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**Chapter 2.56**  
**BOARDS AND COMMITTEES GENERALLY**

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**2.56.010 Zoning board of appeals meeting time.**

All public hearings conducted by the zoning board of appeals shall be held during the evening hours. Such meetings shall not begin earlier than six p.m. nor later than eight p.m.

(Ord. dated 4/16/90)

**2.56.020 Monthly reports to comptroller.**

Each board, committee and officer of the city to whom is entrusted the expending of city funds, except the board of education and the committees of the common council, shall, on or before the fifth day of each month, file with the comptroller an itemized statement of its financial transactions during the preceding calendar month. Said reports shall be made out upon such blanks as shall be prepared from time to time by the comptroller.

(Prior code § 2-9)

**2.56.030 Conflicts of interest.**

No member of any of the boards or committees authorized by the Charter or created by ordinance or a vote of the common council shall vote upon any measure to which any public service corporation supplying water, gas, electricity or other service or material may be a party, in which corporation he may be interested either directly or indirectly as a stockholder, bondholder or in any other pecuniary way.

(Prior code § 2-46)

**2.56.040 Oyster ground committee.**

The mayor shall annually in the month of December appoint three persons as an oyster ground committee, whose duty it shall be to exercise and perform all the powers and duties imposed upon such a committee by Section 26-238 of the General Statutes. Such committee, or any one of them duly authorized in writing by a majority of the committee, shall collect, in behalf of the city, from the person requiring and obtaining their services as such committee the sum of two dollars and fifty cents (\$2.50) per day for each member for services so rendered and shall

pay the same forthwith to the treasurer. Upon the refusal or neglect of any such person to pay the committee the fees as aforesaid for the service so rendered for the period of thirty (30) days, the committee shall report the same to the city attorney, who shall collect the fees.

(Prior code § 2-3)

**2.56.050 Disclosure of information concerning appointments to agencies, boards and commissions.**

A. All nominees for appointment or reappointment to city agencies boards and commissions shall submit to a criminal background check to be conducted by the city's office of internal affairs; and

B. All nominees for appointment or reappointment to city agencies, boards and commissions shall submit to the city's commission on ethics disclosure of their property and business interests in the city and their financial interests with the city, on forms provided by the city clerk; and

C. This section shall be applicable to all appointments made on or after its effective date.

(Ord. dated 10/5/98)

**2.56.060 Disclosure of information concerning appointments to agencies, boards and commissions required from appointing authority.**

A. All nominees for appointment to city agencies, boards and commissions that require city council approval shall be submitted by the appointing authority with a designation of the individual being replaced, the term of office of the individual being replaced, and the party affiliation of both the nominee and the individual being replaced.

B. All nominees for reappointment to city agencies, boards and commissions that require city council approval shall be assumed to be replacing themselves unless otherwise indicated. If an individual is replacing another member or filling a vacant position then subsection A of this section shall apply.

C. All nominees for appointment to newly created city agencies, boards and commissions that require city council approval shall be submitted by the appointing authority with a designation of the term of office of and the party affiliation of the nominee.

D. This section shall be applicable to all appointments made on or after its effective date.

E. The city shall maintain on its website and in print with the city clerk the membership of all city boards and commissions and their scheduled meeting dates. Such list shall include the name of the individual, his/her residence, his/her party affiliation and the date that the appointment expires.

(Ord. dated 6/6/05)