

**CITY OF BRIDGEPORT  
BUILDING DEPARTMENT**

**DATE:** December 1, 2015

**TO:** All Licensed Sign Contractors

**FROM:** Bruce A. Nelson, Acting Building Official

**RE:** Sign Licenses

**Before January 1, 2016, all sign companies doing business with the City of Bridgeport must renew their sign licenses. To do this you must do the following:**

- Submit an Insurance Certificate with the City of Bridgeport listed as Certificate holder. Your Certificate must include liability, automobile and Workman's Compensation. (For sole proprietors, have the enclosed affidavit signed and notarized).**
- Sign and return the enclosed sign license application (must be signed by the principal of the company).**
- Enclose a check for \$150.00 (one hundred thirty five dollars) for a *new* license, and \$85.00 (eighty five dollars) for renewal made payable to: City of Bridgeport.**
- Send to: City of Bridgeport  
Building Dept. Room 220  
45 Lyon Terrace  
Bridgeport, CT 06604**

BAN:kmr

**State of Connecticut**  
**Worker's Compensation Commission**  
**Sign License Affidavit for Sole Proprietors**

Name of Business:

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Federal Employer Identification Number (FEIN)

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**Affidavit**

I hereby swear and attest that I will require proof of worker's compensation insurance for every contractor, subcontractor, or other worker before he/she engages in work in accordance with the Workers' Compensation Act (Chapter 568).

I understand that pursuant to § 31-275 C.G.S., officers of a corporation and partners in a partnership may elect to be excluded from coverage by filing a waiver with the appropriate District Office; and that a sole proprietorship of a business is not required to have coverage unless he files his intent to accept coverage.

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(Signature of Applicant)

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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(Notary Public/Commissioner of the Superior Court)

**CITY OF BRIDGEPORT  
BUILDING DEPARTMENT  
APPLICATION FOR SIGN LICENSE**

We hereby apply to the Building Department for a License to erect Outdoor Sign Advertising under the name and style of

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<i>Company Name</i>	<i>Street Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
<hr/>				
<i>Email</i>	<i>Phone</i>	<i>Fax</i>		

We hereby agree to abide by all rules and regulations of the State of Connecticut and the City of Bridgeport.

**SIGNED:** \_\_\_\_\_  
*(OFFICER OF COMPANY)*

\_\_\_\_/\_\_\_\_/20

\_\_\_\_\_  
*(PRINT NAME LIGIBLY)*

**Please return to:**

**City of Bridgeport Building Department, 45 Lyon Terr. Bridgeport, CT 06604**

**Include fee made payable to: CITY OF BRIDGEPORT**

**New license: \$150.00      Renewal : \$85.00**