

**CITY OF BRIDGEPORT
BUDGET AND APPROPRIATIONS
REGULAR MEETING
OCTOBER 15, 2013**

ATTENDANCE: Angel de Para, Co-chair; Carlos Silva, Denese Taylor-Moye;
Lydia Martinez

OTHERS: Anne Kelly Lenz; Council Member Andre Baker; Officer
Salemme

CALL TO ORDER.

Council Member dePara called the meeting to order at 6:32 p.m. A quorum was present.

**GENERAL DISCUSSION REGARDING THE REVIEW OF THE
MONTHLY FINANCIAL REPORT.**

Ms. Kelly Lenz said that she had brought the July and August report, but it was too early in the budget cycle to note any trends. The September report should show any developing trends.

Council Member Taylor-Moye asked about the details of the monthly operating report. Ms. Kelly Lenz explained that she monitors the Police and Fire Departments overtime. During the summer months, these two departments usually have spikes and it levels off in the fall. She added that her department also monitors the tax collections and compares it to where she believes it should be. The incoming revenues are tracked.

Council Member Taylor-Moye asked if the Library budget was arranged in the same manner of the Board of Education where a lump sum is allocated to the department. Ms. Kelly-Lenz said that this was so.

Council Member Martinez asked the PILOT payments. Ms. Kelly Lenz updated the Committee on these and indicated where these amounts were noted under the Assessor's category and under the State owned property category. Council Member Taylor-Moye asked about the PILOT payment schedules. Ms. Kelly Lenz said that she had compiled a listing of the PILOT program participants when she was in the Tax Collector's Office. Ms. Kelly Lenz then gave a brief overview of how these programs are run.

Council Member Martinez asked about the fact that the Beardsley Zoo was not receiving any State funding. Ms. Kelly Lenz said that State had cut the Zoo out of their budget and said she would follow up with OPM Director Sherwood about this.

Ms. Kelly Lenz then gave an overview of how the budget process works from the Departmental level, through the compilation of the Council Budget Book. She indicated which columns on the monthly report were estimated and which ones were the actual numbers. She added that the

MUNIS system now has an update that will allow the Finance Department to create independent reports.

Council Member dePara said that this would most likely be his last budget meeting and thanked everyone for their time and attention. Council Member Taylor-Moye thanked Council Member dePara and said that she was deeply disappointed with the outcome of the election. She said that often the public did not understand how much hard work went into the Budget.

ADJOURNMENT

**** COUNCIL MEMBER SILVA MOVED TO ADJOURN.**

**** COUNCIL MEMBER MARTINEZ SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 6:57 p.m.

Respectfully submitted,

Sharon L. Soltes
Telesco Secretarial Services