CITY OF BRIDGEPORT, CONNECTICUT

The City of Bridgeport, CT is now accepting submissions for the position of

FLEET MECHANIC

SALARY: $61,918.00 - $63,253.00 - $64,584.00 - $66,036.00 – The qualifications and salary level(s) for this position will be based upon level of ASE (Automotive Service Excellence) requirements. This position includes a comprehensive benefits package including a Retirement Pension administered by MERS (Municipal Employees Retirement System).

TO APPLY: Please mail, deliver or email a the supplied Civil Service application, resume, and copies of required licenses and certifications to the Civil Service Commission office, Room 106, 45 Lyon Terrace, Bridgeport, CT 06604. You can email required documents to COB.Jobs@bridgeportct.gov.

GENERAL STATEMENT OF DUTIES:
Performs skilled diagnostic and repair work on a variety of light, medium and heavy duty municipal fleet vehicles at the journeyman (M/F) level. Diagnoses mechanical/electrical failures. Determines the optimum method of repair and adjusts vehicle components and systems. Repairs, rebuilds and reconditions automotive and various building and roadway maintenance equipment. Performs preventive maintenance. Inspects and road tests vehicles. Records labor and parts utilized on department forms. Performs related work as required under general supervision.

REQURIED KNOWLEDGE, SKILL AND ABILITIES:
Must have working knowledge of the modern theories, practices, tools and equipment of the automotive mechanic and heavy equipment trade. Working knowledge of the operating principles and mechanics of internal combustion and diesel engines, automotive power steering, heavy equipment hydraulics, air-conditioning equipment, emissions control systems, automotive electronics and air brakes as well as all types of transmissions. Ability to accurately diagnose equipment failures; ability to operate a variety of heavy construction and maintenance equipment; working knowledge of the occupational hazards and safety precautions of the automotive mechanics trade; ability to read and interpret electronic diagrams; ability to understand and follow oral and written instructions; ability to utilize welding and metal cutting equipment and procedures; ability to work occasionally in poor weather conditions i.e. snow, rain, cold, heat; ability to lift and carry objects in excess of 50 pounds. Sufficient stamina and good health to perform sometimes-strenuous physical labor.

MINIMUM QUALIFICATIONS:

- **Qualified applicants must have a valid State of Connecticut (CDL), Class B with Hazmat & Tanker Endorsement for Levels 1-3. Class A with Hazmat & Tanker Endorsement for Level 4. An ASE Certification, Level 1 *(4 ASE Tests in Auto/Light or Medium/Heavy Truck)* is a minimum requirement be considered for the position.**

- Applicants must possess a High school diploma or GED, supplemented by technical courses in automobile mechanics and theory.

- Three years of experience as a Journeyman (M/F) automotive mechanic, engaged in the repair of a variety of automobile equipment including experience in the repair of heavy-duty construction and

maintenance equipment. Wherever possible, equivalents of education and experience will be considered.

This job description is not, nor is to be intended to be, a complete statement of all duties, functions, responsibilities and qualifications which comprise this position.

Please note: due to the anticipated volume of submissions received, we will only contact those applicants whose experience, background, and skills best match our requirements.

An Equal Opportunity Employer MF/AA/DIS

For further information and contact:
CIVIL SERVICE COMMISSION
45 LYON TERRACE
BRIDGEPORT, CT 06604
TELEPHONE: 203-576-7103

This is the application for the FLEET MECHANIC position only.

Do not use this application to apply for any other positions/examinations

To apply for this position, you must submit:

1. An application, found on the following pages of this document
2. A resume.
3. A copy of your CT State Commercial Driver's License (CDL) and ASE (Automotive Service Excellence) Certifications.

Print out this form and fill it in, in ink. Do not use pencil. Deliver in person, mail, or email this application to:

Civil Service Commission
City Hall, Room 106
45 Lyon Terrace
Bridgeport, CT 06604

Please be sure to answer all questions on this application and follow these instructions carefully.

NOTE: A resume and/or other correspondence will not be considered an application unless the application form on the following pages of this document accompanies it.

We will contact you as soon as we have information to share with you about this position.

Thank you for your interest in applying for a position with the City of Bridgeport.
An Equal Opportunity Employer MF/AA/DIS

CITY OF BRIDGEPORT, CONNECTICUT

CIVIL SERVICE COMMISSION

CITY HALL • 45 LYON TERRACE • BRIDGEPORT, CONNECTICUT 06604-4023

Non-Competitive Employment Application

Position Applied for	FLEET MECHANIC	Date	

APPLICANT INFORMATION							
Last Name		First Name		M.I.			
Mailing Address		Apartment/Unit #					
City		State		ZIP			
Phone		E-mail Address					
Are you a citizen of the United States?	YES ☐	NO ☐	If no, are you authorized to work in the U.S.?	YES ☐	NO ☐		
Have you ever worked for the City of Bridgeport before?	YES ☐	NO ☐	If so, when?				

EDUCATION								
High School					Address			
From		To		Did you graduate?	YES ☐	NO ☐	Degree	
College					Address			
From		To		Did you graduate?	YES ☐	NO ☐	Degree	
Other					Address			
From		To		Did you graduate?	YES ☐	NO ☐	Degree	

REFERENCES			
Please list three professional references.			
Full Name		Relationship	
Company		Phone	( )
Address			
Full Name		Relationship	
Company		Phone	( )
Address			
Full Name		Relationship	
Company		Phone	( )
Address			

PREVIOUS EMPLOYMENT							
Company					Phone	( )	
Address					Supervisor		
Job Title				Starting Salary	$	Ending Salary	$
Responsibilities							
From		To		Reason for Leaving			
May we contact your previous supervisor for a reference?					YES ☐	NO ☐	

Company					Phone	( )	
Address					Supervisor		
Job Title				Starting Salary	$	Ending Salary	$
Responsibilities							
From		To		Reason for Leaving			
May we contact your previous supervisor for a reference?					YES ☐	NO ☐	

Company					Phone	( )	
Address					Supervisor		
Job Title				Starting Salary	$	Ending Salary	$
Responsibilities							
From		To		Reason for Leaving			
May we contact your previous supervisor for a reference?					YES ☐	NO ☐	

DISCLAIMER AND SIGNATURE			
Signature		Date	

I certify that all information supplied on this application is accurate and truthful to the best of my knowledge. I understand that any misrepresentation of facts is cause for refusal of employment and/or termination of employment.

I understand that, if I am hired as a seasonal or part-time employee, I am not eligible for any City of Bridgeport sponsored benefits.

In the case of an emailed application, entering your name above will constitute an electronic signature. You may be asked to sign this application in person if you are offered a position with the City of Bridgeport.

It is the policy of the City of Bridgeport to employ, train, compensate, and promote individuals without regard to race, religion, national origin, sex, sexual orientation, age, disability, veteran status, or other characteristics protected by law.

For purposes of Affirmative Action, we are requesting that you fill out the data below. This data will in no way be used to influence your possible selection for any position. The purpose of collecting this data is statistical and may help this office to determine whether advertising is reaching all segments of the community.

GENDER: ☐ Male ☐ Female

ETHNICITY: ☐ Asian ☐ Black (Non-Hispanic) ☐ Hispanic ☐ White ☐ Other: _____