

CIVIL SERVICE COMMISSION REGULAR MEETING

Tuesday, June 12, 2012, 2:00 p.m.

City Hall, 45 Lyon Terrace, Wheeler A and B, Bridgeport, CT 06604

AGENDA

1. Meeting Minutes

The minutes from the regular meeting held on May 8, 2012 and the minutes from the special meetings held on May 15, 2012 are submitted for review.

2. Vacancies

<u>Department</u>	<u>Title</u>	<u>Employee</u>
Health	Acting Deputy Director of Public Health	Albertina Baptista
Print Shop	Acting Print Shop Foreman	Shequilla Robertson
Health	Environmental Intern	Inna Khmelnitskaya
Building	Electrical Inspector	Albert DuBois
PF-Airport	Public Works Foreman I	Richard Bonney
Finance	Acting Finance Director	Anne Kelly-Lenz
Fire	Assistant Fire Chief	John Mazza
Police	Special Project Coordinator	

3. Merit Increases

4. Permanent Appointments

5. Town Clerk – Reclassification of Assistant Town Clerk I

The Commission has received a request from Alma Maya, Town Clerk, to reclassify the position of Assistant Town Clerk I from competitive to non-competitive.

6. Temporary Assignment – Acting Deputy Director of Public Health

The Commission has received a request from the Chief Administrative Officer.

7. New Position – Financial Management Supervisor

The Commission has received a request from Labor Relations and BCSU to create a new position, titled “Financial Management Supervisor” in the Finance Department.

8. Sokha Khuth Probation Extension

The Commission received a request from Adam Heller, Director of Information Technology, to extend the probationary period for Sokha Khuth for 6 months, to December 12, 2012, with the condition that he has obtained his A+ Certificate.

9. Michael Hawkins Appeal

The Commission has received a request from Mr. Hawkins regarding his employment termination from the Library. A three-part vote is necessary.

10. Anthony Gianpaolo, Police Candidate

On May 8, 2012 the Commission tabled this appeal and sent Mr. Gianpaolo for a psychological evaluation, in which he was recommended for hire.

11. Laura Kapitan Appeal

The Commission has received a request from Laura Kapitan, regarding her disqualification from the Police Officer Exam #2302 process.

12. Hillary Mackenzie Appeal

The Commission has received a request from Hillary Mackenzie, regarding the termination of her employment as a Public Safety Telecommunicator. A three-part vote is necessary.

13. Javon Polite Appeal

The Commission has received a request from Javon Polite, regarding his disqualification from Public Safety Telecommunicator, due to habits and conduct.

14. Personnel Director's Report

- Next meeting July 10 (Dunn vacation) reschedule to July 18 (Wednesday)
- Fire Captain Status
- Firefighter
- Police Academy