

AGENDA

CITY COUNCIL MEETING

MONDAY, MARCH 21, 2022

7:00 p.m.

CITY COUNCIL CHAMBERS, CITY HALL - 45 LYON TERRACE

BRIDGEPORT, CONNECTICUT

Prayer

Pledge of Allegiance

Roll Call

Filling of Vacant City Council Seat in the 136th District

Changes to City Council Committees by Council President

MINUTES FOR APPROVAL:

Approval of City Council Minutes: February 22, 2022

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

- 51-21** Communication from Environmental Task Force re: Annual Report – Environmental Task Force Pursuant to Ordinance Section 2.124.050, **ACCEPTED AND MADE PART OF THE RECORD.**
- 52-21** Communication from Finance re: Proposed Amendment to the Municipal Code of Ordinances, Chapter 3.08 – City Contract and Purchasing Procedures, amend Section 3.08.070 – Purchasing Procedure, referred to Ordinance Committee.
- 53-21** Communication from City Attorney re: Proposed Settlement of Pending Litigation in the Matter of Debra Giannattassio – Docket No. FBT-CV-19-6084321-S, referred to Miscellaneous Matters Committee.
- 54-21** Communication from City Attorney re: Proposed Settlement of Pending Litigation in the Matter of Aaron Kearney vs. Cristina Arroyo, et al – Docket No. 3:19cv00651 (AWT), referred to Miscellaneous Matters Committee.
- 55-21** Communication from City Attorney re: Proposed Update and Action needed concerning Outside Counsel Retention Agreement and Settlement Authority in Marinelis Sena, Administratrix of the Estate of Tyrone O. Tillman, et al vs. American Medical Response, Inc., et al – Docket No. FST-CV-15-6044815-S, referred to Miscellaneous Matters Committee.

MATTERS TO BE ACTED UPON (CONSENT CALENDAR):

- *24-21** Public Safety and Transportation Committee Report re: Resolution regarding the 2022 First Round of Sidewalk Repair Pilot Program.
- *31-21** Miscellaneous Matters Committee Report re: Appointment of Lee Grisby (R) to the Parks Commission.

(Special Note: All items listed on the agenda can be found on the City Clerk's website within 24 hours of meeting: City Council Agendas/Minutes; City Council; 2021-2022; Full/Minutes/Size; 2022-03-21 pdf)

THE FOLLOWING NAMED PERSON HAS REQUESTED PERMISSION TO ADDRESS THE CITY COUNCIL ON MONDAY, MARCH 21, 2022 AT 6:30 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 45 LYON TERRACE, BRIDGEPORT, CT 06604.

NAME

SUBJECT

John Marshall Lee
30 Beacon Street
Bridgeport, CT 06605

Fair Housing/Safety Public/City
Financial.

Ellie Angerame
Green Village Initiative
497 Laurel Avenue
Bridgeport, CT 06605

Council vote for GVI's lease and use of 1469
Reservoir Avenue (Reservoir Community
Farm).

Cecil Young
99 Carroll Avenue
Bridgeport, CT 06607

Follow up: Violation of Civil Rights.

Leslie Moss Green
Green Village Initiative
10 Camp Place
Bridgeport, CT 06606

Supporting a new lease for Green Village
Initiative at 1469 Reservoir Avenue.

**CITY COUNCIL MEETING
PUBLIC SPEAKING FORUM
MONDAY, MARCH 21, 2022
City Council Chambers, City Hall
45 Lyon Terrace
Bridgeport, CT**

CALL TO ORDER

Council President Pro Tempore Brown called the Public Speaking session of the City Council to order at 6:39 p.m.

ROLL CALL

The City Clerk Lydia Martinez called the roll.

- 130th District: *Scott Burns*, Matthew McCarthy
- 131st District: Jorge Cruz, Tyler Mack
- 132nd District: Marcus Brown, *Rolanda Smith*
- 133rd District: Aikeem Boyd, *Jeanette Herron*
- 134th District: Michelle Lyons, AmyMarie Vizzo-Paniccia
- 135th District: Mary McBride-Lee, Rosalina Roman-Christy
- 136th District: *Vacant*, *Alfredo Castillo (6:59 p.m.)*
- 137th District: *Aidee Nieves (6:44 p.m.)*, Maria Valle
- 138th District: Maria Pereira, Michele Small
- 139th District: Wanda Simmons, Ernest Newton

RECEIVED
CITY CLERK'S OFFICE
22 MAR 30 PM 3:03
CITY CLERK

The names in italics did not appear to respond during the roll call. Council Members Burns, Smith and Herron had excused absences.

THE FOLLOWING NAMED PERSON HAS REQUESTED PERMISSION TO ADDRESS THE CITY COUNCIL ON MONDAY, MARCH 21, 2022 AT 6:30 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 45 LYON TERRACE, BRIDGEPORT, CT 06604.

NAME

SUBJECT

John Marshall Lee
30 Beacon Street
Bridgeport, CT 06605

Fair Housing/Safety Public/City
Financial.

Mr. Lee then read the following statement into the record:

Two weeks ago, I opened comments to you with a story of a distraught woman tenant of 1241 Main Street being rescued from a ledge outside her third-floor window by two other women. She has been away for two weeks but returns tomorrow.

Is there a difference in your mind between a Housing and Fair Housing group? I can make a case for saying Bridgeport should have active organizations staffed with dedicated public citizens to oversee equity and non-discrimination in helping people to seek and maintain safe and secure shelter from the elements. The fact that we have two such Boards with no attention by Mayors for 20 years says something about our community. It is not positive. What do you call a leader who allows the negative to exist, and is not even embarrassed in the slightest for such a failure? Isn't homelessness the alternative to 1241 and we fight that annually.

Who knows a former neighbor or family member living in such property today: with staff hostile to some tenants? Where there is no 24/7 security to protect the tenants from unwanted aggression from outsiders? And where USPS or package delivery systems are subject to compromise and loss?

In recent months the Stratfield Apartments by way of Frank Recchia and Channel 12 stand out today for the frequency with which the elevators seem to fail and Frank reports a story. It is a big complaint. And the fear of being trapped in a small space for longer than one expects is a most human fear. However numerous other interruptions of service for a couple minutes to less than an hour seem to happen with enough repetition to betray trust from regular passengers in smooth elevator operation. And notices from managers at the site in YELLOW advising of elevator shutdowns are such a regular indicator of poor service that it is hard to overcome mistrust. When a sign is removed does that indicate or certify that an elevator has been repaired or made to serve well again? When would you know for certain? Does the management keep a record of dysfunction? Yellow signage? Repair? Return to service? How about an Ordinance on elevators?

On occasion elevator failure may involve 2 or 3 elderly or perhaps disabled residents caught between floors for a time and no other rescue mode is found, so a call is made to the Fire Department. That happened only once last year according to Fire Chief records in contrast to more than 20 EMS calls to the Rescue squad for the same time period.

Nearly \$350 million worth of apartment buildings make up a part of the Taxable Grand List. Those are commercial apartments like Stratfield. They pay property taxes to the City and Fire, Police, Health Department provide services to the Stratfield residents.

Council President Nieves joined the meeting at 6:44 p.m. and assumed the chairmanship.

One neighbor has estimated that more than half of the units receive nurses, health, and rehab aides, as well as mental health professionals due to the anxiety level from living in such an environment. Some of these health professionals have their own professional code of conduct and having observed bad behavior by managers, toxic to their clients, are ready to report with facts and numbers. With no Fair Rent or Fair Housing groups where would you wish such evidence of inappropriate behavior be reported? Time will tell.

Ellie Angerame
Green Village Initiative
497 Laurel Avenue
Bridgeport, CT 06605

Council vote for GVI's lease and use of 1469
Reservoir Avenue (Reservoir Community
Farm).

City of Bridgeport
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Ms. Ellie Angerame came forward to ask for continued support for the GVI. They have removed large amounts of trash from the property, employed Bridgeport residents and have donated a lot of food to the residents. She mentioned the various previous leases and noted that the lease was relatively short. She said that they would have 24 months to vacate the property if necessary. She added that the lease had been changed to limit the future use of the land to be exclusively for the library. She said that she would like to continue growing healthy food there.

Cecil Young
99 Carroll Avenue
Bridgeport, CT 06607

Follow up: Violation of Civil Rights.

Mr. Cecil Young said that he was sick and tired of coming to the Council regarding his unjust termination from the City. He mentioned Council Member Newton had been working on this for a number of years. He said that he was mad and mentioned he had left copies of the transcript of the court hearing for some of the Council Members. He said that he would be going to the streets with his case. The City violated his civil rights. He repeated that he had been fired unjustly after working for the City for 27 years. He said that he would be practicing what he preaches.

Leslie Moss Green
Green Village Initiative
10 Camp Place
Bridgeport, CT 06606

Supporting a new lease for Green Village Initiative at 1469 Reservoir Avenue.

Council President Nieves called for Ms. Moss Green to address the Council. There was no reply. She repeated her call two more times with no response.

Rev. Mary McBride-Lee
125 Hillcrest Road
Bridgeport, CT 06606

Greetings my fellow Council Members:

I write to vehemently oppose the efforts of Council Members deliberately interfering with the library and garden project on Reservoir Avenue, particularly situated in the 135th District without consulting in good faith with those elected to represent the interest of the constituents in the district. Myself and Councilwoman Roman-Christy wholeheartedly believe that those who are in favor of the garden project exclusively are misguided; and therefore, or misleading the public as to the heart of the issue.

Bearing this fact in mind, I find it to be woefully inappropriate and reprehensible for sitting Council Members who represent other districts to monopolize on this debate and attempt to drum up support to divert the initial project from its original intent.

I wish to be clear, the constituents of 135th District elected Councilwoman Reverend Mary McBride Lee and Councilwoman Roman Christy to represent their interest, and to make critical

City of Bridgeport
City Council Meeting
Regular Meeting
March 21, 2022

decisions regarding issues impacting the District. While it is true that we work as a collective legislative body to make decisions on behalf of the City, it is equally true that special consideration should be given to those who are elected from a specific District, especially when there are far-reaching implications regarding the future of that individual District with respect to crucial decisions being made specific to that district. As such, the residence of the 135th District continue to express full support of the garden project. Therefore, I wish to be crystal clear, my Council colleague and I have no intention of removing the garden – we will not settle for not having a library in our community either.

I am requesting from this legislative body, that when the lease comes up for vote, I am respectfully asking you to have full faith and confidence in Councilwoman Christy and myself to do what is just unfair for the people in our district. Plus, the lease arrangement should be accepted (as is) in its current iteration, with no additional adjustments without our full consent and report.

The Library will not only serve the children who attend the five schools in our District, but will also serve adults and those who frequent our district. The youth of our district will be better served if they had access to a library nearby. The fact remains: there is no Library that they can go and study in peace, no park that they can go and play in, no recreational center that they can assemble in after school, and no sprinkler system that they cool off under in the summer months — when it is scorching weather conditions. The Library will not solve all their problems, but I am sure it will help.

Finally, many of you have stated that you were in favor of the garden, and guess what? We are too! But we are also in favor of the library. The question is: why can't we have both? I continue to feel that some Council Members feel that our children are not deserving of anything or that Councilwoman Christy and I are incapable of making the right decisions for the 135th District. For those who share these sentiments, I wish to assure you that our children are deserving, and Councilwoman Christy and I are more than capable of making prudent decisions.

Carmen Lopez
Bridgeport Ct 06605

Retired Judge Lopez said that she wanted to talk about Zoom meetings there would be a very important Planning and Zoning meeting coming up.

Retired Judge Lopez said that she wanted to thank her Council Members for having the meeting in the Council. She added that she had spoken with Atty. Liskov about having the meeting in the Chambers. This is a matter of fairness. She said that she wanted to thank her Council Members and Atty. Liskov for the opportunity to have the meeting in person.

Ms. Dasha Spell

955 Main Street
Bridgeport, CT

Ms. Dasha Spell came forward to greet the Council Members and spoke about the children's education. She said that budget was coming up and that she was starting to speak for the children. They are the future. She said that Council Member McBride-Lee's comments mentioned children. They need money for education. Federal grants came through. But every year for the past eight years, the BOE has gotten \$2 million, but they end up getting deeper and deeper in debt. Bridgeport has ended up on the national news for negative things but no one talks about the high school that almost won the national finals. She will continue to advocate for the children. If they don't fight for the children, what will happen?

Robert Halstead

55 Sterling Place
Bridgeport, CT

Mr. Bob Halstead came forward and greeted the Council. He said that he was present to speak about the community gardens. This year, he asked to apply for two grants, but was told that they were disqualified because the name was incorrect on the application.

He then spoke about the need for agriculture particularly in light of the supply chain issue. He said that the South End needs community gardens. He spoke about some parcels that had power lines on in the North End. He said that area would be perfect for having community gardens since houses cannot be built there.

Ms. Amy Vasquez

Amy Vasquez, a retired Special Education teacher came forward to speak about the community gardens. She said she had used the gardens frequently and brought her students there frequently. GVI was very important for the sake of the children. She is now hearing that they might be using part of the parcel for a library. Ms. Vasquez then read a letter from a student about the importance of keeping GVI there because the student learned about veggies, bugs and composting.

Ms. Cameron Williams

91 Clearview Drive
Bridgeport, CT

Ms. Williams, President of the Reservoir NRZ came forward and said that the NRZ has been trying to get the Council Members to the meetings to tell them that they don't want GVI to share the parcel with a Library. They need to represent what the resident wants, not what they personally need.

ADJOURNMENT

Council President Nieves closed the Public Speaking portion of the Council Meeting at 7:14 p.m.

Respectfully submitted,

Telesco Secretarial Services

CITY OF BRIDGEPORT
CITY COUNCIL MEETING
MONDAY, MARCH 21, 2022

7:00 PM

City Council Chambers, City Hall - 45 Lyon Terrace

Bridgeport, Connecticut

CALL TO ORDER

Mayor Ganim called the Regular Meeting of the City Council to order at 7:18 p.m.

PRAYER

Mayor Ganim asked if there was any member of the public who wished to lead the Council in prayer. A member of the public came forward and prayed.

PLEDGE OF ALLEGIANCE

Mayor Ganim asked Council Member Newton to lead those present in reciting the Pledge of Allegiance.

ROLL CALL

The City Clerk Lydia Martinez called the roll.

130th District: *Scott Burns*, Matthew McCarthy
131st District: Jorge Cruz, Tyler Mack
132nd District: Marcus Brown, *Rolanda Smith*
133rd District: Aikeem Boyd, *Jeanette Herron*
134th District: Michelle Lyons, AmyMarie Vizzo-Paniccia
135th District: Mary McBride-Lee, Rosalina Roman-Christy
136th District: *Vacant*, Alfredo Castillo
137th District: Aidee Nieves, Maria Valle
138th District: Maria Pereira, Michele Small
139th District: Wanda Simmons, Ernest Newton

The names in italics did not appear to respond during the roll call. It was announced that Council Members Burns, Smith and Herron had excused absences.

FILLING OF VACANT CITY COUNCIL SEAT IN THE 136TH DISTRICT.

Mayor Ganim opened the floor for nominations.

**** COUNCIL MEMBER CASTILLO MOVED TO NOMINATE FREDERICK HODGES TO THE VACANT CITY COUNCIL SEAT IN THE 136TH DISTRICT.**

**** COUNCIL MEMBER NEWTON SECONDED.**

Council Member Newton said that he has known Mr. Hodges for many years. He said that he was honored to know that his friend was being nominated for the Council position.

Council Member Newton then asked for a moment of silence for the Hodge family who lost a family member the previous week.

Following the conclusion of the moment of silence, Council Member Pereira said that she wished to offer her condolences to the Hodges. She said that in terms of the nomination. She had not received basic information and if it was not for Only In Bridgeport, she would not have known about this. Mr. Hodge's name is not even listed on the agenda. She never votes for anyone when she doesn't know about their basic core values. She will not be voting against Mr. Hodges. This is an administrative issue.

Council Member Newton reminded everyone that the candidates were handled by the Town Committee, who are the elected leaders by the community. He said that they had been following this procedure for many years.

**** THE MOTION TO APPROVE THE NOMINATIONS OF FREDERICK HODGES TO THE VACANT CITY COUNCIL SEAT IN THE 136TH DISTRICT PASSED WITH FIFTEEN (15) IN FAVOR (MCCARTHY, CRUZ, MACK, BROWN, SMITH, BOYD, LYONS, VIZZO-PANICCIA, MCBRIDE-LEE, ROMAN-CHRISTY, CASTILLO, NIEVES, VALLE, SMALL, AND NEWTON) AND ONE (1) ABSTENTION (PEREIRA).**

The oath of office was then administered to Mr. Hodges, who then took his seat on the Council.

CHANGES TO THE CITY COUNCIL COMMITTEES BY COUNCIL PRESIDENT

**** COUNCIL PRESIDENT NIEVES MOVED TO APPROVE THE FOLLOWING CHANGES THE CITY COUNCIL COMMITTEES:**

COMMITTEE ON CONTRACTS:

MCCARTHY, HERRON, CRUZ, ROMAN-CHRISTY, PEREIRA, HODGES AND NEWTON.

COMMITTEE ON EDUCATION AND SOCIAL SERVICES:

CRUZ, BOYD, SMALL, SIMMONS, HODGES, PEREIRA AND LYONS.

**SPECIAL COMMITTEE ON REDISTRICTING:
BROWN, NEWTON, VALLE, HODGES, ROMAN-CHRISTY,
VIZZO-PANICCIA, AND MACK.**

**** COUNCIL MEMBER BOYD SECONDED.
THE MOTION PASSED UNANIMOUSLY.

MINUTES FOR APPROVAL:

• FEBRUARY 22, 2022

**** COUNCIL MEMBER VIZZO-PANICCIA MOVED THE CITY COUNCIL MINUTES OF THE FEBRUARY 22, 2022 MEETING.**

**** COUNCIL MEMBER MCCARTHY SECONDED.**

The following amendments were noted:

Council Member Vizzo-Paniccia said for the record that her excused absence from that meeting was due to personal reasons.

Council Member Brown stated that he had voted no on approval of the minutes of the January 2022. This was verified that the vote was recorded correctly. Council Member Brown withdrew his correction.

Council Member Small stated that she had arrived late during the public speaking session.

**** THE MOTION TO APPROVE THE CITY COUNCIL MINUTES OF THE FEBRUARY 22, 2022 MEETING AS AMENDED PASSED WITH SIXTEEN (16) IN FAVOR (MCCARTHY, CRUZ, MACK, BROWN, SMITH, BOYD, LYONS, VIZZO-PANICCIA, MCBRIDE-LEE, ROMAN-CHRISTY, CASTILLO, HODGES, NIEVES, VALLE, SMALL AND PEREIRA) AND ONE (1) ABSTENTION (NEWTON).**

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

51-21 Communication from Environmental Task Force re: Annual Report – Environmental Task Force Pursuant to Ordinance Section 2.124.050, ACCEPTED AND MADE PART OF THE RECORD.

52-21 Communication from Finance re: Proposed Amendment to the Municipal Code of Ordinances, Chapter 3.08 – City Contract and Purchasing Procedures, amend Section 3.08.070 – Purchasing Procedure, referred to Ordinance Committee.

53-21 Communication from City Attorney re: Proposed Settlement of Pending Litigation in the Matter of Debra Giannattassio – Docket No. FBT-CV-19-6084321-S, referred to Miscellaneous Matters Committee.

54-21 Communication from City Attorney re: Proposed Settlement of Pending Litigation in the Matter of Aaron Kearney vs. Cristina Arroyo, et al – Docket No. 3:19cv00651 (AWT), referred to Miscellaneous Matters Committee.

55-21 Communication from City Attorney re: Proposed Update and Action needed concerning Outside Counsel Retention Agreement and Settlement Authority in Marinelis Sena, Administratrix of the Estate of Tyrone O. Tillman, et al vs. American Medical Response, Inc., et al – Docket No. FST-CV-15-6044815-S, referred to Miscellaneous Matters Committee.

**** COUNCIL MEMBER NEWTON MOVED TO REFER THE FOLLOWING ITEMS:**

51-21 COMMUNICATION FROM ENVIRONMENTAL TASK FORCE RE: ANNUAL REPORT – ENVIRONMENTAL TASK FORCE PURSUANT TO ORDINANCE SECTION 2.124.050, ACCEPTED AND MADE PART OF THE RECORD.

52-21 COMMUNICATION FROM FINANCE RE: PROPOSED AMENDMENT TO THE MUNICIPAL CODE OF ORDINANCES, CHAPTER 3.08 – CITY CONTRACT AND PURCHASING PROCEDURES, AMEND SECTION 3.08.070 – PURCHASING PROCEDURE, REFERRED TO ORDINANCE COMMITTEE.

53-21 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED SETTLEMENT OF PENDING LITIGATION IN THE MATTER OF DEBRA GIANNATTASSIO – DOCKET NO. FBT-CV-19-6084321-S, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

54-21 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED SETTLEMENT OF PENDING LITIGATION IN THE MATTER OF AARON KEARNEY VS. CRISTINA ARROYO, ET AL – DOCKET NO. 3:19CV00651 (AWT), REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

55-21 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED UPDATE AND ACTION NEEDED CONCERNING OUTSIDE COUNSEL RETENTION AGREEMENT AND SETTLEMENT AUTHORITY IN MARINELIS SENA, ADMINISTRATRIX OF THE ESTATE OF TYRONE O. TILLMAN, ET AL VS. AMERICAN MEDICAL RESPONSE, INC., ET AL – DOCKET NO. FST-CV-15-6044815-S, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

**** COUNCIL MEMBER CASTILLO SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

MATTERS TO BE ACTED UPON (CONSENT CALENDAR):

***24-21 Public Safety and Transportation Committee Report re: Resolution regarding the 2022 First Round of Sidewalk Repair Pilot Program.**

***31-21 Miscellaneous Matters Committee Report re: Appointment of Lee Grisby (R) to the Parks Commission.**

Mayor Ganim asked if there was any one who wished to remove an item from the Consent Calendar. Council Member Vizzo-Paniccia said that she would like to remove Agenda Item 31-21 from the Consent Calendar.

24-21 Public Safety and Transportation Committee Report re: Resolution regarding the 2022 First Round of Sidewalk Repair Pilot Program.

**** COUNCIL MEMBER MACK MOVED AGENDA ITEM 24-21 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: RESOLUTION REGARDING THE 2022 FIRST ROUND OF SIDEWALK REPAIR PILOT PROGRAM.**

**** COUNCIL MEMBER CASTILLO SECONDED.**

**** THE MOTION TO APPROVE AGENDA ITEM 24-21 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: RESOLUTION REGARDING THE 2022 FIRST ROUND OF SIDEWALK REPAIR PILOT PROGRAM PASSED UNANIMOUSLY.**

31-21 Miscellaneous Matters Committee Report re: Appointment of Lee Grisby (R) to the Parks Commission.

Council Member Vizzo-Paniccia said that she had not been at the Miscellaneous Matters meeting, but had read the minutes and she was concerned about a comment Mr. Grisby had made about his personal opinion. A Commissioner should be voting on what is best for the City regardless of their personal opinion.

**** COUNCIL MEMBER MACK MOVED AGENDA ITEM 31-21 MISCELLANEOUS MATTERS COMMITTEE REPORT RE: APPOINTMENT OF LEE GRISBY (R) TO THE PARKS COMMISSION.**

**** COUNCIL MEMBER CASTILLO SECONDED.**

A roll call vote followed.

**** THE MOTION TO APPROVE AGENDA ITEM 31-21 MISCELLANEOUS MATTERS COMMITTEE REPORT RE: APPOINTMENT OF LEE GRISBY (R) TO THE PARKS COMMISSION PASSED WITH SIXTEEN (16) IN FAVOR (MCCARTHY, CRUZ, MACK, BROWN, SMITH, BOYD, LYONS, MCBRIDE-LEE, ROMAN-CHRISTY, CASTILLO, NIEVES,**

VALLE, SMALL, PEREIRA AND NEWTON), ONE (1) AGAINST (VIZZO-PANICCIA) AND ONE (1) ABSTENTION (HODGES).

ADJOURNMENT

- ** COUNCIL MEMBER NEWTON MOVED TO ADJOURN.**
- ** COUNCIL MEMBER CASTILLO SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:09 p.m.

Respectfully submitted,

Telesco Secretarial Services

**Comm. 51-21 ACCEPTED AND MADE PART OF THE RECORD
on 3/21/2022**

**COMMUNITY ENVIRONMENTAL BENEFIT FUND
The Bridgeport Environmental Task Force**

999 Broad Street City Hall Annex
Bridgeport CT 06604
10 MARCH 2022

Dear Mayor Ganim
Dear City Council President Nieves
Members of the Bridgeport City Council
City Hall
City of Bridgeport
45 Lyon Hill Terrace
Bridgeport CT 06604

ANNUAL REPORT- ENVIRONMENTAL TASK FORCE

On behalf of the Environmental Task Force (ETF) and its members, I would like to say thank you for helping to implement the Community Environmental Benefits Agreement (CEBA) between the City of Bridgeport and PSEG. The ETF, as I am sure that you recall, was developed pursuant to the CEBA and City Ordinance back in 2016.

SUMMARY OF FORMULATING THE ETF

Before starting this first annual report, I feel it is best to acknowledge the actions of people that went before us and upon whose shoulders we stand. Our presence as the ETF formation was as a result of the agreements with PSEG and City of Bridgeport that came about through the City Council Consent Calendar of 6 OCT 2014 that formulated the Citizen Action Committee (CAC) to develop a report with the handling of the BPT Harbor Station coal plant and its surroundings.

As a result of the CAC Report an agreement between PSEG and the City, known as Community Environmental Benefits Agreement (CEBA) was approved on the City Council Consent Calendar 1 FEB 2016. That action, along with Mayor Ganim's endorsement, amended the BPT Municipal Code, Chapter 2, Section 124.010.

Furthermore, the Code continues establishing the ETF and notes in Section 124.050 that the ETF shall provide an annual report to the City describing its actions.

INITIAL PROCEEDINGS OF THE ETF

Our first meeting was held on 7 July 2017 and it basically consisted of the members gathering to discuss what paper work had been created to direct our actions. Both the Agenda and Minutes belie the fact that although the members were knowledgeable, professional and experienced community leaders as well as participants in numerous City planning efforts, this volunteer organization needed a operating structure. Although defined by ordinance, it was not clear

if an independent committee had legal protection, or if its members were liable for financial repercussions if, say, an applicant felt that they or their organization did not receive all of the money for which they applied, and subsequently chose to sue the committee. Also, it became clear from discussions with legal representatives that we would need a fiscal agent with IRS 501 c.3. designation to avoid paying taxes and to fulfill PSEG's legal requirement to contribute money to not for profit organization so their taxes would be unencumbered.

I mention these facts because we are charged with providing an annual report, but it has only been the last 12 months that we have had the fund to pursue the organization and structure needed to legally operate. In fulfilling the terms of the CEBA agreement the money from PSEG isn't suppose to just sit in the City's bank account, but rather that it shall be invested. We have interpreted this to means it has to produce interest or dividends and, as a best fiduciary practice, not allow the money at the behest of the ETF to be subject to market losses.

When starting out I asked over a dozen NFP organizations¹ with IRS 501 c.3. status in the Bridgeport region (such as the suggested Fairfield County's Community Foundation) if they would become our fiscal agents to receive, invest, and distribute the money. Almost all of the organizations said the ETF mandate in the CEBA was outside their scope and that under no circumstances would they be responsible for funds that had to be invested.

AS our discussions evolved and as we got closer to receiving money from PSEG, we made a more active sequence plan for the function and operations that included outlining fiduciary practices, contracting a fiscal agent under whose umbrella several services could be combined. All of the organization depended on the funding distribution from PSEG. Incidentally, I should point out that by terms of the CEBA agreement, PSEG did not have to distribute any funds until all the new-building-facility permits were completed. However, after discussions with Kathleen Donovan and James Gilroy, the PSEG representatives working with the ETF, PSEG notified us that a partial distribution (\$500,000.00) would be made available sooner than expected because permit completion was underway. The award notice let us enter negotiations between the two possible finalists to be our fiscal agent: BEDCO and United Way of Coastal Fairfield County. (*A summary of the final contract comparisons is available for review if requested.*) BEDCO, with Edward Lavernoich, Executive Director was selected by the committee members because of financial economy as well as a deep understanding of municipal procedures and management of competitive RFP projects. I should at this point also point out that the BEDCO agreement was sent to and approved by PSEG's legal representatives.

The advanced funds promised by PSEG let us start the negotiations for fiduciary services that are considered the norm of any quasi-public agency receiving and dispensing significant

amounts of money. Some of these services are as follows:

- Hire a 501 c.3. corporation as fiscal agent to receive tax free funds;
- Track all expenditures to meet I.R.S. standards;
- Provide contact and agreement with a financial institution to hold and invest funds;
- Hirer (as part of fiscal agent responsibilities) 3rd party secretarial service for legal records;
- Coordinate social media, marketing, information distribution, news releases, website development and ongoing website maintenance;
- Guide the development and evaluation of RFP applications; and,
- Pay for banking record keeping, report copying for committee meetings, etc.

BEGINNING THE RFP PROCESS

As part of the initial CEBA (agreement) the recipient of the funds had to receive approval from PSEG such that PSEG's interests were also protected. As such, BEDCO was reviewed and approved by PSEG. At nearly the same time we sent the completed RFP format (required information and evaluation points indicated) to PSEG for their legal team to review and approve, again as part of the CEBA stipulations.

The ETF received the first funding (\$500,000.00) in March of 2021 and the balance (\$1,500,000.00) was received in August. Whereas the initial funding let us begin in earnest to plan for the RFP process, it was only after receiving the balance of the funds that we began the RFP process.

Perhaps the single most important step in fulfilling the CEBA agreement and trying to incorporate the ideas submitted in the CAC Report was the dissemination of information and transparency of operations. To that extent on September 3rd of this past year, the ETF website went live on internet (www.environmentaltaskforce.org) and followed that shortly later with an eBlast of information that went out to hundreds of organizations, departments, private citizens and the City Council. The members of the committee were also asked to speak to their respective NRZs, representative organizations and private individuals. The RFP notice was officially released September 14th on our website as well as sent out in another eBlast to the community.

We started with a flexible schedule when the notice of the RFP went public to accommodate the public's reaction and requests for information by posting all of the questions to us (phone, written, email, etc.) along with answers on the website. An important part of using the website as the bulletin board was that it let the committee members, and the public, see what was discussed in meetings and then posted for everyone to see. It let the committee members that knew what was asked to be the first to critique not only what was posted, but also if they found that the information was easy enough to find. Repeated revisions changed wording and added graphic presentation to make things easier for people to understand. We now feel the website is a community asset.

Perhaps the first big step that let the public see the fruits of our organization, and particularly Ed Lavernoich's efforts, was the 2 hour long Proposers Conference on 13 DEC 2021 held in UB's student union. BEDCO had arranged for over a dozen foundations, agencies and representatives to openly state what types of projects they funded; how big their awards were; and,

who they tried to serve. It was hoped that this presentation would encourage proposers to see and hear from organizations with whom the proposers could collaborate. Along with providing a readily available on-line rebroadcast of the presentations, the ETF website lists the information from that day including phone numbers and contact names for the dozens of attendees to use. As an immediate result of the Proposers Conference, we moved the submission date 10 days from the middle to last day of January because people told us of the need to wait for endorsement letters.

Beside being an event to promote project ideas and partnerships for CEBA RFPs, the event also help attract outside resources (e.g., CT DEEP, Urban Forestry program) to Bridgeport. The entire conference was video-taped and put on the website along with a listing of the presenting organizations and contact information for everyone to see and use.

On our revised RPF submittal date, 31 JAN 2022, we received 23 applications that all spoke of environmental justice for people and projects in Bridgeport. There is an attached list of submitters and a summarized statement of their project. In the next few months the committee will go through the proposal evaluations and eventually deciding on awards or the need for discussions and/or requested additional information. The process of evaluation does not present an accept/reject decision step, but rather an award or a process that will hopefully lead to an eventual award.

Lastly, as a note of urgency, I must tell you that some of the initial committee members that were are appointed by the mayor and confirmed by the City Council do not have designated replacements, and our committee is, therefore, hindered by an incomplete committee. I would hope this is corrected as soon as possible so that any RFP awards are done so with legally appointed members.

Sincerely,

Stuart H. Sachs, PLA, ASLA, CWHLP



Chair
Bridgeport Environmental Task Force

Footnote 1

[Fairfield County's Community Foundation, Mutual Housing, Neighborhood Housing Services, Habitat for Humanity, Wakeman Center and Foundation, United Way of Fairfield County, New Haven Green Fund, Patriot Bank, People United Bank, etc.; Kresge Foundation, to see what environmental projects they see as needed or recommended for community level project along with planning and consensus building.]

Attached: 31 JAN 2022 Submitters

Bridgeport Environmental Task Force, RFP submittals on 31 JAN 22

	E/TF RECEIVED PROPOSAL NAMES	LEAD ORGANIZATION or PERSON	PROJECT DESCRIPTION
1	Sustaining Bridgeport's Local Farmer's Markets	Health Improvement Alliance and St Vincent's Medical	Create and launch community business model for locally grown and consumed food.
2	Bridgeport Community Gardens	Bridgeport Community Land Trust	Improvement and expansion of BCLT's existing gardens and programming.
3	South End Commons Initiative	Bridgeport Neighborhood Trust	4 new 2 Fam. Homes that are energy efficient and environmentally healthy design
4	Ash Creek Estuary Master Plan and Educational Outreach	Ash Creek Conservation Association	Update of Ash Creek estuary master plan
5	Colorful Crew Beautification Project	BPT Downtown Special Services District DSSD	Installation of plantings and other beautification measures in the downtown.
6	Understanding & Improving Air Quality in South BPT	Groundwork Bridgeport, Inc	Launch new program to generate better air quality data for planning purposes.
7	PT Partners' Environmental Awareness Campaign	PT Partners/ The United Way of Coastal Fairfield County	Installation of air quality monitors at PT Barnum Apts. for resident education and planning purposes.
8	ReRooting Food Justice in BPT's Community Gardens	Green Village Initiative	Improvement and expansion of 2 existing GVI community gardens.
9	BREATHE	The CT Coalition for Environmental Justice (CCEJ)	Program to augment existing air quality data through monitoring.
10	Mitigating Asthma Through Care Coordination	Optimus Health Care	Launch program for intensive care management in asthma- impacted households.
11	PSEG Coal Fred Power Plant Reuse Planning Study	Metropolitan Council of Governments	Commission coal plant site reuse study on behalf of CoB and PSEG, per CEBA
12	Fones School Teledentistry Program	UB, the Fones School of Dental Hygiene	Expand an existing teledentistry program to serve more local residents.
13	East End NRZ Market Microgreen Container Farm	East End NRZ Pop-Up Market & Café	Build and operate a microgreen shipping container farm.
14	Habitat-Coastal PFLD Co., Energy Efficient Home	Habitat for Humanity - Coastal Fairfield County	Demonstration project; construction of a new energy efficient home in East End
15	NuPower Thermal Bridgeport, LLC	NuPower Thermal Bridgeport, LLC	Thermal loop connection to Approved Storage and Waste sites; Installation of thermal pipe between new fuel cell and large 2nd chance employer.
16	Seaside Gateway Trail	Beth Santa, Volunteer Team Leader; No fiduciary agent as	Creation of a landscaped walking trail at Seaside Park intended to promote wellness.
17	Bridgeport Regional Energy Partnership	Bridgeport Regional Business Council BRBC	Fund an all-community task force to implement programs for energy conservation & renewables.
18	Increasing Access to Healthy Foods; BPass Program	The Council of Churches of Greater Bridgeport	Expand existing program to support local food entrepreneurs & workers.
19	Pequonnock River Loop East Side Pathway Improvements	The Trust For Public Land	Design and construction of a section of Pequonnock River waterfront pathway.
20	East End Revitalization Economic Opportunity Hub	800 Union Avenue Realty, LLL/ Next Step Generation	Upgrade energy efficiency and reduce carbon footprint as part of a building renovation.
21	Park City Compost Initiative	Black Rock NRZ Inc	Launch and operate a City-wide, scaled aerobic food composting entity.
22	Better Homes and Buildings Program	Operation Fuel	Pilot/ demonstration program to install heat pumps in 30 residential buildings.
23	The 7 Minutes to Health @ The Park Challenge	City of BPT Department of Health & Social Services	State-of-the-art outdoor fitness facilities in Seaside and Beardsley parks (2).



CITY OF BRIDGEPORT
DEPARTMENT OF FINANCE
MARGARET E. MORTON GOVERNMENT CENTER

999 Broad Street
Bridgeport, Connecticut 06604
Telephone 203-576-7251 Fax 203-576-7067

JOSEPH P. GANIM
Mayor

COMM. 52-21 Ref'd to Ordinance Committee
on 03/21/2022.

KENNETH A. FLATTO
Finance Director/CFO

March 16, 2022

Office of the City Clerk
City of Bridgeport
45 Lyon Terrace, Room 204
Bridgeport, Connecticut 06604

Re: Resolution to the City Council for Referral to the Ordinance Committee
Re: Purchasing Ordinance Amendment

Dear City Clerk's Office,

Attached please find the following Resolution for referral to Ordinance Committee:

1. The Resolution titled "Resolution for the Amendment of **Section 3.08.070** – *Purchasing Procedure.*"

The proposed attached Ordinance Amendment has been drafted by the Finance/Purchasing team and City Attorney's office to clarify language and improve a few Ordinance provisions to address City operational needs in a timely manner.

If you have any questions or require any additional information, please contact me at 203-576-8010 or Attorney Tyisha Toms at 576-7647. Thanks for your consideration.

Respectfully,

Kenneth Flatto
Director of Finance

cc:

- Bernd Tardy, Purchasing Agent
- R. Christopher Meyer, City Attorney
- Tyisha S. Toms, Associate City Attorney
- Mark Anastasi, Associate City Attorney

RECEIVED
CITY CLERK'S OFFICE
22 MAR 16 PM 1:52
ATTORNEY
CITY CLERK

Resolution Amending the Municipal Code Section 3.08.070 – *Purchasing Procedure*

WHEREAS, the Mission of Purchasing is to enhance the quality of life within the City of Bridgeport by providing courteous service to the public and to maintain a high standard of performance by continuously developing its knowledge and skills to achieve the most cost-effective procurement of quality goods and services; and

WHEREAS, the Purchasing Department, in conjunction with the Finance Department and Office of the City Attorney, desires to improve the efficiency and effectiveness of its purchasing policy and procedure in an effort to expedite business and increase value to the City; and

WHEREAS, in order to improve the purchasing process certain changes to the current city code are necessary;

NOW, THEREFORE, BE IT ORDAINED: By the City Council of the City of Bridgeport that, effective upon publication, the Municipal Code of Ordinances, Section 3.08.070 – *Purchasing Procedure* is hereby amended as follows:

3.08.070 Purchasing procedure.

Purpose. The city recognizes the importance of adopting a comprehensive purchasing ordinance that authorizes the use of modern procurement practices, provides for electronic processing and monitoring of purchasing activities, and establishes responsibility for oversight and reporting within city government.

A. Definitions. For the purpose of this section, the following definitions shall apply:

"Approved communication methods" means any communication required or desired to be made in connection with a purchase provided, however, that such communication is by hand, by overnight or guaranteed delivery service, by deposit in a depository of the United States Postal Service properly addressed and postage prepaid, by facsimile transmission delivered to the intended addressee, or by electronic communication including but not limited to e-mail or other electronic means delivered to the intended addressee, or otherwise approved by official policy of the board of public purchases.

"Audit rights" means the city's independent right to audit charges, costs, expenses, payments, setoffs, change orders and other expenditures under any purchase arrangement whether or not such right is specifically included in the bid package or other documents related to the purchase.

"Award" means the purchasing agent's announcement of the selection of a vendor for the procurement.

"Best value" means, during a [competitive bidding process] or request for proposal process, the [purchasing agent] Board of Public Purchases, after considering the recommendations of the contracting officer, if any, may consider the following factors in determining to make an award to a bidder other than the apparent lowest responsible bidder: (a) the bidder's price; (b) the bidder's business reputation; (c) the quality of the bidder's goods or services; (d) the extent to which the goods or services meet the city's needs; (e) the bidder's current or past relationship with the city; (f) the impact on the city's ability to comply with laws and rules relating to contracting with historically underutilized businesses and non-profit organizations employing persons with disabilities; (g) the total long-term cost to the city to acquire the bidder's goods or services; and (h) any relevant criteria specifically listed in the solicitation documents. The city reserves the right to make an award either to the lowest responsible bidder or to the bidder that provides goods or services having the best value to the city.

"Bidder" means any person, sometimes referred to herein as a vendor, seeking to do business with the city pursuant to this section under a sealed competitive bid for goods and general services, including any individual, corporation, partnership, sole proprietorship, joint stock company, joint venture, limited liability partnership, limited liability company, or any other private legal entity, each of which shall be required to disclose prior to award, the names of the bidder's officers, directors, members and owners holding five percent or more in ownership of the bidder or its parent at the time of the submission of its bid, which obligation to disclose shall continue for the duration of the bidder's relationship with the city.

"Bidder list" means a mailing or notification list, maintained by the city, of all suppliers, vendors, contractors or service providers or proposers who have made a request by an approved communication method to receive notice of the city's intent to make particular purchases, which bidder list does not imply that those parties on it have been pre-qualified or pre-approved to do business with the city. The city reserves the right to charge a nominal maintenance fee to those parties that desire to be included on the bidder list to cover the city's cost of making and keeping the same.

"Board of public purchases" or "BPP" means the board created by charter responsible to discharge the duties described therein and herein with respect to the city's purchasing process, including, but not limited to, hearing and determining appeals taken from decisions made by the purchasing agent, preparing reports of its activities in overseeing the city's purchasing practices, establishing purchasing policies, rules and regulations in furtherance of this section, publishing annual purchasing statements, and reviewing QBS

selection processes. The official policies, working rules and regulations adopted shall, on their respective effective dates, be published, applicable to and used in the implementation and interpretation of this section, and shall not otherwise be contrary to or in derogation of the rights, duties and responsibilities of city officials, executives and administrators set forth in the charter and ordinances, as the same may be amended from time to time.

"Consolidated purchasing" means a centralized purchasing method whereby the purchasing agent determines annually, based upon the anticipated purchases projected by contracting officers and his/her own experience, that the purchase of items or categories of items in bulk or pursuant to price agreements on a city-wide basis from one or more vendors will result in economies of scale and cost-savings to the city.

"Competitive bidding" or "competitive bid" means the city's procedure for obtaining goods or general services anticipated to be in excess of twenty five thousand dollars (\$25,000.00) in which sealed bids are submitted in response to solicitation documents. This process does not permit any negotiation with the apparent winning bidder after the receipt and opening of bids. Competitive bidding may be accomplished as a result of public advertisement or other electronic public notice methods adopted as official policy by the BPP.

"Contract" means any type of written agreement or documented arrangement involving a purchase, regardless of what the evidence of such arrangement may be called or how it may be referred to, which is approved by the contracting officer, contain terms and conditions protecting the city's legal interests, is properly funded and, where required by charter or ordinance, has been approved by the city council or its designee; provided, however, that so-called letters of intent, letters of interest, memoranda of agreements, and other examples of latent, potential, unilateral or executory documents or arrangements that otherwise may not be binding upon the city, may become a binding legal obligation of the city only if and to the extent that any such document or arrangement has been approved by the city council or its designee.

"Contracting officer" means any director or deputy of a city department, any president or chief executive of a city agency, board, or commission, including the board of education, the WPCA and any other similar duly-constituted agency of city government as defined by charter or ordinance, or contained in the city's table of organization, including his/her respective designee set forth in writing to the purchasing agent, having direct authority or due authorization to initiate purchases.

"Critical emergency purchase" means a purchase of goods or services that, if not purchased or ordered immediately, can result in injury to human life or significant property damage, or result in consequences detrimental to the health, safety and welfare of the citizens of the city or to the city's best interests. The purchasing agent should use the informal competitive quotation process for critical emergency purchases, if possible, but shall not be limited by the applicable threshold dollar amounts set forth herein due to the emergency nature of the purchase.

"Energy commodities" means a purchase of a service or good which with regularity provides the public with some commodity or service which is of public consequence or need and subject to or capable of short term market fluctuations. Examples include, but are not limited to, electricity generation and distribution, oil, natural gas, gasoline, and public water supplies.

"General services" means all services that result in a measurable end product as defined by solicitation documents, including but not limited to all services used in the process of building, altering, maintaining, improving or demolishing any city-owned property, structure, building or public infrastructure, but excluding architectural, engineering and other design services, and construction consulting services. Examples of general services include, but are not limited to, electrical work, road resurfacing, sewer repair, building demolition, equipment maintenance and waste disposal services.

"Goods" means supplies, material, equipment and articles, whether purchased or leased, including, but not limited to, fuels, furniture, computers, paper products, food products, sand, and high-tech hardware and software, telecommunications equipment and office equipment.

"Informal competitive proposal process" or "informal competitive quote process" means the allowable process for the purchase of services pursuant to a QBS process or the purchase of goods or general services, respectively, when the purchase is reasonably anticipated to exceed one thousand dollars (\$1,000.00) but not to exceed twenty five thousand dollars (\$25,000.00).

"Lowest responsive, responsible bidder" or the "lowest responsive, responsible proposer" means the bidder or proposer whose submission is (a) a complete response to the invitation and (b) the lowest of those bidders or proposers possessing the skill, ability, financial capacity, business integrity and experience necessary for faithful performance of the described work based on objective criteria. Evaluation of a vendor shall include best value considerations only if set forth in the solicitation documents. Bidders and proposers shall be excluded from consideration entirely if they are listed on the disqualified vendor list at the time the invitation is the subject of public advertisement or at the time the city otherwise seeks to make a purchase as described herein. In a request for proposals process, a bidder may be chosen as lowest responsible bidder from among those bidders that are pre-qualified or based upon recognized industry standards that the contracting officer responsible for the purchase has certified in writing to the purchasing agent as commercially relevant.

"Mayoral bid waiver" means the mayor's authority to grant a written waiver of the requirements for public advertisement, and the need for a competitive bidding or competitive proposal process in connection with critical emergency purchases, after receiving (a) the contracting officer's written statement of the need for such waiver with all appropriate backup information, and (b) the purchasing agent's written recommendation of the need for such waiver.

"Multiple vendor bid" or "multiple vendor QBS" means the procurement of goods, general services, special or professional services which are regularly procured by the city throughout the course of a year but the frequency of which and/or the ability of the vendor to tender the goods and/or services cannot be readily determined. Examples may include but are not limited to the procurement of tires, ITS consultants, demolitions, licensed environmental professionals, landscapers, towing, etc.

"Proposer" means any person seeking to do business with the city pursuant to this section under a QBS selection process, including any individual, corporation, partnership, sole proprietorship, joint stock company, joint venture, limited liability company, or any other legal entity, each of which shall be required to disclose prior to any award, the names of the proposer's officers, directors, members and owners holding five percent or more in ownership of the proposer or its parent at the time of submission of its proposal, which obligation to disclose shall continue with the proposer's relationship with the city.

"Public advertisement" or "publicly advertised" means the advertisement in one or more media of the city's desire to make a purchase expected to cost in excess of twenty five thousand dollars (\$25,000.00) placed (a) in a newspaper of general circulation in the Bridgeport area, (b) in other print media designated to encourage a greater number of bids, (c) on the city's internet website, (d) on other electronic media available to the general public, or (e) in other media authorized by the BPP. The content and location of public advertisements shall be determined as set forth herein or as otherwise authorized by official policy of the BPP.

"Qualified purchase" means a purchase of goods or services where either there is only one source for such purchase a purchase from a special source will provide a lower cost than would result from competitive bidding, time is critical and the purchase could not have been planned, or the purchase involves items whose prices are controlled by federal or state regulation.

"Quality-based selection" or "QBS selection" means a method for purchasing special or professional services anticipated to be in excess of twenty five thousand dollars (\$25,000.00) by either initially pre-qualifying bidders prior to obtaining a price proposal or making a final selection without a price proposal. Such process initially requires the submission of professional qualifications, demonstrated business experience, specific project experience, evidence of business integrity, and professional competence. Where qualifications alone are paramount in the selection process and price is not a factor, a final selection is made based on qualifications alone. In other QBS processes where price is not a factor initially in the selection process, or only one of a number of factors to be considered in making a final decision, a final selection is made based upon the submission of requests for proposals, or price proposals following pre-qualification.

"QBS selection panel" means a group of individuals qualified by knowledge, training and experience in purchases of the type contemplated and having no real or apparent conflict of interest in the outcome of the QBS selection, consisting of at least three city employees selected by the contracting officer and supplemented where possible by other similarly qualified individuals from the general public having no real or apparent conflict of interest in the outcome of such selection, or otherwise as specified by official policy of the BPP. Such panels shall use uniform, objective selection criteria established in advance for the particular purchase or criteria otherwise specified in writing by the BPP. The QBS selection panel shall make a written report of its selection, the criteria used and its recommendation to the board of public purchases, which shall approve or deny the selection process.

"Request for proposals" means a form of QBS selection process that includes a request for professional qualifications where such qualifications are important but not paramount, and where price is a factor to be considered in making an award. A request for proposals may or may not follow a request for qualifications from pre-qualified proposers.

"Request for qualifications" means a form of QBS selection that includes a request for professional qualifications where such qualifications are paramount in the selection and price is not a factor.

"Self-perform" means that an awarded contractor, whether a prime contractor or a subcontractor, performs thirty (30) percent of the value of its work (exclusive of materials and equipment) by using its own forces and resources as determined by monthly payrolls.

"Solicitation documents" means the totality of the documents put forth to the public to solicit a particular procurement, including but not necessarily limited to the invitation, requests for qualifications, requests for proposals, any and all specifications, any and all scopes of work, any and all particular instructions, any and all contract documents, and any and all addenda.

"Single source" means that there is one vendor, among others that provide similar goods or services, from which it would be in the best interest of the city to procure because: a) Such vendor provides a unique service or set of services that distinguish it from and cannot be provided by other vendors; b) Maintenance on a particular piece of equipment is required by such vendor in order to preserve a warranty; or c) Such vendor is uniquely qualified to provide a set of services, such as having Apple® technician make repairs to Apple® computers.

"Sole source" means that there is only one vendor that can provide a particular good or service for the city, such that any attempt to obtain bids or proposals could only result in that one vendor submitting a bid or proposal.

"Special or professional services" means the furnishing of judgment, expertise, design, advice or effort by persons other than city employees, not involving the delivery of a specific end product defined by the solicitation documents. These types of services include, but are not limited to, consulting, legal, financial, technical, audit, appraisal, architecture, design, engineering and other similar professional services not contemplated as general services. Such services shall also include unique, warranty or single-source services not generally available for specific city-owned property, equipment, building systems and equipment, and

vehicles where the nature of the required services cannot be defined in advance by the solicitation documents and the professional or proprietary knowledge and expertise of the service provider is paramount to the lowest cost and otherwise in the city's best interests.

"Summary bid process" means a competitive bid process described herein that the city may elect to utilize among the selected responsible, qualified bidders for a purchase when all bids exceed any budget appropriation.

"Vendor" means any person seeking to do business with the city pursuant to this section, regardless of the method of solicitation, and may include, but is not limited to proposers and bidders.

B. General Provisions.

1. Awards. Except as expressly set forth otherwise herein, awards should be made to (a) the responsive, responsible low bidder in a competitive bid process; (b) the most qualified, responsive and responsible proposer in a QBS selection process; (c) the most responsive, responsible low bidder(s) in a consolidated purchasing process; or (d) responsive, responsible bidder or proposer in any other selection process authorized herein; provided, however, that an award or notification of intent to make an award does not create a legal right in the bidder regarding the subject matter of the bid or entitlement to a contract, but is intended to inform the bidder that additional obligations of the bid must be met, such as the posting of surety and evidence of insurance, negotiation of a contract, and securing proper approval of the party authorized to enter into a contract or obligation binding upon the city.
2. City Reservation. The city reserves the right to reject any and all bids and to waive informalities in a solicitation to the extent that such informalities are not material and do not give one bidder an unfair advantage over other responsive and responsible bidders or proposers.
3. Responsiveness. The city shall not accept as responsive or review any bid or proposal received that is not in strict compliance with material provisions of the solicitation documents or which were not stamped in at the place and by the time set forth in the solicitation.
4. Split Purchases. Purchases shall not be deliberately split in amount, artificially staggered over time, or otherwise be the subject of any other artifice designed to avoid the requirement to utilize competitive bidding or other purchasing methods required herein.
5. Appropriations. For purchases that require an additional funding appropriation, the solicitation documents shall clearly state that the award of a contract is contingent upon the appropriation of funds.
6. Contract term. Unless circumstances warrant that the best interest of the city is served with a shorter or shorter term contract, contracts resulting from a competitive bid or a QBS selection process shall be for a term of [three] seven years, or [two] five years with up to two [a] one year extensions. This does not apply to any solicitation for a deliverable (i.e. a professional design) or a task required to be performed in a lesser or greater amount of time.]
7. Anti-Pass Through. For all city contracts having a labor component, the contracting entity (whether prime or subcontractor) must self-perform at least thirty (30) percent of the labor (which may and should include site management) or obtain a written waiver from the purchasing agent and city's chief administrative officer.

C. Purchase of Goods and General Services.

1. Informal Competitive Proposals. For purchases of goods and/or general services reasonably anticipated to cost in excess of [one thousand] two thousand five hundred dollars [\$1,000.00] [\$2,500.00] but not to reasonably anticipated to exceed twenty five thousand dollars

(\$25,000.00), the contracting officer may obtain quotes from no less than three vendors that provide such goods or general services. The contracting officer must document the process for the purchasing agent. The failure of a vendor which has been requested to provide a quote to respond, shall count toward an attempt to get three quotes. With the approval of the purchasing agent, the contract shall then be awarded to the lowest responsive, responsible vendor. Contracting officers are encouraged to utilize the city's internet bidding company's informal service when the purchase is reasonably anticipated to exceed five thousand dollars (\$5,000.00).

2. Purchases Requiring Competitive Bidding. Competitive bidding shall be used for all purchases of goods and general services anticipated to exceed the sum of twenty five thousand dollars (\$25,000.00) (See Connecticut General Statutes Section 7-148v, as amended); provided, however, that purchases shall not be deliberately split in amount, artificially staggered over time, or be the subject of any other artifice in order to avoid the requirement to utilize the competitive bidding process. The purchasing agent shall reasonably monitor purchases and report any questionable practices to the BPP and the city's finance director within five days of becoming aware of such practices.
- D. Competitive Bidding Process. For each purchase of goods or general services made by competitive bidding, the following shall apply:
1. All requirements, terms and conditions sought by the city, including quality, delivery terms and vendor or contractor qualifications, as well as vendor or contractor status as either a MBE, WBE or DBE, shall be contained in the solicitation documents. For purchases requiring a contract, as opposed to a standard purchase order, the contracting officer shall include a draft contract as part of the bid package whenever possible, or other provision shall be made to protect the legal interests of the city. If pre-qualification of bidders is sought prior to bids being accepted or prior to award, the criteria to be met shall also be set forth in the solicitation documents.
 2. The purchasing agent shall publish a notice inviting sealed competitive bidding at least once by public advertisement. The notice shall, to the extent practicable, be published not less than fifteen (15) working days before the final date for submitting bids. Said notice shall contain a general description of the goods or general services desired, the place where the solicitation documents may be obtained, the day, hour, place and manner for bid opening, and other pertinent information.
 3. The purchasing agent may, in addition to the public advertisement, solicit and receive sealed bids by approved communication methods from all qualified, responsive and responsible bidders on the bidder list, whose goods and services comply with the purchases sought according to the city's then-current commodity codes, by sending them copies of the public advertisement promptly after publication. Such communication notices shall be solely for the convenience of suppliers. Any failure to provide or delay in providing any supplier with such notice shall not invalidate the bid process, incur liability to the city or prejudice it in any manner.
 4. The purchasing agent may revise the bidder list(s) by deleting bidders who have not responded to three consecutive bids sent to them, who have not registered or re-registered electronically, or have not otherwise given written notice to the city by an approved communication method of their interest in remaining on such bidding list.
 5. All bids shall be submitted sealed, to the extent that the purchasing method used permits sealing, to the purchasing agent and shall be accompanied by bid security in the form of certified check, or bond in the amount stated in the public advertisement or solicitation documents. A bid is non-responsive unless such security is received prior to bid opening. Each bidder is solely responsible for submitting all bid requirements in strict compliance with the solicitation documents. The bids shall be opened in public at the time and place stated.

6. For each purchase made by competitive bidding, a record of all bids submitted, giving the names of the bidders and amounts of the bids and indicating the successful bidder, together with the originals of all competitive bids and any other pertinent documents, shall be preserved by the purchasing agent in accordance with state law or the city's record retention practices, whichever shall be longer in duration. All bids shall be submitted sealed, to the extent that the purchasing method used permits sealing, to the purchasing agent and shall be accompanied by bid security in the form of certified check, or bond in the amount stated in the public advertisement or solicitation documents. A bid is non-responsive unless such security is received prior to bid opening. Each bidder is solely responsible for submitting all bid requirements in strict compliance with the solicitation documents. The bids shall be opened in public at the time and place stated.
 7. For each purchase made by competitive bidding, a record of all bids submitted, giving the names of the bidders and amounts of the bids and indicating the successful bidder, together with the originals of all competitive bids and any other pertinent documents, shall be preserved by the purchasing agent in accordance with state law or the city's record retention practices, whichever shall be longer in duration.
 8. The purchase shall be awarded to the lowest responsive, responsible, and qualified bidder or pre-qualified bidder who meets the requirements, terms and conditions contained in the solicitation documents and represents the best value to the city, supported in writing by the contracting officer. A best value bid shall be indicated as such in the original solicitation documents. In the case of a purchase by competitive bidding where the public advertisement indicates that bidders will be pre-qualified, the purchasing agent has the authority to make an award exclusively from the list of pre-qualified bidders.
- E. Awarding of Contracts that Contain Alternates.
1. All solicitation documents for a purchase for which alternates are to be included shall have the alternates listed in their order of priority, provided, however, that the contracting officer may change the priority of such alternates during a summary bid process.
 2. Prior to making an award for which the solicitation documents list alternates to be included, the contracting officer shall inform the purchasing agent as to which alternates are to be included in the award.
- F. Purchasing Special or Professional Services.
1. Purchases of special or professional services may be procured as provided herein.
 2. Purchases exempt from formal public advertisement include those purchases of special or professional services anticipated to cost less than or equal to twenty five thousand dollars (\$25,000.00) shall be made in the manner specified in Section G below.
 3. Informal competitive proposal process. For the purchase of special or professional services reasonably anticipated to exceed one thousand two thousand five hundred dollars ~~[((\$1,000.00)]~~ (\$2,500.00) but not reasonably anticipated to exceed twenty five thousand dollars (\$25,000.00), the contracting officer may obtain proposals from no less than three vendors that provide such special or professional services. The contracting officer must document the process for the purchasing agent. The failure of a vendor which has been requested to provide a proposal to provide one, shall count toward an attempt to get three proposals. With the approval of the purchasing agent, the contract shall then be awarded to the lowest responsive, responsible proposer. Contracting Officers are encouraged to utilize the city's internet bidding company's informal service when the purchase is reasonably anticipated to exceed five thousand dollars (\$5,000.00).

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4. Purchases requiring a QBS selection process. In cases where the contracting officer intends to purchase special or professional services that are anticipated to exceed twenty five thousand dollars (\$25,000.00), a QBS selection process as defined below shall be used for such purchase and the process shall be presented to the BPP for approval.
- G. Quality-Based Selection Processes. Requests for qualifications, requests for proposals and requests for qualifications followed by a request for proposals.
1. General application of QBS processes.
 - a. A QBS selection process, being a request for qualifications, a request for proposals, or a request for qualification followed by a request for proposals may be utilized to pre-qualify bidders for the purchase of special or professional services reasonably anticipated to be in an amount greater than twenty five thousand dollars (\$25,000.00), where the contracting officer determines that such services are unique or that the nature of the project requires selection criteria primarily influenced by the bidder's knowledge and experience in similar or related projects. The contracting officer's recommendation to conduct a QBS process shall be set forth in writing and submitted to the purchasing agent for approval. A QBS selection panel shall be formed by the contracting officer or otherwise in accordance with official policy of the BPP.
 - b. The contracting officer shall prepare the public advertisement containing necessary and desirable information for those who might respond to a QBS selection process and the criteria to be used for selection. The advertisement shall be published to the general population in accordance with an approved communication method no less than fifteen (15) days prior to the deadline to submit proposals unless the contracting officer gets approval from the purchasing agent that a shorter time frame is required. A QBS selection panel shall be formed to evaluate the responses, determine the qualified respondents and proceed to make a selection.
 - c. The QBS selection panel shall review all qualifications submitted and shall, where necessary and practical, interview not less than three respondents (or such lesser number as shall have submitted qualifications so long as the purposes of competitive procurement meeting the best interests of the city is achieved). The QBS selection panel shall evaluate the responses, identify the qualified or pre-qualified respondents. The QBS selection panel shall make a written report of its selection, the criteria used and its recommendation to the board of public purchases, which shall approve or disapprove of the selection process conducted. The use of such QBS processes shall be included in the purchasing agent's quarterly report to the BPP.
 - d. The city reserves the right to refuse to award or approve a contract with, or purchase from, a proposer as a result of prior facts and circumstances that resulted in increased costs, additional risks or liabilities, or other damage harmful to the best interests of the city for reasons, including, but not limited having been disqualified.
 2. Quality-based selection as a final selection process (request for qualification). A request for qualification selection process may be utilized in the purchase of special or professional services without seeking price proposals when the contracting officer determines that such services are unique or that the nature of the project requires selection criteria where the knowledge and experience of a bidder in similar or related projects are paramount, and the best interests of the city will be served by the use of such process without considering price as a determining factor in selection. The contracting officer shall then negotiate a proposed contract with the selected bidder with the assistance of the office of the city attorney, at compensation determined by the contracting officer to be fair and reasonable to the city, considering the estimated value, scope,

complexity and professional nature of the services to be rendered. Such selection shall be conducted, documented and recommended to the BPP for approval.

- a. After selection, the contracting officer shall then enter into negotiation of a contract, preferably on a form included with the solicitation documents, with the selected vendor with the assistance of the office of the city attorney, using a formula for compensation determined by the contracting officer to be fair and reasonable to the city, considering the scope of the work, the delivery or completion requirements, the complexity and specialized nature of the services to be rendered, and other relevant factors. Such formulas may include, but are not limited to, time and materials with or without a not-to-exceed price, cost of the work plus a fee, lump sum, guaranteed maximum price, and the like. The contracting officer's rationale for selection of a compensation formula shall be made in writing to the purchasing agent prior to entering into negotiations; and
 - b. Should the contracting officer be unable to negotiate a satisfactory contract with the selected vendor, negotiations shall be terminated in writing; and
 - c. The contracting officer shall then enter into negotiations with the next most qualified firm identified in the selection process and still interested in the project. Should the contracting officer be unable to negotiate a satisfactory contract with such vendor, negotiations shall be terminated in writing and shall proceed to negotiate with the next most qualified firm, and so on.
3. Quality Based Selection (Requests for Proposals). Except as otherwise authorized in this section, for each purchase of special or professional services in excess of twenty five thousand dollars (\$25,000.00) where professional qualifications and experience are important but where price remains a factor to be considered in making a selection, such purchase shall be made by request for proposal process, as follows:
- a. Preparation of the request for proposals. The contracting officer shall prepare a request for proposals. All requirements, terms and conditions, including proposer qualifications desired by the city shall be included in the request for proposals. Whenever possible, a draft contract shall be made a part of the request for proposals or other solicitation documents. The purchasing agent shall assist in the preparation if needed.
 - b. Solicitation of requests for proposals. The purchasing agent shall, in cases where such request for proposal was not preceded by a request for qualifications by public advertisement, make notice of the request for proposals no less than fifteen (15) working days prior to the deadline to submit proposals, unless the contracting officer determines that a shorter response time is required. Whenever the service requested is so specialized that few appropriate proposers can reasonably be expected to respond to said notice, a public advertisement may also be made in other media appropriate to the nature of the service requested and calculated to result in a greater number of proposals.
 - c. Evaluation of proposals.
 - i. The contracting officer and the QBS selection committee shall evaluate all proposals based upon the criteria and requirements stated in the request for proposals, or otherwise in accordance with BPP official policy. For purchases exceeding one hundred thousand dollars (\$100,000.00) the QBS selection panel shall, if possible and practical, conduct personal interviews with the most qualified proposers and in accordance with BPP official policy.
 - ii. A QBS selection panel shall be formed to review the proposals and make a selection according to pre-established selection criteria and a price proposal.

Such selection shall be conducted, documented and recommended to the BPP for approval in the same manner as described above for a request for qualifications. The issuance of requests for proposal shall be included in the purchasing agent's quarterly report to the BPP.

- iii. The contracting officer or QBS selection panel, as the case may be, shall select the proposer whose proposal is deemed to best provide the services desired, taking into account the requirements, terms and conditions contained in the request for proposals and the criteria for evaluating proposals and, if in excess of twenty five thousand dollars (\$25,000.00) make application to the BPP for approval or denial of the selection process.
 - iv. For each purchase of services by request for proposal, the contracting officer or QBS selection panel, as the case may be, shall make a written record of all proposals submitted, giving the names of the proposers, indicating the successful proposer, clearly stating the basis for the selection made, and including copies of all proposals and any other documents pertaining to the selection process, and shall submit the same to the purchasing agent for keeping in accordance with the city's records retention policy.
4. Quality Based Selection (Request for Qualifications Process Followed by Request for Proposals Process). A QBS selection process may be utilized to pre-qualify proposers for the purchase of special or professional services reasonably expected to be in an amount greater than twenty five thousand dollars (\$25,000.00), where the contracting officer determines that such services are unique or that the nature of the project requires selection criteria primarily influenced by the proposer's knowledge and experience in similar or related projects but that price is also an important factor in making a selection subsequent to pre-qualifying the RFQ respondents. The contracting officer's recommendation to conduct a request for qualifications process followed by a request for proposals process with pre-qualified proposers shall be set forth in writing and submitted to the purchasing agent for approval. A QBS selection panel shall be formed and shall attempt to select a minimum of three qualified respondents to receive a request for proposals. The QBS selection panel shall make a written report of its selection following review of responses to the request for proposals, the criteria used and its application to the board of public purchases for approval of the selection process. The issuance of such pre-qualification process followed by a request for proposal process shall be included in the purchasing agent's quarterly report to the BPP.

H. Multiple Vendor Procurements.

1. Selection Process. With the prior approval of the purchasing agent, goods, general services, special or professional services that are known to be frequently purchased or utilized by the city throughout the course of a year, but the actual frequency of which and/or the ability of the vendor to render goods or services cannot be determined, may be procured through a multiple vendor bid or a multiple vendor quality based selection process. A multiple vendor bid or a multiple vendor quality based selection process shall follow the procurement guidelines for a general bid or quality based selection process with the following exceptions:
 - a. The bid or request shall specify an exact number of vendors (three unless the purchasing agent agrees otherwise) that are anticipated to be chosen in the solicitation;
 - b. That exact number of vendors shall not be altered unless a lesser amount of vendors respond or a lesser number of vendors are deemed responsive, responsible or qualified.

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2. Utilization Process. Once the exact number of vendors are selected and are awarded contracts or purchase orders based upon the solicitation, the purchasing agent shall produce for the relevant departments the list of selected vendors and their reflective pricing. The vendor with the lowest reflective pricing shall be the first contacted by any contract officer wishing to procure those goods or services pursuant to this solicitation. Only for good cause shown and as approved by the purchasing agent (good cause includes vendor's inability in time or resources to satisfy the city's needs), the contract officer then may proceed, in price order, up the list of the selected vendors.

- I. Waivers of Competitive Processes.

1. Waiver of competitive bidding for critical emergency purchases. Critical emergency purchases shall be limited to those purchases reasonably necessary, and only for such duration, as may be required to meet the emergency circumstances as defined above. The mayor shall consider the matter and issue a mayoral bid waiver if appropriate, or in his/her absence the council president shall consider and decide such matter. Time permitting and if appropriate, the contracting officer shall set forth in writing to the purchasing agent the reasons why public advertising and competitive bidding or other competitive process otherwise required by this section should be waived. Time permitting, the purchasing agent shall consider the request and the reasons therefore and if deemed reasonable, make written recommendation to the mayor to grant such a waiver. Due to the critical nature of these types of purchases, if time does not allow the contracting officer to set forth the reasons in writing or the purchasing agent to make a written recommendation to the mayor in advance, such shall be done in writing within five business days after the purchase is made.
2. Waiver of competitive bidding for qualified purchases.
 - a. Purchases other than critical emergency purchases may be made without competitive bidding or other competitive processes otherwise required by this section for the following reasons:
 - i. Only one qualified or available vendor or sole source can be identified through reasonable efforts, for example, where only one vendor is authorized or certified to do such work, where parts are available only through a single dealer or distributor, or where the work is proprietary or relates to products that are proprietary and cannot be substituted without adverse effects or complications.
 - ii. Single source procurements are not subject to the provisions of this ordinance when documented by the contract officer and approved by the purchasing.
 - iii. Purchase from a special source, including but not limited to a sale, purchasing plan, government discount or trade-in allowance, will provide a lower cost than that which would result from a competitive process.
 - iv. Time is a critical factor and such purchase could not have been previously anticipated through proper advance planning.
 - v. The purchase involves items the prices of which are federal or state regulated.
 - vi. The purchase is required to come immediately into compliance with federal, state or local laws or codes.
 - vii. The purchase is necessary to avoid complete loss of funds made available by non-city public and private funding sources.

- b. The contracting officer shall request a waiver of competitive bidding for a qualified purchase in writing and submit it to the purchasing agent. Such request shall identify any/all reasons as described above as to why such purchase shall be done as a qualified purchase, the selection of the particular vendor or contractor, and any other pertinent details. In addition, the contracting officer shall also submit an "integrity affidavit" to the purchasing agent which attests that the contracting officer has no personal or business relationship with the vendor or contractor being selected for the qualified purchase and attesting to all reasonable attempts to receive best value for the city.
- c. The purchasing agent shall review the written request of the contracting officer and determine whether a qualified purchase is appropriate and, if so, shall make a written recommendation to the chief administrative officer ("CAO") to grant such waiver. The CAO shall review the recommendation of the purchasing agent and shall provide his/her approval of such waiver to the purchasing agent.
- d. If the purchasing agent denies the qualified purchase, he/she must provide a written explanation to the contracting officer and the CAO. The contracting officer has the right to appeal such decision to the BPP within thirty (30) days of such denial.
- e. Purchasing agent will report on all approved qualified purchases quarterly to the BPP, mayor, city council, director of finance, and office of policy and management.

3. Exigent Circumstances. The Purchasing Agent may waive the requirement of competitive bidding or competitive negotiation when it is essential to the interests of health, safety or welfare of the City and there is an urgent immediate need in the City's interest to procure or where competitive bids would be undesirable, impracticable, or impossible and such are minor, nonrecurring of twenty-five thousand dollars or less in amount. Due to the nature of these types of purchases, if time does not allow the contracting officer to set forth the reasons in writing to the purchasing agent in advance, such writing shall be done within five business days after the purchase is made.

J. Duties of the Purchasing Agent; Contracting Officers; Board of Public Purchases.

- 1. Purchasing Agent. The purchasing agent has the primary responsibility for working with contracting officers concerning the content of public advertisements and the general content of all solicitation documents and specific city requirements, issuance of public advertisements for all competitive bids and QBS selection processes and such other responsibilities set forth in the charter or ordinances or established by the BPP. The purchasing agent is responsible for reporting all material exceptions, deviations from or violations of this section to the mayor, the city council, the director of finance, the office of policy and management and the BPP within fourteen (14) days of learning of such matter. The purchasing agent has the responsibility to provide quarterly reports as defined in Section N. herein. The purchasing agent also has the responsibility to make recommendations on approvals for mayoral bid waivers or qualified purchase waivers as described above. It is also the responsibility of the purchasing agent to receive and open all sealed bids within the established timeframes and to exclude any vendors that miss such deadlines.
- 2. Contracting Officer. The contracting officer, directly or through his/her designee, has primary responsibility for protecting the legal interests of the city by ensuring that, with the advice of the city attorney, the city's legal rights and remedies are protected in connection with such purchase. The contracting officer also has the primary responsibility to develop the technical requirements and other project-specific needs for inclusion in the solicitation documents, to disclose the selection process and criteria to be used, to specify the legal requirements for the contractual relationship with the bidder including, wherever possible, the form of contract to be entered into, and the like. The contracting officer is further responsible to ensure that he/she has

authority to make the subject purchase, the resulting contract has received all city approvals required and, upon the execution of any contract, original executed documents or true and complete copies are distributed promptly to the finance department and the city attorney. It is also the primary responsibility of the contracting officer or his/her designee to attend to the details of the purchase and the administration of the relationship with the selected vendor over time, including but not limited to ensuring that: the contract is adhered to; problems, disputes, events of default and the like are properly documented and promptly brought to the attention of the city attorney for advice or action; all insurance policies and security (e.g., cash deposits, bonds, letters of credit, guarantees) remain current, up-to-date and in place for the city's benefit; and the contract documentation and close-out thereof, including where appropriate, obtaining all lien waivers and final releases, guarantees, operating and service manuals, employee training etc., is completed. The contracting officer has primary responsibility to follow any/all city purchasing policies and procedures, including such procedures for acquiring purchase orders and processing payments of vendor invoices. The contracting officer also has the primary responsibility to adhere to the city's code of ethics and ethics policy especially as it may relate to the full disclosure and exclusion of themselves from the procurement process in the event they have a personal or business relationship with the selected vendor or the type of procurement which may be perceived as capable of or could actually affect his/her decision making.

3. Board of Public Purchases. The BPP shall be familiar with purchasing department operations and other city operations involved in the purchasing process, and shall perform the responsibilities assigned to it in the Charter, ordinances and this section. Such responsibilities include, but are not limited to, hearing appeals of bid protests, hearing appeals from decisions of the purchasing agent, reviewing appeals from decisions regarding vendor disqualification, establishing official purchasing policies, working rules and regulations, evaluating periodic reports from the purchasing agent, taking appropriate action where required, and otherwise ensuring that the purchasing process operates as intended. The BPP shall circulate any proposed official policy, working rule or regulation for review and comment to the purchasing agent, the mayor, the city council, the department of finance, the office of policy and management, and the city attorney thirty (30) days in advance of its intent to adopt, and shall not vote to adopt such proposal until it has received and considered comments during such thirty (30) day period.

K. Contract Requirements.

1. Contract Required. A written contract between the city and a bidder is required for any purchase that exceeds twenty five thousand dollars (\$25,000.00); however, the city attorney may provide brief forms of contracts below that amount. Such requirement may be satisfied with a contract form included in the solicitation documents and executed by the parties, a contract negotiated and executed by the parties after award, or by the standard terms set forth on the city's purchase order form acceptable to the office of the city attorney, as [the same] such purchase order may be amended from time to time. Except for purchases where the contract is contained on the purchase order, any other contract shall be reviewed and approved [as acceptable] by the office of the city attorney. The [contract officer, with the advice of the] city attorney and/or [by] the city's risk manager [will] shall determine [where] when insurance, indemnification, guarantees, bonds or other security is required., and by other appropriate city departments, and s) Such contracts shall be signed by the mayor or other designee in the manner authorized by the city council, provided, however, that, with respect to contracts resulting from a competitive [bidding] process, the purchasing agent is authorized to execute such contracts in consultation with the office of the city attorney.

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2. **Contract Approval[;] and Material Modifications.** All contracts **[for material modification purchases]** that exceed twenty five thousand dollars (\$25,000.00), or material modifications thereof, shall require city council approval, with the following exceptions:
- a. In cases where this section allows the terms of the contract to be contained on the purchase order, which does not require the execution of additional contract document, the purchasing agent is authorized to sign all contracts that result;
 - b. In cases where this section authorizes the purchasing agent to sign all contracts that result from the competitive **[bidding]** process;
 - c. In cases involving consolidated purchasing, the purchasing agent is authorized to sign all contracts that result;
 - d. In cases where a critical emergency purchase is authorized, the mayor or his designee is authorized to sign all contracts that result; and
 - e. In cases where a qualified purchase is authorized, the mayor or his designee is authorized to sign all contracts that result.

If material modifications in the scope, time or price of the contract are desired after signing, except in the case of a construction contract or other contract that provides by its terms for the submission, consideration, rejection or approval of changes in scope, time or price, which changes are of the type that were not anticipated at the time of bid and result from unforeseen conditions, changes in law, latent defects in solicitation documents and similar changed circumstances, such material modifications shall require written approval by and signature of the mayor in consultation with the director of finance, the director of the office of policy and management, and the office of the city attorney, unless the BPP has adopted an official policy governing the procedure for dealing with material changes.

3. **Contract Extensions.**
- a. The contract time for performance in contracts having an original value of greater than one hundred thousand dollars (\$100,000.00) that resulted from a QBS selection process, critical emergency purchase or qualified purchase may not be extended unless the contracting officer certifies in writing to the purchasing agent the necessity of such extension and that no significant additional cost to the city will result. If the purchasing agent approves such request, such extension may not exceed six months, except for construction contracts where the contract contains provisions for changes in schedule, including suspension of work, which shall govern the duration of any such extension.
 - b. Any purchase that results from competitive bidding or a QBS process may be extended beyond the contract time period for up to one additional year from the date of contract expiration without additional bidding for one or more of the following reasons:
 - i. The vendor is the sole qualified or available provider. This shall include sole source or proprietary service/maintenance contracts for existing equipment and vehicles.
 - ii. Additional competitive bidding or QBS process would result in an increase in cost or significant disruption of city operations. Employee benefits contracts with third-party providers and administrators are included in this category.
 - iii. An option to extend the contract term is included in the solicitation documents or the executed contract.

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- c. The contracting officer is responsible to give written notice to the purchasing agent of such extensions, the purchasing agent shall keep a record of every contract extension, and shall include such extensions in his/her quarterly report to the BPP.
 - 4. Additional purchases from a vendor prohibited. The contracting officer shall not purchase any item of goods or services from a vendor that was not of the type or closely related to the goods or services described in the solicitation documents or the contract. Purchase of different goods or services from such vendor shall require a separate procurement process.
 - L. City Right to Set-Off Delinquent Property Taxes Owed.
 - 1. Right of Set-Off. Pursuant to Connecticut General Statutes Section 12-146b, as amended, the city has the right to set-off against any payment due to a vendor or to withhold payment from any vendor if any taxes levied by the city against any vendor or its property, both real and personal, are delinquent, provided, however, that no such amount withheld shall exceed the amount of tax, plus penalties, lien fees and interest outstanding at the time such set-off or withholding of payment occurs. Any vendor that has either been selected by competitive bidding process, has signed a contract or has obtained a purchase order hereby authorizes the city to execute such set-off or to withhold such payment from amounts otherwise due to the vendor.
 - 2. Authority to Set-Off. Upon the tax collector's issuance of any delinquent tax list, the contracting officer or the comptroller shall have the authority to set-off against any payment due to a vendor or to withhold payment to such vendor the amount of any delinquent taxes due, together with penalties, lien fees and interest outstanding.
 - M. Purchases Through State and Federal Contracts, Cooperative Agreements Between Municipalities and the Like.
 - 1. Use of Other Bid Lists. Procurements obtained by competitive bidding or QBS processes conducted by the state of Connecticut, the United States of America, or through cooperative associations or agreements between and among municipalities may be utilized when the purchasing agent determines, in writing to the BPP, that utilization of such procurements would be in the best interests of the city; provided, however, that either the purchasing agent shall issue guidelines for the proper utilization of such procurements or the BPP shall adopt an official policy for the proper utilization of such purchases. The purchasing agent shall be responsible for the proper utilization of such other bid lists and cooperative agreements and shall take proper precautions to prevent misuse as he/she may deem to be in the best interests of the city.
 - N. Consolidated Purchasing.
 - 1. Commonly Used Goods, General Services, Special and Professional Services. The purchasing agent may make purchases that are commonly used by several departments, where the total annual purchase for each type of goods or services anticipated to be used by such departments in order to achieve the best price.
 - 2. Exclusions from Consolidated Purchasing. The purchasing agent may exclude purchases from the requirements of consolidated purchasing, provided that the contracting officer submits a written request with justification for exclusion from consolidated purchasing and the purchasing agent makes a written determination that:
 - a. No significant cost savings; other efficiencies or benefits can be achieved through consolidated purchasing; or
 - b. The unique requirements of such purchase require that such purchase be made separately from consolidated purchasing.

3. Requirements Contracts; Price Agreements. The purchasing agent may, at his/her discretion, purchase specific items under one procurement by procuring a master requirements contract or a price agreement under which city departments may obtain goods or services directly from the vendor. In selecting such a vendor, the total cost of all goods or services at the expected quantities or dollar values to be purchased shall be used in determining the total cost of the proposal or bid and the selection shall be made on the basis of best value.
 4. Planning for Anticipated Needs. The purchasing agent shall solicit from the various departments and contracting officers their anticipated requirements for goods and services prior to each fiscal year and, as appropriate, shall invite representatives of various departments to determine specifications for items of goods or services to be obtained using consolidated purchasing for their common needs.
- O. Exemptions from this Section.
1. The sale or purchase of energy commodities are not subject to the provisions of this ordinance, however, any provider of energy commodities that seeks to do business with the city must meet the threshold requirements of a responsive and responsible bidder under this section.
 2. Procurements which are not subject to the provisions of this ordinance pursuant to express city charter authority or funding source direction are exempt hereunder. However, any provider must still meet the threshold requirements of a responsible vendor for the goods and/or services requested.
 - 3. The purchase involves items the prices of which are federal or state regulated.**
- P. Reports.
1. Reports by the Purchasing Agent. Quarterly reports. The purchasing agent shall prepare a written and digital quarterly report within thirty (30) days after the close of each calendar quarter ending in the months of September, December, March and June in a fiscal year, and shall notice the reports' availability to the BPP, with copies to the mayor, the city council, the department of finance, and the office of policy and management. Said reports shall contain, to the extent then technology in place will allow, information about the following activities:
 - a. Purchases made by the competitive bidding process;
 - b. Purchases made by the competitive proposal process;
 - c. Waivers granted from competitive bidding or competitive proposal processes, including critical emergency purchases, mayoral bid waivers issued and qualified purchases;
 - d. Waivers granted from informal bid and proposal processes;
 - e. Purchases made through federal or state bid lists or through cooperative purchasing arrangements with associations or other municipalities;
 - f. Violations or suspected violations of this section; and
 - g. Other activities required to be reported to the BPP herein.
 - h. A list of all purchases made by the purchasing agent shall be filed annually with the city clerk.
 2. For each purchase of services by QBS selection process, the contracting officer or QBS selection committee, as the case may be, shall make a written report of all such purchases to the BPP, the city council, the mayor, the office of policy and management, and the finance department. The purchasing agent shall make a record of all proposals submitted, giving the names of the

proposers, indicating the successful proposer, clearly stating the basis for the selection made, the basis for the award made by the BPP, including the originals of all proposals and any other documents pertaining to the selection process, and shall keep the same in accordance with the city's records retention policy.

- Q. Audit. The city's auditors shall conduct an audit of purchasing activities every three years or as otherwise directed by the finance director. Notwithstanding this requirement, the department of finance, office of policy and management or the mayor may request an independent auditor to perform an audit of city purchases.
- R. Violations and Penalties. Any deliberate, willful attempt to violate or circumvent the purchasing process established by this section shall be a violation of the city's code of ethics, as the same may be amended from time to time, and shall be dealt with as appropriate by the ethics commission. Any decision by the ethics commission shall not prohibit the city from pursuing its other legal rights and remedies in connection with such violations.
- S. Purchases Requiring Use of Other Procedures. Notwithstanding the provisions of this section, with regard to any purchase that is funded in whole or in part by federal or state grant funding or other assistance where the city is the applicant or directly or indirectly benefits therefrom, or as a condition of such funding or assistance the city is required to follow the grantor's procurement rules and regulations, such other procurement rules and regulations shall be followed in lieu of the purchasing processes described in this section.
- T. Records Retention. All records of purchases made and related activities shall be retained in accordance with state of Connecticut guidelines for retention of public records.
- U. Mandated Contract Terms Incorporated by Reference. All terms required by law to be inserted in a contract for particular purchases or purchases in general, including but not limited to equal employment opportunities, affirmative action goals, and the like, shall be deemed to be incorporated by reference into any contract described in this section as if fully such terms are set forth therein.
- V. Criminal History Considerations. The city of Bridgeport shall not discriminate against any vendor, or any parent, affiliate or subsidiary company, or any of their respective officers, directors, owners, general partners, managing members, employees, or agents, submitting a bid or proposal on the basis of criminal history unrelated to the responsibility or qualifications to perform as a municipal contractor. Inquiries appropriately related to the responsibility or qualifications to perform as a municipal contractor include the following or substantially similar language: Within the last three years, has the business, any parent, affiliate or subsidiary company, or any of their respective officers, directors, owners, general partners, or managing members ever been convicted of, entered a plea of guilty, entered a plea of nolo contendere, or otherwise admitted to or concluded a sentence imposed for:
1. The commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract?
 2. The violation of any state or federal law for embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property or any other offense indicating a lack of business integrity or business honesty which affects responsibility as a municipal contractor?
 3. The violation of any state or federal antitrust, collusion or conspiracy law arising out of the submission of bids or proposals to a public or private contract or subcontract?
 4. Fraudulent, criminal or other seriously improper conduct while participating in a joint venture or similar arrangement?
 5. Willfully failing to perform in accordance with the terms of one or more public contracts, agreements or transactions?

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6. Having a history of failure to perform or a history of unsatisfactory performance of one or more public contracts, agreements, or transactions?
 7. Willfully violating a statutory or regulatory provision or requirement applicable to a public contract, agreement, or transaction?

(Ord. dated 6/19/06 (part); Ord. dated 6/16/03)

(Ord. dated 12/19/16)

CITY OF BRIDGEPORT

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March 15, 2022

The Honorable City Council
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

Re: REFERRAL TO MISCELLANEOUS MATTERS COMMITTEE:
Proposed Settlement of Pending Litigation in the Matter of Debra Giannattassio v. City of Bridgeport, Docket No. FBT-CV-19-6084321-S

Dear Councilpersons:

- a. **Submission Title:** Request for Litigation Settlement Approval.
- b. **Submitting Entity:** Office of the City Attorney.
- c. **Contact Person:** Associate City Attorney Lawrence A. Ouellette, Jr. – contact info above.
- d. **Approval Deadline:** Thirty (30) days from release to avoid statutory interest charges.
- e. **Case Summary:** On August 31, 2017, the plaintiff, Debra Giannattassio, was walking on the sidewalk in front of 1801 Central Avenue, Bridgeport, CT when she tripped and fell due to “an alleged broken, cracked, and uneven sidewalk,” sustaining injuries.
- f. **Council Action Requested:** Approval of request for settlement.
- g. **Financial Impact Analysis:** Total cost to the City will be \$22,500.00, to be paid to Attorney Arthur C. Laske, III of Laske Law Firm, LLC, One Eliot Place, 3rd Floor, Fairfield CT 06824 in his capacity as Trustee for Debra Giannattassio.
- h. **Funding Budget-Line:** The settlement payment will be made from the City Attorney Office Operating Budget Line-Item “*Personal Property Claims Atty. #01-01-006-060-000-53010*”.

Page Two

i. Proposed Motion: Motion to authorize and approve payment of \$22,500.00 in full and final settlement of *Debra Giannattasio v. City of Bridgeport – Docket No. FBT-CV-19-6084321-S*

Kindly place this matter on the agenda for the next City Council meeting for referral to the Miscellaneous Matters Committee only. Thank you for your assistance in this matter.

Very truly yours,



R. Christopher Meyer
City Attorney

cc: Lydia Martinez, City Clerk
Lawrence A. Ouellette, Jr., Associate City Attorney
Amanda L. Keppler, Paralegal

CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

999 Broad Street
Bridgeport, CT 06604-4328

CITY ATTORNEY
R. Christopher Meyer

DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

ASSOCIATE CITY ATTORNEYS

Michael C. Jankovsky
Richard G. Kascak, Jr.
Bruce L. Levin
John R. Mitola
Lawrence A. Ouellette, Jr.
Dina A. Scalo
Eroll V. Skyers
Tyisha S. Toms



Telephone (203) 576-7647
Facsimile (203) 576-8252

March 16, 2022

The Honorable City Council
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

Re: REFERRAL TO MISCELLANEOUS MATTERS COMMITTEE
Proposed Settlement of Pending Litigation in the Matter of
Aaron Kearney v. Cristina Arroyo, et al – Docket No. 3:19cv00651 (AWT)

Dear Councilpersons:

- a. **Submission Title**: Request for Litigation Settlement Approval.
- b. **Submitting Entity**: Office of the City Attorney.
- c. **Contact Person**: Associate City Attorney Richard G. Kascak, Jr. – contact info. above.
- d. **Approval Deadline**: Thirty (30) days from release to avoid statutory interest charges.
- e. **Case Summary**: This is a police misconduct matter alleging unreasonable force during the course of a traffic stop and arrest occurring on or about November 10, 2017. Plaintiff is claiming abrasions, contusions and lacerations to the face, head and torso and necessitating medical treatment, emotional distress and pain and suffering.
- f. **Council Action Requested**: Approval of request for settlement.
- g. **Financial Impact Analysis**: Total cost to the City will be a total of \$55,000.00 to be paid to Attorney Joseph Merly of 79 Granville Avenue, Milford, CT 06460 in his capacity as Trustee for Aaron Kearney.

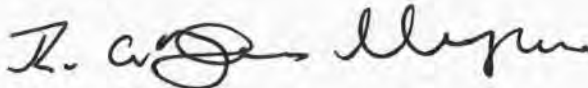
Page Two

h. Funding Budget-Line: The settlement payment will be made from the City Attorney Office Operating Budget Line-Item "*Personal Property Claims Atty. #01-01-006-060-000-53010*".

i. Proposed Motion: Motion to authorize and approve payment of \$55,000.00 in full and final settlement of *Aaron Kearney v. Cristina Arroyo, et al – Docket No. 3:19cv00651 (AWT)*.

Kindly place this matter on the agenda for the next City Council meeting for referral to the Miscellaneous Matters Committee only. Thank you for your assistance in this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "R. Christopher Meyer". The signature is fluid and cursive, with the first name "R." and last name "Meyer" clearly legible.

R. Christopher Meyer
City Attorney

cc: Lydia Martinez, City Clerk
Richard G. Kascak, Jr., Esq.
Jonna Rigon, Paralegal (Support Person to contact)

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March 16, 2022

The Honorable City Council
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

Re: REFERRAL TO MISCELLANEOUS MATTERS COMMITTEE, EXECUTIVE SESSION: *Update and Needed Action Concerning Outside Counsel Retention Agreement and Settlement Authority in Marinelis Sena, Administratrix of the Estate of Tyrone O. Tillman, et al v. American Medical Response, Inc., et al, Docket No. FST-CV-15-6044815-S*

Dear Councilpersons:

The City Attorney's Office seeks referral to the Miscellaneous Matters Committee in order to speak in Executive Session concerning needed action due to conflict concerning outside counsel retention agreement and to obtain authority to retain outside legal counsel and for settlement authority

Kindly place this matter on the agenda for the next City Council meeting for referral to the Miscellaneous Matters Committee only. Thank you for your assistance in this matter.

Very truly yours,

R. Christopher Meyer
City Attorney

cc: Joseph P. Ganim, Mayor
Lydia Martinez, City Clerk
Frances Ortiz, Asst. City Clerk
R. Christopher Meyer, City Attorney
John P. Bohannon, Jr., Esq.
Lawrence A. Ouellette, Jr., Esq.
Bruce L. Levin, Esq.
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March 16, 2022

The Honorable City Council
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

**Re: Referral to Miscellaneous Matters Committee: Update and Needed Action
Concerning Outside Counsel Retention Agreement in *Sena v. AMR et al*, Docket No.
FST-CV-15-67044815-S, and potential case settlement authorization**

BELOW is the required submission data pursuant to City Council Rule XIII, Section 15:

a. Submission Title

Proposed referral of Pending Litigation: City of Bridgeport v. AMR

b. Submitting Entity

Office of the City Attorney

c. Contact Persons

Bruce Levin and/or Lawrence A. Ouellette, Jr.

Cell and messages: (203) 623-8848

Office: 203-576-1153

d. Deadline for Approval & Basis for Same

Deadline – Monday, April 4, 2022, City Council Meeting

Outside counsel must be promptly retained to meet court's scheduling orders.

e. Matter Summary

This case relates to a February 11, 2013 snow storm, Storm Nemo, that dropped upwards of 3½ feet in the area. Presidential, gubernatorial, and mayoral emergencies were declared. A young man, Tyrone Tillman, tragically suffered an asthmatic attack during the storm and died. His estate sued AMR for not properly and timely responding and sued the City for not timely removing the snow and not dispatching a fire truck. The City won the case at the Connecticut Supreme Court, which directed summary judgment in the City's favor based on the legal principle of sovereign immunity. AMR settled the remaining case.

The City is now suing AMR for failure to provide a legal defense. Our contract with AMR required that they defend the City under certain circumstances. They failed to do so. The measure of damages for breach of the duty to defend is attorney's fees thereby expended. Attorney Bruce Levin of our office was the attorney for the initial phase of the litigation and therefore is a necessary witness at trial. This further disqualifies the entire City Attorney's office, necessitating the retention of outside counsel.

We therefore propose to refer the case to Attorney Michael McCormack of the law firm of O'Sullivan, McCormack, Jensen & Bliss of Glastonbury. That firm will NOT be paid on an hourly basis, but rather on a 35% contingency fee. Attorney McCormack is a recognized expert in the area of failure to defend and indemnify.

f. City Council Action Requested

1. Authorize retention of the law firm of O'Sullivan, McCormick, Jensen and Bliss of Glastonbury to represent the City on a contingency basis in pending litigation to recoup our attorney's fees.
2. Authorize settlement of such litigation on terms recommended by outside counsel and deemed reasonable and appropriate by the City Attorney.

g. Financial Impact Analysis

There are no "out of pocket costs" to be incurred by the City in this litigation. Rather, it should have a positive financial benefit to the City, as the City anticipates recovery of substantial net proceeds in an as yet undetermined amount.

h. Funding Budget-Line

N/A; see section "G" above

i. Proposed Motions

MOTION TO GO INTO EXECUTIVE SESSION:

I hereby move to go into Executive Session to discuss negotiations and legal strategy concerning certain pending litigation, specifically the City's claim for reimbursement of monies expended in the defense of the City in the case of *Sena v. AMR et al.*

MOTION TO:

Authorize and empower City Attorney R. Christopher Meyer to:

1. Engage the services of O'Sullivan, McCormack, Jensen & Bliss on a contingency fee on the basis of 35% of the net recovery
2. Settle this action on terms recommended by outside counsel and deemed reasonable and appropriate by the City Attorney.

Kindly place this matter on the agenda for the next City Council meeting for referral to the Miscellaneous Matters Committee. Thank you for your assistance in this matter.

Very truly yours,



R. Christopher Meyer
City Attorney

cc: Joseph P. Ganim, Mayor
Lydia Martinez, City Clerk
Frances Ortiz, Asst. City Clerk
R. Christopher Meyer, City Attorney
John P. Bohannon, Jr., Esq.
Lawrence A. Ouellette, Jr., Esq.
Bruce L. Levin, Esq.
Amanda L. Keppler, Paralegal

Item# *24-21 Consent Calendar

Resolution regarding 2022 First Round of City Sidewalk Repair Pilot Program.



**Report
of
Committee
on**

Public Safety and Transportation

City Council Meeting Date: March 21, 2022

Attest: *Lydia N. Martinez*
Lydia N. Martinez, City Clerk

Approved by: _____
Joseph P. Ganim, Mayor

Date Signed : _____

Please Note: Mayor Did Not Sign Report

RECEIVED
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CITY CLERK



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport:

The Committee on **Public Safety and Transportation** begs leave to report; and recommends for adoption the following resolution:

Item No. *24-21 Consent Calendar

2022 First Round of City Sidewalk Repair Program List of Repairs

RESOLUTION

WHEREAS, numerous sidewalks in the City of Bridgeport {"City"} are in varying states of disrepair; and

WHEREAS, the City can be held liable under certain circumstances for injuries which may occur due to disrepair of sidewalks; and

WHEREAS, the City has the right to force sidewalk repairs and recoup from the homeowner 100% of the costs of the repair; and

WHEREAS, the Administration desires to continue its efforts to make the City a safer place for its citizens and visitors to live and work; and

WHEREAS, the City desires to engage in an aggressive and proactive pilot program to have sidewalks repaired; and

WHEREAS, on May 1, 2017, the City Council passed a resolution which stated:

NOW, THEREFORE, in furtherance of public safety and the need for a City-wide program to repair these sidewalks in a progressive, fair, deliberate manner and in accordance with the available funding, it is hereby RESOLVED by the City Council, in support and approval of the pilot program, that the City proceed with sidewalk repair pilot program and to the extent the City causes participants' sidewalks to be repaired, to absorb fifty (50%) percent of the cost of the same, apply such Senior Citizen and Social Security Disability credits as may be applicable, and invoice the homeowner(s) the remaining balance. Should the invoice remain unpaid for thirty (30) days, and should the actual costs NOT exceed 110% of the estimates set forth to the Council in advance, the City Council will approve and accept the then filing of the appropriate lien(s) against the respective property (ies), providing, however, the City is not hereby authorized to pursue a foreclosure on a sidewalk repair lien, but rather should await payment from the affected owners, mortgagees, insurance companies, or through a sale of the subject parcel; and



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on **Public Safety and Transportation**
Item No. *24-21 Consent Calendar

-2-

WHEREAS, the approval of the Program was contingent on the Department of Public Facilities causing periodic lists of anticipated sidewalk repairs and estimated costs to be submitted to the Council for permission to lien those parcels in the event that the City causes said repairs to be made and should respective homeowner(s) fail to pay the remaining invoice within thirty (30) days of mailing of the invoice (the City may, prior to completing the repair, work out a payment arrangement with the homeowner as exigencies may require); and

WHEREAS, the City has compiled the third list which is attached hereto and made a part hereof as Exhibit A.

NOW THEREFORE, pursuant to the approved Sidewalk Repair Pilot Program, it is hereby

RESOLVED, BY THE CITY COUNCIL, that the City proceed with the repairs set forth in Exhibit A; and it is further

RESOLVED, that if any of the homeowners participating in the Program fail to pay their fifty (50%) percent within the allotted time and/or fail to work out and adhere to an approved payment schedule, the City Council hereby approves the filing of a lien on those respective parcels for the actual cost of repairs, but in no event more than 10% more than the estimates set forth in Exhibit A, but also NOT foreclose or sell such sidewalk repair liens as per the Program's initial approval.



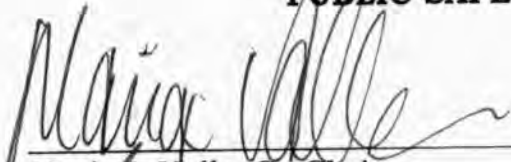
City of Bridgeport, Connecticut

Office of the City Clerk

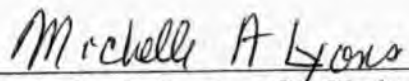
Report of Committee on **Public Safety and Transportation**
Item No. *24-21 Consent Calendar

-3-

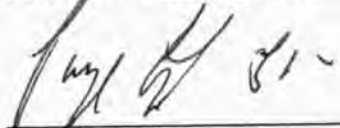
RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
PUBLIC SAFETY AND TRANSPORTATION



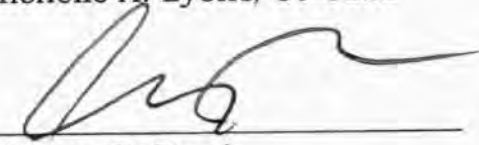
Maria I. Valle, Co-Chair



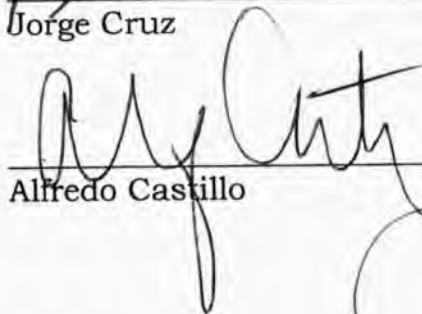
Michelle A. Lyons, Co-Chair



Jorge Cruz



Aikeem G. Boyd



Alfredo Castillo

Wanda R. Simmons



Amy-Marie Vizzo-Paniccia
AmyMarie

City Council Date: March 21, 2022

EXHIBIT A

**SIDEWALK REPAIR PILOT PROGRAM - COST ESTIMATES
Submitted for City Council Review and Referral to Committee - January 19, 2022**

At House #	At Street	Zip	Owner First	Owner Last	Homeowner	COB	Total
437	Beechwood Avenue	06604	Gloria Lawrence and	Joshua & Jessica Lawrence	\$6,939.50	\$6,939.50	\$13,879.00
112	Bennett Street	06605	Thomas E.	Bennett	\$3,207.00	\$3,207.00	\$6,414.00
141	Birdsey Street	06610	Carlos J.	Ocasio	\$3,238.50	\$3,238.50	\$6,477.00
664	Bishop Avenue	06610	Luz	Rivera	\$3,643.00	\$3,643.00	\$7,286.00
194	Bronx Avenue	06606	Calixte	Clermidor, et al	\$3,147.00	\$3,147.00	\$6,294.00
87	Dixon Street	06604	Jeffrey Starcher and	Kathleen Morris	\$6,724.50	\$6,724.50	\$13,449.00
360	East Avenue	06610	Myrtha I.	Ruiz	\$1,162.00	\$1,162.00	\$2,324.00
153	East Pasadena Place	06610	Yecenia A.	Acosta	\$7,024.00	\$7,024.00	\$14,048.00
116	Elmwood Place	06605	Chante	Davis	\$3,184.50	\$3,184.50	\$6,369.00
439	Exeter Street	06606	Aida	Rodriguez, et al	\$2,670.50	\$2,670.50	\$5,341.00
460	Ezra Street	06606	Marianne	Mullins	\$2,816.00	\$2,816.00	\$5,632.00
238	French Street	06606	Jose & Maria	Rua	\$9,099.00	\$9,099.00	\$18,198.00
145	Granfield Avenue	06610	Mirta	Gonzalez	\$2,806.00	\$2,806.00	\$5,612.00
381	Grovers Avenue	06605	Regina	Merolla	\$2,960.00	\$2,960.00	\$5,920.00
15	Harborview Place	06605	Karen L.	Jordan	\$2,959.50	\$2,959.50	\$5,919.00
95	Hillside Avenue	06604	Ralph A.	Arone	\$2,567.50	\$2,567.50	\$5,135.00
138	Holly Street	06607	Stephen & Mazie	Freeman	\$2,977.00	\$2,977.00	\$5,954.00
366	Hooker Road	06610	Richard & Michaelaine	Brown	\$3,675.00	\$3,675.00	\$7,350.00
1497	Iranistan Avenue	06604	Jose	Cotto	\$3,315.00	\$3,315.00	\$6,630.00
84	Jewett Avenue	06606	Kristen	Finnernan	\$3,162.00	\$3,162.00	\$6,324.00
1166	Kossuth Street	06608	Sandra T.	Guzman	\$6,908.50	\$6,908.50	\$13,817.00
531	Lafayette Street	06604	Evadney	Collins	\$4,649.00	\$4,649.00	\$9,298.00
417	Lake Avenue	06605	Russell A. and Mary Beth C.	Budzilek	\$2,291.00	\$2,291.00	\$4,582.00
425	Lake Avenue	06605	John & Patricia	Epifanio	\$3,542.00	\$3,542.00	\$7,084.00

EXHIBIT A

200	Linen Avenue	06604	Jacinta	Portella	\$4,123.00	\$4,123.00	\$8,246.00
323	McKinley Avenue	06606	Juan and Jessy	Quioga	\$3,300.00	\$3,300.00	\$6,600.00
1237	Noble Avenue	06608	Argemiro and Mabel	Tapias	\$3,240.50	\$3,240.50	\$6,481.00
271	Pacific Street	06604	Jeremy	Blair	\$2,769.00	\$2,769.00	\$5,538.00
1910	Park Avenue	06604	Herman and Frances	Fuller	\$4,050.00	\$4,050.00	\$8,100.00
211	Poplar Street	06605	Raphael T.	Cadore	\$2,400.50	\$2,400.50	\$4,801.00
170	Prince Street	06610	Maureen	Freeman	\$2,392.50	\$2,392.50	\$4,785.00
10	Rainbow Road	06606	Cornell & Jeanette	McNeil	\$6,762.75	\$6,762.75	\$13,525.50
311	Remington Street	06610	Ludeen Walker	Nichols	\$2,394.50	\$2,394.50	\$4,789.00
26	Rocton Avenue	06606	Roger & Barbara	Bennorth, Trustee	\$3,291.50	\$3,291.50	\$6,583.00
290	Roger Williams Road	06610	Edwin	Nunez	\$4,350.00	\$4,350.00	\$8,700.00
471	Salem Street	06606	Craig G. and Karen V.	Wainwright	\$2,290.00	\$2,290.00	\$4,580.00
280	Summit Street	06606	Arlene D.	Bloschichak	\$2,831.00	\$2,831.00	\$5,662.00
325	Tesiny Avenue	06606	Manuel	Lliguichuzcha	\$4,018.00	\$4,018.00	\$8,036.00
43	Texas Avenue	06610	Damon & Charlene	Fleming	\$3,192.50	\$3,192.50	\$6,385.00
190	Thorme Street	06606	Shauna Kay	Whyte	\$3,617.50	\$3,617.50	\$7,235.00
98	Vine Street	06604	Judith C.	Creatoro	\$4,195.50	\$4,195.50	\$8,391.00
249	Vine Street	06604	Melody Thergood &	Isaiah Sheffield-Thergood	\$5,341.00	\$5,341.00	\$10,682.00
208	Wheeler Avenue	06606	Joel & Rosalinda	Valentine	\$2,474.00	\$2,474.00	\$4,948.00
1075	Wood Avenue	06604	Edward	Green	\$4,469.25	\$4,469.25	\$8,938.50
1385	Wood Avenue	06604	Norman T.	Glover	\$2,435.00	\$2,435.00	\$4,870.00
176	Woodland Avenue	06605	Peyton	Williams	\$5,330.75	\$5,330.75	\$10,661.50
34	Woodmont Avenue	06606	Ray N. and Jacqueline	Smalls	\$3,506.50	\$3,506.50	\$7,013.00
86	Woodmont Avenue	06606	Oneil and Annisha	Webb	\$2,827.00	\$2,827.00	\$5,654.00

EXHIBIT A

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Submitted for City Council Review and Referral to Committee - January 19, 2022**

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EXHIBIT A

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1075	Wood Avenue	06604	Edward	Green	\$4,469.25	\$4,469.25	\$8,938.50
1385	Wood Avenue	06604	Norman T.	Glover	\$2,435.00	\$2,435.00	\$4,870.00
176	Woodland Avenue	06605	Peyton	Williams	\$5,330.75	\$5,330.75	\$10,661.50
34	Woodmont Avenue	06606	Ray N. and Jacqueline	Smalls	\$3,506.50	\$3,506.50	\$7,013.00
86	Woodmont Avenue	06606	Oneil and Annisha	Webb	\$2,827.00	\$2,827.00	\$5,654.00

Item# *31-21 Consent Calendar

Appointment of Lee Grisby (R) to the Parks Commission.



Report
of
Committee
on

Miscellaneous Matters

City Council Meeting Date: March 21, 2022

Attest: Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by: Joseph P. Ganim
Joseph P. Ganim, Mayor

Date Signed: 3/23/22

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City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport:

The Committee on Miscellaneous Matters begs leave to report; and recommends for adoption the following resolution:

Item No. *31-21 Consent Calendar

RESOLVED, That the following named individual be, and hereby is, appointed to the Parks Commission in the City of Bridgeport and that said appointment, be and hereby is, approved, ratified and confirmed.

NAME

Lee Grisby (R)
142 Red Oak Road
Bridgeport, CT 06606

TERM EXPIRES

December 31, 2025

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
MISCELLANEOUS MATTERS

Opposed

Amy Marie Vizzo-Paniccia, **Co-Chair**

Rolanda Smith

Ailkeem G. Boyd

Tyler Mack, **Co-Chair**

Alfredo Castillo

Matthew McCarthy

Wanda R. Simmons

City Council Date: March 21, 2022