

**MEETING MINUTES - BOARD OF FIRE COMMISSIONERS  
MARCH 15, 2023 – 11:00 AM  
Meeting ID: 994 4925 0236**

**1. Call to order: Meeting called to order at 11:00 AM**

**2. Pledge of Allegiance to the Flag:**

**3. Moment of silence for US Firefighter Line-Of-Duty deaths:**

Chief Todd J. Yandre  
Chief Michael Smith  
Firefighter Paul Cloutier

Lieutenant Ethan Quillen  
Apparatus Operator Ricky Hill, Jr.  
Firefighter Jason Arno

**4. Roll Call:** Commissioners J. Meszoros, J. Larcheveque, C. Saunders-Maignan, G. Pettway, A/DC Cronin, A/DC Hathaway

**Absent:** R. Russo, W. Marshall, A/Chief Edwards.

\*\*Commissioner Rosenberg joined the meeting at 11:24 AM.

**5. Minutes:**

Entertain a motion to dispense with reading of minutes of the previous meeting.

Commissioner Meszoros moved, Commissioner Saunders-Maignan second; all in favor: I's have it.

**6. Old Business:**

i. None.

**7. New Business:**

i. Entertain a motion to remove Retired Acting Lieutenant Charles E. Hartley, deceased February 19, 2023, from the Firefighters Pension List and refer to the appropriate City Agency for implementation.

Commissioner Larcheveque moved; Commission Meszoros second; all in favor: I's have it.

ii. Entertain a motion to remove Retired Captain, David Bobalki, deceased March 3, 2023, from the Firefighters Pension List and refer to the appropriate City Agency for implementation. Commissioner Meszoros moved; Commissioner Saunders-Maignan second; all in favor: I's have it.

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**8. Executive Session for attendance review of the following individuals:**

- **FI Richard Minfield – Declined Executive Session**

FI Minfield advised Board he had an IME done on 1/31/2023 and the doctor recommended a spinal fusion. Doctor advised FI Minfield if this procedure was not done, he would be partially, permanently disabled. FI Minfield must decide what he will do and hopes to be back to work soon. His next doctor appointment is 3/17/2023.

Commissioner Pettway entertained a motion to table to the April Board of Fire Commissioners Meeting; Commissioner Larcheveque second; all in favor: I's have it.

- **FF Mark DeCarlo – Returned to Work. No motion required.**

- **FF Roger Martinez – Returned to Work. No motion required.**

- **PE Nathaniel Quiles – Not in Attendance Due to Physical Therapy Appointment**

Commissioner Meszoros entertained a motion to table to the April Board of Fire Commissioners Meeting; Commissioner Larcheveque second; all in favor: I's have it.

- **FF Johanna Georgia – Declined Executive Session**

FF Georgia advised she has pre-op visit on 3/17/2023 with a scheduled surgery date of 4/12/2023. She advised she will have to be off the knee for no less than 6 weeks.

Entertain a motion to table to April Board of Fire Commissioners Meeting; Commissioner Larcheveque moved; Commissioner Pettway second; all in favor: I's have it.

- **FF Sameer Abdulgalil – Declined Executive Session**

FF Abdulgalil advised at his last doctor's visit of 3/9/2023 shows his mobility is improving, still needs to work on endurance and strength. Continues with PT. FF Abdulgalil advised he completed his 90 days of light duty.

Entertain a motion to table to April Board of Fire Commissioners Meeting; Commissioner Larcheveque moved; Commissioner Saunders-Maignan second; all in favor: I's have it.

- **LT Jacob Hall – Declined Executive Session**

LT Hall advised he had surgery 3 weeks ago. Has follow-up appointments on 3/16/2023 and 4/5/2023 with the surgeon. Expects at that time to receive approval to start PT.

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• **FF Ronald Reed – Entered into Executive Session at 11:17 AM**

Out of Executive Session at 11:25 AM.

Entertain a motion to table to the April Board of Fire Commissioners Meeting; Commissioner Meszoros moved; Commissioner Larcheveque second; all in favor: I's have it.

• **FF Paul Dushay – Entered into Executive Session at 11:27 AM**

Out of Executive Session at 11:42 AM.

Entertain a motion table to the April Board of Fire Commissioners Meeting; Commissioner Meszoros moved; Commissioner Larcheveque second; all in favor: I's have it.

**9. Entertain a motion to accept the Report of Sick and Injury**

Commissioner Meszoros moved to accept the Report of Sick and Injury; Commissioner Larcheveque second; all in favor: I's have it.

**10. Policy and Procedure Review:**

Acting Fire Chief Edwards will address the Board on key issues:

- Captain Exam is now in 30-day review.
- Awaiting Civil Service Commission to approve the Assistant Chief List.
- Request sent to Civil Service to being the process of administering a Pumper Engineer & Lieutenant Exam.
- Due to minimal security at Fire HQ, we have been approved for fencing. Waiting for Public Facilities to begin the project.

**11. There be nothing further to come before the Board, a motion to adjourn is in order.**

Commissioner Meszoros moved; Commissioner Larcheveque second; all in favor: I's have it.

Meeting Ended 11:45 AM  
Prepared: G. Bottillo