operators; dredge, excavating, and lading machine operators; hoist and winch operators; industrial truck and tractor operators; cleaners of vehicles and equipment; laborers and freight, stock, and material movers, hand; machine feeders and offbearers; packers and packagers, hand; pumping station operators; refuse and recyclable material collectors; and miscellaneous material moving workers.

PRODUCTION WORKERS: The job titles included in this category are chemical production machine setters, operators and tenders; crushing/grinding workers; cutting workers; inspectors, testers sorters, samplers, weighers; precious stone/metal workers; painting workers; cementing/gluing machine operators and tenders; etchers/engravers; molders, shapers and casters except for metal and plastic; and production workers.

3) Definition of Racial and Ethnic Terms (as used in Part IV Bidder Employment Information) (Page 3)

<p><u>White</u> (not of Hispanic Origin)-All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.</p> <p><u>Black</u> (not of Hispanic Origin)-All persons having origins in any of the Black racial groups of Africa.</p> <p><u>Hispanic</u>- All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.</p>	<p><u>Asian or Pacific Islander</u>- All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes China, India, Japan, Korea, the Philippine Islands, and Samoa.</p> <p><u>American Indian or Alaskan Native</u>- All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.</p>
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BIDDER CONTRACT COMPLIANCE MONITORING REPORT

PART I - Bidder Information

<p>Company Name: Connecticut Metropolitan Council of Governments Street Address: 1000 Lafayette Boulevard, Suite 925 City & State: Bridgeport, CT 06604 Chief Executive: Matthew Fulda</p>	<p>Bidder Federal Employer Identification Number: 06-0765591 Or Social Security Number:</p>
<p>Major Business Activity: (brief description) Transportation and land use planning services, brownfields assessment and remediation, economic development and planning for natural hazard mitigation.</p>	<p>Bidder Identification (response optional/definitions on page 1) -Bidder is a small contractor? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> -Bidder is a minority business enterprise? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, check ownership category) Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian American <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Iberian Peninsula <input type="checkbox"/> Individual(s) with a Physical Disability <input type="checkbox"/> Female <input type="checkbox"/> -Bidder is certified as above by State of CT? Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Bidder Parent Company: NA (If any)</p>	
<p>Other Locations in CT: NA (If any)</p>	

PART II - Bidder Nondiscrimination Policies and Procedures

<p>1. Does your company have a written Affirmative Action/Equal Employment Opportunity statement posted on company bulletin boards? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>7. Do all of your company contracts and purchase orders contain non-discrimination statements as required by Sections 4a-60 & 4a-60a Conn. Gen. Stat.? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>2. Does your company have the state-mandated sexual harassment prevention in the workplace policy posted on company bulletin boards? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>8. Do you, upon request, provide reasonable accommodation to employees, or applicants for employment, who have physical or mental disability? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>3. Do you notify all recruitment sources in writing of your company's Affirmative Action/Equal Employment Opportunity employment policy? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>9. Does your company have a mandatory retirement age for all employees? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>4. Do your company advertisements contain a written statement that you are an Affirmative Action/Equal Opportunity Employer? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>10. If your company has 50 or more employees, have you provided at least two (2) hours of sexual harassment training to all of your supervisors? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p>
<p>5. Do you notify the Ct. State Employment Service of all employment openings with your company? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>11. If your company has apprenticeship programs, do they meet the Affirmative Action/Equal Employment Opportunity requirements of the apprenticeship standards of the Ct. Dept. of Labor? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p>
<p>6. Does your company have a collective bargaining agreement with workers? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> 6a. If yes, do the collective bargaining agreements contain non-discrimination clauses covering all workers? Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>12. Does your company have a written affirmative action Plan? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If no, please explain.</p>
<p>6b. Have you notified each union in writing of your commitments under the nondiscrimination requirements of contracts with the state of CT? Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>13. Is there a person in your company who is responsible for equal employment opportunity? Yes No If yes, give name and phone number:</p>

Part III - Bidder Subcontracting Practices

1. Will the work of this contract include subcontractors or suppliers? Yes No

a. If yes, please list all subcontractors and suppliers and report if they are a small contractor and/or a minority business enterprise. (defined on page 1 / use additional sheet if necessary)

TBD - We will need to do a procurement process.

b. Will the work of this contract require additional subcontractors or suppliers other than those identified in 1a above? Yes No

PART IV - Bidder Employment Information

Date: 12/31/19


JOB CATEGORY*	OVERALL TOTALS	WHITE (incl of Hispanic origin)		BLACK (incl Hispanic or 1/2)		HISPANIC		ASIAN or PACIFIC ISLANDER		AMERICAN INDIAN or ALASKAN NATIVE	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Management	3	2	1								
Business & Financial Ops	2	1	1								
Marketing & Sales											
Legal Occupations											
Computer Specialist											
Architecture/Engineering	1	1									
Office & Admin Support	3	2	1								
Mkt/Customer Clerking/Maintenance											
Construction & Extraction											
Installation, Maintenance & Repair											
Manufacturing Workers											
Production Occupations											
TOTALS ABOVE	9										
Total One Year Ago											
FORMER ON-THE-JOB TRAINEES (ENTER FIGURES FOR THE SAME CATEGORIES AS ARE SHOWN ABOVE)											
Apprentices											
Trainees											

*NOTE: JOB CATEGORIES CAN BE CHANGED OR ADDED TO (EX. SALES CAN BE ADDED OR REPLACE A CATEGORY NOT USED IN YOUR COMPANY)

PART V - Bidder Hiring and Recruitment Practices

1. Which of the following recruitment sources are used by you? (Check yes or no, and report percent used)				2. Check (X) any (1) to the requested requirement (1) if you are a minority and (2) if not		3. Describe below any other practices or actions that you use which show that you hire, train, and promote employees without discrimination. We are an equal opportunity employer and hire based on qualifications and quality of work.
SOURCE	YES	NO	% of applicants provided by source	(X)		
State Employment Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	Work Experience	
Private Employment Agencies	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Ability to Speak or Write English	
Schools and Colleges	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	<input type="checkbox"/>	Written Tests	
Newspaper Advertisement	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	High School Diploma	
Walk Ins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5	<input checked="" type="checkbox"/>	College Degree	
Present Employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	<input type="checkbox"/>	Union Membership	
Labour Organizations	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Personal Recommendation	
Minority/Community Organizations	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Height or Weight	
Others (please identify)				<input type="checkbox"/>	Car Ownership	
APA Sites	<input type="checkbox"/>	<input type="checkbox"/>	50	<input type="checkbox"/>	Acres Record	
Website	<input type="checkbox"/>	<input type="checkbox"/>	25	<input type="checkbox"/>	Wage Guarantees	

Certification (Read this form and check your statements on it CAREFULLY before signing). I certify that the statements made by me on this BIDDER CONTRACT COMPLIANCE MONITORING REPORT are complete and true to the best of my knowledge and belief, and are made in good faith. I understand that if I knowingly make any misstatements of facts, I am subject to be declared in non-compliance with Section 4a-60, 4a-60a, and related sections of the CONN. GEN. STAT.

(Signature) 	(Title) Executive Director	(Date Signed) 12/31/19	(Telephone) 203 366 5405
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OFFICE OF POLICY AND MANAGEMENT

Enter Division Name
450 CAPITOL AVENUE
 MS # enter mail stop number
HARTFORD, CT 06106

GENERAL GRANT CONDITIONS

SECTION 1: Use of Grant Funds.

The Grantee agrees to expend the grant funds awarded pursuant to this agreement for allowable purposes only and to comply with all of the terms and conditions of the grant award and any related documents that set forth its obligations as Grantee. Grant funds shall not, without advance written approval by the Office of Policy and Management (OPM), be obligated prior to the starting date or subsequent to the end date of the grant period.

SECTION 2: Fiscal Control.

The Grantee shall maintain accounting records and establish policies and provide procedures to assure sound fiscal control, effective management, and efficient use of grant funds. The Grantee shall establish fiscal control and accounting procedures to assure proper disbursement of, and accounting for, grant funds. Accounting procedures must provide for the accurate and timely recording of receipt of funds by source, expenditures made from such funds, and unexpended balances. Controls must be adequate to ensure that expenditures charged to grant activities are made for allowable purposes only.

SECTION 3: Retention of Records and Records Accessibility.

3.1 All services performed by Grantee shall be subject to the inspection and approval of OPM at all times, and Grantee shall furnish all information concerning the services. OPM or its representatives shall have the right, at reasonable hours, to inspect or examine the part of the plant or place of business or any books, records, and other documents of Grantee or its subcontractors or subgrantees pertaining to work performed under this agreement and shall allow such representatives free access to any and all such plants, places of business, books and records. OPM or its representatives will give the Grantee or its subcontractors or subgrantees at least twenty-four (24) hours' notice of such intended examination. At OPM's request, the Grantee or subcontractors or subgrantees shall provide OPM with hard copies or an electronic format of any data or information in the possession or control of the Grantee, subcontractor or subgrantee which pertains to OPM's business under this agreement.

3.2 The Grantee shall retain and maintain accurate records and documents relating to performance of services under this agreement for a minimum of three (3) years starting from the date of submission of the final expenditure report with the following qualifications and shall make them available for inspection and audit by OPM or its representative:

- a. If any litigation, claim or audit is started before the expiration date of the three-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved; and
- b. Records for the purchase of equipment (i.e., non-expendable, tangible personal property) acquired with grant funds shall be retained for three years after the final disposition of said property.

3.3 Any subcontractor or subgrantee under this agreement shall retain and maintain accurate records and documents relating to performance of services under this agreement for a minimum of three (3) years from the expiration of the subcontract or subgrant and shall make them available for inspection and audit by OPM or its representative. The Grantee must incorporate this paragraph verbatim into any agreement it enters into with any subcontractor or subgrantee providing services under this agreement.

SECTION 4: Insurance.

The Grantee agrees that while performing any service specified in this grant, the Grantee shall maintain sufficient insurance (liability and/or other), according to the nature of the service to be performed, so as to "save harmless" OPM and the State of Connecticut from any insurable cause whatsoever. If requested, certificates of insurance shall be filed with OPM prior to the award of funding.

SECTION 5: Conflict of Interest.

No person who is an officer, employee, consultant or review board member of the Grantee shall participate in the selection, award or administration of a contract, subcontract, or subgrant or in the selection and supervision of an employee if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when the officer, employee, consultant, review board member or any member of his/her immediate family, his/her partner, or an organization which employs, or is about to employ any of the above, has a financial interest in the entity or firm selected for the contract, subcontract, or subgrant or when the individual employee is related to any of the foregoing persons.

SECTION 6: Reports.

The Grantee shall submit such reports as OPM shall reasonably request and shall comply with all provisions regarding the submission of such reports. Reports shall include, but not be limited to: revised project narratives, revised budgets and budget narratives, progress reports, financial reports, cash requests, grantee affirmative action packets, and subgrantee packets and budgets. Cash requests may be withheld by OPM until complete and timely reports are received and approved.

SECTION 7: Funding Limitation.

Funding of this project in no way obligates OPM to fund the project in excess of this grant, beyond the period of this grant, or in future years.

SECTION 8: Revised Budget.

If the grant amount and/or the distribution of funds between categories of funds, as identified on the Notice of Grant Award, is different from the amount and/or the distribution in the grant application budget, the Grantee agrees to submit to OPM a revised budget and budget narrative equal to and in the same distribution as the grant award not later than thirty (30) days after signing of the grant. Cash requests will be withheld until the revision is received and approved.

SECTION 9: Audits.

9.1 In accordance with the following conditions, the Grantee agrees to conduct and submit to OPM two completed audit packages with management letters and corrective action plans for audits of each of the fiscal years included in the period of this grant and any amendments thereto.

9.2 If the Grantee meets the requirements of the State Single Audit Act, §§ 4-230 through 4-236, as amended, of the Connecticut General Statutes, the Grantee is required to submit a State Single Audit Report to OPM. Connecticut General Statutes § 4-231 requires those non-state entities which expended a total amount of State Financial Assistance equal to or in excess of \$300,000 in any fiscal year to have either a single audit or a program-specific audit conducted for such fiscal year. A program-specific audit may be conducted if the Grantee received State Financial Assistance from OPM for this grant and it is the only State Financial Assistance that the Grantee has received during this fiscal period. The State Single Audit Report should be filed with OPM no later than six months after the end of the audit period.

9.3 If the Grantee receives any federal funds in this grant, as identified on the Notice of Grant Award, and meets the requirements of OMB Circular A-133, Audits of State and Local Governments and Non-Profit Organizations, the Grantee is required to submit an audit conducted in accordance with Generally Accepted Accounting Principles (GAAP) and/or Generally Accepted Governmental Auditing Standards (GAGAS) issued by the Comptroller General of the United States, as well as OMB Circular A-133. This circular requires those state and local governments and non-profit organizations which expended a total amount of federal financial assistance equal to or in excess of \$750,000 in any fiscal year to have a federal single audit or a program-specific audit conducted for such fiscal year. A program-specific audit may be conducted if the Grantee receives Financial Assistance under only one federal program. For audit purposes, State or grantee match funds, as identified on the Notice of Grant Award, are subject to the same requirements as the federal monies. OMB Circular A-133 requires that the audit report be submitted by the earlier of 30 days after the date of receipt of the auditor's report(s), or 9 months after the end of the audit period.

SECTION 10: Unexpended Funds and/or Disallowed Costs.

If project costs are less than the grant, and/or any project costs have been disallowed, the Grantee agrees to return the unexpended/disallowed funds to OPM no later than sixty (60) days following closeout of the grant.

SECTION 11: Nondiscrimination and Affirmative Action.

11.1 The Grantee agrees to comply with each provision of Connecticut General Statutes §§ 4a-60, 4a-60a, 46a-68e and 46a-68f, and with each regulation or relevant order issued by the Commission on Human Rights and Opportunities (CHRO) pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e, 45a-68f, and 46a-66 related to affirmative action and nondiscrimination provisions in contracts, compliance, and reporting.

11.2 In accordance with Connecticut General Statutes § 4a-60(a)(1) the Grantee agrees and warrants that in the performance of the Grant Award such Grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Grantee that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or the State of Connecticut.

11.3 In accordance with Connecticut General Statutes § 4a-60(a)(1) the Grantee agrees to take affirmative action to ensure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Grantee that such disability prevents performance of the work involved.

11.4 In accordance with Connecticut General Statutes § 4a-60(a)(2) the Grantee agrees, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by CHRO.

11.5 In accordance with Connecticut General Statutes § 4a-60a(a)(1) the Grantee agrees and warrants that in the performance of the grant such Grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation.

11.6 In accordance with Connecticut General Statutes §§ 4a-60(a)(3) and 4a-60a(a)(2) the Grantee agrees to provide each labor union or representative of workers with which such Grantee has a collective bargaining agreement or other contract or understanding and each vendor with which such Grantee has a contract or understanding, a notice to be provided by CHRO advising the labor union or workers' representative of the Grantee's commitments, and to post copies of the notice in conspicuous places available to employees and applicants for employment.

11.7 In accordance with Connecticut General Statutes §§ 4a-60(a)(5) and 4a-60a(a)(4), the Grantee agrees to provide CHRO with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Grantee which relate to the provisions of this section and Connecticut General Statutes § 46a-56.

11.8 In accordance with Connecticut General Statutes § 4a-60(b) if the grant is a public works contract, the Grantee agrees and warrants that the Grantee will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works or quasi-public agency project. The Grantee shall develop and maintain adequate documentation, in a manner prescribed by CHRO, of its good faith efforts, pursuant to Connecticut General Statutes §§ 4a-60(f) and 4a-60(g), respectively. For the purposes of this document, "Public Works Contract" is defined in accordance with Connecticut General Statutes § 46a-68b; and "Minority Business Enterprise" is defined in accordance with § 4a-60(e).

11.9 In accordance with §§ 4a-60(h) and 4a-60a(c) the Grantee shall include the provisions of subsections 11.1 to 11.8 inclusive, in every subcontract or purchase order entered into in order to fulfill any obligation of a grant with the State, and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of CHRO. The Grantee shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes § 46a-56; provided, if such Grantee becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission regarding a state contract, the Grantee may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

11.10 For the purposes of this entire Nondiscrimination section, "Grant Award" includes any extension or modification of the Grant Award, "Grantee" includes any successors or assigns of the Grantee, "marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced, and "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders. For the purposes of this section, "Grant Award" does not include a grant where each grantee is (1) a political subdivision of the State of Connecticut, including, but not limited to municipalities, unless the contract is a municipal public works contract or quasi-public agency project contract, (2) any other state of the United States, including but not limited to, the District of Columbia, Puerto Rico, U.S. territories and possessions, and federally recognized Indian tribal governments, as defined in Connecticut General Statutes § 1-267, (3) the federal government, (4) a foreign government, or (5) an agency of a subdivision, state or government described in subdivision (1), (2), (3), or (4) of this subsection.

SECTION 12: Executive Orders.

12.1 This agreement is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill regarding nondiscrimination promulgated June 16, 1971 and such Executive Order is incorporated herein by reference and made a part thereof. The parties agree to abide by said Executive Order and agree that the State Labor Commissioner shall have continuing jurisdiction in respect to contract performance in regard to nondiscrimination until the agreement is completed or terminated prior to completion. This agreement may be canceled, terminated or suspended by the State Labor Commissioner for violation of or noncompliance with said Executive Order or any state or federal law concerning nondiscrimination, notwithstanding that the Labor Commissioner is not a party to this agreement.

12.2 This agreement is subject to the provisions of Executive Order No. Seventeen of Governor Thomas J. Meskill promulgated February 15, 1973, requiring contractors and subcontractors to list employment openings with the Connecticut State Employment Service and such Executive Order is incorporated herein by reference and made a part thereof. The parties agree to abide by said Executive Order and agree that the granting agency and the State Labor Commissioner shall have joint and several continuing jurisdiction in respect to performance in regard to listing all employment openings with the Connecticut State Employment Service. This agreement may be canceled, terminated or suspended by the granting agency or the State Labor Commissioner for violation of or noncompliance with said Executive Order No. Seventeen, notwithstanding that the Labor Commissioner is not a party to this agreement.

12.3 This agreement is subject to the provisions of Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, regarding Violence in the Workforce Prevention and, such Executive Order is incorporated herein by reference and made a part thereof. This agreement may be canceled, terminated or suspended by the State for violation of or noncompliance with said Executive Order No. Sixteen.

SECTION 13: Americans with Disabilities Act.

This section applies to those grantees, which are or will become responsible for compliance with the terms of the Americans with Disabilities Act of 1990 during the grant award period. The Grantee represents that it is familiar with the terms of this Act and that it is in compliance with the law. Failure of the Grantee to satisfy this standard either now or during the period of the grant, as it may be amended, will render the grant voidable at the option of OPM upon notice to the Grantee. The Grantee warrants that it will hold OPM and the State harmless from any liability, which may be imposed upon OPM and the State as a result of any failure of the Grantee to be in compliance with this Act.

SECTION 14: Independent Contractor.

The Grantee shall act as an independent contractor in performing this agreement, maintaining complete control over its employees and all of its subcontractors. Before hiring outside consultants or entering into contractual agreements with persons, partnerships or companies, the Grantee will notify OPM of the contractor's identity.

SECTION 15: Federal Compliance and Assurances.

If the Grantee receives any federal funds in this grant, as identified on the Notice of Grant Award, the Grantee and all its subgrantees will comply with the nondiscrimination requirement of Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973 as amended; and the Age Discrimination Act of 1975, to the effect that no person shall, on the grounds

of race, color, national origin, age, sex, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under, or denied employment in connection with any program or activity funded in whole or in part with funds made available in this grant.

SECTION 16: Non-Supplanting.

16.1 If the Grantee receives any federal funds in this grant as identified on the Notice of Grant Award, the Grantee agrees that these grant funds will be used to supplement and increase, but not supplant, the level of state, local, private and federal funds that would, otherwise, be made available for this project and to serve this target population and will in no event replace such state, local, private and federal funds.

16.2 The Grantee shall not use state funds conveyed by the grant to supplant any local funds, if a municipality, or other state funds, if a state agency, which were budgeted for purposes analogous to that of the state grant funds. OPM may waive this provision upon request and for good cause shown, when it is satisfied that the reduction in local funds or other state funds, as the case may be, is due to circumstances not related to the grant.

SECTION 17: Additional Federal Conditions.

If the Grantee receives any federal funds in this grant as identified on the Notice of Grant Award, the Grantee agrees to comply with the attached Additional Federal Conditions which have been issued by the federal grantor agency to OPM and which are, hereby, made a part of this grant award.

SECTION 18: Indemnification.

The Grantee, hereby, agrees to indemnify, defend and save harmless the State of Connecticut, including, but not limited to, OPM, their respective officers, employees and agents for any breach of this agreement.

SECTION 19: Large State Contracts.

Pursuant to Connecticut General Statutes §§ 4-250 and 4-252, Contractor must present at the execution of each large state contract (having a total cost to the State of more than \$500,000 in a calendar or fiscal year) an executed gift affidavit, which Contractor shall update as prescribed by Connecticut General Statutes § 4-252(a). In addition, pursuant to Governor Dannel P. Malloy's Executive Order No. 49, anyone who executes and files said gift affidavit shall also execute and file a campaign contribution affidavit disclosing all contributions made to campaigns of candidates for statewide public office or the General Assembly.

SECTION 20: State Contracting Standards Board.

Pursuant to Connecticut General Statute §4a-7 the Grantee acknowledges and accepts that, for cause, the State Contracting Standards Board may review and recommend, for OPM's consideration and final OPM determination, termination of this grant contract. "For Cause" means: (1) a violation of the State ethics laws (Chapter 10 of the Connecticut General Statutes) or Connecticut General Statutes § 4a-100 or (2) wanton or reckless disregard of any State contracting and procurement process by any person substantially involved in such contract or state contracting agency.

SECTION 21: Municipal Public Works Contracts and Quasi-Public Agency Projects Funded in Whole or Part by the State in Excess of \$50,000.

Municipalities awarding municipal public works contracts and quasi-public agencies entering into contracts for quasi-public agency projects, funded in whole or part with grant funds awarded pursuant to this agreement, shall adhere to the requirements of Connecticut General Statutes §§ 4a-60, 4a-60a, 4a-60g, 46a-56, 46a-68c, 46a-68d, 46a-68g, and 46a-86 relating, but not limited to: nondiscrimination, affirmative action, and the set-aside program for small contractors and minority business enterprises. "Municipal Public Works Contract" is defined in accordance with Connecticut General Statutes § 4a-60g(a)(14) and "Quasi Public Agency Project" is defined in accordance with Connecticut General Statutes § 4a-60g(a)(15).

SECTION 22: Campaign Contribution and Solicitation Prohibitions.

For all State contracts as defined in § 9-612 of the Connecticut General Statutes having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this agreement expressly acknowledges receipt of the State Elections Enforcement Commission's notice advising state contractors of state campaign

contribution and solicitation prohibitions, and will inform its principals of the contents of the notice. See Attachment A.

SECTION 23: Nondiscrimination Certification.

Pursuant to Connecticut General Statutes §§ 4a-60 and 4a-60a every Grantee is required to provide the State with a nondiscrimination certificate for all State contracts regardless of type, term, cost or value. Notwithstanding the foregoing, the types of Grantees listed in section 11.10 are not required to file a nondiscrimination certificate. The appropriate form must be submitted to the awarding agency (as defined by Connecticut General Statutes §4a-60g) prior to contract execution. Copies of "nondiscrimination certification" forms that will satisfy the statutory requirements may be found on OPM's website. The applicable certification form must be signed by an authorized signatory of the Grantee.

SECTION 24: Additional Restrictions on Use of Federal Funds.

Pursuant to 18 U.S.C. § 1913 and 31 U.S.C. § 1352, Grantee understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government without the express prior written approval of federal government.

SECTION 25: Iran Certification.

Effective October 1, 2013, OPM Iran Certification Form 7 must be submitted for any large state contract, as defined in § 4-250 of the Connecticut General Statutes. OPM Iran Certification Form 7 must always be submitted with the bid or proposal, or if there was no bid process, with the resulting contract, regardless of where the principal place of business is located. Entities whose principal place of business is located outside of the United States are required to complete the entire form, including the certification portion of the form. United States subsidiaries of foreign corporations are exempt from having to complete the certification portion of the form. Those entities whose principal place of business is located inside of the United States must also fill out the form, but do not have to complete the certification portion of the form.

SECTION 26: Forum and Choice of Law.

The parties deem the Grant to have been made in the City of Hartford, State of Connecticut. Both parties agree that it is fair and reasonable for the validity and construction of the Grant to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by Federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Grantee waives any objection which it may now have or will have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.

Section 27: Requirements for Nonprofit Organizations.

If the Grantee is a nonprofit organization, the Grantee agrees to maintain its 501(c)(3) status and to maintain up-to-date annual filings as follows: (1) Certificate of Legal Existence with the Connecticut Secretary of the State; (2) Charitable Organization Registration with the Connecticut Department of Consumer Protection, unless exempted by Connecticut General Statutes § 21a-190d; and (3) Return of Organization Exempt From Income Tax Form 990 with the Internal Revenue Service. At OPM's request, the Grantee shall provide OPM with documentation pertaining to Grantee's 501(c) (3) and/or annual filings.

SECTION 28: Special Grant Conditions.

The Grantee agrees to comply with the attached Special Grant Conditions, which have been issued in connection with this specific grant award, and which are hereby made a part of this award.

ATTACHMENT A

NOTICE TO EXECUTIVE BRANCH STATE CONTRACTORS AND PROSPECTIVE STATE CONTRACTORS OF CAMPAIGN CONTRIBUTION AND SOLICITATION BAN

This notice is provided under the authority of Connecticut General Statutes Section 9-612(g)(2) as amended by P.A. 10-1, and is for the purpose of informing state contractors and prospective state contractors of the following law (*italicized words are defined below*):

Campaign Contribution and Solicitation Limitations

No state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor, with regard to a state contract or state contract solicitation with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall make a contribution to (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (i) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (ii) a party committee (which includes town committees).

In addition, no holder or principal of a holder of a valid prequalification certificate, shall make a contribution to (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of State senator or State representative, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

On and after January 1, 2011, no state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor, with regard to a state contract or state contract solicitation with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall knowingly solicit contributions from the state contractor's or prospective state contractor's employees or from a subcontractor or principals of the subcontractor on behalf of (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

Duty to Inform

State contractors and prospective state contractors are required to inform their principals of the above prohibitions, as applicable, and the possible penalties and other consequences of any violation thereof.

Penalties for Violations

Contributions or solicitations of contributions made in violation of the above prohibitions may result in the following civil and criminal penalties:

Civil penalties—Up to \$2,000 or twice the amount of the prohibited contribution, whichever is greater, against a principal or a contractor. Any state contractor or prospective state contractor which fails to make reasonable efforts to comply with the provisions requiring notice to its principals of these prohibitions and the possible consequences of their violations may also be subject to civil penalties of up to \$2,000 or twice the amount of the prohibited contributions made by their principals.

Criminal penalties—Any knowing and willful violation of the prohibition is a Class D felony, which may subject the violator to imprisonment of not more than 5 years, or not more than \$5,000 in fines, or both.

Contract Consequences

In the case of a state contractor, contributions made or solicited in violation of the above prohibitions may result in the contract being voided.

In the case of a prospective state contractor, contributions made or solicited in violation of the above prohibitions shall result in the contract described in the state contract solicitation not being awarded to the prospective state contractor, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

The State shall not award any other state contract to anyone found in violation of the above prohibitions for a period of one year after the election for which such contribution is made or solicited, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

Definitions:

"State contractor" means a person, business entity or nonprofit organization that enters into a state contract. Such person, business entity or nonprofit organization shall be deemed to be a state contractor until December thirty-first of the year in which such contract terminates. "State contractor" does not include a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Prospective state contractor" means a person, business entity or nonprofit organization that (i) submits a response to a state contract solicitation by the state, a state agency or a quasi-public agency, or a proposal in response to a request for proposals by the state, a state agency or a quasi-public agency, until the contract has been entered into, or (ii) holds a valid prequalification certificate issued by the Commissioner of Administrative Services under section 4a-100. "Prospective state contractor" does not include a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Principal of a state contractor or prospective state contractor" means (i) any individual who is a member of the board of directors of, or has an ownership interest of five per cent or more in, a state contractor or prospective state contractor, which is a business entity, except for an individual who is a member of the board of directors of a nonprofit organization, (ii) an individual who is employed by a state contractor or prospective state contractor, which is a business entity, as president, treasurer or executive vice president, (iii) an individual who is the chief executive officer of a state contractor or prospective state contractor, which is not a business entity, or if a state contractor or prospective state contractor has no such officer, then the officer who duly possesses comparable powers and duties, (iv) an officer or an employee of any state contractor or prospective state contractor who has *managerial or discretionary responsibilities with respect to a state contract*, (v) the spouse or a *dependent child* who is eighteen years of age or older of an individual described in this subparagraph, or (vi) a political committee established or controlled by an individual described in this subparagraph or the business entity or nonprofit organization that is the state contractor or prospective state contractor.

"State contract" means an agreement or contract with the state or any state agency or any quasi-public agency, let through a procurement process or otherwise, having a value of fifty thousand dollars or more, or a combination or series of such agreements or contracts having a value of one hundred thousand dollars or more in a calendar year, for (i) the rendition of services, (ii) the furnishing of any goods, material, supplies, equipment or any items of any kind, (iii) the construction, alteration or repair of any public building or public work, (iv) the acquisition, sale or lease of any land or building, (v) a licensing arrangement, or (vi) a grant, loan or loan guarantee. "State contract" does not include any

agreement or contract with the state, any state agency or any quasi-public agency that is exclusively federally funded, an education loan, a loan to an individual for other than commercial purposes or any agreement or contract between the state or any state agency and the United States Department of Navy or the United States Department of Defense.

"State contract solicitation" means a request by a state agency or quasi-public agency, in whatever form issued, including, but not limited to, an invitation to bid, request for proposals, request for information or request for quotes, inviting bids, quotes or other types of submittals, through a competitive procurement process or another process authorized by law waiving competitive procurement.

"Managerial or discretionary responsibilities with respect to a state contract" means having direct, extensive and substantive responsibilities with respect to the negotiation of the state contract and not peripheral, clerical or ministerial responsibilities.

"Dependent child" means a child residing in an individual's household who may legally be claimed as a dependent on the federal income tax of such individual.

"Solicit" means (A) requesting that a contribution be made, (B) participating in any fund-raising activities for a candidate, committee, exploratory committee, political committee or party committee, including, but not limited to, forwarding tickets to potential contributors, receiving contributions for transmission to any such committee or bundling contributions, (C) serving as chairperson, treasurer or deputy treasurer of any such committee, or (D) establishing a political committee for the sole purpose of soliciting or receiving contributions for any committee. Solicit does not include: (i) making a contribution that is otherwise permitted by Chapter 155 of the Connecticut General Statutes; (ii) informing any person of a position taken by a candidate for public office or a public official, (iii) notifying the person of any activities of, or contact information for, any candidate for public office; or (iv) serving as a member in any party committee or as an officer of such committee that is not otherwise prohibited in this section.

"Subcontractor" means any person, business entity or nonprofit organization that contracts to perform part or all of the obligations of a state contractor's state contract. Such person, business entity or nonprofit organization shall be deemed to be a subcontractor until December thirty first of the year in which the subcontract terminates. Subcontractor does not include (i) a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or (ii) an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Principal of a subcontractor" means (i) any individual who is a member of the board of directors of, or has an ownership interest of five per cent or more in, a subcontractor, which is a business entity, except for an individual who is a member of the board of directors of a nonprofit organization, (ii) an individual who is employed by a subcontractor, which is a business entity, as president, treasurer or executive vice president, (iii) an individual who is the chief executive officer of a subcontractor, which is not a business entity, or if a subcontractor has no such officer, then the officer who duly possesses comparable powers and duties, (iv) an officer or an employee of any subcontractor who has managerial or discretionary responsibilities with respect to a subcontract with a state contractor, (v) the spouse or a dependent child who is eighteen years of age or older of an individual described in this subparagraph, or (vi) a political committee established or controlled by an individual described in this subparagraph or the business entity or nonprofit organization that is the subcontractor.

STATE OF CONNECTICUT
OFFICE OF POLICY AND MANAGEMENT

Enter Division Name
450 CAPITOL AVENUE
MS # Enter Mail Stop Number
HARTFORD, CT 06106

SPECIAL GRANT CONDITIONS

Check applicable box, if required.

- 1. The Grantee agrees to complete and submit to OPM a revised project narrative not later than thirty (30) days after signing this grant award. The Grantee must contact OPM program staff at **enter contact info** regarding the required revisions.
- 2. Specific funding limitations have been applied to this grant. Please contact OPM program staff at **enter contact info** for further detail on these funding restrictions.
- 3. The Grantee is required to participate in training session(s) on **Select Date**. The Grantee must contact **enter contact info** to schedule training and determine if there are other technical assistance opportunities.
- 4. The Grantee must submit to OPM for review and approval a revised budget itemization for any proposed change (1) which will alter a budget category by more than 10% of the budget category or by more than \$500, whichever is greater, or (2) which places resources in a budget category not previously funded. Significant changes in the use of funds within a budget category, while not requiring a formal budget revision, should be reported to OPM by letter.
- 5. The Grantee must submit to OPM for review and approval a revised budget itemization for any proposed change (1) which will alter a budget category or (2) which moves resources between budget categories or (3) which moves resources to a line-item not previously approved by OPM.
- 6. The Grantee, including all other recipients of assistance under the grant, whether by contract, subcontract or subgrant, upon request, agrees to cooperate with research and evaluation efforts of OPM or any party designated by OPM for such purpose. The Grantee further agrees that such cooperation includes but is not limited to: (1) collecting and maintaining project data, including client data, (2) supplying project data to OPM or its designee; and (3) permitting access by OPM or its designee to any and all project information whether stored by manual or electronic means.
- 7. Grantee's attendance at all training events, seminars and conferences must be approved by OPM prior to submitting registration for the event. Requests to attend training events must include names of staff, purpose of training, justification/need for training, location, dates and costs. Staff attending training events may be required to present a summary of the training to OPM and/or other Grantees.
- 8. It will be the sole responsibility of the Grantee, and its staff, to insure that any report, article, computer program, database or other product or publication, whether oral or in writing, resulting from the performance of duties pursuant to this grant application and grant award, protects the privacy of confidential information and complies with confidentiality and privacy rights and obligations created by any federal and state law, court rules, or rules of professional conduct applicable to the work performed by the Grantee.

- 9. The Grantee certifies that the application on which this grant is based was presented to the superintendent of schools for its school district and his or her comments thereon were given consideration prior to the submission of the application to OPM.
- 10. The Grantee shall comply with the following statutes, regulations, guidelines and requirements, to the extent applicable and mandated by the controlling underlying federal grant program.
 - Section 3789d(c), Omnibus Crime Control and Safe Streets Act of 1968, as amended.
 - 28 C.F.R. Part 42, Subparts C, D, E.
 - 28 C.F.R. Part 23 (Criminal Intelligence Systems).
 - 28 C.F.R. Part 35 (Equal Treatment of Faith Based Organizations).
 - U.S. Department of Justice, Office of Justice Program (OJP) Financial Guide.
 - To avoid duplicating existing networks or IT systems in any initiatives funded by Bureau of Justice (BJA) for law enforcement information sharing systems, which involve interstate connectivity between jurisdiction, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity unless the Grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.
 - Throughout the award period, the Grantee must ensure ongoing compliance with 8 U.S.C. § 1373. Among other things, Section 1373 bars prohibitions or restrictions on communication between State and local law enforcement agencies and officials and the Department of Homeland Security (and certain other entities) with respect to information regarding the citizenship or immigration status of any individual.
- 11. The Grantee agrees to and shall comply with all other applicable attachments provided by the federal government, as may be amended.
- 12. The Grantee agrees to and shall comply with the scope of work in the Grant, as may be amended.
- 13. The Grantee shall comply with all requirements of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, as amended, that are attached hereto.
- 14. Municipalities receiving discretionary state funding pursuant to this agreement shall be in compliance with C.G.S. § 8-23 and shall have adopted a plan of conservation and development (POCD) within the past ten years. If a municipality has not adopted a POCD within the past ten years, the municipality (1) in accordance with C.G.S. § 8-23(a)(2), has submitted a letter to the Secretary of the Office of Policy and Management and the Commissioners of Transportation, Energy and Environmental Protection, and Economic and Community Development explaining why the POCD has not been adopted within the past ten years, and (2) in accordance with C.G.S. § 8-23(b), has received written communication from the Secretary of the Office of Policy and Management waiving the prohibition of discretionary state funding pursuant to this agreement.
- 15. If applicable, the Grantee shall grant to other Connecticut municipalities or towns and/or the State limited, non-exclusive and royalty free license to use any Proprietary Computer Software or related electronic applications and all updates, upgrades and modifications developed pursuant to this Grant, but excluding Third-Party Software. For the purpose of this grant "Computer Software" means (i) computer programs that comprise a series of instructions, rules, routines, or statements, regardless of the media in which recorded, that allow or cause a computer to perform a specific operation or series of operations, and (ii) recorded information comprised of source code listings, design details, algorithms, processes, flow charts, formulas, and related material that would enable the computer program to be produced, created, or compiled.

- 16. If applicable, during the term of this Grant, including any extension thereof, Grantee and, if applicable, Grantee's subcontractor, shall install, run and maintain all upgrades, enhancements, and new releases of Grantee's proprietary Computer Software and Grantee's subcontractor's Computer Software and provide copies of such to all third parties granted a license to use such Computer Software.