

**MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
WEDNESDAY, NOVEMBER 15, 2023**

1. Call to order: Meeting called to order at 5:30 M

2. Pledge of Allegiance to the Flag:

3. Moment of silence for US Firefighter Line-Of-Duty deaths:

Captain Wayne Hart

Chief Timothy M. Johnson

Firefighter Cameron Craig

EMT/Firefighter Rodney Pitts, III

Firefighter Colin Reedy

Captain Anthony Hoffman

Lieutenant Dillon J. Rinaldo

Firefighter Regina Huffman

Assistant Chief Joseph Back

District Chief David Phelps

4. Roll Call: Commissioners Rosenberg, J. Meszoros, C. Saunders-Maignan, J. Larcheveque, G. Pettway, S. Lewis, A/Chief Edwards, Captain M. Cody

Absent: Robert Russo

5. Minutes:

Entertain a motion to dispense with reading of minutes of the previous meeting.

Commissioner Meszoros moved, Commissioner Saunders-Maignan second; all in favor: I's have it.

6. Old Business:

i. None.

7. New Business:

i. Entertain a motion to remove John B. Parkin, Provisional Pumper Engineer deceased August 30, 2023, and refer to the appropriate City Agency for implementation.

Commissioners Meszoros moved; Commissioner Saunders-Maignan second; all in favor: I's have it.

ii. Entertain a motion to grant Katherine Parkin, Widow of retired Provisional Engineer John B. Parkin a Widow's Pension effective August 31, 2023 and refer to the appropriate City Agency for implementation.

Commissioners Meszoros moved; Commissioner Saunders-Maignan second; all in favor: I's have it.

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- iii. Entertain a motion to remove Patricia Washburn, deceased October 27, 2023, from the Widow's Pension List and refer to the appropriate City Agency for implementation.

Commissioners Meszoros moved; Commissioner Saunders-Maignan second; all in favor: I's have it.

8. Executive Session for attendance review of the following individuals:

- **Firefighter Mark Bigard – Not in attendance**

Acting Chief Edwards provided the Board with the status of FF Bigard.

Commissioner Meszoros entertained a motion to table to the December Board Fire Commissioners Meeting; Commissioner Saunders-Magnan second; all in favor: I's have it.

- **Firefighter Paul Dushay – Not in attendance**

Acting Chief Edwards provided the Board with the status of FF Dushay.

Commissioner Meszoros entertained a motion to order FF Dushay to the December Board Fire Commissioners Meeting; Commissioner Saunders-Magnan second; all in favor: I's have it.

- **Firefighter Johanna Georgia – Not in attendance**

Acting Chief Edwards provided the Board with the status of FF Georgia.

Commissioner Meszoros entertained a motion to table to the December Board Fire Commissioners Meeting; Commissioner Larcheveque second; all in favor: I's have it.

- **Fire Inspector Richard Minfield* – In Attendance, Declined Executive Session**

Acting Chief Edwards provided the Board with the status of FI Minfield.

Commissioner Meszoros entertained a motion to table the December Board Fire Commissioners Meeting; Commissioner Saunders-Maignan second; all in favor: I's have it.

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*FI Minfield arrived at 5:48 PM and refused Executive Session

FI Minfield advised the Board of his back surgeries, and he has began physical therapy 2x a week and has been approved for PT for 16 sessions by Workers Comp.

Commissioner Meszoros rescinded the previous motion and entertained a new motion to table to the December Board Fire Commissioners Meeting; Commissioner Larcheveque second; all in favor: I's have it.

- **Lieutenant Timothy Bottone – Not in attendance**

Acting Chief Edwards provided the Board with the status of LT Bottone.

Commissioner Meszoros entertained a motion to order LT Bottone to the December Board Fire Commissioners Meeting; Commissioner Pettway second; all in favor: I's have it.

- **Firefighter Isaias Rodriguez – Not in attendance**

Acting Chief Edwards provided the Board with the status of FF Rodriguez.

Commissioner Meszoros entertained a motion to table the December Board Fire Commissioners Meeting; Commissioner Saunders-Maignan second; all in favor: I's have it.

- **Firefighter Ronald Reed – Not in attendance**

Acting Chief Edwards provided the Board with the status of FI Minfield.

Commissioner Meszoros entertained a motion to table the December Board Fire Commissioners Meeting; Commissioner Saunders-Maignan second; all in favor: I's have it.

9. Entertain a motion to accept the Report of Sick and Injury

Commissioners Meszoros motioned to accept the Report of Sick and Injury; Commissioner Saunders-Maignan second; all in favor: I's have it.

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10. Policy and Procedure Review:

- Health & Safety Officer Program
- LT Exam
- Deputy Chief Announcement
- OSHA
- Ladder 6

11. There be nothing further to come before the Board, a motion to adjourn is in order.

Commissioner Meszoros moved; Commissioner Larcheveque second; all in favor: I's have it.

Meeting Ended 5:41 PM
Prepared: G. Bottillo