

## NOTICE

The Civil Service Commission of the City of Bridgeport will conduct a competitive promotional examination for **POLICE DETECTIVE**. The exact date and location of the examination will be announced to the applicants for examination at a future date.

**SALARY RANGE:** \$68,973 - \$71,276; appointments to be made at the minimum or entrance salary of \$68,973 per year. Advancements within the salary range may be made in accordance with the terms of the contract between the City of Bridgeport and Police Employees Local 1159, AFL-CIO, AFSCME.

**APPLICATIONS:** Each candidate must complete an application form supplied by the Commission and file it no later than close of business on **Friday, December 19, 2014**. Each candidate must submit a refundable security deposit of \$150 in the form of a certified bank check or money order made payable to "CASH" by the application closing date. This security deposit will be refunded to all applicants who appear for the examination at the proper date and time\*.

Applications can be obtained and must be filed in person at the Office of the Civil Service Commission, 45 Lyon Terrace, Room 106, Bridgeport, Connecticut.

**DUTIES:** Specialized police work of ordinary difficulty and responsibility in the field of criminal investigation and identification; related work as required; performed under general technical supervision.

**REQUIREMENTS:** This examination is open to members of the Bridgeport Police Department who meet the following qualifications: Have completed one year of probationary service as a police officer and have an additional one year of experience as a Police Officer beyond the probationary period. In accordance with *Walker v. Jankura*, eligible candidates must have time in grade completed prior to **July 26, 2013\*\***.

In addition, candidates must meet the following requirements; good knowledge of modern practices in the investigation and prevention of crime and the apprehension of criminals; good knowledge of the laws of evidence; ability to prepare clear and comprehensive reports; keen powers of observation and memory; mental alertness; industry; integrity; resourcefulness; good judgment; physical strength and agility; ability to perform the essential functions of the job, with or without a reasonable accommodation.

**SUBJECTS OF EXAMINATION:** The promotion process for the position of Police Detective in the Bridgeport Police Department will be an assessment process which may consist of the following components\*\*\*: Role Playing exercise; In-Basket exercise; Job knowledge questions (written exam) and oral board questions. Assessment process weight, 95%;

Seniority, weight 5%. A reference list of reading/study materials is being issued concurrent with this announcement and can be found on the City's website.

Candidates will be required to pass a qualifying service rating in order to be placed on the employment list.

**PASSING POINT:** The passing point will be set at that score which is 70% of the highest score made (e.g., if the highest score = 92, then passing score = 64).

**EXAMINATION REVIEW PROCEDURES:** Each candidate will have an opportunity to review his or her examination papers during the one-month period after the date of announced results. The papers will be open to inspection during the period of 9:00 A.M., to 1:00 P.M., Monday through Friday. Every inspection period will be monitored by the staff of the Civil Service Office and no candidate will be allowed to copy examination questions or take any written material from the review room. The time allowed for review will be equal to the time allowed for taking the test. No candidate will be allowed more than two visits to review his or her papers.

\* In order to ensure that candidates who apply will present themselves for the promotional competitive examination, the Civil Service Commission requires that all applicants provide the Office of the Civil Service Commission with a refundable deposit to hold a place for the candidate at the examination. This deposit check will be returned to all candidates who appear for the examination at the time of the final day of the exam. Candidates who apply for examination but do not appear will forfeit their deposit. A detailed explanation for this security deposit can be found online at the City's website.

\*\* The first vacancy per Walker v. Jankura ruling was Det. Anne Ortiz on March 28, 2013.

\*\*\* This list is not meant to be all-inclusive and the Civil Service Office reserves the right to substitute or change these exercises based on current job analysis results.

CIVIL SERVICE COMMISSION  
City Hall, 45 Lyon Terrace, Room 106  
Bridgeport, Connecticut 06604  
An Equal Opportunity Employer M/F  
Promotion Examination #2332 – POLICE DETECTIVE



## **2015 PROMOTIONAL WRITTEN EXAMINATION SOURCE MATERIALS FOR THE RANK OF DETECTIVE IN THE BRIDGEPORT POLICE DEPARTMENT**

Listed below are the source materials from which the job knowledge written examination for the detective rank will be developed. Unless specific chapters/sections are denoted, you will be responsible for the entire source. These source materials may also be used in the development of assessment exercises included in the promotional testing process.

### ***Connecticut Law Enforcement Officer's Field Manual, Current (2015) Edition (Red Book)***

***Criminal Investigations: A Method for Reconstructing the Past***, 7<sup>th</sup> Edition, Copyright 2013, Routledge  
Osterburg, J.W. & Ward, R.H.  
ISBN 978-1455731381

- Chapters 1-20, 22-24 (omit chapter 21)

### ***Policy and Procedure Manual, Bridgeport Police Department, Current Edition***

The **entirety of the manual** including the following policies:

- 3.2.4 Police Response to Crimes of Family Violence
- 3.2.10 Police Response to Missing Persons
- 3.3.2 Juvenile Enforcement and Custody
- 3.5.6 Victim/Witness Assistance