

Tattoo & Piercing License Renewal Instructions

Start Here

Have you checked with zoning to make sure the business type is approved for the location?

YES

NO

Bring a copy of the Zoning Compliance Certificate.

Go to The Zoning Department for approval.

Will the property be renovated inside?

YES

Submit a floor plan to the Zoning, Building, and Health Departments and await approval.

NO

Do you have a Trade Name Certificate?

NO

Follow the link below on how to obtain a Trade Name Certificate.

YES

Bring a copy of the Trade Name Certificate.

Have you checked with the Tax Assessor to ensure the previous owner does not owe business taxes?

NO

Check with the Tax Assessor, as previous owner's taxes are not your responsibility.

YES

Do you have a copy of the lease or sale of the business?

NO

Make a copy before applying.

YES

Bring a copy of the lease or bill of sale.

Do you have a floor plan showing the location of all equipment? (Including hand a hand sink near the stations)

NO

Have a floor plan made.

YES

Bring a copy of the floor plan.

Do you have a letter from a Medical Doctor stating that they will handle medical complaints and issues relating to the business?

NO

Have a letter made out by a Medical Doctor.

YES

Bring a copy of the letter.

You are ready to apply!

City Hall located at 45 Lyon Terrace: Zoning, Building, Fire Marshal, Tax Assessors, and City Clerk.
Trade Name Certificate Information: <http://www.bridgeportct.gov/content/89019/89914/89930.aspx>