



Joseph P. Ganim
Mayor

City of Bridgeport
Department of Health & Social Services
Anti-Blight / Housing & Commercial Code

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ROOMING HOUSE/HOTEL APPLICATION

15.12.270 No person shall, subsequent to the effective date of the ordinance codified in this chapter, operate a room house, class I, rooming house, class II, or hotel, as defined in this chapter, within the city unless a rooming house, class I, rooming house, class II, or hotel license shall be issued to him as provided in this chapter. Applications for such licenses shall be made in writing to the housing code enforcement officer upon such forms as may be prescribed by him. Such application, whether original or for renewal of a license already issued, shall contain in addition to such other information as may be required by the housing code enforcement officer, the applicant's name, address, the address at which he proposes to operate a rooming house, class I, a rooming house, class II, or a hotel, the number of rooms, roomers and beds to be for hire, the number of beds and roomers in each room, and the name of the individual or individuals who will be charged with the control, management and maintenance of said rooming house, class I, rooming house, class II, or hotel.

Rooming House/Hotel License Type

RH CLASS I RH CLASS II HOTEL NEW APPLICATION RENEWAL

Address of Establishment	Name of Establishment	# of Rooms	# of Roomers
Owner's name	Mailing Address	Phone #	Email:

Fee information:

The following fee scheduled has been determined as of February 1st, 2016 and is subject to change. Fee must be provided at time of application. Please make check or money order to the order of the City of Bridgeport. Do not mail cash.

Expires Every Year on March 31st	Rooming House Class I & Class II \$75 for the Structure \$10 per Room	Hotel \$125 for the Structure \$10 per Room
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Total Fee for the above Structure: \$ _____

Scheduled Inspection Date: _____

Upon receipt of each application for the licensing of a rooming house, class I, rooming house, class II, or a hotel, either original or renewal, the housing code enforcement officer, chief of police, director of health, building officer and fire marshal of the fire department shall within seven days cause the premises to be inspected. He shall also transmit a copy of such application to the offices of planning and zoning. No license shall be issued until and unless the zoning enforcement officer has certified within seven days that the proposed use of the premises is a permitted use under the zoning regulations of the city. If the chief of police, zoning officer, director of health, building officer and fire marshal shall certify to the housing code enforcement officer that such premises comply with the terms thereof and other relevant ordinances, statutes and rules of the department of police, fire, health and zoning, the house code enforcement officer shall, upon the payment of (all necessary fees), issue a license to the applicant within fifteen (15) days after such certification. If either the chief of police, fire marshal, director of health, building officer and zoning officer certify to the housing code enforcement officer that the premises do not qualify for a license under this chapter, the application shall be denied. Each license shall expire one year from the date of its issuance unless sooner revoked in the manner herein provided. Each rooming house, class I, rooming house, class II, and hotel operator shall be responsible for plainly displaying the license granted to him under this chapter in a prominent place within such premises.