

CIVIL SERVICE COMMISSION REGULAR MEETING

Tuesday, December 11, 2012, 2:00 p.m.

City Hall, 45 Lyon Terrace, Wheeler A and B, Bridgeport, CT 06604

MINUTES

Commissioner Walter Plummer called the December 11, 2012 regular meeting of the Civil Service Commission to order at 2:00 p.m. Present were Commissioners Rodgers and McBride. Also attending were Personnel Director David Dunn, Clerk to the Commission Deborah Brelsford, and City Attorney John Mitola. Commissioners Guedes and Correa were not in attendance.

1. Meeting Minutes - APPROVED

The Minutes from the regular meeting held on November 13, 2012 were submitted for review. Mr. Dunn reported that he had reviewed the Minutes and that they were in order. On a motion made by Commissioner McBride and seconded by Commissioner Rodgers the Minutes were unanimously approved.

2. Vacancies - APPROVED

Mr. Dunn explained that in the Fire department 4 Captains were promoted off the examination list. In the Police department an Assistant Chief of Police has been hired and began working on November 26th. Also, in the Police department there are vacancies for Stable Attendant and 3 Typist 1 positions in 2 separate divisions. In the Public Safety Center 2 Telecommunicators were promoted to Supervisor, following an exam. In addition, Ryan Balis in HR resigned and the vacancy was posted, per LIUNA. The employees who bid on the position are being reviewed by Janet Finch now. The position of Clerk A – Floater is also vacant in the HR office. In the Tax Assessor's office 2 Tax Assessment Clerks are needed and this is currently posted, per NAGE. A CSO Supervisor is needed in WPCA. On a motion made by Commissioner McBride and seconded by Commissioner Rodgers, the following vacancies were unanimously approved:

| <u>Department</u> | <u>Title</u> |
|-----------------------|---------------------------------|
| Fire | Fire Captain (4) |
| Police | Assistant Chief of Police |
| Police | Stable Attendant |
| Police | Typist I (Training Division) |
| Police | Typist I (2) (Records Division) |
| Public Safety Center | PSC Supervisor (2) |
| Human Resources | Human Resources Generalist |
| Human Resources | Clerk A-Floater |
| Tax Assessor's Office | Tax Assessment Clerk (2) |
| WPCA | CSO Supervisor |

3. Provisional Vacancies - APPROVED

Mr. Dunn explained that Chief Rooney recommends the provisional filling of 2 Lieutenant positions and 1 Pumper Engineer position. On a motion made by Commissioner McBride and seconded by Commissioner Rodgers the following provisional vacancies in the Fire department were unanimously approved: Provisional Lieutenant filled by FF Juan Davila and FF Christian Teague. Provisional Pumper Engineer filled by FF Venus Scudder.

4. Merit Increases – CERTIFIED FOR THE RECORD

Mr. Dunn reported that Civil Service is still catching up on a few merit increases and has received Department Head approval. He added that most of the merit increases are effective January 1, 2013. On a motion made by Commissioner Rodgers and seconded by Commissioner McBride the Commission unanimously certified the following merit increases:

MERIT INCREASES EFFECTIVE AUGUST 15, 2012

EOC

Robinson, Thea PS Telecommunicator \$34,089.12 (1) to \$38,095.20 (2)

MERIT INCREASES EFFECTIVE AUGUST 1, 2012

Print Shop

Kleps, Patrick Messenger \$29,561 (1) to \$31,119 (2)

MERIT INCREASES EFFECTIVE JANUARY 1, 2013

Airport

McBride III, Willie Airport Cert. Specialist \$42,457 (3) to \$44,815 (4)

Animal Shelter

Ruiz, Jesus Kennel person \$33,343 (5) to \$35,598 (6)

Building Department

Rose, Kim Administrative Specialist \$66,519 (5) to \$69,885 (6)

Civil Service

Ferreira, Sandra Retirement Admin. \$49,687 (3) to \$52,341 (4)

Engineering

Agius, Michael Engineering Aid I \$36,479 (3) to \$38,260 (4)

Guion, Cedric Engineering Aid III \$50,450 (3) to \$52,991 (4)

Office of Policy Management

Moura, Gisela Budget Policy Analyst \$73,954 (4) to \$75,067 (5)

Parks Department

| | | |
|---------------------|------------------------|--------------------------------|
| Barker, Christopher | Zookeeper | \$38,409 (5) to \$40,987 (Top) |
| Rosario Jr., Rafael | Maintainer I, Grade II | \$32,596 (3) to \$34,916 (4) |

Police Department

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|-------------------|------------------------|------------------------------|
| Bukovsky, Gregory | Pkng. Enforce. Officer | \$31,912 (3) to \$34,287 (4) |
| Jennifer Krajnak | Accounting Clerk I | \$33,175 (1) to \$35,535 (2) |

Public Facilities

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|------------------------|-----------------------|--------------------------------|
| Abbott, Richard | Maintainer I, Grade I | \$31,893 (4) to \$34,010 (5) |
| DaSilva, Jorge | Maintainer III | \$41,221 (5) to \$43,981 (6) |
| Guimaraes, Lucio | Maintainer III | \$39,429 (4) to \$42,045 (5) |
| Jones, Clarence | Maintainer III | \$39,429 (4) to \$42,045 (5) |
| Paoletto, Sr., Richard | Maintainer I, Grade I | \$33,343 (5) to \$35,598 (6) |
| Rivera, Manuel | Maintainer III | \$43,119 (6) to \$54,376 (Top) |
| Sampaio, Antonio | Maintainer III | \$39,429 (4) to \$42,045 (5) |

Fire Department

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| Krajewski, Thomas E. | Maintainer I, Grade I | \$30,441 (3) to \$32,531 (4) |
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Health

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| Smith, Christina | Public Health Nurse I | \$56,020 (2) to \$57,253 (3) |
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Town Clerk

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|-----------------|--------------------|------------------------------|
| Palmieri, Nancy | Typist I | \$31,008 (1) to \$33,212 (2) |
| Jones, Gloria | Clerical Assistant | \$26,919 (1) to \$31,314 (2) |

Library

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|----------------------|-----------------------|------------------------------|
| Gray, Sharon | Library Assistant II | \$32,806 (3) to \$34,436 (4) |
| Yaglidere, Sherri | Library Assistant III | \$37,519 (3) to \$39,431 (4) |
| Desrosiers, Philippe | Library Assistant I | \$27,425 (1) to \$28,842 (2) |
| Hawkins, Michael | Library Assistant I | \$27,425 (1) to \$28,842 (2) |
| Shadd, Jamison | Library Assistant I | \$27,425 (1) to \$28,842 (2) |
| Hilliard, Cynthia | Library Assistant I | \$27,425 (1) to \$28,842 (2) |

Finance

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| Holloway, Anjerice | Accounting Clerk I | \$33,175 (1) to \$35,535 (2) |
|--------------------|--------------------|------------------------------|

City Attorney

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|--------------|-----------------|------------------------------|
| Cruz, Evelyn | Collection Aide | \$31,934 (1) to \$34,042 (2) |
|--------------|-----------------|------------------------------|

EOC

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|--------------|----------------|------------------------------|
| Ortiz, Jesus | PSC Supervisor | \$60,118 (1) to \$67,769 (4) |
|--------------|----------------|------------------------------|

Town Clerk

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|------------------|-----------------|------------------------------|
| Resto, Christina | Asst Town Clerk | \$57,931 (1) to \$59,669 (2) |
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POLICE

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|-------------------------|---------------------|------------------------------|----------|
| Iamartino, Gregory | Police Detective | \$66,794 (1) to 70,041 (2) | 11/16/12 |
| Lariccia, Vincent M. | Police Detective | \$66,794 (1) to 70,041 (2) | 11/16/12 |
| Lazaro Jr., Lawrence F. | Police Detective | \$66,794 (1) to 70,041 (2) | 11/16/12 |
| Nieves, Wilfredo | Police Detective | \$66,794 (1) to 70,041 (2) | 11/16/12 |
| Pizarro, Jessi | Police Detective | \$66,794 (1) to 70,041 (2) | 11/16/12 |
| Scholl, Thomas W. | Police Detective | \$66,794 (1) to 70,041 (2) | 11/16/12 |
| Baraja, James | Police Deputy Chief | \$103,340 (2) to 108,405 (3) | 12/22/12 |

CONTRACT RAISES EFFECTIVE JULY 1, 2012

Board of Education

| | | |
|------------------|----------------|--------------------------------|
| Ellis, Sylvester | A/Custodian IV | \$45,616 (2) to \$48,220 (3)* |
| Ellis, Sylvester | A/Custodian IV | \$48,220 (3) to \$50,934 (4)** |

Zoo

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|---------------|---------------------|--------------------------------|
| Tomas, Robert | A/ Senior Zookeeper | \$48,767 (2) to \$51,432 (3)* |
| Tomas, Robert | A/ Senior Zookeeper | \$51,432 (3) to \$52,734 (4)** |

*Retroactive effective July 1, 2011

**Retroactive effective July 1, 2012

CONTRACT RAISES EFFECTIVE JANUARY 1, 2013

Board of Education

| | | |
|--------------------|----------------|------------------------------|
| Vincze, Gary | A/Custodian IV | \$49,184 (3) to \$50,934 (4) |
| Nemeth, Russell | A/Custodian IV | \$49,184 (3) to \$50,934 (4) |
| Werthmann, Matthew | A/Custodian IV | \$49,184 (3) to \$50,934 (4) |
| Miller, Erecta | A/Custodian IV | \$49,184 (3) to \$50,934 (4) |

Civil Service

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| Brelsford, Deborah | Provisional Admin. Ass't./CSC Clerk | \$73,330 (4) to \$75,222 (5) |
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Public Facilities

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| Padilla, Yolanda | Garage Clerk | \$41,653 (5) to \$49,973 (Top) |
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Zoning Department

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|---------------|------------------------------|------------------------------|
| Habansky, Jay | Provisional Zoning Inspector | \$46,830 (3) to \$49,262 (4) |
| Bonney, Neil | A/Zoning Enforcement Officer | \$66,609 (3) to \$68,304 (4) |

City Clerk

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|------------------|------------|------------------------------|
| Williams, Althea | Typist III | \$41,410 (1) to \$43,535 (2) |
|------------------|------------|------------------------------|

5. Permanent Appointments – CERTIFIED FOR THE RECORD

On a motion made by Commissioner McBride and seconded by Commissioner Rodgers the Commission unanimously certified for the Record the following permanent appointments:

| LAST NAME | FIRST NAME | TITLE | DEPARTMENT | EFFECTIVE |
|-------------|------------|------------------------|-------------------|------------|
| Lauro | Mike | Maintainer II | Public Facilities | 07/23/2012 |
| Bonaventura | Mark | Maintainer II | Public Facilities | 07/23/2012 |
| Resto | Christina | Assistant Town Clerk I | Town Clerk | 09/18/2012 |

6. Alex Gomez Appeal – TABLED TO JANUARY 8, 2013

The Commission received a request from Matthew Couloute, *Esq.*, on behalf of his client, Alex Gomez, for an appeal regarding his disqualification of Firefighter #2306 based on habits and conduct. Following the first request Attorney Couloute sent a letter to the Commission for a continuance to the January 2013 Civil Service Commission meeting. On a motion made by Commissioner McBride and seconded by Commissioner Rodgers, the Commission unanimously granted the continuance and tabled the appeal for January 8, 2013.

7. Personnel Director's Report

Assistant Police Chief

Mr. Dunn explained that a nationwide search was handled by Randi Frank Consulting for the position of Assistant Police Chief. This is the same recruiting company that conducted the Police Chief search. Mr. Dunn was part of the review panel that narrowed down the candidates to finalists. James Nardozzi was selected. He had worked in the Waterbury Police Department. He is currently going through recertification through POST. There was one internal applicant, however, he did not meet the minimum qualifications. The candidates were from police departments in Waterbury, Hartford, New Haven, and the Connecticut State Police. There was 1 female in the final group. Mr. Dunn would have to look into the pension plan for Chief Nardozzi. He was started at an annual salary of \$111,000.

Fire Academy Graduation 12/17 at Klein Memorial

21 Bridgeport Firefighters will graduate with the entire Academy class at 1:30 p.m. on December 17 at the Klein Memorial. This is the first class from Bridgeport that was sent to the State Academy.

Upcoming Police and Fire Exams

Police Sergeant and Lieutenant exams are planned for the future and Civil Service is in negotiations with Chad Legel, from Selection Works to conduct the exams. Fire exams are planned for the future for Pumper Engineer and Lieutenant and Chuck Hale will conduct the exams.

Civil Service/LR/Benefits Holiday Luncheon

This luncheon is postponed until after the office relocation.

Office Relocation

The build-out is progressing. Civil Service expects to move at the end of January.

2013 Meeting Dates

The 2013 regular monthly Commission meeting will take place on the 2nd Tuesday of each month at 2:00 p.m. in the Wheeler Rooms. The dates are:

January 8, 2013
February 12, 2013
March 12, 2013
April 9, 2013
May 14, 2013
June 11, 2013
July 9, 2013
August 13, 2013
September 10, 2013
October 8, 2013
November 12, 2013
December 10, 2013

On a motion made by Commissioner McBride and seconded by Commissioner Rodgers, the December 11, 2012 regular meeting of the Civil Service Commission was adjourned at 2:23 p.m.