

REQUIREMENTS TO REQUEST PERMISSION  
TO ADDRESS THE CITY COUNCIL  
BRIDGEPORT, CONNECTICUT



Pursuant to Section 2.02.050 of the Bridgeport Municipal Code, anyone who is a resident, taxpayer or representative of a city-based organization or company who is speaking on behalf of the organization or company may be eligible to address the City Council of Bridgeport.

Each request must be in writing, specifically stating:

- Name
- Address (No P.O. Boxes)
- Subject Matter
- Date of City Council Meeting at which you are requesting to speak.

Speaking requests are taken on a first come first serve basis, and must be received by the City Clerk's Office no later than the Wednesday preceding the City Council meeting. A total of six speakers are permitted at each meeting. Five minutes are allowed to each speaker.

You will receive a letter in the mail informing you of the status of your request prior to the scheduled City Council meeting date.

Speakers that meet the above requirements are allowed to sign up at 6:30 p.m. on the evening of the council meeting if all six slots have not been previously scheduled or in the event that a previously scheduled speaker fails to be present at the start of the Public Hearing Forum.

**SUBSTITUTE SPEAKERS WILL NOT BE PERMITTED,  
EXCEPT IN THE CASE OF AN EMERGENCY.**

**REQUEST MUST BE DELIVERED TO THE CITY CLERK'S OFFICE IN WRITING OR  
SUBMITTED BY FAX TO (203) 332-5608.  
WE DO NOT ACCEPT REQUEST TO SPEAK BY EMAIL.**

*Lydia N. Martinez, City Clerk  
Office of the City Clerk  
45 Lyon Terrace  
Bridgeport, Connecticut  
06604  
(203) 576-7081*