

**CITY OF BRIDGEPORT  
MISCELLANEOUS MATTERS COMMITTEE  
MONDAY, DECEMBER 23, 2013  
6:00 PM**

ATTENDANCE: Co-chair Vizzo-Paniccia; Co-chair Swain;  
Council members: Feliciano, \*Taylor-Moye  
Council President McCarthy (sat in to make a quorum)

\*arrived 6:10 p.m.

CITY STAFF: Tyler Fairbairn; Central Grants, Alanna Kabel

Co-chair Vizzo-Paniccia called the meeting to order at 6:01 p.m.

Approval of Committee Meeting Minutes of October 28, 2013.

**\*\* COUNCIL PRESIDENT McCARTHY MOVED TO ACCEPT THE MINUTES**

**\*\* COUNCIL MEMBER VIZZO-PANICCIA SECONDED**

**\*\* MOTION PASSED UNANIMOUSLY**

**12-13** Proposed resolution regarding the approval of 2014-2016 Citizen's Union Committee

Mr. Fairbairn stated that he manages the city grant funds, CDBG, HOME, HOPWA and the agency that services the homeless. He relayed that they are coming up on the next allocation process and there are plans to meet with the Economic Community Development & Environment Committee for the period to begin in early January. And then there will be an evaluation to ensure that they are within HUD policy.

He went on to explain that right now, they don't have a Citizens Union Committee and each council person needs to appoint one (1) citizen union member for their district. He further explained that when they have a full roster, they will be ready to move forward with the appointments – *he distributed the Citizen's Union appointment form for review to be filled out by each committee member for submittal (he noted that the copy that was previously emailed was only a draft).*

Co-chair Vizzo-Paniccia asked about the information pertaining to any potential conflicts for the new and returning council members.

**\*\* COUNCIL PRESIDENT MCCARTHY MOVED TO MARK THE CITIZEN'S UNION APPOINTMENT FORM AS EXHIBIT 12-13-12-23-13**

**\*\* COUNCIL MEMBER FELICIANO SECONDED**

**\*\* MOTION PASSED UNANIMIOUSLY**

Council President McCarthy mentioned that the commitment of serving on the Citizen's Union Committee should be made clear to the members.

*Mr. Fairbairn submitted the schedule of the "Proposed Schedule of Accomplishments" into the record.*

Mr. Fairbairn noted that they will give at least a two week notice of the upcoming meetings to the Citizen's Union Committee members. He commented that they must attend three (3) public hearings that will be scheduled.

Council member Taylor-Moye asked about the committee members that sat on the committee last year. She questioned whether or not Mr. Fairbairn spoke to any of those persons to sit on the committee again, or if they were recruiting all new people. Mr. Fairbairn responded that it would be okay to appoint a previous Citizen's Union Committee member, noting that it could be quite helpful to have some of them serve on the committee again.

Council member Taylor-Moye emphasized the importance of appointing a person that will be committed to serving on the committee.

Mr. Fairbairn recalled the public hearings that were conducted last year at the Margaret Morton Center. Co-chair Vizzo-Paniccia suggested that they hold the public hearings at City Hall for the parking convenience.

Mr. Fairbairn clarified that there will be four to five meetings that the Citizens Union Committee members will need to attend as outlined on the schedule.

Ms. Kabel noted that the Citizen's Union members will have specific information that will need to be reviewed and read prior to the meeting; such as the full agency application.

**\*\* COUNCIL PRESIDENT MCCARTHY MOVED TO ACCEPT EXHIBIT-2-12-13-12-23-13 "PROPOSED SCHEDULE of ACCOMPLISHMENTS" (MARKED AS DRAFT)**

**\*\* COUNCIL MEMBER SWAIN SECONDED**

**\*\* MOTION PASSED UNANIMOUSLY**

*The following suggestion was mentioned to modify the appointment form – **add the address of the person each committee member will submit an appointment.***

It was determined that January 21, 2014 would be the deadline for submitting the Citizen's Union appointments, to allow enough time for the appointments to be voted upon by the full city council.

Council member Taylor-Moye asked if the meeting attendance sheet was available for the previous Citizen's Union members, for the purpose of reviewing who had poor attendance at the meetings. Mr. Fairbairn said he had the meeting sign in sheet on file.

Council member Taylor-Moye stated that it would be good to particularly review the committee member for her district to determine if they did a good job in the past. Mr. Fairbairn stated that he will provide the information.

**\*\* COUNCIL PRESIDENT McCARTHY MOVED TO TABLE UNTIL THE FULL ROSTER OF CITIZEN'S UNION COMMITTEE MEMBERS HAVE BEEN APPOINTED AND VOTED UPON**

**\*\* COUNCIL MEMBER SWAIN SECONDED**

**\*\* MOTION PASSED UNANIMOUSLY**

**ADJOURNED**

**\*\* COUNCIL PRESIDENT McCARTHY MOVED TO ADJOURN**

**\*\* COUNCIL MEMBER TAYLOR-MOYE SECONDED**

**\*\* MOTION PASSED UNANIMOUSLY**

The meeting was adjourned at 6:25 pm.

Respectfully submitted,

Diane Graham  
Telesco Secretarial Services