

AGENDA

CITY COUNCIL MEETING

TUESDAY, JANUARY 17, 2023

7:00 p.m.

CITY COUNCIL CHAMBERS, CITY HALL - 45 LYON TERRACE

BRIDGEPORT, CONNECTICUT 06604

Prayer

Pledge of Allegiance

Roll Call

MINUTES FOR APPROVAL:

Approval of City Council Minutes: December 19, 2022

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

- 10-22** Communication from City Attorney re: Proposed Settlement of Pending Litigation in the Matter of Jeri D. Kollock – Docket No. 3:20-cv-1286 MPS, referred to Miscellaneous Matters Committee.
- 11-22** Communication from City Attorney re: Proposed Settlement of Pending Litigation in the Matter of Richard Starkey – Docket No. FBT-CV-20-6095747-S, referred to Miscellaneous Matters Committee.
- 12-22** Communication from Housing and Community Development re: Proposed Resolution regarding the approval of the 2023-2024 Citizen Union Committee, referred to Miscellaneous Matters Committee.
- 13-22** Communication from Mayor re: Proposed Amendment to the Municipal Code of Ordinances, amend Chapter 2.108 – Bylaws Citizens' Union, referred to Ordinance Committee.
- 14-22** Communication from Mayor re: Proposed Amendment to the Municipal Code of Ordinances, Chapter 3.08 – City Contract and Purchasing Procedures, amend Section 3.08.070 – Purchasing Procedure, referred to Ordinance Committee.
- 17-22** Communication from OPED re: Proposed Resolution Authorizing the Adoption of the Affordable Housing Plan, referred to Economic and Community Development and Environment Committee.

RESOLUTIONS TO BE REFERRED TO BOARDS, COMMISSIONS, ETC.:

- 15-22** Resolution presented by Council Member(s) Burns and Co-sponsor(s): Nieves, Mack, Boyd, Vizzo-Paniccia & Newton re: Proposed Amendment to the Municipal Code of Ordinances, Chapter 2.06 – Common Council, amend to add New Section 2.06.100 – Capital Budget Reporting Program, referred to Ordinance Committee.
- 16-22** Resolution presented by Council Member(s) Mack and Co-sponsor(s): Nieves, Burns, Boyd, Vizzo-Paniccia & Newton re: Proposed Amendment to the Municipal Code of Ordinances, Chapter 2.06 – Common Council, amend Section 2.06.030 – Special Meetings, referred to Ordinance Committee.

MATTERS TO BE ACTED UPON (CONSENT CALENDAR):

- *04-22** Public Safety and Transportation Committee Report re: Grant Submission: US Department of Transportation – Strengthening Mobility and Revolutionizing Transportation (SMART) Grants Program (#23469).

MATTERS TO BE ACTED UPON:

- 03-22** Public Safety and Transportation Committee Report re: Honorary Designation of Waterview Avenue as “Hattie Mae Stevenson Way”.

THE FOLLOWING NAMED PERSON HAS REQUESTED PERMISSION TO ADDRESS THE CITY COUNCIL ON TUESDAY, JANUARY 17, 2023 AT 6:30 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 45 LYON TERRACE, BRIDGEPORT, CT 06604.

NAME

SUBJECT

1.) John Marshall Lee
30 Beacon Street
Bridgeport, CT 06605

Governance & Finance.

**CITY COUNCIL MEETING
PUBLIC SPEAKING FORUM
TUESDAY, JANUARY 17, 2023
City Council Chambers, City Hall
45 Lyon Terrace
Bridgeport, CT 06604**

CALL TO ORDER

Council President Nieves called the Public Speaking session of the City Council to order at 6:40 p.m.

ROLL CALL

The City Clerk Lydia Martinez called the roll.

- 130th District: Scott Burns, Matthew McCarthy
- 131st District: Jorge Cruz, Tyler Mack
- 132nd District: *Rolanda Smith*
- 133rd District: Aikeem Boyd, *Jeanette Herron*
- 134th District: Michelle Lyons, *AmyMarie Vizzo-Paniccia*
- 135th District: Mary McBride-Lee, Rosalina Roman-Christy
- 136th District: Frederick Hodges, *Alfredo Castillo*
- 137th District: Aidee Nieves, Maria Valle
- 138th District: Maria Pereira, *Samia Suliman*
- 139th District: Ernest Newton

RECEIVED
CITY CLERKS OFFICE
29 JAN 24 PM 2:39
ATTEST
CITY CLERK

A quorum was present. Names shown in italics did not respond when the roll was called. Council Members Smith, Herron and Vizzo-Paniccia were ill and Council Member Castillo had an excused absence.

THE FOLLOWING NAMED PERSON HAS REQUESTED PERMISSION TO ADDRESS THE CITY COUNCIL ON TUESDAY, JANUARY 17, 2023 AT 6:30 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 45 LYON TERRACE, BRIDGEPORT, CT 06604.

<u>NAME</u>	<u>SUBJECT</u>
John Marshall Lee 30 Beacon St Bridgeport, CT 06605	Governance & Finance.

Mr. Lee came forward and said that he had just come from Housatonic Community College and that they were hosting an exhibit on democracy. He encouraged everyone to visit the exhibit.

Mr. Lee came forward and read the following statement into the record:

As Council members you have much to remember as you meet constituents, hear their problems or concerns, and attempt to recall the backup system available to you and to taxpayers for inquiry. Through the years I have consulted the City website and found that it is often under review or design. I find no dates to inform me when the last adjustment was made nor what the plan is, and not a prediction as to completion. Tests the patience of folks, I am sure.

Today I am talking about the most recent iteration of the listing of Boards and Commissions on which taxpayer citizens can and do serve based on a process with a Mayoral appointment and approval by the Council. The most recent listing is actually less adequate than before. It lists 22 groups but likely there are more. The individual listings in many cases have ceased to talk about purpose, mission, numbers to serve, and where agendas, meeting times, and minutes can be accessed.

An overview or summary of the Board and Commission (B&C) facts does not tell us that as of 1-1-23 there are more than 65 people serving a term as long ago as 20 years or more that has EXPIRED. Why is that? All of us know that it did not happen overnight. And we also know that FAIR HOUSING AND FAIR RENT groups have actually died in plain sight because no nominees were forthcoming from each Mayor during that time. Does this show Mayors living up to the Charter spirit?

The current summary reports ACTUAL VACANCIES at 30 persons with no attribution for the Housing or Rent groups. And there are three vacancies being filled at the time of the report.

Where volunteers and home addresses are listed as well as appointment expiry dates occasionally these facts are missing as well as details of B&C. Why, so incomplete, or sloppy? Disrespect for open, accountable, transparent, and honest presentations? Why not perform timely and proud? Why not add more training and support to group members? Why not highlight their attendance, participation, and service if the City chooses to extend their tenure. Merely expecting them to serve until relieved by new appointments does not show leadership, pride in appointing others to serve, nor an incentive to entice new folks to seek appointment, sadly.

There is a bright spot on the scene at this moment, the Historic District Commission. They have four members and what appear to be two alternates, all of whom are serving Unexpired terms. The work can get done to provide the minds and voices of the voters with good data and reasons for their own pride in leadership. Time will tell.

Brian Moore
153 Grandview Avenue
Bridgeport, CT 06606

Mr. Moore came forward to speak about the obstruction of driveways and commercial vehicles parking overnight. He pointed out that obstruction of driveways just covers the actual obstruction of the access to the driveway. However, there are combination vehicles that are not classified as trucks on the street and only an inch or so from the driveway access, which often blocks the sight lines. He explained that the residents have to wait until 1 a.m. to call the police

City of Bridgeport
City Council
Regular Meeting
January 17, 2023

to do something about it. He listed a number of locations where there were commercial vehicles parked on city streets that have not moved. He asked that the Council Members review the parking ordinances and change it.

ADJOURNMENT

Council President Nieves closed the Public Speaking Session at 6:50 p.m.

Respectfully submitted,

Telesco Secretarial Services

CITY OF BRIDGEPORT
CITY COUNCIL MEETING
TUESDAY, JANUARY 17, 2023

7:00 PM

City Council Chambers, City Hall - 45 Lyon Terrace

Bridgeport, Connecticut

CALL TO ORDER

Council President Nieves called the Regular Meeting of the City Council to order at 7:02 p.m. She stated that the Mayor was attending the United States Conference of Mayors in Washington, D.C.

PRAYER

Council Member Lyons led those present in prayer.

PLEDGE OF ALLEGIANCE

Council Member Boyd led those present in reciting the Pledge of Allegiance.

City Clerk Martinez requested a moment of silence for the mother of the City Clerk staff member Althea Williams, who recently died.

ROLL CALL

The City Clerk Lydia Martinez called the roll.

130th District: Scott Burns, Matthew McCarthy
131st District: Jorge Cruz, Tyler Mack
132nd District: *Rolanda Smith*
133rd District: Aikeem Boyd, *Jeanette Herron*
134th District: Michelle Lyons, *AmyMarie Vizzo-Paniccia*
135th District: Mary McBride-Lee, Rosalina Roman-Christy
136th District: Frederick Hodges, *Alfredo Castillo*
137th District: Aidee Nieves, Maria Valle
138th District: Maria Pereira, Samia Suliman
139th District: Ernest Newton

A quorum was present. Names shown in italics did not respond when the roll was called. Council Members Smith, Herron and Vizzo-Paniccia were ill and Council Member Castillo had an excused absence.

APPROVAL OF CITY COUNCIL MINUTES:

• **December 19, 2022**

**** COUNCIL MEMBER NEWTON MOVED THE MINUTES OF THE DECEMBER 19, 2022 MEETING.**

**** COUNCIL MEMBER MCBRIDE-LEE SECONDED.**

Council Member Pereira said that she was pleased to announce that Ms. Nessah Smith had in fact been appointed to the Police Commission since the minutes recorded the vote with seven in favor and nine opposed and the minutes must be correct.

She also noted that the comment that she thanked Ms. Smith was incorrect since she was opposed to Ms. Smith's appointment.

Council Member Pereira said that there were other issues with the vote for Agenda Item 146-21, but she would not amend that vote.

Council Member Newton spoke about the vote for Agenda Item 146-21 being incorrect and noted that Council Member Castillo had in fact voted against the item.

The following corrections were noted:

Page 9, under Agenda Item 139-21, paragraph 1, please change the following **MOTION** from:

Council Member Pereira thanked Ms. Smith and said that there need to have Police Departments held accountable. She said that Ms. Smith had been on the Council and voted for item 99% of the time.

TO:

Council Member Pereira said that there need to have Police Departments held accountable. She said that Ms. Smith had been on the Council and voted for items 99% of the time.

Page 9, please change the following motion from:

**** THE MOTION REGARDING AGENDA ITEM 139-21 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: APPOINTMENT OF NESSAH J. SMITH (D) TO THE BOARD OF POLICE COMMISSION FAILED TO PASS WITH SEVEN (7) IN FAVOR (BROWN, BOYD, VIZZO-PANICCIA,**

MCBRIDE-LEE, ROMAN-CHRISTY, CASTILLO AND SULIMAN); NINE (9) OPPOSED (BURNS, MCCARTHY, CRUZ, MACK, SMITH, NIEVE, VALLE, PEREIRA AND NEWTON) AND ONE (1) ABSTENTION (HODGES).

TO:

**** THE MOTION REGARDING AGENDA ITEM 139-21 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: APPOINTMENT OF NESSAH J. SMITH (D) TO THE BOARD OF POLICE COMMISSION FAILED TO PASS WITH SIX (6) IN FAVOR (BROWN, BOYD, VIZZO-PANICCIA, MCBRIDE-LEE, ROMAN-CHRISTY, AND SULIMAN); TEN (10) OPPOSED (BURNS, MCCARTHY, CRUZ, MACK, SMITH, NIEVE, VALLE, CASTILLO, PEREIRA AND NEWTON) AND ONE (1) ABSTENTION (HODGES).**

Page 9, please change the following vote outcome from:

**** THE MOTION REGARDING AGENDA ITEM 146-21 ORDINANCE COMMITTEE REPORT RE: RESOLUTION TO ESTABLISH A CHARTER REVISION COMMISSION FAILED TO PASS WITH FOURTEEN (14) IN FAVOR (BURNS, MCCARTHY, CRUZ, MACK, SMITH, BOYD, VIZZO-PANICCIA, ROMAN-CHRISTY, HODGES, CASTILLO, NIEVE, VALLE, PEREIRA AND NEWTON) AND THREE (3) OPPOSED (BROWN, MCBRIDE-LEE AND SULIMAN)**

**** THE MOTION REGARDING AGENDA ITEM 146-21 ORDINANCE COMMITTEE REPORT RE: RESOLUTION TO ESTABLISH A CHARTER REVISION COMMISSION FAILED TO PASS WITH THIRTEEN (13) IN FAVOR (BURNS, MCCARTHY, CRUZ, MACK, SMITH, BOYD, VIZZO-PANICCIA, ROMAN-CHRISTY, HODGES, NIEVE, VALLE, PEREIRA AND NEWTON) AND FOUR (4) OPPOSED (BROWN, MCBRIDE-LEE, CASTILLO, AND SULIMAN).**

**** COUNCIL MEMBER NEWTON MOVED TO APPROVE THE MINUTES OF THE DECEMBER 19, 2022 MEETING AS AMENDED.**

**** COUNCIL MEMBER PEREIRA SECONDED.**

**** THE MOTION TO APPROVE THE MINUTES OF THE DECEMBER 19, 2022 MEETING AS AMENDED PASSED UNANIMOUSLY.**

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

10-22 Communication from City Attorney re: Proposed Settlement of Pending Litigation in the Matter of Jeri D. Kollock – Docket No. 3:20-cv-1286 MPS, referred to Miscellaneous Matters Committee.

11-22 Communication from City Attorney re: Proposed Settlement of Pending Litigation in the Matter of Richard Starkey – Docket No. FBT-CV-20-6095747-S, referred to Miscellaneous Matters Committee.

12-22 Communication from Housing and Community Development re: Proposed Resolution regarding the approval of the 2023-2024 Citizen Union Committee, referred to Miscellaneous Matters Committee.

13-22 Communication from Mayor re: Proposed Amendment to the Municipal Code of Ordinances, amend Chapter 2.108 – Bylaws Citizens' Union, referred to Ordinance Committee.

14-22 Communication from Mayor re: Proposed Amendment to the Municipal Code of Ordinances, Chapter 3.08 – City Contract and Purchasing Procedures, amend Section 3.08.070 – Purchasing Procedure, referred to Ordinance Committee.

17-22 Communication from OPED re: Proposed Resolution Authorizing the Adoption of the Affordable Housing Plan, referred to Economic and Community Development and Environment Committee.

RESOLUTIONS TO BE REFERRED TO BOARDS, COMMISSIONS, ETC.:

15-22 Resolution presented by Council Member(s) Burns and Co-sponsor(s): Nieves, Mack, Boyd, Vizzo-Paniccia & Newton re: Proposed Amendment to the Municipal Code of Ordinances, Chapter 2.06 – Common Council, amend to add New Section 2.06.100 – Capital Budget Reporting Program, referred to Ordinance Committee.

16-22 Resolution presented by Council Member(s) Mack and Co-sponsor(s): Nieves, Burns, Boyd, Vizzo-Paniccia & Newton re: Proposed Amendment to the Municipal Code of Ordinances, Chapter 2.06 – Common Council, amend Section 2.06.030 – Special Meetings, referred to Ordinance Committee.

**** COUNCIL MEMBER LYONS MOVED THE FOLLOWING ITEMS TO BE REFERRED TO COMMITTEES:**

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

10-22 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED SETTLEMENT OF PENDING LITIGATION IN THE MATTER OF JERI D. KOLLOCK – DOCKET NO. 3:20-CV-1286 MPS, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

11-22 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED SETTLEMENT OF PENDING LITIGATION IN THE MATTER OF RICHARD STARKEY – DOCKET NO. FBT-CV-20-6095747-S, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

12-22 COMMUNICATION FROM HOUSING AND COMMUNITY DEVELOPMENT RE: PROPOSED RESOLUTION REGARDING THE APPROVAL OF THE 2023-2024 CITIZEN UNION COMMITTEE, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

13-22 COMMUNICATION FROM MAYOR RE: PROPOSED AMENDMENT TO THE MUNICIPAL CODE OF ORDINANCES, AMEND CHAPTER 2.108 – BYLAWS CITIZENS' UNION, REFERRED TO ORDINANCE COMMITTEE.

14-22 COMMUNICATION FROM MAYOR RE: PROPOSED AMENDMENT TO THE MUNICIPAL CODE OF ORDINANCES, CHAPTER 3.08 – CITY CONTRACT AND PURCHASING PROCEDURES, AMEND SECTION 3.08.070 – PURCHASING PROCEDURE, REFERRED TO ORDINANCE COMMITTEE.

17-22 COMMUNICATION FROM OPED RE: PROPOSED RESOLUTION AUTHORIZING THE ADOPTION OF THE AFFORDABLE HOUSING PLAN, REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.

RESOLUTIONS TO BE REFERRED TO BOARDS, COMMISSIONS, ETC.:

15-22 RESOLUTION PRESENTED BY COUNCIL MEMBER(S) BURNS AND CO-SPONSOR(S): NIEVES, MACK, BOYD, VIZZO-PANICCIA & NEWTON RE: PROPOSED AMENDMENT TO THE MUNICIPAL CODE OF ORDINANCES, CHAPTER 2.06 – COMMON COUNCIL, AMEND TO ADD NEW SECTION 2.06.100 – CAPITAL BUDGET REPORTING PROGRAM, REFERRED TO ORDINANCE COMMITTEE.

16-22 RESOLUTION PRESENTED BY COUNCIL MEMBER(S) MACK AND CO-SPONSOR(S): NIEVES, BURNS, BOYD, VIZZO-PANICCIA & NEWTON RE: PROPOSED AMENDMENT TO THE MUNICIPAL CODE OF ORDINANCES, CHAPTER 2.06 – COMMON COUNCIL, AMEND SECTION 2.06.030 – SPECIAL MEETINGS, REFERRED TO ORDINANCE COMMITTEE.

**** COUNCIL MEMBER CRUZ SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

MATTERS TO BE ACTED UPON (CONSENT CALENDAR):

***04-22 Public Safety and Transportation Committee Report re: Grant Submission: US Department of Transportation – Strengthening Mobility and Revolutionizing Transportation (SMART) Grants Program (#23469).**

Council President Nieves asked if there was any Council Member who would like to remove this item from the Consent Calendar. No one indicated they wished to have the item removed from the Consent Calendar.

**** COUNCIL MEMBER LYONS MOVED THE FOLLOWING ITEM ON THE CONSENT CALENDAR:**

04-22 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: GRANT SUBMISSION: US DEPARTMENT OF TRANSPORTATION – STRENGTHENING MOBILITY AND REVOLUTIONIZING TRANSPORTATION (SMART) GRANTS PROGRAM (#23469).

**** COUNCIL MEMBER VALLE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

MATTERS TO BE ACTED UPON:

03-22 Public Safety and Transportation Committee Report re: Honorary Designation of Waterview Avenue as “Hattie Mae Stevenson Way”.

**** COUNCIL MEMBER VALLE MOVED AGENDA ITEM 03-22 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: HONORARY DESIGNATION OF WATERVIEW AVENUE AS “HATTIE MAE STEVENSON WAY”.**

**** COUNCIL MEMBER LYONS SECONDED.**

Council Member Valle said that it had been presented to the Public Safety Committee and she wished to stand against the honorary naming of streets.

Council Member Pereira said that she was in opposition due to the potential confusing of the first responders in the event of an emergency.

Council Member Newton pointed out that the Council Committee had set up a procedure including gathering signature of residents and paying for the sign.

Council Member Cruz said that this issue had been discussed and approved by the Committee. He said that he would not disrespect the family by voting against the item. If further changes need to be made, then the Committee should go back and revisit the issue. He pointed out that the street name remains the same on the GPS that the Police and Fire department uses.

Council Member Hodges said that were many people who had done good things in Bridgeport, including people who looked like him. He spoke about some the various individuals who worked to provide school lunches and asked the Council Members to respect Bridgeport residents by honoring them this way.

Council Member McBride-Lee said that they don't do much for taxpayers in Bridgeport. She reminded everyone that they had voted to change the way the honorary street signs were handled. If it wasn't for the taxpayers, the City would not be running. She said it was a shame that the honorary street wasn't named for Ms. Stevenson before. It is important to honor people who make contributions to the City.

Council Member Lyons said that she was a co-chair of Public Safety. She said that the process to have an honorary street sign was in the ordinances. That ordinance was approved by the Council and the Council needs to follow the rules. If the Council objects, then they need to change the ordinance.

Council Member Valle said that when they started the reconsideration of this ordinance, they had department heads come in to give their thoughts about it. She said that someone might not know the real street name. Discussion followed.

Council Member McCarthy requested that the question be moved. Council Member Newton seconded.

Council Member Cruz said that Ms. Stevenson was a benefit to the City and mentioned his own youth growing up in the projects. He asked what more the City could do for the residents who give so much.

**** THE MOTION TO APPROVE AGENDA ITEM 03-22 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: HONORARY DESIGNATION OF WATERVIEW AVENUE AS "HATTIE MAE STEVENSON WAY" PASSED WITH TWELVE (12) IN FAVOR (BURNS, MCCARTHY, CRUZ, MACK, BOYD, LYONS, MCBRIDE-LEE, ROMAN-CHRISTY, HODGES, NIEVES, SULIMAN, AND NEWTON) AND TWO (2) OPPOSED (VALLE AND PEREIRA).**

Council Member Cruz requested a moment of personal privilege and spoke about two meetings that were to take place in the coming week.

Council President Nieves spoke about a meeting on homelessness that was scheduled for 8 p.m. Council Member Newton noted that it was a sad commentary that the Council had voted to do a study two years ago and that nothing had been done about it.

ADJOURNMENT

- ** COUNCIL MEMBER LYONS MOVED TO ADJOURN.**
- ** COUNCIL MEMBER NEWTON SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Telesco Secretarial Services

Comm. 10-22 Ref'd to Miscellaneous Matters Committee on 1/17/2023

CITY OF BRIDGEPORT

OFFICE OF THE CITY ATTORNEY

Telephone (203) 576-7647
Facsimile (203) 576-8252

CITY ATTORNEY
Mark T. Anastasi

999 Broad Street

DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

Bridgeport, CT 06604-4328

ASSOCIATE CITY ATTORNEYS

Deborah M. Garskof
Michael C. Jankovsky
Richard G. Kascak, Jr.
Bruce L. Levin
James T. Maye
John R. Mitola
Lawrence A. Ouellette, Jr.
Dina A. Scalo
Eroll V. Skyers



January 3, 2023

The Honorable City Council
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

Re: REFERRAL TO MISCELLANEOUS MATTERS COMMITTEE:
Proposed Settlement of Pending Litigation in the Matter of Jeri D. Kollock v. Brett Hyman, et al, Docket No. 3:20-cv-1286 MPS

Dear Councilpersons:

Kindly place this matter on the agenda for the next City Council meeting for referral to the Miscellaneous Matters Committee only. Thank you for your assistance in this matter.

EXECUTIVE SUMMARY

- a. **Submission Title:** Request for Litigation Settlement Approval.
- b. **Submitting Entity:** Office of the City Attorney.
- c. **Contact Person:** Deputy City Attorney John P. Bohannon and Associate City Attorney Richard G. Kascak, Jr., contact information above.
- d. **Approval Deadline:** Thirty (30) days from release to avoid statutory interest charges.
- e. **Case Summary:** The plaintiff was present at an impromptu community vigil on the west side of Bridgeport on September 17, 2017. A very large crowd gathered and became unruly and aggressive prompting dispatch of multiple police officers to the scene. Mr. Kollock was

arrested. During arrest he sustained multiple injuries to his head, face, ear and back. He is claiming that, inter alia, the officers on scene used unreasonable force during the interaction.

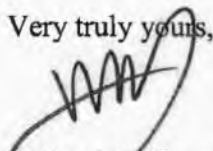
f. Council Action Requested: Approval of proposed settlement in the total amount of \$125,000.00.

g. Financial Impact Analysis: Total cost to the City will be \$125,000.00, to be paid to Glenn L. Formica, Esq., as trustee.

h. Funding Budget-Line: The settlement payment will be made from the City Attorney Office Operating Budget Line-Item "*Personal Property Claims Atty. #01-01-006-060-000-53010*".

i. Proposed Motion: Motion to authorize and approve payment of \$125,000.00, in full and final settlement of *Matter of Jeri D. Kollock v. Brett Hyman, et al, Docket No. 3:20-cv-1286 MPS*.

Very truly yours,



Richard G. Kascak, Jr.
Associate City Attorney

cc: Lydia Martinez, City Clerk
Mark T. Anastasi, City Attorney
John P. Bohannon, Deputy City Attorney

Comm. 11-22 Ref'd to Miscellaneous Matters Committee on 1/17/2023

CITY OF BRIDGEPORT

OFFICE OF THE CITY ATTORNEY

999 Broad Street

Bridgeport, CT 06604-4328

Telephone (203) 576-7647
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CITY ATTORNEY
Mark T. Anastasi

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Dina A. Scalo
Eroll V. Skyers



January 6, 2023

The Honorable City Council
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

Re: REFERRAL TO MISCELLANEOUS MATTERS COMMITTEE:
Proposed Settlement of Pending Litigation in the Matter of Starkey, Richard v. Colon, Rene, et al, Docket No. FBT-CV-20-6095747-S

Dear Councilpersons:

Kindly place this matter on the agenda for the next City Council meeting for referral to the Miscellaneous Matters Committee only. Thank you for your assistance in this matter.

EXECUTIVE SUMMARY

- a. Submission Title:** Request for Litigation Settlement Approval.
- b. Submitting Entity:** Office of the City Attorney.
- c. Contact Person:** Deputy City Attorney John P. Bohannon, contact info above, and outside counsel Attorneys Michael Conroy and Gary Kaisen.
- d. Approval Deadline:** Thirty (30) days from release to avoid statutory interest charges.
- e. Case Summary:** This case arises from a motor vehicle accident that occurred at approximately 12:35 P.M. at the intersection of Main Street and Broad Street in Stratford, Connecticut on June 6, 2019. Mr. Rene Colon was a City of Bridgeport employee at the time, and was operating a City tow truck in the course and scope of his employment. Mr. Colon was

operating the City vehicle southbound on Main Street, approaching the intersection with West Broad Street. Mr. Starkey was operating his Dodge Ram pickup northbound on Main, approaching the same intersection from the opposite direction. Mr. Colon, perceiving that Mr. Starkey had a red light and was stopping, began his left turn towards Broad. Mid-turn, his vehicle was struck on the rear passenger side by the Starkey vehicle. Mr. Colon was found to have been at fault by Stratford Police for failing to grant right of way in making a left turn in front of the Starkey vehicle. The impact was significant, with substantial damage to both vehicles.

Mr. Starkey complained of back pain at the scene of the accident. He sustained a closed head injury with headache and dizziness, as well as injuries to the cervical, lumbar and thoracic spine. He actively treated with an orthopedic doctor for over two years, including physical therapy and pain injections. He is left with permanent back pain and has been rated at 9% Permanent Partial Disability. His related medical expenses exceed \$44,000.00.

f. Council Action Requested: Approval of request for settlement at mediator's proposed \$113,250.00 settlement figure.

g. Financial Impact Analysis: Total cost to the City will be \$113,250.00, to be paid to Rodie & Rodie PC., Trustee.

h. Funding Budget-Line: The settlement payment will be made from the City Attorney Office Operating Budget Line-Item "*Personal Property Claims Atty. #01-01-006-060-000-53010*".

i. Proposed Motion: Motion to authorize and approve payment of \$113,250.00, in full and final settlement of *Starkey, Richard v. Colon, Rene, et al, Docket No. FBT-CV-20-6095747-S*.

Very truly yours,

John P. Bohannon

John P. Bohannon
Deputy City Attorney

cc: Lydia Martinez, City Clerk
Mark T. Anastasi, City Attorney

City of Bridgeport, Connecticut



**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
OFFICE OF HOUSING & COMMUNITY DEVELOPMENT**

999 Broad Street
Bridgeport, Connecticut 06604
Telephone (203) 576-7221 • Fax (203)332-5611

THOMAS GILL
Director

JOSEPH P. GANIM
Mayor

Anjerice Miller
Senior HCD Manager

January 10, 2023

Office of the City Clerk
City of Bridgeport
45 Lyon Terrace, Room 204

Dear City Clerk:

Attached, please find the list of the 2023-2024 nominees to the Bridgeport Citizen Union. Each nominee is selected by a member of the Bridgeport City Council (20).

Citizen Union members are charged with, amongst other things, reviewing all program applications, attending public hearings, and making recommendations to the City Council Special Committee on how Housing and Urban development (HUD) entitlement funding is prioritized and awarded.

This item/list is being transmitted to the City Council for referral to the Miscellaneous Matters Committee for recommendations and approval by the full council. Please contact me if you have any questions or require additional information.

Sincerely,

Anjerice Miller
Senior Program Manager
Office of Housing and Community Development

Cc: Thomas Gill, OPED
Dan Shamas, Chief of Staff
Janene Hawkins, CAO
Tom Gaudett, Mayor's Office
Milta Feliciano, HCD

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ATTEST
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**2023-2024
CITIZEN PARTICIPATION PLAN
AND
CITIZENS UNION RESOLUTION**

WHEREAS, Bridgeport City Ordinance 2.108.010 establishes a Bridgeport Citizens Union; and

WHEREAS, the Citizen's Union is incorporated into Bridgeport's Citizens Participation Plan: and

WHEREAS, the purpose of the Citizen's Union is to provide citizens of Bridgeport with an organized structure and opportunity to participate in the planning and development of the City's Annual Action Plan which implement the goals and objectives articulated in the Consolidated Plan; and

WHEREAS, one representative can be appointed by each of the twenty Bridgeport City Council members for up to twenty Citizen Union members: and

WHEREAS, a total of 20 members have been selected to serve on the 2023-2024 Citizen Union; and

Now, therefore be it resolved, that the Bridgeport City Council hereby approves the attached 2023-2024 Bridgeport Citizen's Union as selected by members of the Bridgeport City Council.

**2023-2024
Bridgeport Citizen Union-PY49**

District	NAME ADDRESS, PHONE, EMAIL	NAME, ADDRESS, PHONE, EMAIL
130	Derwin Hill 60 Waldorf Avenue Bridgeport, CT 06605 203-209-7639 <u>Dkhill375@gmail.com</u> Mathew McCarthy	Maureen Hart 56 Fayerweather Terrace Bridgeport, CT 06605 203-913-3036 <u>Maureen.hart@gmail.com</u> Scott Burns
131	Donna Lee 46 Sanford Place Bridgeport, 06604 203-314-9291 <u>Donnalee80@gmail.com</u> Tyler Mack	Twana Johnson 905 South Avenue Bridgeport, CT 06604 203-545-4185 <u>Twanam.Johnson@yahoo.com</u> Jorge Cruz
132	Dasha Spells 284 Beechwood Avenue Bridgeport, CT 06604 (203) 243-6325 <u>Dspellms@gmail.com</u>	Rolanda Smith
133	Raymond Collett 94 Sidney Street Bridgeport, CT 06606 203-543-0785 <u>Racolle@gmail.com</u> Jeanette Herron	Lisa M. James 390 Charles Street #202 Bridgeport, CT 06606 203-912-2098 <u>lj524328@gmail.com</u> Aikeem Boyd
134	Amy Marie Vizzo-Paniccia	Michele Lyons
135	Rose Roman - Christy	Mary McBride-Lee
136	Fred Hodges	Alfredo Castillo

137	<p>Erim Corado 1407 East Main Street Bridgeport, CT 06608 203-993-7439 <u>Bridgeporthospice@gmail.com</u></p> <p>Aidee Nieves</p>	<p>Carmen Hernandez 234 Hough Avenue Bridgeport CT 06608 203-514-1022 <u>Aqua322@yahoo.com</u></p> <p>Maria Ines Valle</p>
138	<p>Dorcia Carillo 600 Huntington Turnpike Bridgeport, CT 06610 1-646-271-7881 <u>Dorcia.carillo@gmail.com</u></p> <p>Maria Pereira</p>	<p>Samia Sulliman</p>
139	<p>Vaughn Sims 302 Union Ave Bridgeport CT 06607 203-528-7967 <u>Vaughn_sims@yahoo.com</u></p>	<p>Eneida Martinez 819 Connecticut Avenue Unit 2 Bridgeport, CT 0660 203-650-49 <u>Eneida817@gmail.com</u></p> <p>Ernest Newton</p>



OFFICE OF THE MAYOR
CITY OF BRIDGEPORT, CONNECTICUT
999 BROAD STREET
BRIDGEPORT, CONNECTICUT 06604
TELEPHONE (203) 576-7201
FAX (203) 576-3913

JOSEPH P. GANIM
Mayor

COMM. 13-22 Ref'd to Ordinance Committee on 01/17/2023.

January 11, 2023

The Honorable Lydia Martinez
City Clerk
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

Dear City Clerk Martinez and Members of the Bridgeport City Council,

Attached hereto is a proposed amendment to Municipal Code of Ordinances Chapter 2.108 Citizens' Union. I respectfully request that this item be referred to the Ordinance Committee at your next full City Council meeting.

This proposed amendment is a complete rewrite of the existing ordinance establishing and governing the Citizens' Union. The impetus for this proposal is that our existing Citizens' Union ordinance is inconsistent with the Citizen Participation Plan approved by HUD and adopted by the Council, as well as the current process for appointments to the Citizens' Union.

This newly proposed Citizens' Union ordinance is an attempt to ensure that our ordinance, our Citizen Participation Plan, and existing practice are in conformity. This ordinance also includes measures to avoid potential conflicts of interest by Citizens' Union membership and giving the City Council more consistent and regular appointment authority.

I look forward to discussing this item more with you in Ordinance Committee.

Sincerely,

Thomas Gaudett
Deputy Chief of Staff
Office of the Mayor

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ATTEST
CITY CLERK

Amendment to the Municipal Code of Ordinances

2.108.010

BE IT HEREBY ORDAINED by the Bridgeport City Council that, effective upon publication, the following amendment in Exhibit A be made a part of 2.108.010 of the Municipal Code of Ordinances.

EXHIBIT A

Note that the red bracketed text is being deleted, and the green underlined text is being added by substitution.

[Chapter 2.108 BYLAWS CITIZENS' UNION

2.108.010 Name.

The name of the organization shall be the Bridgeport citizens' union, hereafter referred to as the citizens' union.

(Ord. dated 5/13/96 (part))

2.108.020 Purpose.

To provide the citizens of Bridgeport with an organized structure to serve as a vehicle for allowing them the opportunity to participate in the planning and development process to assist the office of planning and economic development, housing and community development division, to develop a comprehensive consolidated plan for the city pursuant to the Housing and Community Development Act of 1974, and any amendments thereto. Citizens' union members will be residents of the city, and although representing a specific group of residents will have a holistic view of the City and be impartial in all decision making.

The yearly period of the citizens' union shall be September 1st through August 31st.

(Ord. dated 5/13/96 (part))

2.108.030 Membership.

A. General. During the fall advertisements will be placed in local papers, radio and public service agencies requesting interested Bridgeport residents to attend a preorientation

meeting. This meeting will thoroughly describe the process and commitment needed by members of the citizens' union.

A total of twenty-seven (27) members will sit on the citizens' union.

One representative will represent each of the seven CDBG targeted neighborhoods/impacted areas, which are the West Side, West End, Hollow, South End, East Side, East End and the Trumbull Gardens census tracts, for a total of seven members.

One representative will be appointed by each of the twenty Bridgeport city council members, for a total of twenty members. Council members who do not represent impacted areas should give special consideration to affected special interest groups like the elderly, youth, persons with disabilities and housing authority residents.

The proposed slate of new members is subject to city council approval. No more than four persons from any of the following identified neighborhoods may be members of the citizens' union. Those neighborhoods are the East End, East Side, Upper East Side, North End, Trumbull Gardens census tract, Brooklawn, Hollow, West Side, West End, Black Rock and South End.

- B. **Terms of Office.** All citizens' union members shall serve two year terms. In the event that a reappointment must be made, a citizens' union member may serve beyond the term until the position is filled.

Terms shall be staggered so as to have one-half of the membership seats up for re-selection each year. These selections shall occur during the fall months of each year.

In the event that an individual is selected representing a particular neighborhood and they move their residence to another neighborhood during that term, they may serve the remainder of their term as a representative of their original neighborhood. At the beginning of the new term, they must be selected to serve representing their new neighborhood.

- C. **Vacancies.** Vacancies on the citizens' union shall be filled within thirty (30) days of notice of resignation, written or verbal, to the housing and community development division of the office of planning and economic development of the city.

Vacancies of the seven members representing the CDBG targeted neighborhoods/impacted areas will be filled by the citizens' union.

Vacancies of the representatives of city council members will be filled by the city council member whom that vacancy represents.

- D. **Removal from Office.** Any member of the Bridgeport citizens' union who does not attend seventy-five (75) percent of all meetings of the citizens' union may be removed from the citizen participation structure by the office of economic and community development. Those members who telephone to excuse themselves from a meeting will not be considered absent from that meeting.

Said removal may not take place without at least two weeks formal notice, which notice shall state motion, why and date of hearing on removal. The citizens' union shall be notified and a replacement appointed according to Section 2.108.030C.

(Ord. dated 5/13/96 (part))

2.108.040 Eligibility.

Any persons sitting as a member of any board or commission which is the duly authorized governing body of an office of planning and economic development operating agency or any persons elected or appointed as a member of any legislative or judicial body of the city or state; any persons in an administrative position of an organization which administers programs receiving CDBG, ESG or HOME funds; or employees of the city, office of planning and economic development cannot be a member of the Bridgeport citizens' union.

All persons who retain a position on the citizens' union must be residents of the city and, if applicable, reside in the neighborhood in which they were appointed/elected from. In the event that an individual is elected/appointed representing a particular neighborhood and they move their residence to another neighborhood during that term, they may serve the remainder of their term as a representative of their original neighborhood. At the beginning of the new term, they must be elected/appointed to serve representing their new neighborhood.

(Ord. dated 5/13/96 (part))

2.108.050 Meeting.

- A. **General.** The citizens' union shall meet at least once during the year and as often as required to review and fulfill the duties of making recommendations on the proposals for funding the CDBG, ESG and HOME programs. The office of planning and economic development, housing and community development division, shall be responsible for calling citizens' union meetings. A telephone call or written notice not less than ten (10) working days in advance of the meeting will serve as notice.
- B. **Special Meetings.** The chairman or any four members of the citizens' union may, at any time, call a special meeting of the citizens' union. Special meetings shall be conducted around a specific agenda and no other business acted on. A telephone call or written notice not less than seven calendar days in advance will service as notice. A quorum of at least one-third of the membership must be established before any business is transacted.
- C. **Voting.** Voting on all resolutions shall be by voice vote unless any member requests a roll call or secret ballot. Any requests for a roll call vote must be supported by at least one-third of those present and voting; a secret ballot must be supported by a majority of those present and voting. No member shall vote or act by proxy in the citizens' union.
- D. **Quorum.** The presence in persons equivalent to one-third of the current membership of the Bridgeport citizens' union shall constitute a quorum for the transaction of business.

-
- E. **Special Committees.** The citizens' union shall have the power to designate by vote of those members present and voting, standing, special, interim and investigating committees; the number of citizens' union members and others to serve on such committees; and to assign matters to such committees as it deems appropriate. The citizen's union shall have the power to prescribe the manner in which proceedings of the committees shall be conducted.

(Ord. dated 5/13/96 (part))

2.108.060 Officers.

- A. **General.** The officers of the citizens' union shall be elected by members of their own body and shall consist of a chairman and vice-chairman. To be chosen an officer, a person must receive a simple majority of votes cast for a particular office.
- B. **Terms of Office.** Each officer of the Bridgeport citizens' union shall serve a term of one year and may be reelected each year. The election shall take place at the first official meeting of the year, prior to the first public hearing.
- C. **Duties and Powers.** The chairperson of the Bridgeport citizens' union shall preside over the meetings according to Robert's Rules of Order, and shall perform such duties and exercise such powers as contained in the citizens' union bylaws.

The vice-chairperson in the absence of the chairperson, shall perform all duties of the chairperson, and, when so acting shall have all the powers and be subject to all restrictions upon the chairperson.

(Ord. dated 5/13/96 (part))

2.108.070 Conflict of interest.

Those citizens' union members who are employed in any capacity by an agency receiving CDBG, ESG or HOME funds shall abstain from any discussion or vote pertaining to that agency's funding proposal. Questions related to the funding proposal and asked directly of the individual may be answered.

(Ord. dated 5/13/96 (part))

2.108.080 Amendments to bylaws.

- A. **General.** Proposed amendment or amendments must be supported by any nine members of the citizens' union. The amendment or amendments must be submitted in writing to be read at the next regular or special meeting of the citizens' union. The contents of the amendment or amendments to these bylaws shall be included in the notice for the next regular or special meeting of the citizens' union; such notice must be given to all citizens'

union members at least seven calendar days in advance of such a meeting. All amendments shall be subject to the approval of the city council.

- B. Adoption. Two-thirds of the full membership, excluding vacancies, shall be required to vote on amendments to these bylaws. Amendments will be made when a majority of those present and voting vote in approval.

(Ord. dated 5/13/96 (part))

2.108.090 Rules of order.

All meetings shall be conducted in accordance with Robert's Rules of Order.]

(Ord. dated 5/13/96 (part))

Chapter 2.108: ESTABLISHMENT OF THE CITIZENS' UNION

2.108.010 Name.

There is herein created a Bridgeport Citizens' Union, hereafter referred to as the "Citizens' Union."

2.108.020 Purpose.

Consistent with the City of Bridgeport's Citizen Participation Plan approved by the U.S. Department of Housing and Urban Development, the purpose of the Citizens' Union is to provide the residents of Bridgeport with an organized structure through which they can weigh in on community development decisions and the allocation of federal funds related to CDBG, HOPWA, ESG, and HOME or related federal funding.

2.108.030 Membership.

- A. General. The Citizens' Union shall be composed of twenty (20) members, two from each City Council district, to be approved by the City Council by no later than the end of February of each year. Each member must be a bona fide resident of the district that they represent.

No employee of the City of Bridgeport, nor any principal and/or employee of an organization applying for CDBG, HOPWA, ESG, HOME, or related federal program funding, shall serve as a member of the Citizens' Union.

The City Council shall, in coordination with the Office of Housing and Community Development, try to avoid appointing members to the Citizens' Union which may have

conflicts of interest with respect to potential applicants for CDBG, HOPWA, ESG, HOME or related federal programs.

- B. Terms of Office. Citizens' Union members shall serve a term of office from the date that City Council approval is effective until February 1st of the following year, or until their successor is approved by the City Council, whichever is later.
- C. Vacancies. Upon the death, incapacitation, resignation, or removal of any Citizens' Union member, the Office of Housing and Community Development shall notify the City Council. The City Council shall have the power to appoint a new member to fill the vacancy, provided that the vacancy is filled by a person from the same City Council district as the prior occupant.
- D. Removal from Office. The City Council shall, in consultation with the Office of Housing and Community Development, by majority vote remove any member of the Citizens' Union for cause including, but not limited to, poor attendance at Citizens' Union meetings. Vacancies caused by such removal shall be filled in accordance with 2.108.030 (C).

2.108.040 Recusal.

Any Citizens' Union member who learns of a conflict of interest with respect to any organization applying for CDBG, HOPWA, ESG, HOME, or similar federal funding shall immediately recuse themselves for any and all consideration of grants for that specific funding source for that program year.

2.108.050 Meeting.

- A. General. The Office of Housing and Community Development shall serve as clerk of the Citizens' Union, and shall thereby be responsible for all public notices, agendas, minutes, and related business of the Citizens' Union.
- B. Organizational Meeting. The Office of Housing and Community Development shall call an organizational meeting of the Citizens' Union not later than the third Monday in March of each year for the purpose of electing officers and going over the duties of the Citizens' Union. The Office of Housing and Community Development shall issue public notice and shall notify all Citizens' Union members in writing of the organizational Citizens' Union meeting within at least five (5) business days of the meeting, including the time, place, and manner in which the meeting will be held.
- C. Meetings. The Chairperson or Vice-Chairperson, or any five members of the Citizens' Union, shall have the right to call a meeting of the Citizens' Union. The Office of Housing and Community Development shall issue public notice and shall notify all Citizens' Union members in writing of all Citizens' Union meetings within at least five (5) business days of the meeting, including the time, place, and manner in which the meeting will be held.

-
- C. Rules of Order. All meetings of the Citizens' Union shall be governed by Robert's Rules of Order, except that no member may vote by proxy.
 - D. Quorum. A quorum of the Citizen's Union shall be achieved by the presence of at least fifty (50) percent of the current duly approved members of the body.
 - E. Special Committees. The Citizens' Union shall have the power to designate standing, special, interim and investigating committees and may assign matters to such committees as it deems appropriate. The Citizens' Union shall have the power to prescribe the manner in which proceedings of the committees shall be conducted.

2.108.060 Officers.

- A. General. The officers of the Citizens' Union shall be elected by members of their own body and shall consist of a Chairperson and Vice-chairperson. To be chosen an officer, a member must receive a simple majority of those present and voting.
- B. Terms of Office. Each officer of the Citizens' Union shall serve a term of one year and may be re-elected each year. The election shall take place at the organizational meeting each year.
- C. The Vice-chairperson shall, in the absence of the Chairperson, perform all duties of the Chairperson and, when so acting, shall have all the powers and be subject to all restrictions of the Chairperson.
- D. The Citizens' Union shall have the power to remove any officer of the Citizens' Union by majority vote.
- E. In the event of a vacancy in the office of Chairperson or Vice-Chairperson, the Citizens' Union may hold a special election to fill such vacancy.



OFFICE OF THE MAYOR
CITY OF BRIDGEPORT, CONNECTICUT
999 BROAD STREET
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JOSEPH P. GANIM
Mayor

COMM. 14-22 Ref'd to Ordinance Committee on 01/17/2023.

January 11, 2023

The Honorable Lydia Martinez
City Clerk
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

Dear City Clerk Martinez and Members of the Bridgeport City Council,

Attached hereto is a proposed amendment to Municipal Code of Ordinances Chapter 3.08.070 Purchasing Procedure. I respectfully request that this item be referred to the Ordinance Committee at your next full City Council meeting.

This proposed amendment adds back language that was inadvertently deleted during a previous amendment to the Purchasing Ordinance regarding "summary bids." A summary bid is a procedure used when, during a competitive bidding process, the lowest responsive, responsible bidder's price exceeds the budget for the project. Under this provision, the Purchasing Agent will have the discretion to either bid out the project again completely, or to engage in a summary bidding process with all of the responsive, responsible bidders that scales back the project scope so as to fit within the budget.

I look forward to discussing this item more with you in Ordinance Committee.

Sincerely,

Thomas Gaudet
Deputy Chief of Staff
Office of the Mayor

ATTEST
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Amendment to the Municipal Code of Ordinances

3.08.070 – Purchasing Procedure

BE IT HEREBY ORDAINED by the Bridgeport City Council that, effective upon publication, the following amendment in Exhibit A be made a part of 3.08.070 of the Municipal Code of Ordinances.

EXHIBIT A

Note that the green underlined text in Subsection D(9) is being added to the ordinance. That is the only change contained in this exhibit.

3.08.070 Purchasing procedure.

Purpose. The city recognizes the importance of adopting a comprehensive purchasing ordinance that authorizes the use of modern procurement practices, provides for electronic processing and monitoring of purchasing activities, and establishes responsibility for oversight and reporting within city government.

A. Definitions. For the purpose of this section, the following definitions shall apply:

"Approved communication methods" means any communication required or desired to be made in connection with a purchase provided, however, that such communication is by hand, by overnight or guaranteed delivery service, by deposit in a depository of the United States Postal Service properly addressed and postage prepaid, by facsimile transmission delivered to the intended addressee, or by electronic communication including but not limited to e-mail or other electronic means delivered to the intended addressee, or otherwise approved by official policy of the board of public purchases.

"Audit rights" means the city's independent right to audit charges, costs, expenses, payments, setoffs, change orders and other expenditures under any purchase arrangement whether or not such right is specifically included in the bid package or other documents related to the purchase.

"Award" means the purchasing agent's announcement of the selection of a vendor for the procurement.

"Best value" means, during a request for proposal process, the Board of Public Purchases, after considering the recommendations of the contracting officer, if any, may consider the following factors in determining to make an award to a bidder other than the apparent lowest responsible bidder: (a) the bidder's price; (b) the bidder's business reputation; (c) the quality of the bidder's goods or services; (d) the extent to which the goods or services meet the city's needs; (e) the bidder's current or past relationship with

the city; (f) the impact on the city's ability to comply with laws and rules relating to contracting with historically underutilized businesses and non-profit organizations employing persons with disabilities; (g) the total long-term cost to the city to acquire the bidder's goods or services; and (h) any relevant criteria specifically listed in the solicitation documents. The city reserves the right to make an award either to the lowest responsible bidder or to the bidder that provides goods or services having the best value to the city.

"Bidder" means any person, sometimes referred to herein as a vendor, seeking to do business with the city pursuant to this section under a sealed competitive bid for goods and general services, including any individual, corporation, partnership, sole proprietorship, joint stock company, joint venture, limited liability partnership, limited liability company, or any other private legal entity, each of which shall be required to disclose prior to award, the names of the bidder's officers, directors, members and owners holding five percent or more in ownership of the bidder or its parent at the time of the submission of its bid, which obligation to disclose shall continue for the duration of the bidder's relationship with the city.

"Bidder list" means a mailing or notification list, maintained by the city, of all suppliers, vendors, contractors or service providers or proposers who have made a request by an approved communication method to receive notice of the city's intent to make particular purchases, which bidder list does not imply that those parties on it have been pre-qualified or pre-approved to do business with the city. The city reserves the right to charge a nominal maintenance fee to those parties that desire to be included on the bidder list to cover the city's cost of making and keeping the same.

"Board of public purchases" or "BPP" means the board created by charter responsible to discharge the duties described therein and herein with respect to the city's purchasing process, including, but not limited to, hearing and determining appeals taken from decisions made by the purchasing agent, preparing reports of its activities in overseeing the city's purchasing practices, establishing purchasing policies, rules and regulations in furtherance of this section, publishing annual purchasing statements, and reviewing QBS selection processes. The official policies, working rules and regulations adopted shall, on their respective effective dates, be published, applicable to and used in the implementation and interpretation of this section, and shall not otherwise be contrary to or in derogation of the rights, duties and responsibilities of city officials, executives and administrators set forth in the charter and ordinances, as the same may be amended from time to time.

"Consolidated purchasing" means a centralized purchasing method whereby the purchasing agent determines annually, based upon the anticipated purchases projected by contracting officers and his/her own experience, that the purchase of items or categories of items in bulk or pursuant to price agreements on a city-wide basis from one or more vendors will result in economies of scale and cost-savings to the city.

"Competitive bidding" or "competitive bid" means the city's procedure for obtaining goods or general services anticipated to be in excess of twenty five thousand dollars (\$25,000.00) in which sealed bids are submitted in response to solicitation documents. This process does not permit any negotiation with the apparent winning bidder after the receipt and opening of bids. Competitive bidding may be accomplished as a result of public advertisement or other electronic public notice methods adopted as official policy by the BPP.

"Contract" means any type of written agreement or documented arrangement involving a purchase, regardless of what the evidence of such arrangement may be called or how it may be referred to, which is approved by the contracting officer, contain terms and conditions protecting the city's legal interests, is properly funded and, where required by charter or ordinance, has been approved by the city council or its designee; provided, however, that so-called letters of intent, letters of interest, memoranda of agreements, and other examples of latent, potential, unilateral or executory documents or arrangements that otherwise may not be binding upon the city, may become a binding legal obligation of the city only if and to the extent that any such document or arrangement has been approved by the city council or its designee.

"Contracting officer" means any director or deputy of a city department, any president or chief executive of a city agency, board, or commission, including the board of education, the WPCA and any other similar duly-constituted agency of city government as defined by charter or ordinance, or contained in the city's table of organization, including his/her respective designee set forth in writing to the purchasing agent, having direct authority or due authorization to initiate purchases.

"Critical emergency purchase" means a purchase of goods or services that, if not purchased or ordered immediately, can result in injury to human life or significant property damage, or result in consequences detrimental to the health, safety and welfare of the citizens of the city or to the city's best interests. The purchasing agent should use the informal competitive quotation process for critical emergency purchases, if possible, but shall not be limited by the applicable threshold dollar amounts set forth herein due to the emergency nature of the purchase.

"Energy commodities" means a purchase of a service or good which with regularity provides the public with some commodity or service which is of public consequence or need and subject to or capable of short term market fluctuations. Examples include, but are not limited to, electricity generation and distribution, oil, natural gas, gasoline, and public water supplies.

"General services" means all services that result in a measurable end product as defined by solicitation documents, including but not limited to all services used in the process of building, altering, maintaining, improving or demolishing any city-owned property, structure, building or public infrastructure, but excluding architectural, engineering and other design services, and construction consulting services. Examples of

general services include, but are not limited to, electrical work, road resurfacing, sewer repair, building demolition, equipment maintenance and waste disposal services.

"Goods" means supplies, material, equipment and articles, whether purchased or leased, including, but not limited to, fuels, furniture, computers, paper products, food products, sand, and high-tech hardware and software, telecommunications equipment and office equipment.

"Informal competitive proposal process" or "informal competitive quote process" means the allowable process for the purchase of services pursuant to a QBS process or the purchase of goods or general services, respectively, when the purchase is reasonably anticipated to exceed one thousand dollars (\$1,000.00) but not to exceed twenty five thousand dollars (\$25,000.00).

"Lowest responsive, responsible bidder" or the "lowest responsive, responsible proposer" means the bidder or proposer whose submission is (a) a complete response to the invitation and (b) the lowest of those bidders or proposers possessing the skill, ability, financial capacity, business integrity and experience necessary for faithful performance of the described work based on objective criteria. Evaluation of a vendor shall include best value considerations only if set forth in the solicitation documents. Bidders and proposers shall be excluded from consideration entirely if they are listed on the disqualified vendor list at the time the invitation is the subject of public advertisement or at the time the city otherwise seeks to make a purchase as described herein. In a request for proposals process, a bidder may be chosen as lowest responsible bidder from among those bidders that are pre-qualified or based upon recognized industry standards that the contracting officer responsible for the purchase has certified in writing to the purchasing agent as commercially relevant.

"Mayoral bid waiver" means the mayor's authority to grant a written waiver of the requirements for public advertisement, and the need for a competitive bidding or competitive proposal process in connection with critical emergency purchases, after receiving (a) the contracting officer's written statement of the need for such waiver with all appropriate backup information, and (b) the purchasing agent's written recommendation of the need for such waiver.

"Multiple vendor bid" or "multiple vendor QBS" means the procurement of goods, general services, special or professional services which are regularly procured by the city throughout the course of a year but the frequency of which and/or the ability of the vendor to tender the goods and/or services cannot be readily determined. Examples may include but are not limited to the procurement of tires, ITS consultants, demolitions, licensed environmental professionals, landscapers, towing, etc.

"Proposer" means any person seeking to do business with the city pursuant to this section under a QBS selection process, including any individual, corporation, partnership, sole proprietorship, joint stock company, joint venture, limited liability company, or any other legal entity, each of which shall be required to disclose prior to any award, the

names of the proposer's officers, directors, members and owners holding five percent or more in ownership of the proposer or its parent at the time of submission of its proposal, which obligation to disclose shall continue with the proposer's relationship with the city.

"Public advertisement" or "publicly advertised" means the advertisement in one or more media of the city's desire to make a purchase expected to cost in excess of twenty five thousand dollars (\$25,000.00) placed (a) in a newspaper of general circulation in the Bridgeport area, (b) in other print media designated to encourage a greater number of bids, (c) on the city's internet website, (d) on other electronic media available to the general public, or (e) in other media authorized by the BPP. The content and location of public advertisements shall be determined as set forth herein or as otherwise authorized by official policy of the BPP.

"Qualified purchase" means a purchase of goods or services where either there is only one source for such purchase a purchase from a special source will provide a lower cost than would result from competitive bidding, time is critical and the purchase could not have been planned, or the purchase involves items whose prices are controlled by federal or state regulation.

"Quality-based selection" or "QBS selection" means a method for purchasing special or professional services anticipated to be in excess of twenty five thousand dollars (\$25,000.00) by either initially pre-qualifying bidders prior to obtaining a price proposal or making a final selection without a price proposal. Such process initially requires the submission of professional qualifications, demonstrated business experience, specific project experience, evidence of business integrity, and professional competence. Where qualifications alone are paramount in the selection process and price is not a factor, a final selection is made based on qualifications alone. In other QBS processes where price is not a factor initially in the selection process, or only one of a number of factors to be considered in making a final decision, a final selection is made based upon the submission of requests for proposals, or price proposals following pre-qualification.

"QBS selection panel" means a group of individuals qualified by knowledge, training and experience in purchases of the type contemplated and having no real or apparent conflict of interest in the outcome of the QBS selection, consisting of at least three city employees selected by the contracting officer and supplemented where possible by other similarly qualified individuals from the general public having no real or apparent conflict of interest in the outcome of such selection, or otherwise as specified by official policy of the BPP. Such panels shall use uniform, objective selection criteria established in advance for the particular purchase or criteria otherwise specified in writing by the BPP. The QBS selection panel shall make a written report of its selection, the criteria used and its recommendation to the board of public purchases, which shall approve or deny the selection process.

"Request for proposals" means a form of QBS selection process that includes a request for professional qualifications where such qualifications are important but not

paramount, and where price is a factor to be considered in making an award. A request for proposals may or may not follow a request for qualifications from pre-qualified proposers.

"Request for qualifications" means a form of QBS selection that includes a request for professional qualifications where such qualifications are paramount in the selection and price is not a factor.

"Self-perform" means that an awarded contractor, whether a prime contractor or a subcontractor, performs thirty (30) percent of the value of its work (exclusive of materials and equipment) by using its own forces and resources as determined by monthly payrolls.

"Solicitation documents" means the totality of the documents put forth to the public to solicit a particular procurement, including but not necessarily limited to the invitation, requests for qualifications, requests for proposals, any and all specifications, any and all scopes of work, any and all particular instructions, any and all contract documents, and any and all addenda.

"Single source" means that there is one vendor, among others that provide similar goods or services, from which it would be in the best interest of the city to procure because: a) Such vendor provides a unique service or set of services that distinguish it from and cannot be provided by other vendors; b) Maintenance on a particular piece of equipment is required by such vendor in order to preserve a warranty; or c) Such vendor is uniquely qualified to provide a set of services, such as having Apple® technician make repairs to Apple® computers.

"Sole source" means that there is only one vendor that can provide a particular good or service for the city, such that any attempt to obtain bids or proposals could only result in that one vendor submitting a bid or proposal.

"Special or professional services" means the furnishing of judgment, expertise, design, advice or effort by persons other than city employees, not involving the delivery of a specific end product defined by the solicitation documents. These types of services include, but are not limited to, consulting, legal, financial, technical, audit, appraisal, architecture, design, engineering and other similar professional services not contemplated as general services. Such services shall also include unique, warranty or single-source services not generally available for specific city-owned property, equipment, building systems and equipment, and vehicles where the nature of the required services cannot be defined in advance by the solicitation documents and the professional or proprietary knowledge and expertise of the service provider is paramount to the lowest cost and otherwise in the city's best interests.

"Summary bid process" means a competitive bid process described herein that the city may elect to utilize among the selected responsible, qualified bidders for a purchase when all bids exceed any budget appropriation.

"Vendor" means any person seeking to do business with the city pursuant to this section, regardless of the method of solicitation, and may include, but is not limited to proposers and bidders.

B. General Provisions.

1. Awards. Except as expressly set forth otherwise herein, awards should be made to (a) the responsive, responsible low bidder in a competitive bid process; (b) the most qualified, responsive and responsible proposer in a QBS selection process; (c) the most responsive, responsible low bidder(s) in a consolidated purchasing process; or (d) responsive, responsible bidder or proposer in any other selection process authorized herein; provided, however, that an award or notification of intent to make an award does not create a legal right in the bidder regarding the subject matter of the bid or entitlement to a contract, but is intended to inform the bidder that additional obligations of the bid must be met, such as the posting of surety and evidence of insurance, negotiation of a contract, and securing proper approval of the party authorized to enter into a contract or obligation binding upon the city.
2. City Reservation. The city reserves the right to reject any and all bids and to waive informalities in a solicitation to the extent that such informalities are not material and do not give one bidder an unfair advantage over other responsive and responsible bidders or proposers.
3. Responsiveness. The city shall not accept as responsive or review any bid or proposal received that is not in strict compliance with material provisions of the solicitation documents or which were not stamped in at the place and by the time set forth in the solicitation.
4. Split Purchases. Purchases shall not be deliberately split in amount, artificially staggered over time, or otherwise be the subject of any other artifice designed to avoid the requirement to utilize competitive bidding or other purchasing methods required herein.
5. Appropriations. For purchases that require an additional funding appropriation, the solicitation documents shall clearly state that the award of a contract is contingent upon the appropriation of funds.
6. Contract term. Unless circumstances warrant that the best interest of the city is served with a shorter term contract, contracts resulting from a competitive bid or a QBS selection process shall be for a term of five years, or three years with up to two one-year extensions. This does not apply to any solicitation for a deliverable (i.e. a professional design) or a task required to be performed in a lesser or greater amount of time.
7. Anti-Pass Through. For all city contracts having a labor component, the contracting entity (whether prime or subcontractor) must self-perform at least

thirty (30) percent of the labor (which may and should include site management) or obtain a written waiver from the purchasing agent and city's chief administrative officer.

C. Purchase of Goods and General Services.

1. Informal Competitive Proposals. For purchases of goods and/or general services reasonably anticipated to cost in excess of two thousand five hundred dollars (\$2,500.00) but not to reasonably anticipated to exceed twenty five thousand dollars (\$25,000.00), the contracting officer may obtain quotes from no less than three vendors that provide such goods or general services. The contracting officer must document the process for the purchasing agent. The failure of a vendor which has been requested to provide a quote to respond, shall count toward an attempt to get three quotes. With the approval of the purchasing agent, the contract shall then be awarded to the lowest responsive, responsible vendor. Contracting officers are encouraged to utilize the city's internet bidding company's informal service when the purchase is reasonably anticipated to exceed five thousand dollars (\$5,000.00).
2. Purchases Requiring Competitive Bidding. Competitive bidding shall be used for all purchases of goods and general services anticipated to exceed the sum of twenty five thousand dollars (\$25,000.00) (See Connecticut General Statutes Section 7-148v, as amended); provided, however, that purchases shall not be deliberately split in amount, artificially staggered over time, or be the subject of any other artifice in order to avoid the requirement to utilize the competitive bidding process. The purchasing agent shall reasonably monitor purchases and report any questionable practices to the BPP and the city's finance director within five days of becoming aware of such practices.

D. Competitive Bidding Process. For each purchase of goods or general services made by competitive bidding, the following shall apply:

1. All requirements, terms and conditions sought by the city, including quality, delivery terms and vendor or contractor qualifications, as well as vendor or contractor status as either a MBE, WBE or DBE, shall be contained in the solicitation documents. For purchases requiring a contract, as opposed to a standard purchase order, the contracting officer shall include a draft contract as part of the bid package whenever possible, or other provision shall be made to protect the legal interests of the city. If pre-qualification of bidders is sought prior to bids being accepted or prior to award, the criteria to be met shall also be set forth in the solicitation documents.
2. The purchasing agent shall publish a notice inviting sealed competitive bidding at least once by public advertisement. The notice shall, to the extent practicable, be published not less than fifteen (15) working days before the final date for submitting bids. Said notice shall contain a general description of the goods or

general services desired, the place where the solicitation documents may be obtained, the day, hour, place and manner for bid opening, and other pertinent information.

3. The purchasing agent may, in addition to the public advertisement, solicit and receive sealed bids by approved communication methods from all qualified, responsive and responsible bidders on the bidder list, whose goods and services comply with the purchases sought according to the city's then-current commodity codes, by sending them copies of the public advertisement promptly after publication. Such communication notices shall be solely for the convenience of suppliers. Any failure to provide or delay in providing any supplier with such notice shall not invalidate the bid process, incur liability to the city or prejudice it in any manner.
4. The purchasing agent may revise the bidder list(s) by deleting bidders who have not responded to three consecutive bids sent to them, who have not registered or re-registered electronically, or have not otherwise given written notice to the city by an approved communication method of their interest in remaining on such bidding list.
5. All bids shall be submitted sealed, to the extent that the purchasing method used permits sealing, to the purchasing agent and shall be accompanied by bid security in the form of certified check, or bond in the amount stated in the public advertisement or solicitation documents. A bid is non-responsive unless such security is received prior to bid opening. Each bidder is solely responsible for submitting all bid requirements in strict compliance with the solicitation documents. The bids shall be opened in public at the time and place stated.
6. For each purchase made by competitive bidding, a record of all bids submitted, giving the names of the bidders and amounts of the bids and indicating the successful bidder, together with the originals of all competitive bids and any other pertinent documents, shall be preserved by the purchasing agent in accordance with state law or the city's record retention practices, whichever shall be longer in duration. All bids shall be submitted sealed, to the extent that the purchasing method used permits sealing, to the purchasing agent and shall be accompanied by bid security in the form of certified check, or bond in the amount stated in the public advertisement or solicitation documents. A bid is non-responsive unless such security is received prior to bid opening. Each bidder is solely responsible for submitting all bid requirements in strict compliance with the solicitation documents. The bids shall be opened in public at the time and place stated.
7. For each purchase made by competitive bidding, a record of all bids submitted, giving the names of the bidders and amounts of the bids and indicating the successful bidder, together with the originals of all competitive bids and any

other pertinent documents, shall be preserved by the purchasing agent in accordance with state law or the city's record retention practices, whichever shall be longer in duration.

8. The purchase shall be awarded to the lowest responsive, responsible, and qualified bidder or pre-qualified bidder who meets the requirements, terms and conditions contained in the solicitation documents and represents the best value to the city, supported in writing by the contracting officer. A best value bid shall be indicated as such in the original solicitation documents. In the case of a purchase by competitive bidding where the public advertisement indicates that bidders will be pre-qualified, the purchasing agent has the authority to make an award exclusively from the list of pre-qualified bidders.
 9. In the event all bids submitted by responsive, responsible bidders exceed the city's budget for such purchase, at the request of the Contracting Officer and in the discretion of the Purchasing Agent, the Purchasing Agent may conduct a Summary Bid Process open only to such responsible, responsive bidders that originally submitted a bid. Such Summary Bid Process shall include the submission of new bids by the deadline provided in the notification to the original bidders, and may provide for the deletion or modification of one or more alternates, if any, or a change in the specifications or scope of work provided in the original bid package, as determined by the Contracting Officer and as discussed with the bidders. The confidentiality and fairness of the rebidding process shall be consistent with the purchasing ordinance.
- E. Awarding of Contracts that Contain Alternates.
1. All solicitation documents for a purchase for which alternates are to be included shall have the alternates listed in their order of priority, provided, however, that the contracting officer may change the priority of such alternates during a summary bid process.
 2. Prior to making an award for which the solicitation documents list alternates to be included, the contracting officer shall inform the purchasing agent as to which alternates are to be included in the award.
- F. Purchasing Special or Professional Services.
1. Purchases of special or professional services may be procured as provided herein.
 2. Purchases exempt from formal public advertisement include those purchases of special or professional services anticipated to cost less than or equal to twenty five thousand dollars (\$25,000.00) shall be made in the manner specified in Section G below.

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3. Informal competitive proposal process. For the purchase of special or professional services reasonably anticipated to exceed two thousand five hundred dollars (\$2,500.00) but not reasonably anticipated to exceed twenty five thousand dollars (\$25,000.00), the contracting officer may obtain proposals from no less than three vendors that provide such special or professional services. The contracting officer must document the process for the purchasing agent. The failure of a vendor which has been requested to provide a proposal to provide one, shall count toward an attempt to get three proposals. With the approval of the purchasing agent, the contract shall then be awarded to the lowest responsive, responsible proposer. Contracting Officers are encouraged to utilize the city's internet bidding company's informal service when the purchase is reasonably anticipated to exceed five thousand dollars (\$5,000.00).
 4. Purchases requiring a QBS selection process. In cases where the contracting officer intends to purchase special or professional services that are anticipated to exceed twenty five thousand dollars (\$25,000.00), a QBS selection process as defined below shall be used for such purchase and the process shall be presented to the BPP for approval.
- G. Quality-Based Selection Processes. Requests for qualifications, requests for proposals and requests for qualifications followed by a request for proposals.
1. General application of QBS processes.
 - a. A QBS selection process, being a request for qualifications, a request for proposals, or a request for qualification followed by a request for proposals may be utilized to pre-qualify bidders for the purchase of special or professional services reasonably anticipated to be in an amount greater than twenty five thousand dollars (\$25,000.00), where the contracting officer determines that such services are unique or that the nature of the project requires selection criteria primarily influenced by the bidder's knowledge and experience in similar or related projects. The contracting officer's recommendation to conduct a QBS process shall be set forth in writing and submitted to the purchasing agent for approval. A QBS selection panel shall be formed by the contracting officer or otherwise in accordance with official policy of the BPP.
 - b. The contracting officer shall prepare the public advertisement containing necessary and desirable information for those who might respond to a QBS selection process and the criteria to be used for selection. The advertisement shall be published to the general population in accordance with an approved communication method no less than fifteen (15) days prior to the deadline to submit proposals unless the contracting officer gets approval from the purchasing agent that a shorter time frame is required. A

QBS selection panel shall be formed to evaluate the responses, determine the qualified respondents and proceed to make a selection.

- c. The QBS selection panel shall review all qualifications submitted and shall, where necessary and practical, interview not less than three respondents (or such lesser number as shall have submitted qualifications so long as the purposes of competitive procurement meeting the best interests of the city is achieved). The QBS selection panel shall evaluate the responses, identify the qualified or pre-qualified respondents. The QBS selection panel shall make a written report of its selection, the criteria used and its recommendation to the board of public purchases, which shall approve or disapprove of the selection process conducted. The use of such QBS processes shall be included in the purchasing agent's quarterly report to the BPP.
 - d. The city reserves the right to refuse to award or approve a contract with, or purchase from, a proposer as a result of prior facts and circumstances that resulted in increased costs, additional risks or liabilities, or other damage harmful to the best interests of the city for reasons, including, but not limited having been disqualified.
2. Quality-based selection as a final selection process (request for qualification). A request for qualification selection process may be utilized in the purchase of special or professional services without seeking price proposals when the contracting officer determines that such services are unique or that the nature of the project requires selection criteria where the knowledge and experience of a bidder in similar or related projects are paramount, and the best interests of the city will be served by the use of such process without considering price as a determining factor in selection. The contracting officer shall then negotiate a proposed contract with the selected bidder with the assistance of the office of the city attorney, at compensation determined by the contracting officer to be fair and reasonable to the city, considering the estimated value, scope, complexity and professional nature of the services to be rendered. Such selection shall be conducted, documented and recommended to the BPP for approval.
- a. After selection, the contracting officer shall then enter into negotiation of a contract, preferably on a form included with the solicitation documents, with the selected vendor with the assistance of the office of the city attorney, using a formula for compensation determined by the contracting officer to be fair and reasonable to the city, considering the scope of the work, the delivery or completion requirements, the complexity and specialized nature of the services to be rendered, and other relevant factors. Such formulas may include, but are not limited to, time and

materials with or without a not-to-exceed price, cost of the work plus a fee, lump sum, guaranteed maximum price, and the like. The contracting officer's rationale for selection of a compensation formula shall be made in writing to the purchasing agent prior to entering into negotiations; and

- b. Should the contracting officer be unable to negotiate a satisfactory contract with the selected vendor, negotiations shall be terminated in writing; and
 - c. The contracting officer shall then enter into negotiations with the next most qualified firm identified in the selection process and still interested in the project. Should the contracting officer be unable to negotiate a satisfactory contract with such vendor, negotiations shall be terminated in writing and shall proceed to negotiate with the next most qualified firm, and so on.
3. Quality Based Selection (Requests for Proposals). Except as otherwise authorized in this section, for each purchase of special or professional services in excess of twenty five thousand dollars (\$25,000.00) where professional qualifications and experience are important but where price remains a factor to be considered in making a selection, such purchase shall be made by request for proposal process, as follows:
- a. Preparation of the request for proposals. The contracting officer shall prepare a request for proposals. All requirements, terms and conditions, including proposer qualifications desired by the city shall be included in the request for proposals. Whenever possible, a draft contract shall be made a part of the request for proposals or other solicitation documents. The purchasing agent shall assist in the preparation if needed.
 - b. Solicitation of requests for proposals. The purchasing agent shall, in cases where such request for proposal was not preceded by a request for qualifications by public advertisement, make notice of the request for proposals no less than fifteen (15) working days prior to the deadline to submit proposals, unless the contracting officer determines that a shorter response time is required. Whenever the service requested is so specialized that few appropriate proposers can reasonably be expected to respond to said notice, a public advertisement may also be made in other media appropriate to the nature of the service requested and calculated to result in a greater number of proposals.
 - c. Evaluation of proposals.
 - i. The contracting officer and the QBS selection committee shall evaluate all proposals based upon the criteria and requirements stated in the request for proposals, or otherwise in accordance with BPP official policy. For purchases exceeding one hundred thousand dollars (\$100,000.00) the QBS selection panel shall, if

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- possible and practical, conduct personal interviews with the most qualified proposers and in accordance with BPP official policy.
- ii. A QBS selection panel shall be formed to review the proposals and make a selection according to pre-established selection criteria and a price proposal. Such selection shall be conducted, documented and recommended to the BPP for approval in the same manner as described above for a request for qualifications. The issuance of requests for proposal shall be included in the purchasing agent's quarterly report to the BPP.
 - iii. The contracting officer or QBS selection panel, as the case may be, shall select the proposer whose proposal is deemed to best provide the services desired, taking into account the requirements, terms and conditions contained in the request for proposals and the criteria for evaluating proposals and, if in excess of twenty five thousand dollars (\$25,000.00) make application to the BPP for approval or denial of the selection process.
 - iv. For each purchase of services by request for proposal, the contracting officer or QBS selection panel, as the case may be, shall make a written record of all proposals submitted, giving the names of the proposers, indicating the successful proposer, clearly stating the basis for the selection made, and including copies of all proposals and any other documents pertaining to the selection process, and shall submit the same to the purchasing agent for keeping in accordance with the city's records retention policy.
4. Quality Based Selection (Request for Qualifications Process Followed by Request for Proposals Process). A QBS selection process may be utilized to pre-qualify proposers for the purchase of special or professional services reasonably expected to be in an amount greater than twenty five thousand dollars (\$25,000.00), where the contracting officer determines that such services are unique or that the nature of the project requires selection criteria primarily influenced by the proposer's knowledge and experience in similar or related projects but that price is also an important factor in making a selection subsequent to pre-qualifying the RFQ respondents. The contracting officer's recommendation to conduct a request for qualifications process followed by a request for proposals process with pre-qualified proposers shall be set forth in writing and submitted to the purchasing agent for approval. A QBS selection panel shall be formed and shall attempt to select a minimum of three qualified respondents to receive a request for proposals. The QBS selection panel shall make a written report of its selection following review of responses to the request for proposals, the criteria used and its application to the board of public

purchases for approval of the selection process. The issuance of such pre-qualification process followed by a request for proposal process shall be included in the purchasing agent's quarterly report to the BPP.

H. Multiple Vendor Procurements.

1. Selection Process. With the prior approval of the purchasing agent, goods, general services, special or professional services that are known to be frequently purchased or utilized by the city throughout the course of a year, but the actual frequency of which and/or the ability of the vendor to render goods or services cannot be determined, may be procured through a multiple vendor bid or a multiple vendor quality based selection process. A multiple vendor bid or a multiple vendor quality based selection process shall follow the procurement guidelines for a general bid or quality based selection process with the following exceptions:
 - a. The bid or request shall specify an exact number of vendors (three unless the purchasing agent agrees otherwise) that are anticipated to be chosen in the solicitation;
 - b. That exact number of vendors shall not be altered unless a lesser amount of vendors respond or a lesser number of vendors are deemed responsive, responsible or qualified.
2. Utilization Process. Once the exact number of vendors are selected and are awarded contracts or purchase orders based upon the solicitation, the purchasing agent shall produce for the relevant departments the list of selected vendors and their reflective pricing. The vendor with the lowest reflective pricing shall be the first contacted by any contract officer wishing to procure those goods or services pursuant to this solicitation. Only for good cause shown and as approved by the purchasing agent (good cause includes vendor's inability in time or resources to satisfy the city's needs), the contract officer then may proceed, in price order, up the list of the selected vendors.

I. Waivers of Competitive Processes.

1. Waiver of competitive bidding for critical emergency purchases. Critical emergency purchases shall be limited to those purchases reasonably necessary, and only for such duration, as may be required to meet the emergency circumstances as defined above. The mayor shall consider the matter and issue a mayoral bid waiver if appropriate, or in his/her absence the council president shall consider and decide such matter. Time permitting and if appropriate, the contracting officer shall set forth in writing to the purchasing agent the reasons why public advertising and competitive bidding or other competitive process otherwise required by this section should be waived. Time permitting, the purchasing agent shall consider the request and the reasons therefore and if

deemed reasonable, make written recommendation to the mayor to grant such a waiver. Due to the critical nature of these types of purchases, if time does not allow the contracting officer to set forth the reasons in writing or the purchasing agent to make a written recommendation to the mayor in advance, such shall be done in writing within five business days after the purchase is made.

2. Waiver of competitive bidding for qualified purchases.

- a. Purchases other than critical emergency purchases may be made without competitive bidding or other competitive processes otherwise required by this section for the following reasons:
 - i. Only one qualified or available vendor or sole source can be identified through reasonable efforts, for example, where only one vendor is authorized or certified to do such work, where parts are available only through a single dealer or distributor, or where the work is proprietary or relates to products that are proprietary and cannot be substituted without adverse effects or complications.
 - ii. Single source procurements are not subject to the provisions of this ordinance when documented by the contract officer and approved by the purchasing.
 - iii. Purchase from a special source, including but not limited to a sale, purchasing plan, government discount or trade-in allowance, will provide a lower cost than that which would result from a competitive process.
 - iv. Time is a critical factor and such purchase could not have been previously anticipated through proper advance planning.
 - v. The purchase is required to come immediately into compliance with federal, state or local laws or codes.
 - vi. The purchase is necessary to avoid complete loss of funds made available by non-city public and private funding sources.
- b. The contracting officer shall request a waiver of competitive bidding for a qualified purchase in writing and submit it to the purchasing agent. Such request shall identify any/all reasons as described above as to why such purchase shall be done as a qualified purchase, the selection of the particular vendor or contractor, and any other pertinent details. In addition, the contracting officer shall also submit an "integrity affidavit" to the purchasing agent which attests that the contracting officer has no personal or business relationship with the vendor or contractor being selected for

the qualified purchase and attesting to all reasonable attempts to receive best value for the city.

- c. The purchasing agent shall review the written request of the contracting officer and determine whether a qualified purchase is appropriate and, if so, shall make a written recommendation to the chief administrative officer ("CAO") to grant such waiver. The CAO shall review the recommendation of the purchasing agent and shall provide his/her approval of such waiver to the purchasing agent.
 - d. If the purchasing agent denies the qualified purchase, he/she must provide a written explanation to the contracting officer and the CAO. The contracting officer has the right to appeal such decision to the BPP within thirty (30) days of such denial.
 - e. Purchasing agent will report on all approved qualified purchases quarterly to the BPP, mayor, city council, director of finance, and office of policy and management.
3. Exigent Circumstances. The Purchasing Agent may waive the requirement of competitive bidding or competitive negotiation when it is essential to the interests of health, safety or welfare of the City and there is an urgent immediate need in the City's interest to procure or where competitive bids would be undesirable, impracticable, or impossible and such are minor, nonrecurring of twenty-five thousand dollars or less in amount. Due to the nature of these types of purchases, if time does not allow the contracting officer to set forth the reasons in writing to the purchasing agent in advance, such writing shall be done within five business days after the purchase is made.
- J. Duties of the Purchasing Agent; Contracting Officers; Board of Public Purchases.
1. Purchasing Agent. The purchasing agent has the primary responsibility for working with contracting officers concerning the content of public advertisements and the general content of all solicitation documents and specific city requirements, issuance of public advertisements for all competitive bids and QBS selection processes and such other responsibilities set forth in the charter or ordinances or established by the BPP. The purchasing agent is responsible for reporting all material exceptions, deviations from or violations of this section to the mayor, the city council, the director of finance, the office of policy and management and the BPP within fourteen (14) days of learning of such matter. The purchasing agent has the responsibility to provide quarterly reports as defined in Section N. herein. The purchasing agent also has the responsibility to make recommendations on approvals for mayoral bid waivers or qualified purchase waivers as described above. It is also the responsibility of the purchasing agent to receive and open all sealed bids within the established timeframes and to exclude any vendors that miss such deadlines.

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2. Contracting Officer. The contracting officer, directly or through his/her designee, has primary responsibility for protecting the legal interests of the city by ensuring that, with the advice of the city attorney, the city's legal rights and remedies are protected in connection with such purchase. The contracting officer also has the primary responsibility to develop the technical requirements and other project-specific needs for inclusion in the solicitation documents, to disclose the selection process and criteria to be used, to specify the legal requirements for the contractual relationship with the bidder including, wherever possible, the form of contract to be entered into, and the like. The contracting officer is further responsible to ensure that he/she has authority to make the subject purchase, the resulting contract has received all city approvals required and, upon the execution of any contract, original executed documents or true and complete copies are distributed promptly to the finance department and the city attorney.

It is also the primary responsibility of the contracting officer or his/her designee to attend to the details of the purchase and the administration of the relationship with the selected vendor over time, including but not limited to ensuring that: the contract is adhered to; problems, disputes, events of default and the like are properly documented and promptly brought to the attention of the city attorney for advice or action; all insurance policies and security (e.g., cash deposits, bonds, letters of credit, guarantees) remain current, up-to-date and in place for the city's benefit; and the contract documentation and close-out thereof, including where appropriate, obtaining all lien waivers and final releases, guarantees, operating and service manuals, employee training etc., is completed. The contracting officer has primary responsibility to follow any/all city purchasing policies and procedures, including such procedures for acquiring purchase orders and processing payments of vendor invoices. The contracting officer also has the primary responsibility to adhere to the city's code of ethics and ethics policy especially as it may relate to the full disclosure and exclusion of themselves from the procurement process in the event they have a personal or business relationship with the selected vendor or the type of procurement which may be perceived as capable of or could actually affect his/her decision making.

3. Board of Public Purchases. The BPP shall be familiar with purchasing department operations and other city operations involved in the purchasing process, and shall perform the responsibilities assigned to it in the Charter, ordinances and this section. Such responsibilities include, but are not limited to, hearing appeals of bid protests, hearing appeals from decisions of the purchasing agent, reviewing appeals from decisions regarding vendor disqualification, establishing official purchasing policies, working rules and regulations, evaluating periodic reports from the purchasing agent, taking appropriate action where required, and otherwise ensuring that the purchasing process operates as intended. The BPP shall circulate any proposed official policy, working rule or regulation for

review and comment to the purchasing agent, the mayor, the city council, the department of finance, the office of policy and management, and the city attorney thirty (30) days in advance of its intent to adopt, and shall not vote to adopt such proposal until it has received and considered comments during such thirty (30) day period.

K. Contract Requirements.

1. Contract Required. A written contract between the city and a bidder is required for any purchase that exceeds twenty five thousand dollars (\$25,000.00); however, the city attorney may provide brief forms of contracts below that amount. Such requirement may be satisfied with a contract form included in the solicitation documents and executed by the parties, a contract negotiated and executed by the parties after award, or by the standard terms set forth on the city's purchase order form acceptable to the office of the city attorney, as such purchase order may be amended from time to time. Except for purchases where the contract is contained on the purchase order, any other contract shall be reviewed and approved by the office of the city attorney. The city attorney and/or the city's risk manager shall determine when insurance, indemnification, guarantees, bonds or other security is required. Such contracts shall be signed by the mayor or other designee in the manner authorized by the city council, provided, however, that, with respect to contracts resulting from a competitive process, the purchasing agent is authorized to execute such contracts in consultation with the office of the city attorney.
2. Contract Approval and Material Modifications. All contracts that exceed twenty five thousand dollars (\$25,000.00), or material modifications thereof, shall require city council approval, with the following exceptions:
 - a. In cases where this section allows the terms of the contract to be contained on the purchase order, which does not require the execution of additional contract document, the purchasing agent is authorized to sign all contracts that result;
 - b. In cases where this section authorizes the purchasing agent to sign all contracts that result from the competitive process;
 - c. In cases involving consolidated purchasing, the purchasing agent is authorized to sign all contracts that result;
 - d. In cases where a critical emergency purchase is authorized, the mayor or his designee is authorized to sign all contracts that result; and
 - e. In cases where a qualified purchase is authorized, the mayor or his designee is authorized to sign all contracts that result.

If material modifications in the scope, time or price of the contract are desired after signing, except in the case of a construction contract or other contract that provides by its terms for the submission, consideration, rejection or approval of changes in scope, time or price, which changes are of the type that were not anticipated at the time of bid and result from unforeseen conditions, changes in law, latent defects in solicitation documents and similar changed circumstances, such material modifications shall require written approval by and signature of the mayor in consultation with the director of finance, the director of the office of policy and management, and the office of the city attorney, unless the BPP has adopted an official policy governing the procedure for dealing with material changes.

3. Contract Extensions.

- a. The contract time for performance in contracts having an original value of greater than one hundred thousand dollars (\$100,000.00) that resulted from a QBS selection process, critical emergency purchase or qualified purchase may not be extended unless the contracting officer certifies in writing to the purchasing agent the necessity of such extension and that no significant additional cost to the city will result. If the purchasing agent approves such request, such extension may not exceed six months, except for construction contracts where the contract contains provisions for changes in schedule, including suspension of work, which shall govern the duration of any such extension.
- b. Any purchase that results from competitive bidding or a QBS process may be extended beyond the contract time period for up to one additional year from the date of contract expiration without additional bidding for one or more of the following reasons;
 - i. The vendor is the sole qualified or available provider. This shall include sole source or proprietary service/maintenance contracts for existing equipment and vehicles.
 - ii. Additional competitive bidding or QBS process would result in an increase in cost or significant disruption of city operations. Employee benefits contracts with third-party providers and administrators are included in this category.
 - iii. An option to extend the contract term is included in the solicitation documents or the executed contract.
- c. The contracting officer is responsible to give written notice to the purchasing agent of such extensions, the purchasing agent shall keep a record of every contract extension, and shall include such extensions in his/her quarterly report to the BPP.

4. Additional purchases from a vendor prohibited. The contracting officer shall not purchase any item of goods or services from a vendor that was not of the type or

closely related to the goods or services described in the solicitation documents or the contract. Purchase of different goods or services from such vendor shall require a separate procurement process.

L. City Right to Set-Off Delinquent Property Taxes Owed.

1. Right of Set-Off. Pursuant to Connecticut General Statutes Section 12-146b, as amended, the city has the right to set-off against any payment due to a vendor or to withhold payment from any vendor if any taxes levied by the city against any vendor or its property, both real and personal, are delinquent, provided, however, that no such amount withheld shall exceed the amount of tax, plus penalties, lien fees and interest outstanding at the time such set-off or withholding of payment occurs. Any vendor that has either been selected by competitive bidding process, has signed a contract or has obtained a purchase order hereby authorizes the city to execute such set-off or to withhold such payment from amounts otherwise due to the vendor.
2. Authority to Set-Off. Upon the tax collector's issuance of any delinquent tax list, the contracting officer or the comptroller shall have the authority to set-off against any payment due to a vendor or to withhold payment to such vendor the amount of any delinquent taxes due, together with penalties, lien fees and interest outstanding.

M. Purchases Through State and Federal Contracts, Cooperative Agreements Between Municipalities and the Like.

1. Use of Other Bid Lists. Procurements obtained by competitive bidding or QBS processes conducted by the state of Connecticut, the United States of America, or through cooperative associations or agreements between and among municipalities may be utilized when the purchasing agent determines, in writing to the BPP, that utilization of such procurements would be in the best interests of the city; provided, however, that either the purchasing agent shall issue guidelines for the proper utilization of such procurements or the BPP shall adopt an official policy for the proper utilization of such purchases. The purchasing agent shall be responsible for the proper utilization of such other bid lists and cooperative agreements and shall take proper precautions to prevent misuse as he/she may deem to be in the best interests of the city.

N. Consolidated Purchasing.

1. Commonly Used Goods, General Services, Special and Professional Services. The purchasing agent may make purchases that are commonly used by several departments, where the total annual purchase for each type of goods or services anticipated to be used by such departments in order to achieve the best price.
2. Exclusions from Consolidated Purchasing. The purchasing agent may exclude purchases from the requirements of consolidated purchasing, provided that the

contracting officer submits a written request with justification for exclusion from consolidated purchasing and the purchasing agent makes a written determination that:

- a. No significant cost savings; other efficiencies or benefits can be achieved through consolidated purchasing; or
 - b. The unique requirements of such purchase require that such purchase be made separately from consolidated purchasing.
3. Requirements Contracts; Price Agreements. The purchasing agent may, at his/her discretion, purchase specific items under one procurement by procuring a master requirements contract or a price agreement under which city departments may obtain goods or services directly from the vendor. In selecting such a vendor, the total cost of all goods or services at the expected quantities or dollar values to be purchased shall be used in determining the total cost of the proposal or bid and the selection shall be made on the basis of best value.
 4. Planning for Anticipated Needs. The purchasing agent shall solicit from the various departments and contracting officers their anticipated requirements for goods and services prior to each fiscal year and, as appropriate, shall invite representatives of various departments to determine specifications for items of goods or services to be obtained using consolidated purchasing for their common needs.
- O. Exemptions from this Section.
1. The sale or purchase of energy commodities are not subject to the provisions of this ordinance, however, any provider of energy commodities that seeks to do business with the city must meet the threshold requirements of a responsive and responsible bidder under this section.
 2. Procurements which are not subject to the provisions of this ordinance pursuant to express city charter authority or funding source direction are exempt hereunder. However, any provider must still meet the threshold requirements of a responsible vendor for the goods and/or services requested.
 3. The purchase involves items the prices of which are federal or state regulated.
- P. Reports.
1. Reports by the Purchasing Agent. Quarterly reports. The purchasing agent shall prepare a written and digital quarterly report within thirty (30) days after the close of each calendar quarter ending in the months of September, December, March and June in a fiscal year, and shall notice the reports' availability to the BPP, with copies to the mayor, the city council, the department of finance, and the office of policy and management. Said reports shall contain, to the extent then technology in place will allow, information about the following activities:

-
- a. Purchases made by the competitive bidding process;
 - b. Purchases made by the competitive proposal process;
 - c. Waivers granted from competitive bidding or competitive proposal processes, including critical emergency purchases, mayoral bid waivers issued and qualified purchases;
 - d. Waivers granted from informal bid and proposal processes;
 - e. Purchases made through federal or state bid lists or through cooperative purchasing arrangements with associations or other municipalities;
 - f. Violations or suspected violations of this section; and
 - g. Other activities required to be reported to the BPP herein.
 - h. A list of all purchases made by the purchasing agent shall be filed annually with the city clerk.
2. For each purchase of services by QBS selection process, the contracting officer or QBS selection committee, as the case may be, shall make a written report of all such purchases to the BPP, the city council, the mayor, the office of policy and management, and the finance department. The purchasing agent shall make a record of all proposals submitted, giving the names of the proposers, indicating the successful proposer, clearly stating the basis for the selection made, the basis for the award made by the BPP, including the originals of all proposals and any other documents pertaining to the selection process, and shall keep the same in accordance with the city's records retention policy.
- Q. Audit. The city's auditors shall conduct an audit of purchasing activities every three years or as otherwise directed by the finance director. Notwithstanding this requirement, the department of finance, office of policy and management or the mayor may request an independent auditor to perform an audit of city purchases.
- R. Violations and Penalties. Any deliberate, willful attempt to violate or circumvent the purchasing process established by this section shall be a violation of the city's code of ethics, as the same may be amended from time to time, and shall be dealt with as appropriate by the ethics commission. Any decision by the ethics commission shall not prohibit the city from pursuing its other legal rights and remedies in connection with such violations.
- S. Purchases Requiring Use of Other Procedures. Notwithstanding the provisions of this section, with regard to any purchase that is funded in whole or in part by federal or state grant funding or other assistance where the city is the applicant or directly or indirectly benefits therefrom, or as a condition of such funding or assistance the city is required to follow the grantor's procurement rules and regulations, such other

procurement rules and regulations shall be followed in lieu of the purchasing processes described in this section.

- T. **Records Retention.** All records of purchases made and related activities shall be retained in accordance with state of Connecticut guidelines for retention of public records.
- U. **Mandated Contract Terms Incorporated by Reference.** All terms required by law to be inserted in a contract for particular purchases or purchases in general, including but not limited to equal employment opportunities, affirmative action goals, and the like, shall be deemed to be incorporated by reference into any contract described in this section as if fully such terms are set forth therein.
- V. **Criminal History Considerations.** The city of Bridgeport shall not discriminate against any vendor, or any parent, affiliate or subsidiary company, or any of their respective officers, directors, owners, general partners, managing members, employees, or agents, submitting a bid or proposal on the basis of criminal history unrelated to the responsibility or qualifications to perform as a municipal contractor. Inquiries appropriately related to the responsibility or qualifications to perform as a municipal contractor include the following or substantially similar language: Within the last three years, has the business, any parent, affiliate or subsidiary company, or any of their respective officers, directors, owners, general partners, or managing members ever been convicted of, entered a plea of guilty, entered a plea of nolo contendere, or otherwise admitted to or concluded a sentence imposed for:
 - 1. The commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract?
 - 2. The violation of any state or federal law for embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property or any other offense indicating a lack of business integrity or business honesty which affects responsibility as a municipal contractor?
 - 3. The violation of any state or federal antitrust, collusion or conspiracy law arising out of the submission of bids or proposals to a public or private contract or subcontract?
 - 4. Fraudulent, criminal or other seriously improper conduct while participating in a joint venture or similar arrangement?
 - 5. Willfully failing to perform in accordance with the terms of one or more public contracts, agreements or transactions?
 - 6. Having a history of failure to perform or a history of unsatisfactory performance of one or more public contracts, agreements, or transactions?

-
7. Willfully violating a statutory or regulatory provision or requirement applicable to a public contract, agreement, or transaction?

(Ord. dated 6/19/06 (part); Ord. dated 6/16/03)

(Ord. dated 12/19/16 ; Ord. dated 6/6/22(1))

Pettway, Lonnette

From: Ortiz, Frances
Sent: Wednesday, January 11, 2023 4:38 PM
To: Pettway, Lonnette
Cc: Gaudett, Thomas
Subject: FW: Changes to the exhibits
Attachments: Amendment to 3.08.070__Purchasing_procedure.docx; Amendment to Chapter_2.108__CITIZENS_UNION.docx

Please see attached print in color!

From: Gaudett, Thomas <Thomas.Gaudett@Bridgeportct.gov>
Sent: Wednesday, January 11, 2023 4:34 PM
To: Ortiz, Frances <Frances.Ortiz@Bridgeportct.gov>
Subject: Changes to the exhibits

Based on our conversation, please accept these new exhibits with the "hereby be it ordained" language.

Best,

Tom



Thomas Gaudett
Deputy Chief of Staff
City of Bridgeport, CT



JOSEPH P. GANIM
Mayor

City of Bridgeport
OFFICE OF PLANNING & ECONOMIC DEVELOPMENT

Margaret E. Morton Government Center
999 Broad Street, Bridgeport, Connecticut 06604

THOMAS F. GILL
Director

WILLIAM J. COLEMAN
Deputy Director

Comm. #17-22 Ref'd to ECD&E Committee on 1/17/2023

January 11, 2023

Office of the City Clerk
45 Lyon Terrace
Bridgeport, CT 06604

**Re: City Council Resolution Authorizing the Adoption of the
City of Bridgeport Affordable Housing Plan**

Dear Madam City Clerk:

Attached please find a resolution authorizing the adoption of the *City of Bridgeport Affordable Housing Plan*. This item is for referral to the Economic and Community Development and Environment Committee for its next meeting of Wednesday, January 18, 2023. The item does not require a public hearing. Thank you.

Truly Yours,

Bill Coleman
Deputy Director

C: Honorable Joseph P. Ganim, Mayor
Thomas F. Gill, Director
Lynn Haig, AICP, Director of Planning
Matthew Abbott, Planner II
Anjerice Miller, Senior Housing & Community Development Manager
Obiora Nkwo, HOME Program Manager

**Resolution Authorizing the Adoption
of the
City of Bridgeport Affordable Housing Plan**

WHEREAS, per the requirements of *Connecticut General Statutes, Section 8-30J* (the "Statute"), the Office of Planning and Economic Development ("OPED") has submitted the attached document, entitled **City of Bridgeport Affordable Housing Plan**, (*the "Affordable Housing Plan"*) for the City Council's consideration and approval under this resolution;

WHEREAS, per the requirements of the Statute, the Affordable Housing Plan specifies how the City of Bridgeport, through actions of its own and through actions of collaborative partners, intends to increase the number of affordable housing developments within the municipality;

WHEREAS, the Affordable Housing Plan is consistent with the City's master plan of conservation and development, *Plan Bridgeport*, as adopted pursuant to City Council resolution #32-18 on April 1st of 2019, in that *Plan Bridgeport* emphasizes the importance of housing development, and (on page 3 of the introduction) identifies residential development specifically as one of the four priority implementation areas, (with the others being the encouragement of clean waterfront development, neighborhood development, and transit-oriented development);

WHEREAS the Affordable Housing Plan is consistent with each of the eight *Neighborhood Revitalization Zone Plans* within the City – (East End, East Side, Mill Hill, Reservoir, Hollow, South End, West Side, Black Rock) – which all place emphasis upon the development of housing;

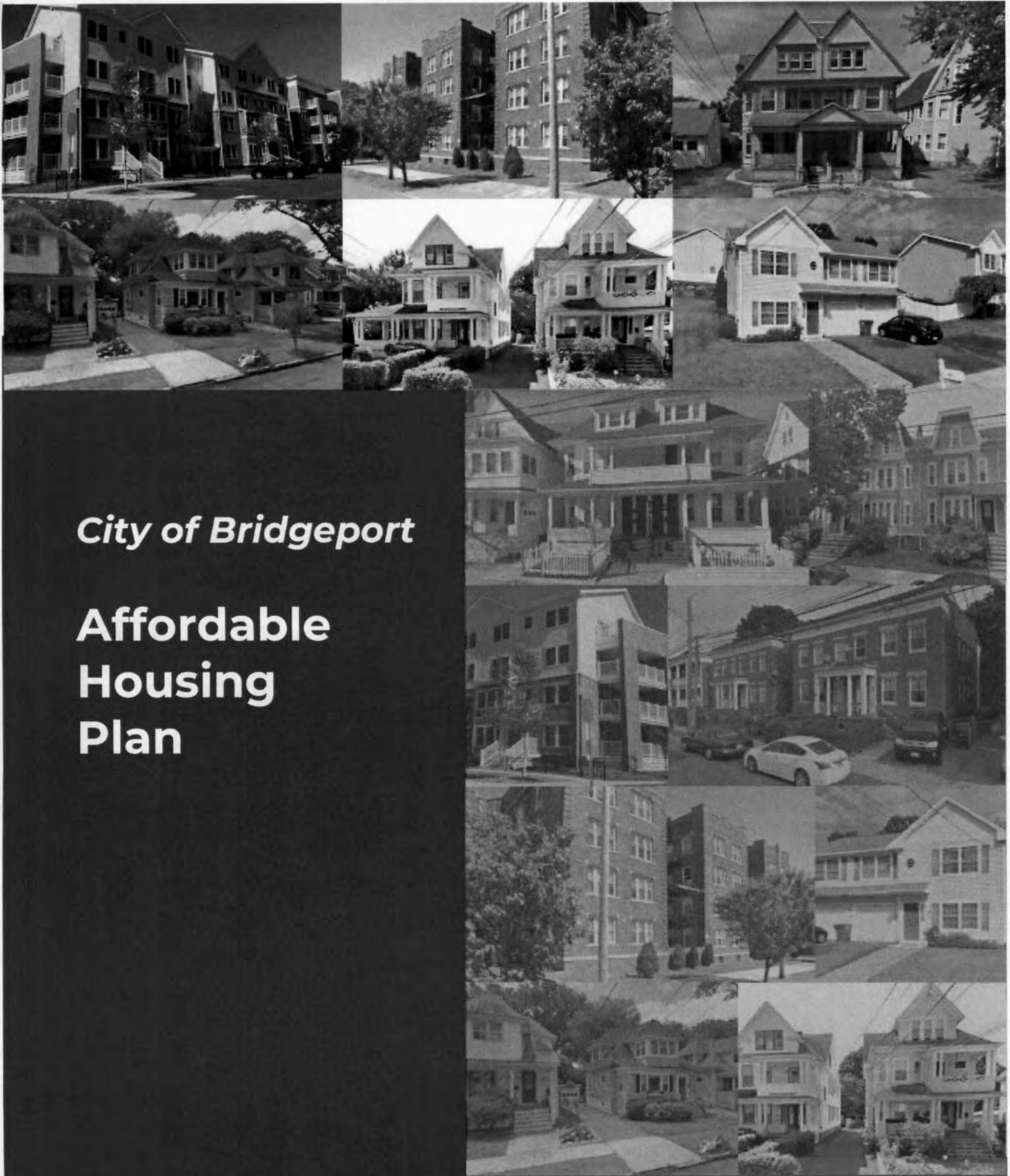
WHEREAS, the City Council finds that the increased development of affordable housing is in the best interest of the city, its residents, and its economy;

WHEREAS, the City Council finds that the Affordable Housing Plan is reflective of the values of the community, and offers creative, sound, best-practice approaches to increasing the development of affordable housing within the city;

NOW THEREFORE BE IT RESOLVED that the attached document, entitled *City of Bridgeport Affordable Housing Plan*, is hereby approved and adopted, and shall remain in effect until June 1, 2027, unless it is amended by the City Council prior to that date;

BE IT FURTHER RESOLVED that the Director of OPED is authorized and directed to submit the *City of Bridgeport Affordable Housing Plan*, as hereby approved and adopted, to the Secretary of the Office of Policy and Management of the State of Connecticut (the "Secretary"), and is further authorized and directed to post the *City of Bridgeport Affordable Housing Plan* upon the OPED web site.

BE IT FURTHER RESOLVED that OPED shall regularly review and maintain the *City of Bridgeport Affordable Housing Plan* and shall, pursuant to further City Council review and approval, and in manner consistent with the Statute, submit an updated and amended affordable housing plan to the Secretary by no later than June 1st of 2027.



City of Bridgeport

**Affordable
Housing
Plan**



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 3. Financial
 4. Collaboration

III. The Future

V. Demographics

Credit: the formatting template for this Plan was provided by Jocelyn Ayer, Litchfield County Center for Housing Opportunity and was created utilizing technical assistance grant funding provided by the CT Department of Housing.

INTRODUCTION

Bridgeport Within the Region and the County

Connecticut General Statute, Section 8-30j, passed in 2017 requires every municipality to prepare and adopt an affordable housing plan at least once every five years. The plan must specify the ways in which the municipality intends to increase the development of affordable housing. In Connecticut, where land use policies, governance, and fiscal policies are fragmented among 169 cities and towns, it becomes more difficult to address a regional issue such as affordable housing.

Where is the City now with Affordable Housing?

Without sufficient tools to compel a coordinated regional response, each town is left largely on its own to address affordable housing within its own borders. Within this context, Bridgeport provides a greater percentage of affordable housing within its borders than does any other municipality in the county or in the immediate region, and continues to prioritize creating equitable, affordable, and sustainable housing opportunities.

According to the calendar year 2021 figures in the "Affordable Housing Appeals Listing," as published annually by the State of Connecticut's Department of Housing, **21.28%** of Bridgeport's housing stock is deemed affordable. That translates to 12,134 units out of the total of 57,012 housing units in the city.

As per *Public Act 89-311*, codified at *CGS Section 8-30g*, 10% affordable housing stock is identified in Connecticut as the minimum threshold a town must achieve to avoid exposure to certain appeals processes favorable to affordable housing developments that have been denied approval from local land use boards.

Bridgeport and only three other cities within Fairfield County exceed 10% -- Danbury at 12%; Norwalk at 13.5%; Stamford at 15.65%; Bridgeport at 21.28%.



Most towns and cities in the county and in the area immediately around Bridgeport provide comparatively little affordable housing. In Easton and Redding, less than 1%. In Newtown and Shelton, less than 3% of the housing stock is affordable. In Trumbull and Milford, just over 5%. In Stratford, just over 6%.

Post Pandemic Challenges & The Importance of Good Affordable Housing Policy

The economic upheaval of this post pandemic era has dramatically increased the cost of living for all. These economic disturbances and these hyper-inflationary pressures, affecting as they do all aspects of life (from energy to transportation to food to housing cost) have been most acutely felt by lower-income households least able to absorb such increases. This is certainly true in Bridgeport.

How has the pandemic affected Bridgeport?

THE BRIDGEPORT APPROACH

How do we approach Affordable Housing?

Production, Economic Mix, and Quality: Use All the Tools

Because there are many aspects to the affordable housing challenge, our responses must be **multi-faceted and holistic**. They must be focused on the cost to build and on the cost to maintain housing. They must be focused on the development of income as well. Our policies have to be persistent in their application, equitable in their design, and informed by approaches that can be sustained economically.

STRATEGIES

To increase the supply and quality of affordable housing within Bridgeport, the City will pursue a variety of strategies. Each strategy is grouped into one of the following categories: Physical Development, Procedural & Regulatory, Financial, and Collaboration.

PHYSICAL DEVELOPMENT

Development of all housing of all types, is necessary to meet the demand. Public support should be prioritized for housing development that reuses vacant and historic structures, is located close to transit, and redevelops vacant lots and brownfield sites.

1. Expand All Housing Production

Bridgeport is fortunate to have a wide variety of housing types: large (16+) multi-unit structures, medium (6-15) multi-unit structures, small (2-6) multi-unit structure, single-family homes, and row houses. These units and structures are owned by corporations, non-profits, individuals, and the government.

Some units are dedicated to specific vulnerable populations and provide support services, other units have income restrictions, and still others are classified as live-work. The range of housing types covers the spectrum in Bridgeport.

Our ability to produce and sustain *affordable* housing depends upon our success in producing housing generally. On a basic level, we understand the impact of supply and demand upon affordability; and we know that, especially post-pandemic, demand is outstripping supply. **Increasing overall supply is a must.**

How does Production Assist Affordable Housing?

How do we lower housing costs?

By increasing housing supply generally, we will produce many welcome consequences that advance affordability. With increased building permit fee revenue and with an increased grand list, *we will lower the real estate tax burden, which translates into **lower housing costs for Bridgeport families.*** By providing more housing generally, not only will we increase options for those who would come to live here, but *we will increase options for those who want to stay, particularly for our young people.* By increasing quantity, by providing options, we will also create *pressure to improve quality, especially with respect to energy efficiency.*

About 40% of Bridgeport's housing stock was built prior to 1940 and would benefit from the kinds of energy-saving, cost-saving upgrades that would occur more routinely in a healthy housing market. The production of additional housing, both new and refurbished, also **brings additional private capital into the city** and establishes new appraised values.

New appraised values can help **reverse stagnant or negative equity** situations for owners who can now *rebuild and recapture their nest-egg investment and provide for generational wealth within families.* New appraised values will also generally provide for greater likelihood of **private financing of naturally occurring affordable housing** and of specifically programmed affordable housing.

As new housing is built, and older housing is refurbished, **we will increase business growth locally.** Bridgeport is home to a great concentration of construction-related businesses, up and down the supply chain and throughout the relevant trades. This industry-cluster uniquely positions the city to capitalize on increased housing production as a means to *increase wealth within the home-based business community. This in turn translates into a greater community-wide wealth, and greater ability to afford housing.*



The added Economic Benefit of Constructing Affordable Housing

Residential development can be a core industry within Bridgeport just as it is in the U.S. The National Association of Home Builders states that residential construction industry represents approximately 5% of the country's gross domestic product.

Additionally, residential construction has one of the highest economic multipliers of any industry sector. According to Professor Stephen Fuller of the Schar School of Policy and Government at George Mason University:

"Residential construction outlays have a total output multiplier of 3.08, a personal income multiplier of 1.08 and a jobs multiplier of 21.66 jobs supported per \$1 million in direct outlays."¹

Published monthly by the U.S. Census Bureau in partnership with HUD, "Housing-Starts" is one of the key indicators of economic growth or decline. By increasing housing starts of all kinds, in an equitably distributed manner, we will advance the economic prosperity of the city in a balanced way, providing for more affordable housing throughout.

2. By building more housing of all types we will increase the affordability of the overall housing stock by:

- 1) Addressing supply and demand imbalance.
- 2) Gaining economic (cost) efficiencies in production.
- 3) Producing a positive fiscal impact (and lower taxes) for residents.
- 4) Modernizing the housing stock & improving its energy efficiency.
- 5) Reversing negative equity situations and increasing equity wealth.
- 6) Increasing wealth within the community through residential construction.

3. Continue Emphasis on Housing Within Transit-Oriented Developments (TOD)

T.O.D. saves on transportation, which increases income and the ability to afford housing. We support this smart strategy not only by supporting T.O.D. housing (e.g., with tax incentives and/or capital support) but also by supporting investment in better transit. More buses, more frequently. Continued improvement to the Downtown Transit Center. Preparing for water taxi service.

**Public
Transit and
Affordable
Housing**

4. Prioritize Developments that Reuse Buildings and Develop Vacant Lots and Brownfields

Housing development that utilizes existing structures produces the double benefit of providing good housing while preserving good buildings. Existing structures have architectural features and scale that contribute to a sense of place. Vacant lots and brownfields contribute little to the tax base, and as such should be prioritized for redevelopment.

¹ *The Contribution of Residential Construction to the U.S. Economy* by Stephen S. Fuller, Ph.D., University Professor Emeritus, Founding Director, The Stephen S. Fuller Institute, Schar School of Policy and Government, George Mason University, May 14, 2020.

Historic Restoration & Affordable Housing

5. Expand Emphasis on Historic Restoration

State and federal historic tax credits provide a tremendous resource for housing development. These tax credits were integral to the successful development of housing units at Cherry Street Lofts and every single Downtown building conversion in the past ten years. We should expand historic districts to allow for greater use of tax credits, particularly Downtown.

6. Encourage Residential Connections to Thermal Infrastructure

This strategy is perhaps most immediately applicable in the South End where a thermal loop infrastructure project might be beneficial to residents in such areas as Seaside Village.

PROCEDURAL & REGULATORY

Processes and regulations to encourage the development and preservation of affordable housing currently exist. The City shall continue to expand upon and improve these processes and regulations to support the efficient development of affordable housing.

1. Provide Continued Staffing Support for Efficient Permitting and Regulatory Review of Residential Projects

With *Energov* electronic permitting and the *Zone Bridgeport* digitized zoning code, the City has created more efficient platforms and clearer standards for residential project review. It is important to keep staff levels at sufficient strength (particularly within the Fire Marshall's Office and within the Building Department) to provide for timely and thorough review of building plans and of work in the field. This will lead to faster, less costly construction and to more affordable housing products.

2. Continue Expedited Review of Residential Solar Installations

Although it is generally perceived to have gained greater acceptance in suburban towns, residential solar installations have proven popular in Bridgeport. With 3097 solar installations since January 2015, it has one of the highest absorption rates of any urban area in the state. To support this industry, and the positive impact it has on housing affordability, the Building Department has established a separate expedited review process. This should continue.

Sustainable Energy & Affordable Housing

3. Provide for Additional Code Enforcement Staff

Routine housing inspections ensure public safety and the quality of affordable housing.

4. Re-Establish the Fair Rent Commission

This function provides a direct place of appeal and information in support of resident rights. Staff to this entity might also interact with local housing non-profits - in advocacy, support, management, and development - to engage in best practice discussions to benefit the citizenry and identify emerging needs.

5. Support Development of Accessory Dwelling Units (ADU's)

Review Municipal Code to ensure consistency and compliance with *Zone Bridgeport* and Connecticut Public Act 21-29 as it relates to accessory dwelling units. Pursue Municipal Code amendments as necessary.

6. Consider an Inclusionary Zoning Amendment

Review economic analyses and data regarding rent levels and development costs associated with private residential developments of a certain size threshold (e.g. of 20 units or more). If warranted, develop, and implement an affordable housing inclusionary zoning regulation along the lines of the BMR (Below Market Rent) provision of the Stamford Zoning Code.

**Possible
Code
Changes**

FINANCIAL

Several funding sources and mechanisms are in place to provide financial support to homeowners, renters, and developers of affordable housing. These must continue to be used in the most effective manner to expand the affordable housing options within Bridgeport.

**How Does
the City
Provide
Added
Assistance?**

1. Utilize Tax Incentives, Federal HOME Funding, and City Capital

Effectively utilize tax incentives, HOME funding, and City capital funds as complementary tools in support of affordable housing production. Municipal Codes 3.20 and 3.24, authorized by Connecticut General Statutes Sec. 8-215 and Sec. 8-216, provide for limited term tax abatements on affordable housing. HOME funding can be part of the development financing program, while City capital funds may be used for pre-development infrastructure.

2. Expand CDBG Homeowner Rehabilitation Program

Expand the current federally funded Homeowner Rehabilitation Program of forgivable grants for income-eligible homeowners who wish to undertake homeowner repair projects.

3. Expand Rental Assistance Through ESG and HOPWA Programs

Expand the existing rental assistance programs offered through the federally funded Emergency Shelter Grant (ESG) and Housing Opportunities for Persons With AIDS (HOPWA) programs.



4. Expand Down Payment Assistance Through HOME

Expand the federally funded HOME Down Payment Assistance program to assist more families to become homeowners.

5. Provide City Resources to Projects Consistent with Neighborhood Plans

Projects that are consistent with the objectives of neighborhood plans should be considered for City support and subsidy. An example would be a plan objective to increase homeownership, and the proposed development is a two-family structure being offered for sale to a limited-income household. This project would meet the neighborhood plan objective and should be considered, if necessary, for financial support from the City.

COLLABORATION

Collaboration and coordination are imperative to ensuring that affordable housing is created and maintained in Bridgeport. Support of federal and state funded projects that directly or indirectly assist lower-income households, as well as better communication and program oversight are but a few opportunities.

1. Support Park City Communities' (PCC) Redevelopment Program

The nearly 2,600 public housing units located within the city provide shelter to some of the lowest income families in the community, many of whom earn less than 30% of the area median income. It is essential to preserve this housing, to improve its quality, and to improve its management.

Toward those ends, the City has supported PCC's ongoing efforts to modernize its public housing stock and to integrate it economically into mixed-income communities and privately managed development settings. Such efforts have been well received thus far. The City shall continue to support such work with capital contributions to development as appropriate and with the provision of tax incentive structures as warranted.

**How Does
the City
Support our
Most
Vulnerable
Population?**

2. Support the South End Flood Protection Project

As damage from past storms has shown, the South End neighborhood is vulnerable to catastrophic flooding. Much of the undeveloped and underdeveloped property is in the flood plain, and as such incurs high premiums for flood insurance and is ineligible for any new federal or state housing development funding.

In the case of some individual properties, these issues may be overcome by specific design approaches to new construction such as elevation of the development site and/or the building to be constructed.

The proposed flood control project for the South End would alleviate this problem on a broader level, both by providing protection to existing residences and by placing much of the undeveloped land into a lower flood risk category pursuant to which eligibility for lower premiums and access to public funding would be restored.

How does the City Protect our Most Vulnerable Housing?

3. Create Housing Partnerships with Anchor Institutions and Major Employers

Major employers, such as Hartford Health Care's St. Vincent's Medical Center and Yale-New Haven Health's Bridgeport Hospital, as well as the City of Bridgeport itself, should explore the creation and funding of housing partnerships designed to provide financial support for employees who would reside in the city through renting or homeownership.

4. Support and Market Connecticut Energy Assistance Program (CEAP)

The number of residents participating in this program continues to rise. The City should support use of this energy assistance program offered through the Alliance for Community Empowerment by increasing awareness of it.

5. Explore Additional Collaboration Between Park City Communities and City

Distribution of rental assistance vouchers and designation of public housing units within privately owned and managed housing complexes by PCC could be better coordinated with the City. Doing so will support new developments financially and expand options for new housing to eligible residents.

6. Enforce the Community Reinvestment Act

There is a consistent complaint offered by developers that conventional bank financing of residential development in Bridgeport is hard to come by. Consequently, much of such development is funded by hard-money lenders

Who can the City Partner with?

and investment groups. This must change if we are to increase housing production.

Outreach is needed to federal regulating agencies (e.g., the Federal Deposit Insurance Corporation; the Federal Reserve Board; the Office of the Comptroller of the Currency) to critically assess, and encourage, the participation of state and local banks in the financing of residential development in Bridgeport, all as pursuant to their obligations under the Community Reinvestment Act.

The City needs to Create more Interest.

7. Cultivate Relationships with Socially Conscious Investors

With a focus on preserving Bridgeport's considerable NOAH assets (Naturally Occurring Affordable Housing), the City must continue to cultivate forward-looking relationships with socially conscious investors and lenders who are similarly focused on the production of affordable housing within urban areas. Such groups include Turner Impact Capital, Leviticus Fund, and Capital for Change.

By increasing socially conscious lender awareness of, and contact with, the Bridgeport market and by cultivating business relationships with local residential developers and investors, we will create better capital and human infrastructure in support of affordability.

8. Explore Creation of an Affordable Housing Land Trust

Land Trusts exist for a variety of functions, including the preservation of affordable housing. The Trust develops housing which is sold to limited income households but retains ownership of the land. This arrangement allows the homeowner to acquire equity in the home while still maintaining housing affordability for the next owner.

The Future

Bridgeport has a solid foundation of affordable housing, but the key is to maintain that foundation and add more. The City cannot do this important work alone. Partners are needed to finance, develop, and maintain affordable housing for the long-term.

Demographics

What are the City's Demographics Trends?

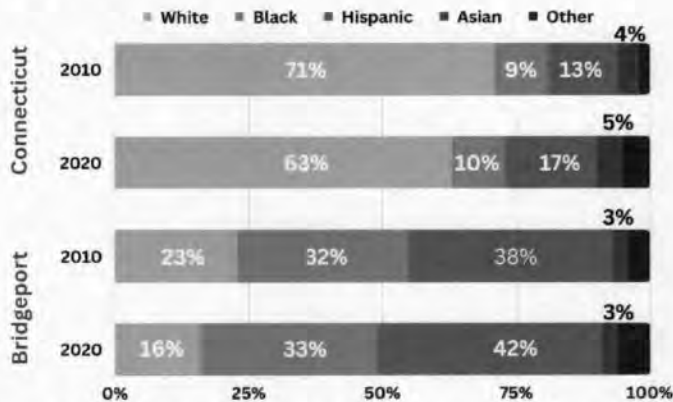
Demographic information produced in this document was collected from U.S. Census Data 2020.

Demographic changes

Bridgeport has approximately 148,000 residents living in 58,114 households. Over the last 10 years (between the 2010 Census and the 2020 Census) the City's total number of residents increased slightly by 3.1%.

Bridgeport's population has also become more diverse over the last ten years with an 5% increase in non-white residents according to DataHaven's equity profile. As shown in the figure below it is more diverse than the county as a whole but more diverse than the state.

Figure 1: Population by Race/ Ethnicity



U.S. Census Bureau (2010-2020) Race and Ethnicity, Table B01001A-I. data.census.gov

Our Aging Population: Young and Old

Bridgeport hosts people of all ages, some of whom rely on state and city resources remain activated and comfortable. Bridgeport elderly population has decreased from **14% to 12%**, between 2010 and 2020. This helps show how Bridgeport is introducing more opportunities for new families, working individuals, and students into the area.

In the same timeframe, Bridgeport increased in total families from **30,467 to 32,272**, however family size has shrunk from 3.8 per family to 3.4. This shows that more families are moving into Bridgeport but having fewer children.

What does our aging population look like?

Are Residents moving to Bridgeport?

Household Status

This generation of housing needs has changed the city's footprint and land use, responding to the increased demand for affordable apartment housing. This trend is being seen city wide, as the average vacancy rate for all neighborhoods has **decreased** from **11% to 8%** between 2010 and 2020. Individuals and families are especially responding to the East End's low housing cost, seeing vacancy rates **decrease** by **7%**.

Change in Vacancy Rate by Neighborhood Bridgeport

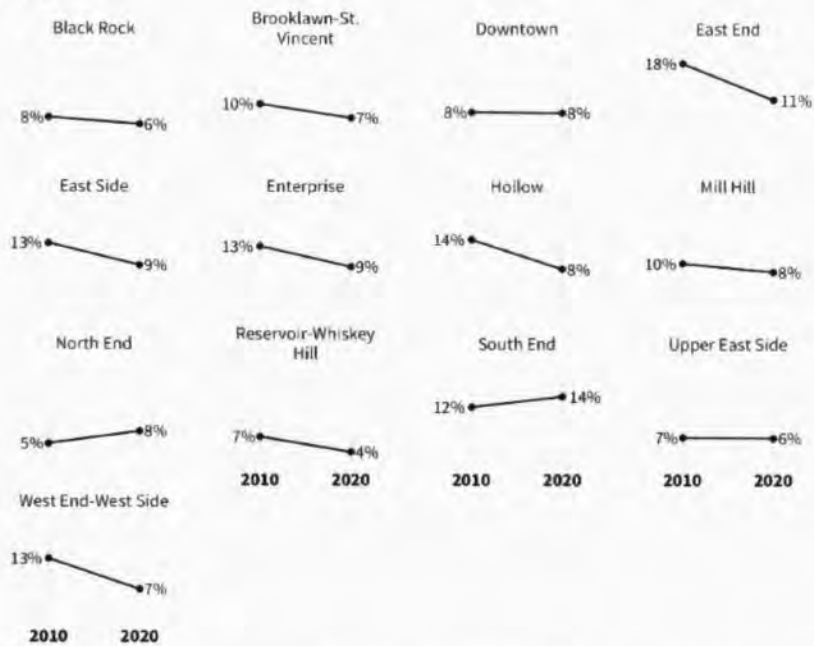


Figure 2: Aug 8, 2021. Change in Vacancy Rate by Neighborhood. Data Haven.
<https://www.ctdatahaven.org/reports/2020-census-data-demographic-change-connecticut-town-and-city-neighborhoods>

Tenure Status

Figure 3: Occupancy Status



How many Residents Own Their Home?

U.S. Census Bureau (2020) characteristics for Occupied Housing, Table S2502. data.census.gov

Housing Costs

Figure 4: Household Income vs. Cost

	Owner -Occupied Housing Units	Renter-Occupied Housing Units
Median Household Income	\$75,923	\$29,934
Monthly Housing Cost	\$1,671	\$1,157
Average Housing Cost vs, Income	26%	46%

U.S. Census Bureau (2020) Financial Characteristics, Table S2503. data.census.gov

In 2020, Bridgeport's average gross rent per resident stood at \$1,157 per month. This was lower than Connecticut's average of \$1,201 and Fairfield County's \$1,511.



OFFICE OF THE CITY CLERK RESOLUTION FORM

SECTION I CITY COUNCIL SUBMISSION INFORMATION

Log ID/Item Number:	15-22			
Submitted by Councilmember(s):	Scott Burns			
Co-Sponsors(s):	Aidee Nieves	Tyler Mack	Aikeem Boyd	AmyMarie Vizzo-Paniccia
District:	130TH			
Subject:	Proposed Amendment to the Municipal Code of Ordinances, Chapter 2.06 – Common Council amend to add NEW section 2.06.100 - Capital Budget Reporting Program.			
Referred to:	Ordinance Committee			
City Council Date:	January 17, 2023			

SECTION II RESOLUTION (PLEASE TYPE BELOW)

Capital Budget Reporting Program Ordinance

Whereas, the City Council of the City of Bridgeport approved item 120-21 in support of a new Capital Budget Reporting Program in October 2022;

Whereas, the Charter of the City of Bridgeport sets the ground rules and timing for formulation and adoption of the Capital Budget, and in Chapter 9, Section 6, subsection (e) states, “The city council may, by ordinance, prescribe the type and dollar value of the projects to be included in the draft capital budget, the proposed capital budget and the adopted capital budget;”

Whereas, The City Council of the City of Bridgeport seeks more transparency and accessible reporting to properly fulfil its Charter given responsibilities;

Whereas, frequent and detailed Capital Budget reporting is practiced across Connecticut and the country;

Whereas, Congress in December 2022 passed the Financial Data Transparency Act of 2022, which includes a future requirement for “machine readable” data reports, for which Bridgeport can begin this process now;

Whereas, GFOA encourages sound fiscal planning that includes “Provisions for monitoring and oversight of the CIP program, including reporting requirements and how to handle changes and amendments to the plan;”

Whereas, Moody’s and Fitch recently upgraded the City of Bridgeport’s credit ratings;

Whereas, the City of Bridgeport aspires to ever better credit ratings in order to provide for its residents and businesses;

NOW THEREFORE, BE IT RESOLVED, the Finance Director and the Director of the Office of Policy & Management shall adjust the mayor’s yearly proposed capital budget to the City Council report to be published

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OFFICE OF THE CITY CLERK RESOLUTION FORM

separately from the annual proposed budget and to include but not be limited to the information outlined in this proposed ordinance a detailed, comprehensive annual assessment of the city's capital needs and forecasts.

BE IT FURTHER RESOLVED, the Finance Director and the Director of the Office of Policy & Management provide the Budget and Appropriations Committee of the City Council of Bridgeport quarterly reports summarizing the status of all previously approved capital projects stating those which have been completed, and the balance of any unexpected bond funds available with recommendations for either redemption of bonds or other capital projects use; detailed total amount of all of the City outstanding debt, with a schedule of maturities of bond issues; the amount required for interest on the City debt, and for maturing serial bonds and other maturing obligations, and other fixed charges; and an itemization of all anticipated revenue from sources other than taxes for the next ensuing three fiscal years and the average annual income from each source for the past five years;

BE IT ORDAINED: By the City Council of the City of Bridgeport that the Bridgeport Municipal Code of Ordinances Chapter 2.06 Common Council, is hereby amended to add the following NEW Section 2.06.100 - Capital Budget Reporting Program.

(NEW)

2.06.100 - Capital Budget Reporting Program.

The Finance Director and the Director of the Office of Policy & Management shall cause to publish an annual capital budget report that includes, but is not limited to the following related to city-initiated capital projects: 1) a description of the scope of each capital project, including department, project manager and relevant contact information; 2) justification, departmental prioritization, and functional purpose for each capital project; 3) the status of each project, including, if appropriate, percentage funded, percentage complete, unencumbered funds, and approved start and end dates; 4) original approved cost and current approved cost for each project; 5) contributions required from the General Fund operating budget; 6) the name of each facility affected by a project; and 7) all verified funding sources for each project, including federal, state, private, and other grant sources. Such report shall be published by September 30 of every year.



OFFICE OF THE CITY CLERK RESOLUTION FORM

SECTION III SUBSEQUENT REFERRALS/REPLIES AND DATE SENT/RECEIVED

DEPARTMENT	Referral date sent	Response Received	Date reply received
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	

SECTION IV PUBLIC HEARING INFORMATION

Public Hearing Required	Details	Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	Public Hearing Ordered on:	
	CT Post Publication Date(s):	
	Public Hearing Held on:	

SECTION V AMENDMENTS/EXHIBITS

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VI COMMITTEE ACTION/APPROVAL INFORMATION

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:

SECTION VII WITHDRAWN/SINE DIE INFORMATION

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VIII DATE OF APPROVAL/DENIAL FROM CITY COUNCIL

City Council Approval Date:

SECTION IX COMMENTS (if any)



OFFICE OF THE CITY CLERK RESOLUTION FORM

SECTION I CITY COUNCIL SUBMISSION INFORMATION

Log ID/Item Number:	16-22			
Submitted by Councilmember(s):	Tyler Mack			
Co-Sponsors(s):	Aidee Nieves	Scott Burns	Aikeem Boyd	AmyMarie Vizzo-Paniccia & Ernest E. Newton, II
District:	131ST			
Subject:	Special Meetings Amendment			
Referred to:	Ordinance Committee			
City Council Date:	January 17, 2023			

SECTION II RESOLUTION (PLEASE TYPE BELOW)

Amended Special Meetings Ordinance

WHEREAS, the Bridgeport City Council is committed to good governance and providing proper checks and balances in our city; and

WHEREAS, the Bridgeport City Council should have the authority to call its own special meeting when needed; and

NOW, THEREFORE, BE IT ORDAINED, By the City Council of the City of Bridgeport: Chapter 2.06.030 of the Municipal Code of Ordinances – Special Meetings – is hereby amended as per the attached Exhibit A, with such amendment to be effective immediately.

Exhibit A

2.06.030 Special meetings.

The City Council shall hold regular meetings at such times as may be fixed by ordinance and may be specially convened at any time by the mayor or president of the City Council for the City of Bridgeport and shall be convened by them or upon the request of three council members in writing, filed with the City Clerk in accordance with Freedom of Information Act policies after receipt of such request.

Notice of special meetings of the city council shall be given by causing the call of any such meeting, signed by the mayor [or president of the City Council for the City of Bridgeport] , to be served by a city sheriff or some indifferent person reading the same to, or leaving a true and attested copy thereof with or at the usual place of abode of the mayor and each council member, at least twenty-four (24) hours before the hour designated for holding any such meeting, or when necessary, as provided in Chapter 5, Section 10(b) of the city Charter; and the person[(s)] making such service shall at once make return of his [their] doings upon such call, and file the same with the city clerk. The city council, when convened in special meeting under such call, may act upon any matter that may be mentioned in such call.

(Ord. dated 12/21/92 § 30: prior code § 2-27)

(Ord. dated 4/20/20)

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SECTION III SUBSEQUENT REFERRALS/REPLIES AND DATE SENT/RECEIVED

DEPARTMENT	Referral date sent	Response Received	Date reply received
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
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Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	

SECTION IV PUBLIC HEARING INFORMATION

Public Hearing Required	Details	Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	Public Hearing Ordered on:	
	CT Post Publication Date(s):	
	Public Hearing Held on:	

SECTION V AMENDMENTS/EXHIBITS

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VI COMMITTEE ACTION/APPROVAL INFORMATION

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:

SECTION VII WITHDRAWN/SINE DIE INFORMATION

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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SECTION VIII DATE OF APPROVAL/DENIAL FROM CITY COUNCIL

City Council Approval Date:

SECTION IX COMMENTS (if any)

Pettway, Lonnelle

From: Burns, Scott
Sent: Wednesday, January 11, 2023 2:54 PM
To: Ortiz, Frances; Pettway, Lonnelle; Nieves, Aidee; Mack, Tyler
Subject: Ordinance proposals
Attachments: Capital Budget Report Ordinance 01112023.docx; Amended Special Meeting Resolution 01112023.docx

Frances -

Attached are two ordinance proposals to be placed on this week's upcoming Council agenda. Please let me/us know if there are issues with formats, co-sponsors, etc.

I'd called Ernie earlier today to see if he wanted to co-sponsor either or both, but have not heard back.

Thanks -
Scott Burns
City Council rep 130th District
Co-chair Budget & Appropriations; Co-chair ECD&E;
Liaison to Bridgeport Chamber of Commerce
203-690-2228
[Facebook 130](#)

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Item # *04-22 Consent Calendar

Grant Submission: re US Department of Transportation Strengthening Mobility and Revolutionizing Transportation (SMART) Grants Program (#23469).



Report
of
Committee
On

Public Safety and Transportation

City Council Meeting Date: January 17, 2023

Attest: *Lydia N. Martinez*
Lydia N. Martinez, City Clerk

Approved by: _____
Joseph P. Ganim, Mayor

Date Signed: _____

Please Note: Mayor Did Not Sign Report

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City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on **Public Safety and Transportation** begs leave to report; and recommends for adoption the following resolution:

Item No. *04-22 Consent Calendar

**A Resolution by the Bridgeport City Council
Regarding the
US Department of Transportation
Strengthening Mobility and Revolutionizing Transportation (SMART)
Grants Program (#23469)**

WHEREAS, the **US Department of Transportation** is authorized to extend financial assistance to municipalities in the form of grants; and

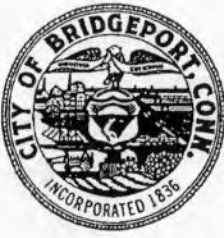
WHEREAS, this funding has been made possible through the **Strengthening Mobility and Revolutionizing Transportation (SMART) Grants Program**; and

WHEREAS, funds under this grant will be used to contract with an engineering firm to begin the design phase of a project to install smart technology traffic signals at 10 intersections along Railroad Ave; and

WHEREAS, it is desirable and in the public interest that the City of Bridgeport submit an application to the **US Department of Transportation** to improve the safety and efficiency of intersections on this important stretch of roadway.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL:

1. That it is cognizant of the City's grant application to and contract with **US Department of Transportation** for the purpose of its **SMART Grant Program**.
2. That it hereby authorizes, directs and empowers the Mayor or his designee, the Director of Central Grants, to accept any funds that result from the City's application to the **SMART Grant Program** and to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary to administer this program.



City of Bridgeport, Connecticut
Office of the City Clerk

Report of Committee on **Public Safety and Transportation**
Item No. *04-22 Consent Calendar

-2-

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
PUBLIC SAFETY AND TRANSPORTATION

Maria I. Valle, Co-Chair

Michelle A. Lyons, Co-Chair

Jorge Cruz

Aikeem G. Boyd

Alfredo Castillo

Samia S. Suliman

AmyMarie Vizzo-Paniccia

Item # **03-22**

Honorary Designation of Waterview Avenue as "Hattie Mae Stevenson Way" with new signage and replacing any existing Waterview Avenue sign.



**Report
of
Committee
On**

Public Safety and Transportation

City Council Meeting Date: January 17, 2023

Attest: *Lydia N. Martinez*
Lydia N. Martinez, City Clerk

Approved by: _____
Joseph P. Ganim, Mayor

Date Signed: _____

Please Note: Mayor Did Not Sign Report

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City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on **Public Safety and Transportation** begs leave to report; and recommends for adoption the following resolution:

Item No. 03-22

RESOLUTION

WHEREAS, the City of Bridgeport has established an Honorary Street Naming Program ("Program") containing a review process and criteria for review to be used in the administration of requests for honorary street names within the City, pursuant to Chapter 12.17 of the Bridgeport Municipal Code; and

WHEREAS, pursuant to Chapter 12.17 of the Bridgeport Municipal Code the City Engineer has received a full application from Pastor Deborah Vereen, found it to be complete, and approved it with recommendations that the new honorary street name not replace the existing Waterview Avenue signage as there is a potential of confusion with out-of-town visitors and emergency services; that the honorary street name be placed above the existing Waterview Street name; and the sign be of the same material and style as the existing street sign; and

WHEREAS, pursuant to Chapter 12.17 of the Bridgeport Municipal Code the full and complete application with a description of the honoree's contribution to the City of Bridgeport and connection to the street or area to be designated is attached for City Council consideration; and

WHEREAS, Waterview Avenue is within the boundaries of the 137th City Council District and Pastor Deborah Vereen has previously reached out to Councilwoman Aidee Nieves regarding her hope for an honorary street naming for Hattie Mae Stevenson, who was not only an inspiring, honorable, and phenomenal mother, but an ordained Mother in the Charity Pentecostal Church on Waterview Avenue; and

WHEREAS, Waterview Avenue at a point in time was adjacent to the former Father Panik Village, a public housing project which slowly degraded into a slum and became a centralized point for crime and drug dealing in the 1980's, averaging 4 or 5 of the yearly 150 gun homicides in the state per year; and



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on **Public Safety and Transportation**
Item No. 03-22

-2-

WHEREAS, Hattie Mae Stevenson, lovingly known as “Moma” was a resident of Father Panik Village who rose as a leader of a multicultural community, touching the lives of many not only in the public housing project but in the larger community, through the years assisting numerous men and woman with her wisdom on how to survive in a community infested with crime, prostitution, drugs, and addictions; and

WHEREAS, Hattie Mae Stevenson was a hero, who without regard for her own safety or well-being saved the lives of three children from a home fire in Father Panik Village and subsequently received recognition from the Bridgeport Board of Fire Commissioners for her courageous actions; and

WHEREAS, Hattie Mae Stevenson served her church on Waterview Avenue faithfully, and gave selflessly of herself as a community pillar, exemplifying good leadership and stewardship, promoting education as “knowledge is power”, transforming lives beset with addiction to become productive community reformers, educators, and doctors.

NOW, THEREFORE, BE IT RESOLVED by the Bridgeport City Council to show its heartfelt appreciation for the many selfless and courageous community contributions made during her life by Hattie Mae Stevenson to the City of Bridgeport and its appreciative citizens that Waterview Avenue be honorarily named as “Hattie Mae Stevenson Way” with new honorary street name signage symbolizing this well-deserved honor being placed above so as not to replace any existing Waterview Avenue sign and being constructed of the same material and style as any existing street sign.



City of Bridgeport, Connecticut
Office of the City Clerk

Report of Committee on **Public Safety and Transportation**
Item No. 03-22

-3-

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
PUBLIC SAFETY AND TRANSPORTATION

Maria I. Valle, Co-Chair

Michelle A. Lyons, Co-Chair

Jorge Cruz

Aikeem G. Boyd

Alfredo Castillo

Samia S. Suliman

AmyMarie Vizzo-Paniccia

Chapter 12.17 HONORARY STREET DESIGNATIONS

12.17.010 Establishment and purpose.

- A. There is hereby established an Honorary Street Naming Program in the City of Bridgeport. The program sets forth criteria for requesting that a street be designated with an honorary street sign, fees to be paid, and process for seeking final approval by the City Council.

(Ord. dated 3/1/21 , Exh. A)

12.17.020 Designation of administering agency and responsibilities.

- A. The Office of the City Engineer is hereby designated the administering agency for the Honorary Street Naming Program.
- B. The City Engineer shall establish an application, to be made publicly available, which shall include all questions necessary and proper for the consideration of an honorary street sign designation including, but not limited to: the name of and biographical information for the honoree, the street intersections to be designated, the proposed wording of the honorary street sign, a description of the honoree's contribution to the City of Bridgeport and connection to the street or area be designated, and such other criteria as the City Engineer may deem appropriate. Applications must be filled out in their entirety in order to be considered.
- C. The City Engineer shall establish a petition form for honorary street sign designations, and applicants must file said petition—signed by residents representing at least fifty (50) percent of the addresses on the specific block being designated with honorary signage—at the time of application.
- D. The applicant shall pay a one-time filing fee of one hundred seventy-five dollars (\$175.00) to cover administration costs and the cost of the sign production and installation. The City shall, upon a negative vote of the City Council, refund the fee in its entirety to the applicant.

(Ord. dated 3/1/21 , Exh. A)

12.17.030 Council approval.

- A. The City Engineer shall, upon a determination that the application is complete, forward the application and associated documents to the City Clerk for consideration by the City Council. The City Council shall have the power to review and approve or disapprove any request for an honorary street sign designation.
- B. Upon approval of the City Council, the Department of Public Facilities shall install honorary street signage which shall be distinct in color, shape, and size from the sign bearing the official name of the street.

(Ord. dated 3/1/21 , Exh. A)



CITY OF BRIDGEPORT
ENGINEERING DEPARTMENT

CITY HALL – 45 Lyon Terrace
Bridgeport, Connecticut 06604-4023
Telephone (203)-576-7211
Fax (203) 5767154

JOSEPH P. GANIM
Mayor

JON URQUIDI
City Engineer

November 23, 2022

Frances Ortiz
Assistant City Clerk
Bridgeport, Connecticut

Dear Mrs. Ortiz

Re: **Proposed Request for Waterview Avenue to be Given the Honorary Designation of Hattie Mae Stevenson Way**

We have received a full application from Ms. Deborah Vereen regarding the above mention matter. The application has been found to be complete. It contains the minimum 50% of the abutting owner approvals on petition and the requisite fee for application. It is hereby approved with the following conditions.

The new honorary street name should not replace the Waterview Avenue signage. There is a potential of confusion with this approval for out-of-town visitors and emergency services. We recommend that the honorary street name be placed above the existing Waterview Avenue name and that the sign be of the same material and style as the existing street sign.

Very truly yours,

Digitally signed by Jon Urquidi
Date: 2022.11.23 11:27:25 -05'00'

Jon Urquidi, PE
City Engineer

- c: Craig Nadrizny, Public Facilities
- Acting Fire Chief Lance Edwards, Fire Department
- Acting Police Chief Rebecca Garcia, Police Department
- Council President Aidee Nieves

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Ortiz, Frances

From: Urquidi, Jon
Sent: Wednesday, November 23, 2022 11:28 AM
To: Ortiz, Frances
Cc: Nieves, Aidee; Edwards, Lance; Garcia, Rebeca; Nadrizny, Craig; Pastor Woodrow & Co-Pastor Deborah Vereen
Subject: RE: Waterview Avenue to Hattie Mae Stevenson Way
Attachments: Letter to Clerk Waterview AVenue to Hattie Mae Stevenson Way 11.23.2022.pdf

Disregard previous attachment. Attached is the signed copy.

Jon P. Urquidi, P.E.
City Engineer
City of Bridgeport
45 Lyon Terrace
Bridgeport, Connecticut 06604
Phone: 203-576-7211
Fax: 203-576-7154
Jon.Urquidi@bridgeportct.gov

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From: Urquidi, Jon
Sent: Wednesday, November 23, 2022 11:26 AM
To: Ortiz, Frances <Frances.Ortiz@Bridgeportct.gov>
Cc: Nieves, Aidee <Aidee.Nieves@Bridgeportct.gov>; Edwards, Lance <Lance.Edwards@Bridgeportct.gov>; Garcia, Rebeca <Rebeca.Garcia@Bridgeportct.gov>; Nadrizny, Craig <Craig.Nadrizny@Bridgeportct.gov>; Pastor Woodrow & Co-Pastor Deborah Vereen <ddvbeautiful@aol.com>
Subject: Waterview Avenue to Hattie Mae Stevenson Way

Frances

See attached letter related to the requested honorary street on Waterview Avenue being named Hattie Mae Stevenson Way. This letter confirms the completeness of the application. The Council can proceed with reolution adopting this matter.

Thank you

Jon P. Urquidi, P.E.
City Engineer
City of Bridgeport
45 Lyon Terrace
Bridgeport, Connecticut 06604
Phone: 203-576-7211
Fax: 203-576-7154
Jon.Urquidi@bridgeportct.gov

Boyer, Mike

From: Urquidi, Jon
Sent: Wednesday, November 30, 2022 11:30 AM
To: Boyer, Mike; Ortiz, Frances; Pettway, Lonnette; Williams, Althea
Cc: Nieves, Aidee; Valle, Maria
Subject: RE: Honorary Street 137th for Dec 5th Agenda

I would imagine that in most cases the first attempt at the application will not render a complete approvable app as many folks will need our assistance identifying property owners.

Jon

Jon P. Urquidi, P.E.
City Engineer
City of Bridgeport
45 Lyon Terrace
Bridgeport, Connecticut 06604
Phone: 203-576-7211
Fax: 203-576-7154
Jon.Urquidi@bridgeportct.gov

From: Boyer, Mike <Mike.Boyer@Bridgeportct.gov>
Sent: Wednesday, November 30, 2022 11:28 AM
To: Urquidi, Jon <Jon.Urquidi@Bridgeportct.gov>; Ortiz, Frances <Frances.Ortiz@Bridgeportct.gov>; Pettway, Lonnette <Lonnette.Pettway@Bridgeportct.gov>; Williams, Althea <Althea.Williams@Bridgeportct.gov>
Cc: Nieves, Aidee <Aidee.Nieves@Bridgeportct.gov>; Valle, Maria <Maria.Valle@Bridgeportct.gov>
Subject: RE: Honorary Street 137th for Dec 5th Agenda

Thanks Jon, I'll attached as part of the package, it helps immensely first time trying to nail this new ordinance so we can do it the same way each time.

From: Urquidi, Jon <Jon.Urquidi@Bridgeportct.gov>
Sent: Wednesday, November 30, 2022 11:25 AM
To: Boyer, Mike <Mike.Boyer@Bridgeportct.gov>; Ortiz, Frances <Frances.Ortiz@Bridgeportct.gov>; Pettway, Lonnette <Lonnette.Pettway@Bridgeportct.gov>; Williams, Althea <Althea.Williams@Bridgeportct.gov>
Cc: Nieves, Aidee <Aidee.Nieves@Bridgeportct.gov>; Valle, Maria <Maria.Valle@Bridgeportct.gov>
Subject: RE: Honorary Street 137th for Dec 5th Agenda

Mike

Additional signatures that were required after the originally submitted application. Council President Nieves also gave her concurrence on the City owned parcels on Waterview and being in favor of the Honorary street.

Jon

Jon P. Urquidi, P.E.
City Engineer

City of Bridgeport
45 Lyon Terrace
Bridgeport, Connecticut 06604
Phone: 203-576-7211
Fax: 203-576-7154
Jon.Urquidi@bridgeportct.gov

From: Boyer, Mike <Mike.Boyer@Bridgeportct.gov>
Sent: Wednesday, November 30, 2022 11:18 AM
To: Ortiz, Frances <Frances.Ortiz@Bridgeportct.gov>; Pettway, Lonnelle <Lonnelle.Pettway@Bridgeportct.gov>; Williams, Althea <Althea.Williams@Bridgeportct.gov>
Cc: Urquidi, Jon <Jon.Urquidi@Bridgeportct.gov>; Nieves, Aidee <Aidee.Nieves@Bridgeportct.gov>; Valle, Maria <Maria.Valle@Bridgeportct.gov>
Subject: RE: Honorary Street 137th for Dec 5th Agenda

Resolution attached. Spoke with council rep's for 137th only Aidee will be submitting it. Time stamped, in agenda bin. Jon copied as program administrator.

From: Boyer, Mike
Sent: Wednesday, November 30, 2022 9:09 AM
To: Nieves, Aidee <Aidee.Nieves@Bridgeportct.gov>; Valle, Maria <Maria.Valle@Bridgeportct.gov>
Cc: Ortiz, Frances <Frances.Ortiz@Bridgeportct.gov>; Williams, Althea <Althea.Williams@Bridgeportct.gov>; Pettway, Lonnelle <Lonnelle.Pettway@Bridgeportct.gov>
Subject: FW: Honorary Street 137th for Dec 5th Agenda
Importance: High

ok to put this in for Monday, agenda closes @ 4:30 p.m., there's couple of typos I need to clean up before then.

From: Boyer, Mike
Sent: Tuesday, November 29, 2022 10:59 AM
To: Nieves, Aidee <Aidee.Nieves@Bridgeportct.gov>; Valle, Maria <Maria.Valle@Bridgeportct.gov>
Cc: Ortiz, Frances <Frances.Ortiz@Bridgeportct.gov>; Williams, Althea <Althea.Williams@Bridgeportct.gov>; Pettway, Lonnelle <Lonnelle.Pettway@Bridgeportct.gov>
Subject: Honorary Street 137th for Dec 5th Agenda
Importance: High

Aidee and Maria,

Attached is resolution for honorary street naming in your district. Do you ok this for agenda this coming Monday? If so I can reach out to Pastor Vereen or maybe you want to. Believe both of you and myself have spoken with her in past. Also first time fully applying new honorary street ordinance so let me know if it's a go.

Mike

To: Nieves, Aidee <Aidee.Nieves@Bridgeportct.gov>; Valle, Maria <Maria.Valle@Bridgeportct.gov>
Cc: Ortiz, Frances <Frances.Ortiz@Bridgeportct.gov>; Williams, Althea <Althea.Williams@Bridgeportct.gov>; Pettway, Lonnelle <Lonnelle.Pettway@Bridgeportct.gov>
Subject: Honorary Street 137th for Dec 5th Agenda
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Aidee and Maria,

Attached is resolution for honorary street naming in your district. Do you ok this for agenda this coming Monday? If so I can reach out to Pastor Vereen or maybe you want to. Believe both of you and myself have spoken with her in past. Also first time fully applying new honorary street ordinance so let me know if it's a go.

Mike

Co-Pastor Deborah Vereen
407 William Street
Bridgeport, CT 06608
203-339-1710

February 23, 2022

City Council Member - City of Bridgeport
C/O Aidee Nieves 137th District
348 Park Street
Bridgeport, CT 06608

Dear Ms. Nieves

Congratulations once again as Council Woman for the 137th district!

I want to begin by saying thank you for responding to my request with regard to the street naming of my mom, The most Inspiring, Honorable, Phenomenal mother, Mother Hattie Mae Stevenson.

I was so excited to receive the Honorary street naming package. I have enclosed the documents required to pursue the request and look forward to hearing from you.

I have also enclosed the most Prestigious Citation of Merit from the Bridgeport Fire Department as well as her Certificate of Ordination as A Church Mother from Charity Pentecostal Church on Waterview Avenue of which I am hoping to have the street honoring her name.

You mentioned we could set a time to walk around as well as a location of Hamilton Street near Waltersville School, that is right across the street from the church. I am available whenever you can set the date.

Ms. Nieves, thank you very much; I am believing the process will be smooth and the honorary street naming will come to fruition sooner than later.

I look forward to working with you to finalize this momentous ceremony for my mother who is well deserving of it. Our family will count it a privilege and honor to see the end of the story. "Moma" Hattie Mae Stevenson Way.

I appreciate you and thank you for taking the time to assist me.

Respectfully,



Prayers and Blessings
Co-Pastor Deborah Vereen

RECEIVED

JUN 14 2022

MAILING DEPT.



City of Bridgeport

45 Lyon Terrance

Bridgeport, CT 06604

Honorary Street Name Application

Section I:

Policy

The City of Bridgeport has established an Honorary Street Naming Program ("Program") containing a review process and criteria for review to be used in the administration of requests for honorary street names within the City, pursuant to Chapter 12.17 of the Bridgeport Municipal Code. Listed below are the process and criteria for review under the Program.

Purpose

The Honorary Street Name Program provides citizens of the City of Bridgeport with an opportunity to honor an individual who has made significant contributions to the City. The Program is administered by the City's Engineer. All supporting documentation is required at the time of application submittal. Upon receiving the City Engineer's recommendation, the application will be sent to the City Council for consideration.

Review Process

1. Applicant must complete attached Honorary Street Name Application in its entirety and submit to the City Engineer's Office with the application fee of \$175.00 ("Fee").
2. Application is reviewed by the City's Engineer who makes a recommendation to the City Council based on the completeness of the application.
3. Request is considered by the City Council and if found acceptable, a formal resolution is passed designating a street, or a portion thereof, as an honorary street.
4. Upon approval of the City Council, the Department of Public Facilities shall install honorary street signage which shall be distinct in color, shape, and size from the sign bearing the official name of the street. Applicant will be notified of the final decision via email.
5. If the application is not approved by the City Council, the City Engineer will refund the Fee in its entirety.

Criteria for Review

1. Clearly define the proposed honoree's cultural impacts, historical contributions, humanitarian efforts, and/or any other associations with the City of Bridgeport.

2. Provide proof of significant lineage to the City, during which the proposed honoree shall preferably have resided on the street in question.
3. Provide a map identifying the location of the street showing cross streets to receive the honorary name.
4. Any additional information that the applicant considers appropriate.

Applicant Information

Applicant Name: Pastor Deborah Vereen
 Street Address: 407 WILLIAM STREET, BRIDGEPORT, CT 06608
 Telephone #: 203-339-1710 Email: dlvbeautiful@aol.com

Honorary Name Request

Name of Honoree (As it would appear on the Street Name Sign):

"Mama" HATTIE MAE STEVENSON WAY

Location (Please also include a map):

Cross Streets:

Waterview Avenue

Crescent Avenue

Waterview Avenue

Stratford Avenue

Please write a description for all those that apply:

Cultural Impact to the City of Bridgeport: (Mrs. Hattie Mae Stevenson)

Her cultural impact was that of "leadership" to a multi-cultural community; as she aspired to touch the lives of many, within and beyond the surrounding area of #1V. She admonished and encouraged every life that came in contact with her to strive towards a new dimension; Although living in a housing project she assisted men, women, with wisdom on how to survive in a community which was infested with crime, prostitution, drugs and

Historical Impact to the City of Bridgeport:

Her historical services to the community was endless.

She distributed and provided food and clothing in addition to utilizing her home as a safe haven. A place of refuge to those in need. For more than 50 years of servitude, she gave unselfishly. A pillar indeed; exemplifying good leadership and stewardship. Serving Breakfast to the community for several years as food was funded through non-profit organizations.

Humanitarian Efforts:

Her humanitarian efforts were offered out of love, a love that touched so many lives and generations.

As a leader she promoted education and often stated "Knowledge is Power". From her continuous efforts ^{AND} of being optimistic she witness lives transformed from addictions to reform, to educators, to Doctors. In addition, her humanitarian efforts were selfless, as she sacrificed not only her life but redeemed the lives of 3 children from a home on fire.

Biological Information of Honoree:

Receiving the most honorable and prestigious AWARD from the Bpt. Fire Dept. - See Attached)

"Nona" Hattie Stevenson born in Columbus MS, migrated to Bpt, CT in 1954. Born Nov 15, 1924 - Transformed Dec. 12, 2013. What a phenomenal Mother, Grandmother, great grandmother, great-great grandmother, greatgreatgreat. Yes (5) generations of Greatness was experienced during her time on earth. A woman of Faith, Inspirational, prayerful which led her children, family, community to greatness. She served her church faithfully and was Ordained a Mother within the church and served as an usher in the house of the Lord. She shared the "Good news" to the community which also lead to a better place to reside.

Other Associations with the City of Bridgeport or Other Relevant Information:

She WAS A prominent ~~Member~~ Member of Bridgeport F.P.V. Tenants Association

In addition to being an advocate for many.

My mother (Hattie Mae Stevenson) proudly served as the Father Panik Village President of the Tenant's Association for several years.

Any issues relevant to housing she was sure to bring to the forefront and help the community.

* Ordained Mother (Charity Christian Center formerly - Charity Pentecostal Church Community outreach spiritual services. (464 WATERVIEW AVENUE

She was also licensed by the State of CT. with a Luncheon license for the F.P.V. Laundromat.

ALWAYS WANTING to be sure there was a way to help feed those in need; often times purchasing it for them.

Over the years she provided food, to the bereaved families in the F.P.V. gymnasium. She cooked, fed, and cleaned; she WAS A Woman who wore many hats.

Signature of Applicant:

This application contains all the required items necessary for a complete application and the applicant accepts the one-time filing fee of one hundred seventy-five dollars (\$175.00) to cover administration costs and the cost of the sign production and installation. The City shall, upon a negative vote of the City Council refund the fee in its entirety to the applicant.

Signature of Applicant:

Deborah Vereen

Date:

2/23/22

CO. Pastor Deborah Vereen

Section II:

I, the applicant, affirm that I am a Bridgeport resident and that there are _____ residences on the street, or portion thereof, to be named after the proposed honorary.
(Number)

Signature of Applicant: *Robert A. Green* Date: 2.23.22

A petition must be signed by not less than fifty (50) percent of the owners abutting the section of the street proposed for the honorary street.

I, a cosignatory, support the designation of an honorary street name for _____
(Honoree)

at _____
(Current Official Street Name & Cross Streets If Applicable)

to be named _____
(Proposed Honoree Street Name)

Name	Address
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____
7.	_____
8.	_____
9.	_____
10.	_____
11.	_____

(4)

246 Cedar St. 248
580 Crescent Avenue

Housing
Authority
City of Bridgeport

Section II:

I, the applicant, affirm that I am a Bridgeport resident and that there are _____ residences on the street, or portion thereof, to be named after the proposed honorary.
(Number)

Signature of Applicant: [Signature] Date: 9.7.2022

A petition must be signed by not less than fifty (50) percent of the owners abutting the section of the street proposed for the honorary street.

I, a cosignatory, support the designation of an honorary street name for Hattie M. Stevenson

at Wales Avenue - Crescent Avenue (Honoree)
(Current Official Street Name & Cross Streets If Applicable)

to be named HATTIE MAE STEVENSON WAY
(Proposed Honoree Street Name)

- | Name | Address |
|--------------------|---|
| <u>[Signature]</u> | <u>3716 E. Washington Ave, Bridgeport, CT 06608</u> |
| | |
| | |
| | |
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| | |

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CITY CLERKS OFFICE
22 NOV 30 AM 11:30
ATTEST
CITY CLERK

Total (18) 252 Hallett St.

Section II:

Crescent Crossings (8) 252 Hallett St.
Crescent Crossings 4 581 Waterview Ave

I, the applicant, affirm that I am a Bridgeport resident and that there are _____ residences on the street, or portion thereof, to be named after the proposed honorary.
(Number)

Signature of Applicant: ilbert Green Date: 9.7.2022

A petition must be signed by not less than fifty (50) percent of the owners abutting the section of the street proposed for the honorary street.

I, a cosignatory, support the designation of an honorary street name for Hattie M. Stevenson

at Waterview Avenue to Crescent Avenue
(Honoree)
(Current Official Street Name & Cross Streets If Applicable)

to be named Hattie Mae Stevenson Way
(Proposed Honoree Street Name)

Name (Latoya Parker-Ervin) Address 252 Hallett St. 581 Waterview Ave

1. Crescent Crossings, LLC 1100 Church St. Bpt. Ct 06608
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____

RECEIVED
CITY CLERKS OFFICE
22 NOV 30 AM 11:30
ATTEST
CITY CLERK

Total 8 **8** Ryan's Realty LLC
 1. 512 WaterView Avenue
 2. 530-540 4. 578
 3. 530-540 5. 598

Section II:

I, the applicant, affirm that I am a Bridgeport resident and that there are _____ residences on the street, or portion thereof, to be named after the proposed honorary.
 (Number)

Signature of Applicant: Deborah Vereen Date: 9.7-2022

A petition must be signed by not less than fifty (50) percent of the owners abutting the section of the street proposed for the honorary street.

I, a cosignatory, support the designation of an honorary street name for Hattie M. Stevenson

at WaterView Avenue - Crescent Avenue (Honoree)

(Current Official Street Name & Cross Streets If Applicable)

to be named HATTIE MAE STEVENSON WAY

(Proposed Honoree Street Name)

Name Address
 1. Sudue Nimley 118 Goodwin St. Bridgeport Ct

5 2. JOE RYAN 530 WATERVIEW BR. CT. 06608

3. Jose Nieves 106* Goodwin St

4. Kenneth Wright 122 Goodwin St Bridgeport Ct 06608

5. _____

6. _____

7. _____

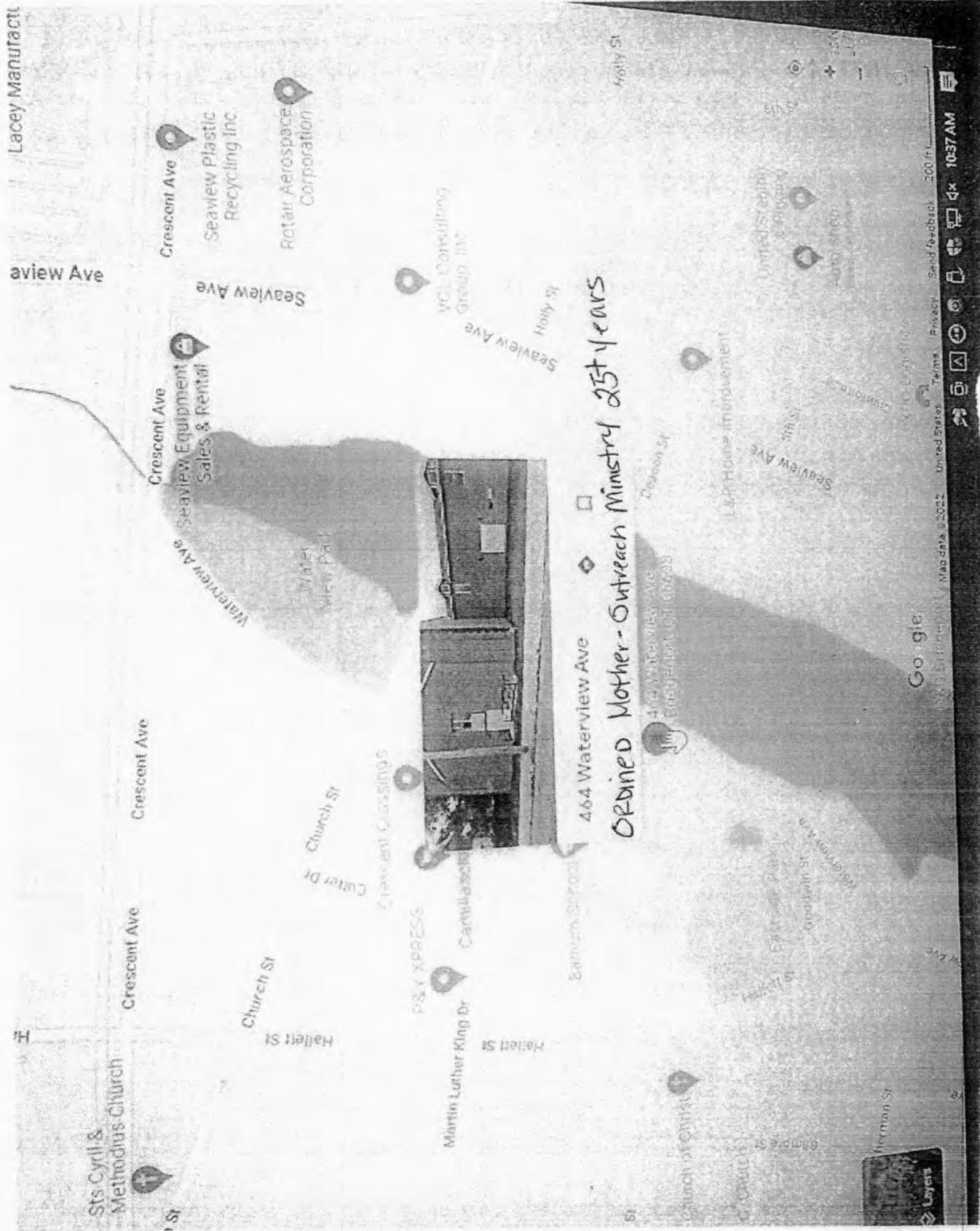
8. _____

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10. _____

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RECEIVED
 CITY CLERKS OFFICE
 22 NOV 30 AM 11:30
 ATTEST
 CITY CLERK



Lacey Manufact

Seaview Ave

Crescent Ave

Seaview Plastic Recycling Inc

Rotar Aerospace Corporation

Seaview Ave
Seaview Equipment Sales & Rental

VCL Consulting Group Inc

Holly St

Holly St

464 Waterview Ave
Ordained Mother-Outreach Ministry 25 years

464 Waterview Ave
Ordained Mother-Outreach Ministry

United States & Highway

Seaview Ave

Crescent Ave

Crescent Ave

Sts Cyril & Methodius Church

Church St

Church St

Crescent Crossings

P&Y Xpress

Martin Luther King Dr

Campbell

Barnum School

Church of Christ

Herman St

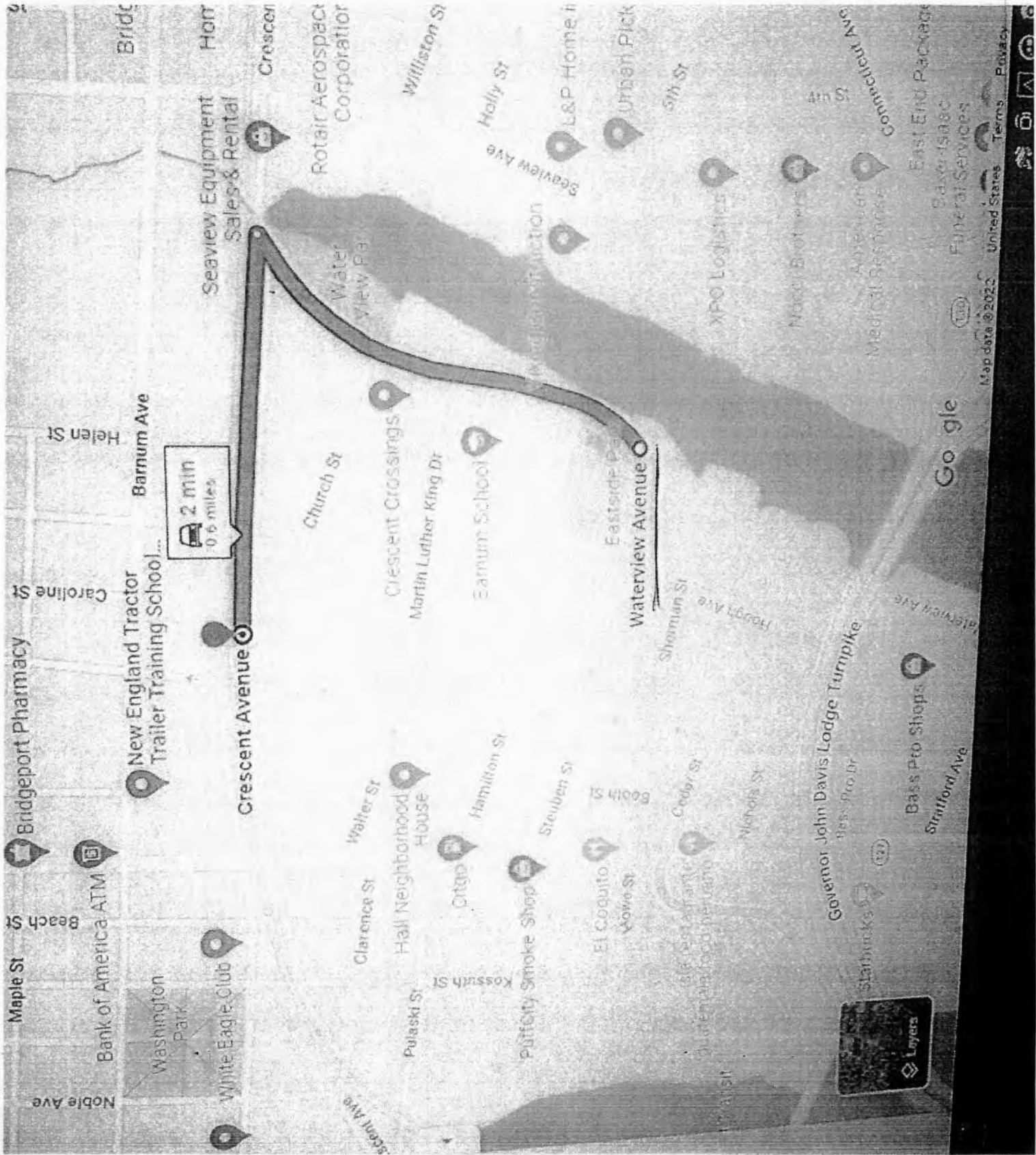
Google

© 2022 Google LLC. All rights reserved. Map data © 2022 Google LLC. All rights reserved. Terms Privacy Send feedback 200 ft



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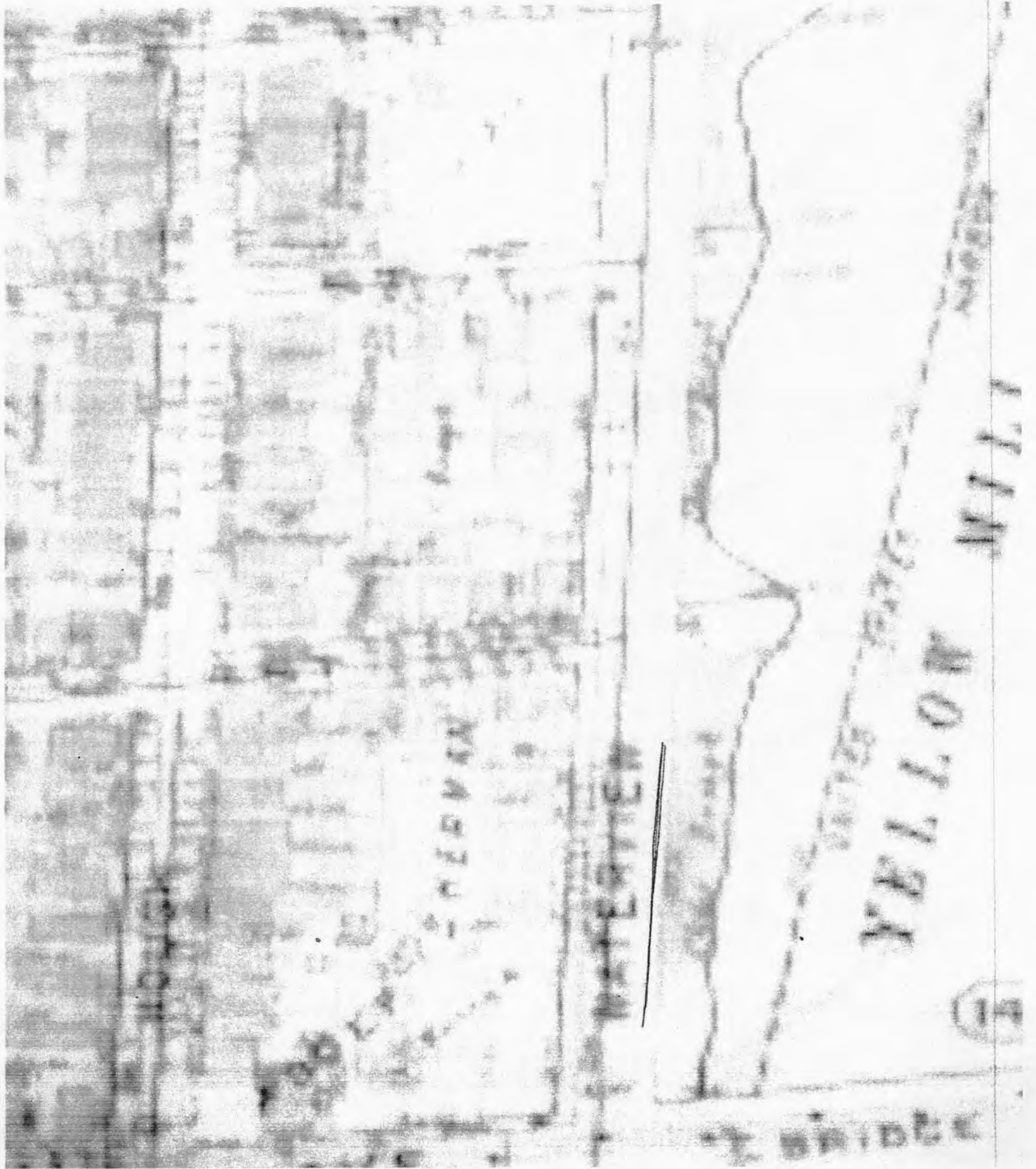






google.com/search?q=f:

1





Post photo—Ed Brinsko

Getting her point across

Hattie Stevenson, president of the Father Panik Village Tenants' Association, makes a point in Don H. Heyward's office prior to the meeting of the Bridgeport Housing Authority, during which it was announced that Heyward and the BHA commissioners will meet this week to discuss a new contract for him. At left (seated) is Heyward, Ethel Matthews, president of the association, (seated, second from right) and Mark F. Gross, BHA chairman (seated at right).

CERTIFICATE OF ORDINATION

"Go ye therefore, and teach all nations, baptizing them in the name
of the Father, and of the Son, and of the Holy Spirit."

"And He gave some to be apostles, some prophets, some evangelists,
some pastors and teachers, for the equipment of the saints, for the
work of the ministry, for building up the body of Christ."

that after satisfactory examination regarding Christian experience,
call to the ministry, and personal and educational qualifications

MOTHER HATTIE STEVENSON

was duly ordained to the work of

by the CHARITY PENTECOSTAL Church

of 464 WATERVIEW AVENUE

on the 11th day of MAY, 1986

upon the recommendation of a duly called council

composed of _____ delegates from _____ churches of the

_____ Association



E. Eldon Rogers

Clerk of the church

Clerk of the council

Bishop James V. ...

Moderator of the council



BRIDGEPORT, CONNECTICUT

CITATION OF MERIT

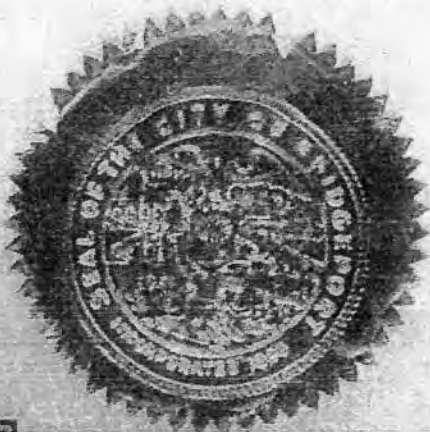
The Board of Fire Commissioners of the Bridgeport Fire Department is pleased to award this CITATION to
MRS. HATTIE STAVENSON
in recognition of her courage and sense of civic responsibility in the rescue of children from a fire in Father Panik Village on 6 June 1974.

By her heroic action in entering a burning apartment and carrying to safety the unattended children of Annie Roscoe, with total disregard for her own life, she exemplified the highest tradition of Civic Service, and is deserving of the praise and commendation of the Board of Fire Commissioners and the citizens of the City of Bridgeport.

Presented this 24TH DAY OF JULY 1974.

BOARD OF FIRE COMMISSIONERS

William D. Miklus
William D. Miklus, President



Honoring the Life of:
Mother Hattie Mae Stevenson

Hattie Mae Stevenson was born on November 15, 1924, in Columbus Mississippi, to the late Gid Harris and Annie Staples. She was called from labor to reward December 12, 2013 with her loving children and grandchildren by her side.

She was formerly married to the late Mr. Frank Scott; to this union three children were born. She was later married to the late Mr. Anderson Stevenson, and to this union were eleven children. She was a great Pioneer who came through the valley of racial prejudice and poverty travelling from Mississippi to Bridgeport in 1953. During her early years in Mississippi she was a member of Mt. Olive Church and she was baptized at age thirteen by Reverend Nathan Green.

Upon her relocating to Bridgeport she became a member of Charity Pentecostal Church under the leadership of the late Bishop James Vereen. She was a faithful usher and served as a devoted ordained Mother of the church. Upon relocating to Kalamazoo, MI she attended Open Door and Rock of Revelation Church. She later relocated back to Bridgeport and became a faithful member of Turner's Faith Temple under the auspices of Bishop John C. White. In 2012, Mother Stevenson was proud to join the ministry with her daughter and son-in-law and officially became the first member and Mother of Mercy Tabernacle. She would often share that this was the vision the Lord had shown her, and once it came to fruition she would be there supporting the ministry. Sunday, May 12, 2013, "Mother's Day," she entered into the Tabernacle with a praise and dance and remained faithful to God and the ministry until the Lord called her home.

Mrs. Hattie Stevenson served as a former Father Panik Village Tenants Association President. She was instrumental in opening and operating a licensed sandwich shop. As a devoted Christian she distributed bread and non perishable foods throughout her community which was donated from Minister Paul McArthur, known as "white shoes." What a phenomenal woman she was. She was loved by everyone who came in contact with her. When she would enter the grocery store, Blacks, Hispanics and Caucasians would all say, "Hi Mama, what you need? Is everything alright? Let me pay for that." The store owner would ask, "How many children do you have?" She would reply, "They are all my children." Her unconditional love exuberated throughout the community and her home was a safe haven for many. Indeed she was a great inspiration; a great leader who was thoughtful, caring and unselfish.

On Fridays and Saturdays dinners were ready - from 12 Noon till 2:00 am there would be knocks at the door with the question, "Mama, whatcha got cooking? I'm hungry!" She'd say, "I got some fried chicken, sweet potatoes, collard greens, mac and cheese, potato salad and corn bread." What a scrumptious meal! Not only was she a cook, but a baker and a seamstress; she was truly an

“entrepreneur.” Mama was a teacher and preacher in her own right. She was a woman on a mission with a vision. She would always say, “I just have to tell someone about Jesus every day.” Her passion was to win souls to the Kingdom of God by sharing the good news.

She was a spiritual leader who practiced what she preached. She gave godly counsel and imparted much knowledge to those she came in contact with. Her love was priceless; she helped raise a community as her home was a place of refuge for the sick, hungry and homeless.

She did not point her fingers, instead, she held out her loving hands and helped everyone she could. She gave tender love and care along with a prayer of faith; yes, Mama was a praying woman who looked to Jesus for daily strength. She would say on a daily basis, “I will look to the hills from whence cometh my help.” She depended on Jesus every step of the way. She was not moved by what she saw but rather who she believed. She prayed, believed and trusted God to save her family and today we witness the results of a true prayer warrior as her children, grandchildren, great grandchildren, family members and friends came to the knowledge of the truth and are now serving the Lord Jesus Christ. Surely she was one that rose to the occasion; even when it wasn’t her child, she was there to support. Mom was real; there was nothing fake about her. She told you exactly what she meant whether you wanted to hear it or not. On her visits to the doctor, when they didn’t give a good report, she would tell them, “I hear you, but I know the God that I serve and He is the one that I pray to and he hears my prayers. He has the final say.” They would say, “Okay Mrs. Stevenson, I wish I had your faith.” She then responded, “You can, that’s why I’m telling you.” Her family and community acknowledged her God-given gifts and praised her.

Mama enjoyed listening to gospel music. One of the songs she would like hearing and singing from the WOW Gospel CD was, “I’ve got to clean up what I messed up.” She’d say “Missy, I trust you with my life,” and proceeded to ask me, “Did I do or say the right thing?” She wanted to be sure that she was in the will of God when giving counsel to others. Mama’s departure has left a void in our hearts but her legacy of love, courage, strength and peace will live on forever in our hearts. We thank God that He chose her to be our mother and our granny. Mama was a woman to behold; she was a woman who wore many hats, with her mind always ticking and those hands always busy. As recorded in Proverbs 31, she was a “Virtuous Woman” who took care of her home.

We praise God for the strength and wisdom and the way she cared for us; she was absolutely amazing! She was a true example of a “Mother” and “Christian.” To God be the Glory for the life of our mother, Hattie “Granny” “Mama” Stevenson. We already miss her, but we give God the praise for allowing her to spend these 89 years on earth. She is absent in the body but present with the Lord and will be cherished in our hearts forever. She will never be forgotten. We will miss her five eyes toast (smile), her ices, her cakes, her beef stew and all the endless sacrifices she made for us. We look forward to the day when the trumpet sounds and the dead in Christ rise so that we can be caught up together to spend eternity with the Lord.

She was predeceased by her parents; her husband, Anderson Stevenson; two sons, John Scott and Anderson (Juneboy) Stevenson; two daughters, Ernestine White and Charlene (Shirley) Stevenson; eight brothers, Joe Richardson, John, Perry, Willie Staples, Frank, Hugh Bob, Henry and Gid Harris Jr.; four sisters, Lucy and Emma Harris, and Alberta and Willie Mae Smith. Mother Stevenson (Mama, Granny) leaves to cherish her loving memories her children, Robert Skeet (Eileen) Stevenson, Mark (Reva) Stevenson, Troy (Betty) Stevenson, Elder Dean (Evangelist Kristina) Stevenson, Jamal Stevenson, Frankie White, Lil (Cove Verdry) Green, Evangelist Betty (Elder Deja) Dennis, Co-Pastor, Deborah (Woodrow) Vereen, Antoinette Stevenson, Kimberly Stevenson and Ronita (Craig) Atkinson; brothers, James Staples, Robert, Freeman and Charlie Harris; sisters, Alberta Staples, Rosie, Sarah and Laura Harris; son-in-law, Danny White; adopted daughters, Cheryl Thomas and Bernice Watson, goddaughter, Gwen Brantley, 45 grandchildren; 63 great-grandchildren; 7 great-great grandchildren and a host of loving brothers-in-law, sisters-in law, nephews, nieces and a host of relatives and friends.