

# AGENDA

## CITY COUNCIL MEETING

TUESDAY, SEPTEMBER 8, 2015

7:00 P.M.

CITY COUNCIL CHAMBERS, CITY HALL - 45 LYON TERRACE  
BRIDGEPORT, CONNECTICUT

Prayer

Pledge of Allegiance

Roll Call

Mayoral Proclamation: Honoring Oliver Tubman for his Outstanding Accomplishments in Building Strong Kids and Families during 30 Years of Service at the Ralphola Taylor Community Center YMCA.

City Council Citation: Honoring Oliver Tubman for his Outstanding Accomplishments in Building Strong Kids and Families during 30 Years of Service at the Ralphola Taylor Community Center YMCA.

Mayoral Proclamation: In Honor of the Bridgeport American Legion RBI and ECHO Program Team for Winning the Metropolitan Junior Baseball League 2015 Inner City Classic Black World Series in Orlando Florida.

City Council Citation: In Honor of the Bridgeport American Legion RBI and ECHO Program Team for Winning the Metropolitan Junior Baseball League 2015 Inner City Classic Black World Series in Orlando Florida.

- 107-14** Public Hearing re: Disposition and Redevelopment of City-Owned Property to Abutter Located at 138 Clifford Street.

### **MINUTES FOR APPROVAL:**

Approval of City Council Minutes: June 15, 2015 and July 6, 2015

### **COMMUNICATIONS TO BE REFERRED TO COMMITTEES:**

- 148-14** Communication from City Attorney re: Twenty Day Notice to Settle Pending Litigation Pursuant to Municipal Code Section 2.10.130 with Jason Anthony, **ACCEPTED AND MADE PART OF THE RECORD.**
- 149-14** Communication from City Attorney re: Twenty Day Notice to Settle Pending Litigation Pursuant to Municipal Code Section 2.10.130 with Vitale Battilocchi, **ACCEPTED AND MADE PART OF THE RECORD.**
- 150-14** Communication from City Attorney re: Twenty Day Notice to Settle Pending Litigation Pursuant to Municipal Code Section 2.10.130 with Vincent Mobilio, **ACCEPTED AND MADE PART OF THE RECORD.**
- 151-14** Communication from City Attorney re: Twenty Day Notice to Settle Pending Litigation Pursuant to Municipal Code Section 2.10.130 with Leonard Meldon, **ACCEPTED AND MADE PART OF THE RECORD.**

**COMMUNICATIONS TO BE REFERRED TO COMMITTEES CONTINUED:**

- 152-14** Communication from Civil Service re: Proposed Approval of a New Job Classification with NAGE Local RI-200 for Senior Housing Code Inspector/Enforcement Officer, referred to Miscellaneous Matters Committee.
- 153-14** Communication from OPED re: Proposed Professional Services Agreement with CivicMoxie, LLC concerning a Waterfront Master Plan for the Varying Waterfronts found throughout the City, referred to Contracts Committee.
- 155-14** Communication from Mayor re: Reappointment of Edwin P. Farrow (D) to the Police Commission, referred to Public Safety and Transportation Committee.
- 156-14** Communication from Central Grants re: Grant Submission: Greater Bridgeport Regional Council (GBRC) for a Tulip Museum-Brownfield Revolving Loan Fund to be used for Cleaning up Brownfield Sites throughout the City (Project #16446), referred to Economic and Community Development and Environment Committee.
- 157-14** Communication from Central Grants re: Grant Submission: Fiscal Year 2015 Supplemental Funding for Brownfields Revolving Loan Fund (RLF) (Project #15261), referred to Economic and Community Development and Environment Committee.
- 158-14** Communication from Central Grants re: Grant Submission: Connecticut State Library for Upper East Side Public Library Construction Located at 2534-2548 East Main Street (Project #16268), referred to Economic and Community Development and Environment Committee.
- 161-14** Communication from Central Grants re: Grant Submission: State of Connecticut Department of Public Health for Public Health Lead Poisoning Prevention Financial Assistance Grant (Project #16236), referred to Economic and Community Development and Environment Committee.
- 162-14** Communication from Central Grants re: Grant Submission: State of Connecticut Department of Public Health for Public Health Emergency Preparedness Grant (Project #16221), referred to Economic and Community Development and Environment Committee.
- 163-14** Communication from Central Grants re: Grant Submission: State of Connecticut Department of Public Health for Per Capita Grant Program (Project #16220), referred to Economic and Community Development and Environment Committee.
- 164-14** Communication from Central Grants re: Grant Submission: National Endowment for the Arts for an Art Works Grant Program (Project #16454), referred to Economic and Community Development and Environment Committee.

**COMMUNICATIONS TO BE REFERRED TO COMMITTEES CONTINUED:**

- 167-14** Communication from Public Facilities re: (Ref. #154-04) Proposed Site Agreement concerning Amendment No. 1 with Sprint Spectrum Realty Company, L.P. regarding JFK Stadium, referred to Contracts Committee.
- 168-14** Communication from OPED re: (Ref. #396-93; 130-95; 279-98 & #154-13) Proposed Resolution regarding Amendment #5 to the West End Municipal Development Plan (the "MDP") to allow for Residential Adaptive Reuse Development along Railroad Avenue and to Establish 1565 and 1535 Railroad Avenue as Disposition Parcels under the MDP, referred to Economic and Community Development and Environment Committee.
- 169-14** Communication from OPED re: Proposed Resolution Authorizing the Disposition of City-Owned Property Located at 247 Colorado Avenue and Requesting a Public Hearing Relative to the Same, referred to Economic and Community Development and Environment Committee.
- 170-14** Communication from OPED re: Proposed Resolution regarding the Reconstruction of Seaview Avenue from Barnum Avenue to Boston Avenue and the extension of Seaview Avenue to the Lake Success Eco Technology Park, referred to Economic and Community Development and Environment Committee.

**PETITIONS TO BE REFERRED TO COMMITTEES:**

- 165-14** Petition from Green and Gross, P.C. Law Offices re: Discontinuance of a Portion of Summit Place Abutting 245-247 Alba Avenue, referred to Public Safety and Transportation Committee.

**RESOLUTIONS TO BE REFERRED TO BOARDS, COMMISSIONS, ETC.:**

- 154-14** Resolution presented by Council Member Halstead re: Proposed Amendment to the Municipal Code of Ordinances, Title 3 – Revenue and Finance, amend to add New Chapter 3.70 Campaign Public Financing, referred to Ordinance Committee.
- 159-14** Resolution presented by Council Member Jackson re: Request that the Intersection of Noble Avenue and Waverly Place be designated as an "All-Way" Stop with appropriate signage to be posted and stop lines painted on the road surface at all corners, referred to Board of Police Commission.
- 160-14** Resolution presented by Council Member Jackson re: Request that the Intersection of Manila Street and Wake Street be designated as an "All-Way" Stop with appropriate signage to be posted and stop lines painted on the road surface at all corners, referred to Board of Police Commission.
- 166-14** Resolution presented by Council Member(s) Banta and Taylor-Moye re: Request that the Department of Parks and Recreation Develop, Implement and Maintain an ongoing program for the posting of adequate and appropriate signage and written warnings in all City Playgrounds, referred to Public Safety and Transportation Committee.

**MATTERS TO BE ACTED UPON (CONSENT CALENDAR):**

- \*108-14** Public Safety and Transportation Committee Report re: Letter of Commitment – Traffic Signal Improvements on Washington Avenue Utilizing State Funding, State Project No. 15-365.
- \*110-14** Public Safety and Transportation Committee Report re: Support for the Surface Transportation Program: Urban (STP) Realignment of Lafayette Circle and the Establishment of Bi-Directional Traffic on Fairfield Avenue from Park Avenue to Lafayette Square, (Project #15-358).
- \*111-14** Public Safety and Transportation Committee Report re: Grant Submission: 2014 Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire & Emergency Response (Project #16332).
- \*113-14** Public Safety and Transportation Committee Report re: Grant Submission: 2014 Federal Emergency Management Agency (FEMA) Fire Prevention and Safety – Safe Asleep Program (Project #16279).
- \*114-14** Public Safety and Transportation Committee Report re: Grant Submission: 2014 Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant - Equipment (Project #16345).
- \*115-14** Public Safety and Transportation Committee Report re: Grant Submission: 2014 Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant – Fire Station Alerting System (Project #16346).
- \*147-14** Contracts Committee Report re: (Ref. #83-14) First Agreement to the Energy Services Agreement with Bridgeport Microgrid, LLC for the City Hall Microgrid Project.
- \*106-14** Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with Jose Moura.
- \*130-14** Miscellaneous Matters Committee Report re: Approval of Class Specification (Job Description) for Nage Local R1-200 Mini Computer Operators (Class Code 1208 and 1238) to Data Analysts.
- \*132-14** Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with Jesus Ruiz.
- \*138-14** Miscellaneous Matters Committee Report re: Reappointment of Margo Reynolds Gotterer (U) to the Food Policy Council.
- \*139-14** Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with CBR Subcontractors, LLC.
- \*97-14** Education and Social Services Committee Report re: Grant Submission: State of Connecticut Early Childhood Department for the School Readiness Grant Program to provide Pre-School Spaces for three and four-year-olds who reside in the City.

**MATTERS TO BE ACTED UPON (CONSENT CALENDAR) CONTINUED:**

- \*140-14** Education and Social Services Committee Report re: Grant Submission: State of Connecticut Department of Education for an After School Grant.

**UNFINISHED BUSINESS:**

- \*98-14** Economic and Community Development and Environment Committee Report re: Resolution Authorizing an Affordable Housing Tax Incentive Agreement for Crescent Crossing II, A Mixed-Income Affordable Housing Development Located at 252 Hallet Street.

THE FOLLOWING NAMED PERSON HAS REQUESTED PERMISSION TO ADDRESS THE CITY COUNCIL ON TUESDAY, SEPTEMBER 8, 2015 AT 6:30 P.M., IN THE CITY COUNCIL CHAMBERS, CITY HALL, 45 LYON TERRACE, BRIDGEPORT, CT.

**NAME**

**SUBJECT**

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Loretta Ebron  
303 Jefferson Street  
Bridgeport, CT 06607

Community Emergency Response Team  
Program.

Jacquelyn Cauthen  
397 Charles Street  
Bridgeport, CT 06606

Girls Health, Wellness and Life skills  
Program Titled: Becoming D.I.V.A.S.

Dotrice Johnson  
291 Jewett Avenue  
Bridgeport, CT 06606

Home Care Services that specializes in  
taking care of the elderly.

Kenny Jackson  
519 Connecticut Avenue  
Bridgeport, CT 06607

Recognizing Oliver Tubman for his work  
at the Taylor Center.

Jessica Martinez  
761 Noble Avenue  
Bridgeport, CT 06608

Gratitude for all of the new fields for  
Bridgeport kids.

Erik D. Robinson  
849 Noble Avenue  
Bridgeport, CT 06608

Cleaning up Bridgeport.

**CITY OF BRIDGEPORT  
CITY COUNCIL  
PUBLIC SPEAKING SESSION  
TUESDAY, SEPTEMBER 8, 2015  
6:30 PM**

**CALL TO ORDER**

Council President McCarthy called the Public Speaking Session to order at 6:37 p.m.

**ROLL CALL**

City Clerk Hudson called the roll.

The following members were present:

130<sup>th</sup> District: Susan Brannelly  
131<sup>st</sup> District: Denese Taylor-Moye, Jack O. Banta  
132<sup>nd</sup> District: Patricia Swain  
133<sup>rd</sup> District: Thomas McCarthy  
134<sup>th</sup> District: AmyMarie Vizzo-Paniccia  
135<sup>th</sup> District:  
136<sup>th</sup> District: Josè Casco, Alfredo Castillo  
137<sup>th</sup> District: Lydia Martinez, Milta Feliciano  
138<sup>th</sup> District: Michael Marella  
139<sup>th</sup> District: Eneida Martinez, James Holloway

RECEIVED  
CITY CLERK'S OFFICE  
2015 SEP 14 P 2:23  
ATTEST  
CITY CLERK

A quorum was present.

Council President McCarthy announced that two of the residents who signed up to speak, Ms. Martinez and Mr. Robinson, would not be present.

**THE FOLLOWING NAMED PERSON HAS REQUESTED PERMISSION TO ADDRESS THE CITY COUNCIL ON TUESDAY, SEPTEMBER 8, 2015 AT 6:30 P.M., IN THE CITY COUNCIL CHAMBERS, CITY HALL, 45 LYON TERRACE, BRIDGEPORT, CT.**

<b>NAME</b>	<b>SUBJECT</b>
<b>Loretta Ebron</b> 303 Jefferson Street Bridgeport, CT 06607	Community Emergency Response Team Program.

Council President McCarthy called Ms. Ebron to come forward to address the Council. There was no response. He called a second and third time. There was no response.

**Jacquelyn Cauthen**  
397 Charles Street  
Bridgeport, CT 06606

Girls Health, Wellness and Life skills  
Program Titled: Becoming D.I.V.A.S.

Ms. Cauthen came forward to give the Council an update on her progress since May. She listed her various qualifications.

*Council Member Jackson joined the meeting at 6:41 p.m.*

Ms. Cauthen said that she had been working with girls from 14 to 18 and the goal was to inspire the girls with their self worth. She explained that she had left information packets on the Council Members' desks about the programs and had also tried to contact Ms. Pappas in order to talk to the students in the Afterschool program. She said that she wanted to start the program in late September or early October. She requested the Council Members help make the girls aware of the program. She thanked Council Member Castillo and Council Member Casco for their help.

**Dotrice Johnson**  
291 Jewett Avenue  
Bridgeport, CT 06606

Home Care Services that specializes in  
taking care of the elderly.

Council President McCarthy called Ms. Johnson to come forward to address the Council. There was no response. He called a second and third time. There was no response.

**Kenny Jackson**  
519 Connecticut Avenue  
Bridgeport, CT 06607

Recognizing Oliver Tubman for his work  
at the Taylor Center.

Mr. Jackson came forward and said that five minutes was not enough time to list all the things Mr. Oliver (Fly) Tubman had done. He said that Fly cared about him, both when Mr. Jackson went into prison and when he came out of prison. Fly's a mentor and a guide. Many of the various people he met in prison had asked about Fly and said that Fly had tried to talk to them before they got in trouble, but they didn't listen. This recognition is long overdue.

*Council Member Lyons joined the meeting at 6:48 p.m.*

Mr. Jackson thanked the Council for the opportunity to recognize Mr. Tubman.

**Jessica Martinez**  
761 Noble Avenue  
Bridgeport, CT 06608

Gratitude for all of the new fields for  
Bridgeport kids.

Not in attendance.

**Erik D. Robinson**  
849 Noble Avenue  
Bridgeport, CT 06608

Cleaning up Bridgeport.

Not in attendance.

Council President McCarthy called the first person that had signed up at the meeting to come forward to address the Council.

**Ms. Cindy Anderson** came forward to talk about the Community Emergency Response Team. She said that the program works with the Police Department and went on to give an overview of what the team does.

*Council Member Salter joined the meeting at 6:50 p.m.*

This includes providing food or such things as paying the light bills. She thanked the Council for their time.

**Mr. Jimmy Mezaros** came forward to speak about the American Legion Baseball Team. He gave a brief overview of the group and said that the American Legion facility was sold this past year. He listed a number of donors who had supported the team and the various locations the team had visited.

**Mr. Ernie Newton** came forward to speak about the East End NRZ and the issue with the CarTech site. He said that the reason that the NRZs were created to give the communities a voice. He said that he was very dissatisfied with the process because the City was supposed to come back to talk to the NRZ about the clean up for the CarTech site and the move of the facility to the other side of the street. The City promised the NRZ they would bring the projects before the NRZ but broke that promise. The Council Members need to make sure the residents are aware of contractual changes.

**Mr. Charles Covello** came forward to speak about the NRZ and the CarTech site. He gave a brief overview and said that the City had issued various RFPs for the site. Some came before the NRZ and others didn't. He said that then the Mayor had decided that there would be a condo built on the site, but that turned into a disaster. Another project needed a small piece of the waterfront and that was given. The next thing everyone heard was that the ferry needed a piece of the land. Out of State developers come in and ignore the local residents, particularly the minority communities. He thanked God for the East End representatives because they keep on top of things and keep the community informed.

### ADJOURNMENT

Council President McCarthy adjourned the meeting at 7:05 p.m.

Respectfully submitted,

S. L. Soltes  
Telesco Secretarial Services

City of Bridgeport  
City Council  
Regular Meeting  
September 8, 2015

**CITY OF BRIDGEPORT**  
**CITY COUNCIL MEETING**  
**TUESDAY, SEPTEMBER 8, 2015**

**7:00 PM**

**City Council Chambers, City Hall - 45 Lyon Terrace**  
**Bridgeport, Connecticut**

**CALL TO ORDER**

Mayor Finch called the meeting to order at 7:08 p.m.

**PRAYER**

Mayor Finch then requested Council Member Melanie Jackson to lead those present in prayer.

**PLEDGE OF ALLEGIANCE**

Mayor Finch then requested Council Member Holloway to lead those present in reciting the Pledge of Allegiance.

**ROLL CALL**

City Clerk Hudson called the roll.

The following members were present:

130<sup>th</sup> District: Susan Brannelly  
131<sup>st</sup> District: Jack O. Banta, Denese Taylor-Moye  
132<sup>nd</sup> District: Patricia Swain  
133<sup>rd</sup> District: Thomas McCarthy  
134<sup>th</sup> District: AmyMarie Vizzo-Paniccia, Michelle Lyons  
135<sup>th</sup> District: Richard Salter  
136<sup>th</sup> District: Josè Casco, Alfredo Castillo  
137<sup>th</sup> District: Milta Feliciano, Lydia Martinez  
138<sup>th</sup> District: Melanie Jackson, Michael Marella  
139<sup>th</sup> District: Eneida Martinez, James Holloway

A quorum was present.

Council Member Holloway asked for personal privilege. He said that it was 20 years that Hot Point turned to Steel Point. He said that previously the low income housing project was the only housing unit where blacks and Hispanic residents had homes on the waterfront, but then the City took the property and announced that the 50 acre parcel was where Steel Point would be. He said that he had gone down to Florida on his own to see the development project that the developers had done. Council Member Holloway wondered why it took so long for the area to have a marina. Now the City wants to increase the boundaries of Steel Point, but it needs Council approval. This has to be done correctly. The Board of the Port Authority and the City Council need to meet and work out the problem with the process. He said that the community has been stepped on long enough. The developer proposed a number of projects including a grocery store and other amenities. If there needs to be changes to the plan, it has to be done correctly.

Council Member Eneida Martinez asked for personal privilege. She said that as a representative from the East End. She said that she had learned a great deal of information, but was also disgusted to see so much land taken to store fishing boats. The parcel that was planned to have a grocery and pharmacy but it was changed. She said that the OPED director would not communicate with the community and it was disgusting. It is not right to inform an NRZ that the plans had been changed. Council Member Eneida Martinez said that she would continue to fight for a grocery store and pharmacy on the East End. There is no other vacant land on the East End.

**Mayoral Proclamation: Honoring Oliver Tubman for his Outstanding Accomplishments in Building Strong Kids and Families during 30 Years of Service at the Ralphola Taylor Community Center YMCA.**

Council President McCarthy asked Mr. Oliver "Fly" Tubman to come forward. Mayor Finch greeted Mr. Tubman and commended him on all that he had done to help the youth of Bridgeport. The Mayor then presented Mr. Tubman with the Mayoral Proclamation in his honor.

**City Council Citation: Honoring Oliver Tubman for his Outstanding Accomplishments in Building Strong Kids and Families during 30 Years of Service at the Ralphola Taylor Community Center YMCA.**

Council President McCarthy then presented Mr. Tubman with a City Council Citation in recognition of his service to the City.

**Mayoral Proclamation: In Honor of the Bridgeport American Legion RBI and ECHO Program Team for Winning the Metropolitan Junior Baseball League 2015 Inner City Classic Black World Series in Orlando Florida.**

Council President McCarthy announced that due to the fact that this award ceremony was being held on a school night, the parents and coaches for the team members for the Bridgeport American Legion RBI and ECHO Program Team were present to accept the proclamation and citation.

He then requested the Bridgeport American Legion RBI and ECHO Program Team parents and coaches to come forward. Mayor Finch then read the text of the Mayoral Proclamation and congratulated the team representatives and coaches on their excellent work with the children.

**City Council Citation: In Honor of the Bridgeport American Legion RBI and ECHO Program Team for Winning the Metropolitan Junior Baseball League 2015 Inner City Classic Black World Series in Orlando Florida.**

Council President McCarthy then presented the Bridgeport American Legion RBI and ECHO Program Team parents and coaches with a City Council Citation in recognition of their wonderful performance.

**107-14 Public Hearing re: Disposition and Redevelopment of City-Owned Property to Abutter Located at 138 Clifford Street.**

Mayor Finch then opened the hearing on the Disposition and Redevelopment of City-Owned Property to Abutter Located at 138 Clifford Street at 7:42 p.m. He asked if there was anyone present who wished to address the Council on this matter.

The attorney for the purchaser came forward and said that she was in favor of this disposition.

Mayor Finch then asked if there was anyone else present who wished to address the Council on this matter. He repeated the question. Hearing none, the Mayor closed the public hearing on the Disposition and Redevelopment of City-Owned Property to Abutter Located at 138 Clifford Street at 7:44 p.m.

*Council Member Holloway left the meeting at 7:44 p.m.*

- \*\* COUNCIL MEMBER MARELLA MOVED TO APPROVE AGENDA ITEM 107-14 PUBLIC HEARING RE: DISPOSITION AND REDEVELOPMENT OF CITY-OWNED PROPERTY TO ABUTTER LOCATED AT 138 CLIFFORD STREET.**
- \*\* COUNCIL MEMBER LYONS SECONDED.**
- \*\* THE MOTION PASSED UNANIMOUSLY.**

**MINUTES FOR APPROVAL:**

**Approval of City Council Minutes: June 15, 2015 and July 6, 2015**

- \*\* COUNCIL MEMBER MARELLA MOVED THE JUNE 15, 2015 AND JULY 6, 2015 CITY COUNCIL MINUTES.**
- \*\* COUNCIL MEMBER LYONS SECONDED.**
- \*\* THE MOTION TO APPROVE THE JUNE 15, 2015 AND JULY 6, 2015 CITY COUNCIL MINUTES AS SUBMITTED PASSED UNANIMOUSLY.**

**COMMUNICATIONS TO BE REFERRED TO COMMITTEES:**

- \*\* COUNCIL PRESIDENT MCCARTHY MOVED TO APPROVE THE AGENDA ITEMS LISTED BELOW TO BE REFERRED TO COMMITTEES:**

**148-14 COMMUNICATION FROM CITY ATTORNEY RE: TWENTY DAY NOTICE TO SETTLE PENDING LITIGATION PURSUANT TO MUNICIPAL**

**CODE SECTION 2.10.130 WITH JASON ANTHONY, ACCEPTED AND MADE PART OF THE RECORD.**

**149-14 COMMUNICATION FROM CITY ATTORNEY RE: TWENTY DAY NOTICE TO SETTLE PENDING LITIGATION PURSUANT TO MUNICIPAL CODE SECTION 2.10.130 WITH VITALE BATTILOCCHI, ACCEPTED AND MADE PART OF THE RECORD.**

**150-14 COMMUNICATION FROM CITY ATTORNEY RE: TWENTY DAY NOTICE TO SETTLE PENDING LITIGATION PURSUANT TO MUNICIPAL CODE SECTION 2.10.130 WITH VINCENT MOBILIO, ACCEPTED AND MADE PART OF THE RECORD.**

**151-14 COMMUNICATION FROM CITY ATTORNEY RE: TWENTY DAY NOTICE TO SETTLE PENDING LITIGATION PURSUANT TO MUNICIPAL CODE SECTION 2.10.130 WITH LEONARD MELDON, ACCEPTED AND MADE PART OF THE RECORD.**

**152-14 COMMUNICATION FROM CIVIL SERVICE RE: PROPOSED APPROVAL OF A NEW JOB CLASSIFICATION WITH NAGE LOCAL RI-200 FOR SENIOR HOUSING CODE INSPECTOR/ENFORCEMENT OFFICER, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.**

**153-14 COMMUNICATION FROM OPED RE: PROPOSED PROFESSIONAL SERVICES AGREEMENT WITH CIVICMOXIE, LLC CONCERNING A WATERFRONT MASTER PLAN FOR THE VARYING WATERFRONTS FOUND THROUGHOUT THE CITY, REFERRED TO CONTRACTS COMMITTEE.**

**155-14 COMMUNICATION FROM MAYOR RE: REAPPOINTMENT OF EDWIN P. FARROW (D) TO THE POLICE COMMISSION, REFERRED TO PUBLIC SAFETY AND TRANSPORTATION COMMITTEE.**

**156-14 COMMUNICATION FROM CENTRAL GRANTS RE: GRANT SUBMISSION: GREATER BRIDGEPORT REGIONAL COUNCIL (GBRC) FOR A TULIP MUSEUM-BROWNFIELD REVOLVING LOAN FUND TO BE USED FOR CLEANING UP BROWNFIELD SITES THROUGHOUT THE CITY (PROJECT #16446), REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.**

**157-14 COMMUNICATION FROM CENTRAL GRANTS RE: GRANT SUBMISSION: FISCAL YEAR 2015 SUPPLEMENTAL FUNDING FOR BROWNFIELDS REVOLVING LOAN FUND (RLF) (PROJECT #15261), REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.**

**158-14 COMMUNICATION FROM CENTRAL GRANTS RE: GRANT SUBMISSION: CONNECTICUT STATE LIBRARY FOR UPPER EAST SIDE**

**PUBLIC LIBRARY CONSTRUCTION LOCATED AT 2534-2548 EAST MAIN STREET (PROJECT #16268), REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.**

**161-14 COMMUNICATION FROM CENTRAL GRANTS RE: GRANT SUBMISSION: STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH FOR PUBLIC HEALTH LEAD POISONING PREVENTION FINANCIAL ASSISTANCE GRANT (PROJECT #16236), REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.**

**162-14 COMMUNICATION FROM CENTRAL GRANTS RE: GRANT SUBMISSION: STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT (PROJECT #16221), REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.**

**163-14 COMMUNICATION FROM CENTRAL GRANTS RE: GRANT SUBMISSION: STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH FOR PER CAPITA GRANT PROGRAM (PROJECT #16220), REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.**

**164-14 COMMUNICATION FROM CENTRAL GRANTS RE: GRANT SUBMISSION: NATIONAL ENDOWMENT FOR THE ARTS FOR AN ART WORKS GRANT PROGRAM (PROJECT #16454), REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.**

**167-14 COMMUNICATION FROM PUBLIC FACILITIES RE: (REF. #154-04) PROPOSED SITE AGREEMENT CONCERNING AMENDMENT NO. 1 WITH SPRINT SPECTRUM REALTY COMPANY, L.P. REGARDING JFK STADIUM, REFERRED TO CONTRACTS COMMITTEE.**

**168-14 COMMUNICATION FROM OPED RE: (REF. #396-93; 130-95; 279-98 & #154-13) PROPOSED RESOLUTION REGARDING AMENDMENT #5 TO THE WEST END MUNICIPAL DEVELOPMENT PLAN (THE "MDP") TO ALLOW FOR RESIDENTIAL ADAPTIVE REUSE DEVELOPMENT ALONG RAILROAD AVENUE AND TO ESTABLISH 1565 AND 1535 RAILROAD AVENUE AS DISPOSITION PARCELS UNDER THE MDP, REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.**

**169-14 COMMUNICATION FROM OPED RE: PROPOSED RESOLUTION AUTHORIZING THE DISPOSITION OF CITY-OWNED PROPERTY LOCATED AT 247 COLORADO AVENUE AND REQUESTING A PUBLIC HEARING RELATIVE TO THE SAME, REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.**

**170-14 COMMUNICATION FROM OPED RE: PROPOSED RESOLUTION REGARDING THE RECONSTRUCTION OF SEAVIEW AVENUE FROM BARNUM AVENUE TO BOSTON AVENUE AND THE EXTENSION OF SEAVIEW AVENUE TO THE LAKE SUCCESS ECO TECHNOLOGY PARK, REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.**

**\*\* COUNCIL MEMBER MARELLA SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**PETITIONS TO BE REFERRED TO COMMITTEES:**

**165-14 Petition from Green and Gross, P.C. Law Offices re: Discontinuance of a Portion of Summit Place Abutting 245-247 Alba Avenue, referred to Public Safety and Transportation Committee.**

**\*\* COUNCIL PRESIDENT MCCARTHY MOVED TO APPROVE AGENDA ITEM 165-14 PETITION FROM GREEN AND GROSS, P.C. LAW OFFICES RE: DISCONTINUANCE OF A PORTION OF SUMMIT PLACE ABUTTING 245-247 ALBA AVENUE, BE REFERRED TO PUBLIC SAFETY AND TRANSPORTATION COMMITTEE.**

**\*\* COUNCIL MEMBER MARELLA SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**RESOLUTIONS TO BE REFERRED TO BOARDS, COMMISSIONS, ETC.:**

**\*\* COUNCIL PRESIDENT MCCARTHY MOVED TO REFER THE FOLLOWING AGENDA ITEMS TO BOARDS, COMMISSIONS, ETC.:**

**154-14 RESOLUTION PRESENTED BY COUNCIL MEMBER HALSTEAD RE: PROPOSED AMENDMENT TO THE MUNICIPAL CODE OF ORDINANCES, TITLE 3 – REVENUE AND FINANCE, AMEND TO ADD NEW CHAPTER 3.70 CAMPAIGN PUBLIC FINANCING, REFERRED TO ORDINANCE COMMITTEE.**

**159-14 RESOLUTION PRESENTED BY COUNCIL MEMBER JACKSON RE: REQUEST THAT THE INTERSECTION OF NOBLE AVENUE AND WAVERLY PLACE BE DESIGNATED AS AN “ALL-WAY” STOP WITH APPROPRIATE SIGNAGE TO BE POSTED AND STOP LINES PAINTED ON THE ROAD SURFACE AT ALL CORNERS, REFERRED TO BOARD OF POLICE COMMISSION.**

**160-14 RESOLUTION PRESENTED BY COUNCIL MEMBER JACKSON RE: REQUEST THAT THE INTERSECTION OF MANILA STREET AND WAKE STREET BE DESIGNATED AS AN “ALL-WAY” STOP WITH APPROPRIATE SIGNAGE TO BE POSTED AND STOP LINES PAINTED ON THE ROAD SURFACE AT ALL CORNERS, REFERRED TO BOARD OF POLICE COMMISSION.**

**166-14 RESOLUTION PRESENTED BY COUNCIL MEMBER(S) BANTA AND TAYLOR-MOYE RE: REQUEST THAT THE DEPARTMENT OF PARKS AND RECREATION DEVELOP, IMPLEMENT AND MAINTAIN AN ONGOING PROGRAM FOR THE POSTING OF ADEQUATE AND APPROPRIATE SIGNAGE AND WRITTEN WARNINGS IN ALL CITY PLAYGROUNDS, REFERRED TO PUBLIC SAFETY AND TRANSPORTATION COMMITTEE.**

**\*\* COUNCIL MEMBER BRANNELLY SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**MATTERS TO BE ACTED UPON (CONSENT CALENDAR):**

**\*108-14 Public Safety and Transportation Committee Report re: Letter of Commitment – Traffic Signal Improvements on Washington Avenue Utilizing State Funding, State Project No. 15-365.**

**\*110-14 Public Safety and Transportation Committee Report re: Support for the Surface Transportation Program: Urban (STP) Realignment of Lafayette Circle and the Establishment of Bi-Directional Traffic on Fairfield Avenue from Park Avenue to Lafayette Square, (Project #15-358).**

**\*111-14 Public Safety and Transportation Committee Report re: Grant Submission: 2014 Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire & Emergency Response (Project #16332).**

**\*113-14 Public Safety and Transportation Committee Report re: Grant Submission: 2014 Federal Emergency Management Agency (FEMA) Fire Prevention and Safety – Safe Asleep Program (Project #16279).**

**\*114-14 Public Safety and Transportation Committee Report re: Grant Submission: 2014 Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant - Equipment (Project #16345).**

**\*115-14 Public Safety and Transportation Committee Report re: Grant Submission: 2014 Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant – Fire Station Alerting System (Project #16346).**

**\*147-14 Contracts Committee Report re: (Ref. #83-14) First Agreement to the Energy Services Agreement with Bridgeport Microgrid, LLC for the City Hall Microgrid Project.**

**\*106-14 Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with Jose Moura.**

**\*130-14 Miscellaneous Matters Committee Report re: Approval of Class Specification (Job Description) for Nage Local R1-200 Mini Computer Operators (Class Code 1208 and 1238) to Data Analysts.**

**\*132-14 Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with Jesus Ruiz.**

**\*138-14 Miscellaneous Matters Committee Report re: Reappointment of Margo Reynolds Gotterer (U) to the Food Policy Council.**

**\*139-14 Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with CBR Subcontractors, LLC.**

**\*97-14 Education and Social Services Committee Report re: Grant Submission: State of Connecticut Early Childhood Department for the School Readiness Grant Program to provide Pre-School Spaces for three and four-year-olds who reside in the City.**

**\*140-14 Education and Social Services Committee Report re: Grant Submission: State of Connecticut Department of Education for an After School Grant.**

Mayor Finch then asked if there was any Council Member who would like to remove an item from the Consent Calendar. Council President McCarthy requested that Agenda Item 106-14 be removed from the Consent Calendar.

**\*\* COUNCIL MEMBER MARELLA MOVED THE FOLLOWING ITEMS AS THE CONSENT CALENDAR:**

**\*108-14 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: LETTER OF COMMITMENT – TRAFFIC SIGNAL IMPROVEMENTS ON WASHINGTON AVENUE UTILIZING STATE FUNDING, STATE PROJECT NO. 15-365.**

**\*110-14 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: SUPPORT FOR THE SURFACE TRANSPORTATION PROGRAM: URBAN (STP) REALIGNMENT OF LAFAYETTE CIRCLE AND THE ESTABLISHMENT OF BI-DIRECTIONAL TRAFFIC ON FAIRFIELD AVENUE FROM PARK AVENUE TO LAFAYETTE SQUARE, (PROJECT #15-358).**

**\*111-14 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: GRANT SUBMISSION: 2014 FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE (PROJECT #16332).**

**\*113-14 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: GRANT SUBMISSION: 2014 FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FIRE PREVENTION AND SAFETY – SAFE ASLEEP PROGRAM (PROJECT #16279).**

**\*114-14 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: GRANT SUBMISSION: 2014 FEDERAL EMERGENCY MANAGEMENT**

**AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT - EQUIPMENT (PROJECT #16345).**

**\*115-14 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: GRANT SUBMISSION: 2014 FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT - FIRE STATION ALERTING SYSTEM (PROJECT #16346).**

**\*147-14 CONTRACTS COMMITTEE REPORT RE: (REF. #83-14) FIRST AGREEMENT TO THE ENERGY SERVICES AGREEMENT WITH BRIDGEPORT MICROGRID, LLC FOR THE CITY HALL MICROGRID PROJECT.**

**\*130-14 MISCELLANEOUS MATTERS COMMITTEE REPORT RE: APPROVAL OF CLASS SPECIFICATION (JOB DESCRIPTION) FOR NAGE LOCAL R1-200 MINI COMPUTER OPERATORS (CLASS CODE 1208 AND 1238) TO DATA ANALYSTS.**

**\*132-14 MISCELLANEOUS MATTERS COMMITTEE REPORT RE: SETTLEMENT OF PENDING LITIGATION WITH JESUS RUIZ.**

**\*138-14 MISCELLANEOUS MATTERS COMMITTEE REPORT RE: REAPPOINTMENT OF MARGO REYNOLDS GOTTERER (U) TO THE FOOD POLICY COUNCIL.**

**\*139-14 MISCELLANEOUS MATTERS COMMITTEE REPORT RE: SETTLEMENT OF PENDING LITIGATION WITH CBR SUBCONTRACTORS, LLC.**

**\*97-14 EDUCATION AND SOCIAL SERVICES COMMITTEE REPORT RE: GRANT SUBMISSION: STATE OF CONNECTICUT EARLY CHILDHOOD DEPARTMENT FOR THE SCHOOL READINESS GRANT PROGRAM TO PROVIDE PRE-SCHOOL SPACES FOR THREE AND FOUR-YEAR-OLDS WHO RESIDE IN THE CITY.**

**\*140-14 EDUCATION AND SOCIAL SERVICES COMMITTEE REPORT RE: GRANT SUBMISSION: STATE OF CONNECTICUT DEPARTMENT OF EDUCATION FOR AN AFTER SCHOOL GRANT.**

**\*\* COUNCIL MEMBER LYONS SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**\*106-14 Miscellaneous Matters Committee Report re: Settlement of Pending Litigation with Jose Moura.**

**\*\* COUNCIL MEMBER SWAIN MOVED TO APPROVE AGENDA ITEM 106-14 MISCELLANEOUS MATTERS COMMITTEE REPORT RE: SETTLEMENT OF PENDING LITIGATION WITH JOSE MOURA.**

**\*\* COUNCIL MEMBER BRANNELLY SECONDED.**

**\*\* THE MOTION PASSED WITH THIRTEEN IN FAVOR (BRANNELLY, BANTA, TAYLOR-MOYE, SWAIN, LYONS, VIZZO-PANICCIA, CASCO, CASTILLO, L. MARTINEZ, FELICIANO, MARELLA, JACKSON, AND E. MARTINEZ) AND ONE ABSTENTION (MCCARTHY).**

**UNFINISHED BUSINESS:**

**\*98-14 Economic and Community Development and Environment Committee Report re: Resolution Authorizing an Affordable Housing Tax Incentive Agreement for Crescent Crossing II, A Mixed-Income Affordable Housing Development Located at 252 Hallet Street.**

**\*\* COUNCIL PRESIDENT MCCARTHY MOVED TO TABLE AGENDA ITEM 98-14 ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE REPORT RE: RESOLUTION AUTHORIZING AN AFFORDABLE HOUSING TAX INCENTIVE AGREEMENT FOR CRESCENT CROSSING II, A MIXED-INCOME AFFORDABLE HOUSING DEVELOPMENT LOCATED AT 252 HALLET STREET.**

**\*\* COUNCIL MEMBER L. MARTINEZ SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**\*\* COUNCIL MEMBER BRANNELLY MOVED TO SUSPEND THE AGENDA TO ADD TWO ITEMS.**

**\*\* COUNCIL PRESIDENT MCCARTHY SECONDED.**

**134-14 – Approval of Additional Capital Project Authorization to the 2016-2020 Five Year Capital Plan concerning the Library Master Plan Projects.**

**\*\* COUNCIL MEMBER BRANNELLY MOVED TO APPROVE AGENDA ITEM 134-14 – APPROVAL OF ADDITIONAL CAPITAL PROJECT AUTHORIZATION TO THE 2016-2020 FIVE YEAR CAPITAL PLAN CONCERNING THE LIBRARY MASTER PLAN PROJECTS.**

**\*\* COUNCIL MEMBER SWAIN SECONDED.**

Council Member Brannelly said that this item was presented to the Budget and Appropriations Committee earlier, but the Committee requested some additional information. The Committee just received the information prior to the Council Meeting and unanimously approved the item.

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**135-14 - Approval of General Obligation Bonds – To Fund Certain Capital Improvement Projects.**

**\*\* COUNCIL MEMBER BRANNELLY MOVED TO APPROVE AGENDA ITEM**

**135-14 – APPROVAL OF GENERAL OBLIGATION BONDS – TO FUND CERTAIN CAPITAL IMPROVEMENT PROJECTS.**

**\*\* COUNCIL MEMBER JACKSON SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**\*\* COUNCIL MEMBER BRANNELLY MOVED TO SUSPEND THE AGENDA TO ADD TWO ITEMS TO BE REFERRED TO THE BUDGET AND APPROPRIATIONS COMMITTEE.**

**\*\* COUNCIL MEMBER MARELLA SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**\*\* COUNCIL MEMBER BRANNELLY MOVED TO REFER AN ITEM TO BUDGET AND APPROPRIATIONS REGARDING PROPOSED APPROVAL OF ADDITIONAL CAPITAL PROJECT AUTHORIZATION TO THE 2016-2020 CAPITAL PLAN CONCERNING THOMAS HOOKER SCHOOL ROOF PROJECT (ITEM #171-14).**

**\*\* COUNCIL MEMBER MARELLA SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**\*\* COUNCIL MEMBER BRANNELLY MOVED TO REFER ANOTHER ITEM TO BUDGET AND APPROPRIATIONS REGARDING PROPOSED APPROVAL OF GENERAL OBLIGATION BONDS – TO FUND CERTAIN CAPITAL IMPROVEMENT PROJECTS RE: THOMAS HOOKER SCHOOL ROOF CAPITAL PROJECT (ITEM #172-14).**

**\*\* COUNCIL MEMBER MARELLA SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

Council President McCarthy said that Council Member Halstead had a family emergency and that Council Member Torres was out of town taking his daughter to college.

Mayor Finch said that Evelyn Amaral, a retired City of Bridgeport Tax Collector employee had passed away and requested a moment of silence. Those present stood and observed a moment of silence in memory of Mrs. Amaral.

**ADJOURNMENT**

**\*\* COUNCIL PRESIDENT MCCARTHY MOVED TO ADJOURN.**

**\*\* COUNCIL MEMBER MARELLA SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:00 p.m.

Respectfully submitted

S. L. Soltes  
Telesco Secretarial Services

City of Bridgeport  
City Council  
Regular Meeting  
September 8, 2015

**CITY OF BRIDGEPORT  
CITY COUNCIL  
NOTICE OF PUBLIC HEARING**

A Public Hearing will be held before the City Council of Bridgeport at a regular meeting to be held on Tuesday evening, September 8, 2015 beginning at 7:00 p.m., in the City Council Chamber, City Hall, 45 Lyon Terrace, Bridgeport, Connecticut, relative to:

**Item #107-14**

Disposition and Redevelopment of City Owned Property to Abutter Located at 138 Clifford Street.

Attest:

Fleeta C. Hudson  
City Clerk

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AD ENDS ABOVE LINE

**2 Editions, Connecticut Post:**

**PLEASE PUBLISH ON (Friday August 28<sup>th</sup>, 2015 and Friday, September 4<sup>th</sup>, 2015)**

**Requires Certification**

Emailed to: Legal Ad Dept. at [publicnotices@ctpost.com](mailto:publicnotices@ctpost.com)

P.O.: 16000054-00

Account #: 111171

Dated: August 10, 2015

Sent By:

Althea Williams

City Clerk's Office

45 Lyon Terrace

Bridgeport, CT 06604

(203) 576-7205

(203) 332-5608 (Fax)

Ec: City Council Members  
Mayor Bill Finch  
A. Nunn, CAO  
M. Anastasi, City Attorney  
R. Liskov, Associate City Attorney  
D. Kooris, Director, OPED  
M. Perez, Sr. Economic Development Associate, OPED

CITY OF BRIDGEPORT  
OFFICE OF THE CITY ATTORNEY

999 Broad Street  
Bridgeport, CT 06604-4328

CITY ATTORNEY  
Mark T. Anastasi

DEPUTY CITY ATTORNEY  
Arthur C. Laske, III

ASSOCIATE CITY ATTORNEYS

Gregory M. Conte  
Betsy A. Ingrainar.  
Richard G. Kascaak, Jr.  
Russell D. Liskov  
John R. Mitola  
Ronald J. Pacacha  
Lisa R. Trachtenburg

ASSISTANT CITY ATTORNEYS

Salvatore C. DePiano  
Edmund F. Schmidt  
Eroll V. Skyers

Telephone (203) 576-7647  
Facsimile (203)576-8252



Comm. #148-14 ACCEPTED AND MADE PART OF THE RECORD  
on 09/08/2015

August 13, 2015

The Honorable City Council  
City of Bridgeport  
45 Lyon Terrace  
Bridgeport, CT 06604

Re: **SETTLEMENT OF CLAIM**  
**JASON ANTHON V. CITY OF BRIDGEPORT, ET AL**

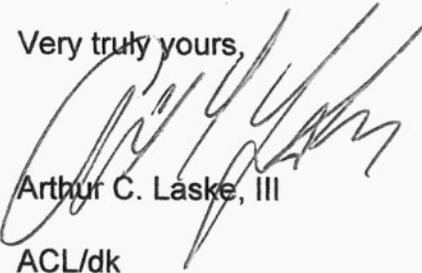
Dear Honorable Members:

The Office of the City Attorney proposes to settle the above referenced litigation in the amount of \$15,000.00 payable to Zeldes, Needle & Cooper for Jason Anthony. The action was claiming improper conduct by a police officer during an encounter on July 28, 2011.

Pursuant to the City Council's Ordinance Section 2.10.130, this office hereby provides notice of its intent to settle this matter in accordance with the terms set forth in said Section 2.10.130.

If you wish to discuss the details of this case or have any questions, please feel free to contact me. If I am not immediately available, please speak with my paralegal, Danielle Kripps, who will then follow-up with me. Further, if I do not hear from you within the twenty (20) day time period provided by the Ordinance, I will proceed to finalize settlement of this matter.

Very truly yours,

  
Arthur C. Laske, III

ACL/dk

RECEIVED  
CITY CLERK'S OFFICE  
2015 AUG 14 P 3:21  
ATTEST  
CITY CLERK

CITY OF BRIDGEPORT  
OFFICE OF THE CITY ATTORNEY

999 Broad Street  
Bridgeport, Connecticut 06604-4328

CITY ATTORNEY  
Mark T. Anastasi

DEPUTY CITY ATTORNEY  
Arthur C Laske, III

ASSOCIATE CITY ATTORNEYS

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**Comm. #149-14 ACCEPTED AND MADE PART OF THE RECORD  
on 09/08/2015**

August 3, 2015

The Honorable City Council  
City of Bridgeport  
45 Lyon Terrace  
Bridgeport, CT 06604

Re: **SETTLEMENT OF CLAIM**  
**Vitale Battilocchi v. City of Bridgeport, et. al.**

Dear Honorable Members:

The Office of the City Attorney proposes to settle the above referenced litigation in the amount of \$20,000.00 payable to Goldstein and Peck, P.C., as trustees for Vitale Battilocchi. The action was claiming improper conduct by a police officer during an encounter on September 13, 2012.

Pursuant to the City Council's Ordinance Section 2.10.130, this office hereby provides notice of its intent to settle this matter in accordance with the terms set forth in said Section 2.10.130.

If you wish to discuss the details of this case or have any questions, please feel free to contact me. If I am not immediately available, please speak with my secretary, Kimberle Laue, who will then follow-up with me. Further, if I do not hear from you within the twenty (20) day time period provided by the Ordinance, I will proceed to finalize settlement of this matter.

Very truly yours,

Mark T. Anastasi  
City Attorney

MTA/

RECEIVED  
CITY CLERK'S OFFICE  
2015 AUG - 4 P 3:52  
TEST  
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CITY OF BRIDGEPORT  
OFFICE OF THE CITY ATTORNEY

999 Broad Street  
Bridgeport, CT 06604-4328

CITY ATTORNEY  
Mark T. Anastasi

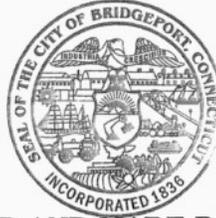
DEPUTY CITY ATTORNEY  
Arthur C. Laske, III

ASSOCIATE CITY ATTORNEYS

Gregory M. Conte  
Betsy A. Ingraham  
Richard G. Kasack, Jr.  
Russell D. Liskov  
John R. Mitola  
Ronald J. Pacacha  
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Comm. #150-14 ACCEPTED AND MADE PART OF THE RECORD  
on 09/08/2015

July 29, 2015

The Honorable City Council  
City of Bridgeport  
45 Lyon Terrace  
Bridgeport, CT 06604

Re: **SETTLEMENT OF CLAIM**  
**Vincent Mobilio v. City of Bridgeport Sanitation Department**  
**CHRO Case No: 0820347**

Dear Honorable Members:

The Office of the City Attorney proposes to settle the above referenced matter in the amount of \$15,000.00 payable to Mr. Vincent Mobilio. The Complainant, Mr. Mobilio, was claiming that the City violated his rights under the American with Disabilities Act (ADA). Mr. Mobilio was seeking damages in excess of \$60,000.00 as well as reinstatement to his former position in the Sanitation Department.

Pursuant to the City Council's Ordinance Section 2.10.130, this office hereby provides notice of its intent to settle this matter in accordance with the terms set forth in said Section 2.10.130.

If you wish to discuss the details of this case or have any questions, please feel free to contact me. If I am not immediately available, please speak with my secretary, Kim laue, who will then follow-up with me. Further, if I do not hear from you within the twenty (20) day time period provided by the Ordinance, I will proceed to finalize settlement of this matter.

Very truly yours,

Mark T. Anastasi  
City Attorney

MTA/dlk

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2015 JUL 31 P 3:16  
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CITY OF BRIDGEPORT  
OFFICE OF THE CITY ATTORNEY

999 Broad Street  
Bridgeport, CT 06604-4328

CITY ATTORNEY  
Mark T. Anastasi

DEPUTY CITY ATTORNEY  
Arthur C. Laske, III

ASSOCIATE CITY ATTORNEYS

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ASSISTANT CITY ATTORNEYS  
Salvatore C. DePiano  
Edmund F. Schmidt  
Eroll V. Skyers



Telephone (203) 576-7647  
Facsimile (203) 576-8252

**Comm. #151-14 ACCEPTED AND MADE PART OF THE RECORD  
on 09/08/2015**

July 29, 2015

The Honorable City Council  
City of Bridgeport  
45 Lyon Terrace  
Bridgeport, CT 06604

Re: **SETTLEMENT OF CLAIM**  
**Leonard Meldon v. City of Bridgeport, et al**  
**Docket No: CV-14-6046908-S**

Dear Honorable Members:

The Office of the City Attorney proposes to settle the above referenced matter in the amount of \$19,500.00 payable to Leonard Meldon, Administrator of the Estate of Richard Meldon. This matter claims the City of Bridgeport was negligent in maintaining the sidewalk and was responsible for the death of Mr. Meldon as a result of a motor vehicle accident in the City's right-of-way.

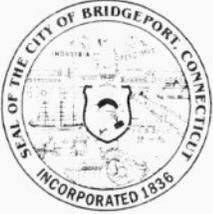
Pursuant to the City Council's Ordinance Section 2.10.130, this office hereby provides notice of its intent to settle this matter in accordance with the terms set forth in said Section 2.10.130.

If you wish to discuss the details of this case or have any questions, please feel free to contact me. If I am not immediately available, please speak with my secretary, Kim laue, who will then follow-up with me. Further, if I do not hear from you within the twenty (20) day time period provided by the Ordinance, I will proceed to finalize settlement of this matter.

Very truly yours,

  
Mark T. Anastasi  
City Attorney

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JUN 31 P 3:18  
CITY CLERK'S OFFICE



CITY OF BRIDGEPORT, CONNECTICUT  
**CIVIL SERVICE COMMISSION**

CITY HALL \* 45 LYON TERRACE \* BRIDGEPORT, CONNECTICUT 06604-4023 \* (203) 576-7103 \* Fax 576-7102

DAVID J. DUNN  
Personnel Director

Comm. #152-14 Referred to Miscellaneous Matters Committee  
on 09/08/2015

Commissioners  
LEONOR GUEDES  
President

T. WALTER PLUMMER-Vice Pres.  
SALVATORE V. EMANUEL, JR.  
RICHARD P. RODGERS

**MEMORANDUM**

TO: Frances Ortiz  
FROM: David Dunn   
DATE: August 21, 2015  
SUBJECT: Senior Housing Code Inspector/Enforcement Officer

-----  
Please see the attached documents regarding a new job classification of Senior Housing Code Inspector/Enforcement Officer.

The Civil Service Commission approved this new classification on August 18, 2015. There is an Agreement associated with this.

Please put this matter on the agenda for the next Council meeting.

Thank you.

/djb

Attachments: Agreement between City of Bridgeport and NAGE Local R1+200  
Job Description Senior Housing Code Inspector/Enforcement Officer

RECEIVED  
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2015 AUG 24 P 12:04  
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CITY CLERK

**SETTLEMENT AGREEMENT  
CONCERNING  
SENIOR HOUSING CODE INSPECTOR/ENFORCEMENT OFFICER**

The parties to this agreement are the City of Bridgeport, (the "City") and NAGE, Local RI-200 (the "Union").

The parties hereby agree as follows:

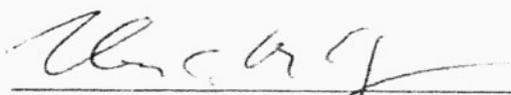
1. The attached Senior Housing Code Inspector//Enforcement Official job description is a newly created position by the City of Bridgeport. This position and its duties are affiliated with the NAGE bargaining unit. The attached job description and the below salary scale are the official and accepted for the Senior Housing Code Inspector/Enforcement Officer position.

Step I -	\$89,336.00
Step II -	92,016.00
Step III -	94,777.00
Step IV -	97,620.00
Step V -	100,548.00

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ATTEST  
CITY CLERK

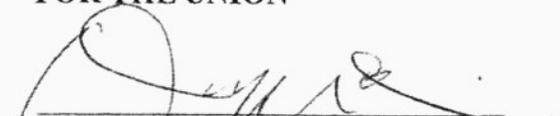
2. The City and the Union have agreed that the Senior Housing Code Inspector/Enforcement Officer will be placed in the NAGE bargaining unit and is entitled to all benefits offered by the collective bargaining contract.
3. The parties to this Agreement further understand and agree that the aforementioned terms and conditions shall not constitute a practice or precedent between the City and Employee. The parties understand and agree that neither of the parties will cite nor otherwise utilize this Agreement in any proceeding, except such proceedings to enforce terms and conditions of this Agreement.

**FOR THE CITY**

  
Thomas C. McCarthy  
Deputy Director of Labor Relations

6/16/15  
Date

**FOR THE UNION**

  
Dwayne Harrison, President  
NAGE, Local RI-200

6-16-15  
Date



**CITY OF BRIDGEPORT  
JOB DESCRIPTION**

**SENIOR HOUSING CODE INSPECTOR/ENFORCEMENT OFFICIAL**

---

Reports to: Senior Housing Code Enforcement Officer  
Union: NAGE, Local RI-200

---

**SENIOR HOUSING CODE INSPECTOR/ENFORCEMENT OFFICER**

**CLASS CODE:**

1. Duties that are characteristic as to type and level:

Technical field inspection work of ordinary difficulty and responsibility in inspection of dwelling units in all categories for conformance to the Housing and Commercial Code for matters involving public health, safety and welfare of occupants; inspection of all commercial buildings adopt to permanent or continuous occupancy or use for public, institutional, business, industrial or storage purposes; related work as required; performed under general supervision..

2. Typical tasks or assignments:

Inspectors dwellings and dwelling units individually and collectively for adequate access such as stairways, doorways, fire escapes; checks for sanitary facilities including toilets, baths, sinks, lavatories, etc.; checks for adequate heating facilities, electrical wiring and outlets; checks for structural deterioration of walls, ceilings, windows, doors, roofs, floors, etc.; inspects commercial buildings and properties in all categories for conformance to the commercial code; inspects for structural deterioration of foundation walls, exterior walls, interior walls, chimneys and all flue attachments; inspects exterior porches, landings, balconies, stairs, fire escapes, permanent signs and billboards, display windows, store fronts, awnings, marquees and all exterior surfaces of buildings including roofs, windows, cornices, etc.; inspects restrooms for proper occupancy, sanitary conditions and ventilation; inspects electrical service and fuse capacity for safety defects; inspects for any and all other defects that may be injurious to the health and safety of occupants; prepares and keeps visual, photographic and written records of inspections listing all violations; investigates complaints; prepares daily inspection report for Housing Code Officer; assists in the interpretation of the Housing Code; testified in court proceedings involving violations of the Housing Code; meets with interested parties to discuss Housing Code violations.

3. Fifteen (15) years as Housing Code Inspectors; Excellent attendance records and work records; Healthy Homes Certification; ability to resolve conflicts with dissatisfied/disgruntled landlords and tenants; Ability to work with uncooperative and hostile individuals; ability to assist and guide the other inspectors with complex tasks or difficult situations.

4. Minimum qualification requirements:

- A. As to education, training, and experience:  
High School graduation or equivalent; and  
Three years of satisfactory full-time experience in building  
Construction work or in investigational work; or  
A satisfactory equivalent combination of education, training and experience.

B. As to special knowledge, ability and skill:

Good knowledge of the City of Bridgeport.

Ability to keep records of inspections and to write intelligent reports.

Ability to read architectural plans and to take measurements in the field.

Ability to size up situations and people and to get along well with others.

Keen powers of observation; integrity; tact; good judgment.

Good health and freedom from disabling physical defects.

Possession of a valid Connecticut motor vehicle operator's license.

**This job description is not, nor is it intended to be, a complete statement of all duties, function, responsibilities and qualifications which comprise the position.**

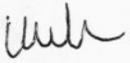


BILL FINCH  
Mayor

City of Bridgeport, Connecticut  
**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT**  
**DEPARTMENT OF CITY PLANNING**  
MARGARET E. MORTON GOVERNMENT CENTER  
999 BROAD STREET  
BRIDGEPORT, CONNECTICUT 06604  
TELEPHONE: (203) 576-7221  
FAX: (203) 332-5611

DAVID M. KOORIS  
Director

TO: Honorable City Council Persons

FROM: Lynn Haig   
Senior Planner

DATE: August 24, 2015

RE: Professional Services Agreement  
Waterfront Plan

This Professional Services Agreement is being presented to you for your consideration and approval.

The City is looking to create a plan that establishes clarity for the best and most appropriate uses, development and access to the varying waterfronts found throughout Bridgeport. This Plan will serve as a guide to make policy and regulatory changes which foster and encourage appropriate uses, and allow development in appropriate locations so as to fully engage the City's 24 miles of waterfront.

I look forward to discussing this further with you and the Contracts Committee.

**PROFESSIONAL SERVICES AGREEMENT**  
*(Waterfront Plan)*

**THIS AGREEMENT** between the parties dated the \_\_\_\_ day of \_\_\_\_\_, 2015 (the "Agreement") is hereby entered into between **CivicMoxie, LLC**, a limited liability company organized and existing under the laws of the State of Massachusetts with offices at One Holden Street, Suite 218, Brookline, MA 02445 (the "**Consultant**") and **the City of Bridgeport**, with offices at 45 Lyon Terrace, Bridgeport, Connecticut 06604 (the "**City**") on the following terms and conditions:

WHEREAS, the City has a comprehensive City Master Plan of Conservation and Development with a focus on the City as a whole; and

WHEREAS, the City's Master Plan does not focus specifically on or with specificity on the City's waterfront, consisting of a large variety of rivers, streams, harbor, and the Long Island Sound; and

WHEREAS, the City desires to realize the full value of the vast benefits of its waterfront; and

WHEREAS, the City requires the expertise of waterfront planners to create a waterfront plan for the City, specifically identifying the best and most appropriate uses, development, and access to those varying waterfronts; and

WHEREAS, the Consultant agrees to commence its services to create a comprehensive waterfront plan for the City (and perform the same in accordance with this Agreement.

NOW, THEREFORE, for good and valuable consideration, the parties mutually agree as follows:

1. General Undertaking. The parties are entering into this Agreement for the purposing of engaging the Consultant to create a comprehensive waterfront plan for the City as more fully set forth and described in the statement of work attached hereto and made a part hereof as Exhibit A (the "**Services**" or "**Project**").

2. Term of Engagement. This Agreement shall commence within five (5) business days of the date last below written and shall continue in full force and effect until the Services are completed, or until the earlier termination of this Agreement as provided herein, whichever occurs first ("**Term**"). Termination shall have no effect on the City's obligation to pay for Services rendered through such earlier termination for work that has been completed in accordance with the terms of this Agreement. Notwithstanding the foregoing, the Services shall be completed by (being left blank until execution) and in accordance with the schedule set forth in Exhibit B, attached hereto and made a part hereof, time being of the essence.

Notwithstanding the foregoing, Consultant is expected to and is authorized to perform some preliminary services prior to the execution of this Contract consisting of preparation for and attendance at a kickoff meeting(s) to occur on August 19 & 20, 2015 consisting of meetings, site visits, interview, focus groups, and data collection ("Preliminary Services") which shall be included in the Phase A invoice contemplated in Paragraph 4(b) herein.

3. Record of Activities. The Consultant shall maintain contemporaneous records of time devoted and tasks performed in sufficient detail as may be requested by the City, which records shall be submitted to the City monthly during the Term. Unless otherwise stated, all work schedules and assigned team members as set forth herein shall be considered a material part of this Agreement. Assigned team members shall not be substituted or replaced absent the prior consent of the City, which consent shall not be unreasonably withheld.

4. Payment.

(a) Source of Funds. The Consultant's activities under this Agreement will be funded from City bond funds. To the extent that the City chooses to utilize other funding for this Project, Consultant will be afforded the opportunity to review and to agree to abide by the terms and conditions of the funding agreement, if any. Should the Consultant not agree, either party may terminate this Agreement in accordance with the terms herein.

(b) Payment. The Services are to be performed in Phases. The Consultant will invoice the City upon the completion Phase A, Phase B, Phase D, Phase E, Phase F, and Phase G, for a total not to exceed sum of Two Hundred Fifty Thousand (\$250,000.00) Dollars as more particularly set forth in Exhibit B attached hereto and made a part hereof. The City will review invoices in a timely manner and notify the Consultant of any invoice deemed 'incomplete' within ten (10) business days of its receipt of the same. The City shall pay for each Phase invoiced in accordance with Exhibit B within 45 days of receipt of a complete invoice.

5. Acceptability of Information and Reports Supplied by the Consultant. Any and all information and reports, whether supplied orally or in writing by the Consultant, shall be based upon consistent and reliable data-gathering methods and may be relied upon by the City.

6. Proprietary Rights. It is not anticipated that the Consultant will develop or deliver to the City anything other than the Services and a comprehensive waterfront plan for the City. Nevertheless, any copyrightable works, ideas, discoveries, inventions, patents, trademarks, products, materials or other information (the "Work Product") produced in whole or in part by Consultant (including any employee, consultant, agent, representative, member, manager or affiliate of CivicMoxie) in connection with the performance of Consultant's obligations under this Agreement shall remain the exclusive property of Consultant. Consultant does not assign ownership of any work

Product created during the term of the Agreement or proprietary rights existing by it prior to or during this Agreement to the City. The City, is however, hereby granted a non-transferable right and license to use, reproduce, display, and distribute all such Consultant materials prepared for use with the Project, provided attribution for such material is given to Consultant or its affiliates (as designated by Consultant) and the material is marked as property of Consultant or such affiliate, as the case may be.

7. Confidential Information.

(a) Acknowledgment of Confidentiality. Each party hereby acknowledges that it may be exposed to confidential and proprietary information belonging to the other party or relating to its affairs, including materials expressly designated or marked as confidential ("**Confidential Information**"). Confidential Information does not include (i) information already known or independently developed by the recipient; (ii) information in the public domain through no wrongful act of the party, (iii) information received by a party from a third party who was free to disclose it or (iv) information required to be disclosed under the Connecticut Freedom of Information Act.

(b) Covenant Not to Disclose. Each party hereby agrees that during the Term and at all times thereafter it shall not use, commercialize or disclose the other party's Confidential Information to any person or entity, except to its own employees who have a "need to know," to such other recipients as the other party may approve in writing in advance of disclosure, or as otherwise required by court order, statute or regulation. Each party shall use at least the same degree of care in safeguarding the other party's Confidential Information as it uses in safeguarding its own Confidential Information, but in no event shall a party use less than reasonable care and due diligence. Neither party shall alter or remove from any software, documentation or other Confidential Information of the other party (or any third party) any proprietary, copyright, trademark or trade secret legend.

8. City Responsibilities. The City will provide the Consultant with existing documents reasonably within its possession or reasonably accessible by it to assist the Consultant in the performance of its Services subject to Paragraph 7 above, which may include and are not necessarily limited to planning studies, master plans, GIS data layers, demographic information, key development projects, brownfield sites, and parcel data.

9. Injunctive Relief. The parties acknowledge that violation by one party of the provisions of this Agreement relating to violation of the other party's Proprietary Rights or Confidential Information rights would cause irreparable harm to the other party not adequately compensable by monetary damages. In addition to other relief, it is agreed that preliminary and permanent injunctive relief may be sought without the necessity of the moving party posting bond to prevent any actual or threatened violation of such provisions.

10. Representations and Warranties.

The Consultant represents and warrants, as of the date hereof and throughout the Term of this Agreement, as follows:

(a) The Consultant represents that it has the requisite experience to undertake and complete the Services pursuant to the requirements of this Agreement and has in its employ or will hire qualified and trained personnel to perform the Services required.

(b) The Consultant represents that it can commence the Services promptly within five (5) days of the receipt of a notice to proceed and will complete the Services in a timely manner on schedule as set forth in Exhibit C.

(c) The Consultant represents that it is financially stable and has adequate resources and personnel to commence and complete the Services required in a timely fashion.

(d) The Consultant's performance of the Services described herein, and its representation of the City, will not result in a conflict of interest, will not violate any treaties, laws, codes, rules, regulations, or contractual obligations with third parties, and is an enforceable obligation of the Consultant.

(e) The Consultant will not subcontract any of the work to third parties without prior written notice to the City and receipt of the City's prior written consent.

(f) The Consultant represents that neither it, nor any of its officers, directors, owners, employees or permitted subcontractors, have committed a criminal violation of or are under indictment of a federal or state law arising directly or indirectly from its business operations or reflects on its business integrity or honesty that resulted or may result in the imposition of a monetary fine, injunction, criminal conviction or other penal sanction, and further represents that the Consultant, its officers, directors, owners, employees, agents and subcontractors shall comply with the requirements of all laws, rules and regulations applicable to the conduct of its business or the performance of the Services under this Agreement.

(g) The Consultant represents that it will perform the Services in a good and workmanlike manner and will diligently pursue the completion of same in accordance with the terms of this Agreement.

(h) The Consultant represents that it possesses all licenses and permits that may be required to perform the Services required by this Agreement.

(i) The Consultant represents and warrants that the performance of the Services will not infringe upon or misappropriate any United States copyright, trademark, patent, or the trade secrets or other proprietary material of any third persons. Upon being notified of such a claim, the Consultant shall (i) defend through litigation or obtain

through negotiation the right of the City to continue using the Services of the Consultant; (ii) rework the Services to be rendered so as to make them non-infringing while preserving the original functionality, or (iii) replace the Services with the functional equivalent. If the City determines that none of the foregoing alternatives provide an adequate remedy, the City may terminate all or any part of this Agreement and, in addition to other relief, recover the amounts previously paid to the Consultant hereunder.

11. Remedies & Liabilities.

a) Remedies. In addition to other remedies expressly acknowledged hereunder and except as expressly limited herein, the City shall have the full benefit of all remedies generally available in law or equity and to a purchaser of goods under the Uniform Commercial Code.

b) Liabilities. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY CLAIM ARISING OUT OF THIS AGREEMENT IN AN AMOUNT EXCEEDING THE TOTAL CONTRACT PRICE FOR THE DELIVERABLE AT ISSUE. EXCEPT FOR VIOLATIONS BY THE CONSULTANT OF SECTION 6 ("PROPRIETARY RIGHTS") OR SECTION 7 ("CONFIDENTIAL INFORMATION"), NEITHER PARTY SHALL BE LIABLE HEREUNDER FOR ANY INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES (INCLUDING LOST SAVINGS OR PROFIT) SUSTAINED BY THE OTHER PARTY OR ANY OTHER INDIVIDUAL OR ENTITY FOR ANY MATTER ARISING OUT OF OR PERTAINING TO THE SUBJECT MATTER OF THIS AGREEMENT. THE PARTIES HEREBY EXPRESSLY ACKNOWLEDGE THAT THE FOREGOING LIMITATION HAS BEEN NEGOTIATED BY THE PARTIES AND REFLECTS A FAIR ALLOCATION OF RISK.

12. Notices. Notices sent to either party shall be effective on the date delivered in person by hand or by overnight mail service or on the date received when sent by certified mail, return receipt requested, to the other party or such other address as a party may give notice of in a similar fashion. The addresses of the parties are as follows:

If to the City:

Director of Office of Planning and Economic Development  
City of Bridgeport  
Margaret E. Morton Government Center  
999 Broad Street, Second Floor  
Bridgeport, Connecticut 06604

with a copy to:

Office of the City Attorney  
999 Broad Street, Second Floor  
Bridgeport, Connecticut 06604

If to the Consultant, at the address first written above.

13. Termination For Default; Termination For Convenience.

(a) This Agreement shall terminate upon expiration of the Term or upon the earlier termination by one of the parties in accordance with the terms hereof. In addition to other relief, either party may terminate this Agreement if the other party breaches any material provision hereof and fails after receipt of written notice of default to advise the other party in writing within five (5) business days of its intentions with respect to such default and in any event corrects or cures such default within ten (10) business days of the receipt of notice of default. If such default cannot be cured or corrected within such 10-day period and the defaulting party details in writing to the other the reasons why such default cannot be so corrected or cured, the other party shall give an additional thirty (30) day period to correct or cure such default and the defaulting party shall with best efforts and due diligence promptly commence and consistently pursue corrective or curative action reasonably acceptable to the aggrieved party to completion. Either party shall be in default hereof if it becomes insolvent, makes an assignment for the benefit of its creditors, or if a receiver is appointed or a petition in bankruptcy is filed with respect to the party and is not dismissed within thirty (30) days. Termination shall have no effect on the parties' respective rights or obligations under Section 7 ("Confidential Information"), Section 9 ("Injunctive Relief") or Section 10 ("Warranties").

(b) Either party may terminate this Agreement for convenience upon thirty (30) days written notice to the other party

(c) Notwithstanding the foregoing, this Agreement shall immediately terminate (unless waived by the enforcing Party in writing) if (A) any invoice is not paid within forty-five (45) days of receipt, with an additional ten (10) business days for an opportunity to cure, (B) the other party (i) files a petition in bankruptcy, (ii) becomes insolvent, or makes or seeks to make an arrangement with, or an assignment for the benefit of, creditors, (iii) applies for or consents to the appointment of a receiver or trustee, (iv) makes an assignment for the benefit of creditors, (v) becomes subject to an attachment of, execution upon, or other judicial seizure of, all or substantially all of its assets, (vi) becomes subject to involuntary proceedings under any bankruptcy or insolvency law (which proceedings are not dismissed within sixty (60) days), or (vii) discontinues its business; or (C) the other party sells substantially all of the assets of the business or the owners of such party transfers a majority of the equity securities held in such provided that a sale or transfer to an affiliate or a beneficiary of the estate of a party shall not constitute a sale and shall not be grounds for termination of this Agreement.

14. Resolution of Disputes and Choice of Law.

The parties agree that all disputes between them arising under this Agreement or involving its interpretation, if they cannot be first resolved by mutual agreement, are subject to the following dispute resolution procedure:

- (a) **Initiation of Dispute Resolution Process.** In the event that a dispute is not resolved after good faith effort to arrive at a mutual agreement, either party may send written notice to the other, in the manner specified for giving notice in this Agreement, that a dispute continues to exist. The party giving such notice shall also forward a copy to the Chief Administrative Officer ("**Director**"), 999 Broad Street, 2<sup>nd</sup> Fl., Bridgeport, CT 06604. The notice shall set forth the nature of the dispute, the notifying party's position statement, and copies of documents supporting its position regarding the dispute. Within seven (7) calendar days after the date such notice is given, the other party shall file its position statement and supporting documents to the Director. Within five (5) working days after receipt of such reply, the Director shall review the matter, issue a written determination ("**Determination**"), and mail a copy thereof to the parties. The Director may reach a Determination with or without a face-to-face meeting with the parties and with or without testimony of witnesses, in his/her sole and absolute discretion.
  
- (b) **Mediation.** If either party objects to the Determination, such party may commence non-binding mediation before the American Arbitration Association ("AAA"), or similar mediation organization mutually agreed upon by City and Consultant within thirty (30) days after the date of the Determination. The City and Consultant shall jointly determine whether such mediation will be conducted in accordance with AAA mediation rules then in effect or another entity's mediation rules. Such mediation will be held in Bridgeport, Connecticut. Each party shall bear the cost of its respective counsel and one-half of the administrative costs of such mediation, including but not limited to the mediator's fees and expenses. Failure by either party to file for mediation within such 30-day period shall be deemed a waiver by both parties of their respective right to appeal such Determination, in which event such Determination shall be final and enforceable in any court having jurisdiction over the parties.
  
- (c) **Court proceedings.** Either party may proceed to resolve a dispute, after exhausting subparagraph (a) above, whether or not opting first under subsection (b) of this Paragraph in a Court of competent jurisdiction within the state of Connecticut.

- (d) **Joinder in Other Proceedings.** The City reserves the right to require the joinder and participation of the other party to this Agreement in any other mediation, arbitration or litigation involving a claim by another person or entity that relates to the subject matter set forth in this Agreement and, reserves the additional right, if necessary or desirable in the City's sole determination, to join or implead the others into such mediation, arbitration, or litigation when doing so is deemed by the City to be in its best interests.

15. Independent Consultant Status. The Consultant and its approved subcontractors are independent contractors in relation to the City with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association or employment relationship between the parties. The Consultant shall remain responsible, and shall indemnify and hold harmless the City, from and against all liability for the withholding and payment of all Federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies or employee benefit requirements (under ERISA, state law or otherwise) now existing or hereafter enacted and attributable to the Consultant, its subcontractors and their respective employees. THE CONSULTANT REPRESENTS THAT IT RETAINS WIDE DISCRETION IN THE TIME, MANNER AND DETAILS OF PERFORMANCE, IS NOT UNDER THE CITY'S DIRECT SUPERVISION OR CONTROL, HAS THE SKILLS AND TOOLS TO PERFORM THE WORK, HOLDS ITSELF OUT GENERALLY AS AN INDEPENDENT CONSULTANT AND HAS OTHER SUBSTANTIAL SOURCES OF INCOME.

16. Security, No Conflicts. Each party agrees to inform the other of any information made available to the other party that is classified or restricted data, agrees to comply with the security requirements imposed by any state or local government, or by the United States Government, and shall return all such material upon request. Each party warrants that its participation in this Agreement does not conflict with any contractual or other obligation of the party or create any conflict of interest prohibited by the U.S. Government or any other government and shall promptly notify the other party if any such conflict arises during the Term.

17. Indemnification; Insurance.

(a) Indemnification. Each party agrees to defend, indemnify and hold harmless the other, their elected officials, officers, department heads, employees and agents from and against any and all claims, liabilities, obligations, causes of action for damages arising out of the negligence or misconduct of the other party, including direct damage to property, and costs of every kind and description arising from work or activities under this Agreement and alleging bodily injury, personal injury, property damage regardless of cause. B. Insurance requirements: (1) The following insurance coverage is required of the Consultant and it is understood that the Consultant will require other coverage from every contractor and subcontractor in any tier according to the work

being performed and shall ensure that the City is named as additional insured with notice of cancellation in the same manner as required for insurance coverages required of the Consultant. The Consultant shall procure, present to the City, and maintain in effect for the Term without interruption the insurance coverages identified below with insurers licensed to conduct business in the State of Connecticut and having a minimum Best's A + 15 financial rating acceptable to the City.

Commercial General Liability (occurrence form) insuring against claims or suits brought by members of the public alleging bodily injury or personal injury, property damage and claimed to have arisen out of operations conducted under this agreement. Coverage shall be broad enough to include premises and operations, contingent liability, contractual liability, completed operations (12 months), broad form property damage, care, custody and control, with limitation of a minimum \$1,000,000 per occurrence and \$2,000,000 combined primary and excess coverage for each occurrence/aggregate and \$300,000 property damage.

Business Automobile insuring against claims or suits brought by members of the public alleging bodily injury or personal injury or property damage and claimed to have arisen out of the use of owned, hired or non-owned vehicles in connection with business. Coverage will be broad enough to include contractual liability with limitations of \$1,000,000 combined primary and excess coverage for each occurrence/aggregate with a combined single limit for bodily injury, personal injury and property damage.

Workers' Compensation insuring in accordance with statutory requirements in order to meet obligations towards employees in the event of injury or death sustained in the course of employment. Liability for employee suits shall not be less than \$500,000 per claim.

(b) General requirements. All policies shall include the following provisions evidenced by ACCORD certificate and endorsement:

Cancellation notice—The City shall be entitled to receive from the insurance carriers not less than 30 days' written notice of cancellation, non-renewal or reduction in coverage to be given to the City Purchasing Agent, City of Bridgeport, City Hall, 45 Lyon Terrace, Bridgeport, Connecticut 06604.

Certificates of Insurance—All policies will be evidenced by an original certificate of insurance and endorsement delivered to the City and authorized and executed by the insurer as fully endorsed reflecting the coverage required, such certificate required to be delivered to the City.

19. Communications. All communications shall be made orally or in writing with Parag Agrawal, Director of Planning, or his respective designee. Any written report requested from the Consultant shall be sent in draft form for review prior to finalization.

20. Miscellaneous.

(a) Entire Agreement. This document and the identified exhibits, schedules and attachments made a part hereof or incorporated herein, constitute the entire and exclusive agreement between the parties with respect to the subject matter hereof and supersede all other communications, whether written or oral.

(b) Modifications. This Agreement may be modified or amended only by a writing signed by both parties.

(c) Prohibition Against Assignment. Except as specifically permitted herein, neither this Agreement nor any rights or obligations hereunder may be transferred, assigned or subcontracted by the Consultant without the City's prior written consent and any attempt to the contrary shall be void.

(d) Excusable Delay. The parties hereto, respectively, shall not be in default of this Agreement if either is unable to fulfill, or is delayed in fulfilling, any of its respective obligations hereunder, or is prevented or delayed from fulfilling its obligations, in spite of its employment of best efforts and due diligence, as a result of extreme weather conditions, natural disasters, catastrophic events, casualties to persons or properties, war, governmental preemption in a national emergency, enactment of law, rule or regulation or change in existing laws, rules or regulations which prevent any party's ability to perform its respective obligations under this agreement, or actions by other persons beyond the exclusive control of the party claiming hindrance or delay. If a party believes that a hindrance or delay has occurred, it shall give prompt written notice to the other party of the nature of such hindrance or delay, its effect upon such party's performance under this agreement, the action needed to avoid the continuation of such hindrance or delay, and the adverse effects that such hindrance or delay then has or may have in the future on such party's performance. Notwithstanding notification of a claim of hindrance or delay by one party, such request shall not affect, impair or excuse the other party hereto from the performance of its obligations hereunder unless its performance is impossible, impractical or unduly burdensome or expensive, or cannot effectively be accomplished without the cooperation of the party claiming delay or hindrance. The occurrence of such a hindrance or delay may constitute a change in the scope or timing of service, and may result in the need to adjust the contract price or contract time in accordance with the terms of this Agreement.

(e) Partial Invalidity. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be deleted and the balance of the Agreement shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect.

(f) Partial Waiver. The waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

(g) Headings. Headings are for reference purposes only and have no substantive effect.

(h) Survival. All representations, warranties and indemnifications contained herein shall survive the performance of this Agreement or its earlier termination.

(i) Property Access. The parties understand that it is the City's obligation to obtain legal access to City property where the Consultant's Services are to be performed. The Consultant shall not be held liable for any unlawful entry onto any property where such entry has been ordered, requested or directed by the City in writing.

(j) Choice of Law. This Agreement shall be governed and construed under the laws of the State of Connecticut. Consultant expressly consents to the jurisdiction of the State and Federal Court's located in the State of Connecticut.

(k) Warranties. City acknowledges that the Services to be provided by Consultant under this Agreement are provided without warranty of any kind, express or implied, including any warranty of mercantability or fitness for any particular purpose. Neither party shall be liable to such other party for any special, indirect, incidental, punitive or consequential damages whatsoever.

**IN WITNESS WHEREOF**, for adequate consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the parties hereto have caused this agreement to be executed by their duly-authorized representatives.

**CITY OF BRIDGEPORT**

By: \_\_\_\_\_  
Bill Finch  
Mayor  
duly-authorized

**CIVICMOXIE**

By: \_\_\_\_\_  
Name:  
Title:  
duly-authorized

## WATERFRONT PLAN RFQ – PEB579153

Consultant: CivicMoxie  
1 Holden Street, Suite 218  
Brookline, MA 02445

Susan Silberberg, Managing Member

### Budget and Schedule:

The Comprehensive Waterfront Plan is to be completed within ten (10) months.

The contract is not to exceed \$250,000, and will be billed over 6-8 payments.

The City of Bridgeport will be responsible for all costs associated with venues and refreshments.

### Scope:

CivicMoxie will provide several deliverables, ultimately creating a Comprehensive Waterfront Plan (Plan). The Plan will outline strategies to redevelop the city's water's edge as a place for successful businesses, recreational opportunities, residential development and tourism.

The City (OPED) will provide CivicMoxie with a variety of documents and databases to assist in research and analysis. These items include, but are not limited to: city's planning studies and master plans, GIS data layers, demographic information of city neighborhoods, key development projects, brownfield sites, and parcel data.

Upon approval of the contract, CivicMoxie and OPED together will develop a community outreach strategy and establish a Project Oversight Committee. The Project Oversight Committee will include primary stakeholders including city staff, major property owners, business owners and neighborhood organizations. CivicMoxie will conduct conference calls with OPED every other week throughout the project term, and will have 4-6 meetings with the Oversight Committee at key project milestones. The consultant will be responsible to conduct approximately 5 community outreach meetings to seek public feedback.

CivicMoxie will be responsible for establishing and maintaining a project website throughout the duration of the contract. In addition, they are also tasked with keeping minutes of all Committee and public meetings and posting them on the project website.

CivicMoxie will analyze the waterfront both comprehensively and at a district level. These waterfront districts would be identified through the planning process. The final Waterfront Plan will include the following components, with a well written narrative and compelling graphic representations.

- Existing Conditions Analysis - Comprehensive analysis of the existing conditions along the city's waterfront including, but not limited to, existing land use patterns, property ownership status and public access.

- Opportunities & Constraints Analysis – Identification of existing physical and visual features and conditions which support or hinder proper utilization of waterfront, and recommendations for improvement.
- Vision – Comprehensive vision for the entire waterfront, as well as conceptual themes for each waterfront district. Vision ideas will be depicted through sketches and design renderings.
- Land Use and Public Access Strategy – Proposed appropriate land uses and design goals for the entire city's waterfront, as well as for each waterfront district; identify key open space and development sites with proposed uses; identify key water-dependent uses; propose strategies for public to obtain visual or physical waterfront access on a temporary or permanent basis; conceptual drawings outlining possible waterfront and public access pathways and connections to waterfront districts and downtown.
- Environmental Restoration & Resiliency – identify appropriate areas for natural system restoration as well as opportunities to improve resilience to climate change.
- Economic Development and Redevelopment Opportunities – Develop strategies to guide public investment along the waterfront through the identification of sites and businesses, both water-dependent and not, on which to focus efforts; determine opportunities for public/private partnerships in programming.
- Interactive Map – a digital map with interactive capabilities that visually depicts the land uses, findings and strategies outlined in the Plan. The intent of this interactive map is for the City to maintain it in an online forum as a tool for implementation of the Waterfront Plan.

Throughout the planning process CivicMoxie will provide OPED and the Oversight Committee with task reports intended to become sections of the Waterfront Plan. These reports will be provided at the conclusion of each task, as identified in CivicMoxie's proposed scope and schedule. These reports will outline the research and analysis of existing conditions and public input, and frame out the districts and recommendations of CivicMoxie.

A final Waterfront Plan will be provided to OPED in digital format, as well as 30 hard copies.

#### **Develop Draft Bridgeport Comprehensive Waterfront Plan**

1. Based on the public workshop and work performed, the Consultant will develop a draft of the Bridgeport Comprehensive Waterfront Plan.
2. Draft will address all items requested by City RFQ and in Scope of Work.
3. The Consultant will develop draft renderings, maps and conceptual sketches to illustrate key issues and address major planning opportunities along the waterfront.
4. The Consultant will provide fifteen (15) copies of the draft vision document in color and make available to the Project Oversight Committee.
5. A copy of the draft plan will be provided in digital format by the Consultant.
6. Present draft to the City staff, Project Oversight Committee and the City Council.
7. Based upon consensus, the Consultant will incorporate the comments received and will update the draft plan document.

#### **Develop Final Bridgeport Comprehensive Waterfront Plan**

1. Based upon consensus, the Consultant will make final edits and produce the Comprehensive Waterfront Plan.
2. The Consultant will develop final renderings, maps and conceptual sketches to illustrate key issues and address major planning opportunities for the waterfront.

3. The Consultant will provide fifteen (15) copies in color and make available to the project Oversight Committee.
4. A copy of the final plan will be provided in digital format by the Consultant.
5. Present final plan document the City Staff, Project Oversight Committee and the City Council.

# CivicMoxie, LLC Bridgeport Schedule - Part 1

8/16/15 revised for 10/26/15 contract start date

## Phase A - Getting Started/Existing Conditions

1. Team/oversight committee mtg #1: project kick-off meeting (intros, workplan, protocols, etc.)
2. Compile and review plans, studies and maps including:
  - a. Waterfront districts, history, NRZ waterfront goals, socio-economic
  - c. Regulatory and zoning
  - d. Land use ownership, lot size, bid/CSF
  - e. Brownfield sites
  - f. Natural habitat, flood zones, etc.
  - h. Recent/current development plans and proposals
3. Conduct windshield survey of waterfront
  - i. Initial info on programs and activities along the waterfront
4. Conduct preliminary stakeholder phone & in-person interviews (15 max)
  - a. Existing businesses/users, water dependent uses
  - b. Vacant/underutilized properties
  - c. Access, connections, existing public space
5. Team/oversight committee check-in #2: review progress & outreach strategy
6. Set up Co-Urbanize website, populate with relevant plans/data
7. Public mtg #1 (waterfront-wide): introduce team, project, physical & opps/constraints
8. Bi-weekly CivicMoxie/City Planning project coordination calls, website updates

## Products:

- a. Status report #1 (PDF): existing conditions analysis & opps/constraints, including:
- b. Powerpoint and materials for public mtg #1

## Phase B - The Market (Economic Development and Redevelopment)

1. Conduct an economic and market analysis
  - a. Identify city and regional demographic and economic trends
  - b. Interview with brokers, developer and economic developers
  - c. Collect data on inventory, absorption and prices
  - d. Review emerging and non-traditional market opportunities
  - e. Identify market opportunities related to environment/sustainability
  - f. Market analysis findings and opportunities
2. Identify/map potential land uses and development sites including:
  - a. Opportunities and relationships/inclusive of brownfield sites
  - b. Open space opportunities
  - c. High priority sites/best development locations/placemaking opportunities
3. Bi-weekly CivicMoxie/City Planning project coordination calls/website updates

## Products:

- a. Status report #2 (PDF): Economic development and redevelopment opportunities

## Phase C - Environmental Restoration and Resiliency

1. Coordinate findings to date with RBD team/project
2. Verify natural areas and sites for natural systems restoration
3. Case studies: climate change adaptation, natural systems restor, low impact design
4. Identify challenges and opportunities
5. Bi-weekly CivicMoxie/City Planning project coordination calls/website updates

## Products:

- a. Status report #3 (PDF): Environmental Restoration and Resiliency, including:
  - a. Preliminary map of natural areas and potential restoration sites
  - b. Areas of confluence and opportunities for coordination with RBD process
  - c. Summary of case study research/best practices
  - d. Summary/map highlighting challenges/opps, development vs open space analysis

## Phase D - Land Use, Public Access, Programming

1. Identify potential continuous waterfront public access pathway
2. Identify waterfront districts and unique characteristics/themes for each
3. Identify neighborhood connections to the waterfront, shared access, and activities
4. Develop themes/connections between development sites, open space, access, point,

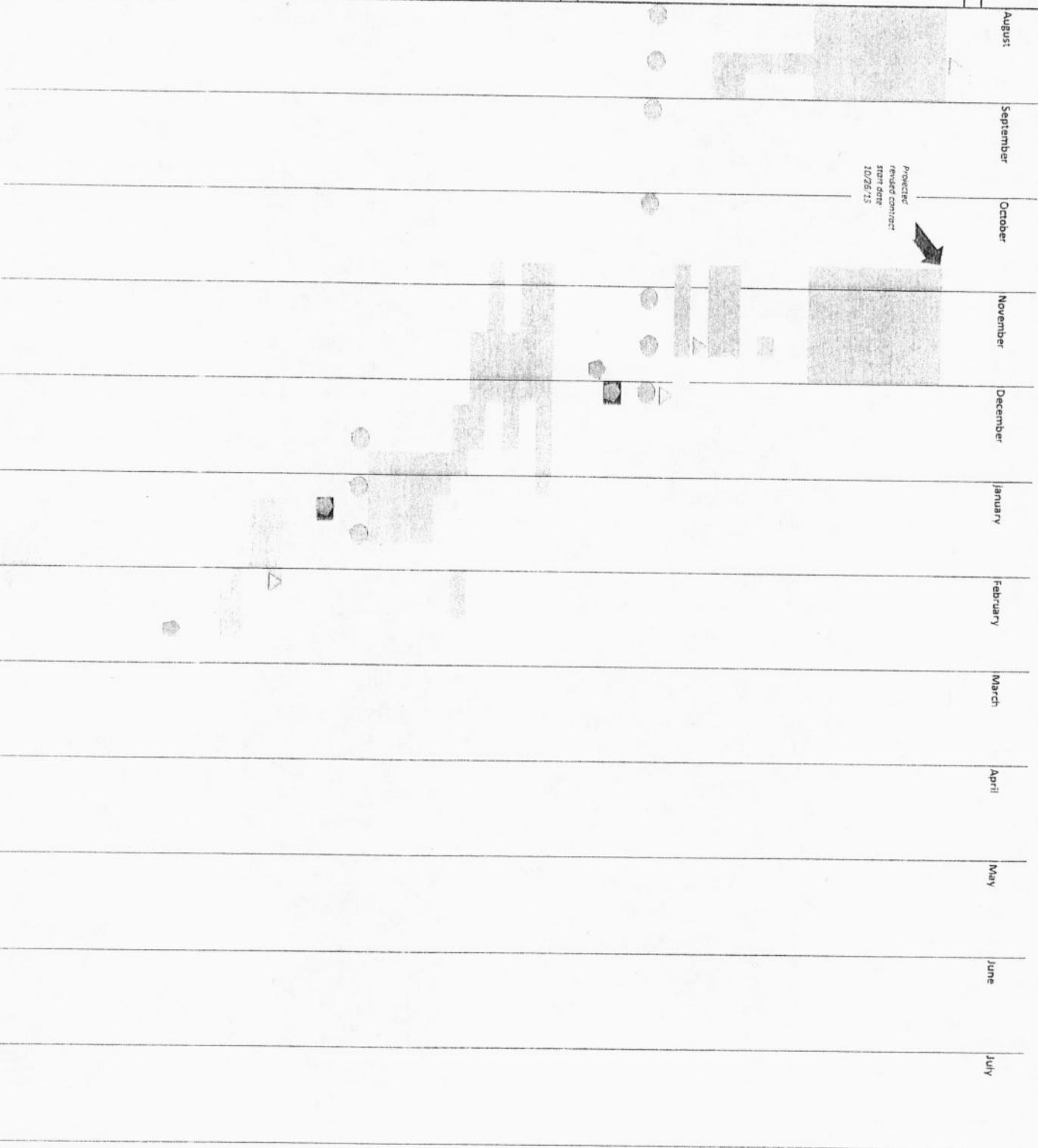


Exhibit B

- 5. Identify water access/possible water transportation stations
  - 6. Identify preliminary themes/clusters/placemaking opportunities/early action
  - 7. Team/oversight committee check-in #3: review land use and access, strategy mtgs#3
  - 8. Public mtgs #2 (districts and waterfront-wide): land use/access/dev/programming
  - 9. Bi-weekly CivicMoxie/City Planning project coordination calls/website updates
- Products:**
- a. Status report #4 (PDF): Land Use, Public Access, Programming, including:
  - b. Powerpoint and materials for public mtgs #2

**Phase E - Draft Vision Waterfront Plan**

- 1. Prepare a comprehensive draft vision for waterfront including:
    - a. City-wide access, continuous pathway, programming
    - b. District plans and themes
    - c. Natural areas restoration sites
    - d. Broad approach to land uses
    - e. Development sites and suggested uses
  - 2. Team/oversight committee check-in #4: Vision plan, strategy for public mtg #3
  - 3. Public mtgs #3: draft waterfront vision plan
  - 4. Present draft vision plan to City staff, oversight committee and City Council
  - 5. Bi-weekly CivicMoxie/City Planning project coordination calls/website updates
- Products:**
- a. Status report #5 (10 copies and PDF): Draft Vision Plan
  - b. Powerpoint and materials for public mtgs #4

**Phase F - Final Comprehensive Waterfront Plan**

- 1. Review public comments, revise vision plan as necessary
  - 2. Prepare final comprehensive waterfront plan
  - 3. Team/oversight committee check-in #5: Vision plan, strategy for public mtg #4
  - 4. Public mtgs #4: draft vision plan
  - 5. Present final vision plan to City staff, oversight committee and City Council
  - 6. Bi-weekly CivicMoxie/City Planning project coordination calls/website updates
- Products:**
- a. Final vision plan (10 copies and PDF)
  - b. Powerpoint and materials for public mtgs #4

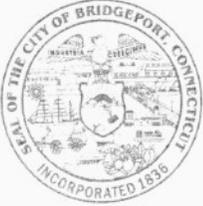
**Phase G - Online Interactive Waterfront Map**

- 1. Team/oversight committee check-in #6: Concept and design of interactive map
  - 2. Design/construct online interactive waterfront plan map/website including:
    - a. Map of Bridgeport highlighting plan elements
    - b. Public access points
    - c. Natural areas
    - d. Themed districts or sub-areas
    - e. Development opportunities with site characteristics and desired uses
  - 3. Bi-weekly CivicMoxie/City Planning project coordination calls/website updates
- Products:**
- 1. Interactive online map website
  - 2. Instructions for City staff maintenance of site, ongoing updates

Key:

-  Status Report/Powerpoint/Report (products)
-  Client/CivicMoxie meeting
-  Public Meeting or Event
-  Bi-weekly Client/CivicMoxie project coordination call
-  Invoice for Services

<p><b>Phase E - Draft Vision Waterfront Plan</b></p> <ul style="list-style-type: none"> <li>1. Prepare a comprehensive draft vision for waterfront including:           <ul style="list-style-type: none"> <li>a. City-wide access, continuous pathway, programming</li> <li>b. District plans and themes</li> <li>c. Natural areas restoration sites</li> <li>d. Broad approach to land uses</li> <li>e. Development sites and suggested uses</li> </ul> </li> <li>2. Team/oversight committee check-in #4: Vision plan, strategy for public mtg #3</li> <li>3. Public mtgs #3: draft waterfront vision plan</li> <li>4. Present draft vision plan to City staff, oversight committee and City Council</li> <li>5. Bi-weekly CivicMoxie/City Planning project coordination calls/website updates</li> </ul> <p><b>Products:</b></p> <ul style="list-style-type: none"> <li>a. Status report #5 (10 copies and PDF): Draft Vision Plan</li> <li>b. Powerpoint and materials for public mtgs #4</li> </ul>														
<p><b>Phase F - Final Comprehensive Waterfront Plan</b></p> <ul style="list-style-type: none"> <li>1. Review public comments, revise vision plan as necessary</li> <li>2. Prepare final comprehensive waterfront plan</li> <li>3. Team/oversight committee check-in #5: Vision plan, strategy for public mtg #4</li> <li>4. Public mtgs #4: draft vision plan</li> <li>5. Present final vision plan to City staff, oversight committee and City Council</li> <li>6. Bi-weekly CivicMoxie/City Planning project coordination calls/website updates</li> </ul> <p><b>Products:</b></p> <ul style="list-style-type: none"> <li>a. Final vision plan (10 copies and PDF)</li> <li>b. Powerpoint and materials for public mtgs #4</li> </ul>														
<p><b>Phase G - Online Interactive Waterfront Map</b></p> <ul style="list-style-type: none"> <li>1. Team/oversight committee check-in #6: Concept and design of interactive map</li> <li>2. Design/construct online interactive waterfront plan map/website including:           <ul style="list-style-type: none"> <li>a. Map of Bridgeport highlighting plan elements</li> <li>b. Public access points</li> <li>c. Natural areas</li> <li>d. Themed districts or sub-areas</li> <li>e. Development opportunities with site characteristics and desired uses</li> </ul> </li> <li>3. Bi-weekly CivicMoxie/City Planning project coordination calls/website updates</li> </ul> <p><b>Products:</b></p> <ul style="list-style-type: none"> <li>1. Interactive online map website</li> <li>2. Instructions for City staff maintenance of site, ongoing updates</li> </ul>														



OFFICE OF THE MAYOR  
CITY OF BRIDGEPORT, CONNECTICUT  
MARGARET E. MORTON GOVERNMENT CENTER  
999 BROAD STREET  
BRIDGEPORT, CONNECTICUT 06604  
TELEPHONE (203) 576-7201  
FAX (203) 576-3913  
MEMORANDUM

BILL FINCH  
Mayor

TO: Fleeta Hudson – City Clerk

FROM: Mayor Bill Finch

DATE: August 17, 2015

RE: Boards & Commissions

---

Please place the following name on the September 8, 2015 City Council agenda for referral to the Public Safety Committee for the purpose of reappointment to the Police Commission:

Edwin P. Farrow (D)  
357 Pearl Street  
Bridgeport, CT 06608

This term will expire on 12/31/17.

BF/lac

ATTEST  
CITY CLERK

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2015 AUG 25 A 11:14



BILL FINCH  
Mayor

City of Bridgeport, Connecticut  
**CENTRAL GRANTS OFFICE**

999 Broad Street  
Bridgeport, Connecticut 06604  
Telephone (203) 332-5662  
Fax (203) 332-5657

**ANDREW J. NUNN**  
Chief Administrative Officer

**CHRISTINA B. SMITH**  
Director  
Central Grants

COMM. #156-14 Referred to ECD&E Committee on 09/08/2015

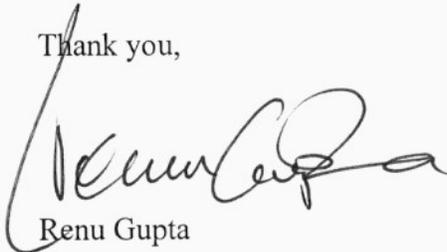
August 19, 2015

Office of the City Clerk  
City of Bridgeport  
45 Lyon Terrace, Room 204  
Bridgeport, Connecticut 06604

Re: A Resolution by the Bridgeport City Council Regarding the **Tulip Museum- Brownfield Revolving Loan Fund through Greater Bridgeport Regional Council (Project # 16446)** for the City of Bridgeport for referral to the ECDE committee

If you have any questions or require any additional information please contact me at 203-576-7732 or [renu.gupta@bridgeportct.gov](mailto:renu.gupta@bridgeportct.gov).

Thank you,



Renu Gupta

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2015 AUG 31 P 2:18  
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Central Grants Office  
 City of Bridgeport  
 999 Broad Street  
 Bridgeport, CT 06604

## Grant Information Sheet

### Contact Information

Project Manager	Frank Croke	Phone	203-330-4542
Grant Writer	Renu Gupta	Phone	203-576-7732

### Background Information

Grant Program (Full Title)	Tulip Museum- Brownfield Revolving Loan Fund through Greater Bridgeport Regional Council (Project # 16446)		
Funding Entity	Greater Bridgeport Regional Council		
Program Start Date	December, 2015	Program End Date	November 30, 2017
Overseeing Department	Office of Policy and Economic Development		
Purpose/Scope of Grant Project	<p><b>Purpose [Why?]:</b> Provides funds for cleaning up of Brownfield sites throughout the city.</p> <p><b>Scope/Description (What):</b> The City of Bridgeport Office of Planning and Economic Development is applying to the Greater Bridgeport Regional Council (GBRC) for funding of \$125,000 to cleanup 1149 Main Street and put the property to commercial use.</p> <p><b>Location(s)/Address (es) [Where?]:</b> 1149 Main Street</p>		
Project/Service Carried Out By	<input type="checkbox"/> City of Bridgeport <input type="checkbox"/> External Organization(s):		
Project/Service Council District(s) – Approx.	<input type="checkbox"/> N/A or No Specific Limits <input type="checkbox"/> <b>Citywide</b> <input type="checkbox"/> 130th <input type="checkbox"/> 131th	<input type="checkbox"/> 132th <input type="checkbox"/> 133th <input type="checkbox"/> 134th <input type="checkbox"/> 135th	<input type="checkbox"/> 136th <input type="checkbox"/> 137th <input type="checkbox"/> 138th <input type="checkbox"/> 139th
Rationale for Project Location(s)			
Award Type	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Technical Assistance <input type="checkbox"/> Recognition Only		
Amount	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Requested: \$125,000 <input type="checkbox"/> Awarded: \$		
Match Amount	<input type="checkbox"/> N/A <input type="checkbox"/> Cash- 20% <input type="checkbox"/> In-Kind:		
Match Source(s) (Account Line/Project/Staff/Entity)	<input type="checkbox"/> N/A    OPED will work with the developers who are responsible for providing the required 20% match.		

**A Resolution by the Bridgeport City Council  
Regarding the  
Tulip Museum- Brownfield Revolving Loan Fund through Greater Bridgeport Regional  
Council (Project # 16446)**

**WHEREAS**, the Greater Bridgeport Regional Council (GBRC) is authorized to extend financial assistance to municipalities in the form of grants; and

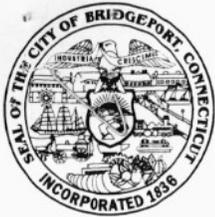
**WHEREAS**, this financial assistance has been made possible through the Greater Bridgeport Regional Council's (GBRC) Regional Brownfield Revolving Loan Fund Program; and

**WHEREAS**, financial assistance under this grant will be used to remediate and clean up contaminated property at 1149 Main Street, Bridgeport; and

**WHEREAS**, it is desirable and in the public interest that the City of Bridgeport Central Grants Office and the Office of Planning and Economic Development submits an application to the Greater Bridgeport Regional Council (GBRC) for Funding for the purpose of environmental remediation ,

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL:**

1. That it is cognizant of the City's grant application to and contract with the Greater Bridgeport Regional Council (GBRC) to provide financial assistance for environmental remediation of contaminated land parcels and/or properties to position them for redevelopment
2. That it hereby authorizes, directs and empowers the Mayor or his designee, David Kooris, to execute and file such application with the Greater Bridgeport Regional Council (GBRC) for the Funds and to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary to administer this program.



BILL FINCH  
Mayor

City of Bridgeport, Connecticut  
**CENTRAL GRANTS OFFICE**

999 Broad Street  
Bridgeport, Connecticut 06604  
Telephone (203) 332-5662  
Fax (203) 332-5657

**ANDREW J. NUNN**  
Chief Administrative Officer

**CHRISTINA B. SMITH**  
Director  
Central Grants

COMM. #157-14 Referred to ECD&E Committee on 09/08/2015

August 19, 2015

Office of the City Clerk  
City of Bridgeport  
45 Lyon Terrace, Room 204  
Bridgeport, Connecticut 06604

Re: A Resolution by the Bridgeport City Council Regarding the **Fiscal Year (FY) 2015 Supplemental Funding for Brownfields Revolving Loan Fund (RLF) (Project # 15261)** for the City of Bridgeport for referral to the ECDE committee

If you have any questions or require any additional information please contact me at 203-576-7732 or [renu.gupta@bridgeportct.gov](mailto:renu.gupta@bridgeportct.gov).

Thank you,

Renu Gupta

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2015 AUG 31 P 2:18  
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Central Grants Office  
 City of Bridgeport  
 999 Broad Street  
 Bridgeport, CT 06604

# Grant Information Sheet

## Contact Information

Project Manager	Frank Croke	Phone	203-330-4542
Grant Writer	Renu Gupta	Phone	203-576-7732

## Background Information

Grant Program (Full Title)	Fiscal Year (FY) 2015 Supplemental Funding for Brownfields Revolving Loan Fund (RLF) (Project # 15261)		
Funding Entity	US Environmental Protection Agency		
Program Start Date	October 1, 2015	Program End Date	September 30, 2018

Overseeing Department	Office of Policy and Economic Development		
Purpose/Scope of Grant Project	<p><b>Purpose [Why?]:</b> Provides funds for cleaning up of Brownfield sites throughout the city.</p> <p><b>Scope/Description (What):</b> The City of Bridgeport Office of Planning and Economic Development is applying to the United States Environmental Protection Agency (EPA) for a FY 2015 Brownfield Revolving Loan Fund. The City is requesting \$400,000 for Hazardous substance funding and \$100,000 of Petroleum funds.</p> <p><b>Location(s)/Address (es) [Where?]:</b> Throughout the city</p>		
Project/Service Carried Out By	<input type="checkbox"/> City of Bridgeport <input type="checkbox"/> External Organization(s):		
Project/Service Council District(s) – Approx.	<input type="checkbox"/> N/A or No Specific Limits <input type="checkbox"/> Citywide <input type="checkbox"/> 130th <input type="checkbox"/> 131th	<input type="checkbox"/> 132th <input type="checkbox"/> 133th <input type="checkbox"/> 134th <input type="checkbox"/> 135th	<input type="checkbox"/> 136th <input type="checkbox"/> 137th <input type="checkbox"/> 138th <input type="checkbox"/> 139th
Rationale for Project Location(s)			

Award Type	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Technical Assistance <input type="checkbox"/> Recognition Only
Amount	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Requested: \$500,000 <input type="checkbox"/> Awarded: \$
Match Amount	<input type="checkbox"/> N/A <input type="checkbox"/> Cash- 20% <input type="checkbox"/> In-Kind:
Match Source(s) (Account Line/Project/Staff/Entity)	<input type="checkbox"/> N/A    OPED will work with the developers who are responsible for providing the required 20% match.

**A Resolution by the Bridgeport City Council  
Regarding the  
Fiscal Year (FY) 2015 Supplemental Funding for Brownfields Revolving Loan Fund (RLF)  
(Project # 15261)**

**WHEREAS**, the United States Environmental Protection Agency (EPA) is authorized to extend financial assistance to municipalities in the form of grants; and

**WHEREAS**, this financial assistance has been made possible through the United States Environmental Protection Agency's FY 2015 Supplemental Funding for Brownfield Revolving Loan Fund Grantees; and

**WHEREAS**, financial assistance under this grant will be used to remediate contaminated properties throughout the city of Bridgeport; and

**WHEREAS**, it is desirable and in the public interest that the City of Bridgeport Central Grants Office and the Office of Planning and Economic Development submits an application to the United States Environmental Protection Agency (EPA) for a FY 2015 Supplemental Funding for Brownfield Revolving Loan Fund for the purpose of environmental remediation,

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL:**

1. That it is cognizant of the City's grant application to and contract with the United States Environmental Protection Agency (EPA) to provide financial assistance for environmental remediation of contaminated land parcels and/or properties to position them for redevelopment
2. That it hereby authorizes, directs and empowers the Mayor or his designee, David Kooris, to execute and file such application with the United States Environmental Protection Agency (EPA) for the FY 2015 Supplemental Funding for Brownfield Revolving Loan Fund and to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary to administer this program.



BILL FINCH  
Mayor

City of Bridgeport, Connecticut  
**CENTRAL GRANTS OFFICE**

999 Broad Street  
Bridgeport, Connecticut 06604  
Telephone (203) 332-5662  
Fax (203) 332-5657

**ANDREW J. NUNN**  
Chief Administrative Officer

**CHRISTINA B. SMITH**  
Director  
Central Grants

COMM. #158-14 Referred to ECD&E Committee  
on 9/8/2015

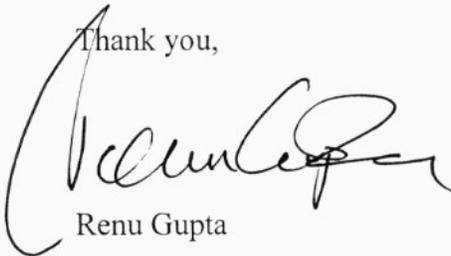
August 19, 2015

Office of the City Clerk  
City of Bridgeport  
45 Lyon Terrace, Room 204  
Bridgeport, Connecticut 06604

Re: A Resolution by the Bridgeport City Council Regarding the **Upper East Side Public Library Construction Grant application to Connecticut State Library ( Project # 16268)** for referral to the ECDE committee

If you have any questions or require any additional information please contact me at 203-576-7732 or [renu.gupta@bridgeportct.gov](mailto:renu.gupta@bridgeportct.gov).

Thank you,



Renu Gupta

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**A Resolution by the Bridgeport City Council  
Regarding the  
Upper East Side Public Library Construction Grant  
(Project # 16268)**

**WHEREAS**, the Connecticut State Library is authorized to extend financial assistance to municipalities in the form of grants; and,

**WHEREAS**, this funding will be made through an Agreement between the Connecticut State Library and the City of Bridgeport; and,

**WHEREAS**, funds under this grant will be used for the construction of a new library at 2534-2548 East Main Street; and,

**WHEREAS**, it is desirable and in the public interest that the City of Bridgeport Central Grants Office and the Bridgeport Public Library submits an application to the Connecticut State Library for a grant for the purpose of library construction on Upper East Side; and

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL:**

1. That it is cognizant of the City's grant application to and contract with the Connecticut State Library for financial assistance for library construction.
2. That it hereby authorizes, directs and empowers the Mayor, to execute and file such application with the Connecticut State Library for the funding for library construction and to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary to administer this program.



Central Grants Office  
 City of Bridgeport  
 999 Broad Street  
 Bridgeport, CT 06604

# Grant Information Sheet

## Contact Information

Project Manager	Scott Hughes	Phone	(203) 576-7403
Grant Writer	Renu Gupta	Phone	203-576-7732

## Background Information

Grant Program (Full Title)	Upper East Side Public Library Construction Grant		
Funding Entity	Connecticut State Library		
Program Start Date		Program End Date	
Overseeing Department	Bridgeport Public Library		
Purpose/Scope of Grant Project	<p><b>Purpose [Why?]:</b> Provides funds for library construction across the State</p> <p><b>Scope/Description (What):</b> The City of Bridgeport Public library is requesting \$1,000,000 State bond funds for construction of a new library at 2534-2548 East Mai Street.</p> <p><b>Location(s)/Address (es) [Where?]:</b> 2534-2548 East Main Street.</p>		
Project/Service Carried Out By	<input type="checkbox"/> City of Bridgeport <input type="checkbox"/> External Organization(s):		
Project/Service Council District(s) – Approx.	<input type="checkbox"/> N/A or No Specific Limits <input type="checkbox"/> Citywide <input type="checkbox"/> 130th <input type="checkbox"/> 131th	<input type="checkbox"/> 132th <input type="checkbox"/> 133th <input type="checkbox"/> 134th <input type="checkbox"/> 135th	<input type="checkbox"/> 136th <input type="checkbox"/> 137th <input type="checkbox"/> 138th <input type="checkbox"/> 139th
Rationale for Project Location(s)			
Award Type	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Technical Assistance <input type="checkbox"/> Recognition Only		
Amount	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Requested: \$1,000,000 <input type="checkbox"/> Awarded: \$		
Match Amount	<input type="checkbox"/> N/A <input type="checkbox"/> Cash- \$1,797,800 <input type="checkbox"/> In-Kind:		
Match Source(s) (Account Line/Project/Staff/Entity)	<input type="checkbox"/> N/A    City will raise funds by issuing local bonds		



City of Bridgeport, Connecticut  
**CENTRAL GRANTS OFFICE**

999 Broad Street  
Bridgeport, Connecticut 06604  
Telephone (203) 332-5662  
Fax (203) 332-5657

BILL FINCH  
Mayor

COMM. #161-14 Referred to ECD&E Committee  
on 09/08/2015

ANDREW J. NUNN  
Chief Administrative Officer

CHRISTINA B. SMITH  
Director  
Central Grants

September 2, 2015

Office of the City Clerk  
City of Bridgeport  
45 Lyon Terrace, Room 204  
Bridgeport, Connecticut 06604

Re: **Resolution – State of Connecticut Dept. of Public Health Public Health Lead Poisoning Prevention Financial Assistance Grant (Project # 16236)**

Attached, please find a Grant Summary and Resolution for the **State of Connecticut Dept. of Public Health Public Lead Poisoning Prevention Financial Assistance Grant** to be referred to the **Economic and Community Development and Environment Subcommittee** of the City Council.

Grant: **City of Bridgeport application to the State of Connecticut Dept. of Public Health Lead Poisoning Prevention Financial Assistance Grant**

If you have any questions or require any additional information please contact me at 203-576-7134 or [isolina.dejesus@bridgeportct.gov](mailto:isolina.dejesus@bridgeportct.gov).

Thank you,

Isolina DeJesus  
Central Grants Office

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## GRANT SUMMARY

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PROJECT TITLE: **State of Connecticut Dept. of Public Health Lead Poisoning Prevention Financial Assistance Grant**

NEW                      RENEWAL    X            CONTINUING

DEPARTMENT SUBMITTING INFORMATION: **Central Grants Office**

CONTACT NAME:                      **Isolina DeJesus**

PHONE NUMBER:                      **(203) 576-7134**

**PROJECT SUMMARY/DESCRIPTION:**

The Lead Poisoning Prevention Financial Assistance Grant

**CONTRACT PERIOD:** 7/1/15 – 6/30/17

**IF APPLICABLE**

**FUNDING SOURCES (include matching/in-kind funds):**

Federal:    \$  
State:      \$214,122 (2 years)  
City:       \$  
Other:

**FUNDS REQUESTED**

Salaries/Benefits: 55,916/14,391  
Supplies:            19,754  
Contractual:        17,000

**A Resolution by the Bridgeport City Council**

**Regarding the**

**State of Connecticut Dept. of Public Health Public Health Emergency Preparedness Grant**

**WHEREAS**, the **State of Connecticut Dept. of Public Health** is authorized to extend financial assistance to municipalities in the form of grants; and

**WHEREAS**, this funding has been made possible through the **Public Health Emergency Preparedness**; and

**WHEREAS**, funds under this grant will be used to fund program staff and program activities; and,

**WHEREAS**, it is desirable and in the public interest that the City of Bridgeport, Health and Social Services Department, submits an application to the **State of Connecticut Department of Public Health** in the amount of \$214,122 for the purpose of funding program staff and program activities.

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL:**

1. That it is cognizant of the City's grant application to and contract with the **State of Connecticut Department of Public Health** for the purpose of the **funding administrative staff and direct service programs** and
2. That it hereby authorizes, directs and empowers the Mayor or his designee, to execute and file such application with the **State of Connecticut Dept. of Public Health Public Health Emergency Preparedness Grant** and to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary to administer this program.



City of Bridgeport, Connecticut  
**CENTRAL GRANTS OFFICE**

999 Broad Street  
Bridgeport, Connecticut 06604  
Telephone (203) 332-5662  
Fax (203) 332-5657

**ANDREW J. NUNN**  
Chief Administrative Officer

**CHRISTINA B. SMITH**  
Director  
Central Grants

**BILL FINCH**  
Mayor

COMM. #162-14 Referred to ECD&E Committee  
on 09/08/2015

September 2, 2015

Office of the City Clerk  
City of Bridgeport  
45 Lyon Terrace, Room 204  
Bridgeport, Connecticut 06604

Re: **Resolution – State of Connecticut Dept. of Public Health Public Health  
Emergency Preparedness Grant (Project # 16221)**

Attached, please find a Grant Summary and Resolution for the **State of Connecticut Dept. of Public  
Health Public Health Emergency Preparedness Grant** to be referred to the **Economic and  
Community Development and Environment Subcommittee** of the City Council.

**Grant:** City of Bridgeport application to the **State of Connecticut Dept. of Public  
Health Public Health Emergency Preparedness Grant**

If you have any questions or require any additional information please contact me at 203-576-7134 or  
[isolina.dejesus@bridgeportct.gov](mailto:isolina.dejesus@bridgeportct.gov).

Thank you,

Isolina DeJesus  
Central Grants Office

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CITY CLERK

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## GRANT SUMMARY

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PROJECT TITLE: **State of Connecticut Dept. of Public Health Public Health Emergency Preparedness Grant**

NEW                      RENEWAL    X            CONTINUING

DEPARTMENT SUBMITTING INFORMATION: **Central Grants Office**

CONTACT NAME:            **Isolina DeJesus**

PHONE NUMBER:            **(203) 576-7134**

**PROJECT SUMMARY/DESCRIPTION:**

The Public Health Emergency Preparedness Grant is allocated at a per capita rate of \$0.727 for building capacities that are specific to the needs of local health agencies.

**CONTRACT PERIOD:** 7/1/15 – 6/30/17

**IF APPLICABLE**

**FUNDING SOURCES (include matching/in-kind funds):**

Federal:    \$  
State:      \$214,122 (2 years)  
City:        \$  
Other:

**FUNDS REQUESTED**

Salaries/Benefits: 55,916/14,391  
Supplies:            19,754  
Contractual:        17,000

**A Resolution by the Bridgeport City Council**

**Regarding the**

**State of Connecticut Dept. of Public Health Public Health Emergency Preparedness Grant**

**WHEREAS**, the **State of Connecticut Dept. of Public Health** is authorized to extend financial assistance to municipalities in the form of grants; and

**WHEREAS**, this funding has been made possible through the **Public Health Emergency Preparedness**; and

**WHEREAS**, funds under this grant will be used to fund program staff and program activities; and,

**WHEREAS**, it is desirable and in the public interest that the City of Bridgeport, Health and Social Services Department, submits an application to the **State of Connecticut Department of Public Health** in the amount of \$214,122 for the purpose of funding program staff and program activities.

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL:**

1. That it is cognizant of the City's grant application to and contract with the **State of Connecticut Department of Public Health** for the purpose of the **funding administrative staff and direct service programs** and
2. That it hereby authorizes, directs and empowers the Mayor or his designee, to execute and file such application with the **State of Connecticut Dept. of Public Health Public Health Emergency Preparedness Grant** and to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary to administer this program.



City of Bridgeport, Connecticut  
**CENTRAL GRANTS OFFICE**

999 Broad Street  
Bridgeport, Connecticut 06604  
Telephone (203) 332-5662  
Fax (203) 332-5657

**ANDREW J. NUNN**  
Chief Administrative Officer

**BILL FINCH**  
Mayor

**COMM. #163-14 Referred to ECD&E Committee  
on 09/08/2015**

**CHRISTINA B. SMITH**  
Director  
Central Grants

September 2, 2015

Office of the City Clerk  
City of Bridgeport  
45 Lyon Terrace, Room 204  
Bridgeport, Connecticut 06604

**Re: Resolution – State of Connecticut Department of Public Health Per Capita Grant Program (#16220)**

Attached, please find a Grant Summary and Resolution for the **State of Connecticut Department of Public Health Per Capita Grant Program (#16220)** to be referred to the **Committee on Economic and Community Development and Environment** of the City Council.

**Grant:** City of Bridgeport application to the **State of Connecticut Department of Public Health Per Capita Grant Program (#16220)**

If you have any questions or require any additional information please contact me at 203-576-7134 or [isolina.dejesus@bridgeportct.gov](mailto:isolina.dejesus@bridgeportct.gov).

Thank you,

Isolina DeJesus  
Central Grants Office

RECEIVED  
CITY CLERK'S OFFICE  
2015 SEP -2 P 3:33  
ATTEST  
CITY CLERK



## GRANT SUMMARY

---

**PROJECT TITLE:** State of Connecticut Department of Public Health Per Capita Grant Program (#16220)

NEW                      RENEWAL    x                      CONTINUING

**DEPARTMENT SUBMITTING INFORMATION:** Central Grants Office

**CONTACT NAME:** Isolina DeJesus

**PHONE NUMBER:** 203-576-7134

**PROJECT SUMMARY/DESCRIPTION:** The City of Bridgeport Health Department is seeking funding to support core public health functions.

**CONTRACT PERIOD:** July 1, 2015 – June 30, 2016

### IF APPLICABLE

**FUNDING SOURCES** (include matching/in-kind funds):

Federal:  
State:     \$192,708.05  
City:  
Other:

**FUNDS REQUESTED**

Salaries/Benefits: \$143,742.51  
Supplies:            \$48,965.54

**A Resolution by the Bridgeport City Council**  
**Regarding the**  
**State of Connecticut Department of Public Health**  
**Per Capita Grant Program**

**WHEREAS**, the **State of Connecticut Department of Public Health** is authorized to extend financial assistance to municipalities in the form of grants; and

**WHEREAS**, this funding has been made possible through the **Per Capita Grant Program**; and

**WHEREAS**, funds under this grant will be used to support core public health functions; and

**WHEREAS**, it is desirable and in the public interest that the City of Bridgeport, **Health Department**, submits an application to the **State of Connecticut Department of Public Health** to support core public health functions.

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL:**

1. That it is cognizant of the City's grant application to and contract with the **State of Connecticut Department of Public Health** for the purpose of the **Per Capita Grant Program**; and
2. That it hereby authorizes, directs and empowers the Mayor or his designee, the **Director of the Health Department**, to execute and file such application with the **State of Connecticut Department of Public Health Per Capita Grant Program** and to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary to administer this program.



City of Bridgeport, Connecticut  
**CENTRAL GRANTS OFFICE**

999 Broad Street  
Bridgeport, Connecticut 06604  
Telephone (203) 332-5662  
Fax (203) 332-5657

BILL FINCH  
Mayor

COMM. #164-14 Referred to ECD&E Committee  
on 09/08/2015

ANDREW J. NUNN  
Chief Administrative Officer

CHRISTINA B. SMITH  
Director  
Central Grants

September 2, 2015

Office of the City Clerk  
City of Bridgeport  
45 Lyon Terrace, Room 204  
Bridgeport, Connecticut 06604

Re: Resolution – **National Endowment for the Arts Art Works Grant Program (#16454)**

Attached, please find a Grant Summary and Resolution for the **National Endowment for the Arts Art Works Grant Program (#16454)** to be referred to the **Committee on Economic and Community Development and Environment** of the City Council.

Grant: City of Bridgeport application to the **National Endowment for the Arts Art Works Grant Program (#16454)**

If you have any questions or require any additional information please contact me at 203-332-5664 or [autumn.hurst@bridgeportct.gov](mailto:autumn.hurst@bridgeportct.gov).

Thank you,

Autumn Hurst  
Central Grants Office

RECEIVED  
CITY CLERK'S OFFICE  
2015 SEP -2 P 3:34  
ATTEST  
CITY CLERK



## GRANT SUMMARY

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PROJECT TITLE: **National Endowment for the Arts Art Works Grant Program  
(#16454)**

NEW  RENEWAL  CONTINUING

DEPARTMENT SUBMITTING INFORMATION: **Central Grants Office**

CONTACT NAME: **Autumn Hurst**

PHONE NUMBER: **203-332-5664**

**PROJECT SUMMARY/DESCRIPTION:** The City of Bridgeport is seeking funding from the National Endowment for the Arts to support Connecticut Free Shakespeare programming in 2016. Connecticut Free Shakespeare has brought Shakespeare or other classical plays to the residents of Bridgeport for 16 seasons. Grant funds will be used to pay salaries of actors and other artistic production staff. Funding will help Connecticut Free Shakespeare expand their current programming from one week in 2015 to two weeks in 2016.

**CONTRACT PERIOD:** Project period ends June 2017

### IF APPLICABLE

FUNDING SOURCES (include matching/in-kind funds):

Federal: \$50,000

State:

City: \$12,500 (General Fund Cash)

Other: \$37,500 (Third Party Cash)

FUNDS REQUESTED

Salaries/Benefits:

Supplies:

**A Resolution by the Bridgeport City Council**

**Regarding the**

**National Endowment for the Arts**

**Art Works Grant Program**

**WHEREAS**, the **National Endowment for the Arts** is authorized to extend financial assistance to municipalities in the form of grants; and

**WHEREAS**, this funding has been made possible through the **Art Works Grant Program**; and

**WHEREAS**, funds under this grant will be used to fund the 2016 season of Connecticut Free Shakespeare; and

**WHEREAS**, it is desirable and in the public interest that the City of Bridgeport, Central Grants Office, submits an application to the **National Endowment for the Arts** to support Connecticut Free Shakespeare.

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL:**

1. That it is cognizant of the City's grant application to and contract with the **National Endowment for the Arts** for the purpose of the **Art Works Grant Program**; and
2. That it hereby authorizes, directs and empowers the Mayor or his designee to execute and file such application with the **National Endowment for the Arts Art Works Grant Program** and to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary to administer this program.

(Ref. #154-04)

OFFICE OF THE  
**DEPARTMENT OF PUBLIC FACILITIES**

999 BROAD STREET  
BRIDGEPORT, CONNECTICUT 06604  
TELEPHONE (203) 576-7130



BILL FINCH  
Mayor

**JORGE J. GARCIA**  
*Director Public Facilities*

September 2, 2015

Fleeta Hudson  
City Clerk  
45 Lyon Terrace  
Bridgeport, CT 06604

RECEIVED  
CITY CLERK'S OFFICE  
2015 SEP - 2 P 3:51  
ATTEST  
CITY CLERK

**RE: Sprint Amendment No. 1 to Site Agreement**

Dear Ms. Hudson,

Attached is the Sprint "Amendment No.1 to the Site Agreement" to be referred to the contracts committee for approval. Also enclosed are copies of the original Site Agreement with Sprint dated July 19<sup>th</sup> 2005 allowing Sprint to place antenna equipment on a light tower at JFK Stadium. Supporting documentation consisting of Sprint Drawings and an engineering report by Semaan Engineering Solutions, LLC are also included.

The Park Commission had approved the amendment at their November 18, 2014 meeting. Please feel welcomed to contact me at extension 7851 should you have any questions.

Respectfully,

John F. Cottell Jr.  
Dep. Dir. Public Facilities / Utilities Manger

CC: Andrew Nunn- CAO  
Jorge Garcia - Director Public Facilities  
Charles Carroll- Parks Director  
Mark Anastasi- City Attorney  
Ronald Pacacha- Associate City Attorney

**AMENDMENT NO. 1 TO SITE AGREEMENT**

This Amendment No. 1 to Site Agreement (this "**Amendment**"), effective as of the date last signed below ("**Effective Date**"), amends a certain Site Agreement between Sprint Spectrum Realty Company, L.P., successor in interest to Sprint Spectrum L.P. ("**Sprint**"), and The City of Bridgeport, ("**Owner**"), dated July 19, 2005 (the "**Agreement**").

**BACKGROUND**

WHEREAS, Sprint desires to modify its installation on the Site by adding or swapping out antennas and other equipment to the Facilities, as more particularly described in Exhibit A-1 annexed hereto, and Sprint and Owner desire to modify the provisions of the Agreement as provided below.

**AGREEMENT**

For good and valuable consideration the receipt and sufficiency of which are acknowledged, Owner and Sprint agree as follows:

1. **Modification to the Facilities.** Exhibit A to the Agreement is hereby amended to include the modifications identified on Exhibit A-1 a copy of which is attached and made a part hereof. Exhibit A-1 supplements Exhibit A to the Agreement, and shall not be deemed to supersede or otherwise modify Exhibit A or any part thereof except to the extent specifically set forth in Exhibit A-1. Upon full execution of this Amendment, Sprint is permitted to do all work necessary to prepare, maintain and alter the Site [to installor] and otherwise modify the Facilities, all as more fully described and contemplated in Exhibit A-1, **after redesigning the structure in accordance with the Mod Design Structural Analysis dated May 2, 2014, and following approval of the City of Bridgeport Planning & Zoning Commission and the issuance of a Building Permit(s).**

2. **Frequency Use.** Provided that any frequencies used by Sprint will not cause interference with the properly licensed and permitted pre-existing frequencies in use or in operation at the Facilities and notwithstanding anything to the contrary contained herein, Sprint may operate the Facilities at any frequencies for which it has all requisite permits, leases or licenses.

3. **Modification to Rent.** As additional consideration for the modification and other rights set forth in this Amendment, starting on the date that is 30 days after the start of construction of the modifications to the Facilities, the monthly rent will be increased by \$500.00.

4. **General Terms and Conditions.**

a. All capitalized terms used in this Amendment, unless otherwise defined herein, will have the same meaning as the terms contained in the Agreement.

b. In case of any inconsistencies between the terms and conditions contained in the Agreement and the terms and conditions contained in this Amendment, the terms and conditions herein will control. Except as set forth below, all provisions of the Agreement are ratified and remain unchanged and in full force and effect.

c. This Amendment may be executed in duplicate counterparts, each of which will be deemed an original.

d. Each of the parties represents and warrants that it has the right, power, legal capacity and authority to enter into and perform its respective obligations under this Amendment.

\*\*\*SIGNATURES ON FOLLOWING PAGE\*\*\*

The parties have executed this Amendment as of the Effective Date.

**Owner:**  
The City of Bridgeport,

**Sprint:**  
Sprint Spectrum Realty Company, L.P.

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**(Date must be completed)**

**(Date must be completed)**

Exhibit A-1

[see attached]

April 2004

*Central H.S. / Kennedy Stadium*

Site Name: Bridgeport, CT

## SITE AGREEMENT

Sprint Site ID #: BS59XC922

**1. Premises and Use** The City of Bridgeport ("City"), by the authority of its Parks Commission, [Owner] leases to Sprint Spectrum L.P., a Delaware limited partnership ("Sprint"), the site described below [Check all appropriate boxes]:

- Land consisting of approximately 12 x 25 square feet upon which Sprint will construct its:
- base station equipment and  antenna support structure,
- Building interior space consisting of approximately \_\_\_\_\_ square feet for placement of base station equipment;
- Building exterior space consisting of approximately \_\_\_\_\_ square feet for placement of base station equipment,
- Building exterior space for attachment of antennas,
- Tower space between the 92 foot and 98 foot level on the tower for attachment of antennas;

as well as space required for cable runs to connect its equipment and antennas in the location(s) shown on Exhibit A attached, together with non-exclusive easements for vehicular and pedestrian access thereto, for placement of an underground grounding system, and for access to the appropriate source of electric and telephone facilities, in the discretion of Sprint (the "Site"). The Site will be used by Sprint for the purpose of installing, removing, replacing, modifying, maintaining and operating, at its expense, communications service facilities, including, without limitation, antenna and base station equipment, cable, wiring, back-up power sources (including generators and fuel storage tanks), related fixtures and, if applicable to the Site, an antenna support structure (the "Facilities"). Sprint will use the Site in a manner which will not unreasonably disturb the occupancy of City's other tenants, if any. Sprint will have unrestricted access to the Site and the Facilities 24 hours per day, 7 days per week.

**2. Term** The term of this Agreement (the "Initial Term") is 5 years, commencing on the first day of the month following the date that both City and Sprint have executed this Agreement ("Lease Commencement Date"). This Agreement will be automatically renewed for 4 additional terms of 5 years each (each a "Renewal Term"), unless Sprint provides City with notice of its intention not to renew not less than 90 days prior to the expiration of the Initial Term or any Renewal Term.

**3. Rent** City acknowledges receipt of the one-time aggregate payment of [\$100.00], which is the entire rent due for the period from the Lease Commencement Date until the Rent Commencement Date. The Rent Commencement Date is defined as the earliest to occur of the following: (a) the first day of the month that is 60 days after the issuance of the Sprint building permit, or (b) the first day of the month that is 60 days after the date Sprint commences construction of the Facilities at the Site. Starting on the Rent Commencement Date and on the first day of every month thereafter, Sprint will pay rent in advance in equal monthly installments of \$ 2,000 until increased as set forth herein. Rent for each successive five-year Renewal Term will increase by 15% over the rent in effect for the prior five-year term. Notwithstanding anything contained in this Section, Sprint's obligation to pay rent is contingent upon Sprint's receipt of a W-9 form setting forth the tax identification number of City or of the person or entity to whom rent checks are to be made payable as directed in writing by City. See Rider to the PCS Agreement.

**4. Title and Quiet Possession** City represents and warrants to Sprint and further agrees that (a) it is the City of the property of which the Site is a part, (b) it has the right to enter into this Agreement, (c) the person signing this Agreement has the authority to sign, (d) Sprint is entitled to access the Site at all times and to the quiet possession of the Site throughout the Initial Term and each Renewal Term so long as Sprint is not in default beyond the expiration of any cure period; and (e) City will not have unsupervised access to the Site or to the Facilities.

**5. Assignment/Subletting** Sprint will have the right to sublease all or any portion of the Site or assign its rights under this Agreement without notice to or consent of Owner. See Rider to PCS Agreement.

**6. Notices** All notices must be in writing and are effective only when deposited in the U.S. mail, certified and postage prepaid or when sent via overnight delivery. Notices to Sprint are to be sent to: Sprint Contracts & Performance, Mailstop KSOPHT0101-Z2650, 6391 Sprint Parkway, Overland Park, Kansas 66251-2650, with a copy to: Sprint Law Department, Mailstop KSOPHT0101-Z2070, 6391 Sprint Parkway, Overland Park, Kansas 66251-

2020, Attn: Sprint Real Estate Attorney. Notices to City must be sent to the address shown underneath City's signature.

**7. Improvements.** Sprint may, at its expense, make improvements on the Site as it deems necessary or desirable from time to time for the operation of the Facilities. City agrees to cooperate with Sprint with respect to obtaining any required zoning or other governmental approvals for the Site and the Facilities. Upon termination or expiration of this Agreement, Sprint may, but is not obligated to, remove the Facilities. See Rider to PCS Agreement.

**8. Compliance with Laws.** City represents and warrants to Sprint that City's property (including the Site), and all improvements located thereon, are in substantial compliance with building, life/safety, disability and other laws, codes and regulations of applicable governmental authorities. Sprint will substantially comply with all applicable laws relating to its possession and use of the Site.

**9. Interference.** Sprint will resolve technical interference problems with other equipment located at the Site on the Lease Commencement Date or any equipment that becomes attached to the Site at any future date when Sprint desires to add additional equipment to the Site. Likewise, City will not permit or suffer the installation of any equipment after the Lease Commencement Date that: (a) results in technical interference problems with the Facilities, or (b) encroaches onto the Site.

**10. Utilities.** City represents and warrants to Sprint that all utilities adequate for Sprint's intended use of the Site are available at or near the Site. Sprint will pay for all utilities used by it at the Site. City will grant any easement(s) or other instrument(s) reasonably required by Sprint or the utility company in order to provide utility service required by Sprint for its intended use of the Site throughout the Initial Term and each Renewal Term. If there is a loss of electrical service at the Site, Sprint may, at its expense, install and maintain a temporary generator and fuel storage tank at the Site or the property adjacent to the Site at the location depicted in Exhibit A.

**11. Termination.** Notwithstanding any provision contained in this Agreement, Sprint may, in Sprint's sole and absolute discretion and at any time and for any or no reason, terminate this Agreement without further liability by delivering prior written notice to City.

**12. Default.** If either party is in default under this Agreement for a period of 30 days following receipt of written notice from the non-defaulting party, the non-defaulting party may pursue any remedies available to it against the defaulting party at law and in equity, including, but not limited to, the right to terminate this Agreement. If a non-monetary default cannot reasonably be cured within a 30-day period, this Agreement may not be terminated if the defaulting party commences action to cure the default within the 30-day period and proceeds with due diligence to fully cure the default.

**13. Indemnity.** Subject to Section 17 hereof, City and Sprint each indemnifies and agrees to defend the other against and holds the other harmless from any and all costs (including reasonable attorneys' fees) and claims of liability or loss which arise out of the use and occupancy of the Site by the indemnifying party. This indemnity does not apply to any claims arising from the negligence or intentional misconduct of the indemnified party. The indemnity obligations under this Section will survive termination of this Agreement.

**14. Hazardous Substances.** City represents and warrants to Sprint that it has no knowledge of any substance, chemical or waste on the Site that is identified as hazardous, toxic or dangerous (collectively, "Substance") in any applicable federal, state or local law or regulation. Sprint will not introduce or use any Substance on the Site in violation of any applicable law. City will have sole responsibility for the identification, investigation, monitoring and remediation and cleanup of any Substance discovered at the Site unless the presence or release of the Substance is caused by the activities of Sprint.

**15. Subordination and Non-Disturbance.** This Agreement is subordinate to any mortgage or deed of trust of record against the Site as of the Lease Commencement Date. Promptly after this Agreement is fully executed, however, City will obtain a non-disturbance agreement in a form reasonably acceptable to Sprint from the holder of any mortgage or deed of trust.

**16. Property Taxes.** Sprint will pay property taxes that are directly attributable solely to any improvements to the Site made by Sprint.

**17. Insurance.** Sprint will procure and maintain commercial general liability insurance, with limits of not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage liability, with a certificate

April 2004

Site Name: Bridgeport

Sprint Site ID #: BS59XC922

of insurance to be furnished to City within 30 days after Sprint's receipt of a written request. Each party hereby waives its right of recovery against the other for any loss or damage covered by any insurance policies maintained by the waiving party. Each party will cause each insurance policy obtained by it to provide that the insurance company waives all rights of recovery by subrogation against the other party in connection with any damage covered by the policy.

**18. Maintenance.** Sprint will be responsible for repairing and maintaining the Facilities and any other improvements installed by Sprint at the Site in a proper operating and reasonably safe condition; provided, however, if any repair or maintenance is required due to the acts or omissions of City, its agents, contractors or employees, City will promptly reimburse Sprint for the reasonable costs incurred by Sprint to restore the damaged areas to the condition which existed immediately prior thereto. City will maintain and repair all other portions of the property of which the Site is a part in a proper operating and reasonably safe condition.

**19. Miscellaneous.** (a) This Agreement to and binds the heirs, successors, executors, administrators and assigns of the parties to this Agreement; (b) this Agreement is governed by the laws of the state in which the Site is located, (c) City agrees to promptly execute and deliver to Sprint a recordable Memorandum of Agreement in the form of **Exhibit B**, attached; (d) this **full Agreement (including the Exhibits and the Rider to PCS Agreement)** constitutes the entire agreement between the parties and supersedes all prior written and verbal agreements, representations, promises or understandings between the parties. Any amendments to this Agreement must be in writing and executed by both parties; (e) if any provision of this Agreement is invalid or unenforceable with respect to any party, the remainder of this Agreement or the application of the provision to persons other than those as to whom it is held invalid or unenforceable, will not be affected and each provision of this Agreement will be valid and enforceable to the fullest extent permitted by law; and (f) the prevailing party in any action or proceeding in court or mutually agreed upon arbitration proceeding to enforce the terms of this Agreement is entitled to receive its reasonable attorneys' fees and other reasonable enforcement costs and expenses from the non-prevailing party

**20. Non-Binding Until Fully Executed.** This Agreement is for discussion purposes only and does not constitute a formal offer by either party. This Agreement is not and will not be binding on either party until and unless it is fully executed by both parties

**21. Paragraphs 2, 5, and 7 of this Agreement are modified in accordance with the Rider to PCS Agreement, which is attached hereto and incorporated into this Agreement.**

The following Exhibits are also attached to and made a part of this Agreement: Exhibits A and B

CITY:

(Insert complete City name(s))

a(n) City of Bridgeport

By: John M. Fabrizi

Name: John M. Fabrizi

Title: Mayor

Date: July 19, 2005

Taxpayer ID: \_\_\_\_\_

Address: 999 Broad St  
Bridgeport CT 06604

Contact Phone Number Phillip Handy 203-576-7233

Email address: \_\_\_\_\_

See Addendum to Site Agreement for continuation of City signatures

SPRINT:

Sprint Spectrum L.P.

By: Peter D. Tisi

Name: Peter D. Tisi

Title: Site Delivery Specialist

Date: 6/27/05

Sprint Contracts & Performance Hotline: 800-357-7641

Revised 5/04

Attach Exhibit A - Site Description

Attach Exhibit B - Memorandum of Agreement Form

April 2004

Site Name: Central HS - Bridgeport

Sprint Site ID #: B559XC922

EXHIBIT A  
TO SITE AGREEMENT

Site Description

Site located at Kennedy Stadium situated in the City of Bridgeport, County of Fairfield, State of Connecticut  
commonly described as follows:

Insert Legal Description

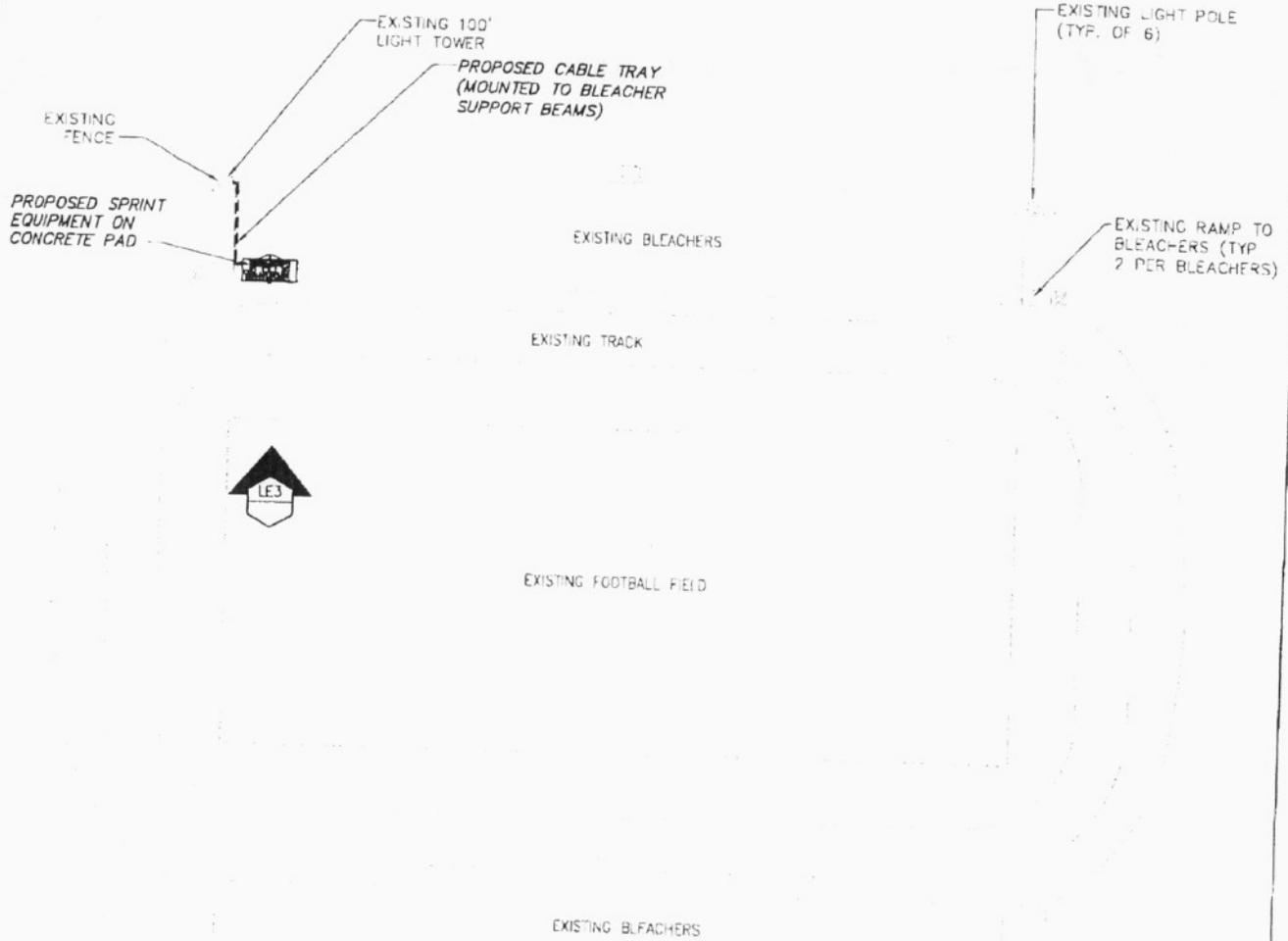
Insert Site Plan

City Initials: 

Sprint Initials: 

Note: City and Sprint may, at Sprint's option, replace this Exhibit with an exhibit setting forth the legal description of the property on which the Site is located or an as-built drawing depicting the Site.

*[Use this Exhibit A for Site Agreement, Option Agreement, and Memorandum of Agreement]*



GRAPHIC SCALE



SCALE: 1" = 80'-0"

SITE LAYOUT

APPROXIMATE NORTH

NOTE: OWNER AND SCI MAY, AT SCI'S OPTION, REPLACE THIS EXHIBIT WITH AN EXHIBIT SETTING FORTH THE LEGAL DESCRIPTION OF THE PROPERTY ON WHICH THE SITE IS LOCATED AND/OR AN AS-BUILT DRAWING DEPICTING THE SITE.

OWNER INITIALS:	DATE:
SCI INITIALS:	DATE:

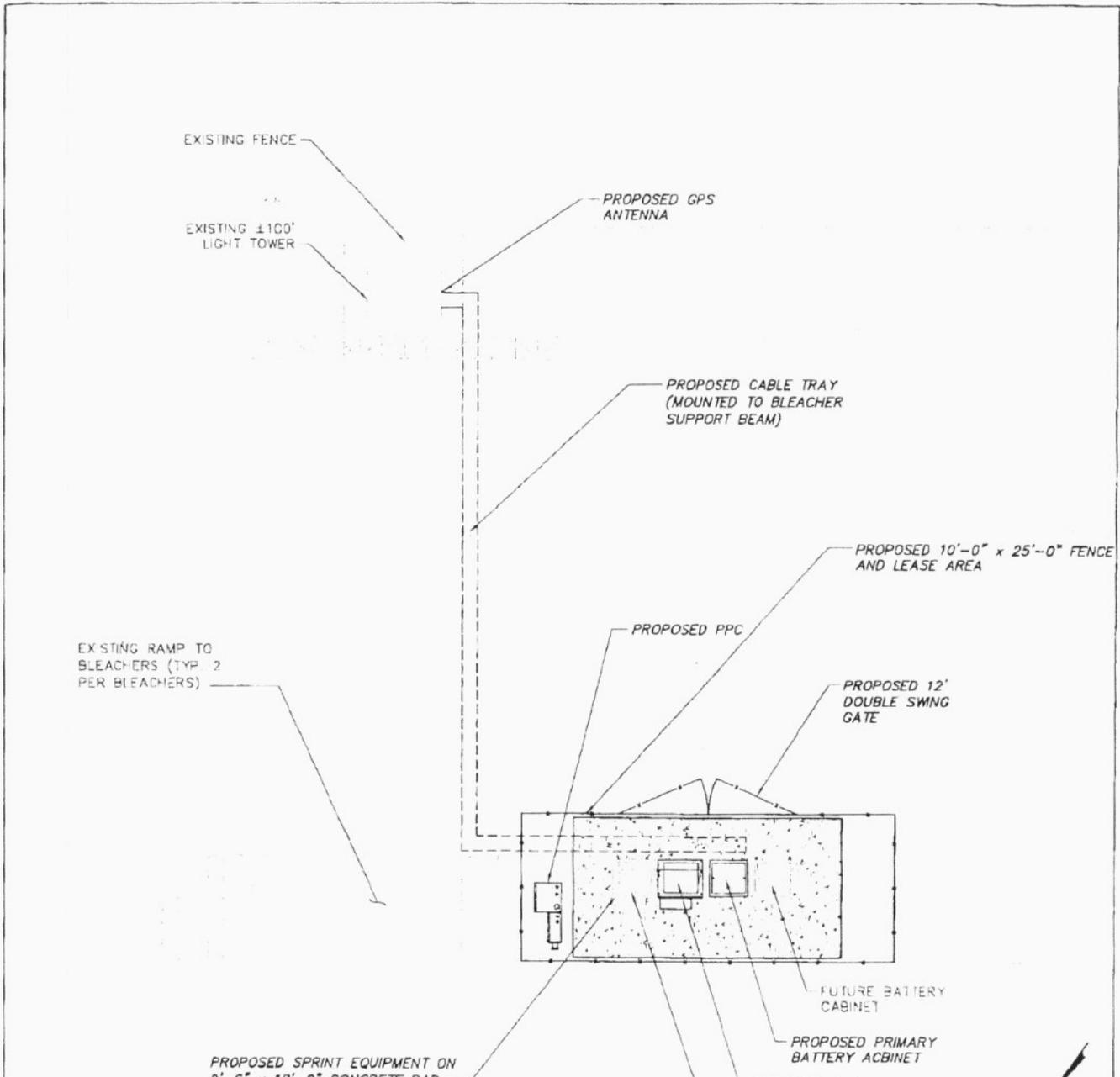
PROPERTY INFORMATION  
 LOT: 01  
 BLOCK: 1425  
 MAP #: 14-10  
 ZONED: RESIDENTIAL-B

**Sprint PCS**  
 1 INTERNATIONAL BLVD  
 SUITE 800  
 MAHWAH, NJ 07495

**infinigy**  
 engineering  
 93 PINE STREET  
 ALBANY, NY 12207  
 OFFICE P (518) 434-2288  
 FAX P (518) 434-2059

APPROX. SCALE AS NOTED	LEASE EXHIBIT PLAN
DATE 11/1/04	SITE I.D.: CT 59XC922

1 LINCOLN BOULEVARD  
 BRIDGEPORT, CT 06606



GRAPHIC SCALE



SCALE: 1" = 10'-0"

APPROXIMATE NORTH



NOTE: OWNER AND SCI MAY, AT SCI'S OPTION, REPLACE THIS EXHIBIT WITH AN EXHIBIT SETTING FORTH THE LEGAL DESCRIPTION OF THE PROPERTY ON WHICH THE SITE IS LOCATED AND/OR AN AS-BUILT DRAWING DEPICTING THE SITE

OWNER INITIALS:	DATE:
SCI INITIALS:	DATE:

PAGE 2 OF 3

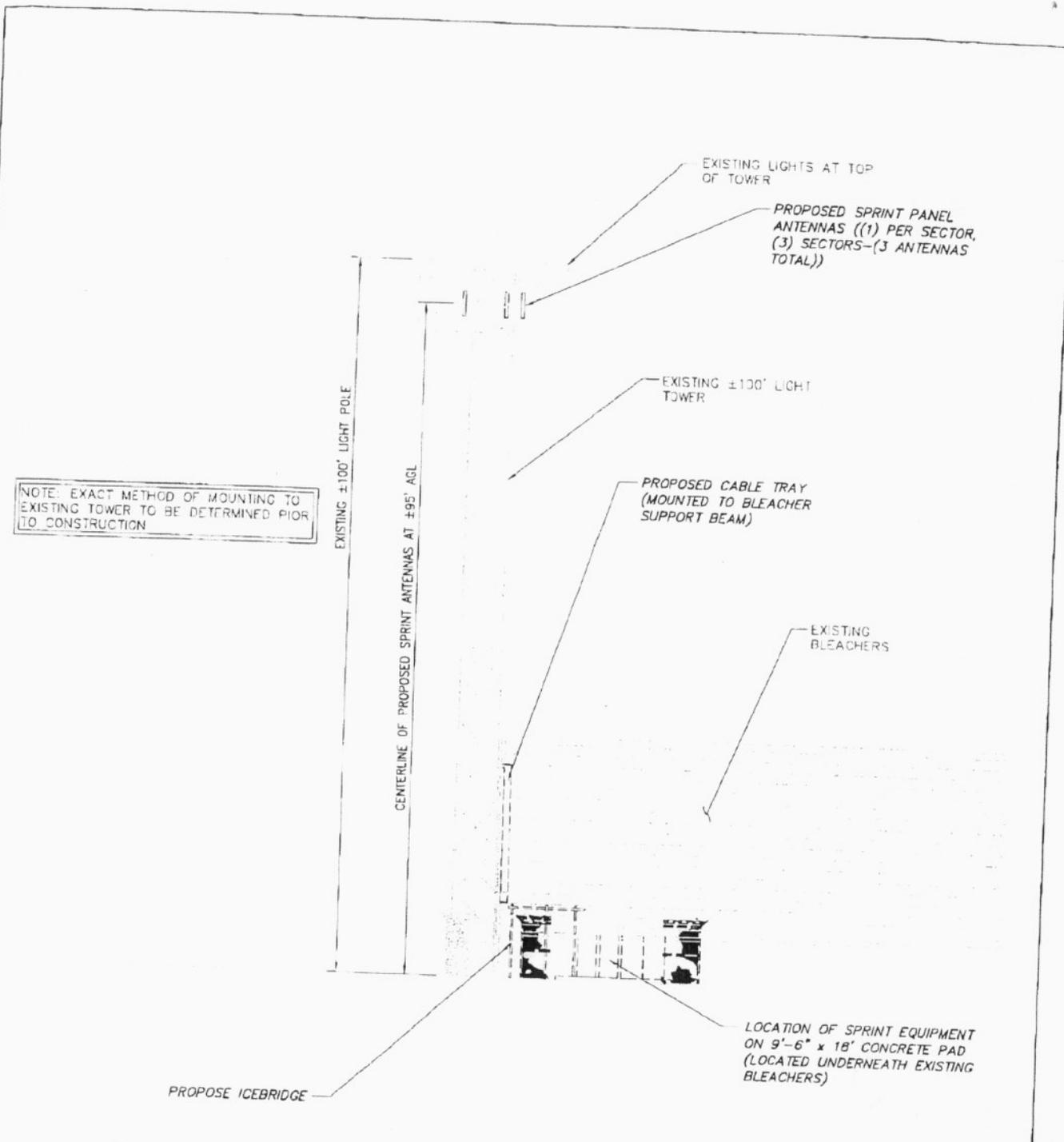
PROPERTY INFORMATION:  
 LOT: 01  
 BLOCK: 1425  
 MAP #: 14-10  
 ZONED: RESIDENTIAL--B

1 INTERNATIONAL BLVD  
 SUITE 800  
 MAHWAH, NJ 07495

**infinigy**  
 engineering

88 PINE STREET  
 ALBANY, NY 12207  
 OFFICE P (518) 434-2288  
 FAX P (518) 434-2058

APPROX SCALE AS NOTED	LEASE EXHIBIT PLAN
DATE: 11/1/04	SITE I.D.: CT 59XC922
1 LINCOLN BOULEVARD BRIDGEPORT, CT 06606	



NOTE: EXACT METHOD OF MOUNTING TO EXISTING TOWER TO BE DETERMINED PRIOR TO CONSTRUCTION

**SOUTHWEST TOWER ELEVATION**

NOT TO SCALE

NOTE: OWNER AND SCI MAY, AT SCI'S OPTION, REPLACE THIS EXHIBIT WITH AN EXHIBIT SETTING FORTH THE LEGAL DESCRIPTION OF THE PROPERTY ON WHICH THE SITE IS LOCATED AND/OR AN AS-BUILT DRAWING DEPICTING THE SITE.

OWNER INITIALS:	DATE:
SCI INITIALS:	DATE:

PROPERTY INFORMATION:  
 LOT: 01  
 BLOCK: 1425  
 MAP #: 14-10  
 ZONED: RESIDENTIAL-B



**Sprint PCS**  
 1 INTERNATIONAL BLVD  
 SUITE 800  
 MAHWAH, NJ 07495

**infinigy**  
 engineering

99 PINE STREET  
 ALBANY, NY 12207  
 OFFICE #: (518) 434-2258  
 FAX #: (518) 434-2058

APPROX. SCALE AS NOTED	LEASE EXHIBIT PLAN
DATE: 11/1/04	SITE I.D.: CT 59XC922
1 LINCOLN BOULEVARD BRIDGEPORT, CT 06606	



Site Name: Central H.S. Bandcamp

April 2004

Sprint Site ID #: CT 59X 0922-B

CITY NOTARY BLOCK:

STATE OF

COUNTY OF

The foregoing instrument was (choose one)  attested or  acknowledged before me this 19<sup>th</sup> day of July, 2005, by John Fabrizio as Mayor of the City of Bandcamp, a municipal corporation, on behalf of the corporation, or  partner or agent on behalf of \_\_\_\_\_ a \_\_\_\_\_ partnership.

(AFFIX NOTARIAL SEAL)

Sturley C. Lazarus  
(OFFICIAL NOTARY SIGNATURE)  
NOTARY PUBLIC STATE OF

My commission expires: 11/30/05

STURLEY C. LAZARUS  
(PRINTED, TYPED OR STAMPED NAME OF NOTARY)  
COMMISSION NUMBER:

SPRINT NOTARY BLOCK:

STATE OF New Jersey

COUNTY OF Bergen

The foregoing instrument was acknowledged before me this 27<sup>th</sup> day of June, 2005, by Peter D. Tisi as Site Delivery Specialist of Sprint Spectrum L.P., a Delaware limited partnership, who executed the foregoing instrument on behalf of the partnership.

(AFFIX NOTARIAL SEAL)

Samuel W. Tripsas  
(OFFICIAL NOTARY SIGNATURE)  
NOTARY PUBLIC STATE OF  
**SAMUEL W. TRIPSAS**  
**NOTARY PUBLIC OF NEW JERSEY**  
**My Commission Expires Oct. 25, 2009**

My commission expires: 10.25.09

(PRINTED, TYPED OR STAMPED NAME OF NOTARY)

April 2004

Site Name: Central H.S. / BridgeportSprint Site ID #: CT39VC922-B

Rider  
To PCS Agreement

1) Sprint shall pay to Landlord a fee of Twenty Five Thousand Dollars (\$25,000.00) (the "Approval Payment") upon Sprint's receipt of a unappealed, final Decision and Order Bridgeport Zoning and Building Departments, acceptable to Sprint in its sole discretion, approving Sprint's attachment of antennas to an existing light pole and related equipment at the Property. The Approval Fee shall be paid within thirty (30) days of the later of (i) the expiration of all applicable appeal periods for the City's final Decision and Order; or (ii) the completion of any appeal of the City's final Decision and Order. The Approval Fee shall not be due and payable in the event (i) the City of Bridgeport does not issue a final Decision and Order approving Sprint's installation, acceptable to Sprint in its sole discretion; or (ii) any third party prevails in any appeal of the City's final Decision and Order.

2) Section 5 (Assignment/Subletting) of the foregoing Agreement is hereby deleted in its entirety and the following is inserted in its place:

**Section 5. Assignment and Subletting:** Sprint will not assign or transfer this Agreement or sublet all or any portion of the Site without the prior written consent of City to insure that sublease payments from another telecommunications entity, except as noted in section 5(a), 5(b) and 5(c), are additional monthly payments that are made to the City and not to Sprint, which consent will not be unreasonably withheld, conditioned except as noted herein, or delayed; provided, however, that Sprint will have the right, without notice to or consent of City, to sublease the Site or assign its rights under this Agreement in whole or in part to: (a) any entity controlling, controlled by or under common control with Sprint; (b) any entity acquiring substantially all of the assets of Sprint; (c) any entity that is authorized by Sprint to sell telecommunications products or services under the "Sprint" or "Sprint PCS" brand name or any successor brand name(s) ("Contract Affiliate"); or (d) any successor entity in a merger or consolidation involving Sprint. Such requests shall be filed with the City no later than twenty days (20) following the effective date of the assignment.

3) The last sentence of **Section 7. Improvements** of the foregoing Agreement is hereby deleted and replaced with the:

Upon termination or expiration of this Agreement, Sprint shall remove the Facilities at its cost.

4) The last sentence of **Section 8. Interference** of the foregoing Agreement is hereby deleted and replaced with:

Likewise, City will not permit or suffer the installation of any equipment after the Lease Commencement Date that: (a) results in technical interference problems with the Facilities, or (b) encroaches onto the Site except for the installation of other telecommunications equipment by other licensed telecommunications providers is permitted provided the installation of said equipment will not interfere with Sprint's ability to operate the equipment it has installed.

5) **Section 11. Termination:** of the foregoing Agreement is hereby deleted in its entirety and the following is inserted in its place:

Notwithstanding any provision contained in this Agreement, Sprint may, in Sprint's sole and absolute discretion and at any time and for any or no reason, terminate this Agreement without further liability by delivering prior written notice to City ninety (90) days in advance of termination.

6) **Section 16. Property Taxes:** of the foregoing Agreement is hereby deleted in its entirety and the following is inserted in its place:

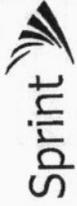
Sprint will pay any increase in personal property taxes to the City for its site and equipment that is directly attributable solely to any installation or improvements to the Site made by Sprint.

7) **Section 17. Insurance:** of the foregoing Agreement is hereby deleted in its entirety and the following is inserted in its place:

Sprint will procure and maintain commercial general liability insurance, with limits of not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage liability, with a certificate of insurance to be furnished to City within 30 days after Sprint's receipt of a written request. Each party hereby waives its right of recovery against the other for any loss or damage covered by any insurance policies maintained by the waiving party. Each party will cause each insurance policy obtained by it to provide that the insurance company waives all rights of recovery by subrogation against the other party in connection with any damage covered by the policy. This insurance is in addition to the cost of Sprint maintaining a Surety Removal Bond as will be required by the Planning & Zoning Commission of the City.



**PROJECT:** 2.5 EQUIPMENT DEPLOYMENT  
**SITE NAME:** CENTRAL HIGH SCHOOL  
**SITE CASCADE:** CT59XC922  
**SITE ADDRESS:** 1 LINCOLN BOULEVARD  
 BRIDGEPORT, CT 06606  
**SITE TYPE:** TOWER  
**MARKET:** SOUTHERN CONNECTICUT



SPECTRUM LP  
 6200 SPRINT PARKWAY  
 OVERLAND PARK, KANSAS 66251  
 (817) 436-7466



A SAXON DESIGN GROUP  
 1000 W. 10TH AVENUE  
 DENVER, CO 80202

ENGINEER'S LICENSE  
**MICHAEL L BOHLINGER**



PROFESSIONAL ENGINEER  
 CONNECTICUT LICENSE NO. 20405

STATE LICENSE NO. ASDGSP11

COUNTY NO. CT59XC922

STATE TYPE 2.5 GHz

PROJECT TITLE  
 CENTRAL HIGH SCHOOL  
 1 LINCOLN BOULEVARD  
 BRIDGEPORT, CT 06606

SHEET NO. COVER SHEET

PROJECT NO. 118122  
 DRAWING NO. 000001  
 SHEET NO. 01  
 DATE 11/11/11

T-1

SITE INFORMATION		AREA MAP	PROJECT DESCRIPTION	SHEET INDEX																																										
<b>PROPERTY OWNER:</b> CITY OF BRIDGEPORT 45 LYON TERRACE BRIDGEPORT, CT 06604  <b>LATITUDE:</b> 41.18836° <b>LONGITUDE:</b> -73.20237°  <b>COUNTY:</b> FAIRFIELD  <b>ZONING DISTRICT:</b> RA TWO FAMILY ZONE  <b>POWER COMPANY:</b> CONNECTICUT LIGHT AND POWER PHONER 800-472-4455  <b>AVI PROVIDER:</b> AT&T  <b>SPRINT CONSTRUCTION MANAGER:</b> GARY WOOD GARY.WOOD@sprint.com			<b>PROJECT DESCRIPTION</b> SPRINT PROPOSED TO MODIFY AN EXISTING UNMANNED TELECOMMUNICATIONS FACILITY. <ul style="list-style-type: none"> <li>INSTALL (1) GROWTH CABINET</li> <li>INSTALL (8) NEW BATTERIES IN EXISTING BRU CABINET</li> <li>INSTALL (3) PANEL ANTENNAS</li> <li>INSTALL (3) BRU'S NEAR ANTENNA</li> <li>INSTALL (27) JUMPER CABLES</li> <li>INSTALL (1) HYBRID CABLE</li> </ul>	<table border="1"> <thead> <tr> <th>DWG.</th> <th>DESCRIPTION</th> <th>REV.</th> </tr> </thead> <tbody> <tr><td>T-1</td><td>COVER SHEET</td><td>00</td></tr> <tr><td>SP-1</td><td>SPRINT PRELIMINARIES (SHEET 1 OF 3)</td><td>00</td></tr> <tr><td>SP-2</td><td>SPRINT PRELIMINARIES (SHEET 2 OF 3)</td><td>00</td></tr> <tr><td>SP-3</td><td>SPRINT PRELIMINARIES (SHEET 3 OF 3)</td><td>00</td></tr> <tr><td>PL-1</td><td>SITE PLAN</td><td>00</td></tr> <tr><td>PL-2</td><td>SITE ELEVATION AND CABLE PLAN</td><td>00</td></tr> <tr><td>A-1</td><td>ANTENNA PLAN AND MOUNTING DETAILS</td><td>00</td></tr> <tr><td>A-2</td><td>RF DATA SHEET AND EQUIPMENT INFORMATION</td><td>00</td></tr> <tr><td>A-3</td><td>WIRING DIAGRAMS</td><td>00</td></tr> <tr><td>A-4</td><td>RF DATA SHEET</td><td>00</td></tr> <tr><td>A-5</td><td>EQUIPMENT PRELIMINARIES</td><td>00</td></tr> <tr><td>E-1</td><td>ONE-LINE DIAGRAM</td><td>00</td></tr> <tr><td>G-1</td><td>GROUNDING DETAILS</td><td>00</td></tr> </tbody> </table>	DWG.	DESCRIPTION	REV.	T-1	COVER SHEET	00	SP-1	SPRINT PRELIMINARIES (SHEET 1 OF 3)	00	SP-2	SPRINT PRELIMINARIES (SHEET 2 OF 3)	00	SP-3	SPRINT PRELIMINARIES (SHEET 3 OF 3)	00	PL-1	SITE PLAN	00	PL-2	SITE ELEVATION AND CABLE PLAN	00	A-1	ANTENNA PLAN AND MOUNTING DETAILS	00	A-2	RF DATA SHEET AND EQUIPMENT INFORMATION	00	A-3	WIRING DIAGRAMS	00	A-4	RF DATA SHEET	00	A-5	EQUIPMENT PRELIMINARIES	00	E-1	ONE-LINE DIAGRAM	00	G-1	GROUNDING DETAILS	00
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<b>APPLICABLE CODES</b>  ALL WORK SHALL BE PERFORMED AND MATERIALS INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THESE CODES. <ol style="list-style-type: none"> <li>INTERNATIONAL BUILDING CODE (2012 IBC)</li> <li>FM-602-225-G OR LATEST EDITION</li> <li>NFPA 780 - LIGHTNING PROTECTION CODE</li> <li>2011 NATIONAL ELECTRIC CODE OR LATEST EDITION</li> <li>ANY OTHER NATIONAL OR LOCAL APPLICABLE CODES, MOST RECENT EDITIONS.</li> <li>CT BUILDING CODE</li> <li>LOCAL BUILDING CODE</li> <li>CITY/COUNTY ORDINANCES</li> </ol>																																														



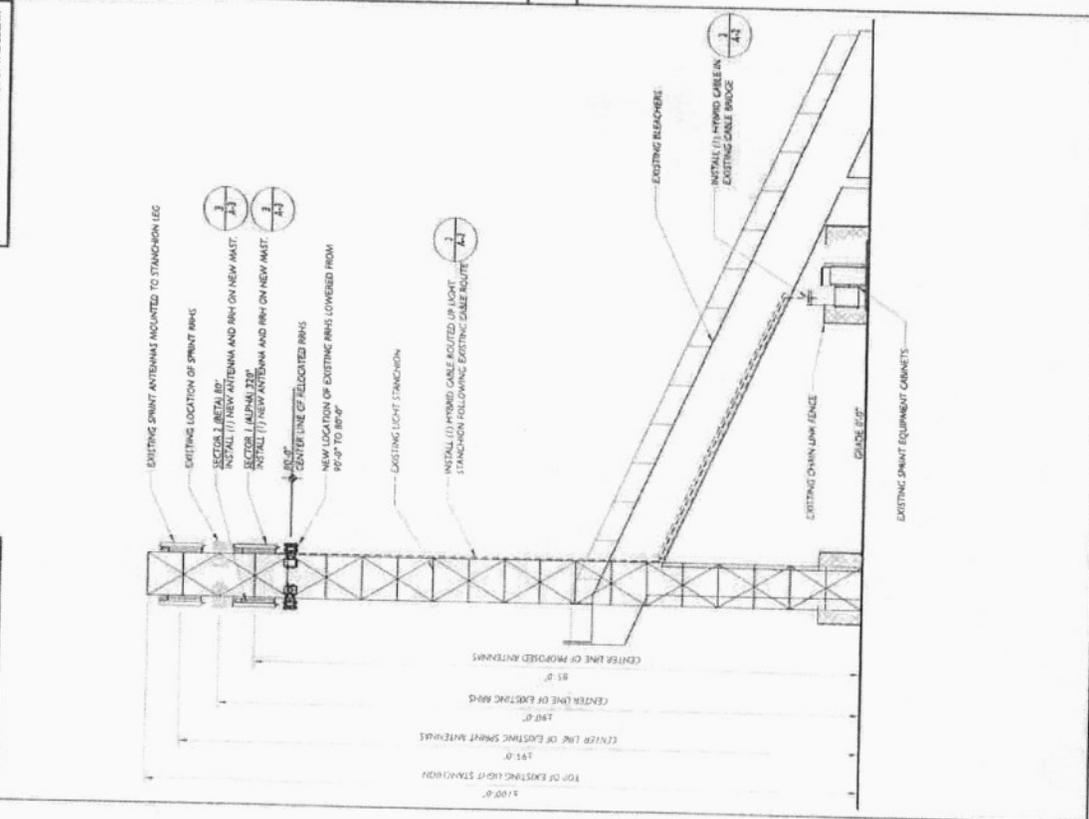






NOTE: ALL EXISTING RISERS AND ASSOCIATED HARDWARE IS TO BE LOWERED TO 8'6"

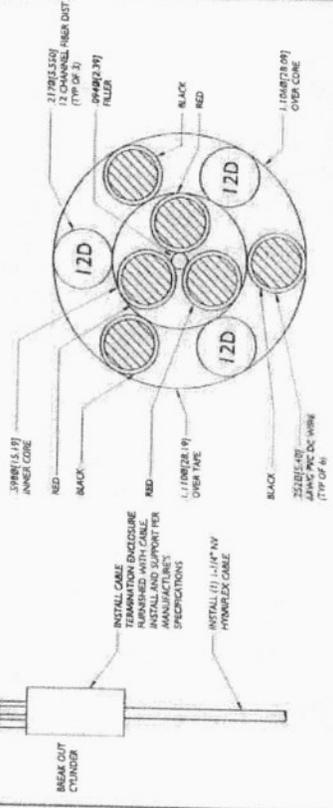
NOTE: SITE INFORMATION AND PLANS ARE BASED UPON 2.3 ALDIT DOCUMENTATION PROVIDED BY THE CLIENT.



**SITE ELEVATION**  
SCALE 1/4" = 1'-0" NTS  
2 1/4" x 3 1/2" NTS

**HYBRID CABLE DC CONDUCTOR SIZE GUIDELINE**

CABLE	LENGTH	DC CONDUCTOR	CABLE DIAMETER
FIBER ONLY	WIRING	USE 14 AWG HYBRID	3/8"
HYBRID	OVER 200'	8 AWG	1 1/4"
HYBRID	225'-300'	6 AWG	1 1/4"
HYBRID	325'-375'	4 AWG	1 1/4"



**HYBRID BREAK OUT DETAIL**  
SCALE 1/4" = 1'-0" NTS  
2 1/4" x 3 1/2" NTS

**Sprint**  
SPECTRUM LP  
8200 SPRINT PARKWAY  
OVERLAND PARK, MO 66251  
(817) 436-7466

**A SAXON DESIGN GROUP**  
ARCHITECTS & ENGINEERS  
1000 W. 14TH ST., SUITE 200  
DENVER, CO 80202  
(303) 733-1100

**ENGINEER'S LICENSE**  
**MICHAEL L. BOHLINGER**

PROFESSIONAL ENGINEER  
CONNECTICUT LICENSE NO. 20485  
ASDGSP11  
CT59XC922  
2.5 GHz

CENTRAL HIGH SCHOOL  
1 LINCOLN BOULEVARD  
BRIDGEPORT, CT 06606

**SITE ELEVATION  
AND CABLE PLAN**

DATE: 8.14.14  
PROJECT NO.: 14000711  
JOB NO.: 01  
DRAWING NO.: A-2

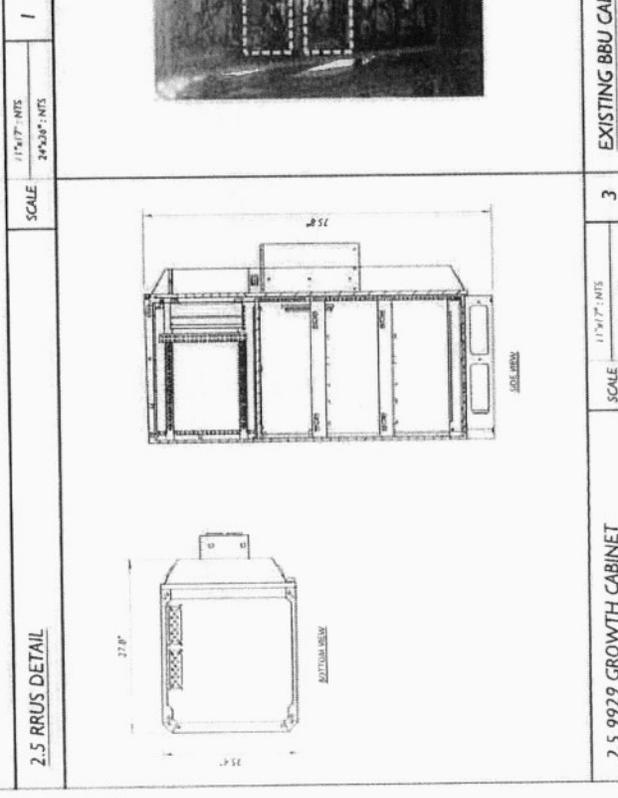
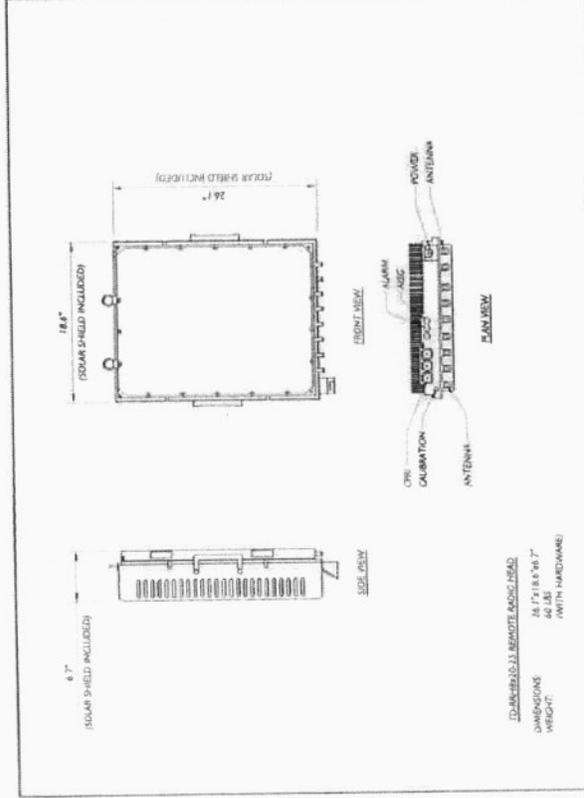
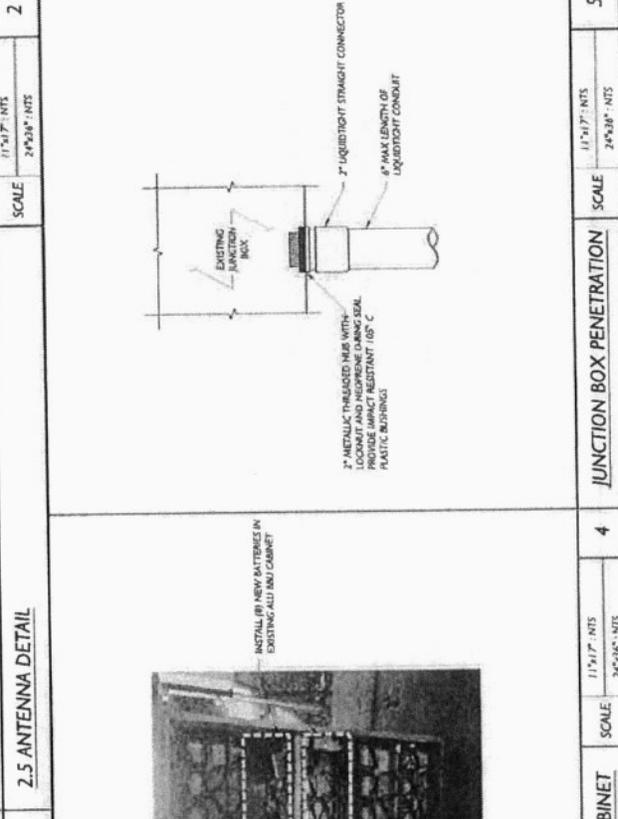
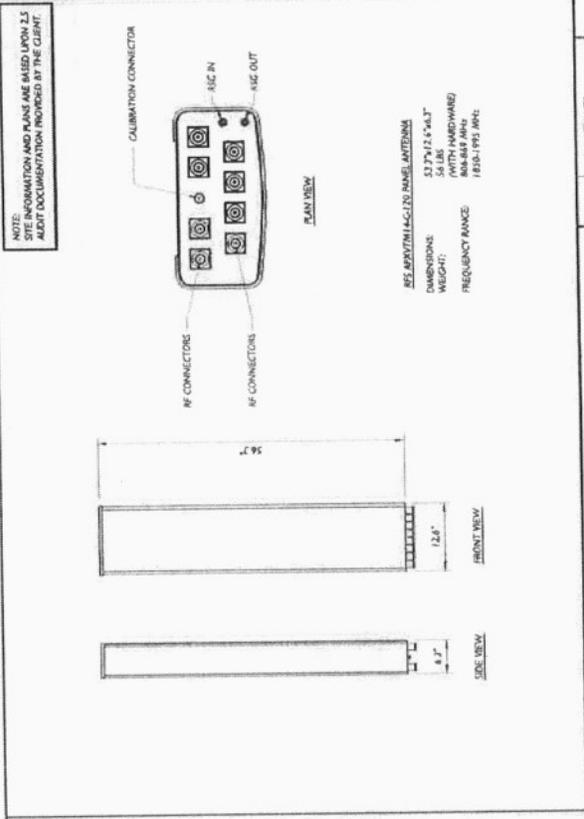








<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">DATE:</td> <td style="width: 50%;">DRAWN BY:</td> </tr> <tr> <td>PROJECT:</td> <td>PROJECT NO.:</td> </tr> <tr> <td>ISSUE:</td> <td>ISSUE NO.:</td> </tr> <tr> <td>REVISION:</td> <td>REVISION NO.:</td> </tr> <tr> <td>DATE:</td> <td>DATE:</td> </tr> <tr> <td>BY:</td> <td>BY:</td> </tr> <tr> <td>CHECKED BY:</td> <td>CHECKED BY:</td> </tr> <tr> <td>DATE:</td> <td>DATE:</td> </tr> </table>	DATE:	DRAWN BY:	PROJECT:	PROJECT NO.:	ISSUE:	ISSUE NO.:	REVISION:	REVISION NO.:	DATE:	DATE:	BY:	BY:	CHECKED BY:	CHECKED BY:	DATE:	DATE:	<p><b>Sprint</b> SPECTRUM LP 6200 SPRINT PARKWAY OVERLAND PARK, KANSAS 66251 (817) 438-7466</p>	<p><b>A SAXON DESIGN GROUP</b> 1000 W. 10TH AVENUE SUITE 100 DENVER, CO 80202</p>	<p><b>ENGINEER'S LICENSE</b> <b>MICHAEL L. BOHLINGER</b></p> <p>PROFESSIONAL ENGINEER CONNECTICUT LICENSE NO. 20683</p> <p>ASDGSP11 CT159XC922</p> <p>2.5 GHz</p> <p>CENTRAL HIGH SCHOOL 1 LINCOLN BOULEVARD BRIDGEPORT, CT 06606</p> <p>EQUIPMENT SPECIFICATIONS</p>
DATE:	DRAWN BY:																		
PROJECT:	PROJECT NO.:																		
ISSUE:	ISSUE NO.:																		
REVISION:	REVISION NO.:																		
DATE:	DATE:																		
BY:	BY:																		
CHECKED BY:	CHECKED BY:																		
DATE:	DATE:																		



<b>2.5 9929 GROWTH CABINET</b>	SCALE: 11"x17" - NTS / 24"x36" - NTS	<b>EXISTING BBU CABINET</b>	SCALE: 11"x17" - NTS / 24"x36" - NTS	<b>JUNCTION BOX PENETRATION</b>	SCALE: 11"x17" - NTS / 24"x36" - NTS
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## Modification Package

Prepared for:

HPC Wireless  
22 Shelter Rock Lane  
Building C  
Danbury, CT 06810

ATTN: Ms. Debra Overbey

Structure : 100 ft Self Supported Tower  
Proposed Carrier : Sprint  
Site ID : CT59XC922  
Site Location : Bridgeport, CT  
County : Fairfield  
Date : May 2, 2014  
Usage : 100.0% Legs, 70.0% Diagonals, 47.0%  
Horizontals (with mods)

May 2, 2014

Page 1

**Introduction**

The purpose of this report is to summarize results of the structural analysis performed on the 100 ft Self Supported Tower located at Bridgeport, CT, Fairfield County (site #CT59XC922). The tower manufacturer is unknown. Refer to the supplied Hightower Solutions mapping dated May 15, 2013 and KMB Design Group structural analysis 332.1536 dated May 23, 2013 for additional information.

**Analysis**

The tower was analyzed using Semaan Engineering Solutions, Inc., Software. The analysis assumes that the tower is in good, undamaged, and non-corroded condition. The analysis was performed in conformance with TIA/EIA-222 Rev F and local building codes for a basic wind speed of 85 mph no ice and 74 mph with 1/2" radial ice (fastest mile). This is in conformance with the IBC 2003: Section 1609.1.1, Exception (4) and Section 3108.4.

Basic Wind Speed: 85.0 mph  
 Radial Ice: 74.0 mph w/ 0.50" ice  
 Code: TIA/EIA-222 Rev F / IBC 2003 / CT State Building Code with 2005 CT Supplement

**Antenna Loads**

The following antenna loads were used in the tower analysis.

**Existing Antennas**

Elev. (ft)	Qty	Antennas	Mount	Coax (in)	Carrier
98.17	6	2 ft dia. Stadium Lights	26 ft x 12.5 ft top mount (Est. CaAa=140 sf)	(2) 1.32" conduits	
95.67	5	2 ft dia. Stadium Lights			
93.17	5	2 ft dia. Stadium Lights			
93.5	2	RR65-18-VDPL2-RW/DT KIT	Leg Mount/ Light Mount	(6) 1 5/8 (3-on-3)	Sprint
91.7	1	RR65-18-VDPL2-RW/DT KIT			
80.0	3	FD-RRH-2X50-800 (relocated)	Leg Mount	-	
	6	FD-RRH-4X45-1900 (relocated)			
51.8	1	5" x 3" dia GPS	3.25 ft Standoff	(1) 1/2	

**Proposed Antennas**

Elev. (ft)	Qty	Antennas	Mount	Coax (in)	Carrier
85.0	3	TD-RRH-8X20-25	Leg Mount	(1) 1-5/8 hybrid	Sprint
	3	APXVTM14-C-I20			

The transmission lines shall be stacked as indicated above.

May 2, 2014

Page 2

**Results**

The existing Self Supported Tower is not structurally capable of supporting the existing and proposed antennas. The legs are overstressed from elevation 64.5 ft to 70.5 ft. Additional bolt-on leg braces will be required in this bay. Refer to the attached drawings for additional information.

The maximum leg usage is: 119.0% (without mods) and 100.0% (with mods).

The maximum diagonal usage is: 70.0% (without mods) and 70.0% (with mods).

The maximum horizontal usage is: 47.0% (without mods) and 47.0% (with mods).

Leg Forces	Original Design Reactions	Current Analysis Reactions
Uplift (Kips)	N/A	167.55
Axial (Kips)	N/A	216.79
Shear (Kips)	N/A	6.69

The foundation was not investigated due to the lack of design drawings and documents and is not part of this analysis.

**Conclusion**

Based on the analysis results, the existing structure (with the proposed bolt-on leg braces installed and approved per the attached drawings) meets the requirements per the TIA/EIA-222 Rev F standards for a basic wind speed of 85 mph no ice and 74 mph with 1/2" radial ice.

If you have any questions or require additional information, please call 402-289-1888.

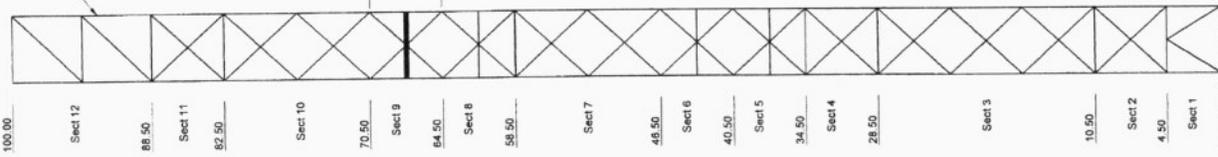
**Attachments**

1. Drawing S-01, Revision 0, dated 05/02/2014.
2. Drawing S-02, Revision 0, dated 05/02/2014.
3. Drawing S-03, Revision 0, dated 05/02/2014.

Tower: CT59XC922  
 Code: TIA/EIA-222 Rev F  
 Client: HPC Wireless Services

Job Information  
 Location: Bridgeport, CT  
 Shape: Square

EXISTING 100 FT 4 SIDED SELF SUPPORT TOWER



Section	Leg Members		Diagonal Members		Horizontal Members	
	Member	SAE	Member	SAE	Member	SAE
1	MCD 50 x51	44x60 25	SAE 38 x51	2x2x0.1875	SAE 50 x51	44x60 25
2	MCD 50 x51	44x60 25	SAE 38 x51	2x2x0.1875	SAE 50 x51	44x60 25
3	MCD 50 x51	44x60 25	SAE 38 x51	2x2x0.1875	SAE 50 x51	44x60 25
4	MCD 50 x51	44x60 25	SAE 38 x51	2x2x0.1875	SAE 50 x51	44x60 25
5	MCD 50 x51	44x60 25	SAE 38 x51	2x2x0.1875	SAE 50 x51	44x60 25
6	MCD 50 x51	44x60 25	SAE 38 x51	2x2x0.1875	SAE 50 x51	44x60 25
7	MCD 50 x51	44x60 25	SAE 38 x51	2x2x0.1875	SAE 50 x51	44x60 25
8	MCD 50 x51	44x60 25	SAE 38 x51	2x2x0.1875	SAE 50 x51	44x60 25
9-10	MCD 50 x51	44x60 25	SAE 38 x51	2x2x0.1875	SAE 50 x51	44x60 25
11-12	MCD 50 x51	44x60 25	SAE 38 x51	2x2x0.1875	SAE 50 x51	44x60 25

Blas Width: 5.50 ft  
 Top Width: 5.50 ft

Address: 1075 N. 205th Street, Omaha, Nebraska 68122  
 Phone Number: (402) 289-1888 Fax Number: (402) 289-1861

SEMAN ENGINEERING SOLUTIONS, LLC

CLIENT: HPC WIRELESS SERVICES  
 DRAWING DESCRIPTION: SELF SUPPORT REINFORCEMENT DRAWINGS

DATE: 05/02/2014  
 ISSUE FOR CONSTRUCTION

REVISION DESCRIPTION

PLANNED CHECKED: KKC TLT



SEE SHEET S-02 FOR NOTES AND SPECIFICATIONS

Uplift: 187.53 k  
 Moment: 1,417.48 k  
 Vert: 216.75 k  
 Horiz: 8.89 k

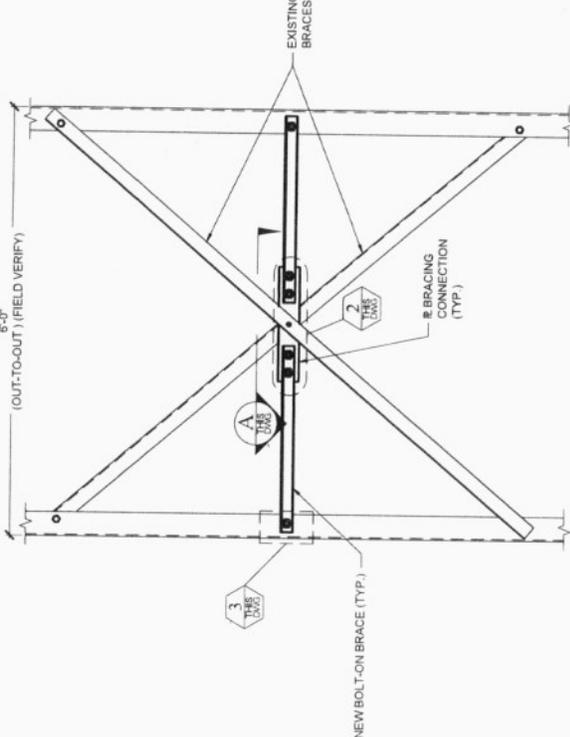
CT59XC922  
 BRIDGEPORT, CT  
 SHEET NUMBER: S-01



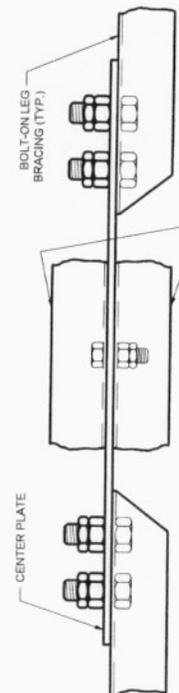


**NOTES AND SPECIFICATIONS**

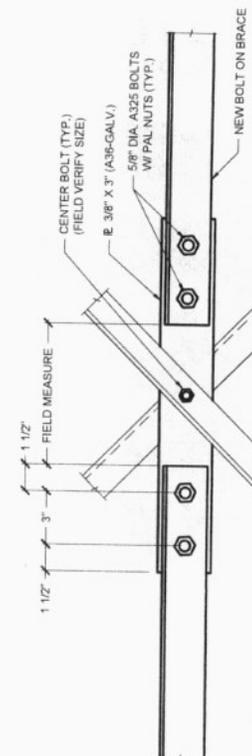
1. GENERAL MODIFICATIONS OUTLINED IN THESE DOCUMENTS WERE DESIGNED IN ACCORDANCE WITH THE TIAEIA-222 REV F STANDARD.
  2. THE CONTRACTOR SHALL FIELD VERIFY ALL EXISTING DIMENSIONS, ELEVATIONS, AND CONDITIONS PRIOR TO FABRICATION. THE CONTRACTOR WILL BE SOLELY RESPONSIBLE FOR THE PROPER FIT AND CLEARANCE IN THE FIELD. CONTACT SEMAN ENGINEERING IF ANY DISCREPANCIES EXIST.
  3. REFERENCE THE SEMAN ENGINEERING SOLUTIONS ANALYSIS FOR THIS SITE DATED 05/02/2014 FOR THE PROPOSED AND EXISTING LOADS CONSIDERED. THIS DRAWING IS NOT VALID IF LOADS OTHER THAN THOSE CONSIDERED IN THE ANALYSIS ARE ADDED TO OR REMOVED FROM THE STRUCTURE UNLESS APPROVED IN WRITING BY SES, INC.
  4. THE PROPOSED LOADS SHALL NOT BE ADDED TO THE STRUCTURE UNTIL ALL MODIFICATIONS ARE MADE AND THE WELDING INSPECTOR APPROVES THE METHOD OF CONSTRUCTION. THE CONTRACTOR SHALL SUPERVISE AND DETECT THE WORK AND HE SHALL BE SOLELY RESPONSIBLE FOR ALL THE CONSTRUCTION MEANS, TECHNIQUES, SEQUENCES AND PROCEDURES.
  5. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR THE ON-SITE SAFETY ASSOCIATED WITH THE WORK TO BE PERFORMED. ALL SAFETY REQUIREMENTS AS DICTATED BY OSHA AND THE LOCAL JURISDICTIONS SHALL BE FOLLOWED.
  6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF ITS OWN PERSONNEL AS WELL AS THE PUBLIC AFFECTED BY THE WORK IN THE VICINITY OF THE JOB SITE.
  7. THE CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR THE PROTECTION OF THE PROPERTY IN THE VICINITY OF THE JOB SITE. THE CONTRACTOR SHALL TAKE THE PRECAUTIONARY MEASURES NECESSARY FOR ADEQUATE PROTECTION.
  8. ALL WORK SHALL BE PERFORMED IN CALM WIND CONDITIONS, WHERE THE WIND SPEED DOES NOT EXCEED 10 MPH. STEEL CONSTRUCTION.
  9. STRUCTURAL STEEL SHALL CONFORM TO THE AISC MANUAL OF STEEL CONSTRUCTION, NINTH EDITION, FOR THE DESIGN AND FABRICATION OF STEEL COMPONENTS.
  10. ALL PLATE STEEL SHALL CONFORM TO A572-50 UNLESS NOTED OTHERWISE.
  11. SHOP DRAWINGS SHALL BE SUBMITTED TO SES FOR APPROVAL PRIOR TO FABRICATION. SHOP DRAWINGS SHALL INCLUDE ALL FABRICATED STEEL ASSEMBLIES INCLUDING MONOPOLE/TOWER EXTENSIONS
  12. ALL EXTERIOR STEEL WORK SHALL BE GALVANIZED IN ACCORDANCE WITH ASTM A123 AND AS FOLLOWS, UNLESS OTHERWISE NOTED:
    - a. GALVANIZING SHALL BE PERFORMED AFTER SHOP FABRICATION AND WELDING TO THE GREATEST EXTENT POSSIBLE.
    - b. ALL DINGS, SCRAPS, MARKS AND WELDS SHALL BE COATED WITH A ZINC-RICH PAINT.
    - c. IF THE STRUCTURE WAS ORIGINALLY PAINTED, AFTER ZINC-RICH PAINT IS DRY, OVERCOAT WITH AN APPROPRIATE PAINT WITH THE SAME COLOR AS THE EXISTING.
  13. DO NOT PLACE HOLES THROUGH STRUCTURAL STEEL MEMBERS EXCEPT AS SHOWN AND DETAILED ON DRAWINGS.
- BOLTING NOTES:**
1. ALL CONNECTION BOLTS SHALL BE ASTM A325N (GALVANIZED), UNLESS NOTED OTHERWISE.
  2. ALL BOLTS SHALL BE TIGHTENED TO A "SNUG TIGHT" CONDITION AS DEFINED BY AISC, UNLESS NOTED OTHERWISE.
- SPECIAL INSPECTION**
1. A QUALIFIED INDEPENDENT TESTING LABORATORY, EMPLOYED BY THE OWNER, SHALL PERFORM INSPECTION AND TESTING IN ACCORDANCE WITH THE IBC 2003, SECTION 1704 AS REQUIRED BY PROJECT SPECIFICATIONS FOR THE FOLLOWING CONSTRUCTION WORK:
    - a. GUY WIRE BRACING
    - b. HIGH STRENGTH BOLTS
  2. THE INSPECTION AGENCY SHALL SUBMIT INSPECTION AND TEST REPORTS TO THE BUILDING DEPARTMENT, THE ENGINEER OF RECORD, AND THE OWNER IN ACCORDANCE WITH IBC 2003, 1704. UNLESS THE FABRICATION IS APPROVED BY THE BUILDING OFFICIAL TO PERFORM SUCH WORK WITHOUT THE SPECIAL INSPECTIONS.
- CONTINUOUS STRUCTURE INSPECTION AND MAINTENANCE**
- CONTINUOUS INSPECTION OF THE STRUCTURE AND THE ADDED REINFORCING CONSISTENT WITH THE CURRENT REQUIREMENTS OF THE LATEST TIA 222 STANDARD SHALL BE IMPLEMENTED BY THE OWNER. ANY FUTURE CORROSION OR OTHER DETERIORATION OF THE STRUCTURE OR ITS REINFORCING WILL REDUCE ITS CAPACITY TO WITHSTAND THE DESIGN LOADS. ANY DEFECTS SHALL BE REPAIRED TO ENSURE THE STRUCTURAL INTEGRITY FOR THE LIFE OF THE STRUCTURE.



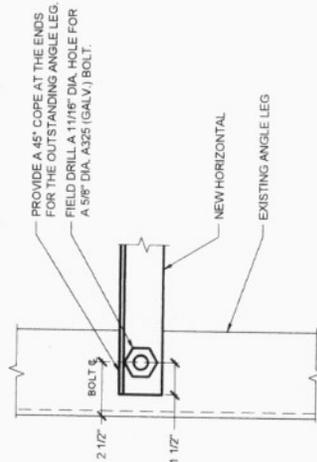
**1** DETAIL  
3'-0" / NOT TO SCALE



**A** SECTION  
THIS DRAWING NOT TO SCALE



**2** DETAIL  
THIS DRAWING NOT TO SCALE



**3** DETAIL  
THIS DRAWING NOT TO SCALE

REV #	DATE	REVISION DESCRIPTION
0	05/02/2014	ISSUE FOR CONSTRUCTION

### Standard Conditions

All engineering services are performed on the basis that the information used is current and correct. This information may consist of, but is not necessary limited, to:

- Information supplied by the client regarding the structure itself, the antenna and feed line loading on the structure and its components, or other relevant information.
- Information from drawings in the possession of Semaan Engineering Solutions, or generated by field inspections or measurements of the structure.

It is the responsibility of the client to ensure that the information provided to Semaan Engineering Solutions and used in the performance of our engineering services is correct and complete. In the absence of information to the contrary, we assume that all structures were constructed in accordance with the drawings and specifications and are in an un-corroded condition and have not deteriorated; and we, therefore, assume that their capacity has not significantly changed from the "as new" condition.

All services will be performed to the codes specified by the client, and we do not imply to meet any other codes or requirements unless explicitly agreed in writing. If wind and ice loads or other relevant parameters are to be different from the minimum values recommended by the codes, the client shall specify the exact requirement. In the absence of information to the contrary, all work will be performed in accordance with the latest relevant revision of ANSI/EIA-222.

All services are performed, results obtained, and recommendations made in accordance with generally accepted engineering principles and practices. Semaan Engineering Solutions is not responsible for the conclusions, opinions and recommendations made by others based on the information we supply.

SEMAAN ENGINEERING SOLUTIONS, LLC  
 1079 N 205th Street  
 Elkhorn, NE 68022

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 Loads: 85 mph no ice  
 74 mph w/ 1/2" radial ice

**Job Information**

Tower : CT59XC922\_FIX Location : Bridgeport, CT  
 Code : TIA/EIA-222 Rev F Shape : Square  
 Client : WWWWWW Base Width : 5.50 ft  
 Top Width : 5.50 ft

**Sections Properties**

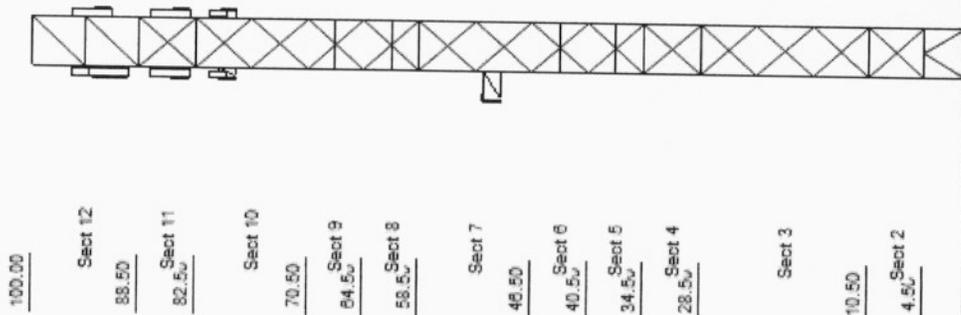
Section	Leg Members	Diagonal Members	Horizontal Members
1	MOD 50 ksi L6x.44+3L3	SAE 36 ksi 2X2X0.1875	SAE 50 ksi 4X4X0.25
2	MOD 50 ksi L6x.44+3L3	SAE 36 ksi 2.5X2.5X0.1875	SAE 50 ksi 2X2X0.1875
3 - 4	MOD 50 ksi L6x.44+3L3	SAE 36 ksi 2.5X2.5X0.1875	SAE 50 ksi 2.5X2.5X0.1875
5	MOD 50 ksi L5x.44+3L3	SAE 36 ksi 2.5X2.5X0.1875	
6	SAE 50 ksi 5X5X0.4375	SAE 36 ksi 2.5X2.5X0.1875	
7	SAE 50 ksi 5X5X0.4375	SAE 36 ksi 2.5X2.5X0.1875	SAE 50 ksi 2.5X2.5X0.1875
8	SAE 50 ksi 4X4X0.25	SAE 36 ksi 2.5X2.5X0.1875	SAE 50 ksi 2.5X2.5X0.1875
9 - 10	SAE 50 ksi 4X4X0.25	SAE 36 ksi 2.5X2.5X0.1875	SAU 50 ksi 4X3X0.25
11 - 12	SAE 50 ksi 4X4X0.25		

**Discrete Appurtenance**

Elev (ft)	Type	Qty	Description
98.17	Other	6	Stadium Lights
95.67	Other	5	Stadium Lights
93.75	Mounting Frame	2	26 ft x 12.5 ft mounting frame
93.50	Panel	2	RR65-18-VDPL2-RW/DT KIT
93.17	Other	5	Stadium Lights
91.67	Panel	1	RR65-18-VDPL2-RW/DT KIT
85.00	Panel	3	TD-RRH-8X20-25
85.00	Panel	3	APXVTM14-C-120
80.00	Panel	3	FD-RRH-2X50-800
80.00	Panel	6	FD-RRH-4X45-1900
51.75	Straight Arm	1	3.25 ft Standoff
51.75	Panel	1	5" x 3" dia GPS

**Linear Appurtenance**

Elev (ft)	From	To	Qty	Description
0.000	100.00		1	Climbing Ladder
0.000	98.170		1	W/G Ladder
25.000	95.670		2	1.32" conduit
25.000	93.500		4	1 5/8" Coax
25.000	91.670		2	1 5/8" Coax
25.000	85.000		1	1-5/8" Hybrid Cable
25.000	51.750		1	1/2" Coax



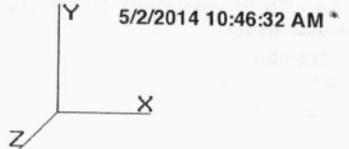
Uplift 167.55 k Moment 1,447.48 k-Moment Ice 1,270.50 k-ft  
 Vert 216.79 k Tot Down Ice 25.13 k  
 Horiz 6.09 k Tot Shear 21.71 k Tot Shear Ice 18.97 k



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Site Number: CT59XC922\_FIX  
 Location: Bridgeport, CT

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Code: TIA/EIA-222 Rev F

Gh : 1.16

**Section Forces**

**LoadCase 45 deg No Ice**

85.00 mph Wind at 45 deg From Face with No Ice

Allow Stress Inc: 1.333  
 Dead LF: 1.000  
 Wind LF: 1.000

Sect Seq	Wind Height (ft)	qz (psf)	Total Flat Area	Total Round Area	Ice Round Area	Sol Ratio	Cf	Df	Dr	Rr	Eff Area (sqft)	Linear Area	Ice Linear Area	Total Weight (lb)	Ice Weight (lb)	Struct Force (lb)	Linear Force (lb)	Total Force (lb)	Eff Face			
			(sqft)	(sqft)	(sqft)							(sqft)	(sqft)									
12	94.25	24.96	16.26	3.75	0.00	0.32	2.53	1.20	1.20	0.62	22.31	0.00	0.00	932.7	0.0	1,639.69	0.00	1,639.69	1			
11	85.50	24.28	10.22	4.63	0.00	0.45	2.15	1.20	1.20	0.67	16.01	0.00	0.00	614.7	0.0	973.25	0.00	973.25	1			
10	76.50	23.52	17.93	10.20	0.00	0.43	2.21	1.20	1.20	0.66	29.63	0.00	0.00	1,048.7	0.0	1,791.04	0.00	1,791.04	1			
9	67.50	22.69	9.54	5.10	0.00	0.44	2.17	1.20	1.20	0.67	15.55	0.00	0.00	558.1	0.0	889.68	0.00	889.68	1			
8	61.50	22.10	9.54	5.10	0.00	0.44	2.17	1.20	1.20	0.67	15.55	0.00	0.00	558.1	0.0	866.33	0.00	866.33	1			
7	52.50	21.12	19.93	10.48	0.00	0.46	2.13	1.20	1.20	0.68	32.45	0.00	0.00	1,419.2	0.0	1,696.82	0.00	1,696.82	1			
6	43.50	20.02	10.54	5.43	0.00	0.48	2.08	1.20	1.20	0.69	17.13	0.00	0.00	743.9	0.0	829.67	0.00	829.67	1			
5	37.50	19.18	13.54	5.43	0.00	0.57	1.93	1.20	1.20	0.74	21.05	0.00	0.00	1,149.5	0.0	906.04	0.00	906.04	1			
4	31.50	18.50	14.54	5.43	0.00	0.60	1.89	1.20	1.20	0.76	22.37	0.00	0.00	1,221.5	0.0	911.04	0.00	911.04	1			
3	19.50	18.50	41.32	3.16	0.00	0.45	2.16	1.20	1.20	0.67	52.14	0.00	0.00	3,394.4	0.0	2,416.85	0.00	2,416.85	1			
2	7.50	18.50	14.31	0.00	0.00	0.43	2.19	1.20	1.20	0.67	17.17	0.00	0.00	1,151.8	0.0	809.65	0.00	809.65	1			
1	2.25	18.50	11.09	0.00	0.00	0.45	2.16	1.20	1.20	0.67	13.31	0.00	0.00	921.8	0.0	617.74	0.00	617.74	1			
														13,714.4	0.0			14,347.78				

**LoadCase 45 deg Ice**

73.61 mph Wind at 45 deg From Face with Ice

Allow Stress Inc: 1.333  
 Dead LF: 1.000  
 Wind LF: 1.000

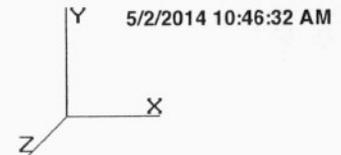
Sect Seq	Wind Height (ft)	qz (psf)	Total Flat Area	Total Round Area	Ice Round Area	Sol Ratio	Cf	Df	Dr	Rr	Eff Area (sqft)	Linear Area	Ice Linear Area	Total Weight (lb)	Ice Weight (lb)	Struct Force (lb)	Linear Force (lb)	Total Force (lb)	Eff Face			
			(sqft)	(sqft)	(sqft)							(sqft)	(sqft)									
12	94.25	18.72	16.26	11.01	7.26	0.43	2.20	1.20	1.20	0.66	28.29	0.00	0.00	1,482.4	549.7	1,354.17	0.00	1,354.17	1			
11	85.50	18.21	10.22	10.65	6.02	0.63	1.87	1.20	1.20	0.77	22.16	0.00	0.00	1,012.4	397.7	876.18	0.00	876.18	1			
10	76.50	17.64	17.93	22.37	12.17	0.61	1.89	1.20	1.20	0.76	41.92	0.00	0.00	1,772.0	723.2	1,622.95	0.00	1,622.95	1			
9	67.50	17.02	9.54	10.96	5.86	0.62	1.88	1.20	1.20	0.77	21.53	0.00	0.00	943.3	385.1	799.74	0.00	799.74	1			
8	61.50	16.57	9.54	10.96	5.86	0.62	1.88	1.20	1.20	0.77	21.53	0.00	0.00	943.3	385.1	778.75	0.00	778.75	1			
7	52.50	15.84	19.93	23.09	12.61	0.65	1.85	1.20	1.20	0.79	45.72	0.00	0.00	2,183.4	764.3	1,559.85	0.00	1,559.85	1			
6	43.50	15.01	10.54	11.78	6.36	0.68	1.84	1.20	1.20	0.80	24.00	0.00	0.00	1,151.9	408.0	770.09	0.00	770.09	1			
5	37.50	14.39	13.54	11.78	6.36	0.77	1.83	1.20	1.20	0.87	28.55	0.00	0.00	1,459.5	310.0	872.47	0.00	872.47	1			
4	31.50	13.87	14.54	12.24	6.81	0.81	1.85	1.20	1.20	0.91	30.75	0.00	0.00	1,531.5	310.0	915.12	0.00	915.12	1			
3	19.50	13.87	41.32	14.23	11.07	0.56	1.95	1.20	1.20	0.73	62.06	0.00	0.00	4,037.4	643.0	1,949.66	0.00	1,949.66	1			
2	7.50	13.87	14.31	3.31	3.31	0.53	1.99	1.20	1.20	0.72	20.02	0.00	0.00	1,373.4	221.6	642.07	0.00	642.07	1			
1	2.25	13.87	11.09	2.46	2.46	0.55	1.97	1.20	1.20	0.72	15.45	0.00	0.00	1,101.2	179.4	490.14	0.00	490.14	1			
														18,991.7	5,277.3			12,631.20				

SEMAAM ENGINEERING SOLUTIONS, LLC  
 1079 N 205th Street  
 Elkhorn, NE 68022  
 Phone: 402-289-1888  
 Fax: 402-289-1861

Site Number: CT59XC922\_FIX  
 Location: Bridgeport, CT

Code: TIA/EIA-222 Rev F

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**Tower Loading**

**Discrete Appurtenance Properties**

Attach Elev (ft)	Description	Qty	Weight (lb)	No Ice CaAa (sf)	CaAa Factor	Weight (lb)	Ice CaAa (sf)	CaAa Factor	Distance From Face (ft)	X Angle (deg)	Vert Ecc (ft)
98.17	Stadium Lights	6	106.00	3.960	1.00	106.00	3.960	1.00	0.000	0.00	0.000
95.67	Stadium Lights	5	106.00	3.960	1.00	106.00	3.960	1.00	0.000	0.00	0.000
93.75	26 ft x 12.5 ft mounting frame	2	1000.00	70.000	0.95	1500.00	85.000	0.95	0.000	0.00	0.000
93.50	RR65-18-VDPL2-RW/DT KIT	2	15.50	4.356	0.67	37.92	4.988	0.67	0.000	0.00	0.000
93.17	Stadium Lights	5	106.00	3.960	1.00	106.00	3.960	1.00	0.000	0.00	0.000
91.67	RR65-18-VDPL2-RW/DT KIT	1	15.50	4.356	0.67	37.92	4.988	0.67	0.000	0.00	0.000
85.00	TD-RRH-8X20-25	3	70.00	4.800	0.68	70.00	5.250	0.68	0.000	0.00	0.000
85.00	APXVTM14-C-I20	3	66.00	6.430	0.76	92.44	7.090	0.76	0.000	0.00	0.000
80.00	FD-RRH-2X50-800	3	64.00	2.480	1.08	89.94	2.810	1.08	0.000	0.00	0.000
80.00	FD-RRH-4X45-1900	6	60.00	2.700	0.98	83.13	3.070	0.98	0.000	0.00	0.000
51.75	3.25 ft Standoff	1	25.00	2.000	1.00	63.00	4.340	1.00	0.000	0.00	0.000
51.75	5" x 3" dia GPS	1	3.00	0.500	1.00	6.00	1.000	1.00	0.000	0.00	0.000
Totals		38	4730.50			6134.68			Number of Appurtenances : 12		

**Linear Appurtenance Properties**

Elev From (ft)	Elev To (ft)	Description	Qty	Width (in)	Weight (lb/ft)	Pct In Wind	Spread On Faces	Bundling Arrangement
0.00	100.0	Climbing Ladder	1	2.00	6.90	100.00	4	Separate
0.00	98.17	W/G Ladder	1	2.00	6.00	100.00	1	Separate
25.00	95.67	1.32" conduit	2	1.32	0.95	100.00	1	Separate
25.00	93.50	1 5/8" Coax	4	1.98	1.04	50.00	1	Separate
25.00	91.67	1 5/8" Coax	2	1.98	1.04	50.00	1	Separate
25.00	85.00	1-5/8" Hybrid Cable	1	1.62	1.00	100.00	1	Separate
25.00	51.75	1/2" Coax	1	0.65	0.16	100.00	1	Separate

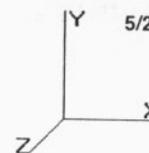
SEMAAN ENGINEERING SOLUTIONS, LLC  
 1079 N 205th Street  
 Elkhorn, NE 68022  
 Phone: 402-289-1888  
 Fax: 402-289-1861

Site Number: CT59XC922\_FIX  
 Location: Bridgeport, CT

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5/2/2014 10:46:32 AM

Code: TIA/EIA-222 Rev F



### Force/Stress Summary

Section: 1		X-4.5FT		Bot Elev (ft): 0.00				Height (ft): 4.500							
Max Compression Member		Force (kip)	Load Case	Len (ft)	Bracing %			Fa (ksi)	Member Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
LEG	MOD - L6x.44+3L3	-205.37	45 deg No Ice	4.50	100	100	100	29.7	36.2	364.30	0	0	0.00	0.00	56 Member Z
HORIZ	SAE - 4X4X0.25	-5.10	Normal No Ice	2.750	100	100	100	41.5	30.1	58.48	0	0	0.00	0.00	8 Member Z
DIAG	SAE - 2X2X0.1875	-10.29	Normal No Ice	5.274	50	75	50	80.3	20.4	14.50	2	1	17.17	21.75	70 Member Z
Max Tension Member		Force (kip)	Load Case	Fy (ksi)	Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls				
LEG	MOD - L6x.44+3L3	158.58	Normal No Ice	50	401.99	0	0	0.00	0.00	39	Member				
HORIZ	SAE - 4X4X0.25	5.54	Normal No Ice	50	77.60	0	0	0.00	0.00	7	Member				
DIAG	SAE - 2X2X0.1875	10.20	Normal No Ice	36	16.85	2	1	17.17	17.67	60	Member				
Max Splice Forces		Force (kip)	Load Case	Capacity (kip)	Use %	Num Bolts	Bolt Type								
Top Tension		158.58	Normal No Ice	0.00	0										
Top Compression		205.37	45 deg No Ice	0.00	0										
Bot Tension		167.63	Normal No Ice	250.53	67	2	2 1/2 A36								
Bot Compression		216.71	45 deg No Ice	0.00	0										

Section: 2		X-6FT		Bot Elev (ft): 4.50				Height (ft): 6.000							
Max Compression Member		Force (kip)	Load Case	Len (ft)	Bracing %			Fa (ksi)	Member Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
LEG	MOD - L6x.44+3L3	-191.54	45 deg No Ice	6.00	100	100	100	39.6	34.5	346.84	0	0	0.00	0.00	55 Member Z
HORIZ	SAE - 2X2X0.1875	-2.39	Normal No Ice	5.500	100	100	100	167.5	7.1	5.04	2	1	17.17	24.37	47 Member Z
DIAG	SAE - 2.5X2.5X0.1875	-10.21	45 deg No Ice	8.139	50	75	50	98.7	17.5	15.81	2	1	17.17	21.75	64 Member Z
Max Tension Member		Force (kip)	Load Case	Fy (ksi)	Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls				
LEG	MOD - L6x.44+3L3	151.26	Normal No Ice	50	401.99	0	0	0.00	0.00	37	Member				
HORIZ	SAE - 2X2X0.1875	3.56	Normal No Ice	50	18.89	2	1	17.17	19.80	20	Bolt Shear				
DIAG	SAE - 2.5X2.5X0.1875	9.06	Normal No Ice	36	22.42	2	1	17.17	17.67	52	Bolt Shear				
Max Splice Forces		Force (kip)	Load Case	Capacity (kip)	Use %	Num Bolts	Bolt Type								
Top Tension		144.86	Normal No Ice	0.00	0										
Top Compression		187.62	45 deg No Ice	0.00	0										
Bot Tension		158.58	Normal No Ice	0.00	0										
Bot Compression		205.37	45 deg No Ice	0.00	0										

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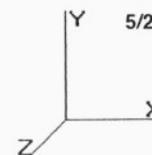
Site Number: CT59XC922\_FIX

Location: Bridgeport, CT

Code: TIA/EIA-222 Rev F

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### Force/Stress Summary

Section: 3		X-18FT		Bot Elev (ft): 10.50				Height (ft): 18.000								
Max Compression Member		Force (kip)	Load Case	Len (ft)	Bracing %			Fa (ksi)	Member Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls	
LEG	MOD - L6x.44+3L3	-177.70	45 deg No Ice	6.00	100	100	100	39.6	34.5	346.84	0	0	0.00	0.00	51	Member Z
HORIZ	SAE - 2.5X2.5X0.1875	-2.10	Normal No Ice	5.500	100	100	100	133.3	11.2	10.10	2	1	17.17	24.37	20	Member Z
DIAG	SAE - 2.5X2.5X0.1875	-9.06	Normal No Ice	8.139	50	75	50	98.7	17.5	15.81	2	1	17.17	21.75	57	Member Z
Max Tension Member		Force (kip)	Load Case	Fy (ksi)	Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls					
LEG	MOD - L6x.44+3L3	137.74	Normal No Ice	50	401.99	0	0	0.00	0.00	34	Member					
HORIZ	SAE - 2.5X2.5X0.1875	2.40	Normal No Ice	50	25.12	2	1	17.17	19.80	13	Bolt Shear					
DIAG	SAE - 2.5X2.5X0.1875	8.82	Normal No Ice	36	22.42	2	1	17.17	17.67	51	Bolt Shear					
Max Splice Forces		Force (kip)	Load Case	Capacity (kip)	Use %	Num Bolts	Bolt Type									
Top Tension		107.36	Normal No Ice	0.00	0											
Top Compression		137.54	45 deg No Ice	0.00	0											
Bot Tension		144.86	Normal No Ice	0.00	0											
Bot Compression		187.62	45 deg No Ice	0.00	0											

Section: 4		X-6FT		Bot Elev (ft): 28.50				Height (ft): 6.000								
Max Compression Member		Force (kip)	Load Case	Len (ft)	Bracing %			Fa (ksi)	Member Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls	
LEG	MOD - L6x.44+3L3	-126.64	45 deg No Ice	6.00	100	100	100	39.6	34.5	346.84	0	0	0.00	0.00	36	Member Z
HORIZ	SAE - 2.5X2.5X0.1875	-1.48	Normal No Ice	5.500	100	100	100	133.3	11.2	10.10	2	1	17.17	24.37	14	Member Z
DIAG	SAE - 2.5X2.5X0.1875	-8.38	Normal No Ice	8.139	50	75	50	98.7	17.5	15.81	2	1	17.17	21.75	53	Member Z
Max Tension Member		Force (kip)	Load Case	Fy (ksi)	Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls					
LEG	MOD - L6x.44+3L3	100.08	Normal No Ice	50	401.99	0	0	0.00	0.00	24	Member					
HORIZ	SAE - 2.5X2.5X0.1875	1.62	Normal No Ice	50	25.12	2	1	17.17	19.80	9	Bolt Shear					
DIAG	SAE - 2.5X2.5X0.1875	8.05	Normal No Ice	36	22.42	2	1	17.17	17.67	46	Bolt Shear					
Max Splice Forces		Force (kip)	Load Case	Capacity (kip)	Use %	Num Bolts	Bolt Type									
Top Tension		95.63	Normal No Ice	0.00	0											
Top Compression		121.87	45 deg No Ice	0.00	0											
Bot Tension		107.36	Normal No Ice	0.00	0											
Bot Compression		137.54	45 deg No Ice	0.00	0											

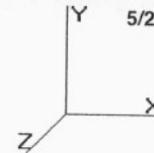
SEMAAN ENGINEERING SOLUTIONS, LLC  
 1079 N 205th Street  
 Elkhorn, NE 68022  
 Phone: 402-289-1888  
 Fax: 402-289-1861

Site Number: CT59XC922\_FIX  
 Location: Bridgeport, CT

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**Force/Stress Summary**

**Section: 5 X-6FT Bot Elev (ft): 34.50 Height (ft): 6.000**

Max Compression Member	Force (kip)	Load Case	Len (ft)	Bracing %				Fa (ksi)	Member		Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
				X	Y	Z	KL/R		Cap (kip)	Num Bolts					
LEG MOD - L5x.44+3L3	-114.45	45 deg No Ice	6.00	48	48	48	21.9	37.5	343.47	0	0	0.00	0.00	33	Member Z
HORIZ	0.00		0.000	0	0	0	0.0	0.0	0.00	0	0	0.00	0.00	0	
DIAG SAE - 2.5X2.5X0.1875	-7.98	Normal No Ice	8.139	50	75	50	98.7	17.5	15.81	2	1	17.17	21.75	50	Member Z

Max Tension Member	Force (kip)	Load Case	Fy (ksi)	Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
LEG MOD - L5x.44+3L3	90.35	Normal No Ice	50	366.79	0	0	0.00	0.00	24	Member
HORIZ	0.00		0	0.00	0	0	0.00	0.00	0	
DIAG SAE - 2.5X2.5X0.1875	7.91	Normal No Ice	36	22.42	2	1	17.17	17.67	46	Bolt Shear

Max Splice Forces	Force (kip)	Load Case	Capacity (kip)	Use %	Num Bolts	Bolt Type
Top Tension	84.35	Normal No Ice	0.00	0		
Top Compression	106.85	45 deg No Ice	0.00	0		
Bot Tension	95.63	Normal No Ice	0.00	0		
Bot Compression	121.87	45 deg No Ice	0.00	0		

**Section: 6 X-6FT Bot Elev (ft): 40.50 Height (ft): 6.000**

Max Compression Member	Force (kip)	Load Case	Len (ft)	Bracing %				Fa (ksi)	Member		Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
				X	Y	Z	KL/R		Cap (kip)	Num Bolts					
LEG SAE - 5X5X0.4375	-98.89	45 deg No Ice	6.00	100	100	100	73.0	27.2	113.53	0	0	0.00	0.00	87	Member Z
HORIZ	0.00		0.000	0	0	0	0.0	0.0	0.00	0	0	0.00	0.00	0	
DIAG SAE - 2.5X2.5X0.1875	-7.81	Normal No Ice	8.139	50	75	50	98.7	17.5	15.81	2	1	17.17	21.75	49	Member Z

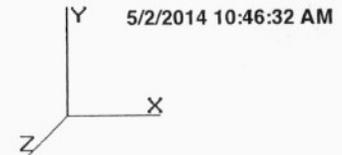
Max Tension Member	Force (kip)	Load Case	Fy (ksi)	Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
LEG SAE - 5X5X0.4375	78.76	Normal No Ice	50	167.20	0	0	0.00	0.00	47	Member
HORIZ	0.00		0	0.00	0	0	0.00	0.00	0	
DIAG SAE - 2.5X2.5X0.1875	7.59	Normal No Ice	36	22.42	2	1	17.17	17.67	44	Bolt Shear

Max Splice Forces	Force (kip)	Load Case	Capacity (kip)	Use %	Num Bolts	Bolt Type
Top Tension	73.33	Normal No Ice	0.00	0		
Top Compression	92.38	45 deg No Ice	0.00	0		
Bot Tension	84.35	Normal No Ice	0.00	0		
Bot Compression	106.85	45 deg No Ice	0.00	0		

SEMAAN ENGINEERING SOLUTIONS, LLC  
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**Force/Stress Summary**

Section: 7		X-12FT		Bot Elev (ft): 46.50				Height (ft): 12.000							
Max Compression Member		Force (kip)	Load Case	Len (ft)	Bracing %			Fa (ksi)	Member Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
LEG	SAE - 5X5X0.4375	-86.03	45 deg No Ice	6.00	100	100	100	73.0	27.2	113.53	0	0	0.00	0.00	75 Member Z
HORIZ	SAE - 2.5X2.5X0.1875	-1.05	Normal No Ice	5.500	100	100	100	133.3	11.2	10.10	2	1	17.17	24.37	10 Member Z
DIAG	SAE - 2.5X2.5X0.1875	-7.47	Normal No Ice	8.139	50	75	50	98.7	17.5	15.81	2	1	17.17	21.75	47 Member Z

Max Tension Member		Force (kip)	Load Case	Fy (ksi)	Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
LEG	SAE - 5X5X0.4375	68.44	Normal No Ice	50	167.20	0	0	0.00	0.00	40	Member
HORIZ	SAE - 2.5X2.5X0.1875	1.06	Normal No Ice	50	25.12	2	1	17.17	19.80	6	Bolt Shear
DIAG	SAE - 2.5X2.5X0.1875	7.43	Normal No Ice	36	22.42	2	1	17.17	17.67	43	Bolt Shear

Max Splice Forces		Force (kip)	Load Case	Capacity (kip)	Use %	Num Bolts	Bolt Type
Top Tension		52.22	Normal No Ice	0.00	0		
Top Compression		65.47	45 deg No Ice	0.00	0		
Bot Tension		73.33	Normal No Ice	0.00	0		
Bot Compression		92.38	45 deg No Ice	0.00	0		

Section: 8		X-6FT		Bot Elev (ft): 58.50				Height (ft): 6.000							
Max Compression Member		Force (kip)	Load Case	Len (ft)	Bracing %			Fa (ksi)	Member Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
LEG	SAE - 4X4X0.25	-58.09	45 deg No Ice	6.00	48	48	48	43.5	29.8	57.91	0	0	0.00	0.00	100 Member Z
HORIZ		0.00		0.000	0	0	0	0.0	0.0	0.00	0	0	0.00	0.00	0
DIAG	SAE - 2.5X2.5X0.1875	-7.01	Normal No Ice	8.139	50	75	50	98.7	17.5	15.81	2	1	17.17	21.75	44 Member Z

Max Tension Member		Force (kip)	Load Case	Fy (ksi)	Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
LEG	SAE - 4X4X0.25	46.80	Normal No Ice	50	77.60	0	0	0.00	0.00	60	Member
HORIZ		0.00		0	0.00	0	0	0.00	0.00	0	
DIAG	SAE - 2.5X2.5X0.1875	6.76	Normal No Ice	36	22.42	2	1	17.17	17.67	39	Bolt Shear

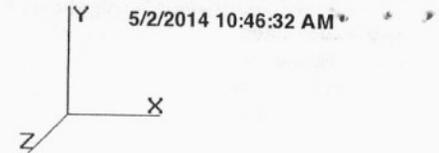
Max Splice Forces		Force (kip)	Load Case	Capacity (kip)	Use %	Num Bolts	Bolt Type
Top Tension		42.19	Normal No Ice	0.00	0		
Top Compression		52.93	45 deg No Ice	0.00	0		
Bot Tension		52.22	Normal No Ice	0.00	0		
Bot Compression		65.47	45 deg No Ice	0.00	0		

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**Force/Stress Summary**

**Section: 9 X-6FT MOD Bot Elev (ft): 64.50 Height (ft): 6.000**

Max Compression Member	Force (kip)	Load Case	Len (ft)	Bracing %				Fa (ksi)	Member		Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
				X	Y	Z	KL/R		Cap Num	Num Holes				
LEG SAE - 4X4X0.25	-47.76	45 deg No Ice	6.00	48	48	48	43.5	29.8	57.91	0	0	0.00	0.00	82 Member Z
HORIZ	0.00		0.000	0	0	0	0.0	0.0	0.00	0	0	0.00	0.00	0
DIAG SAE - 2.5X2.5X0.1875	-6.63	Normal No Ice	8.139	50	75	50	98.7	17.5	15.81	2	1	17.17	21.75	41 Member Z

Max Tension Member	Force (kip)	Load Case	Fy (ksi)	Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
LEG SAE - 4X4X0.25	37.86	Normal No Ice	50	77.60	0	0	0.00	0.00	48	Member
HORIZ	0.00		0	0.00	0	0	0.00	0.00	0	
DIAG SAE - 2.5X2.5X0.1875	6.62	Normal No Ice	36	22.42	2	1	17.17	17.67	38	Bolt Shear

Max Splice Forces	Force (kip)	Load Case	Capacity (kip)	Use %	Num Bolts	Bolt Type
Top Tension	32.42	Normal No Ice	0.00	0		
Top Compression	41.18	45 deg No Ice	0.00	0		
Bot Tension	42.19	Normal No Ice	0.00	0		
Bot Compression	52.93	45 deg No Ice	0.00	0		

**Section: 10 X-12FT Bot Elev (ft): 70.50 Height (ft): 12.000**

Max Compression Member	Force (kip)	Load Case	Len (ft)	Bracing %				Fa (ksi)	Member		Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
				X	Y	Z	KL/R		Cap Num	Num Holes				
LEG SAE - 4X4X0.25	-34.90	45 deg No Ice	6.00	100	100	100	90.6	21.0	40.72	0	0	0.00	0.00	85 Member Z
HORIZ SAE - 2.5X2.5X0.1875	-0.49	45 deg No Ice	5.500	100	100	100	133.3	11.2	10.10	2	1	17.17	24.37	4 Member Z
DIAG SAE - 2.5X2.5X0.1875	-6.41	Normal No Ice	8.139	50	75	50	98.7	17.5	15.81	2	1	17.17	21.75	40 Member Z

Max Tension Member	Force (kip)	Load Case	Fy (ksi)	Cap (kip)	Num Bolts	Num Holes	Shear Cap (kip)	Bear Cap (kip)	Use %	Controls
LEG SAE - 4X4X0.25	27.35	Normal No Ice	50	77.60	0	0	0.00	0.00	35	Member
HORIZ SAE - 2.5X2.5X0.1875	0.87	Normal No Ice	50	25.12	2	1	17.17	19.80	5	Bolt Shear
DIAG SAE - 2.5X2.5X0.1875	6.33	Normal No Ice	36	22.42	2	1	17.17	17.67	36	Bolt Shear

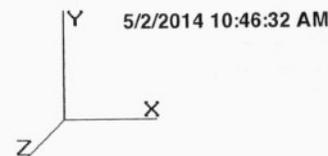
Max Splice Forces	Force (kip)	Load Case	Capacity (kip)	Use %	Num Bolts	Bolt Type
Top Tension	13.80	Normal No Ice	0.00	0		
Top Compression	19.76	45 deg No Ice	0.00	0		
Bot Tension	32.42	Normal No Ice	0.00	0		
Bot Compression	41.18	45 deg No Ice	0.00	0		

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**Force/Stress Summary**

Section: 11		X-6FT		Bot Elev (ft): 82.50				Height (ft): 6.00													
		Force (kip)		Len (ft)		Bracing %		Member Fa (ksi)		Member Cap Num		Member Num		Shear Cap (kip)		Bear Cap (kip)		Use %		Controls	
Max Compression Member		Load Case				X Y Z		KL/R		Bolts		Holes									
LEG	SAE - 4X4X0.25	-13.16	45 deg No Ice	6.00	100	100	100	90.6	21.0	40.72	0	0	0.00	0.00	32	Member Z					
HORIZ	SAU - 4X3X0.25	-2.70	Normal No Ice	5.500	100	100	100	101.4	18.6	31.41	2	1	17.17	32.50	15	Bolt Shear					
DIAG	SAE - 2.5X2.5X0.1875	-6.04	Normal No Ice	8.139	50	75	50	98.7	17.5	15.81	2	1	17.17	21.75	38	Member Z					
Max Tension Member		Force (kip)		Fy (ksi)		Cap Num		Num		Shear Cap (kip)		Bear Cap (kip)		Use %		Controls					
LEG	SAE - 4X4X0.25	10.28	Normal No Ice	50	77.60	0	0	0.00	0.00	0.00	0.00	13	Member								
HORIZ	SAU - 4X3X0.25	1.99	45 deg No Ice	50	49.34	2	1	17.17	17.17	26.41	11	Bolt Shear									
DIAG	SAE - 2.5X2.5X0.1875	4.37	Normal No Ice	36	22.42	2	1	17.17	17.17	17.67	25	Bolt Shear									
Max Splice Forces		Force (kip)		Capacity (kip)		Use %		Num Bolts		Bolt Type											
Top Tension		6.27	Normal No Ice	0.00	0																
Top Compression		10.82	45 deg No Ice	0.00	0																
Bot Tension		13.80	Normal No Ice	0.00	0																
Bot Compression		19.76	45 deg No Ice	0.00	0																

Section: 12		Z-11.5FT		Bot Elev (ft): 88.50				Height (ft): 11.500													
		Force (kip)		Len (ft)		Bracing %		Member Fa (ksi)		Member Cap Num		Member Num		Shear Cap (kip)		Bear Cap (kip)		Use %		Controls	
Max Compression Member		Load Case				X Y Z		KL/R		Bolts		Holes									
LEG	SAE - 4X4X0.25	-9.94	Normal No Ice	5.75	100	100	100	86.8	21.8	42.33	0	0	0.00	0.00	23	Member Z					
HORIZ	SAU - 4X3X0.25	-3.87	Normal No Ice	5.500	100	100	100	101.4	18.6	31.41	2	1	17.17	32.50	22	Bolt Shear					
DIAG	SAE - 2.5X2.5X0.1875	-3.71	45 deg No Ice	7.957	50	75	50	96.4	17.9	16.14	2	1	17.17	21.75	23	Member Z					
Max Tension Member		Force (kip)		Fy (ksi)		Cap Num		Num		Shear Cap (kip)		Bear Cap (kip)		Use %		Controls					
LEG	SAE - 4X4X0.25	2.69	45 deg No Ice	50	77.60	0	0	0.00	0.00	0.00	0.00	3	Member								
HORIZ	SAU - 4X3X0.25	2.38	45 deg No Ice	50	49.34	2	1	17.17	17.17	26.41	13	Bolt Shear									
DIAG	SAE - 2.5X2.5X0.1875	9.43	Normal No Ice	36	22.42	2	1	17.17	17.17	17.67	54	Bolt Shear									
Max Splice Forces		Force (kip)		Capacity (kip)		Use %		Num Bolts		Bolt Type											
Top Tension		0.00		0.00	0																
Top Compression		0.50	45 deg Ice	0.00	0																
Bot Tension		6.27	Normal No Ice	0.00	0																
Bot Compression		10.82	45 deg No Ice	0.00	0																

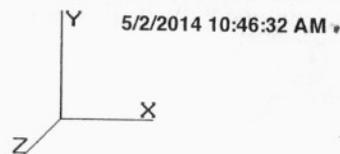
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### Support Forces Summary

Load Case	Node	FX (kip)	FY (kip)	FZ (kip)	(-) = Uplift (+) = Down
45 deg Ice	1c	-3.25	-18.70	-1.91	
	1b	-4.52	-133.42	-3.58	
	1a	-2.88	-16.01	-4.21	
	1	-2.76	193.25	-3.71	
45 deg No Ice	1c	-3.46	-22.53	-2.38	
	1b	-5.09	-155.39	-3.99	
	1a	-3.49	-20.43	-4.56	
	1	-3.32	216.79	-4.42	
Normal Ice	1c	-0.21	63.20	-2.66	
	1b	-0.91	-53.18	-3.11	
	1a	0.94	-142.94	-5.91	
	1	0.17	158.03	-5.18	
Normal No Ice	1c	-0.06	69.21	-3.26	
	1b	-0.86	-61.95	-3.32	
	1a	0.93	-167.55	-6.63	
	1	-0.02	178.73	-6.12	

Max Uplift: 167.55 (kip)  
 Max Down: 216.79 (kip)  
 Max Shear: 6.69 (kip)

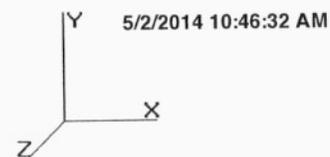
Moment: 1,447.48 (ft-kip) 45 deg No Ice  
 Total Down: 18.44 (kip)  
 Total Shear: 21.71 (kip)

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### Deflections and Rotations

Load Case	Elevation (ft)	Deflection (ft)	Twist (deg)	Sway (deg)
73.61 mph Wind at 45 deg From Face with Ice	52.50	0.2347	-0.0006	0.4729
	82.50	0.5684	-0.0003	0.7556
	94.25	0.7318	0.0000	0.8058
	100.00	0.8114	-0.0009	0.7865
73.61 mph Wind Normal To Face with Ice	52.50	0.2473	-0.0002	0.5060
	82.50	0.6190	0.0001	0.8643
	94.25	0.8046	0.0007	0.9195
	100.00	0.8947	0.0001	0.8889
85.00 mph Wind at 45 deg From Face with No Ice	52.50	0.2667	-0.0008	0.5377
	82.50	0.6467	-0.0005	0.8613
	94.25	0.8327	0.0000	0.9170
	100.00	0.9233	-0.0011	0.8948
85.00 mph Wind Normal To Face with No Ice	52.50	0.2850	-0.0003	0.5827
	82.50	0.7180	0.0003	1.0107
	94.25	0.9356	0.0008	1.0805
	100.00	1.0417	0.0000	1.0468
		0.0000	0.0000	0.0000



BILL FINCH  
Mayor

City of Bridgeport, Connecticut  
**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT**  
**DEPARTMENT OF CITY PLANNING**  
MARGARET E. MORTON GOVERNMENT CENTER  
999 BROAD STREET  
BRIDGEPORT, CONNECTICUT 06604  
TELEPHONE: (203) 576-7221  
FAX: (203) 332-5611

DAVID M. KOORIS  
Director

COMM. #168-14 (Ref. #396-93; 130-95; 279-98; & 154-13)  
Referred to ECD&E Committee on 09/08/2015

City Clerk  
45 Lyon Terrace  
Bridgeport, CT 06604

September 2, 2015

Re: Amendment to West End Municipal Development Plan

Dear City Clerk and Honorable Members of the City Council:

OPED seeks Council authorization to amend the West End Municipal Development Plan to allow for the Adaptive Residential Reuse of the properties known as 1565 and 1535 Railroad Avenue. As the resolution authorizes disposition of these properties, we'd request a public hearing. This is for ECDEE.

Truly Yours,

  
Bill Coleman  
Director of Neighborhood Development

C: David Kooris, Director

ATTEST  
CITY CLERK

RECEIVED  
CITY CLERK'S OFFICE  
2015 SEP - 2 P 4: 50

**A Resolution by the Bridgeport City Council  
Approving Amendment #5 to the West End Municipal Development Plan (the "MDP")  
To Allow for Residential Adaptive Reuse Development along Railroad Avenue  
And to Establish 1565 and 1535 Railroad Avenue as Disposition Parcels Under the MDP**

WHEREAS, the City Council approved the West End Municipal Development Plan (the "MDP") per Agenda Item #396-93.01 on September 19, 1994;

WHEREAS, the City Council approved subsequent Amendments #1, #2, #3, and #4 to the MDP on May 6, 1996 (#130-95); September 7, 1999 (Item #279-98); January 2, 2001; and November 3, 2014 (Item #154-13); respectively;

WHEREAS, the MDP has a 30-year duration and must be amended from time to time in light of changing economic conditions;

WHEREAS, there is a concentration of vacant, blighted, former industrial buildings located within the area of the MDP that is south of the railroad tracks and north of I-95, stretching along Railroad Avenue and Cherry Street between Fairfield Avenue and Wordin Avenue (known herein as the "Railroad Avenue Adaptive Reuse Area");

WHEREAS, a number of the buildings within the Railroad Avenue Area are no longer suitable for industrial use but do have economic value as historic structures that can be adapted for residential reuse as multi-unit projects;

WHEREAS, Amendment #4 to the MDP (mentioned above as Item #154-13) called for the Adaptive Residential Reuse of a portion of the properties located within the Railroad Avenue Area, specifically the block bounded by Hancock, Railroad, Howard, and Cherry, (the "Cherry Street Block");

WHEREAS, subsequent to Amendment #4, and subsequent to the City Council authorization to allow the City to acquire and dispose of certain properties within the Cherry Street Block (Item #155-13, approved November 3, 2014), progress has indeed ensued on the residential redevelopment of the Cherry Street Block;

WHEREAS, the City has acquired via foreclosure certain other properties within the Railroad Avenue Area, specifically 1565 and 1535 Railroad Avenue (the "Railroad Avenue Redevelopment Properties"), and likewise wishes to see these properties be sold or otherwise transferred to be developed for residential reuse pursuant to this further amendment to the MDP;

BE IT RESOLVED that the West End Municipal Development Plan is amended to specify that the Railroad Avenue Redevelopment Properties are to be developed as Adaptive Reuse Residential Parcels, are to be designated as Disposition Parcels in a manner consistent with the MDP and with the purposes of this resolution, and are to be sold or transferred in the manner permitted by the MDP and that the Mayor and the OPED Director are authorized to take all necessary action and to do all things in furtherance of this resolution and in the best interests of the City.



BILL FINCH  
Mayor

City of Bridgeport, Connecticut  
**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT**  
**DEPARTMENT OF CITY PLANNING**  
**MARGARET E. MORTON GOVERNMENT CENTER**

999 BROAD STREET  
BRIDGEPORT, CONNECTICUT 06604  
TELEPHONE: (203) 576-7221  
FAX: (203) 332-5611

DAVID M. KOORIS  
Director

COMM. #169-14 Referred to ECD&E Committee on 09/08/2015

City Clerk  
45 Lyon Terrace  
Bridgeport, CT 06604

September 2, 2015

Re: Authorization to Sell 247 Colorado Avenue

Dear City Clerk and Honorable Members of the City Council:

OPED seeks Council authorization to sell 247 Colorado Avenue pursuant to the conclusion of a public RFP for the rehabilitation of this blighted residential property. As this resolution authorizes disposition, we'd request a public hearing. This is for ECDEE.

Truly Yours,

Bill Coleman  
Director of Neighborhood Development

C: David Kooris, Director

ATTEST  
CITY CLERK

RECEIVED  
CITY CLERK'S OFFICE  
2015 SEP - 2 P 4: 50

**A RESOLUTION AUTHORIZING  
THE DISPOSITION OF 247 COLORADO AVENUE**

WHEREAS, the City of Bridgeport is the owner via foreclosure of 247 Colorado Avenue, which is a 50' x 137' lot containing a multi-family residential structure that is currently vacant and blighted (the "Property"):

WHEREAS, the City issued an RFP for the redevelopment of this Property on October 2, 2014 thru December 20, 2014;

WHEREAS, the City received one response to the RFP from Mr. Joel Gonzalez of 909 Maplewood Avenue in Bridgeport (the "Developer");

WHEREAS, the Developer proposes to pay the City \$3500 for the Property and to invest \$75,000 in its redevelopment and to complete work by September of 2016;

WHEREAS, the City wishes to make such sale to remove the blighting influence on the block and to stabilize the neighborhood;

NOW THEREFORE BE IT RESOLVED that the Director of OPED is authorized to negotiate and conclude the Sale of the Property in a manner consistent with this resolution.



City of Bridgeport, Connecticut  
**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT**  
**DEPARTMENT OF CITY PLANNING**  
**MARGARET E. MORTON GOVERNMENT CENTER**

999 BROAD STREET  
BRIDGEPORT, CONNECTICUT 06604  
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DAVID M. KOORIS  
Director

BILL FINCH  
Mayor

COMM. #170-14 Referred to ECD&E Committee on 09/08/2015

September 2, 2015

Fleeta Hudson, City Clerk  
45 Lyon Terrace  
Bridgeport, CT 06604

RE: Request to Add Item to City Council  
Meeting Agenda September 8, 2015  
Subject: Regarding Reconstruction of  
Seaview Avenue from Barnum Avenue  
To Boston Avenue

Dear Fleeta,

At the request of David Kooris, Director, Office of Planning and Economic Development, please add this item to the agenda for the September 8, 2015 City Council meeting.

The City of Bridgeport is seeking to reconstruct Seaview Avenue, between Barnum Avenue and Boston Avenue. The project will also include the extension of Seaview Avenue from Boston Avenue to the Lake Success Eco Technology Park. This project will be funded via earmarks from the Federal Highway Administration. This resolution seeks support from the City Council so that the project may be implemented.

Respectfully Submitted,

Jay Habansky  
Assistant Special Project Manager  
Office of Planning and Economic Development

ATTEST  
CITY CLERK

RECEIVED  
CITY CLERK'S OFFICE  
2015 SEP - 2 P 4: 03

**A Resolution by the Bridgeport City Council  
Regarding Reconstruction of  
Seaview Avenue from Barnum Avenue  
To Boston Avenue and the Extension of Seaview Avenue  
To the Lake Success Eco Technology Park**

**WHEREAS**, the City of Bridgeport ("City") seeks the reconstruction of Seaview Avenue, between the streets of Barnum Avenue and Boston Avenue. Additionally, the City will look to extend Seaview Avenue from Boston Avenue to the Lake Success Eco Technology Park; and

**WHEREAS**, the City, will receive funding for this project via earmarks from the Federal Highway Administration; and

**WHEREAS**, it is in the best interest of the City of Bridgeport to facilitate reinvestment in this extremely important development corridor and to cause deteriorating properties to be demolished and remediated and returned to productive uses.

**WHEREAS**, the *Mayor* and the City Council of the City of Bridgeport will consider the concerns and comments of the residents, agencies and groups affected by the proposed project throughout the planning process,

**NOW THEREFORE BE IT RESOLVED** that the *Mayor* and the City Council of the City of Bridgeport finds that the proposed project is in the best interests of the City of Bridgeport, and will promote the health, safety and general welfare of its residents and provide convenience and safety of the public,

**NOW THEREFORE BE IT FURTHER RESOLVED** that, based on the above information, the *Mayor* and the City Council of the City of Bridgeport fully supports the proposed project and will commit the necessary resources to ensure completion of the proposed project in an expeditious manner.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor, or his designee, the Director of the Office of Planning & Economic Development, is authorized to execute the attached Grant Agreement with the State of Connecticut Department of Transportation attached hereto as Exhibit A, and take any and all other necessary actions and execute such documents as may be required and approved by the Office of the City Attorney as related to this matter, consistent with the Grant, this resolution, and in the best interests of the City of Bridgeport.

llaske@gglaw.net

October 6, 2015

Via Email

The Hon. Michelle A. Lyons  
City Councilmember and Co-Chair, Committee on Public Safety and Transportation  
91 Jewett Avenue  
Bridgeport, CT 06606  
[Michelle.Lyons@bridgeportct.gov](mailto:Michelle.Lyons@bridgeportct.gov)

The Hon. Denese Taylor-Moye  
380 Iranistan Avenue, Bldg. 9  
Bridgeport, CT 06604  
[Denese.Taylor-Moye@bridgeportct.gov](mailto:Denese.Taylor-Moye@bridgeportct.gov)

Ms. Fleeta C. Hudson, City Clerk  
Bridgeport City Hall  
45 Lyon Terrace, Room 204  
Bridgeport, CT 06604  
[Frances.Wilson@bridgeportct.gov](mailto:Frances.Wilson@bridgeportct.gov)

RE: Petition to Discontinue Portion of Summit Place abutting 245-247 Alta Ave

Dear Co-Chairpersons Lyons and Taylor-Moye, and Ms. Hudson:

I write to withdraw the above-referenced Petition which is on the agenda for this evening's meeting of the Bridgeport City Council's Committee on Public Safety and Transportation. The Petitioners do intend to resubmit another petition at a later date.

Thank you very much for your time and attention to this matter.

Very truly yours,

Linda Pesce Laske

RECEIVED  
CITY CLERK'S OFFICE  
2015 OCT - 6 2:53  
ATTEST  
CITY CLERK

## GREEN AND GROSS, P.C.

LAW OFFICES

1087 BROAD STREET

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(203) 335-5141

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SAMUEL T. ROST  
JOEL Z. GREEN  
BARBARA F. GREEN  
PAUL A. SOBEL  
LINDA PESCE LASKE

BERNARD GREEN  
(1952-2003)

*Of Counsel*

PETER A. PENCZER

WEBSITE: WWW.GGLAW.NET

llaske@gglaw.net

September 2, 2015

Hand Delivered

Ms. Fleeta C. Hudson, City Clerk  
Bridgeport City Hall  
45 Lyon Terrace, Room 204  
Bridgeport, CT 06604

RE: Petition to Discontinue Portion of Summit Place abutting 245-247 Alba Ave.

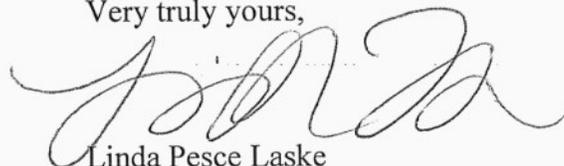
Dear Ms. Hudson:

I enclose a Petition directed to the Bridgeport City Council seeking a resolution discontinuing or abandoning whatever interest the City may have in a portion of an unimproved "paper street" known as "Summit Place" at its intersection with Alba Avenue. The Petition is submitted on behalf of the owner of the adjacent property, AKN Home Improvement, LLC, and Andrzej Nasuto, a principal of that company.

The City Council has authority to abandon or discontinue streets pursuant to pursuant to Section 13a-49 of the Connecticut General Statutes and Section 5 of the Bridgeport City Charter. As further discussed in the Petition, the requested action will serve the public interest because Summit Place was never formally accepted by the City, it has never been used by the public as a way of common convenience and necessity, and it is not reasonably needed for any public purpose.

I would ask that this matter be placed on the City Council's agenda as soon as possible. If you require any additional information or would like to discuss further, please do not hesitate to contact me.

Very truly yours,



Linda Pesce Laske

cc: Andrzej Nasuto

**Petition to the City Council of the City of Bridgeport to Adopt a Resolution  
Pursuant to Section 13a-49 of the Connecticut General Statutes  
and Section 5 of the Bridgeport City Charter  
to Discontinue the "Paper Street" Known as Summit Place**

**I. INTRODUCTION**

The Petitioners, Andrzej Nasuto and AKN Home Improvements, LLC, petition the City Council of the City of Bridgeport, Connecticut to discontinue a portion of a "paper street" known as "Summit Place". Summit Place extends from Alba Avenue to an unimproved section of Woodlawn Avenue. The Petitioners seek the discontinuation of the portion of Summit Place that passes across or adjacent to the Petitioners' property located at 245-247 Alba Avenue (the "Petitioner's Property").

The paper street known as Summit Place was laid out as a street by a developer in the early twentieth century. It appears on a map filed in the Bridgeport land records. See Exhibit A, which is a portion of the "Map of Woodlawn Park Belonging to The New England Dev'l Co, Bridgeport, Conn." dated February 1917 (the "Woodlawn Park Map").

Summit Place was never formally accepted by the City as a public highway. IT was never improved or maintained as a street by the City or by any private person. It was also never actually used by public. The section of Woodlawn Avenue that intersects with Summit Place was also never developed or used as a public street.

Prior owners had partially constructed a house on the Petitioners' Property beginning in 1998. After purchasing the property in 2004 the Petitioners completed construction of the house and made other improvements to the property. However, they have been unable to obtain a certificate of occupancy needed in order to sell the property because City building and zoning officials have found that a small portion of the house encroaches approximately four feet across the building line of Summit Place.

The Petitioners respectfully request that the City Council discontinue the portion of Summit Place adjoining the Petitioners' Property for reasons discussed further below, including:

- (1) Summit Place does not serve the "common convenience and necessity";
- (2) Improvement of the roadway for public use would be prohibitively expensive and difficult due to the presence of steep slopes, ledge and boulders; and
- (3) Discontinuation would be in the best interests of the public because it would promote the public health, safety and welfare and would help stabilize neighborhood property values and tax revenues.

## II. THE CITY COUNCIL HAS THE POWER AND AUTHORITY TO DISCONTINUE A PAPER STREET

The City Council has the power and authority to discontinue any highway or private way, or land dedicated as a highway or private way, pursuant to Section 13a-49 of the Connecticut General Statutes and Section 5 of the Charter of the City of Bridgeport.

In Connecticut, the word "highway" means any public street or road. Conn. Gen. Stat. Sec. 13a-1. The "essential feature of a highway is that it is a way over which the public at large has the right to pass." *Wamphassuc Point Property Owners Association v. Public Utilities Commission*, 154 Conn. 674 (1967).

Section 13a-49 of the Connecticut General Statutes provides, in relevant part:

The selectmen of any town may, subject to approval by a majority vote at any regular or special meeting, as applicable, by a writing signed by them, discontinue any highway or private way, or land dedicated as such, in its entirety, or may discontinue any part thereof or any property right of the town or public therein[.]

Conn. Gen. Stat. Sec. 13a-49. Pursuant to Section 13a-1(b) of the General Statutes, the provisions of Section 13a-49 apply to cities as well as towns:

Wherever in the general statutes or special acts pertaining to highways the word 'town' is used, it shall include city or borough. The word 'selectmen', wherever the same occurs in the statutes which relate to the care and maintenance of highways, shall, in relation to towns having a consolidated town and city government and bound to care for and maintain the highways therein, be construed to mean the board, officer or commission having charge of the care and maintenance of such highways."

Conn. Gen. Stat. Sec. 13a-1(b).

The City of Bridgeport has had a consolidated city and town government since 1889, when the City was incorporated by special act of the state legislature. Pursuant to the Bridgeport Charter, the city council is the board "having charge of the care and maintenance of such highways" within the meaning of General Statutes Section 13a-1(b) and the power to discontinue highways pursuant to Section 13a-49. Specifically, Section 5 of the Charter provides:

Section 5. – Power to lay out, alter or discontinue streets.

The city council shall have power and authority as it shall deem needful . . . to discontinue . . . any highway [or] street . . . in the city, and to make and cause to be executed all such orders relating thereto as it shall judge proper.

City Charter, Sec. 5.

Summit Place is "land dedicated as a highway or private way" within the meaning of Section 13a-49 of the General Statutes. "Dedication" is a legal term that describes the act of offering land to the public, usually for use as a street or park. To create a public highway, both dedication by the land's owner and acceptance by the public are required. *Wamphassuc Point Property Owners Association at 680-81* (citations omitted). It is well settled that a dedication of streets to the public is implied "[w]here the owner of village property makes and publishes a map of it, with streets distinctly delineated, and then sells lots bounded on these streets . . . [.]" *Derby v. Alling*, 40 Conn. 410, 432 (1873). Acceptance by the public can be express (for example by vote of a city council), or implied (for example through actual use by the public).

Summit Place was implicitly dedicated to public use by the filing of the Map of Woodlawn Park in the land records. However, there is no evidence of public acceptance.

Summit Place was never expressly accepted by the City. The City never formally accepted Summit Place as a City street, and the Engineering Department does not consider it to be a public highway or right of way. The City has never paved, plowed, or otherwise improved or maintained Summit Place.

There is also no evidence Summit Place was implicitly accepted by the public. The public never actually used Summit Place as a way to get from one place to another. There can be no finding of an implied public acceptance where there is no evidence the road was "of common convenience and necessity to the public". *Guthrie v. Town of New Haven*, 31 Conn. 308, 321 (1863). There is no basis for finding that Summit Place serves "the common convenience and necessity". Even if opened up for public use, it would not lead to another public highway or any public land. As noted above, it only leads to another undeveloped paper street. It is not useful to the public or needed to protect the public health, safety and welfare.

In fact, to the contrary, the public welfare would be best served by a discontinuation of Summit Place. There is no present or anticipated need for the public to use Summit Place as a way of travel from one public road to another. The presence of steep slopes, ledge and boulders along Summit Place and intersection portions of Woodlawn Avenue would make improvement of those roads impracticable and cost prohibitive. There is also no need for a through street in that location, as Alba Avenue and Woodlawn Avenue conveniently connect with a large network of intersecting public streets in the neighborhood.

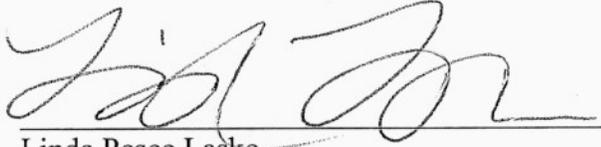
### **III. CONCLUSION**

In conclusion, the Petitioners respectfully request that the City Council discontinue the portion of Summit Place that abuts or passes across the Petitioner's Property.

The Petitioners,

AKN Home Improvements, LLC and Andrzej Nasuto

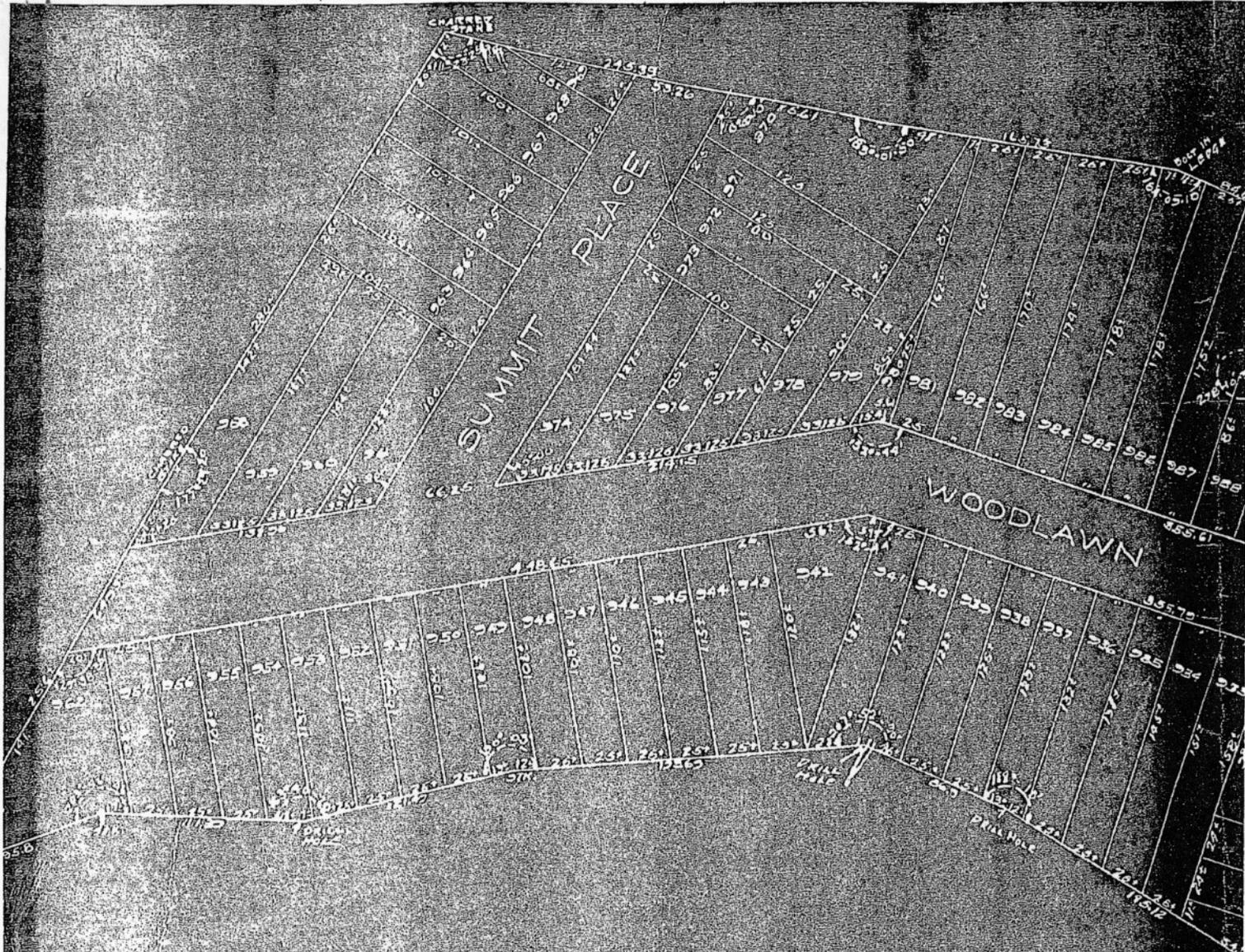
By:

A handwritten signature in black ink, appearing to read 'Linda Pesce Laske', written over a horizontal line.

Linda Pesce Laske  
Green & Gross, P.C.  
1087 Broad Street, Suite 401  
Bridgeport, CT 06604

Their Attorneys

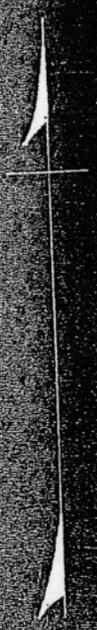
EXHIBIT A



MAP OF  
 WOODLAWN PARK  
 BELONGING TO  
 THE NEW ENGLAND DEVL CO  
 BRIDGEPORT CONN.

SCALE 1" = 50'

FEBRUARY 1917





## OFFICE OF THE CITY CLERK RESOLUTION FORM

### SECTION I CITY COUNCIL SUBMISSION INFORMATION

Log ID/Item Number:	#154-14
Submitted by Councilmember(s):	Robert E. Halstead
Co-Sponsors(s):	Choose an item.
District:	132ND
Subject:	Proposed Amendment to the Municipal Code of Ordinances, Title 3 – Revenue and Finance, amend to add New Chapter 3.70 Campaign Public Financing
Referred to:	Ordinance Committee
City Council Date:	September 8, 2015

### SECTION II RESOLUTION (PLEASE TYPE BELOW)

HARD COPY OF THE PROPOSED ORDINANCE IS ATTACHED HERETO, (SEE ATTACHED).

### SECTION III SUBSEQUENT REFERRALS/REPLIES AND DATE SENT/RECEIVED

City of Bridgeport Campaign Public Financing Ordinance Proposal (New Chapter 3.70)

- Sec. 3.70.010 - Purpose.
- Sec. 3.70.020 - Definitions.
- Sec. 3.70.030 - Administration.
- Sec. 3.70.040 - Candidate contract.
- Sec. 3.70.050 - Voluntary expenditure ceiling and contribution limits.
- Sec. 3.70.060 - Eligibility for matching funds.
- Sec. 3.70.070 - Qualifying contributions threshold.
- Sec. 3.70.080 - Public financing grants.
- Sec. 3.70.090 - Insufficient public funds.
- Sec. 3.70.100 - Use of public matching funds.
- Sec. 3.70.110 - Cost of living adjustment.
- Sec. 3.70.120 - Enforcement.
- Sec. 3.70.130 - Applicability of other laws.
- Sec. 3.70.140 - Severability.

**Sec. 3.70.010 - Purpose.**

The purpose of this ordinance is to ensure that all the citizens of Bridgeport have a fair and meaningful opportunity to participate in the election of their Mayor and their City Council. Specifically, the ordinance aims to:

- (1) Counter the perception that Bridgeport's public policy is influenced by campaign contributions;
- (2) Ensure that meritorious Mayoral and Council candidates are able to raise and spend sufficient campaign funds through public financing of elections to convey their messages to the voters;
- (3) Reduce the need for ongoing fundraising and to encourage Mayoral and Council candidates to spend more time communicating with citizens;
- (4) Give all citizens an opportunity for a reasonable supporting role in the selection of Mayor and Council by making even small contributions meaningful.

**Sec. 3.70.020 - Definitions.**

Unless otherwise defined in this section, or the contrary is stated or clearly appears from the context, the definitions in this section shall govern the interpretation of this ordinance.

(1) *Committee* means a committee designated by a single candidate, or established with the consent, authorization, or cooperation of a single candidate, for the purpose of a single primary or election and to aid or promote such candidate's candidacy alone for the office of Mayor or City Council. "Committee" as used in this article shall not include any "exploratory committee", "political committee" or "Party committee" as those terms are defined in Connecticut General Statutes, Section 9-601.

(2) *Candidate* means an individual who seeks election or nomination for election to the office of Mayor or City Council, whether or not such individual is elected. For purposes of this ordinance, an individual shall be deemed to seek election or nomination for election if such individual has (1) been endorsed by a party or become eligible for a position on the ballot at an election or primary, or (2) solicited or received contributions, made expenditures, or given his or her consent to any other person to solicit or receive contributions or make expenditures with the intent to bring about his or her election or nomination for election.

(3) *Campaign treasurer* means the individual appointed by a candidate to receive and disburse funds on behalf of the candidate committee.

(4) *Election* means any primary or general election for the City of Bridgeport.

(5) *Contested election* means any election in which more than one candidate seeking a party nomination or election to the office of Mayor or city Council has raised or spent five thousand dollars (\$5,000.00). The administrator will declare an election a contested election.

(6) *Qualified committee* means a Committee determined by the Administrator, pursuant to 2-245(h), as eligible to receive public matching funds. A candidate for election or nomination for election shall only have a single "qualified committee" at any given time.

(7) *Contribution* means any gift, payment, subscription, advance, deposit of money, or anything of value made for the purpose of influencing the election or nomination for election of a candidate, and shall also include but not be limited to:

a. The payment by any person other than a candidate or a candidate committee of compensation for the personal services of any other person which are rendered without charge to a candidate or his or her committee for any purpose;

b. A loan made to a committee, whether or not made in the regular course of the lender's business, to the extent the loan is not repaid by the date of the first election following the date of the loan;

The term "contribution" shall not include:

(i) The value of services provided without compensation by individuals who volunteer a portion or all of their time on behalf of a candidate; or

(ii) The use of real or personal property, or the cost of invitations, food or beverages, voluntarily provided by an individual to a candidate at the individual's residential premises for candidate-related activities, to the extent the aggregate value, per election, of such property, invitations, food or beverages do not exceed two hundred dollars (\$200.00) in value; or

(iii) The travel expenses of any individual who on his or her own behalf volunteers his or her personal services to any candidate, to the extent such expenses are not reimbursed and to the extent the aggregate value, per election, does not exceed two hundred dollars (\$200.00) in value.

(8) *Matchable contribution* means a contribution, not in violation of the contribution limits set forth in subsection 5(a) of this article, made by a registered voter of the City of Bridgeport to a participating candidate's committee, which contribution may be matched by public matching funds as provided in this article.

The following contributions are not matchable:

(i) In-kind contributions of property, goods or services;

(ii) Contributions in the form of a purchase price paid for an item with significant intrinsic or enduring value;

(iii) Contributions in the form of the purchase price for or otherwise induced by a chance to participate in a raffle, lottery, or similar drawing for valuable prizes; and

(iv) Contributions from individual vendors to whom the participating candidate or his or her committee makes an expenditure.

(9) *Expenditure* means any purchase, payment, distribution, gift of money, or anything else of value made by a Committee. The timing of expenditures is when they are incurred, not when they are actually paid.

(10) *Qualified campaign expenditure* means an expenditure of a participating committee that shall be counted toward its expenditure ceiling. Participating Committees may not make any expenditures that are not qualified campaign expenditures. "Qualified campaign expenditures" include all expenditures for campaign-related purposes, taking into account the public nature of matching public funds and the public financing grant, the purposes of the Fund as stated above, the reasonableness of the expenditures under the circumstances, and the fair market value of the goods or services purchased with the expenditure.

Examples of typical "qualified campaign expenditures" include but are not limited to: reasonable and appropriate expenditures for printing and mailing costs; political advertising expenses; campaign communications such as signs, bumper stickers, T-shirts or caps with campaign slogans, etc.; office supplies; campaign events (e.g. food, rent of hall or tent, etc.); food for volunteers while they are working (limited to no more than ten dollars (\$10.00) per person for breakfast or twenty dollars (\$20.00) per person for lunch or dinner); campaign staff salaries and expenses; campaign travel expenses, such as fuel and tolls; and post-election parties, thank you notes or advertising to thank supporters or voters (such post-election expenditures, are limited to a cumulative maximum of (\$250.00) per election).

"Qualified campaign expenditures" shall also include but not be limited to:

- a. The actual expense paid or incurred by a committee for its pro rata share of the cost of operating a campaign headquarters and of preparing, printing and disseminating any political communication on behalf of the candidate and any other candidate or candidates for other municipal offices; and
- b. A non-monetary contribution provided to the Committee, other than volunteer personal services and non-reimbursed payments for the travel expenses of an individual who volunteers his or her personal services to a single candidate, if the expenses are incurred voluntarily and without any understanding or agreement that they will be reimbursed; and
- c. A "coordinated expenditure" as that term is defined in Conn. Gen. Statutes § 9-601(19) (see Appendix).

"Qualified campaign expenditures" shall not include:

- (i) Expenditures for personal goods and services of the candidate which would otherwise be purchased independently of the campaign, including but not limited to day-to-day household food items and supplies; vehicle and transportation expenses unrelated to the campaign; mortgage, rent or utility expenses for the candidate's personal residence, even if part of the residence is being used by the campaign; and clothing, including attire for political functions such as business suits, dresses or shoes; or
- (ii) Expenditures to support or oppose any ballot measure, political committee, or the campaign of any candidate other than the candidate for whom the funds were originally designated; or
- (iii) Compensation to the candidate for services provided by the candidate; or
- (iv) Payment of civil penalties, fines or forfeitures to the board or any other governmental or regulatory authority, or the cost of defending the candidate in enforcement proceedings brought by the board or any other governmental or regulatory authority; or
- (v) The expenses involved in contesting an enforcement decision, civil penalty, fine, forfeiture imposed by the board or any other governmental or regulatory authority, or the expenses involved in seeking a recount of an election; or
- (vi) Expenditures made without the consent, knowing participation, or consultation with a candidate or a committee.

(11) *Individual* means a single human being.

(12) *Person* means an individual, proprietorship, firm, partnership, joint venture, syndicate, business trust, company, corporation, limited liability company, association, committee, and any other organization or group of persons acting in concert.

(13) *Board* means the board established in section 3

(14) *Fund* means the fund established in section 3

(15) *Administrator* means the fund administrator.

(16) *Investigator* means the fund investigator.

### **Sec. 3.70.030 - Administration.**

(a) There is hereby established within the city's general fund a separate non-lapsing reserve account to be known as the Fund. For fiscal year 2015-16 and subsequent fiscal years, the board shall issue in January a report to the Mayor and the City Council of its expenditures and the current balance of its account, and shall include a specific recommendation for funding for the following fiscal year. In 2015 and in subsequent years, the City Council will consider the recommendation of the Fund board and the on-going funding needs of the fund in its budget deliberations and again in its post-budget approval amendment process. The City Council will exercise its best efforts to make sufficient appropriations to the fund to allow it to carry out its operations effectively. The City Council will also consider in a prompt manner any interim requests made by the board for supplemental appropriations needed during the fiscal year. The fund can also accept any voluntary individual contributions made to it.

Once city general funds or individual contributions are appropriated and deposited into the fund, they cannot be transferred for other purposes, canceled, or rescinded. The City's finance department shall be responsible for the prudent investment of the fund's assets, balancing the need for investment growth with the need for liquidity at certain time periods. Investment earnings credited to the assets of the fund shall become part of the assets of the fund. All monies deposited in the fund shall be used only for the purposes of this article, including for the administration of the fund. Any unused funds shall carry over from year-to-year in the fund.

(b) The fund shall be overseen by the Fund Board. The Board's membership will consist of seven (7) members. No more than three (3) members can belong to the same political party. Members will be nominated by the Mayor and confirmed by the Bridgeport City Council. Of the first seven (7) members appointed, four (4) will be nominated to four-year terms, and three (3) members to two-year terms. The Mayor will indicate the length of the initial term of the first seven (7) members when nominating them. After each original term has expired, all appointments will be for terms of four (4) years. In the event that a member is no longer able to serve due to illness, death, or resignation, the Mayor may nominate a replacement to serve out the remainder of the term. Replacement nominees must also be confirmed by the Bridgeport City Council. If a member's term has expired and his or her successor has not been appointed and confirmed, the member shall continue to serve until his or her successor has been appointed and confirmed. A member may be removed only for just cause, which may include excessive absenteeism from board meetings or failure to carry out the duties of a board member, as determined by the Mayor and approved by the City Council.

(c) Said board's duties shall include the:

(1) Selection of the Fund administrator and Fund investigator;

(2) Review of the performance of the administrator and the investigator;

- (3) Selection and engaging of an independent attorney to advise the board on legal matters, when necessary;
  - (4) Establishment of rules of procedure for board meetings, hearings and general operation not inconsistent with this article;
  - (5) Approval of forms and materials required for the administration of the program set forth within this article;
  - (6) Approval of the matching funds disbursement calendar drafted by the administrator
  - (7) Direction of the investigator to confidentially investigate and report to the board concerning any alleged violations or complaints made about participating candidates; and
  - (8) Any other general administrative duties required to ensure compliance with this article, as well as the approval of expenditures from the fund therefore.
- (d) The board shall be empowered to audit and examine all matters relating to the performance of its functions and any other matter relating to the proper administration of this article. These audit and examination powers extend to all participating candidates and their Mayoral committees.
- (e) The board shall be empowered to adopt and publish regulations to carry out the provisions of this article.
- (f) The administrator's responsibilities shall include the administration of the public matching funds system, the public financing grant, contribution limitations, voluntary expenditure ceilings, the auditing of candidate financial reports and statements to ensure compliance with this article, and the proposing of recommendations for the determination and resolution of complaints and disputes brought before the board. The investigator's responsibilities shall include the confidential investigation of, and the preparation of reports concerning, alleged violations and complaints made against participating candidates at the direction of the administrator or the board.
- (g) The administrator shall draft any and all forms necessary to carry out the provisions of this article, including the forms for the standardized candidate contract and for candidate requests for public matching funds. Said forms must be approved by the board. The administrator shall also draft a schedule for the issuing of matching contributions to participating candidates. Said schedule must be approved by the board.
- (h) The administrator shall review candidate contracts and declarations, participation and non-participation affidavits, nomination papers, requests for public matching funds, and campaign financial disclosure reports in a timely fashion to certify a candidate's eligibility to receive public matching funds. After review, and in accordance with the approved schedule for matching the contributions of participating candidates, and if the administrator determines that the candidate is eligible, the administrator shall issue a request to the treasurer of the city for checks or electric fund transfers to be issued to the candidate's qualified committee.
- (i) The administrator shall have five (5) calendar days to process requests for public matching funds and disburse the public funds to the qualified committee.
- (j) The administrator shall issue a press release in a timely fashion identifying those candidates who have signed a candidate contract. In addition, the administrator should, in collaboration with the board, undertake public education and outreach efforts to explain the rationale and operation of the fund.
- (k) The board shall establish a procedure for the investigation and hearing of alleged violations and disputes, consistent with basic due process principles, including notice and the opportunity to be heard

and to have the alleged violation or dispute fairly and impartially adjudicated. The board shall establish procedures designed to attempt to secure voluntary mediation of disputes and voluntary compliance with the provisions of this article by informal methods of conference, conciliation and persuasion.

**Sec. 3.70.040 - Candidate contract.**

(a) Each candidate for election or nomination for election to the office of Mayor or for a City Council office shall file an affidavit with the administrator not later than four o'clock p.m. on the sixtieth day before the date set for the primary or general election. The affidavit shall include a written certification that the candidate either intends to abide by the rules and limitations of this article or does not intend to abide by these rules and limitations. The certification shall be made by both the candidate and the campaign treasurer of the candidate's committee.

(b) A candidate who so certifies the candidate's intent to abide by the rules and limitations of this article shall be referred to as a "participating candidate". A candidate who so certifies the candidate's intent to not abide by the rules and limitations of this ordinance shall be referred to as a "nonparticipating candidate." A candidate who fails to file such affidavit in a timely manner shall be deemed to be a "nonparticipating candidate." The Administrator shall prepare a list of the participating candidates and a list of the nonparticipating candidates and shall make such lists available for public inspection.

(c) By the same date as stated in subsection (a) above, the participating candidate shall also file a candidate contract in a form approved by the board. In order for the candidate to qualify for the public matching funds program, the administrator must approve the candidate contract.

(d) The candidate contract shall include, without limitation, written certifications by the candidate and his or her campaign treasurer that:

(1) The campaign treasurer shall expend any funds received from the fund in accordance with the provisions of this article and any regulations adopted by the board pursuant to subsection 2-823(e);

(2) The candidate and the campaign treasurer shall be personally and jointly and severally liable and shall repay to the fund any such monies that are not expended in accordance with this ordinance and the board's duly adopted regulations;

(3) The candidate and the campaign treasurer shall abide by all the provisions of this article, and accept the penalties, including personal liability, associated with noncompliance with this article;

(4) The candidate and the campaign treasurer shall file with the board, on the same dates required by the state, copies of the reporting statements required under Conn. Gen. Statutes Section 9-608;

(5) The candidate and the campaign treasurer shall report to the administrator as soon as the campaign has either raised or spent five thousand dollars (\$5,000.00) (the contested election limit);

(6) The candidate and the campaign treasurer shall report to the administrator as soon as the candidate obtains a party nomination or successfully or unsuccessfully petitions to be on a ballot, and when the candidate withdraws from an election;

(7) Upon signing a candidate contract, the candidate and the campaign treasurer shall immediately report to the administrator amounts raised or spent prior to filing for participation, including any contributions received from improper sources or in improper amounts;

(8) Primary candidates and their campaign treasurers shall file a full campaign finance report with the administrator on August 10 for the month of July, and general election candidates and their campaign treasurer shall file a full campaign finance report with the administrator on September 10 for the months

of July and August; shall be subject to the record-keeping and reporting requirements of this article, and to audit and examination as provided in this article. The candidate contract may include any other items or requirements applicable to all participating candidates as determined by the board.

(e) Before making an initial application for public matching funds, a participating candidate may withdraw from participation by filing an affidavit with the board, which shall include a written certification of such withdrawal. A candidate who files such an affidavit shall be deemed to be a nonparticipating candidate for the purposes of this article, and shall not be penalized for such withdrawal. No participating candidate may withdraw from participation after making an initial application for public matching funds.

(f) The administrator must accept or reject a signed candidate contract within five (5) calendar days of its receipt. In determining whether to accept or reject a candidate contract, the Administrator shall be governed by the requirements for such a contract specified in this article and any other requirements applicable to all participating candidates established by the board.

### **Sec. 3.70.050 - Voluntary expenditure ceiling and contribution limits.**

(a) No participating Mayoral or City Council candidate, nor any committee of such candidate, shall accept contributions in excess of three hundred dollars (\$300.00), in the aggregate for a particular election, from any individual or party town committee. Subject to the contribution limits of this ordinance and those imposed by Chapter 155 of the Connecticut General Statutes, a participating candidate and his or her Committee may only accept contributions from individuals and from a Bridgeport party town committee, and may not accept contributions from "political committees" or "business entities".

as those terms are defined in Connecticut General Statutes, Section 9-601(a). The contribution limits of this ordinance take precedence over state-imposed limits. Only contributions from registered voters of the City of Bridgeport shall be considered matchable contributions under this ordinance.

(b) No participating Mayoral candidate, nor the Committee of such candidate, shall make qualified campaign expenditures in excess of two hundred thousand dollars (\$200,000.00) in a primary election, or in excess of three hundred thousand dollars (\$300,000.00) in a general election, except as otherwise provided in this section.

No participating City Council candidate, nor the Committee of such candidate, shall make qualified campaign expenditures in excess of thirty thousand dollars (\$30,000.00) in a primary election, or in excess of thirty thousand dollars (\$30,000.00) in a general election, except as otherwise provided in this section.

(c) If a nonparticipating Mayoral candidate, or the committee of such candidate, makes expenditures of three hundred thousand dollars (\$300,000.00) for either a primary or a general election, participating candidates who have reached eighty-five (85) percent of the expenditure ceiling can either choose to (1) apply for and spend an additional twenty-five thousand-dollar (\$25,000) public financing grant from the fund or (2) have the expenditure ceiling lifted. A participating candidate who has not reached eighty-five percent (85) of the expenditure ceiling of three hundred thousand dollars (\$300,000.00) shall not be eligible to receive this twenty-five thousand-dollar (\$25,000.00) grant.

(d) Any participating candidate who chooses to have the voluntary expenditure ceiling lifted will not have further contributions matched.

(e) Any participating candidate whose committee receives, before or after he or she agrees to participate, a contribution in excess of the amount allowed under this article, or a kind of contribution not allowed under this article, must return promptly (or, if received prior to participation, promptly after agreeing to participate) the excess portion of the contribution or the entire contribution, as the case may be, and if returning such contribution or portion thereof is not possible or feasible, it shall be paid to the fund.

(f) For purposes of the voluntary expenditure ceilings, qualified campaign expenditures to a candidate who wins a primary made at any time up to and including the date of the primary election shall be considered expenditures for that primary election, and qualified campaign expenditures made after the date of the primary election shall be considered expenditures for the general election. However, in the event that payments are made but the goods or services are not used during the primary period, the payments shall be considered qualified campaign expenditures for the general election period. Payments for goods or services used during both periods shall be prorated.

(g) Any monies raised by a participating primary candidate, who will also be a general election candidate, in the primary election period (which ends on 11:59 p.m. of either the day of the primary or the day it is determined that there will not be a primary), including matching funds and a public financing grant, that are unexpended, as defined in (f) above, will become part of the general election candidate committee's funds and, to the extent expended, will be counted toward the general election expenditure ceiling.

### **Sec. 3.70.060 - Eligibility for matching funds.**

In order for a candidate for the office of Mayor or the office of City Council to be eligible for public matching funds, the candidate must satisfy all of the following requirements:

(1) Sign and file with the board, through the administrator, an affidavit and candidate contract, as provided in section 2-824 above. This contract must be approved by the administrator.

(2) Agree to participate and actually participate in at least one (1) public forum per primary or general election, to be designated by the administrator, at which all candidates qualified for the relevant ballot are invited to participate.

(3) Agree to limit and actually limit the use of personal funds for campaign purposes to no more than fifteen thousand dollars (\$15,000.00) per primary or general election.

(4) Agree to furnish to the administrator, and actually furnish, on the same dates required by the state and in the same format, electronic or paper, copies of the reporting statements made to the state under Conn. Gen. Statutes, Section 9-608, to maintain such records of contributions and expenditures as are required by the board, to furnish to the administrator or the investigator any information he or she may request relating to campaign contributions and expenditures, and to furnish such documentation and such other proof of compliance with this article as may be requested by the administrator or the investigator.

(5) Raise the threshold of qualifying contributions specified in section 2-827

(6) Not have lost a primary election for Mayor or for City Council in the same year as the general election for which the Mayoral or City Council candidate is requesting public matching funds.

(7) Not be in default to the city, or not have agreed to a payment arrangement with the city, regarding outstanding tax payments or contractual obligations.

### **Sec. 3.70.070 - Qualifying contributions threshold.**

Public matching funds shall be allocated to participating Mayoral and City Council candidates beginning on April 1st of the election year upon satisfying the requirements of section 2-826. A candidate shall satisfy the qualifying threshold for a primary election and for a general election separately. The qualifying threshold for disbursement of matching funds shall be according to the following formula:

(1) A participating candidate for Mayor must raise three hundred (300) contributions from distinct registered voters of the City of Bridgeport of no less than ten dollars (\$10.00) and no more than three hundred dollars (\$300.00) to receive matching funds. A qualified primary candidate who wins the primary

is deemed to be qualified for the general election. A participating candidate for City Council must raise one hundred (100) contributions from distinct registered voters of the City of Bridgeport of no less than ten dollars (\$10.00) and no more than three hundred dollars (\$300.00) to receive matching funds. A qualified primary candidate who wins the primary is deemed to be qualified for the general election.

(2) Once the administrator determines that a participating candidate has met the contributions threshold, the candidate shall receive a match of fifty dollars (\$50.00) per distinct individual contributor who is a registered voter of the City of Bridgeport until the candidate raises enough funds to meet the voluntary expenditure ceiling. The participating candidate shall receive a two (2) to one (1) match for any contributions over ten dollars (\$10.00) and under twenty-five dollars (\$25.00).

(3) All contributions received by a participating candidate must include the name and address of the contributor on the check or on a separate card or sheet with the name and address of the contributor and signed by the contributor and stating the amount of the contribution. Only individual contributions of twenty-five (\$25.00) or less shall be accepted in cash. All contributions made by cash, credit card, Pay Pal or similar payment program, or money order, and in-kind contributions, must be accompanied by the signed card or sheet referred to above. The form of the card or sheet used with contributions shall be approved by the board.

(4) The administrator must regularly make disbursements to participating candidates as specified by the disbursement schedule approved by the board.

(5) The request for public matching funds shall be made on a form and in a manner determined by the administrator, and shall include copies of each check, money order or other written legal tender, as well as copies of all signed contribution cards, relating to contributions eligible to be matched by public funds.

(6) For purposes of this section, a loan, pledge or non-monetary contribution shall not be considered a matchable contribution.

(7) No more than one hundred and fifty thousand dollars (\$155,000.00) in public matching funds shall be disbursed to each participating Mayoral candidate per primary or general election and no more than twenty thousand dollars (\$20,000.00) in public matching funds shall be disbursed to each participating City Council candidate per primary or general election .

(8) During the final sixty (60) days before an election, a participating Mayoral or City Council committee may only submit a request for public matching funds to the administrator when the matching funds requested amount to three thousand dollars (\$3,000.00) or more.

(9) A payment of public matching funds does not constitute the board's final determination of the amount for which a participating candidate may qualify, and such payment is subject to post-payment audit and readjustment by the board.

### **Sec. 3.70.080 - Public financing grants.**

Once a participating candidate meets the qualifying contributions threshold, meets all requirements to appear on the primary or general election ballot, whether as a nominated or petitioning, but not as a write-in, candidate, and the election has been declared contested pursuant to subsection 2-822(5), the Mayoral candidate shall be eligible to receive a fifteen thousand-dollar (\$15,000.00) public financing grant from the fund and any City Council candidate shall be eligible to receive a five thousand-dollar (\$5,000.00) public financing grant from the fund . Such a candidate may receive this public financing grant once before a primary election and again once before a general election, with disbursement of the grant by the board to be timed as follows:

(1) For a primary election such a candidate who has received a party nomination may receive a grant when another candidate has successfully petitioned to appear on the primary ballot, and such a candidate who has successfully petitioned to appear on the primary ballot may receive a grant as soon as he or she has been qualified to appear on the ballot.

(2) For a general election, such a candidate who receives a party nomination shall receive a grant either:

a. After the time for petitioning to appear on a primary ballot has expired and no one has successfully petitioned to appear on a primary ballot; or

b. After the completion of the primary election or elections for all parties having such elections.

### **Sec. 3.70.090 - Insufficient public funds.**

If there are insufficient public matching funds available for all participating candidates, whatever funds are available in the fund shall be distributed on a pro rata basis to participating candidates in such allocations as determined by the administrator and approved by a majority vote of the board.

### **Sec. 3.70.100 - Use of public matching funds.**

(a) Public matching funds shall be used exclusively for qualified campaign expenditures to promote the candidacies of the participating candidates.

(b) All surplus public matching funds, or matching funds used in violation of the requirements of this article, shall be returned or reimbursed to the fund.

(c) If the candidate withdraws from a primary or general election, becomes ineligible or dies during the campaign, or if a candidate is eligible for a primary election, but the primary election is canceled, the candidate's qualified committee will return to the fund, for deposit in the fund, all monies received from the fund which it has not spent, or has not become legally obligated to expend, on qualified campaign expenditures as of the date of such occurrence.

(d) When determining whether these are surplus matching funds that must be returned to the fund, the board will consider the first funds spent to be public funds.

### **Sec. 3.70.110 - Cost of living adjustment.**

Beginning in 2016 and every four (4) years thereafter, the amounts of the voluntary contribution size limit, the public financing grants, the use of personal funds limit, the contribution and expenditure ceiling per election cycle, the contested election limit, the civil penalty, shall be adjusted according to four-year aggregate cost of living changes in the Bridgeport MSA, as shown in the Consumer Price Index for all items in the Bridgeport MSA. The adjustment shall be rounded to the nearest five-dollar size variation (i.e. \$25, 30, 35, 310, 315, 320) for the minimum qualifying contribution and the voluntary contribution size limit. The adjustment shall be rounded to the nearest thousand for the public financing grant, the personal funds limitation, and the contribution and expenditure ceilings.

### **Sec. 3.70.120 - Enforcement.**

(a) Any person who violates any provision of this article shall be personally and jointly and severally liable for the re-payment of any funds thereby obtained or expended.

(b) Alleged violations of this article and other complaints brought against the participating candidates, their agents and/or their committees shall be investigated promptly and confidentially by the investigator, who shall report his findings to the board. The board shall have the power to issue subpoenas to compel the attendance of witnesses and to compel the production of documents in connection with an

investigation or a hearing. The board shall grant an administrative hearing regarding any alleged violation or dispute, at which all interested parties may present testimony and evidence. The board shall render its decision as soon as practicable after the hearing is concluded. The board shall notify the parties of its decision by certified or registered mail.

(c) The board is authorized to levy a civil penalty not to exceed two thousand dollars (\$2,000.00) per violation, or twice the amount of any improper expenditure or contribution, whichever is greater, against any person the Board finds to be in violation of any provision of this ordinance. In the case of failure to pay any such penalty within thirty (30) days of written notice thereof sent by certified or registered mail to such person, the board may apply to the Connecticut Superior Court for an order requiring such a person to pay the penalty imposed and such court costs, state marshal's fees and reasonable attorney's fees incurred by the Board as the court may determine.

(d) The administrator may further seek the application of any and all criminal and civil actions, penalties, sanctions, orders (including cease and desist orders) and remedies available under the laws of the State of Connecticut, including but not limited to prosecution for misappropriation of funds of the city. The administrator is authorized to refer any violation to the State Election Enforcement Commission, the District Attorney's Office, the Chief State's Attorney's Office, the Attorney General's Office or any other appropriate authority.

(e) The remedies provided in subsections (a), (c) and (d) above shall also apply to any person who causes any other person to violate any provision of this section or who aids and abets any other person in a violation.

#### **Sec. 3.70.130 - Applicability of other laws.**

Nothing in this article shall exempt any person from applicable provisions of any other laws of the city, state, federal or other appropriate jurisdiction.

#### **Sec. 3.70.140 - Severability.**

If any provision of this article, or the application of such provision to any person or circumstance, shall be held invalid for any reason, the remainder of this article, to the extent it can be given effect, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby, and to this extent the provisions of this article are severable.

#### **Effective date.**

The ordinance from which this article derives shall become effective upon passage.



# OFFICE OF THE CITY CLERK RESOLUTION FORM

## SECTION I CITY COUNCIL SUBMISSION INFORMATION

Log ID/Item Number:	159-14
Submitted by Councilmember(s):	Melanie A. Jackson
Co-Sponsors(s):	Choose an item.
District:	138TH
Subject:	Request for All-Way Stop Sign at Noble Avenue and Waverley Street
Referred to:	Board of Police Commissioners
City Council Date:	September 8, 2015

## SECTION II RESOLUTION (PLEASE TYPE BELOW)

**WHEREAS**, maintaining the safety and well being of all Bridgeport residents is a priority of the City Council; and

**WHEREAS**, our streets and roads are travelled by motor vehicles, bicyclists, motorcyclists and pedestrians alike; and

**WHEREAS**, the intersection of Noble Avenue and Waverley Street is abutted by Beardsley Park and a mixture of businesses, private homes and multifamily residences occupied by older adults, many who are handicapped, families with young children, and persons with disabilities; and

**WHEREAS**, the intersection is traversed daily by a large number of motor vehicles, light and heavy commercial trucks, and police, fire and emergency medical response vehicles answering calls for service; and

**WHEREAS**, motor vehicles often cut through the neighborhood to shorten a trip between E. Main Street and Boston Avenue and present a safety hazard to other motor vehicles and pedestrians alike as they travel at speeds in excess of the posted 25 MPH speed limit increasing risk of a serious accident or injury occurring; and

**WHEREAS**, there have been serious accidents in the immediate area of the intersection and residents complain they recently have witnessed several near accidents that could have been quite serious and fear for the safety of themselves and others; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby requests the Board of Police Commissioners designate the intersection of Noble Avenue and Waverley Street as being an "All Way Stop" with appropriate signage being posted and stop lines painted on the road surface at all corners.

Three (3) Attachments

RECEIVED  
 CITY CLERK'S OFFICE  
 2015 AUG 31 A 10:18  
 ATTEST  
 CITY CLERK



# OFFICE OF THE CITY CLERK RESOLUTION FORM

## SECTION III SUBSEQUENT REFERRALS/REPLIES AND DATE SENT/RECEIVED

DEPARTMENT	Referral date sent	Response Received	Date reply received
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
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Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	

## SECTION IV PUBLIC HEARING INFORMATION

Public Hearing Required	Details	Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	Public Hearing Ordered on:	
	CT Post Publication Date(s):	
	Public Hearing Held on:	

## SECTION V WITHDRAWN/SINE DIE INFORMATION

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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## SECTION VI AMENDMENTS/EXHIBITS

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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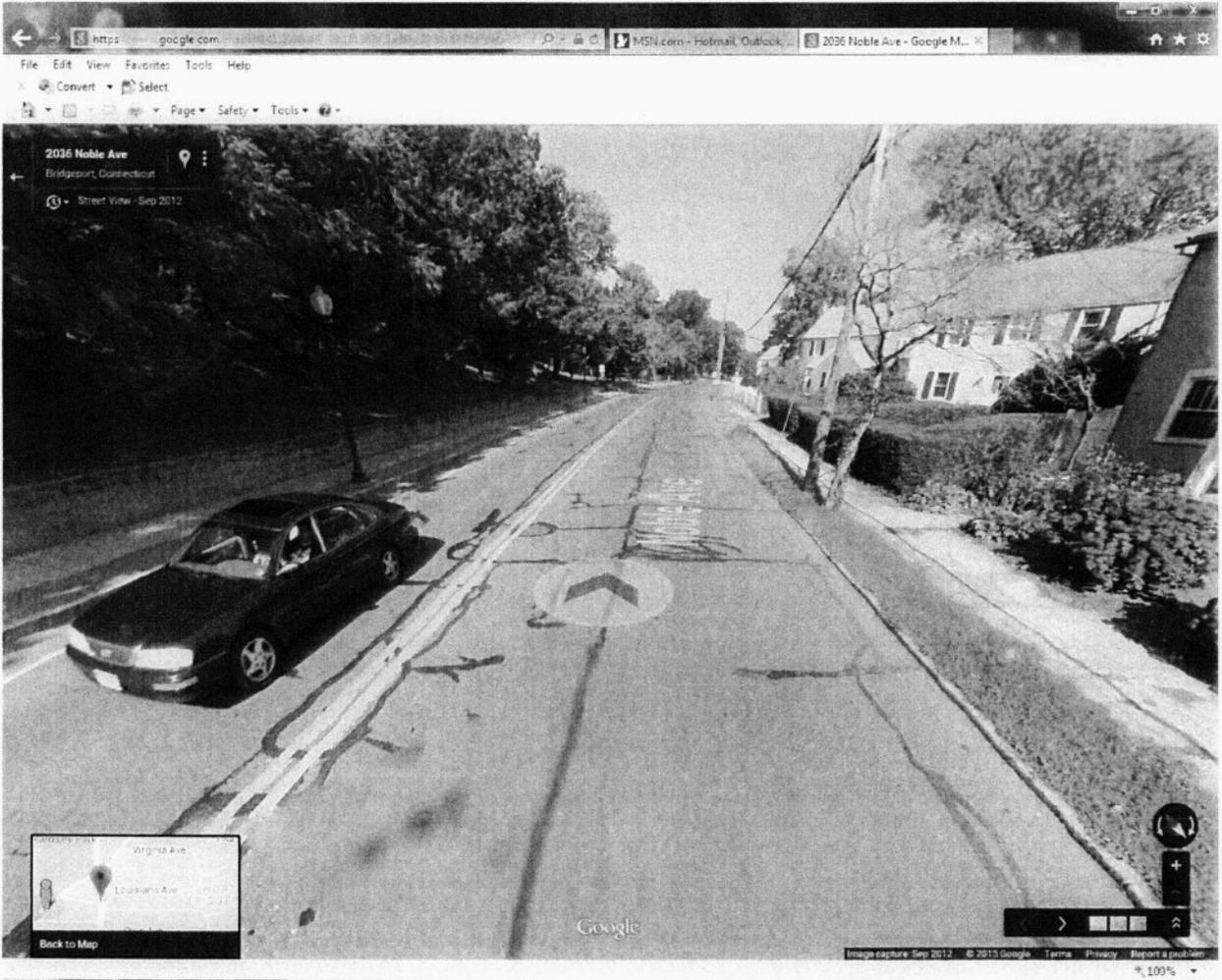
## SECTION VII COMMITTEE ACTION/APPROVAL INFORMATION

Approved by Committee:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Tabled:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:

## SECTION VIII DATE OF APPROVAL/DENIAL FROM CITY COUNCIL

City Council Approval Date: \_\_\_\_\_









# OFFICE OF THE CITY CLERK RESOLUTION FORM

## SECTION I CITY COUNCIL SUBMISSION INFORMATION

Log ID/Item Number:	160-14
Submitted by Councilmember(s):	Melanie A. Jackson
Co-Sponsors(s):	Choose an item.
District:	138TH
Subject:	Request for All-Way Stop Sign at Manila Street and Wake Street
Referred to:	Board of Police Commissioners
City Council Date:	September 8, 2015

## SECTION II RESOLUTION (PLEASE TYPE BELOW)

**WHEREAS**, maintaining the safety and well being of all Bridgeport residents is a priority of the City Council; and

**WHEREAS**, our streets and roads are travelled by motor vehicles, bicyclists, motorcyclists and pedestrians alike; and

**WHEREAS**, the intersection of Manila Street and Wake Street is abutted by the Manila Street Playground and a mixture of private homes and multifamily residences occupied by older adults, many who are handicapped, families with young children, and persons with disabilities; and

**WHEREAS**, the intersection is traversed daily by a large number of motor vehicles, light and heavy commercial trucks, and police, fire and emergency medical response vehicles answering calls for service; and

**WHEREAS**, motor vehicles often cut through the neighborhood to shorten a trip around Pearl Harbor Street and present a safety hazard to other motor vehicles and pedestrians alike as they travel at speeds in excess of the required speed limit increasing the risk of a serious accident or injury occurring; and

**WHEREAS**, residents complain they recently have witnessed several near accidents that could have been quite serious and they fear for the safety of themselves and others; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby requests the Board of Police Commissioners designate the intersection of Manila Street and Wake Street as being an "All Way Stop" with appropriate signage being posted and stop lines being painted on the road surface at all corners.

Three (3) Attachments

RECEIVED  
CITY CLERK'S OFFICE  
2015 AUG 31 A 10:13  
ATTEST  
CITY CLERK



# OFFICE OF THE CITY CLERK RESOLUTION FORM

## SECTION III SUBSEQUENT REFERRALS/REPLIES AND DATE SENT/RECEIVED

DEPARTMENT	Referral date sent	Response Received	Date reply received
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
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Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	

## SECTION IV PUBLIC HEARING INFORMATION

Public Hearing Required	Details	Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	Public Hearing Ordered on:	
	CT Post Publication Date(s):	
	Public Hearing Held on:	

## SECTION V WITHDRAWN/SINE DIE INFORMATION

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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## SECTION VI AMENDMENTS/EXHIBITS

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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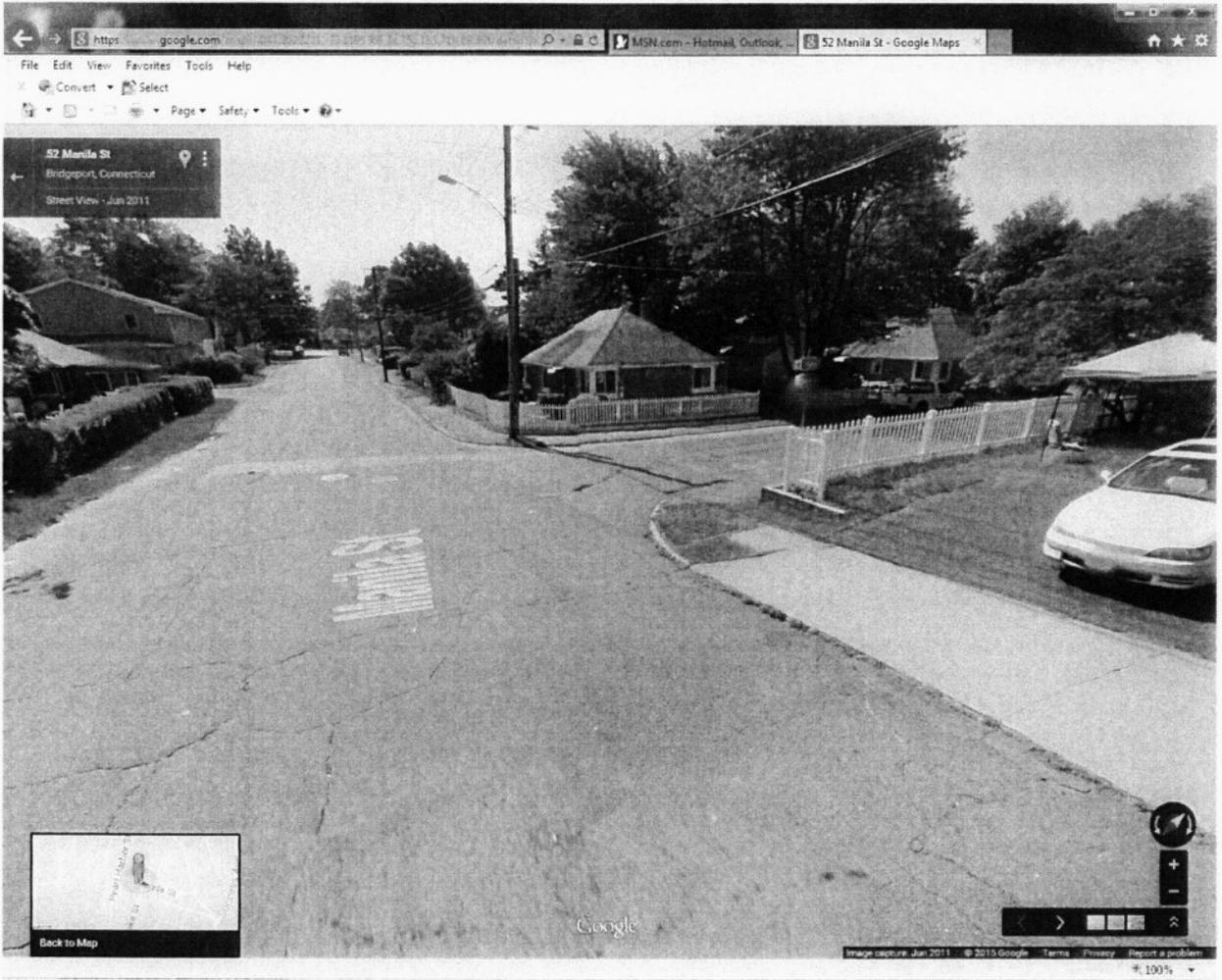
## SECTION VII COMMITTEE ACTION/APPROVAL INFORMATION

Approved by Committee:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Tabled:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:

## SECTION VIII DATE OF APPROVAL/DENIAL FROM CITY COUNCIL

City Council Approval Date: \_\_\_\_\_

Browser window showing Google Maps. The address bar displays <https://www.google.com/maps>. The search bar contains the address **40 Manila St, Bridgeport, CT 06610**. The map shows a residential area with streets such as **Manila St**, **High Horizons Magnet School**, **Six-Six Magnet School**, **Manila Street Playground**, **B. Bard Harris Technical High School**, and **Multicultural Magnet School**. The map is centered on the location of 40 Manila St. The Google logo is visible at the bottom center of the map area. The bottom right corner shows the text **Map data ©2015 Google** and a scale bar indicating **200 ft** and **100%** zoom level.







## OFFICE OF THE CITY CLERK RESOLUTION FORM

### SECTION I CITY COUNCIL SUBMISSION INFORMATION

Log ID/Item Number:	166-14
Submitted by Councilmember(s):	Jack O. Banta
Co-Sponsors(s):	Denese Taylor-Moye
District:	131ST
Subject:	Ensuring Children's Safety and Reducing Liability on Playgrounds
Referred to:	Public Safety and Transportation Committee
City Council Date:	September 8, 2015

### SECTION II RESOLUTION (PLEASE TYPE BELOW)

**WHEREAS**, playgrounds are places of fun and exercise for children of all ages and ensuring their safety and reducing the liability of playgrounds is serious business as children are especially vulnerable to playground injuries because of their developing motor skills, their limited awareness of dangers, and their own need for adventure; and

**WHEREAS**, for over 200,000 children each year a visit to a playground is sadly cut short by a trip to the emergency room, for over 70,000 of these children, the injuries they sustained are severe, and tragically 17 children on average die each year in the U.S. from playground injuries; and

**WHEREAS**, according to the U.S. Consumer Product Safety Commission Handbook for Public Playground Safety installing and maintaining signage and posted warnings to improve playground safety prevents injuries, helps reduce injuries and their severity, and reduces exposure to lawsuits and liability; and

**WHEREAS**, there is currently little or no safety signage or written warnings in or around our City playgrounds to warn passing adults or the parents of other children to use caution as children are at play; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby requests the Department of Parks and Recreation develop, implement and maintain an ongoing program for the posting of adequate and appropriate signage and written warnings in all City playgrounds.

Four (4) Examples Attached

ATTEST  
CITY CLERK  
RECEIVED  
CITY CLERK'S OFFICE  
2015 SEP - 1 P 3:14



# OFFICE OF THE CITY CLERK RESOLUTION FORM

## SECTION III SUBSEQUENT REFERRALS/REPLIES AND DATE SENT/RECEIVED

DEPARTMENT	Referral date sent	Response Received	Date reply received
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
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Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	

## SECTION IV PUBLIC HEARING INFORMATION

Public Hearing Required	Details	Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	Public Hearing Ordered on:	
	CT Post Publication Date(s):	
	Public Hearing Held on:	

## SECTION V WITHDRAWN/SINE DIE INFORMATION

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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## SECTION VI AMENDMENTS/EXHIBITS

Choose an item.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
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## SECTION VII COMMITTEE ACTION/APPROVAL INFORMATION

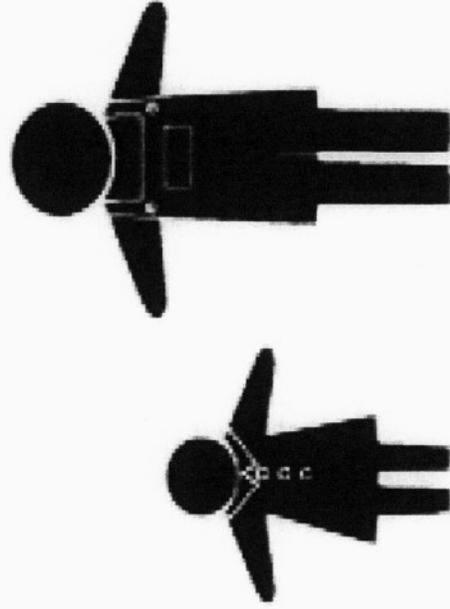
Approved by Committee:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Tabled:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:

## SECTION VIII DATE OF APPROVAL/DENIAL FROM CITY COUNCIL

City Council Approval Date: \_\_\_\_\_

---

**PLAYGROUND EQUIPMENT  
PROVIDED HERE  
IS DESIGNED FOR  
CHILDREN AGES 2-5**



**ADULT SUPERVISION**

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PLAY  
GROUND



**Item# \*108-14 Consent Calendar**

Letter of Commitment - Traffic Signal Improvements  
on Washington Avenue Utilizing State Funding,  
State Project No. 15-365.



**Report  
of  
Committee  
on**

**Public Safety and Transportation**

---

**Submitted: September 8, 2015**

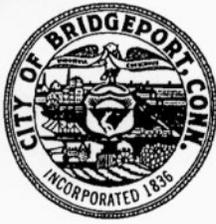
**Adopted:** \_\_\_\_\_

**Attest:**   
**Fleeta C. Hudson, City Clerk**

---

**Approved by:** \_\_\_\_\_

**Bill Finch, Mayor**



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport.*

The Committee on **Public Safety and Transportation** begs leave to report; and recommends for adoption the following resolution:

## **\*108-14 Consent Calendar**

### **A Resolution of the Bridgeport City Council Regarding the Modernization of Washington Avenue - Traffic Signals State Project 15-365**

**WHEREAS**, the Connecticut Department of Transportation will administer the design and construction of this project.

**WHEREAS**, the State of Connecticut Department of Transportation is proposing to install new traffic signals, update older traffic signals, and to integrate them into the existing traffic surveillance system on Washington Avenue corridor.

**WHEREAS**, the City of Bridgeport will not be responsible for the cost of the design or construction of the proposed improvements, assessing environmental impacts and obtaining all necessary permits. There will be no Rights-Of-Way impact anticipated under this project.

**WHEREAS**, the *City of Bridgeport* has investigated the feasibility of constructing the proposed improvements and ConnDOT's has or will implement Project Concept Review Process including:

- Review and evaluation of the proposed project by the ConnDOT and Greater Bridgeport Regional Planning Agency;
- Publishing a legal notice display advertisement and a public meeting on the proposed project;
- Presenting the proposed concept plan and cost estimates at a public information meeting.

**WHEREAS**, the *Mayor* and the *City Council* of the *City of Bridgeport* and the *State Department of Transportation* will consider the concerns and comments of the residents, agencies and groups affected by the proposed project.

**NOW THEREFORE BE IT RESOLVED** that the *Mayor* and the *City Council* of the *City of Bridgeport* finds that the proposed project is in the best interests of the *City of Bridgeport*, and will promote the health, safety and general welfare of its residents and provide convenience and safety of the motoring public.



Report of Committee on Public Safety and Transportation  
\*108-14 Consent Calendar

-2-

**NOW THEREFORE BE IT FURTHER RESOLVED** that, based on the above information, the *Mayor* and the *City Council* of the *City of Bridgeport* fully supports the proposed project and will commit the necessary resources to ensure completion of the proposed project in an expeditious manner.

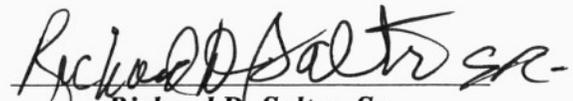
**FURTHERMORE**, the *Mayor* of the *City of Bridgeport*, or his duly authorized designee, is hereby authorized execute any and all contracts, plans or other documentation required to complete the proposed project.

**RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON PUBLIC SAFETY  
AND  
TRANSPORTATION**

  
Michelle A. Lyons, Co-Chair

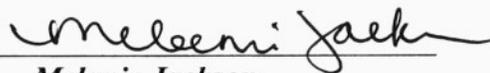
  
Denese Taylor-Moye, Co-Chair

  
Jack O. Banta

  
Richard D. Salter, Sr.

  
Alfredo Castillo

  
Eneida L. Martinez

  
Melanie Jackson

Report by: Philip Cohen      Date: 2/15	STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION TRAFFIC INVESTIGATION REPORT TO THE OFFICE OF THE STATE TRAFFIC ADMINISTRATION	OSTA: 015-1502-01
Checked by: Mark Makuch      Date: 2/15		Loc No.
Recommended by:		Approved by OSTA
See Previous Traffic Investigation Report No:	City of Bridgeport	Date:
Requested by: DOT Traffic Engineering	Location: Washington Avenue @ Various (5 locations)	
How Requested: Project 15-365		
Date:		Executive Director

**Recommendation:**

DRAFT

1. Approve a revision to the existing traffic control signals at the following intersections:
  - Location 15-286, Coleman Street, and Route 8 southbound on-ramp
  - Location 15-287, Pequonnock Street and Lafayette Street
  - Location 15-288, James Street
  - Location 15-291, Highland Avenue
  - Location 15-306, Catherine Street

The revisions will include all new signal equipment and provisions for connecting to the City's computerized control signal system.
  
2. Approve the Transfer of ownership of the traffic control signals at the following intersections from the State to the City of Bridgeport:
  - Location 15-286, Coleman Street, and Route 8 southbound on-ramp
  - Location 15-287, Pequonnock Street and Lafayette Street
  - Location 15-288, James Street
  - Location 15-291, Highland Avenue
  - Location 15-306, Catherine Street

The transfers will become effective upon completion of the 30-day test period for each intersection under Project 15-365.

The City of Bridgeport will own and maintain the traffic control signals as well as pay for the cost of electricity needed to operate each traffic control signal.

The City of Bridgeport will own and maintain the emergency pre-emption equipment.

The City of Bridgeport will maintain a reproducible record of each approved traffic signal plan.

Mr. Jon Urquidi, Representative of the Local Traffic Authority for the City of Bridgeport, was informed of and concurred with the above on MM/DD/YYYY.

**NOTE: This form is the SIGNAL PERMIT and should be retained by the municipality. Any changes to the signal shall only be allowed subject to review and/or approval of the Office of the State Traffic Administration.**

**Existing Conditions:**

The State of Connecticut is currently responsible for the maintenance of the traffic signals at the following five intersections on Washington Avenue:

Location 15-286, Coleman Street, and Route 8 southbound on-ramp

Location 15-287, Pequonnock Street and Lafayette Street

Location 15-288, James Street

Location 15-291, Highland Avenue

Location 15-306, Catherine Street

According to Department of Transportation (Department) records, these traffic signals were installed when the Route 8 and 25 expressway was constructed between 1968 and 1970. As was typical for a State Project designed at that time, the State was deemed responsible for the costs of the traffic signals that were included in the project. Since the initial installation dates, our records indicate that some minor equipment and operational changes have been made by State Maintenance forces to these traffic signals. However, the major components of these signals have long ago reached the end of their expected service life and are in need of replacement.

At this time, The Department has initiated State Project No. 15-365 to replace these traffic signals. In Accordance with the current Department Policy Statement E & C -16 concerning traffic control signals – ownership, these signals should be turned over to the City. It is therefore, the Department's intent to upgrade the signal equipment, interconnect the signals with the municipal operations center and turn over ownership to the City of Bridgeport. Preliminary technical discussions with the City engineering staff have taken place about this project. However, the engineering staff has indicated that concurrence will require city council approval.

The City of Bridgeport, as part of the municipal concurrence, has requested that a 5 year warranty condition for all new signal components be included in the project. This warranty is to take place upon completion of the 30-day test period. The Contract Specifications for Project 15-365, will include the following condition which is consistent with other municipal signal projects:

**Warranty:**

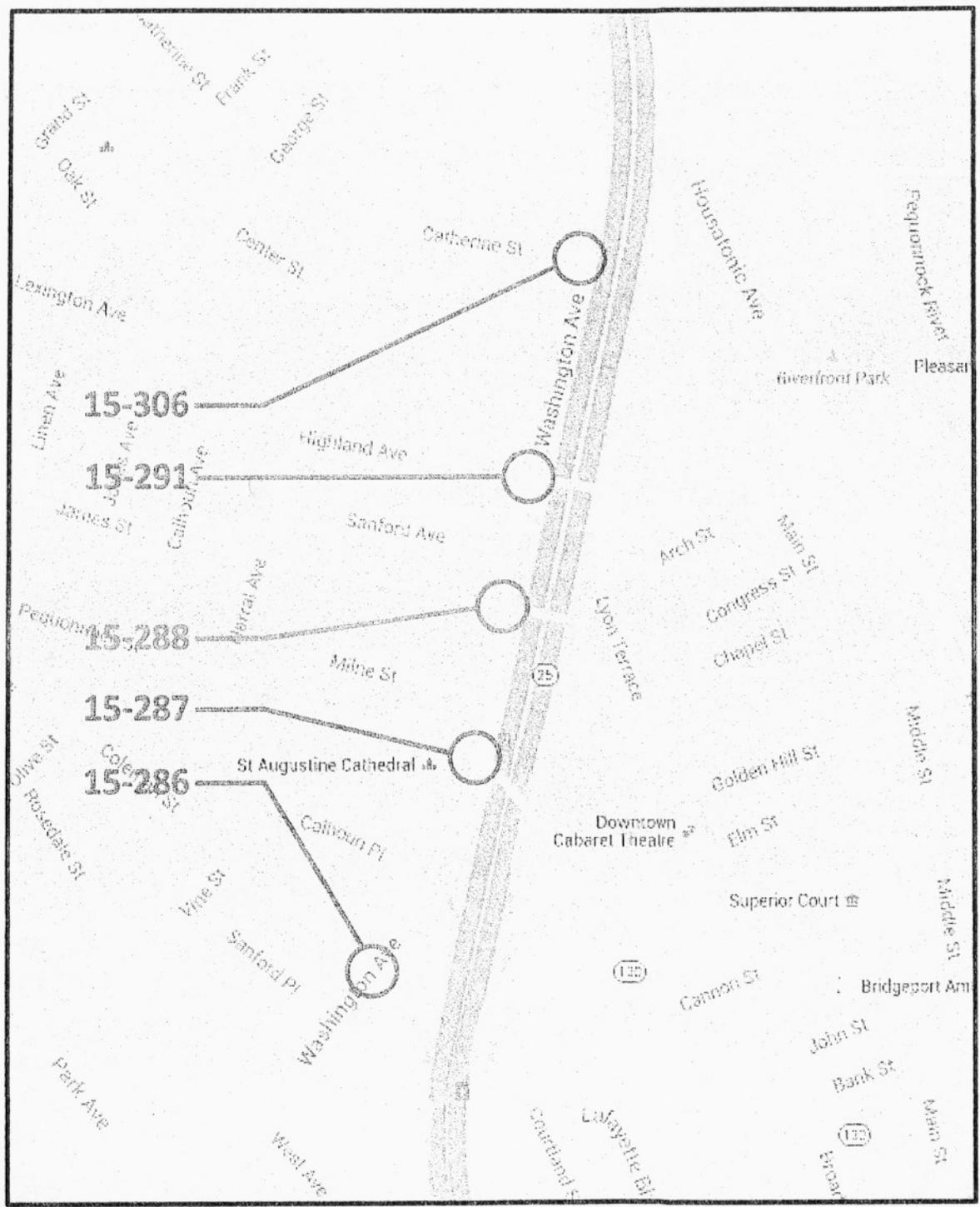
The Contractor shall provide to the City Engineer in writing all warranties from the manufacturers for all traffic signal devices and equipment included in this contract (Project 15-365) 30 days before the start of the 30-day functional test period for review. All warranties shall have an effective date from the date of equipment acceptance for a period of five (5) years. This warranty will commence upon completion of the 30-day test period. In addition, this item shall require the Contractor to furnish and install all manufacturer supplied firmware and software fixes and updates to the City for a period of five (5) years after system acceptance.

This Traffic Investigation Report shall serve as the formal change in ownership document.

# Project #15-365 - Washington Avenue Signal System Replacement

City of Bridgeport, Connecticut

## LOCATION MAP



Date TBD

Phil Cohen  
Transportation Supervising Engineer  
CT Department of Transportation  
P. O. Box 327546  
Newington, CT 06131-7546

Re: **State Project 15-365**  
**Letter of Commitment**  
**Traffic Signal Improvements on Washington Avenue Utilizing State Funding**  
**City Commitment of Ownership**

Dear Mr. Cohen:

The City of Bridgeport City Council has approved the attached resolution in support of the above mentioned project. The State of Connecticut will fund the entire cost of the design and construction phases. The signals will be designed and constructed to the current City standard for traffic signals. Upon Completion of the subject project and through the Office of state Traffic Administration (OSTA) report the City will take ownership of the signals listed below. There will be a 5 year warranty on all traffic signal devices from the date of signal acceptance which will be the end of the 30 Day test of completion.

The signal locations are as follows:

- Location 15-286, Washington Avenue @ Coleman Street and Route 8 southbound ramp
- Location 15-287, Washington Avenue @ Pequonnock Street and Lafayette Square/Harrison Street
- Location 15-288, Washington Avenue @ James Street
- Location 15-291, Washington Avenue @ Highland Avenue
- Location 15-306, Washington Avenue @ Catherine Street

Please be advised that the City of Bridgeport wishes to proceed with this project.

Sincerely,

---

Bill Finch  
Mayor

c: Andrew Nunn, CAO  
Tom Sherwood, OPM  
Jon Urquidi, City Engineer

Jorge Garcia, Public Facilities Director  
Robert Kennedy, Public Facilities Deputy Director

**Item# \*110-14 Consent Calendar**

Support for the Surface Transportation Program:  
Urban (STP) Realignment of Lafayette Circle and the  
Establishment of Bi-Directional Traffic on Fairfield  
Avenue from Park Avenue to Lafayette Square  
(Project #15-358).



**Report  
of  
Committee  
on**

**Public Safety and Transportation**

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**Submitted: September 8, 2015**

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**Adopted:** \_\_\_\_\_

**Attest:** \_\_\_\_\_

*Fleeta C. Hudson*  
**Fleeta C. Hudson, City Clerk**

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**Approved by:** \_\_\_\_\_

**Bill Finch, Mayor**

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# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport.*

The Committee on **Public Safety and Transportation** begs leave to report; and recommends for adoption the following resolution:

**\*110-14 Consent Calendar**

**RESOLUTION  
OF THE  
BRIDGEPORT CITY COUNCIL  
REGARDING SUPPORT FOR THE  
SURFACE TRANSPORTATION PROGRAM: URBAN (STP)  
REALIGNMENT OF LAFAYETTE CIRCLE & THE ESTABLISHMENT OF  
BI-DIRECTIONAL TRAFFIC ON FAIRFIELD AVE.  
FROM PARK AVE. TO LAFAYETTE SQUARE**

**WHEREAS**, the City of Bridgeport has published a legal notice display ad, mailed a news release to a number of officials and agencies, and mailed a formal letter to abutting property owners, announcing a public information meeting on the proposed STP Urban Transportation project known as *Realignment of Lafayette Circle & The Establishment of Bi-Directional Traffic on Fairfield Avenue (SR 700) From Park Avenue to Lafayette Square (Project # 15-358)*; and

**WHEREAS**, a public informational meeting was held on June 25, 2015, at the Margaret Morton Government Center, conference room A/B from 7:00 PM to 8:00 PM at which meeting residents had an opportunity to voice their concerns.

**WHEREAS**, the Greater Bridgeport Regional Council has selected this project as a regional priority and has agreed to utilize federal funds for right-of-way and construction activities; and

**WHEREAS**, the project is located in a municipally owned road, all phases (preliminary engineering, right-of-way and construction) will be performed by the City of Bridgeport or its consultant, utilizing 80% Federal funds, 10% State funds and 10% City of Bridgeport funds for all phases.

**WHEREAS**, the *Mayor* and the City Council of the City of Bridgeport will consider the concerns and comments of the residents, agencies and groups affected by the proposed project.

**NOW THEREFORE BE IT RESOLVED** that the *Mayor* and the City Council of the City of Bridgeport finds that the proposed project is in the best interests of the City of Bridgeport, and will promote the health, safety and general welfare of its residents and provide convenience and safety of the public.



Report of Committee on Public Safety and Transportation  
\*110-14 Consent Calendar

-2-

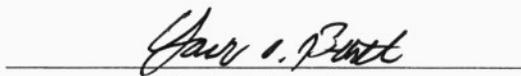
**NOW THEREFORE BE IT FURTHER RESOLVED** that, based on the above information, the *Mayor* and the City Council of the City of Bridgeport fully supports the proposed project and will commit the necessary resources to ensure completion of the proposed project in an expeditious manner.

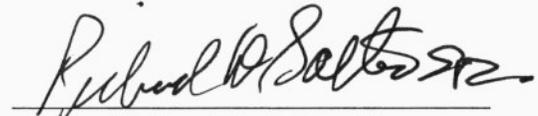
**FURTHERMORE**, the *Mayor* of the City of Bridgeport, or his duly authorized designee, is hereby authorized execute any and all documentation required to complete the proposed project.

**RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON PUBLIC SAFETY  
AND  
TRANSPORTATION**

  
\_\_\_\_\_  
*Michelle A. Lyons, Co-Chair*

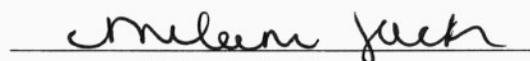
\_\_\_\_\_  
*Denese Taylor-Moye, Co-Chair*

  
\_\_\_\_\_  
*Jack O. Banta*

  
\_\_\_\_\_  
*Richard D. Salter, Sr.*

  
\_\_\_\_\_  
*Alfredo Castillo*

  
\_\_\_\_\_  
*Eneida L. Martinez*

  
\_\_\_\_\_  
*Melanie Jackson*

**Item# \*111-14 Consent Calendar**

Grant Submission: 2014 FEMA Staffing for Adequate Fire & Emergency Response (Project #16332).

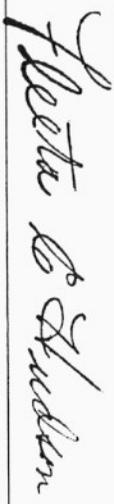


**Report  
of  
Committee  
on**

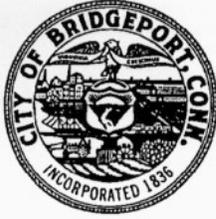
**Public Safety and Transportation**

**Submitted: September 8, 2015**

**Adopted:** \_\_\_\_\_

**Attest:**   
**Fleeta C. Hudson, City Clerk**

**Approved by:** \_\_\_\_\_  
**Bill Finch, Mayor**



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport.*

The Committee on **Public Safety and Transportation** begs leave to report; and recommends for adoption the following resolution:

**\*111-14 Consent Calendar**

**A Resolution by the Bridgeport City Council  
Regarding the  
2014 Federal Emergency Management Agency (FEMA) -Staffing for Adequate Fire  
& Emergency Response Program (Project # 16332)**

**WHEREAS**, Federal Emergency Management Agency is authorized to extend financial assistance to municipalities in the form of grants; and,

**WHEREAS**, this funding has been made possible through FEMA's Staffing for Adequate Fire & Emergency Response Program.

**WHEREAS**, funds under this grant will be used to hire 5 additional firefighters for the department.

**WHEREAS**, it is desirable and in the public interest that the City of Bridgeport, Central Grants Department, submit an application to the Federal Emergency Management Agency for funds to provide for hiring of 5 additional Fire Fighters.

**NOW THEREFORE, BE IT RESOLVED BY THE City Council:**

That it is cognizant of the City's grant application and contract to the Federal Emergency Management Agency.

That it hereby authorizes, directs and empowers the Mayor or his designee to execute and file such application with Federal Emergency Management Agency under the Staffing for Adequate Fire & Emergency Response Grant Program, and to provide such additional information and to execute such other contracts and documents as maybe necessary under this program.

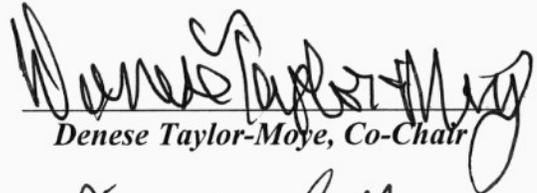


Report of Committee on Public Safety and Transportation  
\*111-14 Consent Calendar

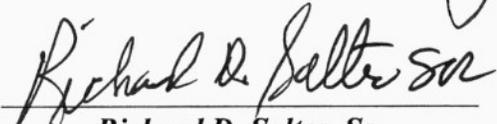
-2-

RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON PUBLIC SAFETY  
AND  
TRANSPORTATION

  
Michelle A. Lyons, Co-Chair

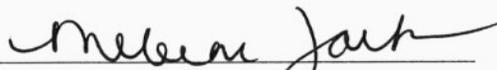
  
Denese Taylor-Moye, Co-Chair

  
Jack O. Banta

  
Richard D. Salter, Sr.

  
Alfredo Castillo

  
Eneida L. Martinez

  
Melanie Jackson

**Item# \*113-14 Consent Calendar**

Grant Submission: 2014 FEMA Fire Prevention and Safety – Safe Asleep (Project #16279).

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**Report  
of  
Committee  
on**

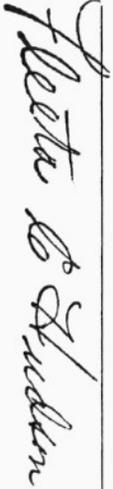
**Public Safety and Transportation**

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Submitted: September 8, 2015

Adopted:

Attest:

  
Fleeta C. Hudson, City Clerk

---

Approved by:

  
Bill Finch, Mayor



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport.*

The Committee on **Public Safety and Transportation** begs leave to report; and recommends for adoption the following resolution:

## **\*113-14 Consent Calendar**

**A Resolution by the Bridgeport City Council  
Regarding the  
2014 Federal Emergency Management Agency (FEMA) Fire Prevention and Safety  
Program  
Safe Asleep (Project # 16279)**

**WHEREAS**, Federal Emergency Management Agency is authorized to extend financial assistance to municipalities in the form of grants; and,

**WHEREAS**, this funding has been made possible through FEMA's Fire Prevention and Safety program.

**WHEREAS**, funds under this grant will be used to conduct outreach and educate children and install 4,000 smoke detectors in homes.

**WHEREAS**, it is desirable and in the public interest that the City of Bridgeport, Central Grants Department, submit an application to the Federal Emergency Management Agency for funds to conduct outreach and educate children and install 4,000 smoke detectors in homes.

**NOW THEREFORE, BE IT RESOLVED BY THE City Council:**

That it is cognizant of the City's grant application and contract to the Federal Emergency Management Agency.

That it hereby authorizes, directs and empowers the Mayor or his designee to execute and file such application with Federal Emergency Management Agency under the Fire Prevention and Safety program, and to provide such additional information and to execute such other contracts and documents as maybe necessary under this program.



Report of Committee on Public Safety and Transportation  
\*113-14 Consent Calendar

-2-

RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON PUBLIC SAFETY  
AND  
TRANSPORTATION

*Michelle A. Lyons*

Michelle A. Lyons, Co-Chair

Denese Taylor-Moye, Co-Chair

*Jack O. Banta*

Jack O. Banta

*Richard D. Salter Sr.*

Richard D. Salter, Sr.

*Alfredo Castillo*

Alfredo Castillo

*Eneida L. Martinez*

Eneida L. Martinez

*Melanie Jackson*

Melanie Jackson

**Item# \*114-14 Consent Calendar**

Grant Submission: 2014 FEMA Assistance to Firefighters Grant – Equipment (Project #16345).



**Report  
of  
Committee  
on**

**Public Safety and Transportation**

**Submitted: September 8, 2015**

**Adopted:**

*Fleeta C. Hudson*

**Attest:**

**Fleeta C. Hudson, City Clerk**

**Approved by:**

**Bill Finch, Mayor**



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport.*

The Committee on **Public Safety and Transportation** begs leave to report; and recommends for adoption the following resolution:

**\*114-14 Consent Calendar**

**A Resolution by the Bridgeport City Council  
Regarding the  
2014 Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant -  
Fire Fighter Equipment  
(Project # 16345)**

**WHEREAS**, Federal Emergency Management Agency is authorized to extend financial assistance to municipalities in the form of grants; and,

**WHEREAS**, this funding has been made possible through Assistance to Firefighters Grant.

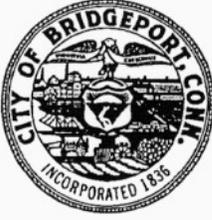
**WHEREAS**, funds under this grant will be used to purchase equipment for firefighters.

**WHEREAS**, it is desirable and in the public interest that the City of Bridgeport, Central Grants Department, submit an application to the Federal Emergency Management Agency for funds to provide for purchase and replacement of outdated equipment for firefighters.

**NOW THEREFORE, BE IT RESOLVED BY THE City Council:**

That it is cognizant of the City's grant application and contract to the Federal Emergency Management Agency.

That it hereby authorizes, directs and empowers the Mayor or his designee to execute and file such application with Federal Emergency Management Agency under the Assistance to Firefighters Grant and to provide such additional information and to execute such other contracts and documents as maybe necessary under this program.



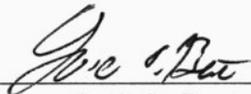
Report of Committee on Public Safety and Transportation  
\*114-14 Consent Calendar

-2-

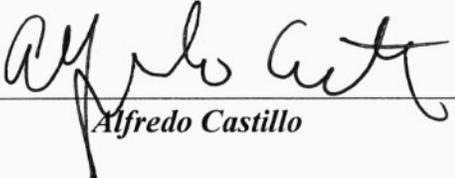
RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON PUBLIC SAFETY  
AND  
TRANSPORTATION

  
\_\_\_\_\_  
*Michelle A. Lyons, Co-Chair*

  
\_\_\_\_\_  
*Denese Taylor-Moye, Co-Chair*

  
\_\_\_\_\_  
*Jack O. Banta*

\_\_\_\_\_  
*Richard D. Salter, Sr.*

  
\_\_\_\_\_  
*Alfredo Castillo*

\_\_\_\_\_  
*Eneida L. Martinez*

  
\_\_\_\_\_  
*Melanie Jackson*

**Item# \*115-14 Consent Calendar**

Grant Submission: 2014 FEMA Assistance to Firefighters Grant - Fire Station Alerting System (Project #16346).



**Report  
of  
Committee  
on**

**Public Safety and Transportation**

**Submitted: September 8, 2015**

**Adopted:**

*Fleeta C. Hudson*

**Fleeta C. Hudson, City Clerk**

**Approved by:**

**Bill Finch, Mayor**



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport.*

The Committee on **Public Safety and Transportation** begs leave to report; and recommends for adoption the following resolution:

## **\*115-14 Consent Calendar**

**A Resolution by the Bridgeport City Council  
Regarding the  
2014 Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant -  
Fire Operations and Firefighter Safety Program  
(Project # 16346)**

**WHEREAS,** Federal Emergency Management Agency is authorized to extend financial assistance to municipalities in the form of grants; and,

**WHEREAS,** this funding has been made possible through Assistance to Firefighters Grant under the Fire Operations and Firefighter Safety portion.

**WHEREAS,** funds under this grant will be used to purchase equipment to alert firefighters for the emergencies.

**WHEREAS,** it is desirable and in the public interest that the City of Bridgeport, Central Grants Department, submit an application to the Federal Emergency Management Agency for funds to provide for purchase and replacement of outdated Fire Station Alerting System.

**NOW THEREFORE, BE IT RESOLVED BY THE City Council:**

That it is cognizant of the City's grant application and contract to the Federal Emergency Management Agency.

That it hereby authorizes, directs and empowers the Mayor or his designee to execute and file such application with Federal Emergency Management Agency under the Assistance to Firefighters Grant and to provide such additional information and to execute such other contracts and documents as maybe necessary under this program.

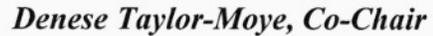


Report of Committee on Public Safety and Transportation  
\*115-14 Consent Calendar

-2-

RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON PUBLIC SAFETY  
AND  
TRANSPORTATION

  
Michelle A. Lyons, Co-Chair

  
Denese Taylor-Moye, Co-Chair

  
Jack O. Banta

  
Richard D. Salter, Sr.

  
Alfredo Castillo

  
Eneida L. Martinez

  
Melanie Jackson

Item# 147-14 (Ref. #83-14)

Proposed First Agreement to the Energy Services Agreement with Bridgeport Microgrid, LLC for the City Hall Microgrid Project.



**Report  
of  
Committee  
on  
Contracts**

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Submitted: September 8, 2015

Adopted:

Attest: *Fleeta C. Hudson*

*Fleeta C. Hudson*, City Clerk

---

Approved by:

*Bill Finch, Mayor*



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport:*

The Committee on **Contracts** begs leave to report; and recommends for adoption the following resolution:

147-14 (Ref. #83-14)

**Resolution to Amend Previously Adopted Item #83-14  
“Energy Services Agreement with Bridgeport Microgrid, LLC for the  
City Hall Microgrid Project”**

**RESOLUTION**

**WHEREAS**, the City Council on May 18, 2015 adopted Resolution No. 83-14 approving a certain Energy Services Agreement with Bridgeport Microgrid, LLC for the City Hall Microgrid Project (Agreement);

**WHEREAS**, the Agreement as approved by the City Council provided for a general service charge to be paid by the City which included an annual escalator based in part upon a variable cost-of-living-adjustment (COLA);

**WHEREAS**, the Agreement as approved by the City Council did not provide for a service charge on the absorption chiller equipment;

**WHEREAS**, the parties now agree to: (1) FIX the Agreement’s general service charge at 3% per annum; (2) ADD a service charge for the absorption chiller equipment commencing in contract year 3 at an initial rate of \$24,531 and (3) PROVIDE FOR an annual fixed chiller equipment service charge escalator of 3.5%.

**WHEREAS**, Resolution No. 83-14 authorized and empowered the Mayor to execute the Agreement substantially as submitted/presented and in final form satisfactory to the City’s CAO, Director of Public Facilities, Finance Director and City Attorney;

**WHEREAS**, the amendments proposed to the Agreement (**SEE Attachment 1**) are arguably de minimis and within the original scope authority and discretion granted by Resolution No. 83-14, but out of an excess of caution and full disclosure, the Administration has determined to submit this resolution amending the Agreement to the City Council for its formal approval.



Report of Committee on Contracts,  
147-14 (Ref. #83-14)

-2-

**NOW THEREFORE BE IT RESOLVED:**

That the proposed amendments (**SEE Attachment 1**) to the Energy Services Agreement for the City Hall Microgrid Project (previously approved as item 83-14) to be entered into between the City of Bridgeport and Bridgeport Microgrid, LLC are hereby authorized and approved; and the Mayor is authorized, empowered and directed to execute such amended Agreement substantially as submitted/presented in final form satisfactory to the City's CAO, Director of Public Facilities, Finance Director and City Attorney; and the Mayor and other appropriate City officials are, authorized, empowered and directed to take all reasonable and necessary actions to implement and effectuate the Agreement as amended.

**RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON CONTRACTS**

absent  
Howard Austin Sr., Co-Chair

Milita Feliciano  
Milita I. Feliciano, Co-Chair

Susan Brannelly  
Susan T. Brannelly

James Holloway  
James Holloway

Richard D. Salter Sr.  
Richard D. Salter, Sr.

Alfredo Castillo  
Alfredo Castillo

Melanie Jackson  
Melanie Jackson

ATTACHMENT 1

**BRIDGEPORT CITY HALL MICROGRID PROJECT**

**ENERGY SERVICES AGREEMENT**

**FIRST AMENDMENT**

**1. Section 8.9 (b) is AMENDED to read:**

“Service Charge: The Service Charge shall be adjusted annually at a 3% fixed increase per year. The service fee includes taxes, insurances, operations and maintenance, etc. In the event of a shutdown, the Service Charge will be adjusted to a minimum level of maintenance reflective of industry standards.”

**2. Section 8.1 (3) is ADDED to read:**

“City shall pay an annual Absorption Chiller Service Charge for Operation and Maintenance of the absorption chiller equipment in the amount of \$22,900. Year one and year two service charges will be paid by the Provider. The City will commence payments at the start of year 3 at the escalated amount of \$24,531. Provider shall enter into the Operation and Maintenance Agreement with Controlled Air which Operation and Maintenance Agreement is attached hereto as Exhibit E.

**3. Section 8.9 (c) is ADDED to read:**

“Absorption Chiller Service Charge: The Service Charge shall be adjusted annually at a 3.5% fixed increase per year. The service fee includes taxes, insurances, operations and maintenance, etc. In the event of a shutdown, the Service Charge will be adjusted to a minimum level of maintenance reflective of industry standards.”

**PROVIDER:**

**CITY:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Item# \*106-14 Consent Calendar

Settlement of Pending Litigation with Jose Moura.



**Report  
of  
Committee  
on**

**Miscellaneous Matters**

Submitted: September 8, 2015

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_

*Fleeta C. Hudson*

Fleeta C. Hudson, City Clerk

Approved by: \_\_\_\_\_

*Bill Finch, Mayor*



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport:*

The Committee on Miscellaneous Matters begs leave to report; and recommends for adoption the following resolution:

## **\*106-14 Consent Calendar**

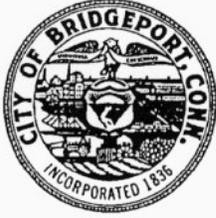
**WHEREAS**, a lawsuit in the following name was filed against the City of Bridgeport and/or its employees and investigation disclosed the likelihood on the part of the City for which, in the event of suit and trial, the City might be held liable, and

**WHEREAS**, negotiations with the Plaintiff's attorney has made it possible to settle this suit for the figure set forth below, and the City Attorney, therefore, recommends the following settlement be accepted, Now, Therefore be it

**RESOLVED**, That the Comptroller be, and hereby is authorized, empowered and directed to draw his order on the City Treasurer payable as follows:

<u>NAME</u>	<u>ATTORNEY</u>	<u>NATURE of CLAIM</u>	<u>SETTLEMENT</u>
Jose Moura	Thomas Bucci, Esq. 855 Main Street Bridgeport, CT 06604	Discrimination	\$35,000.00

**BE IT FURTHER RESOLVED**, that the amount set forth as above are paid to the Plaintiff's attorney in full payment, settlement, release and discharge of all rights and cause of action described in the suit instituted by the above mentioned Plaintiff against the City and known as docket numbers in the courts set forth; provided, however, that the City's draft shall not be delivered to the Plaintiff's attorneys until the City Attorney has been furnished with a full release and discharge in writing in each case, approved by the City Attorney or Deputy City Attorney.



Report of Committee on Miscellaneous Matters  
\*106-14 Consent Calendar

-2-

RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON MISCELLANEOUS MATTERS

Amy Marie Vizzo-Paniccia, Co-Chair

Patricia Swain, Co-Chair

Denese Taylor-Moye

Milta I. Feliciano

Susan T. Brannelly

Absent

Robert E. Halstead

Jack O. Banta

**Item# \*130-14 Consent Calendar**

Approval of Class Specification (Job Description) for  
NAGE Local RI-200 Mini Computer Operator Operators (Class  
Code 1208 & 1238) to Data Analysts.

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**Report  
of  
Committee  
on**

**Miscellaneous Matters**

Submitted: September 8, 2015

Adopted:

*Fleeta C. Hudson*

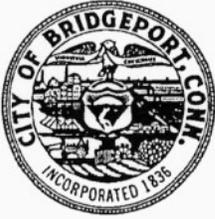
Attest:

*Fleeta C. Hudson, City Clerk*

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Approved by:

*Bill Finch, Mayor*



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport.*

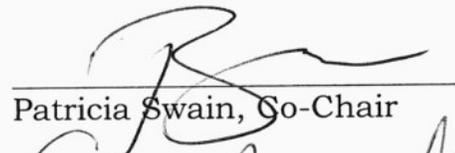
The Committee on **Miscellaneous Matters** begs leave to report; and recommends for adoption the following resolution:

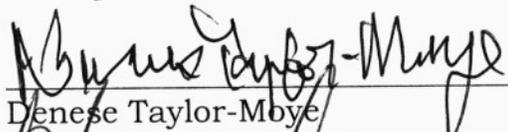
## **\*130-14 Consent Calendar**

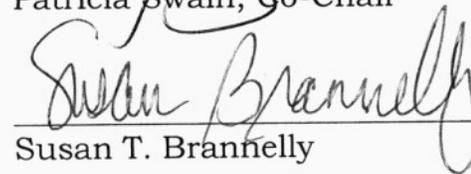
**RESOLVED**, that the attached Agreement with National Association of Government Employees (NAGE), Local R1-200 for Mini Computer Operators Class Specification (job descriptions) (Class Code 1208 and 1238) to Data Analyst be, and hereby is, approved, ratified and confirmed.

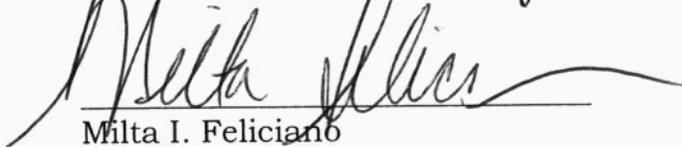
RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON MISCELLANEOUS MATTERS

  
\_\_\_\_\_  
Amy Marie Vizzo-Paniccia, Co-Chair

  
\_\_\_\_\_  
Patricia Swain, Co-Chair

  
\_\_\_\_\_  
Denese Taylor-Moye

  
\_\_\_\_\_  
Susan T. Brannelly

  
\_\_\_\_\_  
Milta I. Feliciano

*absent*  
\_\_\_\_\_  
Robert E. Halstead

  
\_\_\_\_\_  
Jack O. Banta

City Council Date: September 8, 2015

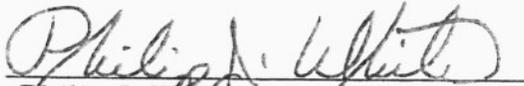
## AGREEMENT

This agreement is between the City of Bridgeport (hereinafter the "City"), and NAGE Local R1-200 (hereinafter the "Union")

The parties above hereby agree to the following:

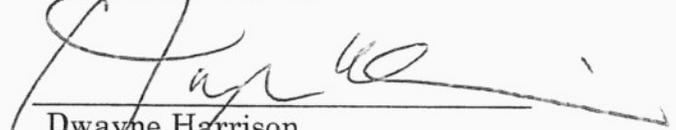
- 1.) Upon full execution of this agreement, the job classification of Mini Computer Operator and its associated job description shall be eliminated and no longer used by the City. It shall be replaced with the classification 'Data Analyst' and the job description attached to this agreement as Exhibit 1.
- 2.) The wage scale and steps for Data Analyst shall be the same as those used for Mini Computer Operator on the date this agreement is signed.
- 3.) All employees currently holding the classification of Mini Computer Operator shall be reclassified as Data Analysts and will be grandfathered as to meeting the required qualifications and experience necessary to hold the Data Analyst classification. (See Exhibit 2) These employees will also maintain (continue) their seniority, and it (seniority) will not be negatively impacted by this title change.
- 4.) This agreement shall not constitute a practice or precedent under the collective bargaining agreement between the City and the Union. The Union will not cite or otherwise utilize this agreement or any of the substantive terms, in any grievance, arbitration (either grievance or binding interest) or any proceeding except for such proceeding to enforce the terms and conditions of this agreement.

FOR THE CITY

  
Philip J. White  
Labor Relations Officer

29 April 2015  
Date

FOR THE UNION

  
Dwayne Harrison  
President  
NAGE Local R1-200

4-29-2015  
Date



**City of Bridgeport  
Job Description**

**Exhibit 1**

**Position:** Data Analyst

**Union:** NAGE

**Class Code:** \_\_\_\_\_

**General Statement of Duties:**

The Data Analyst's responsibility is to collect, organize, maintain, and interpret / analyze data received from internal and external data sources for the benefit of the assigned department and the City. The job requires excellent skills in the use of computers and software related to data analysis and the ability to interface effectively with supervisors, peers, and customers. The Data Analyst also presents data, ideas and consolidated information to the department manager / department head to identify past and current department activities and future opportunities for improvements.

**Reports to:** Department manager / Department head as appropriate

**Illustrative Duties:**

1. Gather data from various sources and compile into a useable format to analyze and present useable information to department head. Designs reports based on specific departmental needs.
2. Ensure departmental data is accurately and consistently maintained and troubleshoot inconsistencies. Assist staff with correctly entering data into department or City information system.
3. Assists with creation of accurate and timely reports such as budget reports or other reports related to department operations.
4. Provides reports as requested by the department manager / department head.
5. Performs database and application integration and interchanges between locally developed systems and vendor-supplied applications.
6. Assists with coordination and troubleshooting of database and software systems when necessary.
7. Performs other duties as assigned by the department manager / department head.

**Minimum Qualifications:**

**Knowledge, Skills and Abilities**

- Associate's Degree in Statistics, Mathematics, Marketing, Economics, Accounting, Business Administration, Management Information Systems or Computer Science from an accredited college or university.
- Demonstrated proficiency in MS Office applications with advanced expertise in Microsoft Excel.

**Experience and Training:**

- Two years prior experience in a Data Analyst or equivalent position.

*This job description is not, nor is it intended to be, a complete statement of all duties, functions, responsibilities and qualifications which comprise this position.*

Last Name	First Name	Job Class	Job Class Desc	Location Desc	Group/BU Desc	Hire Date	Original Hire Date	Pay Annual Salary	Step
JIMENEZ	JENNIFER	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	ENVIRONMENTAL HEALTH	NAGE LOCAL RI200	01/27/1998	01/27/1998	47,354.00	5
ROOT	TAMARA	<u>1208</u>	MINI COMPUTER OPERATOR (40 HRS)	HOUSING CODE	NAGE LOCAL RI200	05/22/1998	06/16/1994	54,120.00	5
GIANNETTA	CINDY	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	POLICE DEPARTMENT	NAGE LOCAL RI200	10/02/2000	11/09/1998	47,354.00	5
JUAN	LINDA	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	STUDENT SUPPORT	NAGE LOCAL RI200	12/07/2001	06/13/1994	47,354.00	5
APGAR	JANE	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	HARDING HIGH SCHOOL	NAGE LOCAL RI200	04/14/2003	04/14/2003	47,354.00	5
BROOKS	EVELETTE	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	BASSICK HIGH SCHOOL	NAGE LOCAL RI200	09/12/2004	09/12/1994	47,354.00	5
VARGAS	MILADYS	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	LIBRARY	NAGE LOCAL RI200	11/29/2004	09/12/1988	47,354.00	5
BLACKWELL	GLORIA	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	ZONING BOARD OF APPEALS	NAGE LOCAL RI200	07/25/2005	11/26/2001	47,354.00	5
ANDERSON	LISA	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	CENTRAL HIGH SCHOOL	NAGE LOCAL RI200	05/02/2011	09/25/2000	47,354.00	5
JOHNSON	CONNIE	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	BASSICK HIGH SCHOOL	NAGE LOCAL RI200	09/29/2014	09/29/2014	40,965.00	1
AYALA	MARIA	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	HEALTH DEPARTMENT	NAGE LOCAL RI200	03/01/2011	11/29/1993	44,161.00	3

# Exhibit 2

Last Name	First Name	Job Class	Job Class Desc	Location Desc	Group/BU Desc	Hire Date	Original Hire Date	Pay Annual Salary
JIMENEZ	JENNIFER	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	ENVIRONMENTAL HEALTH	NAGE LOCAL RI200	01/27/1998	01/27/1998	47,354.00
ROOT	TAMARA	<u>1208</u>	MINI COMPUTER OPERATOR (40 HRS)	HOUSING CODE	NAGE LOCAL RI200	05/22/1998	06/16/1994	54,120.00
GIANNETTA	CINDY	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	POLICE DEPARTMENT	NAGE LOCAL RI200	10/02/2000	11/09/1998	47,354.00
JUAN	LINDA	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	STUDENT SUPPORT	NAGE LOCAL RI200	12/07/2001	06/13/1994	47,354.00
APGAR	JANE	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	HARDING HIGH SCHOOL	NAGE LOCAL RI200	04/14/2003	04/14/2003	47,354.00
BROOKS	EVELETTE	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	BASSICK HIGH SCHOOL	NAGE LOCAL RI200	09/12/2004	09/12/1994	47,354.00
VARGAS	MILADYS	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	LIBRARY	NAGE LOCAL RI200	11/29/2004	09/12/1988	47,354.00
BLACKWELL	GLORIA	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	ZONING BOARD OF APPEALS	NAGE LOCAL RI200	07/25/2005	11/26/2001	47,354.00
ANDERSON	LISA	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	CENTRAL HIGH SCHOOL	NAGE LOCAL RI200	05/02/2011	09/25/2000	47,354.00
JOHNSON	CONNIE	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	BASSICK HIGH SCHOOL	NAGE LOCAL RI200	09/29/2014	09/29/2014	40,965.00
AYALA	MARIA	<u>1238</u>	MINI COMPUTER OPERATOR (35 HRS)	HEALTH DEPARTMENT	NAGE LOCAL RI200	03/01/2011	11/29/1993	44,161.00

**CIVIL SERVICE COMMISSION REGULAR MEETING MINUTES**  
**May 12, 2015 at 2:00 p.m.**  
**City Hall, 45 Lyon Terrace, Bridgeport, CT 06604**  
**Wheeler Rooms A and B**

**ATTENDANCE:** Eleanor Guedes, Chair; Salvatore Emanuel, Melva Falberg, Richard Rodgers.

**OTHERS:** David Dunn, Personnel Director; Atty. John Mitola, Associate City Attorney; Deborah Brelsford, Clerk to the Commission; Doree Price, Public Safety Communications Director; Assistant Police Chief Nardozzi; Sgt. Charles Paris, Lt. Manuel Cotto; Lt. Paul Grech; Mr. Phillip White, Labor Relations Officer; Jessica Carde

**CALL TO ORDER.**

Commissioner Eleanor Guedes called the regular monthly meeting of the Civil Service Commission to order at 2:08 p.m. A quorum was present.

**1. Meeting Minutes**

The Minutes from the regular monthly Civil Service Commission meeting on April 21, 2015 were submitted for review.

**\*\* COMMISSIONER EMANUEL MOVED THE APRIL 12, 2015 MINUTES.**  
**\*\* COMMISSIONER RODGERS SECONDED**  
**\*\* THE MOTION TO APPROVE THE APRIL 12, 2015 MINUTES AS SUBMITTED PASSED UNANIMOUSLY.**

**2. Vacancy Report – NOTED FOR THE RECORD**

The Commission noted the following Vacancies for the Record.

**PUBLIC FACILITIES (Non-competitive)**

Maintainer I (2)

**HOUSING & COMMUNITY DEVELOPMENT (Non-competitive)**

HOME Program Specialist

**OPED (Non-competitive)**

Economic Development Associate

**PARKS AND RECREATION (Non-competitive)**

Assistant Greenskeeper

Senior Specialty Instructor (5)

**PRINTING DEPARTMENT (Non-competitive)**  
Printer/Pressman

**3. Merit Increases – CERTIFIED FOR PAYROLL**

The Commission certified the following merit increases in Public Safety Communications for the payroll:

Danielle Demato	Public Safety TCO	\$19.22/hr (1) to \$21.49/hr (2)*
Shawn Mando	Public Safety TCO	\$19.22/hr (1) to \$21.49/hr (2)*
Matthew Alessi	Public Safety TCO	\$19.22/hr (1) to \$21.49/hr (2)*
Adam Szeps	Public Safety TCO	\$19.22/hr (1) to \$21.49/hr (2)*

\*Merit increase retroactive to April 27, 2015

**4. Permanent Appointments – CERTIFIED FOR PAYROLL**

The Commission certified the following permanent appointments for the payroll:

<u>EMPLOYEE NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATE</u>
Mizia, John	Support Specialist II	ITS	April 27, 2015
Mando, Shawn	Public Safety TCO	Public Safety Comm.	April 27, 2015
Alessi, Matthew	Public Safety TCO	Public Safety Comm.	April 27, 2015
Szeps, Adam	Public Safety TCO	Public Safety Comm.	April 27, 2015

**5. Police Officer Edwin Abreu – Tabled from April 21, 2015**

Mr. Dunn said Assistant Police Chief Nardozzi informed him that there had been a change in the item. Assistant Chief Nardozzi stated that shortly before the meeting the Department had received a written letter of resignation from Police Officer Edwin Abreu, effective immediately. Assistant Chief Nardozzi requested the item be withdrawn.

**6. Public Safety Telecommunicator – Jessica Carde**

Ms. Doree Price, Director of Public Safety Communications, has requested the termination of probationary employee Jessica Carde. Ms. Carde requested the item be tabled due to a change in her legal counsel. Commissioner Guedes noted for the record that counsel should be obtained and the matter would be heard at the next meeting.

**\*\* COMMISSIONER EMANUEL MOVED TO TABLE THE ISSUE REGARDING TERMINATION OF PROBATIONARY EMPLOYEE JESSICA CARDE FOR A ONE MONTH CONTINUANCE TO THE NEXT MEETING ON JUNE 9, 2015 AT 2:00 P.M.**

**\*\* COMMISSIONER FALBERG SECONDED.**

**\*\* THE MOTION TO TABLE PASSED UNANIMOUSLY.**

**7. Reclassification**

Labor Relations and NAGE Local R1-200 have an Agreement to reclassify all employees currently holding the classification of Mini Computer Operator to Data Analyst. Mr. White came forward to give a summary of the job title change, which is out of date and involves the type of equipment used by the employee. This will modernize the job and upgrades the job requirements to an Associates Degree.

Commissioner Guedes asked if the current employees would be required to obtain a degree. Mr. White said that the current employees were performing their positions and would be protected. He also stated that there would not be anything hindering one of the Data Analysts from being promoted or transferred.

**\*\* COMMISSIONER EMANUEL MOVED TO ACCEPT THE CHANGE OF JOB CLASSIFICATION FROM MINI COMPUTER OPERATOR TO DATA ANALYST.**

**\*\* COMMISSIONER FALBERG SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**8. Request for Custodian IV Exam**

Mr. Dunn explained that this request was from Mr. Dwayne Harrison, NAGE President, regarding a Custodian IV examination. Mr. Dunn said that NAGE is concerned about the number of acting Custodian IVs. Custodian IV positions are in the Supervisor's Union while Custodian I, II, & III are in NAGE. Mr. Dunn said that there was an intention to hold the exam, but the focus has been on Emergency Services Exams.

Commissioner Guedes asked what the time frame would be. Mr. Dunn said that he would have the test announced by the end of June and have it done by September because most of these positions were school custodians.

**\*\* COMMISSIONER FALBERG MOVED TO REQUEST THAT THE PERSONNEL DIRECTOR MOVE FORWARD ON SCHEDULING A CUSTODIAN IV EXAMINATION WITHIN THE SUGGESTED TIMEFRAME OF JUNE.**

**\*\* COMMISSIONER RODGERS SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**9. Legal Report – Attorney Mitola**

Atty. Mitola said that he did not have a report for the Commission.

**10. Personnel Director's Report.**

**Police Captain Eligibility**

Mr. Dunn said that there had been some concerns raised about the eligibility requirements for upcoming Police Captain test. Sgt. Charles Paris, Lt. Manuel Cotto and Lt. Paul Grech came forward to express their concerns regarding how seniority was calculated. A discussion followed regarding the details of past promotions and the Charter requirement for promotional test administration within 120 days of a vacancy. Mr. Dunn requested that they submit their applications for the promotional test in order to start the confirmation process.

**ADJOURNMENT.**

**\*\* COMMISSION EMANUEL MOVED TO ADJOURN THE MAY 12, 2015  
REGULARLY MONTHLY MEETING OF THE CIVIL SERVICE  
COMMISSION.**

**\*\* COMMISSION RODGERS SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 3:22 p.m.

Respectfully submitted,

S. L. Soltes  
Telesco Secretarial Services.



DAVID J. DUNN  
Personnel Director

*CITY OF BRIDGEPORT, CONNECTICUT*  
**CIVIL SERVICE COMMISSION**

CITY HALL \* 45 LYON TERRACE \* BRIDGEPORT, CONNECTICUT 06604-4023 \* (203) 576-7103 \* Fax 576-7102

Commissioners  
LEONOR GUEDES  
President

T. WALTER PLUMMER-Vice Pres.  
SALVATORE V. EMANUEL, JR.  
RICHARD P. RODGERS

May 13, 2015

Philip White  
Labor Relations Officer  
City Hall  
45 Lyon Terrace  
Bridgeport, CT 06604

Dwayne Harrison  
NAGE, Local R1-200  
3510 Main Street  
Bridgeport, CT 06606

Dear Messrs. White and Harrison:

At the May 12, 2015 regular monthly meeting of the Civil Service Commission, the Commission unanimously approved the reclassification of the Mini Computer Operator classification to the Data Analyst classification.

Yours truly,

David J. Dunn  
Personnel Director

/djb

Item# \*132-14 Consent Calendar

Settlement of Pending Litigation with Jesus Ruiz.

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**Report  
of  
Committee  
on**

**Miscellaneous Matters**

Submitted: September 8, 2015

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_

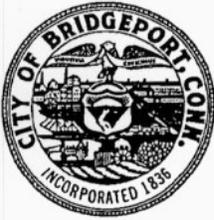
*Fleeta C. Hudson*

Fleeta C. Hudson, City Clerk

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Approved by: \_\_\_\_\_

*Bill Finch, Mayor*



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport:*

The Committee on Miscellaneous Matters begs leave to report; and recommends for adoption the following resolution:

## **\*132-14 Consent Calendar**

**WHEREAS**, a lawsuit in the following name was filed against the City of Bridgeport and/or its employees and investigation disclosed the likelihood on the part of the City for which, in the event of suit and trial, the City might be held liable, and

**WHEREAS**, negotiations with the Plaintiff's attorney has made it possible to settle this suit for the figure set forth below, and the City Attorney, therefore, recommends the following settlement be accepted, Now, Therefore be it

**RESOLVED**, That the Comptroller be, and hereby is authorized, empowered and directed to draw his order on the City Treasurer payable as follows:

<u>NAME</u>	<u>ATTORNEY</u>	<u>NATURE of CLAIM</u>	<u>SETTLEMENT</u>
Jesus Ruiz	David A. Roche, Esq. 1266 East Main Street Stamford, CT 06902	Motor Vehicle Accident	\$21,000.00

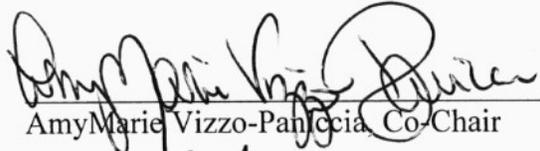
**BE IT FURTHER RESOLVED**, that the amount set forth as above are paid to the Plaintiff's attorney in full payment, settlement, release and discharge of all rights and cause of action described in the suit instituted by the above mentioned Plaintiff against the City and known as docket numbers in the courts set forth; provided, however, that the City's draft shall not be delivered to the Plaintiff's attorneys until the City Attorney has been furnished with a full release and discharge in writing in each case, approved by the City Attorney or Deputy City Attorney.



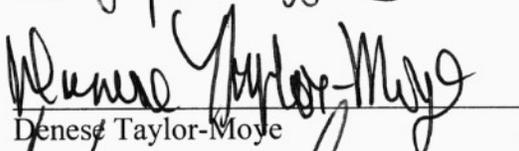
Report of Committee on Miscellaneous Matters  
\*132-14 Consent Calendar

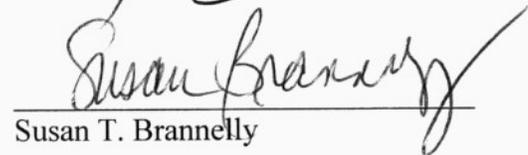
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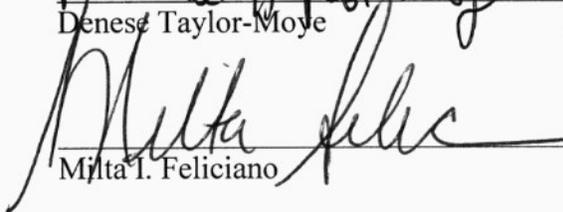
RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON MISCELLANEOUS MATTERS

  
Amy Marie Vizzo-Panlaccia, Co-Chair

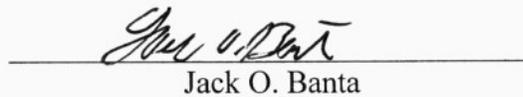
  
Patricia Swain, Co-Chair

  
Denese Taylor-Moye

  
Susan T. Brannelly

  
Milta I. Feliciano

*absent*  
Robert E. Halstead

  
Jack O. Banta

**Item# \*138-14 Consent Calendar**

Reappointment of Margo Reynolds Gotterer (U) to the Food Policy Council.

---



**Report  
of  
Committee  
on**

**Miscellaneous Matters**

Submitted: September 8, 2015

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_

*Fleeta C. Hudson*

**Fleeta C. Hudson, City Clerk**

---

Approved by: \_\_\_\_\_

**Bill Finch, Mayor**



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport.*

The Committee on **Miscellaneous Matters** begs leave to report; and recommends for adoption the following resolution:

**\*138-14 Consent Calendar**

**RESOLVED**, That the following named individual be, and hereby is, reappointed to the Food Policy Council in the City of Bridgeport and that said reappointment, be and hereby is, approved, ratified and confirmed.

**NAME**

Margo Reynolds Gotterer (U)  
325 Lafayette Street; Unit 4310  
Bridgeport, CT 06606

**TERM EXPIRES**

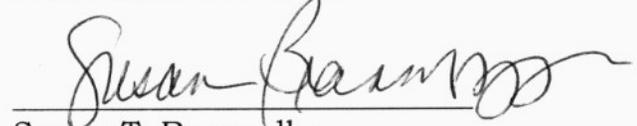
December 31, 2016

RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON MISCELLANEOUS MATTERS

  
\_\_\_\_\_  
AmyMarie Vizzo-Paniccia, Co-Chair

\_\_\_\_\_  
Patricia Swain, Co-Chair

  
\_\_\_\_\_  
Denese Taylor-Moye

  
\_\_\_\_\_  
Susan T. Brannelly

  
\_\_\_\_\_  
Milta I. Feliciano

absent  
\_\_\_\_\_  
Robert E. Halstead

  
\_\_\_\_\_  
Jack O. Banta

Item# \*139-14 Consent Calendar

Settlement of Pending Litigation with CBR  
Subcontractors, LLC.

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**Report  
of  
Committee  
on**

**Miscellaneous Matters**

Submitted: September 8, 2015

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_

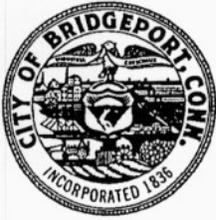
*Fleeta C. Hudson*

**Fleeta C. Hudson, City Clerk**

---

Approved by: \_\_\_\_\_

**Bill Finch, Mayor**



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport.*

The Committee on Miscellaneous Matters begs leave to report; and recommends for adoption the following resolution:

## **\*139-14 Consent Calendar**

**WHEREAS**, a lawsuit in the following name was filed against the City of Bridgeport and/or its employees and investigation disclosed the likelihood on the part of the City for which, in the event of suit and trial, the City might be held liable, and

**WHEREAS**, negotiations with the Plaintiff's attorney has made it possible to settle this suit for the figure set forth below, and the City Attorney, therefore, recommends the following settlement be accepted, Now, Therefore be it

**RESOLVED**, That the Comptroller be, and hereby is authorized, empowered and directed to draw his order on the City Treasurer payable as follows:

<u>NAME</u>	<u>NATURE of CLAIM</u>	<u>SETTLEMENT</u>
CBR Contractors, LLC	Property Damage	\$75,000.00

**BE IT FURTHER RESOLVED**, that the amount set forth as above are paid to the Plaintiff's attorney in full payment, settlement, release and discharge of all rights and cause of action described in the suit instituted by the above mentioned Plaintiff against the City and known as docket numbers in the courts set forth; provided, however, that the City's draft shall not be delivered to the Plaintiff's attorneys until the City Attorney has been furnished with a full release and discharge in writing in each case, approved by the City Attorney or Deputy City Attorney.



Report of Committee on Miscellaneous Matters  
\*139-14 Consent Calendar

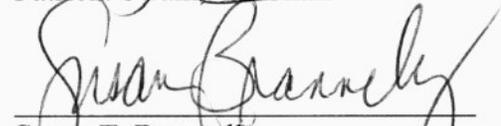
-2-

RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON MISCELLANEOUS MATTERS

  
\_\_\_\_\_  
AmyMarie Vizzo-Paniccia, Co-Chair

  
\_\_\_\_\_  
Patricia Swain, Co-Chair

  
\_\_\_\_\_  
Denese Taylor-Moye

  
\_\_\_\_\_  
Susan T. Brannelly

  
\_\_\_\_\_  
Miata I. Feliciano

*absent*  
\_\_\_\_\_  
Robert E. Halstead

  
\_\_\_\_\_  
Jack O. Banta

**Item# \*97-14 Consent Calendar**

Grant Submission: re State of Connecticut Early Childhood Department for the School Readiness Grant Program to provide preschool spaces for three and four years old who reside in the City.

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**Report  
of  
Committee  
on**

**Education & Social Services**

**Submitted: September 8, 2015**

**Adopted:** \_\_\_\_\_

**Attest:** \_\_\_\_\_

*Fleeta C. Hudson*  
**Fleeta C. Hudson, City Clerk**

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**Approved by:** \_\_\_\_\_

*Bill Finch*  
**Bill Finch, Mayor**



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport:*

The Committee on Education and Social Services begs leave to report; and recommends for adoption the following resolution:

## **\*97-14 Consent Calendar**

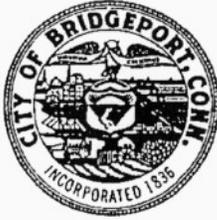
**WHEREAS**, this funding has been made possible through the State of Connecticut, School Readiness Office, Office of Early Childhood; and

**WHEREAS**, funds under this grant will provide 1112 full day/full year preschool spaces (10 hours per day/50 weeks of the year), 360 school day/school year spaces (6 hours per day/180 days of the year), 73 part day/part year spaces (2.5 hours per day/180 days of the year) and 143 extended day spaces (for Head Start students attending a preschool program 7:30-5:30 12 months a year), for a total of 1,688 preschool spaces for children ages three and four years old who reside in Bridgeport; and

**WHEREAS**, it is desirable and in the public interest that the City of Bridgeport, School Readiness Council, to provide 1,721 preschool spaces, at fifteen public school and community programs; Now, therefore be it

### **RESOLVED BY THE City Council:**

1. That it is cognizant of the City's grant application for School readiness funding.
2. That it hereby authorizes, directs and empowers the Mayor or his designee to execute and file such contract with Housatonic Community College and to provide such additional information and to execute such other contracts and documents as may be necessary under this program.



Report of Committee on Education & Social Services  
**\*97-14 Consent Calendar**

-2-

RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON  
EDUCATION AND SOCIAL SERVICES

*absent*

\_\_\_\_\_  
Mary A. McBride-Lee, Co-Chair

\_\_\_\_\_  
James Holloway, Co-Chair

*absent*

\_\_\_\_\_  
Enrique Torres

\_\_\_\_\_  
*J. Casco*  
Jose R. Casco

*absent*

\_\_\_\_\_  
Robert E. Halstead

\_\_\_\_\_  
*Michael J. Marella, Jr.*  
Michael J. Marella, Jr

\_\_\_\_\_  
*Milta I. Feliciano*  
Milta I. Feliciano

\_\_\_\_\_  
*Thomas C. McCarthy*  
Thomas C. McCarthy, President  
Sat in to make quorum

**SECTION II**

**SCHOOL READINESS GRANT PROGRAM**

Priority School Readiness Municipalities  
(A Non-Competitive State Grant Program)

*This grant is supported by the Connecticut Office of Early Childhood*

**GRANT PERIOD**

July 1, 2015 to June 30, 2016

**GRANT COVER PAGE**

*To Be Completed and Submitted with the Grant Application*

<p><b>APPLICANT AGENCY:</b> (Name, Address, Telephone, Fax) Bridgeport School Readiness Bridgeport City Hall , Room 327 45 Lyon Terrace Bridgeport, CT 06604</p>	<p><b>LOCAL PROGRAM TITLE:</b> Bridgeport School Readiness</p> <p><b>PROGRAM FUNDING DATES:</b> From July 1, 2015 to June 30, 2016</p>
<p><b>AGENCY CONTACT PERSON:</b> (Name, Address, Telephone, Email, Fax) Amy Marshall, Co-Chair City Hall, Room 307 45 Lyon Terrace, Bridgeport, CT 06604 Phone: 203-275-1036 Fax: 203-275-0157</p>	<p><b>ESTIMATED FUNDING:</b></p> <p>School Readiness \$12,769,936 Quality Enhancement \$134,851</p> <p><b>Total: \$12,904,787</b></p>

We, Bill Finch and Frances M. Rabinowitz, the undersigned authorized chief administrative officials submit this proposal on behalf of the applicant agency, attest to the appropriateness and accuracy of the information contained therein, and certify that this proposal, if funded, will comply with all relevant requirements of the state and federal laws and regulations.

In addition, funds obtained through this source will be used solely to support the purpose, goals and objectives as stated herein.

**Signature: (Chief Elected Official)**

Name: (typed)

Agency:

Bill Finch

City of Bridgeport

Title:

Mayor

Date:

May 11, 2015

**Signature: (Superintendent)**

Name: (typed)

Agency:

Frances M. Rabinowitz

Bridgeport Public Schools

Title:

Superintendent

Date:

May 11, 2015

## Table of Contents

Grant Cover Page/Signature	Page 1
School Readiness Council	Pages 3-4
School Readiness By-Laws and Policies	Pages 7-22
Grant Review Forms	Page 25-29
Community Grants	Pages 30-33
Program Applications	Page 34
Program Application for Expansion 2016	Page 35
Licensing and Accreditation/Approval Status	Pages 36-37
Program Space Grid FY 2016	Pages 38-39
Program Space Grid FY 2016 Expansion	Page 40
Quality Enhancement: Needs, Goals and Indicators	Pages 41-47
Summary of Needs, Goals and Indicators	Pages 45-51
Evaluation	Pages 52-53
School Readiness ED 114, Budget	Page 55
School Readiness Budget Justification	Page 56
Quality Enhancement ED 1114, Budget	Page 57
Quality Enhancement Budget Justification	Page 58
Management and Accountability Structure	Pages 59-60
Documentation and Evaluation	Pages 61-62
Statement of Assurances	Page 63-67
Assurances Signature Page	Page 68
Affirmative Action	Page 69-70

PRIORITY SCHOOL READINESS

SCHOOL READINESS COUNCIL

1. Identify the Chairperson or Co-Chairs of the municipality's School Readiness Council for the School Readiness Grant Program in FY 2016 and FY 2017

Chairperson  
or Co-Chair: Amy Marshall Affiliation: Bridgeport Public Schools  
Address: Bridgeport City Hall, Room 307  
45 Lyon Terrace, Room  
City, State: Bridgeport, CT Zip Code: 06604  
Telephone: 203-275-1036 Fax: 203-337-0157

Co-Chair: Agnes Dubow Affiliation: Family Resource Center  
Address: Cesar Batalla School, Family Resource  
Center  
606 Howard Ave.  
City, State: Bridgeport, CT Zip Code: 06605  
Telephone: 203-579-8526 Fax: 203-579-8528

2. School Readiness Council Members FY 2016 and FY 2017

Council members shall be representative of the community and include the Chief Elected Official or designee, the Superintendent of Schools or designee, parents, representatives from local programs associated with young children such as Family Resource Centers, non-profit and for-profit preschool programs and Head Start, a public librarian, and other local community organizations that provide services to young children.

<u>Name</u>	<u>Address</u>	<u>Telephone/Fax</u>	<u>Role/Affiliation</u>
Agnes Dubow	606 Howard Ave.	203-579-8526/203-579-8528	Mayor/Designee
Amy Marshall	45 Lyon Terrace.	203-275-1036/203337-0157	Superintendent/Designee
Nancy Sweeney	1230 Stratford Ave.	203-576-7400	Public Librarian
Yolanda Stinson		203-391-1993	Parent(s)
Alice Malachowski	1470 Barnum Ave. Suite 303	203-384-3081/203/3323219	Health Care Provider
			Others (please name role

	Name/Voting Members	Representation Category
1	Agnes Dubow, Co-Chair	Mayor's Designee
2	Amy Marshall, Co-Chair	Superintendent's Designee
3	Tina Peloso- Ulreich	Bridgeport Public Schools
4	June Malone	B.A.Y.C
5	Sweeney, Nancy	Library - Children's Librarian
6	Higgins, Sheree	Provider Network - Precious Memories , LLC
7	Moales-Byrd, Kenya	Provider Network - Kingdom's Little Ones Daycare
8	Page, Linda	Provider Network - Cooperative Educational Services (CES)
9	Lamberti, Jill	Local program - Hall Neighborhood House (CATC)
10	Szobota, Heidi	Local program - Housatonic Community College Lab School
11	Thelma Peeples	Local program - ABCD Head Start
12	Shelley Tomy	Local program - Housatonic Community College
13	Cathy Decesare	Community Agency-United Way of Coastal Fairfield County
14	Alice Malachowski	Child First
15	Jackson, Fred	Community Agency - Bridgeport Alliance for Young Children/Member Ct Alliance of Young Children
16	Dunphy, Noraleen	Community Agency - Child Guidance/Nurturing Families Network
17	Nilda Aponte	Community Agency - All Our Kin
18	Munigle-Kunsch, Margaret	Community Agency - Dept. of Children and Families
19	Norgren, Jane	Community Agency - Bridgeport Child Advocacy Coalition
20	Sharma, Poonam	Community Agency-Dept. Social Services
21	Vasquez, Evalis	Parent

3. Applicants must describe how the School Readiness Council participated in the writing of the grant application and what the ongoing role of the Council will be in carrying out the goals and objectives of the grant.

The School Readiness Council is part of the Bridgeport Alliance for Young Children (B.A.Y.C.) Work Group 3, Early Childhood and School Readiness. The Council meets monthly to discuss a variety of School Readiness components including space usage, monitoring and state and local actions as they apply to School Readiness. B.A.Y.C. is a voting member of the Connecticut Early Childhood Alliance. The Council members update the group on any new information from their specific domain: Department of Social Service, (D.S.S.) Department of Children and Families (D.C.F.), Connecticut Alliance for Young Children (C.A.Y.C.), Providers' Network, Board of Education, and the Mayor's Office. In addition, the School Readiness Coordinator provides updates from the Office of Early Childhood. These updates allow the Council to be proactive in adapting or changing policies to meet new mandates. It also provides a base of information to apply to grant decisions. The Council members read and score the School Readiness grants. Members of the Council visit new applicant space, to assure that it is appropriate for young children. Because of the continuous work at School Readiness meetings, the Council is able to provide a clear road map and expectations for the School Readiness Grant application.

# Bridgeport School Readiness Council

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Bylaws, Policies and  
Operating Guidelines

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Restated March, 2015

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<b>Bylaws</b>	<b>Index</b>
<b>Policies &amp; Operating Guidelines</b>	----- Pages 1-4
1. Loss of Funding	----- Page 5
2. Purchase of Slots	----- Page 5
3. Providers Network	----- Page 5
4. Contracts	----- Page 5
5. Monthly and Quarterly Reports	----- Page 6
6. Proration	----- Page 6
7. Recapturing Funds	----- Page 6
8. Grant Application	----- Page 6
9. Child Eligibility	----- Page 6
10. Fees and Subsidies	----- Page 6
11. Professional Development	----- Page 7
12. Attendance & Slot Definitions	----- Page 7
13. Utilization	----- Page 7
14. School Readiness Site Visits and Monitoring	----- Page 8
15. Complaints	----- Page 8
16. Administrative Cap	----- Page 8-9
17. Hours of Operation	----- Page 9
18. Review and Selection of Sub grantees	----- Page 9
19. School Readiness Staffing	----- Pages 9-10
20. School Readiness Weeks of Service	----- Page 11
21. Accreditation & Program Evaluation	----- Page 11
22. Continuation of School Readiness Funding	----- Pages 12-13
23. Notification of Staff Changes	----- Page 13
24. Non-Sectarian Policy Alert	----- Page 14
25. Infractions of Policies	----- Page 14-15
26. Children with IEP's	----- Page 15
	----- Page 16

**Appendix**

**Bridgeport School Readiness Council**

**BYLAWS**

**1. Name of Organization**

The name of the organization shall be the Bridgeport School Readiness Council, hereafter referred to as "the Council." The Council is created in response to the requirements of Public Act 97-259, and Act Concerning School Readiness and Child Day Care, and is vested with all the rights and responsibilities of the Council as enumerated therein.

**2. Purpose**

- The Council shall *integrate its activities through partnership with the Bridgeport Alliance for Young Children by engaging* all sectors of the community in promoting high quality early care and education programs so that all children in Bridgeport enter school ready to succeed.
- The Council shall increase the number and the quality of early care and education spaces for three and four year old children in the city of Bridgeport as designated by Public Act 97-259.
- The Council shall make recommendations to the Mayor and the Superintendent of Schools on issues relating to School Readiness, including any applications for grants under the School Readiness program and the Quality Enhancement program.
- The Council shall recommend criteria for funding proposals that include all legislated and state requirements with additional local standards as determined annually.
- The Council shall identify existing and prospective resources, and shall facilitate the coordination of the delivery of services to children, age birth to five, and their families.
- The Council shall exchange information with other Councils, the Bridgeport community, and other organizations to benefit children, age birth to five, and their families.
- The Council shall make recommendations concerning transition from early care and education programs to kindergarten.
- The Council shall foster relationships among providers of services to children and families.
- The Council shall cooperate with the Office of Early Childhood (OEC) in any program evaluation, and use measures developed under the statewide evaluation of the effectiveness of local School Readiness programs.
- The Council shall identify and coordinate training, support, and resources for the professional development of all staff in early care and education programs, including family child-care and kith and kin providers.
- The Council shall actively encourage the participation of the public in the work of the Council.

### 3. Goals

- To provide direction for the School Readiness and Child Care Grant program
- To develop, implement and regularly review the comprehensive strategic plan
- To increase community awareness and support of School Readiness and child care needs

### 4. Membership

The Bridgeport School Readiness Council (the Council) shall be comprised of representatives from school and community organizations, parents and others interested in the welfare of children. The following membership positions are required:

- The Mayor, or his designee
- The Superintendent of Schools or her designee
- Parents
- Representative of the local public library
- Elected liaison(s) from the Bridgeport Provider Network (representing programs receiving School Readiness funding; not to exceed three representatives)
- Representatives of local programs such as Head Start, Family Resource Centers, non-profit and for-profit childcare centers, group day care homes, pre-kindergarten and nursery school, and Family Day Care homes
- Representatives from community agencies that provide services to children

Additional membership may include community representatives, business persons, clergy or other representatives of the faith community, and others recommended by the Council.

Appointment to the Council shall be effective for four (4) years and coincide with the first day of a school fiscal year following a mayoral election. Reappointment may be recommended by the Council at the end of a four year term.

All vacancies, as they occur, will be filled on recommendation of the Council to the Mayor and Superintendent of Schools. Official invitation from the Mayor and Superintendent will be forwarded by letter.

All members are expected to attend Council meetings regularly. After three (3) consecutive, unexcused absences the member will be contacted to determine future interest and participation.

A quorum shall consist of forty percent of Council members. Only officially appointed members shall vote at Council meetings.

If any member of the Council has a Conflicting Interest in any transaction effected or proposed by the Council, such member shall make the required disclosure and either (a) abstain from voting, (b) remove selves from discussion, or (c) submit their resignation to the Co-Chairs of the Council.

**5. Officers**

The Council shall have Co-Chairpersons, designated by the Mayor and/or Superintendent. One Co-Chairperson will represent Bridgeport Public Schools and one representing the Mayor.

The Co-Chairpersons shall preside at Council meetings, act as official spokespersons for the Council and act as a liaison between the Council and officials, as well as other agencies of Bridgeport.

The Co-Chairpersons (or, at their discretion, the executive Committee) shall have the authority to act on the Council's behalf to assure timely response to the requirements and business of the School Readiness Grant between Council meetings. Decisions and/or actions of the Co-Chairs will be conveyed to the Council at the next regularly scheduled Council meeting, by mail, phone, or other means of timely communication.

Quality Enhancement funds will be used in accordance with the grant proposal and its latitudes as approved by the Council.

**6. Meetings**

A schedule of Council meetings shall be developed, approved, and distributed to all Council members each year at the end of the June meeting.

Council meetings may be rescheduled with a twenty-four (24) hour notice.

Special meetings of the Council may be called by the Co-Chairs.

Minutes of the Council meetings shall be distributed to all members and other people as designated by the chairpersons.

**7. Committees**

Subcommittees advance a broad range of topics relating to School Readiness and child care, and support and enhance the work of the Council. Standing committees and ad hoc committees may be created as determined by the Council.

Standing Committees shall include:

1. *Executive Committee*: comprised of the Co-Chairs and three members of the Council. The School Readiness Coordinator(s) shall act in an advisory capacity to the Executive Committee. This committee meets as needed and reports to the Council any decisions that are made.

Decisions are made by majority vote, excluding School Readiness Coordinator(s)

2. *Grants Review Committee*: comprised of Council members. Members of the Grants Review Committee may not have a conflict of interest with any program applying for School Readiness funds and may not be a School Readiness provider. A Grants Review Committee is established in March of each year. Grant readers shall sign an agreement of confidentiality.

3. *The Bridgeport Provider Network (BPN)* is a standing committee of the Council. The BPN shall consist of representatives elected by each of the funded School Readiness providers in Bridgeport. This is the vehicle through which information is shared. BPN meets monthly to discuss topics and regulations related to School Readiness and child care.

8. **Amendment of the Bylaws**

Amendments to the bylaws must be submitted in writing at least two weeks prior to a Council meeting. Discussion of such amendment(s) must be on the Agenda and discussed at that meeting. Upon notification to the membership, a vote will be taken at the following Council meeting.

## **Policies and Operating Guidelines**

### **1. Loss of funding and/or Reduction of slots**

The Bridgeport Council has voted that in the necessary event of a reduction in School Readiness funding, the following process shall be used:

- a. Programs with ten (10) or fewer slots will not be reduced
- b. Programs with more than ten (10) slots will receive a reduction based on a percentage that will be determined by total loss of funding. This percentage will be distributed evenly across all programs with ten (10) or more slots.
- c. Programs are required to submit a variety of reports throughout the year. A schedule of submission dates will be posted at the beginning of each school fiscal year and Programs are expected to adhere to the schedule. The School Readiness Coordinator will maintain a record of compliance with the submission schedule for: the School Readiness Grant, budget, quarterly budget reports, CSRPPES (Connecticut School Readiness Preschool Program Evaluation System), monthly reports, invoices and other reports as necessary to meet state and local requirements.

The School Readiness Council may consider the failure to comply with the schedule of submission dates when determining reductions or loss of funds. Continued and consistent failure to submit documents on schedule will be considered by the Council when determining a Program's continuation in School Readiness. Late submission of the School Readiness Grant may cause the loss of points in grant scoring and/or loss of funding.

### **2. Purchase of Slots**

In meeting the need for diversity, the Council has determined that slots may be purchased from programs in the surrounding suburban communities. In order to be eligible for purchase of slots the program MUST have and maintain National Association for the Education of Young Children (NAEYC) accreditation.

### **3. Providers Network**

The Bridgeport Provider's Network will be a permanent subcommittee of the Council. It will be facilitated by the School Readiness Coordinator(s) and provide support and technical assistance in the implementations of the School Readiness regulations and legislated requirements.

### **4. Contracts**

All sub grantees of the Bridgeport School Readiness grant will receive a contract from the City that specifically spells out the obligations of the grant holder, including a process for termination and submission of yearly audits.

**5. Monthly and Quarterly Reports**

All sub-grantees **MUST** submit the required Monthly and Quarterly Reports from the Office of Early Childhood (OEC). Failure to do so may lead to loss of reimbursement for funds on those months not reported. Continued failure to provide monthly or quarterly reports may lead to loss of School Readiness funds. Monthly reports are due the last Friday of each month, or as indicated by OEC or the School Readiness Coordinator(s). Quarterly reports are due on the 15<sup>th</sup> of October, January, April and July.

**6. Proration**

Proration is calculated by the amount approved by the Connecticut Legislature times the number of children enrolled and the number of months of service. Programs that are in operation for less than twelve (12) months of the school fiscal year will be prorated.

The Council voted and agreed that a maximum of \$10 can be charged to reserve a child's space in the School Readiness Program. This fee of \$10 must be either applied to the parent share or refunded if the parent does not pay a parent share when the child enters the program. No family should be denied entrance to the program if they do not have the \$10 fee. Further, programs may not charge School Readiness families for any additional fees (monies) for field trips, activities, tee shirts, etc. Such items must be part of the program's annual budget.

**7. Recapturing Funds**

Programs may be issued start-up funds and/or minor renovation money to start a School Readiness classroom(s), if such funding is identified and offered by the Office of Early Childhood. In the event that a program cannot complete the project and/or provide the services agreed upon, the start-up funds and/or minor renovation money must be returned to the State.

**8. Grant Application**

All sub-grantees must submit a Request for Proposal (RFP) for each year they intend to provide School Readiness slots.

The Council will provide the mechanism needed to assure that local RFPs are read, recommended for funding or not recommended for funding. Programs not recommended for funding may:

- a. Request review of their grant and site
- b. Make amendments to their proposal for reconsideration
- c. Resubmit their proposal if and only if there are still slots available after all recommended programs have received their allocated slots.

**9. Child Eligibility**

School Readiness programs are open to all children, ages three and four, who reside in Bridgeport.

## 10. Fees and Subsidies

The parents of full time, school day and extended day School Readiness children will be charged a fee based on the sliding fee scale in accordance with the current School Readiness Income Guidelines

Sub-grantees must document collection and expenditures of parent fees and submit a Quarterly report expenditures report.

## 11. Professional Development

Each staff member must have a professional development plan that is in alignment with the Department of Public Health (DPH) licensing standards, Office of Early Childhood (OEC) and NAEYC requirements.

All staff will have annual training in:

- a. Caring for children with special needs
- b. OSHA Universal Precautions
- c. Well child care (twice per year)
- d. Food safety, nutrition and sanitation standards
- e. Child development, curriculum and/or other topics directly related to early childhood (twice per year)
- f. Training in special diets and allergies to meet the feeding needs of children in the classroom
- g. Racial, ethnic and linguistic diversity
- h. Early literacy and language development
- i. Use in Early Learning and Development Standards (ELDS)

Administrators must have annual training in best business practices, supervision and/or topics directly related to early childhood practices.

## 12. Attendance and Slot Definitions

Sub-grantees shall develop a procedure for assuring regular attendance. All full time children attend the program a minimum of six (6) hours each day, five (5) days per week, fifty (50) weeks per year. If parents of full time children are not working, the program may designate a six hour of time for attendance. The program must allow parent to attend on hours outside of the designated six hours for job interviews and other important appointments. School Day, Part Day and Extended Day programs are expected to assure regular attendance for all days and hours of the program.

### 13. Utilization

Every effort will be made to maintain full utilization of all School Readiness slots. If an allocated School Readiness slot remains unfilled for two (2) months, the Council has the right to recapture and re-distribute the slot to another School Readiness program. The School Readiness Coordinator(s) will notify the program of intent to re-locate slots to a program with a waiting list. Re-located slots may not be used to supplant slots with other funding

### 14. School Readiness Site Visits and Monitoring

#### *Policy:*

Programs must comply with the current DPH and OEC guidelines for Addressing Issues of Non-Compliance with Child Care Licensing regulations. The highest level of regulation will prevail.

The NAEYC Code of Ethical Conduct is to be used as the standard for guiding all decisions regarding relationships between the SR Coordinator(s) and SR programs. In accordance with OEC, the Coordinators monitor sub-grantees annually using the Connecticut School Readiness Preschool Program Evaluation System (CSRPPES)

#### *Process and Procedure:*

1. Every classroom shall be monitored consistently and on regular basis via a minimum of one annual monitoring visit by the School Readiness Coordinator or his/her designee.
2. A log of all visits pertaining to program monitoring shall be kept by the SR Coordinator(s) and a report made to the SR Council at regularly scheduled meetings.
3. When the SR Coordinator(s) or his/her designee conducts a site visit, licensing and/or non-compliance issues are addressed with the person in authority at the program site.
4. Identified licensing and/or non-compliance issue(s) must be documented by the SR Coordinator(s). This documentation must be shared with the program director, the site director, and the SRC Co-Chairs.
5. Identified licensing and/or non-compliance issue(s) require a corrective plan of action and a mutually agreed upon date for a second visit.
6. When the identified licensing and/or non-compliance issue(s) have not been corrected by the date of the second visit, the SR Coordinator will inform the SRC.  
*(Refer to 25. Infractions of Policies)*

### 15. Complaints

In the event that any complaint is filed with the Department of Public Health, the Department of Children and Families, or any other police or investigative agency concerning an alleged act at the site:

- a. The Provider shall notify the SR Council of the details of the complaint within twenty-four (24) hours. The 24 hour rule applies to and is mandated by Department of Public Health (DPH) and NAEYC. Such notification shall include the date and time of the alleged act, the nature of the complaint, the results of any investigation by Provider personnel, and any action taken by the Provider to correct the situation.
  - b. The Provider shall make the Council aware of any findings made by the investigating agency.
  - c. This requirement shall apply to acts affecting any child (School Readiness or non-School Readiness) receiving care at the site.
-

If the non-compliance issue relates to suspected child abuse or neglect, it is the responsibility of the coordinator to report this directly to the Department of Children and Families (Connecticut General Statute 17a-101) and to the Department of Public Health (Connecticut General Statute 17a-101b).

**16. Administrative Cap**

Administrative costs for School Readiness programs shall not exceed twenty percent (20%) of the total School Readiness allocation. Administrative costs may include, but are not limited to, the total of all expenditures listed in the budget under the following lines:

- 111A Non-Instructional, paid to administrative employees not involved in direct service. Includes Clerical
- 200 Personal Services – Employee benefits (if inclusive of administrative benefits)

**17. Hours of Operation**

Sub-grantees will provide services as defined by Office of Early Childhood/Department of Social Services. (see *School Readiness Program Operations*)

**18. Review and Selection of Sub Grantees**

*Policy:*

The Council solicits responses to a Request For Proposals (RFP) from all early childhood providers within Bridgeport whenever funding for increasing capacity is available. All center-based providers are eligible to submit proposals on or before the deadline date set by the Council.

*Process and procedures:*

- a. Members of the Council shall volunteer to participate on the Grants Review Committee (GRC). The GRC is convened to read all RFPs, score and recommend applications for funding.
- b. Ideally, the GRC would include the following representation: Mayor's designee, Superintendent's designee, parents, agency representatives, program representatives, Department of Social Services representative. Program representatives may not read grants.
- c. Reviewers are required to sign a Statement of Confidentiality and Statement Regarding Possible or No Conflict of Interest.
- d. The Council will establish a timeline for distribution and return of the RFP application. Bridgeport will utilize the RFP format provided by the Office of Early Childhood. Additional or modifications of the RFP format may be made by the GRC, with the consent of the Council Co-Chairs. No RFP received after the deadline for submission will be considered for funding.

e. The GRC convenes to read the RFPs. Each RFP is read and rated by a minimum of two (2) committee members.

f. Each RFP is read using the "Local RFP Review Form" (see attached). Scoring criteria may be revised by the GRC prior to each round of RFP applications.

g. Reviewers identify issues to be addressed and modifications required, if any, on RFPs recommended for funding. Agencies are notified of the recommendation and issues needed to be addressed. A meeting is held with representatives of the applicant agency and representatives of the Council. Upon resolution of the issues, the RFP is recommended for funding to the Council.

h. The Council will review the recommendations for funding from the GRC. Distribution of the allocation of School Readiness funds will be determined by the SRC as follows:

- NAEYC Accreditation and compliance with the current DPH and OEC guidelines
- Good standing under Connecticut School Readiness Preschool Program Evaluation System (CSRPPES)
- RFP Score
- Community need as defined by the percentage of slot type across programs

The continuation, reduction, or expansion of slots will be based upon allocation of School Readiness funds to the community.

Upon approval of the Council the recommendations for distribution of School Readiness funds shall be forwarded to the Mayor and Superintendent for submission to the Office of Early Childhood. Final determination of programs receiving funding is made with Office of Early Childhood agreement and allocation of funds from the State Legislature.

i. Agencies submitting an RFP not recommended for funding will be notified following the review process. A meeting is held with representatives of the applicant agency and representatives of the Council to review the cause for rejection.

### 19. School Readiness Staffing

School Readiness Programs must comply with current DPH licensing, OEC and NAEYC standards. All Programs must register with Connecticut Charters-a-Course. There must be someone onsite at all times with a current pediatric CPR and First Aid Certificate

### 20. School Readiness Staffing

School Readiness Programs must comply with current DPH licensing, OEC and NAEYC standards. All Programs must register with Connecticut Charters-a-Course. There must be someone onsite at all times with a current pediatric CPR and First Aid Certificate

### 21. School Readiness Weeks of Service

The Connecticut State Legislature clearly defines full year childcare as comprising of fifty (50) weeks of service per year. The Council recognizes and agrees with this definition. The Council sees the benefit of providing available weeks to child care centers for the purposes of professional development, program improvement, cleaning, repairing and improvement of facilities and needed respite time for children and staff.

The Office of Early Childhood has expressed concern that families may not be able to find alternate care for their child when centers are closed, especially families new to the workforce with little or no available vacation time. Due to the Office of Early Childhood's demand, the Council has created the following guideline for providing fifty-two (52) weeks of School Readiness service:

*All programs will provide School Readiness families and the School Readiness Council with a one-year complete calendar listing any and all holidays and closed periods.*

*These time periods will be clearly defined and articulated to families.*

Transition to kindergarten and elementary school needs to include the family's ability to have alternate child care services. In support of transitions, families will first and foremost be urged to create alternate child care systems. These systems will be critical when children move to the schools and families must learn to navigate half-day schedules, early dismissals, snow days, regularly scheduled vacations and sick days. Programs are urged to offer support in helping families define and create alternate care systems. In the event that alternate care systems fail or breakdown while a family is participating in School Readiness and the program she/he is using is closed, the following plan will be put into action:

- a. Parents must be informed of scheduled program closings during the registration process. Programs will document that parents have signed their form indicating whether or not the parents need alternate care.
- b. Should parents need alternate care, the program that is closed will call one of the providers that is open (being sensitive to location) and make arrangements for that family to utilize the alternate site for the closed period.
- c. The program that is closed and the program that is providing alternate service will agree upon appropriate payment for such service.

Programs have agreed to this policy through a letter of agreement regarding working collaboratively to create an alternate system of care for Bridgeport School Readiness families.

## 21. Accreditation and Program Evaluation

All Bridgeport programs receiving School Readiness funds will meet the requirements of Connecticut General Statute, Section 10-16p. School Readiness providers must submit to the Council evidence that they meet the accreditation approval standard through one of the following processes:

- a. Accreditation by the National Association for the Education of Young Children (NAEYC), or
- b. Approval through the Head Start Review Instrument with resolution of compliance issues through the action plan.

Programs will submit annual documentation of accreditation/approval as required in Section 3: Continuous Quality Improvement Plan for Program Classroom in the Office of Early Childhood, Connecticut School Readiness Preschool Program Evaluation System (CSRPPES).

CSRPPES requirements must be completed annually.

Programs must achieve accreditation/approval status by the end of the third year of acceptance of School Readiness funding or they are no longer eligible to receive funding. If the program does not apply for accreditation, it is not eligible for continued funding. They must become accredited before reapplying to School Readiness. Programs must maintain accreditation thereafter.

Programs that are not renewed by NAEYC will have slots immediately frozen upon non-renewal. *Frozen shall be defined as the number of spaces currently being utilized and new children must not be enrolled.* Accreditation must occur by the end of the school fiscal year (June 30) or the program is no longer eligible for funding beyond that school fiscal year.

The Council has the right to recapture vacant slots and distribute them to other School Readiness programs.

When an accredited or non-accredited program applies to NAEYC accreditation and receives a NAEYC letter of deferral, the following shall occur:

- The Applicant/Program Director shall immediately advise the School Readiness Coordinator;
- The School Readiness Coordinator shall expeditiously call a meeting of the following persons:
  - School Readiness Council Co-Chair(s)
  - Applicant/Program Director
  - NAEYC representative
  - Executive Director, Chief Operating Officer, or other person with decision-making powers, in the event that the Applicant/Program Director is part of a larger agency or community or faith-based organization.

The purpose of such meeting shall be to discuss program deficiencies cited in the NAEYC Deferral Letter; and how to, or if there is a, remedy that can be accomplished within the parameters of such letter. The Bridgeport School Readiness Council will provide support and technical assistance where feasible.

Within three (3) work days, the program, will submit in writing, what option, as outlined by NAEYC, has been chosen to pursue compliance to achieve accreditation. If the program chooses to pursue accreditation immediately, a remediation plan with priorities, timeline, and benchmarks to be achieved will be provided to the SRC. This remediation plan will be due thirty (30) days from the date of the NAEYC deferral letter. An update to the remediation plan will be submitted every thirty (30) days for three (3) months or mutually agreed time period.

If remediation cannot be accomplished by the agreed upon time frame, any commitment of funds for the current SFY by the School Readiness Council shall be withdrawn. The program shall then decide whether to pursue remediation or submit a new application with NAEYC. Upon receipt of accreditation the program will be welcome to submit a new request for School Readiness funding however, there is no guarantee that funding would be available.

For programs evaluated by the most current Head Start review instrument documentation of the monitoring report (inclusive of all School Readiness classrooms) must be submitted when received by the Council Executive Committee. Any significant findings (deficiencies) as determined by the Council Executive Committee will result in immediate freezing of School Readiness slots. Slots will remain frozen and new children must not be enrolled until Head Start releases the site or classrooms from the deficiency/non-compliance status.

If School Readiness classrooms are not included in the Head Start review, they must achieve accreditation status by NAEYC within three years of acceptance of School Readiness funding.

## **22. Continuation of School Readiness Funding**

Programs that do not achieve or maintain the standards required by the Connecticut School Readiness Preschool Program Evaluation System (CSRPPES) and/or requirements for the School Readiness contract with the city of Bridgeport are no longer eligible to receive School Readiness funds (see *Section 14: Procedures for Monitoring School Readiness Programs*).

The Bridgeport SR Council, or its designee, will notify the program, in writing, when continuation of funding is jeopardized for any reason. The program will have thirty (30) calendar days to develop and submit a corrective action plan, including a timeline for addressing areas needing improvement. The plan will be submitted to the Executive Committee for approval and delegation of monitoring responsibility.

The program must demonstrate aggressive improvement activity and adherence to the corrective action plan timeline in order to be considered for continuation of School Readiness funding.

### 23. Notification of Staff Changes

Programs receiving School Readiness funding are required to have available and up to date a list of all staff related to the early care and education program with education and relevant credential status noted for each. All staff includes classroom staff, support staff, and administrators. Evidence of staff education and credentials (including updated CDA certificate, copy of high school diploma, copy of bachelor's degree, etc.) must be kept in the personnel file of each staff person. Staff credentials must be registered with Connecticut Charts-A-Course.

In the event that a program experiences major changes in staffing, the program must notify the School Readiness Coordinator of such changes, coverage plans and replacement strategies. Notification must be in writing within five (5) working days of such changes.

Major changes include:

- a. the departure of a staff person with a CDA or better
- b. the departure of a program director
- c. the departure of two or more staff at any level in short succession
- d. any departure that jeopardizes compliance with School Readiness

*Important note:* Experiencing staff changes and/or notification of staff changes forwarded to the Bridgeport School Readiness Coordinator does not exempt any program from its obligation to meet all State Department of Health, Office of Early Childhood and local Council requirements for appropriate staff/child ratios and staff credentials.

### 24. Non-Sectarian Policy

Under Connecticut General Statutes (C.G.S.) Section 10-16p (a) (1), a School Readiness program must be a "nonsectarian program" which is defined in Section 10-16p (f) as "any public or private School Readiness program that is not violative of the Establishment Clause of the Constitution of the State of Connecticut or the Establishment Clause of the Constitution of the United States of America." The purpose of this GENERAL POLICY is to provide guidance to School Readiness Councils (SRCs), School Readiness Liaisons and School Readiness programs on the characteristics of a nonsectarian program. This guidance was developed by The Office of Legal and Governmental Affairs and has been reviewed by the Attorney General's Office of Connecticut.

SRCs in each community use state funds to purchase spaces from eligible providers. These providers may include faith-based organizations but the program spaces that are purchased by state funds must be nonsectarian. A recent Supreme Court decision (*Agostini v. Felton* 117 S. Ct. 1997) ruled that providing services at religious sites was constitutional under the safeguards existing within the program.

Based on the *Agostini* case and the advice issued by the U. S. Department of Education based on the case, it is important for SRCs, Liaisons, and programs to be guided by the following rules concerning "nonsectarian" programs when awarding School Readiness grants to secular programs.

1. The program must be open to all children, and cannot exclude a child based on the family's religious creed or lack thereof;
2. The program cannot attempt to persuade or convert children or their families to a religion or a particular religious persuasion;
3. The program will not implement religious observances, such as prayer, grace, confession, church attendance, religious instruction, etc;
4. The program must accommodate the practice of a child or staff member's personal religious beliefs where the practice is required during program hours (e.g., Islamic designated time for prayers);
5. The program may not require children or their families enrolled in the School Readiness program to participate in faith-based or church sponsored activities or services;
6. Programs may not discriminate in hiring based on religious affiliation or lack of religious affiliation; and
7. Unless it is not practicable, classes should be conducted in rooms that are free of religious symbols and items.

If state funds are being used to purchase spaces for eligible children in a School Readiness program operated by faith-based organizations, these programs must be nonsectarian (non-religious) in order not to run afoul of requirements of the Establishment Clause. It is not enough to allow students or their families to "opt out" of portions of the program which are religious in nature. To be eligible for funding, programs must comply with these requirements.

#### **25. Infractions of Policies**

In order to maintain issues of confidentiality, infractions of policy are the purview of the Council Executive Committee. The following steps are in place when policies are violated:

Step 1. Verbal discussion that includes a warning with a program administrator, the highest authority of the center agency and the Council Executive Committee

Step 2. If the infraction is not resolved, or further infractions occur, a written warning is issued by the Executive Committee detailing corrective remedies expected. A time line for compliance is noted.

Step 3. If the infraction is still not resolved and within the specified time period, the Executive Committee will make recommendations to the Mayor and Superintendent of Schools.

Recommendations could include, but are not limited to:

- Termination of program participation in School Readiness funding
- Freezing slots

## 26 .School Readiness Children with Individualized Education Programs (IEP)

*Full day/Full year Eligibility:* If a child has an IEP that calls for less than twenty (20) hours of Special Education and related services and the total number of hours of the continued IEP and School Readiness equals a minimum of six (6) hours per day fifty (50) weeks per year, the child is eligible for a full day/full year slot.

*Extended Day Eligibility:* If a child has an IEP that calls for twenty (20) hours or more per week of a Special Education program and related service and the total number of hours of the combined IEP and School Readiness program equals a minimum of eight (8) hours per day, fifty (50) weeks per year, the child is eligible for an extended day slot.

All children with an IEP must:

- Have a program that insures continuity between Special Education and School Readiness programs
- Be supported by all School Readiness services
- Have ongoing communication between the Special Education and School Readiness programs.

The School Readiness Coordinator will help sub-grantees determine the type of School Readiness slot for which the child is eligible.

1. **The former School Readiness ALERT system has been revised and streamlined into two categories: General Policy (GP) and Program Operations (PO).** The GPs provide guidance for School Readiness Councils to implement school readiness and quality enhancement programs. The POs provide guidance to sub-grantees to implement school readiness and quality enhancement programs. GPs and POs will be posted on the State Department of Education Web site and disseminated to mayors, superintendents, school readiness chairs and liaisons who in turn shall disseminate to all sub-grantees. Each GP and PO is numbered to correspond to the state fiscal year starting in January of 2009. All documents may be found on [www.sde.ct.gov/sde](http://www.sde.ct.gov/sde) by searching "School Readiness Documents."

**2. Confidentiality and Conflict of Interest Statement**

*Confidentiality Statement  
Of Reviewers of Bridgeport School Readiness and Child Care  
Request for Proposals*

I, \_\_\_\_\_, recognize review information; decisions and discussions held during the review process are to be held in strict confidence and will not be discussed except with the Review Committee. Furthermore, after the recommendations for funding are made, I will not disclose any information until after final approval by the Commissioners of Education and Social Services.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Statement Regarding Possible or No conflict of Interest**

I, \_\_\_\_\_, have reviewed the list of agencies applying for funding under the School Readiness and Child Care Grant Initiative and have a personal, work-related or other relationship with the following agencies and /or staff which I believe may affect my ability to objectively review their application.  
List agencies here:

\_\_\_\_\_  
\_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OR**

I, \_\_\_\_\_ have no potential conflict of interest by reviewing the proposal assigned to my Review Committee.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2015-2016 School Readiness Grant  
Full Grant Application Review Form**

Name of Program: \_\_\_\_\_

Number of Slots Requested: Full Day \_\_\_\_\_ School Day \_\_\_\_\_ Part Day \_\_\_\_\_ Extended Day \_\_\_\_\_

\$ Amount Full Day \_\_\_\_\_ \$ Amount School Day \_\_\_\_\_ \$ Amount Part-Day \_\_\_\_\_ \$ Amount  
Extended Day \_\_\_\_\_

Total Funds Requested: \_\_\_\_\_

**Required Documents (Specify corrections to be made, if any)**

	Complete & Correct (1)	Notes/Corrections
Cover Page		
Program/Site Data		
Space Proposal		
Licensing Documentation/Exemption form		
Accreditation Documentation		
Staffing		
QSM and NAEYC forms included		
Statement of Assurances: signed & dated		
Program Handbook		
Proof of Insurance		
10 points		

**Notes/Comments/Corrections**

**Proposed Activities**

	YES	NO	Not Applicable	NOTES
A* Identifying families (required)				
B* Interagency Agreements (2 or more) (required)				

C	Building or securing new facilities				
D	Current fiscal commitment or pending financial applications, including PDG and Smart Start Grants				

5 points required plus 4 additional points

Collaborative Agreements

		YES	NO	Notes
A	Collaborative Agreements Included			
B	Agreements are from the Provider's Network			
C	Agreements are from the individual center			
D	Agreements are signed			

5 points

Program Description and Operations

		YES	NO	Notes
A.	Calendar Attached, indicating 21 total days closed			
B.	Class size/ teacher ratio Description, 10 children/1adult maximum			
C.	Program of Curriculum & Assessment Utilized, Include Early Learning and Development Standards (ELDS)			
D.	Daily Schedule & 2 Weeks of Learning Experiences Attached (experiences are NOT scored)			

10 points

**Qualifies Staff Member**

The percentage of Qualified Staff Member (QSM) distribution described in the following chart applies to the entire program, at each site, serving infants, toddlers and/or preschool age children, regardless of specificity of funding. The QSM is the designation given by the program administrator to the one individual per classroom that meets the definition of Teacher and eligibility requirements. The director identifies this individual in the Registry.

**For example:** if a program has three classrooms and only one classroom has children receiving state funds from School Readiness, Child Day Care Contracts or State Supplemental Head Start, all three classrooms must have a QSM with an appropriate bachelor's degree by the year 2020. In the interim, on July 1, 2015, two of those three classrooms must have a QSM with a bachelor's degree and the third classroom can have a QSM with an associate's degree in order to meet the 50% rule.

Requirements	Yes	NO
Includes Connecticut Charts-A Course Grid		
All program staff listed		
50% QSM Bachelor's Degree		
50% QSM Associate's Degree		
Meets NAEYC Requirements		
Requested Teacher extension		
Requested Program extension		

**10 Points Budget and Justification**

		Yes	Needs correction	Correct, but not accepted
A	ED 114 for SFY2015			
B	Items are in the appropriate categories			
C	Math is correct			
D	Admin cost do not exceed 10%; Lines 111A, 200(portion for admin. Staff)*			
E	Budget items have appropriate Justification			

10 points

**Overall Presentation**

Criteria	Acceptable (1)	Not Acceptable	Notes
Submitted by Posted Due Dates			
Well Organized			
Neatness			
Spelling and Grammar			
Clarity of Content			

10 Total Elements

**RFP Program Scoring Sheet**

		Total Points Allotted	Total Points Earned	Notes
A	Required Documents	10 points		
B	Program Description	30 points		
C	Proposed Activities	5 points + 4 bonus		
D	Collaborative Agreements	5 points		
E	Program Descriptions and Operations	10 points		
F	Budget and Justification	10 points		
G	QSM and NAEYC	20 Points		

H	Overall Presentation	10 Points		
	<b>Totals</b>	<b>100</b>		
	<b>TOTAL POINTS</b>	<b>100 +4 additional</b>		

Bridgeport School Readiness Council

Grant Readers Documentation and Statement of Assurances

**Statement of Confidentiality**

I, \_\_\_\_\_, recognize review information; decisions and discussions held during the review process are to be held in strict confidence and will not be discussed except with the Review Committee. Furthermore, after the recommendations for funding are made, I will not disclose any information until after final approval by the Commissioners of Education and Social Services.

**Statement Regarding Conflict of Interest**

I, \_\_\_\_\_, have reviewed the list of agencies applying for funding under the School Readiness and Child Care initiative and do not have a personal, work related or other relationship with the following agencies and/or staff which I believe may affect my ability to objectively review their application.

**Reviewer Information**

Reviewer Name (print)

\_\_\_\_\_

Organization (if applicable)

\_\_\_\_\_

Name (s) of Organization Grant (s) reviewed:

\_\_\_\_\_

\_\_\_\_\_

Signature of reviewer:

\_\_\_\_\_

**PRIORITY SCHOOL READINESS**

**OTHER COMMUNITY GRANTS**

Please check those grants that are currently in your community. Please describe how each grant/program collaborates with the School Readiness program.

**Adult Education**

Adult Education provides two important functions to School Readiness. It is a valuable referral resource for parents to obtain services such as: G.E.D, E.S.L. and Citizenship classes. It also provides resources to teenage parents that need to complete high school, but are no longer comfortable in traditional high school settings.

**Discovery Grant / Community Plans for Early Childhood Grant**

The Discovery Grant provides funds for the Early Literacy Initiative. As part of that Initiative, funds are provided to create a resource library for preschool programs. The preschool providers are requested to submit a list of resources that they would like to have in the library. Resources are purchased based on requests and budget allocations. The Early Literacy Grant also provides funds to purchase CTPAF (the electronic version of the Preschool Assessment Framework) memberships for all of the School Readiness classrooms. The CTPAF provides a data base of information on the growth and development of children over time, participating in the School Readiness Grant

**Family Resource Center**

The City of Bridgeport has four Family Resource Centers and a Parent Center. Agnes Dubow, from the Cesar Batalla Family Resource Center, is Co-Chair of the School Readiness Council. Since the inception of School Readiness, the Family Resource Centers and School Readiness have collaborated for the fullest utilization of both grants resources. Although no longer required, the Quality Enhancement Grant still funds Family, Friends and Neighbors (F.N.N.). All Family Resource Centers and the Parent Center provide F.N.N. services that include parent workshops, CPR/First Aid Training, access to children's books, field trips and transition to kindergarten backpacks. This partnership assures that the greatest number of providers and parent of young children are served.

**Head Start and/or Early Head Start**

Action for Bridgeport Community Development (A.B.C.D.) is a CAP (community action program) agency. A.B.C.D. is the provider of Head Start in Bridgeport. As a C.A.P. agency, A.B.C.D. provides Head Start, Early Head Start, School Readiness, and DCF early education programs. A.B.C.D. has full day, full year programs in School Readiness. School Readiness also provides extended day (wrap-around) services to 143 Head Start spaces. The School Readiness office assists parents in connecting to and applying for Head Start programs. Providers are urged to refer parents to the multiple of services available through A.B.C.D., including fuel assistance and computer training. Tina Peloso-Uhreich, Bridgeport Public School representative and BAAC member, sits on the Head Start Advisory Committee.

**Preschool Development Grant**

Bridgeport is pleased and excited to have been asked to participate in the Federal Development Grant (PDG). This grant will provide 180 new preschool spaces for children in Bridgeport. Ninety (90) of the new spaces will be located in Bridgeport Public Schools and will provide school day/school year services for Families 200% below the Federal poverty line. Black Rock and Wilbur Cross schools will have preschool classrooms for the first time. Dunbar will add a preschool class, providing more access to an area (Eastside) of high poverty with significant needs. The Community programs will add ninety (90) new spaces that are full day/full year spaces. Lovable Angels and Affordable and Loving will add additional classrooms. Precious Memories will be creating a new center with three (3) classrooms and room for further expansion in the future.

The Improvement spaces allocated to Bridgeport will provide 54 spaces. A.B.C.D., Jamie Hulley site; Y.M.C.A., Kolbe site and St. Mark's Day Care will each have two classrooms with nine (9) qualified four year old children in each room. The Bridgeport Public Schools will use the PDG funds to convert two part day classrooms to school day/school year classrooms. The community has indicated that a need for more space that are school day, not part day.

The PDG will provide a total of two hundred and seventy spaces for families in poverty, our most vulnerable population.

**Preschool Special Education**

School Readiness has a strong connection to preschool special education. School Readiness programs have a long-standing relationship with the Consultation Center. The Consultation Center is the assessment component to the special education department. Referrals are made to the Consultation Center. After the referral, an evaluation process includes a play based assessment and classroom observation. Children may go to a pre-referral placement, with itinerant services delivered to the child in their home based classroom. The School Readiness teacher gets support and advice from the special education teachers regarding how to best support the child's individual needs. The Consultation Center also provides a parent group to help support parents in understanding their child's needs. The Early Childhood Consultation Partnership (ECCP) has allocation in Bridgeport and serves a number of School Readiness programs. Programs find this resource to be very valuable because it serves, children, classrooms and families. In July, when the Federal Preschool Development Grant starts, the utilization of ECCP will increase substantially.

**Smart Start Grant**

Through the Tobacco Settlement Funding, the Office of Early Childhood was able to offer the Smart Start Grant to provide expansion preschool opportunities. Bridgeport Public Schools requested and was granted sixty (60) additional spaces. The spaces are being utilized to serve both three and four year old children. Johnathan Winthrop and Classical Studies Academy will have preschool classrooms for the first time. Dunbar and Park City Magnet will be able to add a preschool classroom. In Dunbar and Park City the new classrooms will serve three year old children for a school day.

**How does your community promote meaningful, inclusive practices for young children with disabilities? Describe how the school readiness program(s) works with the local school system in the delivery of services to meet the needs of children with disabilities.**

Preschool Special Education in Bridgeport practices the use of itinerant specialist. This means that a child in a community preschool needing services, such as, speech and language, physical therapy, occupational therapy or other services will have those specialist deliver services directly in the classroom. Services are incorporated into the structure of the classroom setting as much as is possible. This practice means that the child remains integrated in the classroom setting.

If a child has an IEP that requires substantial services in a special education classroom for part of the day, the child is transported to a full day program, if needed and/or requested by the parent. The School Readiness program will provide services for the other part of the day, vacations, snow days and summer coverage.

**Please list other state or federal grants or private grants that collaborate with School Readiness programs.**

**Kick off to Kindergarten**

Kick off the Kindergarten (KOK) is a three week summer program specifically designed for children entering kindergarten with no preschool experience. The program provides an opportunity for children to separating from parents, interact socially with peers, and experience developmentally appropriate instruction.

**Safe School**

**Young Parent Program**

MIECHV (Maternal Infant Early Childhood Home Visiting Grant)

A home visiting grant that provides pregnant teens the following:

- Improvements in maternal, prenatal , infant, and child health and development

Increased school readiness.

- Bridgeport School Readiness 2015-2016

- Reduction in the incidence of child maltreatment.
- Improved parenting related to child development outcomes.
- Improved socio-economic status.
- Greater coordination of referrals to community resources and supports.
- Reduced crime and domestic violence

**PRIORITY SCHOOL READINESS  
PROGRAM APPLICANTS FOR FY 2016**

List every application approved for funding by the School Readiness Council within the community allocation for the grant period July 1, 2015 - June 30, 2016. For each applicant, indicate Council decision and scores.

Site / Sites	Address	Town	Zip	Dir.-First Name	Dir.-Last Name	Phone	E-mail	Score
A Child's World	1245 Fairfield Ave.	Bridgeport	06605	Simone	Buster	203-330-0801	Achilds.world@yahoo.com	94.5
A.B.C.D.	1070 Park Ave.	Bridgeport	06604	Monette	Ferguson	203-366-8241 ext. 238	miferguson@abcd.org	
Affordable and Loving, LLC	1006 Reservoir Ave.	Bridgeport	06606	Alice	Williams	203-873-6360	alchildcare@optonline.net	71.0
Bridgeport Public Schools	45 Lyon Terrace	Bridgeport	06604	Tina	Peloso-Ulreich	203-275-1264	TPELOSO@bridgeport.edu.net	98.5
C.E.S.	40 Lindeman Dr.	Trumbull	06611	Linda	Page	203-365-8997	pagel@ces.k12.ct.k12.ct.us	82.25
Care Around the Clock (HINH)	500 State Street	Bridgeport	06604	Jill	Lamberti	203-345-2000	jlamberti@hnhonline.org	68.0
Cheyenne Early Learning Center	789 Reservoir Ave	Bridgeport	06606	Pam	Hinton	203-380-2967	Cheycare@hotmail.com	101.5
Honey Bear Learning Center, Inc.	1498 North Ave.	Stratford	06614	Cathy	Vanicky	203-375-1866	HoneyBearLearningCenter.com	75.5
Early Childhood Lab School at Housatonic CC	900 Lafayette Blvd.	Bridgeport	06604	Heidi	Szobota	203-332-5030	HSzobota@hcc.commnet.edu	101.0
Kingdom's Little Ones Academy	1243 Stratford Ave.	Bridgeport	06607	Peggy	Moales	203-338-0221	ptreadyklosr@yahoo.com	
Kingdom's Little Ones Day Care	1277 Stratford Ave.	Bridgeport	06607	Kenya	Moales-Byrd	203-336-0023	kmoalesbyrd@yahoo.com	58.75
Lovable Angels	1825 East Main St.	Bridgeport	06610	Sonia	Spencer	203-337-6614	Lovableangels@yahoo.com	63.0
Precious Memories	753 Fairfield Ave.	Bridgeport	06604	Sheree	Higgins	203-333-1110	pmccii@sbcglobal.net	91
St. Paul's CDC	1475 Noble Ave.	Bridgeport	06610	Priscilla	Henchman	203-384-6023	stpaulsdc@gmail.com	101.5
YMCA	850 Park Ave.	Bridgeport	06604	Michelle	Genest	203-334-5551	mgenest@cccymca.org	82



SITE	LICENSING					NAEYC STATUS					HEAD START	
	Yes	License Exp. Date	Exempt	Pending	ID#	Certificate Exp. Date	3-yr window Due Date	Candidacy Date (see NAEYC timeline)	Expected Date of Visit (3-month window)	Yes	No	
A Child's World	yes	12/31/217			14307	12/1/2017					X	
ABCD Inner City	yes	12/31/16									X	
ABCD Ella Jackson	yes	03/31/17									X	
ABCD Jamie Huiley	yes	10/31/17									X	
ABCD West End	yes	03/31/18									X	
ABCD George Pipkin	yes	03/31/18									X	
ABCD Trumbull Gardens	yes	03/31/18	X		725390		2016				X	
Affordable and Loving	yes	01/31/18									X	
BPS Barnum School			X		725334	04/01/15						
BPS Beardsley			X		72522							X
BPS Blackham			X		724090	07/01/18			10/01/17-03/31/18			X
BPS Bryant			X		724494							X
BPS Cesar Batalla			X		724493							X
BPS Columbus			X		725333							X
BPS Hallen			X		725335							X
BPS Johnson			X		579227	09/01/18						X
BPS Marin			X		725923	06/01/17						X
BPS Park City Magnet			X		726378	05/01/17						X
BPS Read School			X		725921	04/01/16						X
BPS Roosevelt School			X		597632	03/01/15						X
BPS Skane School			X									X
BPS Tisdale			X		725924	05/01/16						X
BPS Walterville			X		588192	04/01/15						X

Bridgeport School Readiness 2015-2016

SITE	LICENSING			Pending	ID#	NAEYC STATUS					HEAD START		
	Yes	License Exp. Date	Exempt			Certificate Exp. Date	3-yr window Due Date	Candidacy Date (see NAEYC timeline)	Expected Date of Visit (3-month window)	Yes	No		
	X	07/31/				04/01/2020	N/A	N/A	N/A	X	X		
Care Around the Clock	X	07/31/			588192		04/01/2020	N/A	N/A	N/A		X	X
Cheyenne's Early Learning Center	X	3./31/2017			725695		03/01/217	N/A	N/A	N/A		X	X
Cooperative Educational Services			X		724404		04/01/2019	N/A	N/A	N/A		X	X
Honey Bear Learning Center	X	04/30/2018			275322		04/01/2018	N/A	N/A	N/A		X	X
Early Childhood Lab School, HCC	X	05/31/2017			278983		09/01/2017	N/A	N/A	N/A		X	X
KLOA-Stratford Ave.	X	08/31/2017			602817		05/31/2018	N/A	N/A	N/A		X	X
KLOA-Union Ave.	X	08/31/2017										X	X
KLODC, Stratford Ave	X	12/31/2017			725081		06/01/2016	N/A	N/A	N/A		X	X
Precious Memories1	X	09/30/2018			520865		10/01/2017					X	X
Precious Memories 2	X	09/30/2016			520865		10/01/2017					X	X
Precious Memories3	X	04/30/2016			520864		10/01/2017					X	X
St. Paul's CDC	X	08/31/18			95310		11/01/18	N/A	N/A	N/A		X	X
YMCA 1	X	03/31/2017			429858		07/01/2020	N/A	N/A	N/A		X	X
YMCA 5	X	08/31/2017			578974		10/01/2019	N/A	N/A	N/A		X	X
YMCA Kolbe	X	04/30/2017			478425		10/01/2017					X	X

**PRIORITY SCHOOL READINESS  
PROGRAM SPACE GRID FOR FY 2016**

Council-approved funded spaces within current allocation.

To calculate each total space cost, multiply the number of spaces times the rate for each space-type. (Example: 13 FD spaces x \$8,670 = \$112,710)

Site	Start Date	# FD / FY Spaces	Total FD / FY Cost (\$8,670)	# SD / SY Spaces	Total SD / SY Cost (\$6,000)	# PD / PY Spaces	Total PD / PY Cost (\$4,500)	# ED / EY Spaces	Total ED / EY Cost (\$2,772)	Total # Spaces	Total Cost
A Child's World	10/01/1997	83	719,610	0	0	0	0	0	0	83	719,610
ABCD Inner City		40	346,800	0	0	0	0	0	0	40	346,800
ABCD Ella Jackson		20	173,400	0	0	0	0	0	0	20	173,400
ABCD Jamie Hulley		120	1,040,400	0	0	0	0	0	0	120	1,040,400
ABCD West End		0	0	0	0	0	0	35	35	35	97,020
ABCD George Pipkin		0	0	0	0	0	0	88	88	88	243,936
ABCD Trumbull Gardens		20	0	0	0	0	0	20	20	20	55,440
BPS Barnum School	09/01/2007	0	0	18	108,000	0	0	0	0	18	108,000
BPS Beardsley	12/01/2004	0	0	18	108,000	18	81,000	0	0	36	189,000
BPS Blackham	12/01/2004	0	0	36	216,000	0	0	0	0	36	216,000
BPS Bryant	08/01/2006	0	0	18	108,000	0	0	0	0	18	108,000
BPS Cesar Batalia	01/01/2007	0	0	18	108,000	18	81,000	0	0	36	189,000
BPS Columbus	10/01/2007	0	0	36	216,000	0	0	0	0	36	216,000
BPS Hallen	09/01/2007	0	0	18	108,000	0	0	0	0	18	108,000
BPS Johnson	08/01/2013	0	0	18	108,000	0	0	0	0	18	108,000
BPS Marin	08/01/2009	0	0	18	108,000	0	0	0	0	18	108,000
BPS Park City Magnet	08/01/2009	0	0	18	108,000	0	0	0	0	18	108,000
BPS Read School	08/01/2008	0	0	36	216,000	0	0	0	0	36	216,000
BPS Roosevelt School	08/01/2003	0	0	36	216,000	0	0	0	0	36	216,000
BPS Skane School	08/01/2013	0	0	0	0	73	328,500	0	0	73	328,500

Bridgeport School Readiness 2015-2016

Site	Start Date	# FD / FY Spaces	Total FD / FY Cost (\$8,670)	# SD / SY Spaces	Total SD / SY Cost (\$6,000)	# PD / PY Spaces	Total PD / PY Cost (\$4,500)	# ED / EY Spaces	Total ED / EY Cost (\$2,772)	Total # Spaces	Total Cos
BPS Tisdale	08/01/2008	0	0	36	216,000	0	0	0	0	36	216,000
Affordable and Loving Child Care	07/01/2014	20	173,400	0	0	0	0	0	0	20	173,400
Care Around the Clock	07/01/2013	160	1,387,200	0	0	0	0	0	0	160	1,387,200
Cheyenne's Early Learning Center	07/01/2014	65	563,550	0	0	0	0	0	0	65	563,550
Cooperative Educational Services	09/01/2006	90	780,300	0	0	0	0	0	0	90	780,300
Honey Bear Learning Center	12/01/1997	28	242,760	0	0	0	0	0	0	28	242,760
Early Childhood Lab School, HCC	10/01/1997	20	173,400	0	0	0	0	0	0	20	173,400
KLOA-Stratford Ave.	03/01/2005	15	130,050	0	0	0	0	0	0	15	130,050
KLOA-Union Ave.	08/01/2013	42	364,140	0	0	0	0	0	0	42	364,140
KLODC, Stratford Ave	07/01/2010	19	164,730	0	0	0	0	0	0	19	164,730
Precious Memories1		37	320,790	0	0	0	0	0	0	37	320,790
Precious Memories 2		31	268,770	0	0	0	0	0	0	31	268,770
Precious Memories		20	173,400	0	0	0	0	0	0	20	173,400
St. Paul's CDC		52	450,840	0	0	0	0	0	0	52	450,840
YMCA 1		36	312,120	0	0	0	0	0	0	36	312,120
YMCA 5		37	320,790	0	0	0	0	0	0	37	320,790
YMCA Kolbe		152	1,317,840	0	0	0	0	0	0	152	1,317,840



**STATEMENT OF NEED, GOALS AND INDICATORS OF PROGRESS**

For each proposed activity please provide a detailed description of the need for the activity, the intended goals and indicators of progress toward the goals. Provide the expected cost of each activity and the resources that could support the implementation of the activity. Copy this page as needed to describe each activity and provide a summary on the chart provided.

<p><b><u>Town:</u></b> Bridgeport</p>
<p><b><u>Name of Activity:</u></b> Theories of Action-                  Five Theories of Action have been identified to assure that high quality universal preschool is available to all families in Bridgeport A task force will facilitate meeting with a broad range of city stakeholders to create blueprints for action to assure universal preschool. There will be five groups, based on the five identified theories of actions. The task force will create concrete actions for providing universal preschool, across a wide range of options. Topics will also include comprehensive services, professional development and teacher credentials.</p>
<p><b><u>Expected Cost:</u></b> \$15,000</p>
<p><b><u>Possible Resources:</u></b>                  National Executive Service Corps has facilitated previous Theory of Actions within the Bridgeport Public Schools and has a proven track record. The work was well received and outcomes positive. Actionable results that will be evident in a short time frame are the expected outcome.</p>
<p><b><u>Population (number of children, staff, and programs served by this activity):</u></b> All preschool children and their families, nuclear and extended, will be affected by this work. The inclusion of professional development, along with helping teachers devise plans for Bachelor and Master degrees will have far reaching effects on all of the preschool community. This task force would assist in creating a blueprint and starting the process of helping the community find the building blocks to high quality preschool for all.</p>
<p><b><u>Statement of Need:</u></b>                  Bridgeport is a very large urban community. A number of preschool staffs have been involved in School Readiness from the beginning. The community has also lost a number of teachers due to higher credential demands and better financial opportunities outside of early education field. As the staffs are an ever changing landscape, supporting teachers in obtaining higher degrees and continuing receiving professional development training is critical to assuring that early childhood programs will have the availability of quality staff. In addition to staff requirements is the need to provide comprehensive services and community outreach to assure that the entire community is aware of preschool options.</p>
<p><b><u>Goals:</u></b>                  To move the five Theories of Action forward to working plans, developed and supported by the community stakeholder, to create high quality early education throughout the city. The community will be the support system that provides the resources necessary to reach out to all parents of preschool children and encourage participation in preschool opportunities.</p>
<p><b><u>Indicators of Progress:</u></b>                  Increase in preschool enrollment will be measured. Families of kindergarten children will be surveyed regarding preschool participation. The Early Childhood Information System (ECIS) and Bridgeport Pre -Kindergarten Attendance System (BPKAS) will also provide information concerning children's enrollment in preschool. Connecticut-Charts-A-Course will also assist in understanding the participation and progress of teachers in obtaining quality educational standards. The Task force group will also measure the community stakeholders understanding and satisfaction with the actions to support universal preschool.</p>
<p><b><u>Plan for Activity Evaluation:</u></b> All preschool programs will see a measurable increase in enrollment.</p>

## STATEMENT OF NEED, GOALS AND INDICATORS OF PROGRESS

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<u>Town:</u> Bridgeport
<u>Name of Activity:</u> Professional Development –Early Learning and Development Standards (ELDS)
<u>Expected Cost:</u> \$20,000.00
<u>Possible Resources:</u> Continuation of Early Learning and Development Standards (ELDS) The Professional Development plans will provide ELDS training for School readiness teachers. There will be plans to assure that new staff, both public school and community based, will have training in the ELDS. The staffs that received training in the 2014-2015 professional development cycles will receive continued and advanced support. For new staff, the training will concentrate on the literacy components of the ELDS. For continuing staff the training will expand into the additional domains, including, science, math, social studies
<u>Population (number of children, staff, and programs served by this activity):</u> Currently funds will allow School Readiness programs, both public school and community, to participate in this training. If further funds become available, it is desired to extend this training opportunity to all early education centers. More than 7,000 children, 300 staff and 15 programs, some with multiple sites will be affected by this training
<u>Statement of Need:</u> In order to provide quality early education opportunities, it is critical to have highly trained teachers. Supporting teachers in understanding and implementing the Early Learning and Development Standards, the framework for curriculum is essential. The ELDS are newly issued by the Office of Early Childhood, and supporting professional development for all preschool teachers, regardless of their years of experience is critical. The desire is to have the entire early childhood community on the same page, working toward the same goals and outcomes.
<u>Goals:</u> The goal is to assure that new teachers have an introduction to the E.L.D.S. and understand how to incorporate the standards in the curriculum and Early Learning Experience Plans (lesson plans). New teachers training will center on literacy components. Teachers that received literacy training in 2014-2015, will continue their learning by expanding into the math, science, social studies strands.
<u>Indicators of Progress:</u> New teachers will be identified for training. Center will provide release time for attendance to the ELDS training. Continuing teacher will participate in training across the additional domains. Early Learning and Experience Plans (lesson plans) will demonstrate implementation of and understanding of the ELDS. The ELEP will be monitored using the Office of Early Childhood provided rubric.
<u>Plan for Activity Evaluation:</u> The trainings will provide evaluation forms for each session of training. The School Readiness Coordinator will monitor programs, inclusive of the Early Learning Experience Plan and measures understand of implementation of the ELDS to the rubric.

**STATEMENT OF NEED, GOALS AND INDICATORS OF PROGRESS**

For each proposed activity please provide a detailed description of the need for the activity, the intended goals and indicators of progress toward the goals. Provide the expected cost of each activity and the resources that could support the implementation of the activity. Copy this page as needed to describe each activity and provide a summary on the chart provided.

<b><u>Town: Data Resources</u></b>
<b><u>Name of Activity:</u></b> CPR/First Aid, Administration of Medication and Epi-PEN
<b><u>Expected Cost:</u></b> \$ 21,000.00
<b><u>Possible Resources:</u></b> The American Red Cross provides CPR/First Aid training. They are approved by Connecticut Office of Early Childhood licensing division as a provider for these services. A Registered Nurse, certified to provide Administration of Medication and EPI-Pen provides that specific training. She has also provided training for diabetic and epileptic medication.
<b><u>Population (number of children, staff, and programs served by this activity):</u></b> 150-200 teachers are trained in CPR/First Aid Annually. All teachers trained in Administration of Medication must renew EPI-Pen certification annually. Larger Centers use their nurse consultant to provide this training on site. For smaller sites, 100-150 individuals receive Admin of Medication through Quality Enhancement, annually. Quality Enhancement dollars provide training for 100-150 individuals in Administration of Medication each year.
<b><u>Statement of Need:</u></b> Connecticut licensing regulations require the at least one individual with CPR/First Aid training be on premises at all times. No medication may be administered without appropriate training. Bridgeport programs aim to have all of their staff trained in CPR. This assures that someone is always available to meet the standards. By following this practice, they maintain the required criteria, even if there is absent staff or staff changes. Programs assure that there are several individuals available to administer medication, also allowing for absences and staff changes.
<b><u>Goals:</u></b> High Quality preschools assure that children are in safe and healthy environments. Meeting all health and safety standards is necessary to achieve this quality standard.
<b><u>Indicators of Progress:</u></b> Teachers will receive Red Cross CPR/First Aid certificates to demonstrate successful completion of the CPR training. A certificate is also issued for the Administration of Medication. The Connecticut School Readiness Preschool Program Evaluation system (CSRPPES) will provide information concerning other quality standards regarding universal precautions and OSHA standards.
<b><u>Plan for Activity Evaluation:</u></b> The certification certificates will provide the documentation that this standard has been met.

**STATEMENT OF NEED, GOALS AND INDICATORS OF PROGRESS**

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<b><u>Town :Bridgeport</u></b>
<b><u>Name of Activity:</u></b> Data collection
<b><u>Expected Cost:</u></b> 17,215.00
<b><u>Possible Resources:</u></b> Administrative. Services has been the sole source provider of data collection
<b><u>Population (number of children, staff, and programs served by this activity):</u></b> All School Readiness providers participate in data collection, including attendance and demographics. The data also tracks movement of families, including where they move and why they move.
<b><u>Statement of Need:</u></b> School Readiness desires to understand the population of families they are successfully reaching, and the population that is in need more intensive outreach. In writing new grants and determining what the community needs, data drives the decisions to be made by the community.
<b><u>Goals:</u></b> Data has multiple uses. Data is utilized to assist in the monitoring and compliance of School Readiness requirement, such as attendance. Data also creates the picture of understanding the current perimeters of early education in the city. It provides the understanding of how to move forward and engage more families.
<b><u>Indicators of Progress:</u></b> All School Readiness centers will utilize the data inputs on a regular and consistent basis. The community will understand that School Readiness houses valuable data that will assist the community on future decision making regarding early childhood education.
<b><u>Plan for Activity Evaluation:</u></b> Check of the system indicates that the data is entered at least weekly and the required PAF information is entered three times a year as the schedule indicates.

## STATEMENT OF NEED, GOALS AND INDICATORS OF PROGRESS

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<u><b>Town: Bridgeport</b></u>
<u><b>Name of Activity:</b></u> Annual Early Care and Education
<u><b>Expected Cost:</b></u> \$17,000.00
<u><b>Possible Resources:</b></u> Holiday Inn of Bridgeport has provided the venue for this event for the past five years. It is large enough to house 300 participants. Holiday Inn is also local, which makes it accessible to participants.
<u><b>Population (number of children, staff, and programs served by this activity):</b></u> All licensed early education programs receive an invitation to this event. Many eagerly anticipate this event. Close to 300 individuals attend this event annually.
<u><b>Statement of Need:</b></u> Each year, the conference addresses an issue that is critical to the community. Strategies for behavior management and SRBI have been the focus for the last several years. For the 2015-2016 year, understanding and teaching dual language learners will be the topic. The purpose is to dovetail on to and support the ELDS trainings that are also supporting teaching of dual language learners.
<u><b>Goals:</b></u> The purpose of this event is to introduce the topic to the entire community. It is to provoke the leaders of programs to think about their own program's practice and to continue the process of exploring meaningful practices of teaching the dual language learner. It is anticipated that other community groups will also offer events that continue training of teachers in supporting dual language learning.
<u><b>Indicators of Progress:</b></u> The community will leave the training with knowledge for addressing teaching dual language learners. They will leave with the desire to seek further training regarding dual language learners. The early education community will, as a community further expands the teaching of the dual language learner, understand and better communicate with families.
<u><b>Plan for Activity Evaluation:</b></u> A survey, indicating beginning and ending knowledge will be designed and collected at the end of training

### STATEMENT OF NEED, GOALS AND INDICATORS OF PROGRESS

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<b><u>Town: Bridgeport</u></b>
<b><u>Name of Activity:</u></b> Family, Friends and Neighbors
<b><u>Expected Cost:</u></b> \$15,000.00
<b><u>Possible Resources:</u></b> The four public school Family Resource Center and the Parent Center
<b><u>Population (number of children, staff, and programs served by this activity):</u></b> The Family Resource Centers and Parent Center provide a diverse population a parents and providers. The center provide training to unlicensed care providers, parents and other community members that wish to increase quality care to young children.
<b><u>Statement of Need:</u></b> While support of the Family, Friends and Neighbors is no longer required, the Council is committed to supporting the Family Resource network, as a conduit to supporting Family Friends and Neighbors a way to provide outreach to informal care providers.
<b><u>Goals:</u></b> To utilize the Family Resource Network, that has already established connections to the informal care community, to provide technical support and workshops to increase the quality of care in informal settings
<b><u>Indicators of Progress:</u></b> Informal Care providers attend workshops and other support, such as CPR training literacy, PTLI and Parents as Teachers. that will improve the quality for children in their care. Indicated by attendance and attaining certificates
<b><u>Plan for Activity Evaluation:</u></b> Providers attend the offered trainings and are successful in completing CPR and PTLI training, gaining certificates.

### STATEMENT OF NEED, GOALS AND INDICATORS OF PROGRESS

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<b><u>Town: Bridgeport</u></b>
<b><u>Name of Activity:</u></b> Supporting Leaders to Grow Literacy Rich Environments
<b><u>Expected Cost:</u></b> 15,000.00
<b><u>Possible Resources:</u></b> Last year members of the Providers Network have requested a system to create sustainability for coaching and modeling good literacy practice in their centers. The QE plans for 2014-2015 provided twenty session training across all of the ELDS domains. It also included how to coach and understanding the adult as learner. Continued sustainability is necessary to assuring that ELDS becomes embedded in programs. CES will provide coaching support to participants already trained
<b><u>Population (number of children, staff, and programs served by this activity):</u></b> A criterion is being designed to assure that the person attended the learning sessions has a strong literacy background. There is also consideration of providing background literacy knowledge at the annual conference. This would assure that all individuals have the appropriate platform for growing literacy in their classrooms and centers.
<b><u>Statement of Need:</u></b> After investing in twenty sessions of the EDLS training for supervisors, School Readiness/Quality Enhancement desires to assure that the training is established in the programs. Supporting the supervisors with embedded coaching will help assure that the training will become part of the professional development of the center.
<b><u>Goals:</u></b> Supervisors should be able to provide ELDS support for staff that need continued support after initial training and for all new staff.
<b><u>Indicators of Progress:</u></b> Supervisors will provide support for staff receiving ELDS training and will introduce ELDS standards to new staff.
<b><u>Plan for Activity Evaluation:</u></b> Coaches will observe the capacity of the supervisor to support and deliver ELDS standards training. There will also be several session where all of the supervisors will meet together to share successes and ask question. Participants will be surveyed.

**SUMMARY OF NEED, GOALS AND INDICATORS**

Please summarize each activity description clearly and concisely. This chart may be used as a grant summary for the OEC and externally for program evaluation purposes.

**TOWN: BRIDGEPORT**

Activity Cost Resources	Statement of Need	Goals	Indicators of Progress
<p>Activity Name: Annual Conference                      Cost: \$17,000.00                      Resources: Holiday Inn Bridgeport                      Population: All licensed early education centers                      Contractor: Holiday Inn, Bridgeport</p>	<p>Annually, the Bridgeport Early Education Community chooses a topic in Early Childhood Education that is important for the entire community. It is hoped that a large number of the Early Education Community will receive the same information and use that information to act in concert in delivery of service to children and their families.</p>	<p>The purpose of this event is to introduce the topic to the entire community. It is to provoke the leaders of programs to think about their own program's practice and to continue the process of exploring the meaningful practices of teaching the dual language learner. It is anticipated that other community groups will also offer events that continue training of teachers in supporting dual language learning.</p>	<p>The community will leave the training with some knowledge for addressing teaching dual language learners. They will leave with the desire to seek further training regarding dual language learners. The early education community will, as a community expand further the teaching of the dual language learner and understand and better communicate with families.</p>
<p>Activity Name: Professional Development                      Cost: \$20,000                      Resources: CES                      Population: Preschool Teachers                      Contractor: CES</p>	<p>Continuation of Early Learning and Development Standards (ELDS) The Professional Development plans will provide ELDS training. There will be plans to assure that new staff, both public school and community based, will have training in the ELDS. The staffs that received training in the 2014-2015 professional development cycles will receive continued and advanced support. For new staff, the training will concentrate on the literacy components of the ELDS. For</p>	<p>To provide technical assistance and support to the early education community by assuring that the resource to provide assistance is available within the community.</p>	<p>More community programs are utilizing the same consistent measures of data, using the same tools and information base.</p>

<p>Activity Name: Professional Learning Communities                  Cost: 20,000                  Resources:                  Population :Preschool staff already trained in ELDS                  Contractor: CES</p>	<p>continuing staff the training will expand into the additional domains. including, science, math, social studies.),</p> <p>Monitoring of School Readiness classrooms has demonstrated a wide range of skills in developing Early Learning Experience Plans (ELEP) Some teachers are not using ELDS standards to create lesson plans. Some teachers are highly skilled in their development and use of incorporating standards into lesson plans. There is a broad spectrum of skills in the learning community. Coaches need to learn how to support all staff, proficient and developing, while pairing and grouping teachers into learning communities</p>	<p>In order to provide quality early education opportunities, it is critical to have highly trained teachers. Supporting teachers in understanding and implementing the Early Learning and Development Standards, the framework for curriculum is essential. The ELDS are newly issued by the Office of Early Childhood, and supporting full understand for all preschool teacher, regardless of their year of experience is critical. The desire is to have the entire early childhood community on the same page, working toward the same goals and outcomes.</p>	<p>Teachers include three standards in each ELEP. Each ELEP includes plans for Bloom's Taxonomy and vocabulary building. Teachers are prepared to be flexible to children's interest and needs</p>
<p>Activity Name: CPR/First Aid and Admin. Of Medication                  Cost:\$21,000.00                  Resources: American Red Cross: Tricia Johnson, R.N. nurse consultant.                  Population: All licensed early education centers                  Contractor :American Red Cross, Tricia Johnson, R.N.</p>	<p>Both Connecticut Office of Early Childhood Licensing and National Association for the Education of Young Children require staff to be certified in CPR/First Aid. In addition children in full day programs may require medication including but not limited to inhalers and other asthma medications. Staffs are required to receive training before they are allowed to give any medications.</p>	<p>To assure that staff receive quality training to meet requirement but most importantly to assure that children are safe and healthy.</p>	<p>All staffs working with children are capable and prepared to handle emergency situations, including the use of C.P.R.</p>

<p><b>Activity Name:</b> Data Collection  <b>Cost:</b> 17,215.00  <b>Resources:</b> BPKAS  <b>Population:</b> School Readiness  <b>Contractor:</b> Admin. Services</p>	<p>School Readiness desires to understand the population of families they are successfully reaching, and the population that is in need more intensive outreach. In writing new grants and determining what the community needs, data drives the decisions to be made by the community.</p>	<p>The goal is that the community will act in greater unison in delivering services to children and their families. For example everyone uses PAF, so that the data collected can be aggregated and compared. Everyone will start to use the new ELDS standards for developing ELEPs. The community has a coherent data picture to create technical assistance.</p>	<p>More community programs are utilizing the same consistent measures of data, using the same tools and information base</p>
<p><b>Activity Name:</b> Theories of Action  <b>Cost:</b> 15,000  <b>Resources:</b> Community Stakeholders  <b>Population:</b> Early childhood community  <b>Contractor :</b> National Executive Services</p>	<p>Bridgeport is a very large urban community. A number of preschool staffs have been involved in School Readiness from the beginning. The community has also lost a number of teachers due to higher credential demands and better financial opportunities outside of early education field. As the staffs are an ever changing landscape, supporting teachers in obtaining higher degrees and continuing receiving professional development training is critical to assuring that early childhood programs will have the availability of quality staff. In addition to staff requirements is the need to provide comprehensive services and community outreach to assure that the entire community is aware of preschool options</p>	<p>To move the five Theories of Action forward to working plans, developed and supported by the community stakeholder, to create high quality early education throughout the city. The community will be the support system that provides the resources necessary to reach out to all parents of preschool children and encourage participation in preschool opportunities.</p>	<p>Increase in preschool enrollment will be measured. Families of kindergarten children will be surveyed regarding preschool participation. The Early Childhood Information System (ECIS) and Bridgeport Pre-Kindergarten Attendance System (BPKAS) will also provide information concerning children's enrollment in preschool. Connecticut-Charts-A-Course will also assist in understanding the participation and progress of teachers in obtaining quality educational standards. The Task force group will also measure the community stakeholders understanding and satisfaction with the actions to support universal preschool</p>

Bridgeport School Readiness 2015-2016

<p><b>Activity Name:</b> Family, Friends and Neighbors  <b>Cost:</b> 15,000.00  <b>Resources:</b> Family Resource and Parent Centers  <b>Population :</b>informal care providers  <b>Contractor:</b></p>	<p>While support of the Family, Friends and Neighbors is no longer required, the Council is committed to supporting the Family Resource network, as a conduit to supporting Family Friends and Neighbors a way to provide outreach to informal care providers.</p>	<p>To utilize the Family Resource Network, that has already established connections to the informal care community, to provide technical support and workshops to increase the quality of care in informal settings</p>	<p>Informal Care providers attend workshops and other support, such as CPR training literacy, PTLJ and Parents as Teachers. that will improve the quality for children in their care. Indicated by attendance and attaining certificates</p>
<p><b>Activity Name:</b> Supporting Leaders to grow Literacy Rich Environments  <b>Cost:</b>  <b>Resources:</b>  <b>Population:</b>  <b>Contractor:</b></p>	<p>After investing in twenty sessions of the EDLS training for supervisors, School Readiness/Quality Enhancement desires to assure that the training is established in the programs. Supporting the supervisors with embedded coaching will help assure that the training will become part of the professional development of the center</p>	<p>Supervisors should be able to provide ELDS support for staff that need continued support after initial training and for all new staff.</p>	<p>Supervisors will provide support for staff receiving ELDS training and will introduce ELDS standards to new staff</p>

**EVALUATION**

Please document the grant objectives outlined on pages 15 of this RFP that align with each proposed activity and the evaluation methods you will use to measure the extent each activity will meet the objectives. A year-end report will be sent to the applicant electronically where results of the evaluation will be reported to the OEC.

**TOWN: Bridgeport**

Grant Objectives Addressed	Activity	Evaluation
Help directors and administrators obtain training	<p>Supporting Leaders to Grow Literacy Rich Environments</p> <p>In a bold and exciting move, the Bridgeport Public Schools and School Readiness Community Programs will participate in the same series of literacy based trainings designed to strengthen literacy for every preschool classroom in Bridgeport. In addition, to classroom support, specific support will be provided to the director/administrator/educational support leader to assure growth and sustainability in each program. A common ground of literacy knowledge and support will be created. The training will be directly related to the new ELDS standards.</p> <p>to classroom support, specific support will be provided to the director/administrator/educational support leader to assure growth and sustainability in each program. A common ground of literacy</p>	

Bridgeport School Readiness 2015-2016

	<p>knowledge and support will be created. The training will be directly related to the new ELDS standards.</p>	
<p>Provide comprehensive services to enhance health service delivery.</p>	<p>Provide CPR/First Aid Training and Administration of Medication and Injectable training. The certificate is on a two year cycle, and a large number of programs will need to renew their credentials in this grant cycle.</p>	<p>All School Readiness Programs will meet the licensing and NAEYC criteria by having staff appropriately trained in both CRP/First Aid</p>

PRIORITY SCHOOL READINESS

FISCAL AGENT FORM

Identify the fiscal agent for the School Readiness Grant Program for FY 2016.

*Please be advised that if the fiscal agent for this grant program is other than the municipality or the municipality's school district, the fiscal agent must sign the Grant Cover Page and the grant's Statement of Assurances to certify compliance with all relevant requirements of this State grant program.*

Fiscal Agent Information

Identify Fiscal Agency: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Primary Contact Person: Name: \_\_\_\_\_ Email: \_\_\_\_\_

Federal ID #: \_\_\_\_\_

PRIORITY SCHOOL READINESS

FY 2016 SCHOOL READINESS ED114 BUDGET FORM

GRANTEE NAME:	<b>Bridgeport</b>	TOWN/AGENCY CODE:		
GRANT TITLE:	<b>School Readiness Grant Program</b>			
PROJECT TITLE:	<b>Priority School Readiness Municipalities</b>			
ACCOUNTING CLASSIFICATION: FUND: 11000 SPED: 17101 YEAR: 2016 PROG: 82056 CP1: 170002 CP2:				
GRANT PERIOD: <b>07/01/2015 – 06/30/2016</b>		AUTHORIZED AMOUNT: <b>\$ 12,769,936</b>		
LOCAL BALANCE:		AUTHORIZED AMOUNT BY SOURCE:		
		CARRY-OVER DUE:		
		CURRENT DUE: \$		
CODES	DESCRIPTIONS	Administrative Budget Amount	Space Allocation Amount	Start-up
111A	Non-Instructional (Administrative/Supervisor Salaries/Clerical/Other)	73,460.00		
200	Personal Services – Employees Benefits	20,365.00		
340	Other Professional Services	5,475.00		
341	Audit			
500	Other Purchased Services		12,669,936	
600	Supplies	700.00		
	<b>TOTAL</b>	100,000.00	12,669,936	
Original Request Date:				
Revised Request Date:		<i>Connecticut Office of Early Childhood School Readiness Program Manager Authorization</i>		<i>Date of Approval</i>

**School Readiness  
Bridgeport**

**Budget Justification  
2014-2015**

111A	(Administrative Supervisor Salaries/Clerical/Other)	\$73,460.00
	Lee Helmerich, School Readiness Coordinator	\$62,210.00
	Eleanor Shorter, Accountant Specialist	\$10,950.00
	Travel-stipence for SR coordinator travel	<u>\$ 300.00</u>
		\$73 460.00
200	Personal Services-Employee Benefits	\$20,365.00
	Lee Helmerich, School Readiness Coordinator	\$16,935.00
	Eleanor Shorter, Accountant Specialist	<u>\$3,430.00</u>
		\$20,365.00
340	Other Professional Services	\$5,475.00
	Portion of Data cost for Bridgeport Attendance system, remainder is in Quality Enhancement	
590	Other Purchase Services	\$12,669,936.00
	Early Education Centers reimbursement for School Readiness Services	
600	Supplies (Instructional/Administrative/Other)	\$700.00
	Red folders for Kindergarten transitions	
	Subtotal Administrative Cost	\$100,000.00
	School Readiness Services	\$12,669,936.00
	<b>TOTAL</b>	<b>\$12,769,936.00</b>

**FY 2016 QUALITY ENHANCEMENT ED114 BUDGET FORM**

GRANTEE NAME:	Bridgeport	TOWN CODE:	
GRANT TITLE:	Quality Enhancement Grant Program		
PROJECT TITLE:	Quality Enhancement Grant Program		
ACCOUNTING CLASSIFICATION:	FUND: 11000	SPID: 17097	YEAR: 2016
	PROG: 82079	CFI: 170018	CF2:
GRANT PERIOD: 07/01/15 - 06/30/16	AUTHORIZED AMOUNT: \$134,851.00		
AUTHORIZED AMOUNT BY SOURCE:	CURRENT DUE:		
LOCAL BALANCE:	CARRY-OVER DUE:		
CODES	DESCRIPTIONS	BUDGET AMOUNT	
111A	Non-Instructional (Administrative/Supervisor Salaries/Clerical/Other)	2,826.00	
322	In-service (Professional Development)	35,000.00	
323	Pupil Services		
324	Field Trips		
325	Parent Activities	15,000.00	
330	Employee Training and Development Services	62,525.00	
340	Other Professional Services		
400	Purchased Property Services	18,500.00	
500	Other Purchased Services		
600	Supplies	1,000.00	
700	Property		
	<b>TOTAL</b>	<b>134,851.00</b>	

\_\_\_\_\_ Original Request Date

\_\_\_\_\_ Revised Request Date

\_\_\_\_\_  
*Connecticut Office of Early  
 Childhood Program Manager  
 Authorization*

\_\_\_\_\_  
 Date of Approval

**Quality Enhancement  
Bridgeport  
Budget Justification  
2014-2015**

111A.	Non-Instructional (Administrative/Supervisor Salaries/Clerical/Other Portion of School Readiness Coordinator salary not in School Readiness budget	\$2,826.00
322	In-service (Professional Development) Supporting Leaders to Grow Literacy Rich Environments \$15,000.00 Community of Learners ELEP support <u>\$20,000.00</u> \$35,000.00	\$35,000.00
325	Parent Activities Family, Friends and Neighbors \$15,000.00 Barnum, Batalla, Dunbar and Roosevelt Family Resource Center and the Parent Center, \$3,000.00each	\$15,000.00
330	Employee Training and Development Services American Red Cross for CPR/First Aid \$21,000.00 Tricia Johnson, R.N. Admin. Of Medication \$7,000.00 Admin. Projects, LLC, Data Support \$19,525.00 National Executive Services Theories of Action \$15,000.00 \$62,525.00	\$62,525.00
590	Other Purchase Services Early Care and Education Conference \$17,000.00 All day conference, Holiday Inn, lunch Presenter \$1,500.00 \$18,500.00	\$18,500.00
600	Supplies Paper, binder clips, calendar, etc.	\$1,000.00

**TOTAL \$134,851.00**

PRIORITY SCHOOL READINESS

MANAGEMENT AND ACCOUNTABILITY STRUCTURE

Section 10-16p (g) of the C.G.S. requires each School Readiness community to "designate a person to be responsible for such coordination, program evaluation and administration and to act as a liaison between the town and the Connecticut Office of Early Childhood."

This section must include the following information:

1. The School Readiness Contact Liaison is the person responsible for the management (as defined in General Policy 14-10) of the grant program. Please address the following in your response:
  - Please include a description of how that person carries out the fiscal and program monitoring of sub-grantees. **(Program classroom monitoring must be performed by an Early Childhood Educator with background in classroom practice and ELDS.)**

The School Readiness Coordinator uses the redesigned Program Monitoring Form to monitor all School Readiness Programs. The first session of monitoring is program administration and documentation. The second monitoring session is the Eleven Quality Components required by the grant. The document has been previously identified as Connecticut School Readiness Preschool Program Evaluation System (CSRPPES) and remains a legislative requirement. The third monitoring session is the classroom visit. This visit reviews the Early Learning Experience Plans (ELEP). Fifty percent (50%) of the classrooms have a review of the ELEP based on the ELEP Rubric. A classroom visit takes place to understand how the implementation from plans to actual classroom practice occurs.

Programs are required to send quarterly financial reports, as reported by the budget lines. The programs must also submit the annual audit. They are currently required to account for expenditure of parent fees twice a year.

- How does the person monitoring the classrooms ensure that sub-grantees adhere to the 11 quality standards (see Section I), program standards, accreditation, and grant policies?

The newly designed Monitoring Tool includes the 11 Quality Standards, CSRPPES. Using this tool has brought us back to the full review of the Quality Standards. This has been an informative event. Based on visits, the programs have been adhering to the standards, and were actually pleased to demonstrate the work and commitment they have made.

- How often is each sub-grantee site visited by this person or persons contracted through the School Readiness Council?

The current process of monitoring involves three visits. The first is the administrative review. The second visit is the CSRPPES, eleven quality standard reviews. The third and last visit is the Early Learning Experience Plans and implementation. Additional reviews and visits can occur if indicated or requested.

- How the visits documented and what are the processes for follow-up? *Please attach an electronic copy of the local monitoring site visit form.*

The documentation of visits is written directly on the Monitoring Tool. The review is sent to the director and/or site coordinator. In large agencies, they would also be shared with the Executive Director. Meetings with directors/site coordinators occur on site after classroom visits to discuss what has been observed. The monitoring documents are placed in binders. The School Readiness Council receives an update at monthly Council meetings.

- If the Liaison identifies issues to be addressed, describe the process to resolve them.

If an issue occurs, a number of events can take place, depending upon the seriousness of the issue. In most instances, issues are small and can be identified to the teacher or director and immediately resolved. If that is not the case, it may need to be brought to the attention of the School Readiness Chairs. They may revisit the program, place a phone call or send a formal letter. The letter would identify the issue, explain why, state the problem and outline remediation plans. If an issue is very serious, the Office of Early Childhood, through the Grants Manager, will be notified. Programs may need to be informed that they will not continue as a School Readiness participant.

2. Who is responsible for ensuring the accuracy of the monthly data submitted, and how is the enrollment and attendance verified?

Bridgeport has a data system called Bridgeport Pre-Kindergarten Attendance System. This is a daily tracking of children's attendance. It allows the identification of children served during the submission report period. The system uses the PKIS as a means to deter identification of non-existing children. Random checks of sign-in sheets and head counts can occur during monitoring or other program visits.

3. How the Council is kept informed on the status of the grant in relationship to child and program issues identified in the community, as well as the ongoing management process?

The School Readiness Council is embedded in the Bridgeport Alliance for Young Children (BAYC). This workgroup meets monthly. Included in the monthly meetings are reports from both the School Readiness and the representatives of the Providers Network. The Council receives information and updates about what is happening in early education nationally, statewide (from OEC) and locally. The Providers Network informs the Council of events about local programs, successes and/or difficulties they are experience. Informs the Council of events about local programs, successes and/or difficulties they are experience.

*Please note that the appointment of a fiscal agent other than the grantee does not relieve the grantee of their obligation for the management and accountability of this grant program*

PRIORITY SCHOOL READINESS  
DOCUMENTATION AND EVALUATION

Under Section 10-16q (a) (11) of the C.G.S., programs funded by School Readiness must address the following assessment measures:

1. How does the applicant recruit new children and families to ensure full utilization of spaces?

Bridgeport is fortunate to have close to full enrollment. This occurs because the number of families seeking preschool slots exceeds the number of slots that are actually available. Thus far, the addition of an Interdistrict Magnet School has not impacted the enrollment numbers in any significant manner. Many of the programs in Bridgeport have waiting lists. Two events occur in the district that leads to early enrollment are: the release of magnet school applications and the enrollment of the public school preschool programs signal that it is time to start registering for preschool programs.

Families will be notified about magnet school acceptances by May. Any shifts or changes in attended slots occur in ample time to assure that programs are full. A robust waiting list also keeps programs fully enrolled. The Bridgeport Office of Early Childhood Education tracks space availability throughout the year. Referrals to open slots can occur instantly

2. How does the applicant document the progress in the community to increase the numbers of children served and ensure that all eligible children are served?

The community completes the Needs Assessment every two years. In addition to understanding the needs of how many children still need preschool spaces, the Early Education Community seeks new programs and new spaces. The community actively looks for locations for new expansion, including new construction and renovations. The Early Education Community actively recruits families into preschool. They also participate in a number of community events, assuring visibility of individual programs and of the entire early education community. There are many avenues to deliver the message about the importance of preschool.

3. What processes and requirements does the School Readiness Council have to ensure that the curriculum and assessment system used by the School Readiness Programs to measure child progress is aligned to the ELDS?

The monitoring system includes vetting the curriculum used by each program, along with assessment tools. Most programs are utilizing Creative Curriculum. The School Readiness Council requires School Readiness programs to utilize the CTPAF. The Discovery Early Literacy Grant provides funds to license the CTPAF in all classrooms. The administrator has access to the citywide data. This data can be aggregated to inform the council and many others working with early education programs about the progress of children.

Plans are in place to assist programs in the beginning stages of transition from the Connecticut Preschool Frameworks to the new Early Learning and Development Standards,

4. How does the School Readiness Council provide oversight, coordination and support for the sub-grantee's measurement of child progress?

The School Readiness Council/BAYC Workgroup 3 holds a Discovery Early Literacy Grant. The grant includes embedded coaching. It also includes the purchase of licenses for CTPAF for all of the School Readiness classrooms. In addition, the Council has required School Readiness programs to use the CTPAF as the assessment measure. The data received from EASTCONN will be aggregated by Fairfield University. The community will use the data to understand the needs and provide supports.

5. How is information on the School Readiness Grant goals, outcomes and progress disseminated to the community at-large?

The School Readiness Council is embedded in the Bridgeport Alliance for Young Children (BAYC). BAYC includes many communities at -large participants. Information concerning outcomes, progress and other events that affect School Readiness are reported monthly at the Workgroup 3/School Readiness Council meeting. There are Quarterly Child Leadership meetings which involve many of the stakeholders.

6. The Council will assume the responsibility of reviewing and providing feedback to the program on the early learning experience plans utilizing a consultant knowledgeable in such work. The Council is not obligated to submit the learning experience plans to the OEC as part of this application.

The School Readiness Council provided experienced readers, including members knowledgeable about Early Learning Experience Plans. The requests for Quality Enhancement are directly related to understanding the new Early Learning and Development Standards, and relating them to the ELEPs. There is a Community of Learners being created to assist teachers writing ELEPs.

**PRIORITY SCHOOL READINESS**

**STATEMENT OF ASSURANCES**

1. The Statement of Assurances Signature Page included in this grant must provide the authorized signatures of the applicant agency (e.g., mayor and superintendent of schools). Please note that the authorized signatures of the eligible applicant must also be provided on the cover page of the grant application submitted with the grant.

*Applicants need only submit the  
Statement of Assurances Signature Page  
with submission of their grant application.*

PRIORITY SCHOOL READINESS

Statement of Assurances

PROJECT TITLE: School Readiness Grant Program

THE APPLICANT: Bridgeport School Readiness HEREBY ASSURES THAT:  
(Insert Agency Name)

- A. The applicant has the necessary legal authority to apply for and receive the proposed grant;
- B. The filing of this application has been authorized by the applicant's governing body, and the undersigned official has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application;
- C. The activities and services for which assistance is sought under this grant will be administered by or under the supervision and control of the applicant agency;
- D. The project will be operated in compliance with all applicable state and federal laws and in compliance with the regulations and other policies and administrative directives of the Connecticut State Board of Education, the CSDE and the OEC;
- E. Grant funds shall not be used to supplant funds normally budgeted by the agency;
- F. Fiscal control and accounting procedures will be used to ensure proper disbursement of all funds awarded throughout the entire grant period;
- G. The applicant will submit a final project report (within 60 days of the project completion) and such other reports, as specified, to the OEC, including information relating to the project records and access thereto as the OEC may find necessary;
- H. The CSDE and OEC reserve the exclusive right to use and grant the right to use and/or publish any part or parts of any summary, abstract, reports, publications, records, and materials resulting from this project and this grant;
- I. If the project achieves the specified objectives, every reasonable effort will be made to continue the project and/or implement the results after the termination of state and/or federal funding;
- J. The applicant will protect and save harmless the State Board of Education and OEC from financial loss and expense, including fees and legal fees and costs, if any, arising out of any breach of the duties, in whole or in part, described in the application for this grant;
- K. At the conclusion of each grant period, the applicant will provide for an independent audit report acceptable to the grantor in accordance with Sections 7-394a and 7-396a of the C.G.S., and the applicant shall return to the Connecticut State Department of Education any monies not expended in accordance with the approved program/operation budget as determined by audit;

L. **Required Language (Non-discrimination)**

References in this section to "contract" shall mean this grant agreement and to "contractor" shall mean the Grantee.

(a) For purposes of this Section, the following terms are defined as follows:

- i. "Commission" means the Commission on Human Rights and Opportunities;
- ii. "Contract" and "contract" include any extension or modification of the Contract or contract;
- iii. "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;
- iv. "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose;
- v. "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
- vi. "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
- vii. "marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced;
- viii. "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
- ix. "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes § 32-9n; and
- x. "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, (2) a quasi-public agency, as defined in Conn. Gen. Stat. Section 1-120, (3) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Conn. Gen. Stat. Section 1-267, (4) the federal government, (5) a foreign government, or (6) an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), (4) or (5).

- (b) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, mental retardation, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, mental retardation, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees

to provide each labor union or representative of workers with which the Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e and 46a-68f; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.

- (c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- (d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- (e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- (f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.
- (g) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes § 46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes § 46a-56.
- (h) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes § 46a-56; provided, if such Contractor becomes involved in, or

is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

OTHER ASSURANCES

- M. The grant award is subject to approval of the Connecticut Office of Early Childhood and the availability of state and/or federal funds;
- N. The applicant agrees and warrants that Sections 4-190 to 4-197, inclusive, of the CGS concerning the Personal Data Act and Sections 10-4-8 to 10-4-10, inclusive, of the Regulations of Connecticut State Agencies promulgated thereunder are hereby incorporated by reference;
- O. Grant funds should not be committed until an official grant award letter is received;
- P. The grantee agrees to other attestations and special assurances, particular to the requirements of CGS Sections 10-160 through 10-16r for grantees or state agencies that require grantee or subgrantee participation or compliance;
- Q. The signature of the chief elected officials on the Statement of Assurances Signature Page indicates the intent to comply with the provisions referenced in each section. Assurances not agreed to by the chief elected official of the town must be identified on a separate sheet with a rationale for the disagreement; and
- R. The Grantee/applicant acknowledges that funds supporting this contract may be provided by various Federal agencies, including but not limited to the United States Department of Health and Human Services through a number of grants, block grants, and grants-in aid, including, but not limited to the Social Services Block Grant ("SSBG"), Child Care and Development Block Grant (CCDBG) and/or the Temporary Assistance for Needy Families Block Grant (TANF). Each federal block grant has a federal Catalog of Federal Domestic Assistance (CFDA) number, which provides relevant information about federal requirements specific to each block grant. The CFDA numbers are as follows: SSBG - 93.667, CCDBG - 93575 and TANF - 93.558. The Grantee (or Applicant) agrees that it shall communicate the above language to all sub-contractors that perform services as delineated in a subcontract agreement. The Grantee (or Applicant) agrees that it shall also maintain and require all sub-contractors to maintain any necessary data and documentation required for auditing of any of the grant funds.
- S. The Office of Early Childhood reserves the right to negotiate terms, including the withholding of funds, based on the grantee's inability with the assurances.
- T. The Office of Early Childhood reserves the right to de-fund subgrantees of the School Readiness Council based on the subgrantee's inability to comply with School Readiness General Policies.
- U. The Office of Early Childhood reserves the right to negotiate terms, including the withholding of funds, based on the grantee's inability to comply with these assurances.

**PRIORITY SCHOOL READINESS**  
**STATEMENT OF ASSURANCES SIGNATURE PAGE**

We, the undersigned authorized officials, do hereby certify that these assurances shall be fully implemented.

**Signature of Chief Elected Official:** \_\_\_\_\_

Name: (please type)

Bill Finch

Title: (please type)

Mayor, City of Bridgeport

Date:

May 11, 2015

**Signature of Superintendent:** \_\_\_\_\_

Name: (please type)

Frances M. Rabinowitz

Title: (please type)

Superintendent of Schools

Date:

May 11, 2015

**To Be Signed if the Fiscal Agent is other than the Municipality or the School District:**

**Signature of Fiscal Agent:** \_\_\_\_\_

Name: (please type)

Title: (please type)

Date:

PRIORITY SCHOOL READINESS

AFFIRMATIVE ACTION PACKET

1. The Affirmative Action Certification Form must be signed by the applicant agency's authorized official and submitted with the grant application.

*In accordance with the regulations established by the Commission on Human Rights and Opportunities, each applicant is required to have a complete Affirmative Action Packet on file with the State Department of Education. This grant application contains the "Certification Form" certifying that an Affirmative Action Plan is on file with the State Department of Education. The individual(s) authorized to sign on behalf of the applicant agency must sign the Affirmative Action Certification Form and submit such form with the grant application.*

*Applicants who do not have an Affirmative Action packet on file with the State Department of Education must obtain and submit a completed packet with their grant application. An Affirmative Action packet can be obtained through:*

Connecticut State Department of Education  
Affirmative Action Office  
25 Industrial Park Road  
Middletown, Connecticut 06457  
(860) 807-2101

PRIORITY SCHOOL READINESS

AFFIRMATIVE ACTION CERTIFICATION FORM

AFFIRMATIVE ACTION CERTIFICATION

AN AFFIRMATIVE ACTION PLAN IS ON FILE WITH THE STATE DEPARTMENT OF EDUCATION

I (We), the undersigned authorized official(s), hereby certify that the current Affirmative Action Plan of the applicant organization/agency is on file with the Connecticut State Department of Education. The Affirmative Action Plan is by reference, part of this application.

*Iron Rabinowitz*

Signature of Authorized Official

Date May 11, 2015

Frances Rabinowitz

Name of Authorized Official (please type)

Superintendent of Schools

Title of Authorized Individual

Signature of Authorized Official

Date

Name of Authorized Official (please type)

Title of Authorized Individual

**Item# \* 140-14 Consent Calendar**

Grant Submission: re State of Connecticut Department of Education for After School Grant.

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**Report  
of  
Committee  
on**

**Education & Social Services**

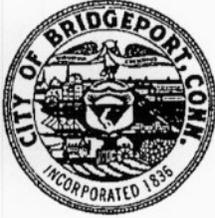
Submitted: September 8, 2015

Adopted: \_\_\_\_\_

Attest:   
Fleeta C. Hudson, City Clerk

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Approved by: \_\_\_\_\_  
*Bill Finch, Mayor*



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport.*

The Committee on **Education and Social Services** begs leave to report; and recommends for adoption the following resolution:

## **\*140-14 Consent Calendar**

### **A Resolution by the Bridgeport City Council Regarding the State of Connecticut Department of Education After School Grant**

**WHEREAS**, the State of Connecticut Department of Education is authorized to extend financial assistance to municipalities in the forms of grants; and

**WHEREAS**, this funding has been made possible through the State After School Grant Program; and

**WHEREAS**, it is desirable and in the public interest that the City of Bridgeport, Youth Service Department submits applications to the State of Connecticut Department of Education in the amount of \$600,000 for the purpose of providing after school activities at 9 elementary and middle schools; Now, therefore be it

#### **RESOLVED BY THE City Council:**

1. That it is cognizant of the City's grant application to and contract with the **State of Connecticut Department of Education** for the purpose of providing after school programs.
2. That it hereby authorizes, directs and empowers the Mayor or his designee to execute and file such application with the **State of Connecticut Department of Education** and to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary under this program.



Report of Committee on Education & Social Services  
**\*140-14 Consent Calendar**

-2-

RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON  
EDUCATION AND SOCIAL SERVICES

*absent*

\_\_\_\_\_  
Mary A. McBride-Lee, Co-Chair

\_\_\_\_\_  
James Holloway, Co-Chair

*absent*

\_\_\_\_\_  
Enrique Torres

\_\_\_\_\_  
Jose R. Casco

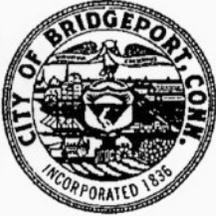
*absent*

\_\_\_\_\_  
Robert E. Halstead

\_\_\_\_\_  
Michael J. Marella, Jr

\_\_\_\_\_  
Milta I. Feliciano

\_\_\_\_\_  
Thomas C. McCarthy, President  
Sat in to make quorum



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport:*

The Committee on **ECD and Environment** begs leave to report; and recommends for adoption the following resolution:

## **\*98-14 Consent Calendar**

**A Resolution by the Bridgeport City Council  
Authorizing an Affordable Housing Tax Incentive Agreement  
for Crescent Crossings II,  
a Mixed-Income Affordable Housing Development  
at 252 Hallett Street**

**Whereas** Sections 8-215 and Section 8-216 of Chapter 133 of the Connecticut General Statutes (the "Statute") provide that municipalities may by ordinance provide for real estate tax abatements for housing developed for low or moderate-income persons, and may enter into Agreements with the State of Connecticut, acting through its Department of Economic and Community Development, (the "State") to provide for the State's reimbursement, at the State's discretion, to the municipality of such taxes abated for this purpose; and

**Whereas** the Statute provides that such tax abatement shall be used for one or more of the following purposes: (1) To reduce rents below the levels which would be achieved in the absence of such abatement and to improve the quality and design of such housing; (2) to effect occupancy of such housing by persons and families of varying income levels within limits determined by the Commissioner of Economic and Community Development by regulation, or (3) to provide necessary related facilities or services in such housing; and

**Whereas**, consistent with the Statute, the City has established Chapter 3.24 of the Bridgeport Municipal Code, which establishes the City's "Affordable Housing Tax Incentive Development Program"; and

**Whereas**, Crescent Crossing Phase II, located at 252 Hallett Street (the "Property"), is the second phase in a multi-phased development for the Property, the first phase of which (for 93 units at a cost of approximately \$32 million) is fully financed (in part with a \$5mm CHAMP award from the State Department of Economic and Community Development, as well as with a \$2.9 mm Infrastructure Grant from the State Department of Housing) and is slated to begin construction in 2015; and

**Whereas** Crescent Crossings Phase II represents an approximately \$30 million dollar investment in the new construction of 84 units of affordable housing within a mixed-income development program that shall be for residents anticipated to be earning up to one hundred (120%) percent of the Area's Median Income (the "Project"); and



Report of Committee on ECD and Environment  
\*98-14 Consent Calendar

-2-

**Whereas** the Property, owned by Park City Communities (the "Owner") is to be devoted in part to replacement housing for Marina Village; and

**Whereas**, Crescent Crossings LLC (the "Developer"), an LLC directed by the JHM Financial Group of Stamford, CT has entered into a development agreement with the Owner so as to construct the Project and has also made application to the State of Connecticut for Project funding; and

**Whereas**, in support of the Project's financial structure, the Developer has requested an Affordable Housing Tax Incentive Development Agreement to establish a predictable and supportable tax payment schedule for the Project; and

**Whereas** the City of Bridgeport's Office of Planning and Economic Development ("OPED") finds that the public purposes of the Statute are met with respect to this Project and that the Project is consistent with the City's Master Plan and that it is in the City's interest to support the reinvestment in the Property; and

**Whereas**, the Developer has presented OPED with its financial models for the Project, including capital budget, sources and uses, and operating proforma; and

**Whereas** OPED finds that the financial model shows reasonable operating expenses, reasonable developer return and required reserves all as per industry standards, and further shows that the Project can support an annual tax payment equivalent to 7.7% of the Project's Stabilized Effective Gross Income which is anticipated to be \$850,227 ("EGI"); and

**Whereas** the annual tax payment derived from 7.7% of EGI is equal to \$65,520, or approximately \$780 per unit; and

**Whereas**, it is in the City's interest to encourage the development of high quality affordable, mixed-income housing; and

**Whereas**, the Developer has a solid track record in developing and managing such projects; Now, therefore be it

**RESOLVED** that apart from any public housing replacement units, six (6) of the most deeply affordable units in the Project (with three in Phase 1 and three in Phase 2) shall be reserved for veteran's housing; and

**BE IT FURTHER RESOLVED** that the Director of OPED or his designee is authorized to negotiate and execute an Affordable Housing Tax Incentive Development Agreement for which the base annual tax payment in the first year of stabilized operation shall amount to no less than \$65,520, or \$780 per unit per year, and which shall escalate at 3% per year for the duration of the deed-restricted financing period, anticipated to be up to 35 years, all as detailed in the attached Exhibit 1 – Tax Payment Schedule for Crescent Crossings II; and



Report of Committee on ECD and Environment  
\*98-14 Consent Calendar

-3-

**BE IT FURTHER RESOLVED** that OPED shall conduct an audit (“Audit”) of the Project to check EGI in March of the 17<sup>th</sup>, 25<sup>th</sup>, 30<sup>th</sup>, and 35<sup>th</sup> year of the Tax Incentive Development Agreement. If the Audit reveals that there has been an increase in EGI, the City shall increase the Tax Payment due from the Developer to a figure equivalent to 7.7% of the increased EGI, with such increased payment due at the next normally scheduled tax payment subsequent to the Audit and then due every year thereafter until the next Audit; and

**BE IT FURTHER RESOLVED** that OPED shall report to the Council on the results of the Audits within one month of completion; and

**BE IT FURTHER RESOLVED** that the Director of the Office of Planning and Economic Development, or his designee, is authorized to negotiate and execute such other agreements and take such other necessary or desirable actions in furtherance of the Project and consistent with this resolution as may be in the best interests of the City.

RESPECTFULLY SUBMITTED,  
THE COMMITTEE ON  
ECONOMIC AND COMMUNITY DEVELOPMENT & ENVIRONMENT

\_\_\_\_\_  
Lydia N. Martinez, Co-Chair

\_\_\_\_\_  
Jack O. Banta, Co-Chair

\_\_\_\_\_  
Mary A. McBride-Lee

\_\_\_\_\_  
Jose R. Casco

\_\_\_\_\_  
Michelle A. Lyons

\_\_\_\_\_  
Michael J. Marella

\_\_\_\_\_  
Eneida Martinez

Council Date: August 3, 2015  
Tabled by City Council: August 3, 2015  
Resubmitted: September 8, 2015  
Tabled by City Council: September 8, 2015

Item #134-14

Approval of Additional Capital Project Authorization  
to the 2016-2020 Five-Year Capital Plan concerning the  
Library Master Plan Projects.



**Report**  
**of**  
**Committee**  
**on**

**Budget & Appropriations**

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Submitted: September 8, 2015 (Off The Floor)

Adopted:

*Fleeta C. Hudson*

Attest:

*Fleeta C. Hudson, City Clerk*

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Approved by:

*Bill Finch, Mayor*



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport.*

The Committee on **Budget and Appropriations** begs leave to report; and recommends for adoption the following resolution:

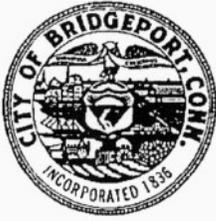
134-14

## APPROVAL OF ADDITIONAL CAPITAL PROJECT AUTHORIZATION TO THE 2016-2020 CAPITAL PLAN

**WHEREAS**, the City Council of the City of Bridgeport (the “City”) has previously adopted the City’s Five Year Capital Plan for Fiscal Years 2016-2020 (the “2016-2020 Capital Plan”); and

**WHEREAS**, the City Council has determined it to be in the best interest of the City to add additional capital plan authorization in the amount of \$10,750,000, for the capital projects more particularly listed on Exhibit A attached hereto, to the City’s 2016-2020 Capital Plan (the “Projects”); and now therefore, be it

**RESOLVED**, That the City’s 2016-2020 Capital Plan, as adopted by the City Council, is hereby amended to incorporate the Projects as set forth herein.

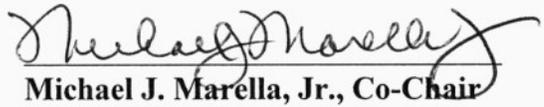


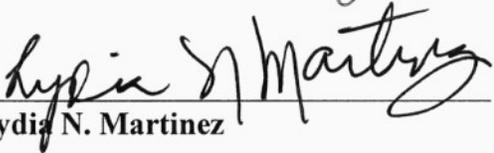
Report of Committee on Budget and Appropriations  
134-14

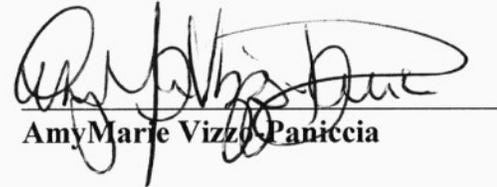
-2-

**RESPECTFULLY SUBMITTED  
THE COMMITTEE ON BUDGET  
AND APPROPRIATIONS**

  
Susan T. Brannelly, Co-Chair

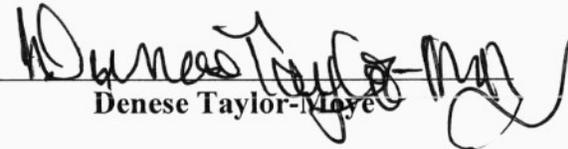
  
Michael J. Marella, Jr., Co-Chair

  
Lydia N. Martinez

  
Amy Marie Vizzo Paniccia

  
Patricia Swain

*absent*  
Howard Austin, Sr.

  
Denese Taylor-Moye

City Council Date: September 8, 2015 (Off The Floor)

Exhibit A

**Additional Capital Projects**

<u>Project Description</u>	<u>Capital Plan Authorization To Date</u>	<u>Additional 2016-2020 Capital Plan Authorization</u>	<u>Total Amended Capital Plan Authorization</u>
<i>Other Departments</i>			
Library Capital ( <b>conjunction with Master Plan</b> )	\$2,250,000	\$10,750,000	\$13,000,000

Item #135-14

Approval of General Obligation Bonds - To Fund  
Certain Capital Improvement Projects re: Library  
Capital Projects.



**Report**  
**of**  
**Committee**  
**on**

**Budget & Appropriations**

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Submitted: September 8, 2015 (Off The Floor)

Adopted: \_\_\_\_\_

*Fleeta C. Hudson*

Attest: \_\_\_\_\_

*Fleeta C. Hudson, City Clerk*

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Approved by: \_\_\_\_\_

*Bill Finch, Mayor*



# City of Bridgeport, Connecticut

*To the City Council of the City of Bridgeport:*

The Committee on **Budget and Appropriations** begs leave to report; and recommends for adoption the following resolution:

135-14

## **APPROVAL OF GENERAL OBLIGATION BONDS - To Fund Certain Capital Improvement Project**

**WHEREAS**, the City Council of the City of Bridgeport (the "City") has previously added the capital plan authorizations in the amount of \$13,000,000 for the capital projects more particularly listed on Exhibit A attached hereto (the "Library Capital Projects") to the City's Five Year Capital Plan for Fiscal Year 2016-2020 (the "2016-2020 Capital Plan"); and

**WHEREAS**, the Charter of the City requires that authorization to borrow against said 2016-2020 Capital Plan be approved by the City Council; and

**WHEREAS**, the City Council has determined it to be in the best interest of the City to approve borrowing authorization for the Library Capital Projects in the amount of \$13,000,000 (the "Project") as more particularly listed on Exhibit A attached hereto; and now therefore, be it

**RESOLVED**, That having received the recommendation of the Mayor of the City with respect to the action authorized herein, the City Council hereby approves the appropriation of the amounts necessary to: (i) additionally fund the Project in a principal amount not to exceed \$13,000,000 and the issuance of general obligation bonds secured by the City's full faith and credit (the "Bonds"), in a principal amount not to exceed \$13,000,000 (exclusive of Financing Costs, as hereinafter defined) for the purposes of funding the Project; and (ii) finance such additional costs and expenses, in an amount not to exceed \$130,000 as the Mayor, the Finance Director, and the Treasurer (collectively, the "Officials") shall approve for the funding of necessary and appropriate financing and/or issuance costs including, but not limited to legal, advisory, credit enhancement, trustee, underwriters' discount, printing and administrative expenses, as well as the cost of the establishment and maintenance of any reserve pursuant to Chapter 109, Chapter 117 and other chapters of the Connecticut General Statutes (the "Financing Costs"); and be it further



Report of Committee on Budget and Appropriations  
135-14

-2-

**RESOLVED**, The Officials are further authorized on behalf of the City to make temporary borrowings as authorized by the Connecticut General Statutes and to issue temporary notes of the City in anticipation of the receipt of proceeds from the sale of the Bonds to be issued pursuant to this resolution and such notes shall be issued and renewed at such time and with such maturities, requirements and limitations as provided by statute; notes evidencing such borrowings shall be executed in the same manner as if they were bonds and the officials shall determine the date, maturity, interest rates, form and manner of sale, including negotiated sale, and other details of said notes consistent with the provisions of this resolution and the Connecticut General Statutes and shall have all powers and authority as in connection with the issuance of bonds; and be it further

**RESOLVED**, That the City Council authorizes and approves that the Bonds be secured by the City's property taxes, including interest, penalties and related charges, pursuant to Chapter 117 and other chapters of the Connecticut General Statutes, and, if deemed necessary or appropriate by the Officials and in the City's best interest, hereby authorizes the Officials: (i) to establish a property tax intercept procedure and a debt service payment fund pursuant to Chapter 117 of the Connecticut General Statutes, §7-560 et seq., and other Chapters of the Connecticut General Statutes, on such terms as the Officials deem necessary or appropriate, and (ii) all further actions which the Officials deem necessary or appropriate to so secure the Bonds or which are contemplated by law; and be it further

**RESOLVED**, That the Officials, if they determine it to be advisable, necessary or appropriate, hereby are authorized, on behalf of the City, to enter into an indenture of trust and/or a supplemental indenture of trust to the City's existing indenture (collectively, the "Indenture") with a bank or trust company located within or without the State of Connecticut (the "Trustee"), and to covenant: (i) if the Bonds are issued pursuant to such Indenture that all or a portion of the City's property taxes shall be paid to the Trustee and be held in trust for the benefit of the holders of the Bonds as provided in Chapter 117 and other Chapters of the Connecticut General Statutes, and (ii) the terms on which any payments or reserves securing the payment of the Bonds will be paid, and the terms of any reserve or other fund for the benefit of the holders of the Bonds; and, in any event, to amend or supplement the Indenture containing such terms and conditions as the Officials shall determine to be necessary or advisable and in the best interest of the City, the execution thereof to be conclusive evidence of such determination; and be it further



Report of Committee on Budget and Appropriations  
135-14

-3-

**RESOLVED**, That the City Council hereby authorizes the Officials, if the Officials determine it is in the City's best interest, to acquire, on behalf of the City, bond insurance or other forms of credit enhancement guaranteeing the Bonds on such terms as the Officials determine to be appropriate, such terms to include, but not be limited to, those relating to fees, premiums and other costs and expenses incurred in connection with such credit enhancement, the terms of payment of such expenses and costs and such other undertakings as the issuer of the credit enhancement shall require; and the Officials, if they determine that it is appropriate, are authorized, on the City's behalf, to grant security to the issuer of the credit enhancement to secure the City's obligations arising under the credit enhancement, including the establishment of a reserve from proceeds of the Bonds; and be it further

**RESOLVED**, That the City Council hereby authorizes the Officials to determine the date, maturity, prices, interest rates whether fixed or floating, form, manner of sale (whether by negotiation or public sale) or other terms and conditions of the Bonds, including the terms of any reserve that might be established as authorized herein, whether any of the Bonds issued will be issued as taxable bonds and whether the Bonds will be issued in one or more series on the same or one or more separate dates, all in such a manner as the Officials shall determine to be in the best interest of the City, and to take such actions and to execute such documents, or to designate other officials or employees of the City to take such actions and to execute such documents, as deemed to be necessary or advisable and in the best interests of the City by the Officials in order to issue, sell and deliver the Bonds; and be it further

**RESOLVED**, That the City Council hereby authorizes the Officials in connection with the issuance of the Bonds to execute and deliver on behalf of the City such reimbursement agreements, remarketing agreements, standby bond purchase agreements, interest rate swap agreements, and other agreements for the purpose of managing the interest rate fluctuations and risks and any other appropriate agreements the Officials deem necessary, appropriate or desirable to the issuance of the Bonds and the Officials are hereby authorized on behalf of the City to secure the payment of such agreements with the full faith and credit of the City, if they deem it necessary, appropriate or desirable; and be it further



Report of Committee on Budget and Appropriations  
135-14

-4-

**RESOLVED**, That the principal and interest on the Bonds or any temporary notes issued for the Library Capital Projects shall be repaid to the City by the Board of the Bridgeport Public Library and Reading Room (the "Library Board") from funds in the Library Board's operating budget and/or reserve accounts and any other funds available to the Library Board, including, but not limited to, taxes levied and collected for the benefit of the Library Board and moneys set aside in the Library Fund or both and that the City Council hereby authorizes the Officials to take such actions, and execute such repayment agreements, memoranda of understanding, instruments and documents with the Library Board, on behalf of the City, that they deem necessary, appropriate or desirable to consummate the intendment of this resolution; and be it further

**RESOLVED**, That the Bonds shall be signed by the Mayor, the Treasurer and the Finance Director provided that such signatures of any two of such officers of the City affixed to the Bonds may be by facsimiles of such signatures printed on the Bonds, and each of such Officers and any designee of any of them is authorized to take such actions, and execute such agreements, instruments and documents, on behalf of the City, that they deem necessary, appropriate or desirable to consummate the intendment of this and the foregoing resolutions; and be it further

**RESOLVED**, That the City Council hereby authorizes the Officials in connection with the issuance of the Bonds to allocate any unused bond proceeds to other City projects authorized for bonding, consistent with the applicable tax and other laws, as deemed to be necessary or advisable and in the best interests of the City by the Officials; and be it further

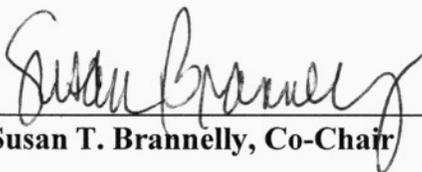
**RESOLVED**, That the Officials are hereby authorized to apply for and accept any available State or Federal grant in aid of the financing of the Project, and to take all action necessary or proper in connection therewith.

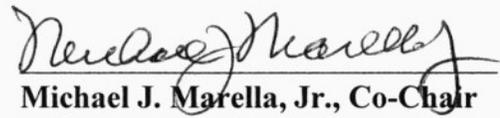


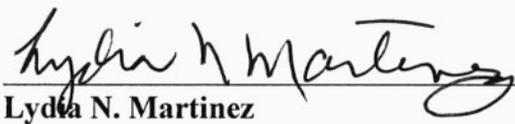
Report of Committee on Budget and Appropriations  
135-14

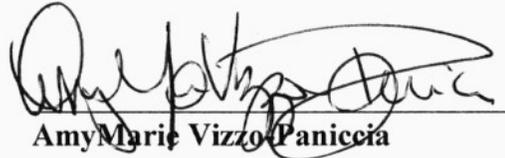
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RESPECTFULLY SUBMITTED  
THE COMMITTEE ON BUDGET  
AND APPROPRIATIONS

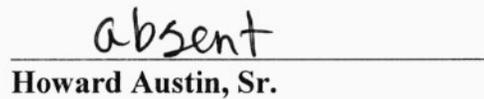
  
Susan T. Brannelly, Co-Chair

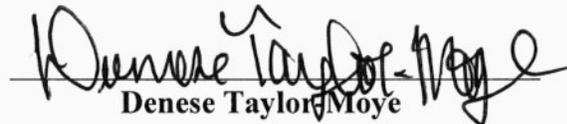
  
Michael J. Marella, Jr., Co-Chair

  
Lydia N. Martinez

  
Amy Marie Vizzo Paniccio

  
Patricia Swain

  
absent  
Howard Austin, Sr.

  
Denese Taylor Moye

City Council Date: September 8, 2015 (Off The Floor)

**Exhibit A**

<b><u>Project Description</u></b>	<b><u>Pending Authorization</u></b>
<i>Other Departments</i>	
Library Capital Projects	<b><u>\$13,000,000</u></b>
<b>TOTAL</b>	<b><u>\$13,000,000</u></b>



**CITY OF BRIDGEPORT  
OFFICE OF POLICY & MANAGEMENT**

999 Broad Street • Bridgeport, Connecticut 06604 • Telephone (203) 576-7963 • Fax 332-5589

COMM. #171-14 Ref'd to Budget & Appropriations  
Committee on 09/08/2015 (OFF THE FLOOR).

**THOMAS R. SHERWOOD**  
Director

September 11, 2015

Ms. Susan Brannelly, Mr. Michael Marella, Co-Chairmen  
Budget and Appropriations Committee  
Members of the Bridgeport City Council:

Enclosed is the City of Bridgeport's request to approve additional capital project authorization contained in the FY 2016-2020 Five Year Capital Plan. In order to move forward with state processing of the Thomas Hooker School Roof project, it is necessary to authorize bond funding for the projects. This request is for the capital plan authorization.

City Staff will be available at the BAC meeting to discuss the projects. A bond authorization document will be provided under separate cover. As always, I will be available to discuss this program with you if the need should arise.

Sincerely,

Thomas R. Sherwood  
OPM Director

cc: Bill Finch, Mayor  
Andrew Nunn, CAO  
Adam Wood, Chief of Staff  
Anne Kelly-Lenz, Acting Finance Director

ATTEST  
CITY CLERK

RECEIVED  
CITY CLERK'S OFFICE  
2015 SEP 14 P 12:18

## CITY OF BRIDGEPORT CONNECTICUT

To the City Council of the City of Bridgeport:

The Committee on BUDGET & APPROPRIATIONS begs leave to report; and recommends for adoption the following resolution:

NO.

### APPROVAL OF ADDITIONAL CAPITAL PROJECT AUTHORIZATION TO THE 2016-2020 CAPITAL PLAN

**WHEREAS**, the City Council of the City of Bridgeport (the "City") has previously adopted the City's Five Year Capital Plan for Fiscal Years 2016-2020 (the "2016-2020 Capital Plan"); and

**WHEREAS**, the City Council has determined it to be in the best interest of the City to add additional capital plan authorization in the amount of \$905,000, for the capital projects more particularly listed on Exhibit A attached hereto, to the City's 2016-2020 Capital Plan (the "Projects"); and now therefore, be it

**RESOLVED**, That the City's 2016-2020 Capital Plan, as adopted by the City Council, is hereby amended to incorporate the Projects as set forth herein.

**Exhibit A**

**Additional Capital Projects**

<b><u>Project Description</u></b>	<b><u>Capital Plan Authorization To Date</u></b>	<b><u>Additional 2016-2020 Capital Plan Authorization</u></b>	<b><u>Total Amended Capital Plan Authorization</u></b>
<i>Board of Education</i>			
Thomas Hooker School Roof	\$0	\$905,000	\$905,000



CITY OF BRIDGEPORT  
OFFICE OF POLICY & MANAGEMENT

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COMM. #172-14 Ref'd to Budget & Appropriations Committee  
on 09/08/2015 (OFF THE FLOOR).

THOMAS R. SHERWOOD  
Director

September 11, 2015

Ms. Susan Brannelly, Mr. Michael Marella, Co-Chairmen  
Budget and Appropriations Committee  
Members of the Bridgeport City Council:

Enclosed is the City of Bridgeport's resolution to authorize bond  
funding for the Thomas Hooker School Roof project.

City Staff will be available at the BAC meeting to discuss the project.  
A capital plan amending resolution document will be provided under separate  
cover. As always, I will be available to discuss this program with you if the need  
should arise.

Sincerely,

Thomas R. Sherwood  
OPM Director

cc: Bill Finch, Mayor  
Andrew Nunn, CAO  
Adam Wood, Chief of Staff  
Anne Kelly-Lenz, Finance Director

ATTEST  
CITY CLERK

RECEIVED  
CITY CLERK'S OFFICE  
2015 SEP 14 P 12:18

## CITY OF BRIDGEPORT CONNECTICUT

To the City Council of the City of Bridgeport:

The Committee on BUDGET & APPROPRIATIONS begs leave to report; and recommends for adoption the following resolution:

NO.

### **APPROVAL OF GENERAL OBLIGATION BONDS - To Fund Certain Capital Improvement Project**

**WHEREAS**, the City Council of the City of Bridgeport (the "City") has previously added the capital plan authorizations in the amount of \$905,000 for the capital projects more particularly listed on Exhibit A attached hereto (the "Thomas Hooker Roof Capital Project") to the City's Five Year Capital Plan for Fiscal Year 2016-2020 (the "2016-2020 Capital Plan"); and

**WHEREAS**, the Charter of the City requires that authorization to borrow against said 2016-2020 Capital Plan be approved by the City Council; and

**WHEREAS**, the City Council has determined it to be in the best interest of the City to approve borrowing authorization for the Thomas Hooker School Roof Capital Project in the amount of \$905,000 (the "Project") as more particularly listed on Exhibit A attached hereto; and now therefore, be it

**RESOLVED**, That having received the recommendation of the Mayor of the City with respect to the action authorized herein, the City Council hereby approves the appropriation of the amounts necessary to: (i) additionally fund the Project in a principal amount not to exceed \$905,000 and the issuance of general obligation bonds secured by the City's full faith and credit (the "Bonds"), in a principal amount not to exceed \$905,000 (exclusive of Financing Costs, as

7

hereinafter defined) for the purposes of funding the Project; and (ii) finance such additional costs and expenses, in an amount not to exceed \$100,000 as the Mayor, the Finance Director, and the Treasurer (collectively, the "Officials") shall approve for the funding of necessary and appropriate financing and/or issuance costs including, but not limited to legal, advisory, credit enhancement, trustee, underwriters' discount, printing and administrative expenses, as well as the cost of the establishment and maintenance of any reserve pursuant to Chapter 109, Chapter 117 and other chapters of the Connecticut General Statutes (the "Financing Costs"); and be it further

**RESOLVED,** The Officials are further authorized on behalf of the City to make temporary borrowings as authorized by the Connecticut General Statutes and to issue temporary notes of the City in anticipation of the receipt of proceeds from the sale of the Bonds to be issued pursuant to this resolution and such notes shall be issued and renewed at such time and with such maturities, requirements and limitations as provided by statute; notes evidencing such borrowings shall be executed in the same manner as if they were bonds and the officials shall determine the date, maturity, interest rates, form and manner of sale, including negotiated sale, and other details of said notes consistent with the provisions of this resolution and the Connecticut General Statutes and shall have all powers and authority as in connection with the issuance of bonds; and be it further

**RESOLVED,** That the City Council authorizes and approves that the Bonds be secured by the City's property taxes, including interest, penalties and related charges, pursuant to Chapter 117 and other chapters of the Connecticut General Statutes, and, if deemed necessary or appropriate by the Officials and in the City's best interest, hereby authorizes the Officials: (i) to establish a property tax intercept procedure and a debt service payment fund pursuant to Chapter

117 of the Connecticut General Statutes, §7-560 et seq., and other Chapters of the Connecticut General Statutes, on such terms as the Officials deem necessary or appropriate, and (ii) all further actions which the Officials deem necessary or appropriate to so secure the Bonds or which are contemplated by law; and be it further

**RESOLVED**, That the Officials, if they determine it to be advisable, necessary or appropriate, hereby are authorized, on behalf of the City, to enter into an indenture of trust and/or a supplemental indenture of trust to the City's existing indenture (collectively, the "Indenture") with a bank or trust company located within or without the State of Connecticut (the "Trustee"), and to covenant: (i) if the Bonds are issued pursuant to such Indenture that all or a portion of the City's property taxes shall be paid to the Trustee and be held in trust for the benefit of the holders of the Bonds as provided in Chapter 117 and other Chapters of the Connecticut General Statutes, and (ii) the terms on which any payments or reserves securing the payment of the Bonds will be paid, and the terms of any reserve or other fund for the benefit of the holders of the Bonds; and, in any event, to amend or supplement the Indenture containing such terms and conditions as the Officials shall determine to be necessary or advisable and in the best interest of the City, the execution thereof to be conclusive evidence of such determination; and be it further

**RESOLVED**, That the City Council hereby authorizes the Officials, if the Officials determine it is in the City's best interest, to acquire, on behalf of the City, bond insurance or other forms of credit enhancement guaranteeing the Bonds on such terms as the Officials determine to be appropriate, such terms to include, but not be limited to, those relating to fees, premiums and other costs and expenses incurred in connection with such credit enhancement, the terms of payment of such expenses and costs and such other undertakings as the issuer of the credit enhancement shall require; and the Officials, if they determine that it is appropriate, are

authorized, on the City's behalf, to grant security to the issuer of the credit enhancement to secure the City's obligations arising under the credit enhancement, including the establishment of a reserve from proceeds of the Bonds; and be it further

**RESOLVED**, That the City Council hereby authorizes the Officials to determine the date, maturity, prices, interest rates whether fixed or floating, form, manner of sale (whether by negotiation or public sale) or other terms and conditions of the Bonds, including the terms of any reserve that might be established as authorized herein, whether any of the Bonds issued will be issued as taxable bonds and whether the Bonds will be issued in one or more series on the same or one or more separate dates, all in such a manner as the Officials shall determine to be in the best interest of the City, and to take such actions and to execute such documents, or to designate other officials or employees of the City to take such actions and to execute such documents, as deemed to be necessary or advisable and in the best interests of the City by the Officials in order to issue, sell and deliver the Bonds; and be it further

**RESOLVED**, That the City Council hereby authorizes the Officials in connection with the issuance of the Bonds to execute and deliver on behalf of the City such reimbursement agreements, remarketing agreements, standby bond purchase agreements, interest rate swap agreements, and other agreements for the purpose of managing the interest rate fluctuations and risks and any other appropriate agreements the Officials deem necessary, appropriate or desirable to the issuance of the Bonds and the Officials are hereby authorized on behalf of the City to secure the payment of such agreements with the full faith and credit of the City, if they deem it necessary, appropriate or desirable; and be it further

**RESOLVED**, That the Bonds shall be signed by the Mayor, the Treasurer and the Finance Director provided that such signatures of any two of such officers of the City affixed to

the Bonds may be by facsimiles of such signatures printed on the Bonds, and each of such Officers and any designee of any of them is authorized to take such actions, and execute such agreements, instruments and documents, on behalf of the City, that they deem necessary, appropriate or desirable to consummate the intendment of this and the foregoing resolutions; and be it further

**RESOLVED,** That the City Council hereby authorizes the Officials in connection with the issuance of the Bonds to allocate any unused bond proceeds to other City projects authorized for bonding, consistent with the applicable tax and other laws, as deemed to be necessary or advisable and in the best interests of the City by the Officials; and be it further

**RESOLVED,** That the Officials are hereby authorized to apply for and accept any available State or Federal grant in aid of the financing of the Project, and to take all action necessary or proper in connection therewith.

Exhibit A

<u>Project Description</u>	<u>Pending Authorization</u>
<i>Board of Education</i>	
Thomas Hooker School Roof Capital Project	<u>\$905,000</u>
<b>TOTAL</b>	<b><u>\$905,000</u></b>