

**ADDENDUM
TO
AGENDA**

CITY COUNCIL MEETING

MONDAY, MAY 16, 2016

7:00 p.m.

City Council Chambers, City Hall - 45 Lyon Terrace
Bridgeport, Connecticut

CORRECTION:

COMMUNICATION FOR REFERRAL TO COMMITTEE:

- 124-15** Communication from Parks and Recreation re: Proposed Sale of Certain Excess D. Fairchild Wheeler Golf Course Property: (1) schedule a Public Hearing on this matter before the full City Council at the June 6th Meeting, and (2) referred to Contracts Committee.
(Item corrected to reflect that the City Council is taking two separate actions on May 16, 2016)

ADDED:

MATTERS TO BE ACTED UPON (CONSENT CALENDAR):

- *109-15** Ordinance Committee Report re: Amendments to the Municipal Code of Ordinances, Title 5 – Business Licenses and Regulations, amending various Chapters: 5.12, 5.16, 5.24, 5.32, 5.36, 5.46, 5.48, and 5.80 all relating to Fees.
- *110-15** Ordinance Committee Report re: Amendments to the Municipal Code of Ordinances, Chapter 6.04 – Animal Control Regulations Generally, amend Section 6.04.020, Buying and Selling Live Poultry, relating to Fees.
- *111-15** Ordinance Committee Report re: Amendments to the Municipal Code of Ordinances, Title 8 – Health and Safety, amending Chapters: 8.12, 8.16, 8.20, 8.28, 8.36, 8.44, 8.84 and 8.90 relating to Fees and amend to add New Sections: 8.20.660 and 8.28.230.
- *112-15** Ordinance Committee Report re: Amendments to the Municipal Code of Ordinances, Chapter 9.16 – Weapons, amend Section 9.16.020 Permit to Carry Certain Weapons – Fee.
- *113-15** Ordinance Committee Report re: Amendments to the Municipal Code of Ordinances, Chapter 10.12 – Stopping, Standing and Parking Generally, amend Section 10.12.010, Restrictions on stopping or parking generally – Violations – Penalties – Exemption, relating to Fees.
- *114-15** Ordinance Committee Report re: Amendments to the Municipal Code of Ordinances, Title 12 – Streets, Sidewalks and Public Places amending various Chapters: 12.08, 12.12, 12.16 and 12.28, relating to Fees.
- *115-15** Ordinance Committee Report re: Amendments to the Municipal Code of Ordinances, Title 15 – Buildings and Construction amend various Chapters: 15.08, 15.32 and 15.36 relating to Fees.

AGENDA

CITY COUNCIL MEETING

MONDAY, MAY 16, 2016

7:00 P.M.

CITY COUNCIL CHAMBERS, CITY HALL – 45 LYON TERRACE
BRIDGEPORT, CONNECTICUT

Prayer

Pledge of Allegiance

Roll Call

Mayoral Proclamation: Honoring Gilberto Hernandez, former City Council Member for the 137th District and current District Leader for the 137th District in the City of Bridgeport.

City Council Citation: Honoring Gilberto Hernandez, former City Council Member for the 137th District and current District Leader for the 137th District in the City of Bridgeport.

MINUTES FOR APPROVAL:

Approval of City Council Minutes: April 4, 2016

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

- 116-15** Communication from City Attorney re: Proposed Settlement of Pending Litigation with Angel Santiago, referred to Miscellaneous Matters Committee.
- 117-15** Communication from City Attorney re: Twenty Day Notice to Settle Pending Litigation Pursuant to Municipal Code Section 2.10.130 with Nelson Gonzalez, **ACCEPTED AND MADE PART OF THE RECORD.**
- 118-15** Communication from Tax Collector re: Municipal Suspense Tax Book, referred to Budget and Appropriations Committee.
- 119-15** Communication from OPED re: Proposed Resolution concerning Rental Space for Downtown Design Center as part of the Federal Coastal Resiliency Projects in Bridgeport, referred to Economic and Community Development and Environment Committee.
- 120-15** Communication from Central Grants re: Grant Submission: 2016 Healthy Corner Store Initiative State Grant (Project #16387), referred to Economic and Community Development and Environment Committee.
- 121-15** Communication from Central Grants re: Grant Submission: 2017 Connecticut State Library Targeted Grant Program (Project #17213), referred to Economic and Community Development and Environment Committee.

COMMUNICATIONS TO BE REFERRED TO COMMITTEES (CONTINUED):

- 122-15** Communication from Central Grants re: Grant Submission: State of Connecticut Dial-A-Ride Municipal Grant Program for the Elderly and Disabled (Project #17408), referred to Economic and Community Development and Environment Committee.
- 123-15** Communication from City Attorney re: Proposed Professional Services Agreement with LAZ Parking LTD. LLC to Improve Metered Parking as a Public Convenience and to Enhance Economic Development, referred to Contracts Committee.
- 124-15** Communication from Parks and Recreation re: Proposed Sale of Certain Excess D. Fairchild Wheeler Golf Course Property and the Scheduling of a Public Hearing on this matter before the full City Council at the June 6th Meeting, referred to Contracts Committee.
- 125-15** Communication from Housing and Community Development re: Proposed Resolution regarding the Approval of the 2016-2018 Nominee's to the Citizen's Union Committee, referred to Miscellaneous Matters Committee.

MATTERS TO BE ACTED UPON (CONSENT CALENDAR):

- *65-15** Public Safety and Transportation Committee Report re: Request that Bunnell Street is given the Honorary Designation of "Sincere Pettway Lane" with proper signage being placed above corner street signs of Crescent Avenue and Stratford Avenue.

THE FOLLOWING NAMED PERSON HAS REQUESTED PERMISSION TO ADDRESS THE CITY COUNCIL ON MONDAY, MAY 16, 2016 AT 6:30 P.M., IN THE CITY COUNCIL CHAMBERS, CITY HALL, 45 LYON TERRACE, BRIDGEPORT, CT.

NAME

SUBJECT

Clyde Nicholson
54 Wallace Street
Bridgeport, CT 06604

Taxes.

Germaine Miller
43 Yale Street
Bridgeport, CT 06605

United Credit Education Service.

John Marshall Lee
30 Beacon Street
Bridgeport, CT 06605

City Fiscal Status.

**CITY COUNCIL MEETING
PUBLIC SPEAKING
MONDAY, MAY 16, 2016
6:30 PM
City Council Chambers, City Hall
45 Lyon Terrace
Bridgeport, CT**

CALL TO ORDER

Council President McCarthy called the Public Speaking Session to order at 6:35 p.m.

ROLL CALL

City Clerk Martinez called the roll.

The following members were present:

- 130th District: Kathryn Bukovsky, Scott Burns
- 131st District: Jack O. Banta, Denese Taylor-Moye
- 132nd District: John Olson
- 133rd District: Thomas McCarthy
- 134th District:
- 135th District: Mary McBride-Lee, Richard Salter
- 136th District: José Casco, Alfredo Castillo
- 137th District: Aidee Nieves, Milta Feliciano
- 138th District: Anthony Paoletto, Nessah Smith
- 139th District: Eneida Martinez, James Holloway

**ATTEST
CITY CLERK**

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2016 MAY 26 P 4:41**

A quorum was present.

Council President McCarthy said that Council Member Herron was ill and not able to attend and Council Member Vizzo-Paniccia was delayed due to a work related issue.

THE FOLLOWING NAMED PERSON HAS REQUESTED PERMISSION TO ADDRESS THE CITY COUNCIL ON MONDAY, MAY 16, 2016 AT 6:30 P.M., IN THE CITY COUNCIL CHAMBERS, CITY HALL, 45 LYON TERRACE, BRIDGEPORT, CT.

NAME	SUBJECT
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Clyde Nicholson 54 Wallace Street Bridgeport, CT 06604	Taxes.
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Mr. Nicholson came forward to asked that money be set aside for the students in the schools. He said that he would like the Council to institute gun free zones at the schools. Mr. Nicholson said that if the City closed down the Annex, the extra money could be used for the schools. He said

City of Bridgeport
City Council
Regular Meeting
May 16, 2016

that the City would save over a million dollars by moving the offices back to City Hall. He said that he would to know how much it costs the City for the Annex. Council President McCarthy said that this was a public speaking session and the Council Members could not reply to questions. Mr. Nicholson asked for a show of hands of those who wanted to close the Annex and give the money to the schools. No one from the Council responded. Mr. Nicholson then said that the Council Members clearly don't care about the taxpayers and that the Mayor feels that he is too good to be up at Lyon Terrace with everyone else. He announced that he would be filing a lawsuit against the Council and the Mayor about this.

Germaine Miller
43 Yale Street
Bridgeport, CT 06605

United Credit Education Service.

Ms. Germaine Miller came forward and said that she was present to speak about the United Credit Education Service. She said the goal was to educate the young people about their credit scores. She listed a number of statistics about the people who are not financially educated and how that negatively impacts their lives. She asked if people knew their credit scores, and asked if it was over 750. Other questions that need to be asked if people had a will, a living will, whether their legal documents were in order so that a survivor could find things like life insurance policies. It is important to have a debt management plan and work towards debt free living. She would like to bring a financial literacy program into the schools to help the students become financial literate. Ms. Miller said that she had spoken to City Clerk Martinez about being able to bring some programs to City Hall to allow residents to learn about these various financial tools.

John Marshall Lee
30 Beacon Street
Bridgeport, CT 06605

City Fiscal Status.

Mr. Lee came forward to the podium with a pair of red rubber boots to address the Council. He read the following statement into the record.

Is the budget process complete for 2017? Or are you waiting for shoes to drop in Hartford to see the effect on City funding? What words do you have for parents and youth regarding dollars for education? Are schools a Council priority?

How do you feel about this process personally, especially the five new members of the Budget & Appropriations team? Were you to choose a grade for results, what do you deserve? How about a grade for effort?

- Would your work have been easier if the material delivered to you had been in better form? Comparing 2017 proposed to past years, did you receive enough info to be sure about employment positions in the City and whether they were filled or not? What about positions titles and responsibilities?
- How did you handle the massive Police Department budget that proposed to spend \$106 Million and according to the chart had 487 filled positions and 17 vacant? The material missed data for Narcotics and Vice and ignored totals ten divisions. How can you work with such information?

City of Bridgeport
City Council
Regular Meeting
May 16, 2016

- Did you use service indicators that are used week in and week out by department managers? Perhaps if they were provided by each department, regularly throughout the year rather than just once per year, you would see trends that help you in your search for effective and efficient process? Metrics are important in oversight.
- The FINAL June 2015 Monthly Financial report still has not been provided to you. Who will ask? If it had been presented to you in the form of the last two years, you would have had full detail that you later receive in the Appropriations Supplement, but you would have seen it months earlier normally and had a better idea of trends than just the one year actual history with the budget. Remember out of the last 25 years we have been shown only two such reports as final and audited, 2013 and 2014.
- How helpful did you find the professional budget advisor you hired? Should he have been here earlier? Assuring that the data form you would receive was accurate and complete? Will you let him put you on a better footing for next year? Perhaps you can use the "Other Services" line item for a lesson or two on what is needed by your Council and Committee to more ably serve as public watchdogs and trustees of City land, property and funds each month? What advice does he have for you from a fiscal analysis viewpoint? Do you have a five year funding plan for the City? Does the City? Why not develop one so that you see what kicking 'expenses into the future' is doing to the City? After all he has informed you that the administration perspective and that of the legislative body, the City Council, are different.
- Capital budgeting was conducted but little if anything was heard from the public. Did you invite them or just post a legal notice? Did you "solicit" ideas from the community as the words in the Charter instruct? If a constituent asks you about Capital budgets, what can you tell them or better yet, show them? How about a simple report identifying the many current Capital projects, from various departments that have been approved, authorized and actually funded over five year moving periods? There is no such document today, is there? Would it make sense? Is money ever left over? Are projects left incomplete at the end of five years?
- Everyone talks about cost cutting but where was this done this year? Relative to employment, if the same number of people is being paid eight months into the current fiscal year as before, where is the cost cutting? And if charts or tables of organization are not available to you or the taxpayer, what level of transparency and open governance is represented? How many City side employees are supported with grant funds either fully or partially? Where is grants info shown in the budget data presented to you? Should it be?
- Did you look at yourself in the mirror? At your own Legislative budget? Other Services budgeted at \$90,000 year in and year out goes 70-80% unspent. Why? If it is so, why not cut out that budget item? It is a genuine "ghost expense", isn't it?

Would there have been a different result this year had you been monitoring a monthly financial report that provided actual current employment info in each department? Ask for what you need? Keep improving your skills as a goalie, rather than cooperating in kicking the ball downfield. Time will tell.

Council President McCarthy announced that those were the speakers who had signed up in advance and that the next three speakers would be from the list that had signed up earlier in the meeting.

Mr. Ethan Book

692 Dewey St.
Bridgeport, CT

Mr. Ethan Book came forward to speak about Minority Party Representatives. (See attached.)

Mr. Jorge Cruz

Sunshine Cir
Bridgeport, CT

Mr. Jorge Cruz came forward to speak about a Southwest Community Health Center Opioid Panel on May 17th at 46 Albion Street in Bridgeport . He said that he was pleased that Shelton Mayor Lauretti, and Shelton Police Chief Sequiera would be present along with Bridgeport Representatives Rosario, Stafstrom and Senators Gomes and More to discuss this issues. He has been passing out flyers at various locations. He listed the number people who died in the State of Connecticut due to cocaine related issues during the past years. He said that the forum was to engage people to come together and deal with this plague together as a community.

Mr. Michael Bottillo

Jackson Avenue
Bridgeport, CT

Mr. Michael Bottillo came forward to speak about the tax mill rate. He said that the Mayor had spoken about keeping taxes low. He asked why the City was waiting to hear from the State to set the mill rate. Council President McCarthy said that the Council Members could not answer questions during Public Speaking. Mr. Bottillo thanked the Council and said that this should not happen again.

ADJOURNMENT

Council President McCarthy adjourned the Public Speaking Portion of the Council Meeting at 7:00 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services

PUBLIC COMMENTS OF ETHAN BOOK
BEFORE THE CITY COUNCIL OF THE CITY OF BRIDGEPORT

January 4, 2016

Mr. Council President, Members of the City Council and public:

In my comments to you of the previous City Council meeting, I referred to recent media reporting of a \$20 million city budget deficit and of a public response of 131st District Councilwoman Denese Taylor-Moye commenting, "I'm in a state of shock. Why didn't anyone see this? This is mind-blowing." I also mentioned several factors for which such a situation should not have been a surprise, factors including that positions of an internal city auditor and a legislative aid had been curiously terminated, also of practices of questionable use of council member stipends and misuse of budgeted funds intended for legislative services. During the personal privilege portion of that meeting, there were statements of several council members which appeared to pertain my comments. With this understanding, I give additional comments.

Councilwoman Taylor-Moye said that there appear to be some people practicing defamation. Defamation is the intentional communication of a false statement which is injurious to one's reputation. However, Ms. Taylor-Moye failed to specifically challenge any factual statement which I made. All she said was that she has neighborhood events. That apparently is in response to a letter which I presented to her on April 4, 2014 and to information which I presented to this Council on April 21, 2014. In those, I referred to information which I had received from the Finance Department which reflected that during 2013, Ms. Taylor-Moye charged to her city debit card 60 purchases at locations including Stop & Shop, PriceRite and BJ's, all totaling \$3,036 (that is, an average of over \$58 weekly) and that there were payments totaling \$1,778 to Cablevision. I asked for explanation of these expenses. I received nothing until more than a year-and-a-half later at the recent council meeting in which she said that she has neighborhood events. In my view, such an explanation is inadequate. Also at that meeting of April 2014, I pointed out that she had made city-paid trips to Miami, Boston and Washington, DC. I asked her to explain the benefit to the 131st District of those trips. I've yet received no explanation. There was no defamation by me.

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ATTENTION
CITY CLERK

Ms. Taylor-Moye also made a general comment about disgruntled political competitors. If that was intended to refer to me it also wouldn't fit as she should remember that I accepted an invitation to an election evening party hosted by Councilman Jack Banta and his wife. Also, much of the information to which I have referred was obtained after the 2013 election. Further, a contested political campaign is often the forum for developing public issues.

Ms. Taylor-Moye additionally said that if people hear something, they should just leave it. It sounds like she's saying that she is above accountability. Certainly, a suitable way of dealing with such matters is not for her to say to others in the District that "Ethan Book should mind his own business". Matters which I have raised here are *my* business as well as *public* business.

Councilman Jack Banta responded to my comments by saying that his books are open. If his books are open, then one would think that he would have timely responded to my separate letter sent to him on April 4, 2014.

With respect to my statement about Walter Boyle, one who apparently was hired in replacement of legislative aid Thomas White, that Mr. Boyle essentially does nothing, a councilman said that my statement was wrong. Let's look at this. Perhaps Mr. Boyle answers some questions. Perhaps he attempts to fix some parking tickets. Mr. Boyle, known to be a retired police officer having worked his law enforcement career in Massachusetts; is understood to have been hired by Council President Thomas McCarthy without public solicitation, that he takes orders from President McCarthy, that he works as a *de facto* legislative aid and is paid by the Office of the City Clerk.

For these and other points of information which I could add, the fact of the recently reported City budget deficit of \$20 million should not have been a surprise to anyone.

As a matter of additional focus for the City, I suggest that there be review of the relationship between Associate City Attorney Russell Liskov and Attorney Juda Epstein.

Thank you for your attention.

May God bless us all!



Ethan Book

CITY COUNCIL MEETING
MONDAY, MAY 16, 2016
7:00 PM
City Council Chambers, City Hall
45 Lyon Terrace
Bridgeport, CT

CALL TO ORDER.

Mayor Ganim called the meeting to order at 7:13 p.m.

PRAYER

Mayor Ganim then requested Council Member McBride-Lee to lead those present in prayer.

At the conclusion of that prayer, Council Member Martinez requested a moment of personal privilege and recognized the large number of firefighters present at the meeting. She then asked Ms. Jackie Pettway, the cousin of Firefighter Jimmy Jones, who died in a recent car accident, to come forward and lead those present in prayer in memory of Firefighter Jones, and for the recovery of his fiancée, his young son, and a friend who were in the vehicle at the time of the accident. Ms. Pettway came forward and led those present in prayer.

PLEDGE OF ALLEGIANCE

Mayor Ganim asked one of the interns to lead those present in reciting the Pledge of Allegiance.

ROLL CALL

City Clerk Martinez called the roll.

The following members were present:

130th District: Kathryn Bukovsky, Scott Burns
131st District: Jack O. Banta, Denese Taylor-Moye
132nd District: M. Evette Brantley, John Olson
133rd District: Thomas McCarthy,
134th District:
135th District: Mary McBride-Lee, Richard Salter
136th District: Jose Casco, Alfredo Castillo
137th District: Aidee Nieves, Milta Feliciano
138th District: Nessah Smith, Anthony Paoletto
139th District: Eneida Martinez, James Holloway

A quorum was present.

Council President McCarthy said that Council Member Herron was ill and not able to attend and Council Member Vizzo-Paniccia was delayed due to a work related issue.

Council Member Martinez said she would like to take a point of personal privilege to respond to a slanderous remark made in an Connecticut Post editorial by another City Council Member. She said that she upset that another Council Member had become upset about where she was standing in a recent parade. The Council should work together and not tear each other apart.

Council Member McBride-Lee said that she was the one who had made the statement to the report and that no one else should be representing her in a parade.

Mayoral Proclamation: Honoring Gilberto Hernandez, former City Council Member for the 137th District and current District Leader for the 137th District in the City of Bridgeport.

Mayor Ganim came forward to greet Mr. Gilberto Hernandez. He then commended Mr. Hernandez for his involvement with the Latino community and his ten years of service on the City Council in the 1970's.

City Council Citation: Honoring Gilberto Hernandez, former City Council Member for the 137th District and current District Leader for the 137th District in the City of Bridgeport.

Numerous Council Members spoke about how Mr. Hernandez had enriched their lives. Ernie Newton also came forward to speak about the impact that Mr. Hernandez had on his life.

Mr. Hernandez said that he would like to thank everyone for their kind words.

MINUTES FOR APPROVAL:

Approval of City Council Minutes: April 4, 2016

**** COUNCIL SALTER MOVED THE MINUTES OF APRIL 4, 2016.**

**** COUNCIL MEMBER PAOLETTO SECONDED.**

**** THE MOTION TO APPROVE THE MINUTES OF APRIL 4, 2016 AS SUBMITTED PASSED UNANIMOUSLY.**

124-15 Communication from Parks and Recreation re: Proposed Sale of Certain Excess D. Fairchild Wheeler Golf Course Property and the Scheduling of a Public Hearing on this matter before the full City Council at the June 6th Meeting, referred to Contracts Committee.

Council President McCarthy said that due to some timing issues, the matter regarding the Fairchild Wheeler Golf Course needed to come before the Council on June 1st rather than June 6th.

**** COUNCIL PRESIDENT MCCARTHY MOVED TO AMEND AGENDA ITEM 124-15 FROM:**

COMMUNICATION FROM PARKS AND RECREATION RE: PROPOSED SALE OF CERTAIN EXCESS D. FAIRCHILD WHEELER GOLF COURSE PROPERTY

AND THE SCHEDULING OF A PUBLIC HEARING ON THIS MATTER BEFORE THE FULL CITY COUNCIL AT THE JUNE 6TH MEETING, REFERRED TO CONTRACTS COMMITTEE.

TO:

COMMUNICATION FROM PARKS AND RECREATION RE: PROPOSED SALE OF CERTAIN EXCESS D. FAIRCHILD WHEELER GOLF COURSE PROPERTY AND THE SCHEDULING OF A PUBLIC HEARING ON THIS MATTER BEFORE THE FULL CITY COUNCIL AT THE JUNE 1ST MEETING, REFERRED TO CONTRACTS COMMITTEE.

**** COUNCIL MEMBER PAOLETTO SECONDED.**

**** THE MOTION TO AMEND AGENDA ITEM 124-15 PASSED UNANIMOUSLY.**

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

**** COUNCIL PRESIDENT MCCARTHY MOVED THE FOLLOWING ITEMS TO BE REFERRED TO COMMITTEE:**

116-15 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED SETTLEMENT OF PENDING LITIGATION WITH ANGEL SANTIAGO, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

117-15 COMMUNICATION FROM CITY ATTORNEY RE: TWENTY DAY NOTICE TO SETTLE PENDING LITIGATION PURSUANT TO MUNICIPAL CODE SECTION 2.10.130 WITH NELSON GONZALEZ, ACCEPTED AND MADE PART OF THE RECORD.

118-15 COMMUNICATION FROM TAX COLLECTOR RE: MUNICIPAL SUSPENSE TAX BOOK, REFERRED TO BUDGET AND APPROPRIATIONS COMMITTEE.

119-15 COMMUNICATION FROM OPED RE: PROPOSED RESOLUTION CONCERNING RENTAL SPACE FOR DOWNTOWN DESIGN CENTER AS PART OF THE FEDERAL COASTAL RESILIENCY PROJECTS IN BRIDGEPORT, REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.

120-15 COMMUNICATION FROM CENTRAL GRANTS RE: GRANT SUBMISSION: 2016 HEALTHY CORNER STORE INITIATIVE STATE GRANT (PROJECT #16387), REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.

121-15 COMMUNICATION FROM CENTRAL GRANTS RE: GRANT SUBMISSION: 2017 CONNECTICUT STATE LIBRARY TARGETED GRANT

PROGRAM (PROJECT #17213), REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.

122-15 COMMUNICATION FROM CENTRAL GRANTS RE: GRANT SUBMISSION: STATE OF CONNECTICUT DIAL-A-RIDE MUNICIPAL GRANT PROGRAM FOR THE ELDERLY AND DISABLED (PROJECT #17408), REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.

123-15 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED PROFESSIONAL SERVICES AGREEMENT WITH LAZ PARKING LTD. LLC TO IMPROVE METERED PARKING AS A PUBLIC CONVENIENCE AND TO ENHANCE ECONOMIC DEVELOPMENT, REFERRED TO CONTRACTS COMMITTEE.

125-15 COMMUNICATION FROM HOUSING AND COMMUNITY DEVELOPMENT RE: PROPOSED RESOLUTION REGARDING THE APPROVAL OF THE 2016-2018 NOMINEE'S TO THE CITIZEN'S UNION COMMITTEE, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

**** COUNCIL MEMBER SALTER SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

MATTERS TO BE ACTED UPON (CONSENT CALENDAR):

Mayor Ganim then asked if there was any Council Member who would like to remove an item from the Consent Calendar. Hearing none, he requested City Clerk Martinez read the items into the record.

**** COUNCIL MEMBER PAOLETTO MOVED THE FOLLOWING ITEMS:**

***65-15 PUBLIC SAFETY AND TRANSPORTATION COMMITTEE REPORT RE: REQUEST THAT BUNNELL STREET IS GIVEN THE HONORARY DESIGNATION OF "SINCERE PETTWAY LANE" WITH PROPER SIGNAGE BEING PLACED ABOVE CORNER STREET SIGNS OF CRESCENT AVENUE AND STRATFORD AVENUE.**

***109-15 ORDINANCE COMMITTEE REPORT RE: AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, TITLE 5 – BUSINESS LICENSES AND REGULATIONS, AMENDING VARIOUS CHAPTERS: 5.12, 5.16, 5.24, 5.32, 5.36, 5.46, 5.48, AND 5.80 ALL RELATING TO FEES.**

***110-15 ORDINANCE COMMITTEE REPORT RE: AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, CHAPTER 6.04 – ANIMAL CONTROL REGULATIONS GENERALLY, AMEND SECTION 6.04.020, BUYING AND SELLING LIVE POULTRY, RELATING TO FEES.**

***111-15 ORDINANCE COMMITTEE REPORT RE: AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, TITLE 8 – HEALTH AND SAFETY, AMENDING CHAPTERS: 8.12, 8.16, 8.20, 8.28, 8.36, 8.44, 8.84 AND 8.90 RELATING TO FEES AND AMEND TO ADD NEW SECTIONS: 8.20.660 AND 8.28.230.**

***112-15 ORDINANCE COMMITTEE REPORT RE: AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, CHAPTER 9.16 – WEAPONS, AMEND SECTION 9.16.020 PERMIT TO CARRY CERTAIN WEAPONS – FEE.**

***113-15 ORDINANCE COMMITTEE REPORT RE: AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, CHAPTER 10.12 – STOPPING, STANDING AND PARKING GENERALLY, AMEND SECTION 10.12.010, RESTRICTIONS ON STOPPING OR PARKING GENERALLY – VIOLATIONS – PENALTIES – EXEMPTION, RELATING TO FEES.**

***114-15 ORDINANCE COMMITTEE REPORT RE: AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, TITLE 12 – STREETS, SIDEWALKS AND PUBLIC PLACES AMENDING VARIOUS CHAPTERS: 12.08, 12.12, 12.16 AND 12.28, RELATING TO FEES.**

***115-15 ORDINANCE COMMITTEE REPORT RE: AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, TITLE 15 – BUILDINGS AND CONSTRUCTION AMEND VARIOUS CHAPTERS: 15.08, 15.32 AND 15.36 RELATING TO FEES.**

**** COUNCIL MEMBER SALTER SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

CORRECTION:

COMMUNICATION FOR REFERRAL TO COMMITTEE:

124-15 Communication from Parks and Recreation re: Proposed Sale of Certain Excess D. Fairchild Wheeler Golf Course Property: (1) schedule a Public Hearing on this matter before the full City Council at the June 6th Meeting, and (2) referred to Contracts Committee. (Item corrected to reflect that the City Council is taking two separate actions on May 16, 2016)

**** COUNCIL PRESIDENT MCCARTHY MOVED TO SCHEDULE A PUBLIC HEARING ON THIS MATTER BEFORE THE FULL CITY COUNCIL AT THE JUNE 1ST MEETING AS PREVIOUSLY AMENDED FROM JUNE 6TH TO JUNE 1ST.**

**** COUNCIL MEMBER BRANTLEY SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COUNCIL PRESIDENT MCCARTHY MOVED TO REFER THE ITEM TO CONTRACTS COMMITTEE.**

**** COUNCIL MEMBER BRANTLEY SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

**** COUNCIL PRESIDENT MCCARTHY MOVED TO SUSPEND THE RULES TO ADD THE FOLLOWING THREE ITEMS TO THE AGENDA:**

127-15 PROPOSED AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, CHAPTER 2.102 PLANNING AND ZONING COMMISSION, AMEND SECTION 2.102.060 LAND USE APPLICATION AND REVIEW FEES.

128-15 PROPOSED AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, CHAPTER 2.389 CODE OF ETHICS, AMEND TO ADD NEW SECTION 2.38.050 PROVISION CONCERNING SUBSEQUENT EMPLOYMENT.

129-15 PROPOSED AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, AMEND CHAPTER 8.76 ANTI-BLIGHT PROGRAM.

**** COUNCIL MEMBER BRANTLEY SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

**** COUNCIL PRESIDENT MCCARTHY MOVED TO REFER THE FOLLOWING THREE ITEMS TO THE ORDINANCE COMMITTEE:**

127-15 PROPOSED AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, CHAPTER 2.102 PLANNING AND ZONING COMMISSION, AMEND SECTION 2.102.060 LAND USE APPLICATION AND REVIEW FEES.

128-15 PROPOSED AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, CHAPTER 2.389 CODE OF ETHICS, AMEND TO ADD NEW SECTION 2.38.050 PROVISION CONCERNING SUBSEQUENT EMPLOYMENT.

129-15 PROPOSED AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, AMEND CHAPTER 8.76 ANTI-BLIGHT PROGRAM.

**** COUNCIL MEMBER BRANTLEY SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

**** COUNCIL MEMBER CASCO MOVED TO SUSPEND THE RULE TO REFER AN ITEM CONCERNING PROPOSED RESOLUTION REGARDING THE RECONSTRUCTION OF THE LIBRARY BOARD.**

**** COUNCIL PRESIDENT MCCARTHY SECONDED.
** THE MOTION PASSED UNANIMOUSLY. (ITEM # 126-15)**

**** COUNCIL MEMBER CASCO MOVED TO REFER AN ITEM REGARDING THE BRIDGEPORT PUBLIC LIBRARY TO THE MISCELLANEOUS MATTERS COMMITTEE.**

**** COUNCIL PRESIDENT MCCARTHY SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Council President McCarthy then thanked all those who participated in the Junior Council Member program.

ADJOURNMENT

**** COUNCIL PRESIDENT MCCARTHY MOVED TO ADJOURN.**

**** COUNCIL MEMBER PAOLETTO SECONDED.**

**** THE MOTION TO ADJOURN PASSED UNANIMOUSLY.**

The meeting adjourned at 7:57 p.m.

Respectfully submitted,

S. L. Soltes

Telesco Secretarial Services

CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

999 Broad Street
Bridgeport, CT 06604-4328

CITY ATTORNEY
R. Christopher Meyer

DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

ASSOCIATE CITY ATTORNEYS

Mark T. Anastasi
Gregory M. Conte
Richard G. Kascak, Jr.
Russell D. Liskov
John R. Mitola
Ronald J. Pacacha
Lisa R. Trachtenburg



ASSISTANT CITY ATTORNEYS

Edmund F. Schmidt
Eroll V. Skyers

Telephone (203) 576-7647
Facsimile (203) 576-8252

COMM. #116-15 Ref'd to Miscellaneous Matters Committee
on 5/16/2016

April 28, 2016

The Honorable City Council
of the City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

**Re: Proposed Settlement of Pending Litigation in the Matter of
Angel Santiago v. Joseph Lawlor**

Dear Councilpersons:

The Office of the City Attorney respectfully recommends the following pending lawsuit be settled as set forth below. It is our professional opinion that resolving this matter for the consideration agreed to between the parties is in the best interests of the City of Bridgeport.

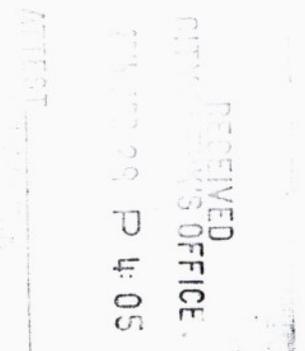
<u>Plaintiff</u>	<u>Nature of Claim</u>	<u>Plaintiff's Attorney</u>	<u>Consideration</u>
Angel Santiago	Civil Rights	Gary Mastronardi, Esq.	\$30,000.00

Kindly place this matter on the agenda for the City Council meeting on May 23, 2016 for referral to the Miscellaneous Matters Committee only. Thank you for your assistance in this matter.

Very truly yours,

R. Christopher Meyer
City Attorney

Cc: Joseph Ganim, Mayor
Lydia Martinez, City Clerk
Richard G. Kascak, Jr., Esq.
Danielle Kripps, Paralegal



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OFFICE OF THE CITY ATTORNEY

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Facsimile (203) 576- 8252

COMM. #117-15 ACCEPTED AND MADE PART OF THE RECORD
ON 5/16/2016

April 28, 2016

The Honorable City Council
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

Re: **SETTLEMENT OF CHRO LAWSUIT
NELSON GONZALEZ V. CITY OF BRIDGEPORT, POLICE DEPARTMENT**

Dear Honorable Members:

The Office of the City Attorney proposes to settle the above referenced litigation in the amount of \$12,000 payable to former employee, Nelson Gonzalez. The action was claiming violation of Title VII of the Civil Rights Act and the Americans with Disabilities Act, as well as violation of Conn. Gen. Stat. Sec. 46a-60.

Pursuant to the City Council's Ordinance Section 2.10.130, this office hereby provides notice of its intent to settle this matter in accordance with the terms set forth in said Section 2.10.130.

If you wish to discuss the details of this case or have any questions, please feel free to contact me. If I am not immediately available, please speak with my Paralegal, Margo Litz, who will then follow-up with me. Further, if I do not hear from you within the twenty (20) day time period provided by the Ordinance, I will proceed to finalize settlement of this matter.

Very truly yours,

R. Christopher Meyer
City Attorney

RCM/kl



CITY OF BRIDGEPORT
OFFICE OF THE TAX COLLECTOR

45 Lyon Terrace
Bridgeport, Connecticut 06604
Telephone 203-576-7271 Fax 203-332-5628

VERONICA JONES
Tax Collector

JOSEPH P. GANIM
Mayor

COMM. #118-15 Ref'd to Budget & Appropriations Committee
on 05/16/2016.

May 6, 2016

To: Frances Wilson
Acting Assistant City Clerk

From: Veronica Jones
Tax Collector

Re: Municipal Suspense Tax Book

In accordance with Section 12-165 General Statures, State of Connecticut, I submit to the Common Council a list of uncollectable Personal Property and Motor Vehicle Tax Accounts.

I further certify that to the best of my knowledge, and after research and examination by my staff, each tax contained in this listing has not been paid and is uncollectable. Each tax so designated has been transferred to the Suspense Tax Book, but any such tax may be collected by me or subsequent Tax Collector in office.

Each such tax so transferred to the Suspense Tax Book shall not hereafter be included as an asset of the City of Bridgeport.

The total of \$1,081,159.90 represents the Grand List 2000 through 2014 at the close of day May 6th 2016.

I recommend approval of transfer of these accounts to Suspense.

Thank you.

Tax Collector

cc: Honorable Joseph P. Ganim, Mayor
Kenneth Flatto, Director of Finance

ATTEST
CITY CLERK

RECEIVED
CITY CLERK'S OFFICE
2016 MAY - 6 P 12:41

Bill #	Name	Prop Loc	Dist/MBL	AMT SUSP	Reason
2004-02-1093139	ARAGBADA CHRISTOPHER	130 PRISCILLA ST		\$ 166.16	BK - BANKRUPTCY
2004-02-1783453	ARAGBADA CHRISTOPHER	130 PRISCILLA ST		\$ 281.62	BK - BANKRUPTCY
2005-02-4665021	BYRD SHAWN D	142 CHATHAM TERRACE		\$ 136.28	BK - BANKRUPTCY
2005-02-5476057	BYRD SHAWN D	142 CHATHAM TERRACE		\$ 230.20	BK - BANKRUPTCY
2005-02-6798991	CAMACHO DENNISSA	518 HAWLEY AVE		\$ 60.06	BK - BANKRUPTCY
2005-02-7567822	CAMACHO DENNISSA	518 HAWLEY AVE		\$ 63.76	BK - BANKRUPTCY
2005-02-7568241	CAMACHO DENNISSA	518 HAWLEY AVE		\$ 45.04	BK - BANKRUPTCY
2005-02-7568993	CAMACHO DENNISSA	11 BALD MOUNTAIN DR		\$ 43.02	BK - BANKRUPTCY
2005-03-6681295	CESPEDES MARINO	116 VINE ST		\$ 39.96	BK - BANKRUPTCY
2005-03-6772487	CESPEDES MARINO	116 VINE ST 2FLR		\$ 84.83	BK - BANKRUPTCY
2005-03-7429225	CESPEDES MARINO	116 VINE ST		\$ 125.66	BK - BANKRUPTCY
2005-03-7521334	CESPEDES MARINO	116 VINE ST		\$ 36.07	BK - BANKRUPTCY
2005-03-8334095	CESPEDES MARINO	1630 W TILGHMAN ST		\$ 177.24	BK - BANKRUPTCY
2005-04-8091737	CESPEDES MARIO	116 VINE ST		\$ 304.11	BK - BANKRUPTCY
2007-02-1052823	COSTA GRAZIANO M	41 ROGER WILLIAM RD		\$ 75.43	BK - BANKRUPTCY
2007-02-1066450	COSTA GRAZIANO M	41 ROGER WILLIAM RD		\$ 172.04	BK - BANKRUPTCY
2007-02-1093139	COSTA GRAZIANO M	41 ROGER WILLIAM RD		\$ 156.18	BK - BANKRUPTCY
2007-02-5476057	ETZOLD NICOLE M	65 ELLSWORTH ST 303		\$ 158.24	BK - BANKRUPTCY
2007-02-8707533	HARRIS GENEVIEVE L	191 PLEASANTVIEW AVE		\$ 319.75	BK - BANKRUPTCY
2007-02-8712189	HARRIS GENEVIEVE L	191 PLEASANTVIEW AVE		\$ 350.02	BK - BANKRUPTCY
2007-02-8717171	HARRIS GENEVIEVE L	80 SPRUCE ST 6B		\$ 336.56	BK - BANKRUPTCY
2007-03-6073155	HARRIS GENEVIEVE L	80 SPRUCE ST 6B		\$ 290.76	BK - BANKRUPTCY
2008-02-0040068	HILL LORETTA STEFANIE	310 BENHAM AVE #2		\$ 19.40	BK - BANKRUPTCY
2008-02-0040083	HILL LORETTA STEFANIE	310 BENHAM AVE #2		\$ 75.34	BK - BANKRUPTCY
2008-02-0040447	HILL LORETTA STEFANIE	310 BENHAM AVE #2		\$ 20.93	BK - BANKRUPTCY
2008-02-0040701	HILL LORETTA STEFANIE	310 BENHAM AVE #2		\$ 73.85	BK - BANKRUPTCY
2008-04-0083285	LAGASSE KENT E	142 UNION AVE		\$ 471.52	BK - BANKRUPTCY
2009-02-0040044	LAGASSE KENT E	142 UNION AVE		\$ 468.52	BK - BANKRUPTCY
2009-02-0040068	LAGASSE KENT E	142 UNION AVE		\$ 515.74	BK - BANKRUPTCY
2009-02-0040083	LAGASSE KENT E	142 UNION AVE		\$ 458.00	BK - BANKRUPTCY
2009-02-0042350	LNM LLC	1535 OLD TOWN RD		\$ 26.37	BK - BANKRUPTCY
2009-02-0043812	MATTEI ANTONIO	50 LAWN ST		\$ 20.32	BK - BANKRUPTCY
2009-02-0043842	MATTEI ANTONIO	50 LAWN ST		\$ 71.19	BK - BANKRUPTCY
2009-02-0044079	MATTEI ANTONIO	50 LAWN ST		\$ 14.27	BK - BANKRUPTCY
2009-02-0044193	MATTEI ANTONIO	50 LAWN ST		\$ 109.02	BK - BANKRUPTCY
2009-02-0044268	MATTEI ANTONIO	50 LAWN ST		\$ 19.82	BK - BANKRUPTCY
2009-02-0044314	MATTEI ANTONIO	50 LAWN ST		\$ 108.12	BK - BANKRUPTCY
2009-02-0044318	MENDOZA HECTOR	629 CANTERBURY DR UNIT 28		\$ 335.20	BK - BANKRUPTCY
2009-02-0044445	MENDOZA HECTOR	629 CANTERBURY DR UNIT 28		\$ 306.58	BK - BANKRUPTCY
2011-02-0041923	RIVERA EILEEN	66 OAKVIEW CIRCLE 10		\$ 498.24	BK - BANKRUPTCY
2011-02-0042130	ROBERTS MICHAEL A	125 EZRA ST		\$ 583.36	BK - BANKRUPTCY
2011-02-0042350	ROBERTS MICHAEL A	125 EZRA ST		\$ 79.27	BK - BANKRUPTCY
2011-02-0042440	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 226.49	BK - BANKRUPTCY
2011-02-0042512	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 35.01	BK - BANKRUPTCY
2011-02-0042587	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 272.32	BK - BANKRUPTCY
2011-02-0042625	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 51.28	BK - BANKRUPTCY
2011-02-0043456	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 593.94	BK - BANKRUPTCY
2011-02-0043494	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 243.42	BK - BANKRUPTCY
2011-02-0043694	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 53.81	BK - BANKRUPTCY
2011-02-0043795	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 673.26	BK - BANKRUPTCY
2011-02-0043853	ROBINSON TANISHA	48 SHERMAN ST		\$ 460.24	BK - BANKRUPTCY
2011-02-0044014	ROBINSON TANISHA N	19935 OAKFIELD ST		\$ 97.68	BK - BANKRUPTCY
2012-02-0001521	SADLER TINA	629 WASHINGTON AVE		\$ 717.74	BK - BANKRUPTCY
2012-02-0002434	SADLER TINA	104 JEWETT ST 1FL		\$ 598.42	BK - BANKRUPTCY
2013-02-0002257	STEWART DONNA	324 TRUMAN ST		\$ 77.68	BK - BANKRUPTCY
2013-02-0003817	STEWART EAGLES DONNA M	324 TRUMAN ST		\$ 266.02	BK - BANKRUPTCY
2013-03-0070195	STEWART EAGLES DONNA M	324 TRUMAN STREET		\$ 180.54	BK - BANKRUPTCY
2013-03-0073298	STEWART EAGLES DONNA M	324 TRUMAN STREET		\$ 177.60	BK - BANKRUPTCY
2013-03-0100949	WAITERS FELICIA A	296 BERKSHIRE RD		\$ 215.77	BK - BANKRUPTCY

Bill #	Name	Prop Loc	Dist/MBL	AMT SUSP	Reason
2013-03-0120432	WAITERS FELICIA A	296 BERKSHIRE AV		\$ 145.74	BK - BANKRUPTCY
2013-03-0120433	WAITERS FELICIA A	296 BERKSHIRE RD		\$ 467.94	BK - BANKRUPTCY
2013-03-0120434	WAITERS FELICIA A	296 BERKSHIRE AV		\$ 155.72	BK - BANKRUPTCY
2013-03-0121417	WAITERS FELICIA A	296 BERKSHIRE RD		\$ 422.40	BK - BANKRUPTCY
2013-03-0122317	WAITERS FELICIA A	296 BERKSHIRE RD		\$ 374.30	BK - BANKRUPTCY
2013-03-0123673	WHALEN SUSAN A	90 DOBSON ST		\$ 131.51	BK - BANKRUPTCY
2013-04-0101106	WHALEN SUSAN A	90 DOBSON ST		\$ 195.80	BK - BANKRUPTCY
2014-02-0000279	WHALEN SUSAN A	68 JANET CIRCLE UNIT		\$ 561.49	BK - BANKRUPTCY
2014-02-0000553	WILSON EWART S	480 DOGWOOD DR		\$ 135.26	BK - BANKRUPTCY
2014-02-0000554	WILSON EWART S	480 DOGWOOD DR		\$ 66.72	BK - BANKRUPTCY
2014-02-0000776	WILSON EWART S	480 DOGWOOD DR		\$ 71.15	BK - BANKRUPTCY
2014-02-0000877	WILSON EWART S	480 DOGWOOD DR		\$ 68.78	BK - BANKRUPTCY
2007-02-5478840	FOUNTAIN FRANKLIN D	24 CARLSON AVE		\$ 316.12	DE - DECEASED
2007-02-6797269	FOUNTAIN FRANKLIN D	314 MADISON AVE		\$ 267.84	DE - DECEASED
2007-02-6798991	GANLEY THOMAS A	3205 MADISON AVE 25		\$ 107.18	DE - DECEASED
2008-02-0044193	KEEL WILLIAM D	73 KENNEDY DR		\$ 124.06	DE - DECEASED
2008-02-0044268	KEEL WILLIAM D	73 KENNEDY DR		\$ 113.94	DE - DECEASED
2009-02-0042126	LEWIS ANTHONY J	393 LAUREL AVE 315		\$ 185.46	DE - DECEASED
2009-02-0044560	MUSE JAMES E JR	1166 CENTRAL AVE		\$ 474.74	DE - DECEASED
2009-02-0045257	PAOLETTA DONNA J	11 HALLMARK HILL DR		\$ 55.07	DE - DECEASED
2010-02-0042889	PETERS LENNON V	1375 NORTH AVE 202		\$ 424.10	DE - DECEASED
2010-02-0043812	PETERS LENNON V	1375 NORTH AVE 202		\$ 384.86	DE - DECEASED
2012-02-0002987	SANCHEZ ANGEL G	143 GARFIELD AVE		\$ 20.78	DE - DECEASED
2012-02-0003817	SANCHEZ ANGEL G	143 GARFIELD AVE		\$ 24.30	DE - DECEASED
2012-03-0058714	SANCHEZ ANGEL G	143 GARFIELD AVE		\$ 15.22	DE - DECEASED
2002-02-7932989	A G I RUBBER CO	141 STRATFORD AVE	P--0000950	\$ 3,028.03	OB - OUT OF BUSINESS
2002-03-6277222	A G I RUBBER CO	141 STRATFORD AVE		\$ 5,042.63	OB - OUT OF BUSINESS
2002-03-6681295	A G I RUBBER CO	141 STRATFORD AVE		\$ 4,671.58	OB - OUT OF BUSINESS
2002-03-6760268	A G I RUBBER CO	141 STRATFORD AVE		\$ 4,776.26	OB - OUT OF BUSINESS
2003-02-1066450	A G I RUBBER CO	141 STRATFORD AVE		\$ 4,776.26	OB - OUT OF BUSINESS
2003-02-1783453	A G I RUBBER CO	141 STRATFORD AVE		\$ 6,191.74	OB - OUT OF BUSINESS
2004-02-5476057	ASPHALT CONTRACTORS	2170 COMMERCE DR	P--2150425	\$ 8,720.25	OB - OUT OF BUSINESS
2004-02-6798991	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 8,514.00	OB - OUT OF BUSINESS
2004-02-7567822	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 9,194.63	OB - OUT OF BUSINESS
2004-02-7568241	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 7,990.14	OB - OUT OF BUSINESS
2004-02-7568993	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 8,175.76	OB - OUT OF BUSINESS
2004-02-7932989	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 6,540.60	OB - OUT OF BUSINESS
2004-03-6277222	BODINE CORP	317 MOUNTAIN GROVE ST	P--0019700	\$ 6.02	OB - OUT OF BUSINESS
2004-03-6681295	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 72,815.42	OB - OUT OF BUSINESS
2004-03-7429225	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 63,276.56	OB - OUT OF BUSINESS
2004-03-8334095	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 64,746.60	OB - OUT OF BUSINESS
2005-02-1066450	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 51,797.28	OB - OUT OF BUSINESS
2000-03-5756335	A & A STEEL FABRICATING CO INC	93 THOMPSON ST	P--2111990	\$ 5,108.40	OB - OUT OF BUSINESS
2000-03-6060568	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 6,620.14	OB - OUT OF BUSINESS
2001-02-1053358	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 5,752.90	OB - OUT OF BUSINESS
2001-03-6060568	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 5,886.54	OB - OUT OF BUSINESS
2001-03-6277222	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 4,709.24	OB - OUT OF BUSINESS
2001-04-6597839	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 6,104.84	OB - OUT OF BUSINESS
2002-02-1053358	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 6,215.48	OB - OUT OF BUSINESS
2002-02-1066450	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 6,266.40	OB - OUT OF BUSINESS
2002-02-1783453	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 6,266.40	OB - OUT OF BUSINESS
2002-02-7932989	A G I RUBBER CO	141 STRATFORD AVE	P--0000950	\$ 3,028.03	OB - OUT OF BUSINESS
2002-03-6277222	A G I RUBBER CO	141 STRATFORD AVE		\$ 5,042.63	OB - OUT OF BUSINESS
2002-03-6681295	A G I RUBBER CO	141 STRATFORD AVE		\$ 4,671.58	OB - OUT OF BUSINESS
2002-03-6760268	A G I RUBBER CO	141 STRATFORD AVE		\$ 4,776.26	OB - OUT OF BUSINESS
2003-02-1066450	A G I RUBBER CO	141 STRATFORD AVE		\$ 4,776.26	OB - OUT OF BUSINESS
2003-02-1783453	A G I RUBBER CO	141 STRATFORD AVE		\$ 6,191.74	OB - OUT OF BUSINESS
2003-02-5476057	A&B INDUSTRIES	670 WORDIN AVE	P--2106505	\$ 787.50	OB - OUT OF BUSINESS
2003-02-6798991	A&B INDUSTRIES	670 WORDIN AVE	P--2106505	\$ 1,135.44	OB - OUT OF BUSINESS
2003-02-7567822	A&B INDUSTRIES	670 WORDIN AVE	P--2106505	\$ 11,610.00	OB - OUT OF BUSINESS
2003-02-7932989	A&B INDUSTRIES	670 WORDIN AVE		\$ 15,045.76	OB - OUT OF BUSINESS

Bill #	Name	Prop Loc	Dist/MBL	AMT SUSP	Reason
2003-03-6277222	A&B INDUSTRIES	670 WORDIN AVE		\$ 13,074.76	OB - OUT OF BUSINESS
2003-03-6681295	A&B INDUSTRIES	670 WORDIN AVE		\$ 13,378.50	OB - OUT OF BUSINESS
2003-03-6760268	A&B INDUSTRIES	670 WORDIN AVE		\$ 10,702.80	OB - OUT OF BUSINESS
2003-03-8334095	A&B INDUSTRIES	670 WORDIN AVE		\$ 11,099.70	OB - OUT OF BUSINESS
2004-02-5476057	ASPHALT CONTRACTORS	2170 COMMERCE DR	P--2150425	\$ 8,720.25	OB - OUT OF BUSINESS
2004-02-6798991	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 8,514.00	OB - OUT OF BUSINESS
2004-02-7567822	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 9,194.63	OB - OUT OF BUSINESS
2004-02-7568241	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 7,990.14	OB - OUT OF BUSINESS
2004-02-7568993	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 8,175.76	OB - OUT OF BUSINESS
2004-02-7932989	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 6,540.60	OB - OUT OF BUSINESS
2004-03-6277222	BODINE CORP	317 MOUNTAIN GROVE ST	P--0019700	\$ 6.02	OB - OUT OF BUSINESS
2004-03-6681295	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 72,815.42	OB - OUT OF BUSINESS
2004-03-7429225	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 63,276.56	OB - OUT OF BUSINESS
2004-03-8334095	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 64,746.60	OB - OUT OF BUSINESS
2005-02-1066450	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 51,797.28	OB - OUT OF BUSINESS
2005-02-1093139	BRIDGEPORT METAL GOODS MFG CO	365 CHERRY ST	[D R] P--0025700	\$ 20,400.65	OB - OUT OF BUSINESS
2005-02-4149341	BRIDGEPORT METAL GOODS MFG CO	365 CHERRY ST	[D R] P--0025700	\$ 42,027.36	OB - OUT OF BUSINESS
2005-02-7932989	CENTRO HISPANO C/O D SACOTO	955 CONNECTICUT AVE		\$ 28,687.24	OB - OUT OF BUSINESS
2005-02-7948214	CENTRO HISPANO C/O D SACOTO	955 CONNECTICUT AVE		\$ 24,929.20	OB - OUT OF BUSINESS
2005-02-8716440	CENTRO HISPANO C/O D SACOTO	955 CONNECTICUT AVE		\$ 25,508.34	OB - OUT OF BUSINESS
2005-02-8716441	CENTRO HISPANO C/O D SACOTO	955 CONNECTICUT AVE		\$ 20,406.68	OB - OUT OF BUSINESS
2005-04-8091745	COMDAR	1069 CONNECTICUT AVE	P--2109085	\$ 1,380.00	OB - OUT OF BUSINESS
2006-02-1050600	COMDAR	1069 CONNECTICUT AVE	P--2109085	\$ 974.76	OB - OUT OF BUSINESS
2006-02-1052823	COMDAR	1069 CONNECTICUT AVE	P--2109085	\$ 1,008.00	OB - OUT OF BUSINESS
2006-02-1066450	COMDAR	1069 CONNECTICUT AVE	P--2109085	\$ 3,303.14	OB - OUT OF BUSINESS
2006-02-1093139	COMDAR	1069 CONNECTICUT AVE	P--2109085	\$ 7,740.00	OB - OUT OF BUSINESS
2006-02-1782775	COMDAR	1069 CONNECTICUT AVE		\$ 10,030.50	OB - OUT OF BUSINESS
2006-02-3022068	COMDAR	1069 CONNECTICUT AVE		\$ 8,716.50	OB - OUT OF BUSINESS
2006-02-4149341	COMDAR	1069 CONNECTICUT AVE		\$ 8,919.00	OB - OUT OF BUSINESS
2006-02-4665021	COMDAR	1069 CONNECTICUT AVE		\$ 7,135.20	OB - OUT OF BUSINESS
2007-03-8141726	HE PALMER SERVICES	679 LINDLEY ST	P--2108740	\$ 7,740.00	OB - OUT OF BUSINESS
2007-03-8141734	HE PALMER SERVICES	679 LINDLEY ST		\$ 10,030.50	OB - OUT OF BUSINESS
2007-03-8237871	HE PALMER SERVICES	679 LINDLEY ST		\$ 8,716.50	OB - OUT OF BUSINESS
2007-03-8274521	HE PALMER SERVICES	679 LINDLEY ST		\$ 8,919.00	OB - OUT OF BUSINESS
2007-03-8274530	HE PALMER SERVICES	679 LINDLEY ST		\$ 7,135.20	OB - OUT OF BUSINESS
2007-03-8663587	HE PALMER SERVICES	679 LINDLEY ST		\$ 9,249.76	OB - OUT OF BUSINESS
2008-02-0040044	HE PALMER SERVICES	679 LINDLEY ST		\$ 9,417.38	OB - OUT OF BUSINESS
2013-03-0079226	VENUS NAILS	2285 EAST MAIN ST		\$ 256.94	OB - OUT OF BUSINESS
2013-03-0083663	VENUS NAILS	2285 EAST MAIN ST		\$ 55.98	OB - OUT OF BUSINESS
				\$ 1,081,159.90	



City of Bridgeport
OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT

Margaret E. Morton Government Center
999 Broad Street, Bridgeport, Connecticut 06604

Joseph P. Ganim
Mayor

Edward Lavernoich
Interim Director

**COMM. #119-15 Referred to: ECD&E Committee
on 05/16/2016.**

May 11, 2016

The Honorable City Council
45 Lyon Terrace
Bridgeport, CT 06604

RE: Rental of Space for Downtown Design Center; Federal Coastal Resiliency Projects

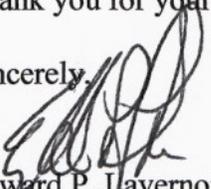
Dear Honorable Body:

Please find attached for your review and consideration a resolution regarding the City's short term rental of commercial space in support of the \$50 Million federally funded effort to address coastal resiliency issues in Bridgeport's South End neighborhood through the national Rebuild by Design and the National Disaster Resilience programs.

A representative of the Office of Planning and Economic Development will attend your designated committee meeting, prepared to discuss the program and the proposed lease arrangement in thorough detail.

Thank you for your attention and consideration of this matter.

Sincerely,


Edward P. Lavernoich
Interim Director

Cc. Daniel Roach, Mayor's Office

Attachment

A Resolution Regarding the
City's Rental of Space for Downtown Design Center
As part of
Federal Coastal Resiliency Projects in Bridgeport

WHEREAS, the State of Connecticut has received more than \$50 Million of federal funding through the Rebuild by Design program and the National Disaster Resilience program to address coastal resiliency issues in Bridgeport's South End neighborhood; and

WHEREAS, as part of the application for the Rebuild by Design program, the City proposed the concept of a downtown design center which would be a central location for the planning for coastal resiliency and community engagement in the City of Bridgeport; and

WHEREAS, the need was articulated for transparent space where community meetings could be held and design products would be displayed and visible through windows on the street; and

WHEREAS, the design center would need to be a visible to the public, exclusively dedicated, continually operational space for approximately ten months; and

WHEREAS, the City of Bridgeport itself had no space with the prerequisite visibility that was ready to occupy and could be exclusively dedicated to the design center activity for an extended period of time; and

WHEREAS, space was investigated in several buildings and discussed with several potential landlords in downtown Bridgeport; and

WHEREAS, 7 Middle Street, Bridgeport, was the only space in the downtown area with the prerequisite visibility that was also move-in ready and didn't require any significant tenant fit-up work; and

WHEREAS, a lease arrangement was conditionally negotiated with the owner of the property, 109 Wall Street Associates, requiring a one-time payment from the City of Bridgeport for \$20,000 prior June 30, 2016, for ten months of occupancy in the space, with no other costs to the City associated with this arrangement; and

WHEREAS, the State's consultant for the project will fund all utilities and other non-rent costs related to the occupancy of the space:

NOW, THEREFORE BE IT RESOLVED, that the City Council authorizes the Mayor and/or the Director of the Office of Planning and Economic to enter into the aforementioned lease arrangement, including the execution of a lease consistent with the information in this resolution, and to take any other necessary actions consistent with this resolution.



City of Bridgeport
OFFICE OF PLANNING & ECONOMIC DEVELOPMENT

Margaret E. Morton Government Center
999 Broad Street, Bridgeport, Connecticut 06604

JOSEPH P. GANIM
Mayor

DAVID M. KOORIS
Director

**COMM. #120-15 Referred to: ECD&E Committee
on 05/16/2016.**

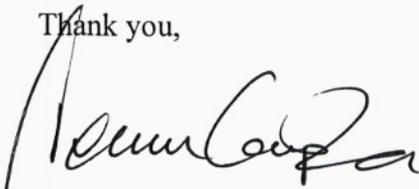
May 11, 2016

Office of the City Clerk
City of Bridgeport
45 Lyon Terrace, Room 204
Bridgeport, Connecticut 06604

Re: A Resolution by the Bridgeport City Council Regarding the
2016 Healthy Corner Store Initiative State Grant for referral to the ECDE
Committee

If you have any questions or require any additional information please contact me at 203-576-7732 or renu.gupta@bridgeportct.gov.

Thank you,



Renu Gupta

ATTEST
CITY CLERK

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2016 MAY 11 P 12:47



Central Grants Office
 City of Bridgeport
 999 Broad Street
 Bridgeport, CT 06604

Grant Information Sheet

Contact Information

Project Manager	Sabine Kuczo	Phone	203-576-7471
Grant Writer	Renu Gupta	Phone	203-576-7732

Background Information

Grant Program (Full Title)	2016 Healthy Corner Store Initiative State Grant		
Funding Entity	State of Connecticut		
Program Start Date		Program End Date	September 30, 2016

Overseeing Department	Health
-----------------------	--------

Purpose/Scope of Grant Project	<p>Purpose [Why?]: The goal of the grant is to encourage consumption of fresh produce by residents in East End Neighborhood.</p> <p>Scope/Description: The Connecticut State Public Health Department defines the “Healthy Corner Store Initiative as an initiative that tries to address healthy food access in low income areas of a community that are considered a food desert. It involves working with the owner of selected small or mid-sized retail stores in the neighborhood to improve their store’s inventory, quality, and/or pricing of healthy foods and beverages”. The grant will fund purchase of cash registers, storage shelves and baskets for the designated stores.</p> <p>Location(s)/Address (es) [Where?]: With the assistance from East End NRZ, 3 Corner Stores were selected to participate in the HCS initiative. The sites of the stores are: 693 Connecticut Avenue, 1133 Stratford Avenue and 1515 Stratford Avenue.</p>
--------------------------------	---

Project/Service Carried Out By	<input checked="" type="checkbox"/> City of Bridgeport <input type="checkbox"/> External Organization(s):
--------------------------------	---

Project/Service Council District(s) – Approx.	<input type="checkbox"/> N/A or No Specific Limits <input type="checkbox"/> Citywide <input type="checkbox"/> 130th <input type="checkbox"/> 131th	<input type="checkbox"/> 132th <input type="checkbox"/> 133th <input type="checkbox"/> 134th <input type="checkbox"/> 135th	<input type="checkbox"/> 136th <input type="checkbox"/> 137th <input type="checkbox"/> 138th <input checked="" type="checkbox"/> 139th
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Rationale for Project Location(s)	East End is a food desert area since it lacks a large grocery store.
-----------------------------------	--

Award Type	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Technical Assistance <input type="checkbox"/> Recognition Only
Amount	<input type="checkbox"/> N/A <input type="checkbox"/> Requested: \$10,000 <input type="checkbox"/> Awarded: \$10,000
Match Amount	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Cash- 0 <input type="checkbox"/>

**A Resolution by the Bridgeport City Council
Regarding the
2016 Healthy Corner Store Initiative State Grant (Project # 16387)**

WHEREAS, 2016 Healthy Corner Store Initiative State Grant is authorized to extend financial assistance to municipalities in the form of grants and awards; and,

WHEREAS, this funding has been made possible through the State of Connecticut 2016 Healthy Corner Store Initiative Program and,

WHEREAS, funds awarded will be used to address low consumption of fruits and vegetables by creating environmental change and promoting fresh food consumption by creating Healthy Corner Stores in the food desert areas

WHEREAS, it is desirable and in the public interest that the City of Bridgeport, Central Grants Department, submit an application to the State of Connecticut for 2016 Healthy Corner Store Initiative State Grant for funds to carry out proposed activities

NOW THEREFORE, BE IT RESOLVED BY THE City Council:

That it is cognizant of the City's grant application and contract with the State of Connecticut- 2016 Healthy Corner Store Initiative State Grant

That it hereby authorizes, directs and empowers the mayor or his designee to execute and file such application with the State of Connecticut 2016 Healthy Corner Store Initiative State Grant and to provide such additional information and to execute such other contracts and documents as maybe necessary under this program.



City of Bridgeport
OFFICE OF PLANNING & ECONOMIC DEVELOPMENT

Margaret E. Morton Government Center
999 Broad Street, Bridgeport, Connecticut 06604

DAVID M. KOORIS
Director

JOSEPH P. GANIM
Mayor

**COMM. #121-15 Referred to: ECD&E Committee
on 05/16/2016.**

May 11, 2016

Office of the City Clerk

City of Bridgeport

45 Lyon Terrace, Room 204

Bridgeport, Connecticut 06604

Re: A Resolution by the Bridgeport City Council Regarding the **2017 Connecticut State Library Targeted Grant Program** for referral to the ECDE Committee

If you have any questions or require any additional information please contact me at 203-576-7732 or renu.gupta@bridgeportct.gov.

Thank you,

Sincerely,

Renu Gupta

Grants Writer

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2016 MAY 11 P 12:47
ATTEST
CITY CLERK



Central Grants Office
 City of Bridgeport
 999 Broad Street
 Bridgeport, CT 06604

Grant Information Sheet

Contact Information

Project Manager	Ginne-Ray Clay	Phone	203-576-3975
Grant Writer	Renu Gupta	Phone	203-576-7732

Background Information

Grant Program (Full Title)	Historic Documents Preservation Grant 2017 -OPED		
Funding Entity	Connecticut State Library		
Program Start Date	August 1, 2016	Program End Date	June 30, 2017

Overseeing Department	OPED		
Purpose/Scope of Grant Project	<p>Purpose [Why?]: To improve preservation of historical official documents and provide easy access to the public.</p> <p>Scope/Description [What?]: City of Bridgeport Office of Planning & Economic Development (OPED) - will continue with the project started last year for record preservation with a goal for easier access.</p> <p>OPED will use the system installed by Cannon Solutions America for capturing records and customized indexing system based on the document type for digital archiving on City's servers. Part time personnel (2) will be hired to continue the scanning in 2 departments - Building and Zoning.</p> <p>Location(s)/Address (es) [Where?]: N/A</p>		
Project/Service Carried Out By	<input checked="" type="checkbox"/> City of Bridgeport <input type="checkbox"/> External Organization(s):		
Project/Service Council District(s) – Approx.	<input checked="" type="checkbox"/> N/A or No Specific Limits <input type="checkbox"/> Citywide <input type="checkbox"/> 130th <input type="checkbox"/> 131th	<input type="checkbox"/> 132th <input type="checkbox"/> 133th <input type="checkbox"/> 134th <input type="checkbox"/> 135th	<input type="checkbox"/> 136th <input type="checkbox"/> 137th <input type="checkbox"/> 138th <input type="checkbox"/> 139th
Rationale for Project Location(s)			

Award Type	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Technical Assistance <input type="checkbox"/> Recognition Only		
Amount	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Requested: \$7,500 <input type="checkbox"/> Awarded: \$		
Match Amount	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> \$573.75- Cash <input type="checkbox"/> In-Kind: \$		
Match Source(s) (Account Line/Project/Staff/Entity)	<input checked="" type="checkbox"/> N/A The associated fringe expenses will be covered by accounts 01450000/51000, 52360, 52385.		

A Resolution by the Bridgeport City Council

Regarding the

Connecticut State Library FY 2016 Targeted Grant for Historic Documents Preservation Program

Project # 17213

WHEREAS, the Connecticut State Library is authorized to extend financial assistance to municipalities in the form of grants; and,

WHEREAS, this funding has been made possible through the Connecticut State Library's Historic Documents Preservation Program; and

WHEREAS, funds under this grant will be used by Office of Policy and Economic Development to assist the Building and Zoning Department in creating a framework for stronger record management and record preservation with a goal for easier access; and,

WHEREAS, it is desirable and in the public interest that the City of Bridgeport Central Grants Office, submit an application to the Connecticut State Library in the amount of \$7,500; and

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL:

1. That it is cognizant of the City's grant application to and contract with the Connecticut State Library for the purpose of assisting Building and Zoning Department in document management ; and,
2. That it hereby authorizes, directs and empowers the Mayor or his designee to execute and file such application with the State of Connecticut State Library for the Historic Documents Preservation Program and to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary to administer this program.



City of Bridgeport
OFFICE OF PLANNING & ECONOMIC DEVELOPMENT

Margaret E. Morton Government Center
999 Broad Street, Bridgeport, Connecticut 06604

JOSEPH P. GANIM
Mayor

**COMM. #122-15 Referred to: ECD&E Committee
on 05/16/2016.**

DAVID M. KOORIS
Director

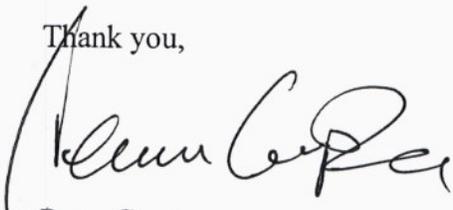
May 11, 2016

Office of the City Clerk
City of Bridgeport
45 Lyon Terrace, Room 204
Bridgeport, Connecticut 06604

Re: A Resolution by the Bridgeport City Council Regarding the **State of Connecticut - Dial a Ride – Municipal Grant Program for Elderly & Disabled (Project # 17408)** for referral to the ECDE committee

If you have any questions or require any additional information please contact me at 203-576-7732 or renu.gupta@bridgeportct.gov.

Thank you,



Renu Gupta

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CITY CLERK

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2016 MAY 11 P 12:47



Central Grants Office
 City of Bridgeport
 999 Broad Street
 Bridgeport, CT 06604

Grant Information Sheet

Contact Information

Project Manager	Luann Conine	Phone	203-576-8080
Grant Writer	Renu Gupta	Phone	203-576-7732

Background Information

Grant Program (Full Title)	Dial a Ride – Municipal Grant Program for Elderly & Disabled (Project # 17408)		
Funding Entity	State of Connecticut		
Program Start Date	July 1, 2016	Program End Date	June 30, 2017
Overseeing Department	Parks & Recreation		
Purpose/Scope of Grant Project	<p>Purpose [Why?]: The objective of the program is to assist elderly and persons with disabilities to live in their own homes and provides funding for transportation services.</p> <p>Scope/Description: State Funds will provide for transportation services for the elderly and disabled residents in the city. The grant is a formula grant and is assigned to GBT for operation.</p> <p>Location(s)/Address (es) [Where?]:</p>		
Project/Service Carried Out By	<input type="checkbox"/> City of Bridgeport <input type="checkbox"/> External Organization(s):		
Project/Service Council District(s) – Approx.	<input type="checkbox"/> N/A or No Specific Limits <input checked="" type="checkbox"/> Citywide <input type="checkbox"/> 130th <input type="checkbox"/> 131th	<input type="checkbox"/> 132th <input type="checkbox"/> 133th <input type="checkbox"/> 134th <input type="checkbox"/> 135th	<input type="checkbox"/> 136th <input type="checkbox"/> 137th <input type="checkbox"/> 138th <input type="checkbox"/> 139th
Rationale for Project Location(s)			
Award Type	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Technical Assistance <input type="checkbox"/> Recognition Only		
Amount	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Requested: \$81,121 <input type="checkbox"/> Awarded: \$		
Match Amount	<input type="checkbox"/> N/A <input type="checkbox"/> Cash- <input type="checkbox"/> In-Kind: \$50% - \$40,561		
Match Source(s) (Account Line/Project/Staff/Entity)	<input type="checkbox"/> N/A The matching funds are covered by Department of Aging General Fund Budget.		

**A Resolution by the Bridgeport City Council
Regarding the
State of Connecticut - Dial a Ride – Municipal Grant Program for Elderly & Disabled
(Project # 17408)**

WHEREAS, the State of Connecticut, through the Department of Transportation is authorized to extend financial assistance to municipalities in the form of grants; and,

WHEREAS, this funding has been made possible through Ct. General Statues, Section 13b-38bb and,

WHEREAS, funds under this grant are appropriated to municipal governments to be used for Dial a Ride – Municipal Grant Program to provide much needed transportation services to the elderly and persons with disabilities

WHEREAS, the City of Bridgeport does not operate a Dial a Ride- Municipal Grant Program and will grant the total sum of \$81,121 to Greater Bridgeport transit Authority to operate this program

WHEREAS, it is desirable and in the public interest that the City of Bridgeport, Central Grants Department, submit an application to the State of Connecticut, Department of Transportation through Greater Bridgeport Regional Council

NOW THEREFORE, BE IT RESOLVED BY THE City Council:

That it is cognizant of the City's grant application and contract with the State of Connecticut, Department of Transportation and Greater Bridgeport Transit Authority

That it hereby authorizes, directs and empowers the mayor or his designee to execute and file such application with State of Connecticut, Department of Transportation through Greater Bridgeport Regional Council and to provide such additional information and to execute such other contracts and documents as maybe necessary under this program.

CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

999 Broad Street
Bridgeport, Connecticut 06604-4328

CITY ATTORNEY
R. Christopher Meyer

DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

ASSOCIATE CITY ATTORNEYS
Mark T. Anastasi
Gregory M. Conte
Richard G. Kascak, Jr.
Russell D. Liskov
John R. Mitola
Ronald J. Pacacha
Lisa R. Trachtenburg

ASSISTANT CITY ATTORNEYS
Edmund F. Schmidt
Eroll V. Skyers

Telephone (203) 576-7647
Facsimile (203) 576- 8252



May 11, 2016

BY HAND

Lydia Martinez, City Clerk
45 Lyon Terrace
Bridgeport, Connecticut 06604

RE: Request For Approval of Professional Services Agreement
With LAZ Parking LTD. LLC to Improve Metered Parking As a
Public Convenience and to Enhance Economic Development

RECEIVED
CITY CLERK'S OFFICE
2016 MAY 11 P 2:45
ATTEST
CITY CLERK

Dear Lydia:

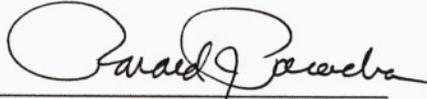
On behalf of the Mayor, the Chief Administrative Office and the Department of Public Facilities, this is to inform you that a Request For Qualifications process has been conducted that has resulted in the selection of LAZ Parking LTD. LLC as the selected consultant to assist the City to improve metered parking in the Downtown area and other areas around the City by demonstrating several types of parking meters to the general public, by soliciting and taking into account public perceptions, problems and needs, by changing parking meters so that they accept coins, cash, credit and debit cards, by improving the management of collections and enforcement through coordination of the work being done by City employees, by introducing best management practices, and by planning for improvements that can be accomplished in several phases over time.

It is important to note that LAZ has represented that, as a result of its experience and knowledge of best management practices, it can increase the City's parking collections and enforcement revenues above current levels and without impacting the City's FY2017 budgeted revenues so that incremental new revenues can be used as a source of funding to compensate it for its professional services.

Attached you will find fifteen (15) copies of a proposed Resolution Approving the Professional Services Agreement in substantially the form attached hereto.

Respectfully submitted,

OFFICE OF THE CITY ATTORNEY

By: 
Ronald J. Pacacha
Associate City Attorney

Encls.

Cc: Mayor Joseph P. Ganim
John Ricci, Director, DPF
John Gomes, CAO
Gina Malheiro, Deputy CAO
Thomas Gaudett, Mayor's Office
R. Christopher Meyer, City Attorney

**Resolution of the City Council
Concerning Approval of Professional Services Agreement
With LAZ Parking LTD. LLC
For Parking Solutions**

WHEREAS, the City of Bridgeport conducted a parking assessment in 2014 by TimHaahs Engineers + Architects;

WHEREAS the City issued a Request For Qualifications that has resulted in the selection of LAZ Parking LTD. LLC as the selected consultant to assist the City to improve metered parking in the Downtown area and other areas around the City by demonstrating several types of parking meters to the general public, by soliciting and taking into account public perceptions, problems and needs, by changing parking meters so that they accept coins, cash, credit and debit cards, by improving the management of collections and enforcement through coordination of the work being done by City employees, by introducing best management practices, and by planning for improvements that can be accomplished in several phases over time;

WHEREAS the selected consultant has represented that, as a result of its experience and knowledge of best management practices, it can increase the City's parking collections and enforcement revenues above current levels and without impacting the City's FY2017 budgeted revenues so that incremental new revenues can be used as a source of funding to compensate it for its professional services; and

WHEREAS the City and the selected consultant have negotiated a Professional Services Agreement.

NOW, THEREFORE, BE IT RESOLVED:

THAT the City Council hereby approves the Professional Services Agreement in substantially the form attached hereto subject to final review of the City Attorney and authorizes the Mayor or his designee to execute all documents, take all other actions and do all other things in furtherance of and consistent with this resolution in the best interests of the citizens of the City of Bridgeport.

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into as of the day of June, 2016, by and between the **CITY OF BRIDGEPORT**, a municipal corporation, located in Bridgeport, Connecticut, acting through its Department of Public Facilities (hereinafter referred to as "City" or "Owner") and **LAZ Parking LTD. LLC**, a Connecticut limited liability company, having an address at 15 Lewis Street, Hartford, CT 06103 (hereinafter referred to as "**Consultant**").

WHEREAS, the City recognizes the importance of improving metered parking and payment options in the downtown and other areas of the City as a public convenience and to enhance economic development for the City's retail businesses, new and existing residents, and visitors to the City;

WHEREAS, in 2014 the City commissioned a study from TimHaahs Engineers + Architects that resulted in a "Downtown Parking System Assessment Final Report" that contained an analysis of the City's current parking resources, the levels of demand and usage, limitations within the system's resources and management, and recommendations for various parking strategies and solutions that the City might consider exploring (see **Exhibit A** attached);

WHEREAS, in order to obtain professional guidance and implementation in this effort to improve metered parking, the Owner advertised a Request for Qualifications on February 21, 2016 for professional consulting services for parking solutions, procurement, and management services ("**RFQ**") (see **Exhibit B** attached);

WHEREAS, the Consultant submitted its proposal dated March 9, 2016 ("**Proposal**") (see **Exhibit B** attached);

WHEREAS, the Owner selected the Consultant based upon its qualifications and experience, its willingness to use its purchasing power to obtain selected equipment, software and other needs at the most competitive prices, and further based upon the Consultant's statements and representations made in its Proposal and during the interview process and began negotiations that resulted in this Agreement;

WHEREAS, the Owner anticipates that the Project will be executed in several phases and therefore seeks to enter into this Agreement as a master agreement with the assignment of tasks to the Consultant as the need arises and funding is available based upon the issuance of additional task orders ("**Task Orders**");

WHEREAS, the City will keep in its employ those City employees who currently

perform parking meter collections and enforcement ("**City Employees**") and the Consultant is prepared to augment such resources as the Owner and the Consultant deem necessary under the circumstances;

WHEREAS, the initial Task Order ("**Task Order No. 1**") involves (a) a demonstration of several modern parking meters to the general public, (b) enlisting public comment, (c) overseeing the installation of new meters, (d) managing the collections and enforcement processes, and (e) instituting accounting and reporting mechanisms (see **Exhibit F** attached); and

WHEREAS, the compensation payable to the Consultant will be funded by additional revenues that the Consultant generates from the use of more efficient meters, more consistent meter maintenance, and more efficient collection and enforcement practices, so that such compensation is generated by the Consultant's own expertise in the industry and start-of-the-art management practices, and does not rely on revenues currently anticipated in the Owner's FY2017 budget.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties mutually agree as follows:

DEFINITIONS

The following definitions will be used throughout this Agreement, unless the context requires otherwise:

"Approval" or **"Approved"** means, with respect to the administration and performance of this Agreement, that the Owner has given its written approval to the Consultant when required, including but not limited to, the approval of budgets, Task Orders, directions, changes or deviations from or with respect to Task Orders, additional expenses, substitutions, time delays, schedule changes, etc.

"Consultant" means LAZ Parking Ltd. LLC, acting through the Consultant's Representative, and its Approved consultants and subcontractors designated in writing from time to time during the term of this Agreement.

"Consultant's Representative" means a specific individual or individuals designated in writing by the Consultant to the Owner from time to time as its representative or representatives with respect to the Project. At the inception of this Agreement, the Consultant's Representative shall be Stathis Manousos, Vice President of Business Development & Regional Manager.

"Owner" means the City of Bridgeport, a municipal corporation, acting through the

Owner's Representative who shall be designated in writing from time to time during the term of this Agreement.

"Owner's Representative" means a specific individual or individuals designated in writing by the Owner to the Consultant from time to time during the term of this Agreement as its representative or representatives with respect to the Project. At the inception of this Agreement, the Owner's Representative shall be Virginia Malheiro, the Deputy Chief Administrative Officer, or her designee set forth in writing to the Consultant.

"Project Manager" for the Consultant means _____, acting through a specific individual or individuals designated in writing from time to time during the term of this Agreement to the Owner as its representative or representatives with respect to the Project specified in a Task Order. At the inception of this Agreement, the Project Manager shall be _____, or his/her designee set forth in writing to the Owner.

"Project" means in general the long-term improvement, in phases, of the City's parking resources, payment options, collections and enforcement management, and the addition and supplementation of other features and services to enhance economic development and enhance visitors' and users' experience in navigating the City as requested by the City in one or more Task Orders assigned to the Consultant.

"Services" means the planning, testing, inspection, procurement, analyses, and other necessary and related professional services required by a Task Order for the completion of the work described therein.

"Task Schedule" means the schedule of milestones and other time requirements established in each Task Order.

"Task" or **"Task Order"** means a description of the Services requested from the Consultant, the format of which is described generally in this Agreement, and the description of the particular Services requested from the Consultant in a Task Order issued from time to time during the term of this Agreement.

"Term" means the duration of this Agreement, commencing upon the date specified by the Owner in a Notice to Proceed on Task Order No. 1 and ending either on (a) the completion of the final Task Order then outstanding or (b) the earlier termination of this Agreement as provided herein, or (c) June 30, 2021, whichever event shall first occur. The Owner reserves the right to extend the term of this Agreement, in writing, for one or more additional years, at its sole discretion, on terms and

conditions mutually agreed to between the parties.

ARTICLE II

BASIC AGREEMENT

1.1 Structure of the Agreement

A. **Consultant's Qualifications.** The Consultant represents that it is duly-organized under the laws of the State of Connecticut and is qualified and experienced in the fields of parking design, implementation, procurement, and management in accordance with the requirements of the Owner as set forth in one or more Task Orders. The parties are entering into this Agreement with the understanding that the Consultant will provide services through its own forces but utilizing the currently-employed City personnel who are involved in parking collections and enforcement functions, and related services and the user of additional Consultant personnel as necessary for the completion of each Task Order. The licenses of the Consultant, where licensing is required, shall be submitted to the Owner prior to the execution of this Agreement or promptly in advance of engaging any subcontractor and consultant not identified to the Owner at the time of the execution of this Agreement.

B. **Use of Task Orders.** The consulting Services required by this Agreement will be assigned by Task Order to allow for the sequential or partial completion of work related to the Project in response to the City's proposed Project requirements. The Owner shall request Services by one or more Task Orders. The content, schedule and Compensation for each Task Order shall be negotiated prior to commencing Services under such Task Order.

C. **Assignment of Tasks.** The Owner shall identify and inform the Consultant of Tasks that it wishes the Consultant to perform, each such Task to be set forth in a written Task Order upon mutual agreement of the terms and conditions thereof between the Owner and the Consultant. Each additional Task Order will be considered an amendment to this Agreement, shall be incorporated by reference into this Agreement and shall become a part hereof as if fully set forth herein. Each Task Order shall be commenced by the Consultant within five (5) business days of receipt of a written notice to proceed or on such later date that may be specified therein (each, a "**Notice to Proceed**").

D. **Task Order Format.** A format for a Task Order is attached as **Exhibit C**. Its inclusion as part of this Agreement illustrates the general framework to be used in

authorizing each and every Task Order requiring the Consultant's Services for the duration of this Agreement. Compensation for a Task Order may be developed on a lump sum or not-to-exceed price, a cost plus basis, a time-and-materials basis, or other method deemed mutually agreeable between the parties. If based on a time-and-materials method, the Consultant will be required to prepare an estimate of man-hours for each Hourly Billing Rate (defined below) to be utilized through the Consultant's forces or through each subcontractor employed or to be employed to perform each Task Order for the duration of the Task Order. Items of work such as software licenses and other reimbursable expenses shall also be listed as individual line items. After negotiations with the Owner, the manpower estimate shall be attached to the Task Order.

E. Authority to Request Additional Tasks or Services. It is understood and agreed by the parties that, upon the Approval of this Agreement, only the Owner's Representative, designated by the Owner in writing from time to time to the Consultant, shall have the authority to add Tasks or Services to this Agreement.

1.2 Compensation. The Owner shall compensate the Consultant for the authorized Services to be performed pursuant to this Agreement as follows:

A. Basis. The Consultant shall be compensated for each Task Order as follows: The parties shall select a lump sum or not-to-exceed basis, time-and-materials, cost plus fee, negotiated fee per task order, or other basis for compensation (hereinafter "**Compensation**"). If required by the Owner, the Consultant shall submit projections for each month during the projected duration of such Task Order of the amounts of Compensation to be requested including its best estimate of Reimbursable Expenses (defined below) in order for the Owner to appropriately allocate funds for such Compensation.

B. Established Hourly Rates Per Job Category. Compensation to the Consultant payable on an hourly basis, whether for its own forces or those of its subcontractors and consultants, shall be computed on the basis of Approved hourly rates ("**Hourly Billing Rates**"). A job category hourly rate schedule for Services to be performed by the Consultant, its subcontractors and consultants is attached hereto as **Exhibit D** and incorporated herein by reference, which rates will apply for the duration of the Task Order. All employees shall perform work only in the job categories for which they are qualified using objective standards acceptable in the industry and at the rates set forth in such exhibit. Requisitions for payment shall contain details and backup information reasonably acceptable to the Owner and shall be charged against each hourly rate or individual line item identified on each Task Order.

C. **Reimbursable Expenses.** The Consultant shall be reimbursed for only those expenses set forth on **Exhibit E** attached hereto and made a part hereof or other expenses Approved by the Owner ("Reimbursable Expenses"). Any additional reimbursable expenses shall not be paid without the prior approval of the Owner. Except as otherwise set forth in this Agreement, hourly rates for Services are inclusive of the Consultant's, its subcontractor's and sub-consultant's respective normal overhead expenses, benefits, taxes, insurance, per diem expenses, and the like.

1.3 **Payment.** Payment of the Compensation set forth herein shall be made to the Consultant as follows:

A. **Submission of Invoices.** Payment of the Compensation set forth in this Agreement shall be made monthly in accordance with the terms of each Task Order. The accumulated total Compensation at the completion of each Task Order, excluding Compensation for additional services requested in writing by the Owner in connection with each such Task Order, if any, shall not exceed the agreed-to Compensation payable for Services to be performed under each Task Order.

C. **Timing of Submission; Payment; Interest.** Invoices shall be submitted by the twentieth (20th) day of the month for Services rendered during the previous month. The Owner shall have thirty (30) days to review each complete invoice, and payment of all undisputed amounts for Compensation, shall be made within forty-five (45) days after receipt thereof. Notwithstanding anything herein to the contrary, Compensation shall not be paid on disputed invoices or portions thereof and no interest shall be payable to the Consultant on amounts withheld by the Owner based upon a good faith dispute with the Consultant. Services must be invoiced promptly and Services that are not invoiced within sixty (60) of being performed will be recognized for payment.

D. **Responsibility for Certain Payments.** The Consultant shall remain responsible, and shall indemnify and hold harmless the Owner, from and against all liability for the withholding and payment of all Federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies or employee benefit requirements (under ERISA, state law or otherwise) now existing or hereafter enacted and attributable to the Consultant, its subcontractors and consultants and their respective employees.

E. **Unauthorized Charges.** The Consultant expressly understands and agrees that the Owner shall not be liable for the payment of any Services or other work performed by the Consultant, its subcontractors and consultants based upon

unauthorized representations of or directions from officers, agents or employees of the Owner other than the Owner's Representative which exceed the Budget for this Project ("**Unauthorized Charges**") unless the Consultant submits in writing to the Owner within thirty (30) days of rendering Services or other work that is not authorized or that may exceed the Budget a request for approval of such Unauthorized Charges. Unauthorized Charges that are not brought to the Owner's attention within such 30-day period will not be honored and payment therefore will be deemed waived by the Consultant, its subcontractors and consultants.

1.4 Use of Consultants and Subcontractors. The Consultant has retained or will retain with the Owner's Approval as subcontractors or consultants, at its sole cost and expense, full-service, licensed (where required) professionals to render the categories of service to complete each Task Order. The names and qualifications of such consultants will be disclosed to the Owner in writing for review and Approval prior to entering into any Task Order. The Consultant shall inform the Owner in writing in advance of engaging any other consultants not identified at the time of execution of a Task Order. The Owner shall have the right, in the exercise of its reasonable business judgment, to reject any such additional or substitute consultant or subcontractor and to request the Consultant to submit alternative proposals. The retention of such consultants and subcontractors shall not diminish or reduce the overall responsibility of the Consultant under this Agreement for the successful completion of the Task Order work.

1.5 Project Responsibility and Staffing.

A. Consultant's Staffing. The Consultant Representative will represent the Consultant in all matters relating to the contractual relationship between the Owner and the Consultant, which person may be removed or replaced as set forth herein in writing from time to time (the "**Consultant's Representative**") in the manner set forth below. It is agreed that the Consultant shall not remove the Consultant's Representative without the prior written Approval of the Owner unless such individual has ceased his or her employment with the Consultant. However, the Consultant's Representative shall be removed and replaced, without cost or expense to the Owner, at the written request of Owner. If the Owner requests that the Consultant's Representative be replaced, the Owner shall be permitted to terminate this Agreement in the event a replacement, satisfactory to the Owner in the Owner's sole discretion, is not provided promptly.

B. Consultant's Project Manager. The Consultant shall designate a project manager in writing for each Task Order (the "**Consultant's Project Manager**"). The Consultant's Project Manager shall have responsibility for day-to-day activities on the

Project, communications with the Owner's Representative and coordination of the work including, but not limited to, progress reports, meetings, schedule, deliverables and other typical contract administration functions.

C. **Consultants and Subcontractors.** The Consultant staff for each Task Order will consist of, at a minimum, the staff identified by the Consultant in the professional categories approved by the Owner at the time of execution of a Task Order. The Consultant represents that all consultants and subcontractors employed by it in connection with this Agreement possess the requisite licensing (where required), education, training and experience to perform their job descriptions and functions in a competent and professional manner with respect to this Project. No consultant or subcontractor shall be replaced without the prior written approval of Owner. The Owner may, without incurring cost or expense, require the replacement of any consultant or subcontractor identified in a Task Order in the sole discretion of the Owner upon written notice to the Consultant.

1.6 **Time.** The Consultant shall complete each Task Order required by this Agreement in a timely fashion in accordance with a schedule for each Task Order (each, a "**Schedule**"). Once the parties hereto have agreed to the Schedule for a Task Order, all dates set forth in the Schedule, as the same may be amended from time to time in accordance with this Agreement, shall be **TIME OF THE ESSENCE**.

A. **Timely Performance an Essential Condition.** It is hereby understood and agreed by the Consultant that the date of commencement, the dates of required intermediate milestones, and the time for completion, as specified in this Agreement and in the accepted Schedule for the Services to be completed by the Consultant with respect to each Task Order issued by the Owner, are **ESSENTIAL CONDITIONS** of this Agreement.

B. **Commencement of Services.** It is mutually understood and agreed that the Services of the Consultant hereunder for each Task Order shall be commenced within five (5) days after the issuance of a Notice to Proceed by the Owner or on such later date specified therein.

1.7 **Representations and Warranties.** The Consultant represents and warrants, as of the date hereof and throughout the Term of this Agreement, as follows:

A. **Use of Qualified Personnel, Consultants and Subcontractors.** The Consultant represents that it is an entity comprised of duly-licensed employees and consultants, where licensing is required, has the requisite experience to undertake and complete the Services pursuant to the requirements of this Agreement, has in its employ, or will engage at its sole cost and expense, licensed (where required),

experienced, qualified and trained personnel, subcontractors and consultants, and will use, or require those in its employ to use, quality equipment accurately calibrated, where accurate measurement is necessary, to competently perform the Services required by each Task Order.

B. Consultant Possesses Adequate Resources and Personnel. The Consultant represents that it is financially stable and has adequate resources and personnel to complete the Services in a timely fashion.

C. No Conflicts. The Consultant has disclosed, or shall disclose, in writing prior to the execution of any Task Order, all conflicts or potential conflicts of interest that may or are likely to have an adverse affect on its ability to independently protect the Owner's interests in connection with the Project, including but not limited to, the nature and specifics of its relationship with any other participants in the Project, other consultants and subcontractors, and the like. The Consultant represents that its performance of the Services described herein, and its representation of the Owner, will not result in a conflict of interest, will not violate any laws or contractual obligations with third parties, and is an enforceable obligation of the Consultant.

D. Prior Approval of All Consultants. The Consultant will not engage any consultant or subcontractor for any of the Services for any Task Order without prior written notice to and written Approval by the Owner and receipt of the Owner's written consent, except for those consultants and contractors specifically identified in this Agreement.

E. No Violation of Law. The Consultant represents that neither it, nor any of its officers, directors, owners, employees or, to the best of its knowledge any of its approved subcontractors and consultants, have committed a criminal violation of federal or state laws arising directly or indirectly from its business operations that resulted in the imposition of a monetary fine, injunction, criminal conviction or other sanction, and further represents that the Consultant shall take all reasonable steps to ensure that its officers, directors, owners, employees, agents, subcontractors and consultants shall comply with the requirements of all laws, rules and regulations applicable to this Agreement or to the conduct of its or their businesses in the performance of the Services under this Agreement.

F. Quality and Performance of Services. The Consultant represents that it will perform, or ensure the performance by others of, the Services in a good and workmanlike manner consistent with the level of skill and care ordinarily exercised by members of the profession currently practicing in the State of Connecticut under similar conditions and will diligently pursue the completion of such Services in accordance with the terms of this Agreement.

G. Licenses and Permits. The Consultant represents that it possesses, and will ensure that its subcontractors and consultants possess, all professional licenses and other licenses and permits in the State of Connecticut that may be required to perform the Services required by this Agreement.

H. Observance of Proprietary Rights. The Consultant represents and warrants that it will take reasonable steps to ensure that the performance of the Services will not infringe upon or misappropriate any United States copyright, trademark, patent, or the trade secret or other proprietary material of any third persons. Upon being notified of such a claim, the Consultant shall, at the request of the Owner and in the Owner's sole discretion, (i) defend through litigation or obtain through negotiation the right of the Owner to continue using the Services of the Consultant while such claim of infringement is contested; (ii) modify the Services to be rendered at no cost, expense or damage to the Owner so as to make such Services non-infringing while preserving the original functionality, and/or (iii) replace the Services or the infringing or potentially infringing portion thereof with the functional equivalent. If the Owner determines that none of the foregoing alternatives provide an adequate remedy or resolution of the claim of infringement, the Owner may terminate all or any part of the Services and, in addition to other relief, shall be entitled to recover the amounts previously paid to the Consultant hereunder related to such claim of infringement.

I. Communications and Coordination. The Project Manager shall receive, control and coordinate all documents and arrange all meetings with the Consultant and third parties on behalf of the Owner. The Owner's Representative shall be informed of the nature and content of all direct communications with any third party related to the performance of the Consultant's Services.

J. Owner Shall Not Be Billed for Certain Taxes. The Owner is not obligated to pay certain sales, use, gross receipts taxes, ad valorem or other taxes with respect to the Services rendered by the Consultant, its consultants and subcontractors, and the Consultant agrees not to invoice the Owner therefor. The Owner reserves the right to withhold pursuant to Section 12-430(7) of the Connecticut General Statutes, a percentage of the monies owed to any party that is a non-resident of the State of Connecticut but has not received an appropriate certificate from the Commissioner of Revenue pursuant to the aforesaid statute on account of sales taxes that may be owed by such non-resident to the State of Connecticut. Upon request of the Consultant, its consultants or contractors, the Owner's Purchasing Department will issue tax-exempt certificates to any party purchasing materials or rendering services to the Project for which a tax exemption is available.

K. Recordkeeping and Audits. The Consultant shall keep daily, weekly and

monthly logs and other records detailing the Services rendered which shall contain sufficient detail as to type of activity performed by each employee, consultant and subcontractor working on the Project under the supervision of the Consultant, the job category of each such employee, the number of hours worked, etc. where the method of Compensation requires keeping such detailed records. Such records shall be kept at the Consultant's principal place of business in the State of Connecticut. The Owner, its agent(s), or the representatives of any funding source shall have the right to inspect such records from time to time, with or without prior notice, during normal business hours of the Consultant.

ARTICLE II

CONSULTANT'S RESPONSIBILITIES

2.1 General Description of Services

A. **Customary Consulting Services.** The Consultant's Services shall consist of the Services described in a Task Order, other services described in Article I hereof, and any other services normally performed by a consultant to complete a Project of this nature.

B. **Scope of Consultant's Services.** The scope of the Consultant's Services is described generally in this Agreement, and more specifically in each Task Order, and also include those services that are reasonable, consistent with and necessary to complete each Task Order, including but not limited to preparing and submitting written reports, keeping and distributing daily, weekly and monthly work logs, where such detailed records and reports are required by a Task Order, demonstrating the Consultant's progress with respect to the Services and to each Task Order, and the like. All Consultant's Services and documents shall fully comply with the restrictions and requirements of all laws, rules and regulations of federal, state and local governmental and quasi-governmental agencies, authorities and funding sources having jurisdiction over or otherwise related to the Project, and other parties disclosed by the Owner and otherwise known to the Consultant as of the date of this Agreement, the date of any Task Order, or the date on which, for example, any governmental agency approves any permit for the Project, if any, or which, in the exercise of the best professional judgment of an independent consultant retained by the Owner, should have been known to Consultant.

C. **Notice of Meetings and Communications with Third Parties.** The Consultant shall give timely notice to Owner of any meetings that the Consultant feels necessary in connection with a Task Order with utility companies or city, state

or other regulatory agencies. Scheduling of such meetings is to be done by the Consultant, after consultation with the Owner as to time and date of such meetings. Notwithstanding anything herein to the contrary, the Owner shall pay the Consultant for all pre-Approved and properly documented expenses incurred for trips on the Owner's behalf that exceed fifty (50) miles from Bridgeport, Connecticut.

D. Cooperation with Other Professionals. The Consultant shall cooperate fully with any consultant employed by the Owner in connection with the Project and professionals employed by the Owner for work related to the Project.

2.2. Distribution of Project Information. The Consultant shall promptly furnish to the Owner's Representative and other designated parties copies of all, reports, test results, correspondence, studies, meeting minutes and other verbal records on any media, created by the Consultant or which comes into the possession of the Consultant and required, desired or necessary to keep the Owner informed of the progress of the Consultant's Services, the progress of the Project, or as otherwise may be requested by the Owner pursuant to this Agreement and to a Task Order

ARTICLE III

INFORMATION AND COMMUNICATION

3.1 Information Supplied in Connection with Task Orders. The Owner shall provide information regarding its requirements in the form of Task Orders. The Owner shall furnish to the Consultant such information with reasonable promptness to avoid delay in the performance and delivery of the Services. The Consultant shall be entitled to rely upon the completeness and accuracy of any Owner-supplied information unless, in the exercise of its best professional judgment, it knows or should know that such reliance would be unreasonable, in which case the Consultant shall inform the Owner's Representative in writing through the Project Manager of the unreliability or unreasonableness of the information supplied.

3.2 Owner's Representative. The Owner's Representative at the inception of this Agreement is Virginia Malheiro, the Deputy Chief Administrative Officer, or her designee set forth in writing ("**Owner's Representative**"). Each such person or entity functioning in the capacity as the designated Owner's Representative shall act on behalf of the Owner with respect to this Agreement and all Task Orders and shall have authority to make decisions on which the Consultant can rely. The Owner's Representative shall not perform any other services performed by a Consultant. The Owner's Representative shall examine documents, at each phase of the Services performed or to be performed by the Consultant, which are submitted

by the Consultant from time to time, and shall render evaluations and decisions pertaining thereto promptly in order to avoid unreasonable delay in the performance and delivery of the Consultant's services. Any Approval or Approvals given by the Owner shall not relieve the Consultant of any of its obligations hereunder.

3.3 Project Manager; Authority to Direct Consultant. The Project Manager at the inception of this Agreement is _____ or his/her designee set forth in writing. The Project Manager shall act in the interests of the Owner with respect to this Agreement and its Task Orders and shall have the authority to examine and review any and all of the Consultant's work products and/or the Services it provides, make recommendations to the Owner regarding such work and its quality, completeness and timeliness, and carry out and execute the decisions of the Owner's Representative with respect to the Consultant, its Services and work. With respect to the hierarchy of authority to act on behalf of the Owner, the Owner's Representative has primary authority to make decisions for the Owner and to direct the Consultant in connection with this Agreement. If authorized in writing by the Owner's Representative, the Project Manager may make decisions on behalf of the Owner and give limited direction the Consultant concerning the Services and any Task Order. Any Approval or Approvals given by the Project Manager on behalf of the Owner, shall not relieve the Consultant of any of its obligations hereunder.

3.4 Independent Legal and Accounting Services. The Owner shall furnish its own legal, accounting, auditing and insurance counseling services, however, the fact that the Owner possesses such support services will not relieve the Consultant of its responsibilities pursuant to this Agreement. The Consultant shall furnish, at its own overhead expense, its own legal, accounting, auditing and insurance counseling services.

3.5 Confidential Information. Each party hereby acknowledges that it may be exposed to confidential information which may not be available to the public or discoverable under the Freedom of Information Act ("FOIA") and other proprietary information belonging to the other party or relating to its business and affairs, including, without limitation, source code and design materials for work product and other materials expressly designated or marked as confidential ("**Confidential Information**"). Confidential Information does not include (i) information already known or independently developed by the recipient; (ii) information in the public domain through no wrongful act of the party; (iii) information received by a party from a third party who was free to disclose it; (iv) information properly disclosable under FOIA or (v) information required to be disclosed by a court of law or government or quasi-governmental authority.

(b) **Covenant Not to Disclose.** Each party hereby agrees that during the term of

this Agreement and at all times thereafter it shall not use, commercialize or disclose the other party's Confidential Information to any person or entity, except to its own employees who have a "need to know," to such other recipients as the party claiming confidentiality may approve in writing in advance of disclosure, or as otherwise required by court order, statute or regulation. Each party shall use at least the same degree of care in safeguarding the other party's Confidential Information as it uses in safeguarding its own Confidential Information, but in no event shall a party use less than due diligence and care. Neither party shall alter or remove from any software, documentation or other Confidential Information of the other party (or any third party) any proprietary, copyright, trademark or trade secret legend.

ARTICLE IV

REMEDIES

4.1 **Default by Consultant.** It shall be a material default under this Agreement in the event that any of the following occur (each an "**Consultant's Default**"): (i) The Consultant fails to expeditiously perform the Services required to be performed under each Task Order through no fault of the Owner thereby delaying the commencement, progress, or delivery of the Project, or (ii) the Consultant does not promptly pay or fails to pay any subcontractor, consultant or agent of the Consultant, or (iii) the Consultant is declared to be bankrupt or insolvent, an assignment for the benefit of creditors is made by the Consultant, the Consultant shall file a voluntary petition in bankruptcy or insolvency, or a receiver shall be appointed for the Consultant and such appointment or bankruptcy or insolvency proceeding, petition, declaration or assignment is not set aside within thirty (30) days of filing, or (iv) any representation or certification made by the Consultant to the Owner shall prove to be false or misleading on the date said representation or certification is made, or (v) default shall be made in the observance or performance of any material covenant, agreement or condition contained in this Agreement required to be kept, performed or observed by Consultant, or (vi) there has been a material adverse change in the financial condition of the Consultant, or (vii) the Consultant, or any principal or officer of the Consultant shall be convicted of the commission of a crime punishable as a felony, or (viii) the Consultant violates a material provision of any laws, ordinances, rules, regulations or orders of any public authority in the performance of its duties hereunder. If such a Consultant's Default has occurred and has not been cured within thirty (30) days, with or without written notice from the Owner, the Owner may declare the Consultant to be in default hereunder and exercise any remedies available to it, including the termination of this Agreement and any Task Order(s) then outstanding. In the event that the Owner terminates the Consultant for an Event of Default that is not cured after notice and such termination becomes the

subject of dispute resolution, if the Owner's termination of the Consultant is deemed to have been wrongful or inappropriate, such termination will be deemed converted to a termination for convenience by the Owner and the Consultant's remedies shall be limited to those set forth herein with regard to termination for convenience.

4.2 Default by Owner. In the event the Owner shall fail to perform any of its material obligations pursuant to this Agreement ("**Owner's Default**"), the Consultant shall give written notice within thirty (30) days to the Owner. In the event that the Owner fails to cure a payment default within thirty (30) days after receipt of such notice or fails to cure a non-payment default within sixty (60) days after receipt of such notice, the Consultant may declare the Owner to be in default hereunder and exercise any remedies available to it.

4.3 Termination by Owner Due to Consultant's Default. If the Consultant fails to supply enough properly-skilled and licensed (where required) professionals and employees, or proper materials, or if the Consultant commits a material violation of any laws, ordinances, rules, regulations or orders of any public agency or authority having jurisdiction, or otherwise commits an Consultant's Default under this Agreement, the Owner shall give written notice within fourteen (14) days to the Consultant. In the event that the Consultant fails to cure such default within seven (7) days after receipt of such notice, the Owner may declare the Consultant to be in default hereunder and exercise any remedies available to it. The Owner may, without prejudice to any right or remedy, terminate the employment of the Consultant and take possession of all plans, specifications, drawings, analyses, test results, samples and other data prepared, obtained by or in the possession of the Consultant, whether complete or not, with respect to the Task Order or Task Orders by whatever method the Owner may deem expedient. Additionally, the Owner may pursue any legal action available to it to obtain relief for actual damages suffered by reason of the Consultant's Default hereunder. In such event, the Consultant shall be liable to compensate and reimburse the Owner for all of its loss, cost and expense, including but not limited to attorney's fees and consultant's fees, which are caused by the Consultant's Default.

4.4 Termination by Consultant. Should the Owner commit an Owner's Default that continues beyond notice and passage of the cure period provided herein without such default having been cured, the Consultant may, as its sole and exclusive remedy, terminate this Agreement upon sixty (60) days written notice. Upon such a termination, the Consultant shall be entitled to recover from the Owner all Compensation due for Services performed in accordance with the requirements of this Agreement up to the date of such termination, and Reimbursable Expenses. The Consultant may not recover any other damages, costs or expenses from the Owner other than actual damages. No exemplary, punitive or other

extraordinary damages may be claimed or recovered.

4.5 Termination by Owner Without Fault of the Consultant. Upon thirty (30) days' prior written notice, the Owner shall have the right to cancel and terminate this Agreement at any time whether or not a Consultant's Default exists hereunder, that is, terminate for convenience, and the Owner shall incur no liability to Consultant or any other person by reason of such cancellation, except that, if the cancellation is for no fault of Consultant, the Owner shall pay to the Consultant all sums then due to the Consultant hereunder for Services rendered in accordance with this Agreement performed up to the date of termination.

4.6 Transfers on Termination. In the event of any termination of this Agreement by the Owner, the Consultant shall, upon written request of the Owner, return to the Owner within seven (7) days all papers, materials, test results, samples, analyses and other items on any form of media prepared by, in the possession of, or available to the Consultant relating to the Project whether created by or at the request of the Consultant or created by others. In addition, each party will assist the other party in an orderly termination of this Agreement and the transfer of all aspects hereof, tangible and intangible. If requested by the Owner's Representative, the Consultant shall debrief the Owner with respect to the work performed and not performed to date of termination with good faith and due diligence. Such debriefing shall provide explanation, annotation, data and other information concerning drawings, schedules, deliverables and the like for which the Consultant is responsible under this Agreement. Furthermore, the Consultant shall relinquish, assign and transfer in a writing acceptable to the Owner all rights and claims to its Work Product, drawings, specifications, test results, analyses, samples and other deliverables that are part of this Agreement and take such other reasonable steps at the request of the Owner's Representative to facilitate the continuation of the work of the Consultant by another professional.

4.7 Resolution of Disputes and Choice of Law. The parties agree that all disputes between them arising under this agreement or involving its interpretation, if they cannot be first resolved by mutual agreement, shall be submitted to a court of competent jurisdiction over the parties located in Fairfield County, Connecticut.

4.8 Claims For Additional Compensation and Time. If an event occurs or other circumstances arise during the performance of the work that establish or may tend to establish a claim by the Consultant for additional Compensation and/or additional time to perform, the Consultant shall promptly make such claim to the Owner in writing within fourteen (14) days of the occurrence of such event or circumstances setting forth the facts giving rise to such claim under this Agreement and the additional Compensation or contract time requested by the Consultant. The

Consultant shall not undertake to perform additional work without the prior written approval of the Owner. All claims for additional Compensation or additional contract time that are not asserted in writing within such 14-day period are deemed waived by the Consultant.

ARTICLE V

INDEMNIFICATION AND INSURANCE

5.1 **Indemnification.** The Consultant represents and warrants that it will employ its best professional judgment in the performance of the Services hereunder to ensure that its Services are free from errors that were known or should have been known to the Consultant in the exercise of reasonable care. To the fullest extent permitted by law, the Consultant, on behalf of itself and its subcontractors, consultants and agents (the "**Indemnitor**"), agrees to indemnify, save and hold Owner, its elected officials, department heads, employees, subcontractors and consultants (the "**Indemnitee**") harmless from and against any and all liability, damage, loss, claim, demand, action and expenses of any nature whatsoever, including, but not limited to costs, expenses, consulting fees and reasonable attorneys' fees which arise out of or are connected with: (i) any negligent act, error or omission by the Indemnitor in the performance of this Agreement; (ii) the negligent failure of the Indemnitor to comply with the laws, statutes, ordinances or regulations of any governmental or quasi-governmental agency or authority having jurisdiction over the Project; or (iii) the breach of any material term or condition of this Agreement by the Indemnitor. The provisions of this indemnification article shall not be construed as an indemnification of the Indemnitee for any loss or damage attributable to the sole act or omission of the Indemnitee. The indemnity set forth above shall survive the expiration or any earlier termination of this Agreement.

5.2 **Insurance.** The following insurance coverage is required of the Consultant and it is understood that the Consultant will require other coverage from every consultant and subcontractor in any tier according to the work being performed and shall ensure that all insurance coverage is issued and in force in accordance with the terms hereof.

A. **Coverage Required.** The Consultant shall procure, present to the Owner in advance of any Services performed, and maintain in effect for the term of this Agreement without interruption the insurance coverages identified below with insurers licensed to conduct business in the State of Connecticut and having a minimum Best's A + 15 financial rating or other rating acceptable to the City.

Errors and Omissions Insurance (claims made form) will be provided by all consultants and other professionals involved in the Project with minimum limits of \$3,000,000, or as otherwise required by the Owner.

Commercial General Liability (occurrence form) insuring against claims or suits brought by members of the public alleging bodily injury or personal injury or property damage and claimed to have arisen out of operations conducted under this Agreement. Coverage shall be broad enough to include premises and operations, contingent liability, contractual liability, completed operations (24 months), broad form property damage, care, custody and control, with limitations of a minimum \$1,000,000 per occurrence and \$2,000,000 combined primary and excess coverage for each occurrence/aggregate and \$300,000 property damage.

Business Automobile insuring against claims or suits brought by members of the public alleging bodily injury or personal injury or property damage and claimed to have arisen out of the use of owned, hired or non-owned vehicles in connection with business. Coverage will be broad enough to include contractual liability, with limitations of \$1,000,000 combined primary and excess coverage for each occurrence/aggregate with a combined single limit for bodily injury, personal injury and property damage.

Workers' Compensation insuring in accordance with statutory requirements in order to meet obligations towards employees in the event of injury or death sustained in the course of employment. Liability for employee suits shall not be less than \$500,000 per claim.

B. General Requirements. All policies shall include the following provisions:

Cancellation notice—The Owner shall be entitled to receive from all insurance carriers a policy endorsement whereby the carrier will provide not less than 30 days' prior written notice of cancellation, non-renewal or reduction in coverage, such notices to be given to the Owner at the following address: Purchasing Agent, City of Bridgeport, Margaret E. Morton Government Center, 999 Broad Street, Bridgeport, Connecticut 06604.

Certificates of Insurance—All policies will be evidenced by an original certificate of insurance on a ACORD-25S form delivered to the Owner and authorized with

original signature or stamp of the insurer or a properly-authorized agent or representative reflecting all coverage required, such certificate to be delivered to the Owner prior to any work or other activity commencing under this Agreement.

Additional insured—The Consultant, its consultants and subcontractors will arrange with their respective insurance agents or brokers to name on all policies of liability insurance the Owner, its elected officials, officers, department heads, employees and agents, at no additional cost to the Owner, on all policies of primary and excess insurance coverages as additional insured parties by policy endorsement, and as loss payee with respect to any damage to property of the Owner, as its interest may appear. The undersigned shall submit to the Owner upon commencement of this Agreement and periodically thereafter, but in no event less than once during each year of this Agreement, evidence of the existence of such insurance coverages in accordance with the terms of this Agreement. The City shall be designated as follows:

“The City of Bridgeport, its appointed and elected officials, department heads, employees and agents, ATIMA
Attention: Purchasing Agent
Margaret E. Morton Government Center
999 Broad Street
Bridgeport, Connecticut 06604”

ARTICLE VI MISCELLANEOUS

6.1 Singular, Plural, Gender, etc. Wherever in this Agreement the context so requires, the singular number shall include the plural number and vice versa, and any gender herein used shall be deemed to include the feminine, masculine or neuter gender.

6.2 Professional Services Contract. This Agreement is entered into solely to

provide for the work of various Task Orders for work related to the Project and to define the rights and obligations, risks and liabilities of the parties hereto. This Agreement, and any document or agreement entered into in connection herewith, shall not be deemed to create any other or different relationship between the Consultant and the Owner other than as expressly provided herein. The Consultant acknowledges that the Owner is not a partner or joint venturer with the Consultant and that the Consultant is not an employee or agent of the Owner.

6.3 Prohibition Against Assignment. The Consultant may not transfer, hypothecate or in any way alienate or assign its interest in this Agreement or delegate any duties to be performed by it hereunder without the prior written consent of Owner. The Owner may assign its interest in this Agreement at any time to any person or entity that assumes the Owner's obligations from the date of the assignment hereunder; provided, however, that absent express consent in writing by the Consultant, such assignment shall not release the Owner from its obligations to the Consultant hereunder for payment of all amounts due the Consultant pursuant to this Agreement.

6.4 Time of the Essence. All dates set forth in this Agreement, and/or in any accepted Task Order Schedule, as may be amended from time to time, is agreed to be critical to the completion of the Project and shall be considered of the essence to this Agreement.

6.5 Notices. All notices, requests, demands or changes of address required or desired by either party shall be in writing and shall be either personally delivered, delivered by messenger or overnight delivery service, or be delivered by registered or certified mail, return receipt requested, postage prepaid, and addressed to the other party at the address heretofore set forth (each a "**Notice**"). All Notices shall be deemed received, in the case of personal or overnight delivery service, upon receipt, or in the case of mailing, on the date of receipt thereof by the party to whom it is addressed or, if receipt is refused, upon the expiration of forty-eight (48) hours from the time of deposit of such mailed notice in an office of the United States Postal Service. A change of address of a party shall be set forth in the same manner as other required notices.

6.6 No Waiver. No waiver of any party's default hereunder by the other party hereto at any one time shall be construed as a waiver by such party of any subsequent breach of the same or another term of this Agreement by the other party.

6.7 Ownership of Documents. All drawings, specifications, analyses, surveys, test results, models, plans, computer programs, databases and other work product prepared by the Consultant or anyone employed by the Consultant in any form or

media upon creation are and shall be the sole and exclusive property of the Owner, including without limitation all copyrights, rights of reproduction and reuse, and other interests relating thereto. The Owner and any entity affiliated with the Owner may reuse all such documents and data for future work in connection with the Project. Except for termination of the Consultant's services as a result of a default, the Consultant shall have an irrevocable, non-exclusive license to copy and use such documents and data and may retain copies of such documents and data for re-use in the conduct of its professional practice.

6.8 Successors and Assigns. This Agreement shall be binding upon, and inure to the benefit of the Owner and the Consultant and their respective successors, assigns and legal representatives.

6.9 Captions. The captions and headings contained herein are for convenience only and are not to be construed as part of this Agreement, nor shall the same be construed as defining or limiting in any way the scope or intent of the provisions hereof.

6.10 Governing Law; Venue. This Agreement shall be construed in accordance with the laws of the State of Connecticut. Any legal action brought to enforce any provision of obtain any interpretation of this Agreement or for other relief shall be brought in a State or Federal court of competent jurisdiction over the parties in Bridgeport, Connecticut without regard to conflict of laws rules.

6.11 Entire Agreement. Each party acknowledges that there are no prior or contemporaneous oral promises, undertakings or agreements in connection with this Agreement that are not contained herein. This Agreement may be modified only by a written agreement signed by all parties hereto. All previous negotiations and agreements between the parties hereto, with respect to the transactions set forth herein, are merged into this instrument, the documents or other materials referenced herein, the Task Orders, and amendments hereto mutually agreed to in writing by the parties, which together fully and completely express the parties' rights and obligations.

6.12 Partial Invalidity. If any term or provision of this Agreement is believed to be illegal, unenforceable or in violation of the laws, statutes, ordinances or regulations or any public agency or authority having jurisdiction over the parties or the Project, then, such matter shall be submitted to arbitration in accordance with this Agreement to determine whether such term or provision is severable or if this Agreement is deemed to be a whole by a fair construction of its terms and provisions under Connecticut law. If such term or provision is found to be severable, this Agreement shall remain in full force and effect, such term shall be deemed stricken therefrom

and this Agreement shall be interpreted, when possible, so as to reflect the intentions of the parties as indicated by any such stricken term or provision. If such term is not found to be severable, this Agreement may be terminated by either party upon the giving of prompt written notice within ten (10) days after such determination, whereupon the rights and obligations of the parties shall be determined in accordance with the provisions of this Agreement as if a mutual, voluntary termination had occurred.

6.13 **Survival.** The terms, provisions, representations, warranties and certifications contained in this Agreement, or inferable therefrom, shall survive the completion of the Project, or the earlier termination of this Agreement as to the Services completed to the date of such termination, subject to all applicable statutes of limitation and repose.

6.14 **Waiver of Liens.** The Consultant hereby waives any right it may have to file or assert a mechanic's or materialmen's lien against the Project site or against the Project, including but not limited to, any rights granted to the Consultant by the laws of the State of Connecticut.

6.15 **Excusable Delay.** The parties hereto, respectively, shall not be in default of this Agreement if either is unable to fulfill, or is delayed in fulfilling, any of its obligations hereunder, or is prevented or delayed from fulfilling its obligations, in spite of its employment of best efforts and due diligence, as a result of extreme and unseasonable weather conditions, natural disasters, catastrophic events, mass casualties to persons or significant destruction of property, war, governmental preemption in a national emergency, enactment of law, rule or regulation or change in existing laws, rules or regulations which prevent any party's ability to perform its respective obligations under this Agreement, or actions by other persons beyond the exclusive control of the party claiming hindrance or delay. If a party believes that a hindrance or delay has occurred, it shall give prompt written notice to the other party of the nature of such hindrance or delay, its effect upon such party's performance under this Agreement, the action needed to avoid the continuation of such hindrance or delay, and the adverse effects that such hindrance or delay then has or may have in the future on such party's performance. Notwithstanding notification of a claim of hindrance or delay by one party, such request shall not affect, impair or excuse the other party hereto from the performance of its obligations hereunder unless its performance is impossible, impractical or unduly burdensome or expensive, or cannot effectively be accomplished without the cooperation of the party claiming delay or hindrance, The occurrence of such a hindrance or delay may constitute a change in the scope of Services, and may result in the need to adjust the Compensation in accordance with the terms of this Agreement.

6.16 **Non-Discrimination.** The City requires that the Consultant in the conduct of its Services hereunder not discriminate against any party or person on the basis of sex, race, gender, nationality, sexual orientation or identification, disability, veteran status or other disadvantage.

6.17 **Precedence of Documents.** The documents constituting this Agreement set forth in Paragraph 6.11 are intended to be complementary and shall be read together to include everything necessary for the proper execution and completion of the work set forth in every Task Order whether specified therein or not. However, to the extent that any conflicts, inconsistencies or ambiguity exist in the contract documents, the Consultant shall perform the more stringent requirement or adhere to the higher standard of work or performance involved. In the event of an irreconcilable conflict, then a determination shall be made by review of the various contract documents in the following descending order of precedence: This Agreement; any Task Order; any properly-executed change or amendment to a Task Order.

6.18 **Council Approval of Agreement Required.** This Agreement may become effective upon the execution thereof by all parties and delivery of a fully-executed original to the Consultant. The Office of the City Attorney shall determine if the City Council must approve this Agreement, in which case it shall not become effective until the City Council of the City of Bridgeport approves the same, the Mayor executes the Agreement or it becomes effective pursuant to the terms of the City

Charter, and the Consultant receives an executed original thereof complete with all Schedules and Exhibits.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF BRIDGEPORT

By: _____

Name:

Title:

duly-authorized

CONSULTANT

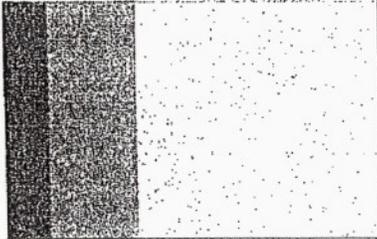
By: _____

Name:

Title:

duly-authorized

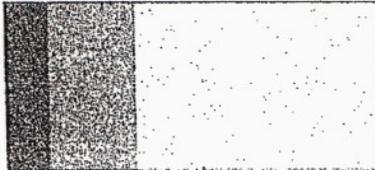
Tim Haahs Assessment



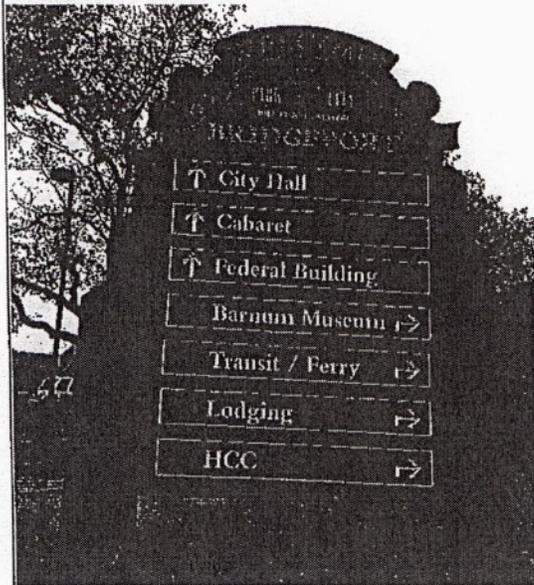
Bridgeport, Connecticut

City of Bridgeport

Downtown Parking System Assessment Final Report



May 28, 2014



TimHaahs
ENGINEERS & ARCHITECTS

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PRELIMINARY FINANCIAL ASSESSMENT 42

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Executive Summary

The City of Bridgeport (City) in partnership with its Bridgeport Regional Business Council (BRBC) and Bridgeport Downtown Special Service District (DSSD), engaged the team of Timothy Haahs and Associates, Inc. (TimHaahs) to perform a parking system review for the City's current parking operations to propose appropriate recommendations to enhance the parking system.

Proper management of the City's downtown's parking assets is a critical element to maintaining and enhancing the downtown district and to support and encourage economic development. The City owns and manages the on-street parking consisting of approximately 823 parking spaces in the downtown district. Off-street supply available to the public consists of approximately 3,326 parking spaces in privately owned garages and lots. As the off-street spaces are not controlled or operated by the City, the focus of the parking assessment relates to on-street parking.

Through site visits, observations, and meetings with the City and BRBC representatives, TimHaahs has made recommendation with the intent of accomplishing the following:

- Maximizing the utilization of the parking assets for various users;
- Providing increased convenience and a higher level of parking patron comfort and convenience with upgraded parking payment technology, wayfinding, and communications;
- Centralizing parking operations to improve responsiveness, operating procedures and maximize revenues;
- Modifying parking rates and regulations to better accommodate patrons; and
- Generating additional revenue to support the parking system and downtown enhancement initiatives through rate adjustments, additional on-street meter placements, and the extension of enforcement hours in the downtown district.

Downtown Parking Districts

In an effort to develop a better understanding of the parking demand for various downtown areas, TimHaahs divided the study area into five distinct districts based on their primary parking generators and activities. These districts are referenced throughout the report. Please refer to Exhibit 2 in the report for the District map.

- District 1 – Core Business District
- District 2 – Courthouse/Theatre District
- District 3 – Municipal District
- District 4 – Downtown North District
- District 5 – Community College/Lafayette Blvd. District

Parking Adequacy Analysis

To analyze the downtown parking adequacy, we compare the parking demand against the **effective parking supply**. Effective parking supply is a "cushion" that is applied to the parking supply to compensate for improperly parked vehicles, spaces lots due to maintenance or snow removal, and the flow of vehicles in and out of parking spaces. For this analysis, we have applied a 90% effective factor for all on-street supply. The parking adequacy analysis indicates that throughout the entire study area there is presently adequate on-street parking supply in all districts except District 3. In District 3 (Municipal District), on-street adequacy during the peak time is extremely limited and at virtually full occupancy. This means that parkers will experience some frustration when searching for on-street parking in this area. The following table summarizes the peak occupancy level and the parking adequacy of City managed on-street parking spaces.

District	On-Street		
	Effective Supply	Peak Demand 10:30am	Adequacy
District 1	219	116	103
District 2	217	175	42
District 3	108	106	2
District 4	93	55	38
District 5	104	49	55
Total	741	501	240

Parking Enhancement Recommendations

Based on our review and observations of the City's downtown parking system there are noteworthy opportunities to continue to enhance the Bridgeport parking system. Specifically, to enhance patron and user convenience and maximize the utilization of the City's parking assets we have presented various recommendations that are financially self-supportive. The recommendations include:

Adjust meter time limits appropriate to demand level

On-street meter time limits throughout the downtown study area are predominantly 2 hours. In the core business areas of downtown along Main Street the City should adjust meter time limits to 90 minutes to promote additional turnover and availability of these high demand spaces. In the peripheral and underutilized areas of the downtown, the City should expand the time limit to 4 hours and 8 hours to provide longer term parking and increase the utilization of the parking spaces. The expansion of the time limits should occur with the implementation of pay-by-cell services as outlined in the report.

Implement a loading zone permit program

Due to the challenge of enforcing loading zones in the core business district, the City should implement loading zone permit program that would allow business owners with a valid permit to legally utilize loading zones for loading purposes. The permit would provide access to the loading zone for non-commercial vehicles for a limited time (15 minutes) to load and unload. This program will reduce the conflict between business owners and parking enforcement officers and effectively regulate the use of the loading zones.

Install additional on-street meters

Based on previous parking assessments by the City and our observations, there is the opportunity to install additional meters in the downtown study area. We identified locations to install approximately 199 additional meters. The additional meters will increase conveniently located parking supply, reduce parker confusion related to legal and illegal parking locations, and generate additional revenue to support other parking system and downtown enhancements. For the new locations we recommended redeploying digital meters that would be replaced by new credit card enabled meters at high demand locations.

Review parking rates and implement variable rate pricing

The existing on-street meter rate of \$1.00 per hour is on par with other peer Cities in the region. However, this rate has been in place for over seven (7) years. As the City implements enhancements and upgrades to its parking system and the delivery of parking services, the City should consider a rate adjustment within the next two (2) years to offset system improvement costs. In addition, in certain location the City should adjust rates depending on parking demand. For example in the area of the County Courthouse, the rate should be adjusted to be on par with the off-street lots providing parking to court visitors.

Upgrade parking payment equipment - credit card enabled meters

Improved parking meter technology and payment options will enhance the convenience for downtown parkers and increase payment compliance. Historically, adding user payment options generates additional parking

revenue to cover operational and capital improvements associated with the new meters. With the ability to pay for on-street parking with credit cards and coin versus the coin only meters and pay-by-cell service, user convenience will improve and parkers will be more likely to comply with parking fees thereby increasing meter revenues. We further recommended that the credit card enabled meters only be installed at high demand locations in the study area and that the replace digital meters be redeployed to new meter locations. As parking demand increased in the study area, the City can continue the phased installation of the credit card enabled meters where the demand warrants it.

Provide and expand consistent and parking enforcement Fair and consistent enforcement of parking regulations is critical to the free flow of traffic, vehicular and pedestrian safety, and parking turnover to support local residents, retailers and merchants. To promote meter payment compliance the City should enforce meters until 6pm and on Saturday mornings as permitted by the existing ordinance. In addition the City should regularly evaluate the efficiency of the PEO's to cover their enforcement zones, the length of their enforcement routes, and their staffing schedules, to ensure that the downtown district is consistently enforced. Lastly, the City should support the PEO's by providing parking industry specific training to PEOs related to customer service and conflict resolution.

Establish standard operating procedures for meter collections and maintenance

Based on discussions with the City, there are no standard operating procedures (SOP's) for meter collections. The lack of SOP's specifically related to meter collection is a concern. Any entity that handles cash is subject to shrinkage even with standard operating procedures and controls. Accordingly, the City should create and implement SOP's for meter collections with appropriate controls to monitor the adherence to the SOP's. The city should also establish meter collections that are collected on a weekly schedule. The collection of meter zones on a weekly basis will allow revenue to be monitored in order to identify parking utilization trends, high / low demand areas, and any abnormalities related to historical revenue trends. Lastly, the City should prioritize the repair/replacement of all missing/inoperable meters in the high demand parking areas and consistently track work orders for repairs and replacement to reduce downtime.

Unify parking administration and management

The efficient and effective way to provide parking services is via a unified parking system. In this context the term "parking system" means the delivery of municipal parking services to the public by a single government entity charged with the responsibility of planning, managing, and operating all individual aspects or functions. The City should centralize parking functions and management that are presently divided between several City departments into a single department or an entity that has the full authority to plan, supervise, and operate municipal parking services. The City should take the proper steps towards developing a centralized parking operation in which all the assets are controlled and managed by a single responsibility center. The City should also establish a Parking Advisory Committee that meets on a regular basis to review, discuss, and identify parking issues or concerns with the intent of directly addressing problems and make recommendations to City council.

Promote and brand the parking system

A common problem experienced by municipal parking systems is that there is little effort expended to communicate and promote the mission, assets and functions of the parking system. In an effort to support and promote ongoing redevelopment, the City should undertake a program to inform its residents, downtown merchants, employees, shoppers, commuters, and the general public regarding how the parking system operates. The program should address the need for consistent enforcement and the value of parking assets. The City should utilize its website and social media outlets to market and communicate the parking program, promoting its mission, assets and functions.

Preliminary Financial Assessment

As part of the Downtown Parking System Assessment, TimHaahs identified recommendations to increase utilization of the City's on-street the parking assets and increase payment compliance in order to generate additional revenue to support the parking system, future parking equipment upgrades and downtown enhancement initiatives. As part of the assessment we projected the estimated annual net revenue of certain recommendations as outlined below. Based on assumptions outlined in the report, the preliminary financial

assessment estimates an annual increase in net revenues of \$255,537 in year one for implementation of the referenced recommendations:

1. Increase parking enforcement (Summons Revenue) \$137,445
2. Increase meter compliance thru expanded enforcement \$55,994
3. Installation of approximately 199 credit card enable meters \$ -18,750
4. Redeploy approximately 199 digital meters to new locations in the study area \$80,848

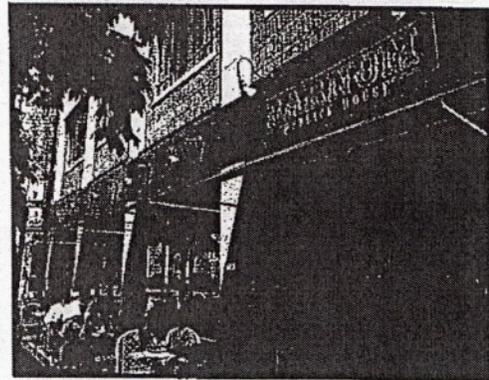
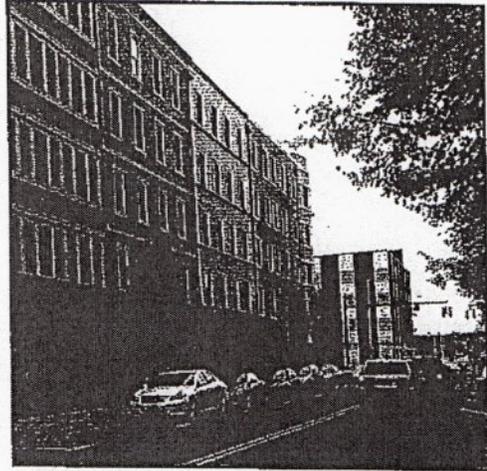
Introduction

The City of Bridgeport (City), Bridgeport Regional Business Council (BRBC) and Bridgeport Downtown Special Services District (DSSD) agree that parking is one of the critical elements necessary to develop and maintain a viable downtown center. The Stakeholders further understand that convenient parking is needed to facilitate expansion of retail, restaurant, and event activity, as well as promote economic development and revitalization, and that the City's parking resources are a valuable asset that must be managed as a system, with a single responsibility center, maximized to support downtown Bridgeport's economic and redevelopment initiatives.

The Stakeholders retained Timothy Haahs & Associates, Inc. (TimHaahs) to perform a parking system review of the City's current parking operations to propose appropriate recommendations to enhance the parking system. The recommendations contained within this report are intended to enhance patron and user convenience, maximize the utilization of the parking assets, optimize operations and management to support local businesses and residents, and generate adequate revenue to cover operating and capital maintenance costs.

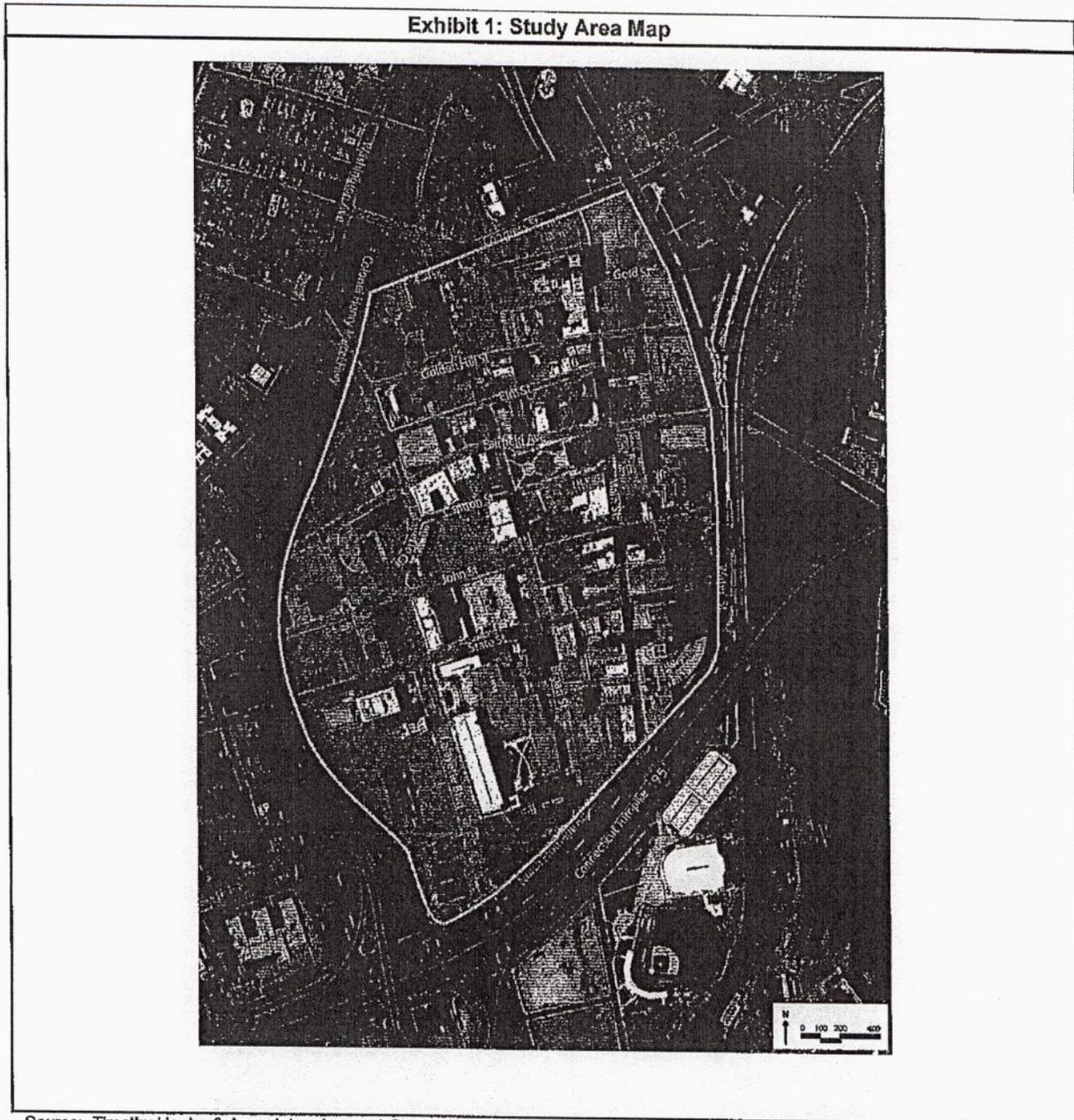
In order to achieve the goals and objectives of this study, the TimHaahs team conducted the parking assessment through visits and observations of the downtown parking assets. TimHaahs met with Stakeholder representatives to discuss and understand downtown parking issues. Provided in this report are recommendations to improve downtown parking policies, strategies, and operations with the intent of accomplishing the following:

- Maximizing the utilization of the parking assets for various user groups through variable pricing and time limits, promoting increased turnover and maximizing on-street parking;
- Providing increased convenience and a higher level of parking patron comfort and convenience with upgraded parking payment technology, wayfinding, and parking facility improvements;
- Supporting redevelopment initiatives through the potential sharing or permitting of parking to support residential development;
- Centralizing parking operations to reduce costs, improve responsiveness and maximize revenues;
- Modifying parking rates and regulations to better accommodate residents, and downtown merchants and patrons; and
- Generating additional revenue to support the parking system and downtown enhancement initiatives through rate adjustments, additional on-street meter placements, and the extension of enforcement hours in the downtown district.



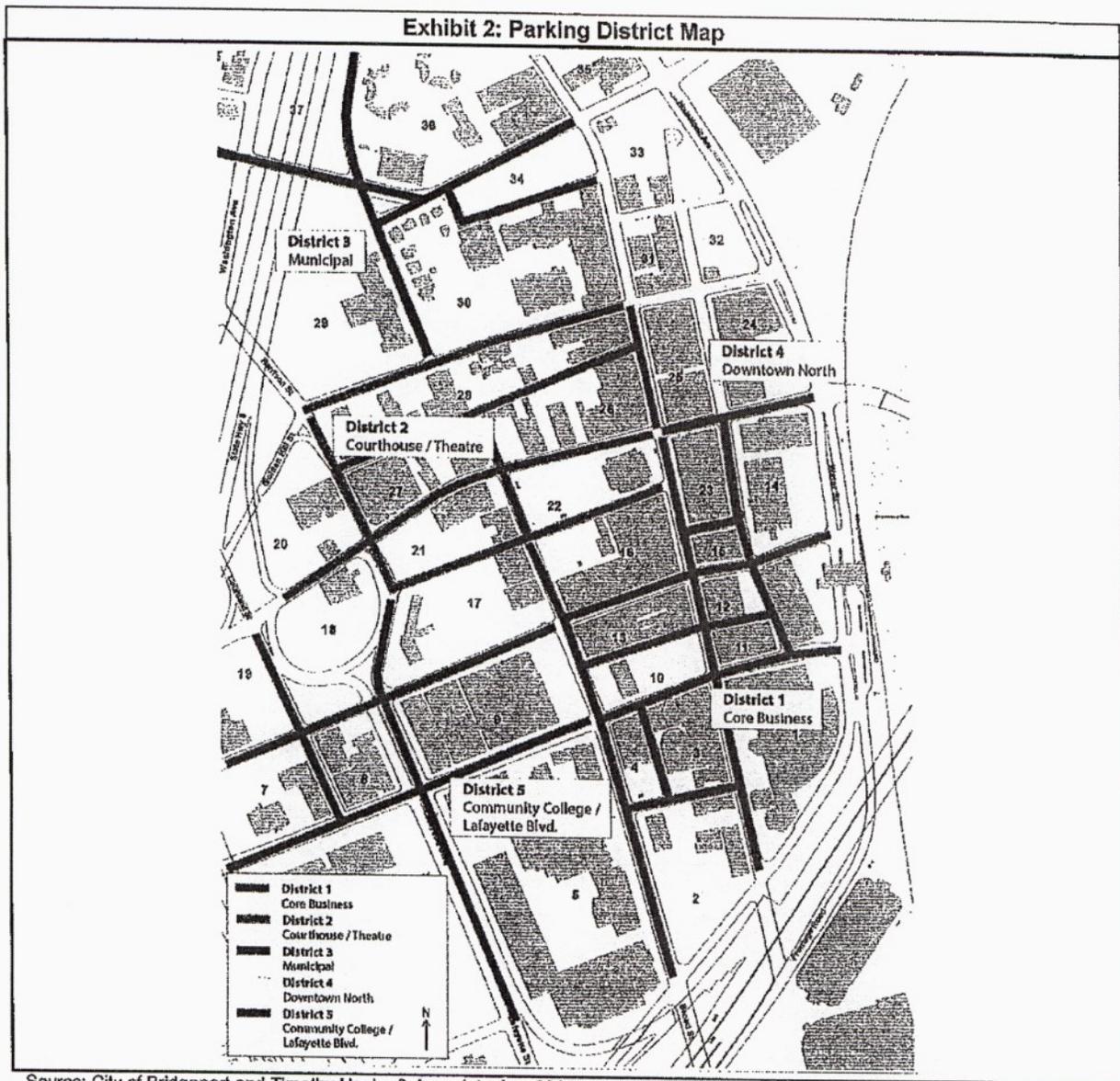
Study Area

The study area is the core downtown district of City of Bridgeport, Connecticut located between the Pequonnock River, Interstate 95, and State Routes 8 & 25. A map of the parking study area is shown on Exhibit 1.



Source: Timothy Haahs & Associates, Inc. and Google Earth Map, 2014

Based on the size of the study area TimHaahs divided it into five distinct parking districts based on their primary parking generators and activities, in an effort to develop a better understanding of each district's



Parking Supply

The parking supply is the total number of available parking spaces located in the downtown study area. The City of Bridgeport manages the on-street metered and time limit parking spaces. While the City does own off-street parking facilities at City Hall and the Police Department, this parking inventory was not included in the assessment as it is totally dedicated to City Hall and Police Department employees and visitors. In addition to the on-street parking, to analyze the overall parking supply of the City's downtown, all off-street parking available to the general public was included in the analysis. We also identified off-street private facilities in this section of the report but did not include these facilities into the parking supply and demand analysis as they are not available to the general public. In summary, the parking supply available to the general public in the downtown study area is as follows:

Total on-street parking supply includes all metered spaces, non-metered time limit spaces and unmarked spaces all considered legal parking inventory. Total off-street parking supply includes six parking garages and five lots that are available for public parking. The supply data is taken from the City's recently conducted parking assessment report.

- On-street metered spaces 608
- On-street unmetered spaces 215
- Off-street spaces in structured facilities 2,573
- Off street spaces in surface parking lots 753
- Total public parking spaces 4,149

A detailed inventory of public on-street and off-street parking spaces is detailed in the ensuing exhibits 3 through 5. The inventory of private off-street facilities is indicated on Exhibit 7. In addition, Exhibit 6 illustrates the locations of public and private off-street facilities within the study area.

Exhibit 3: Public On-Street Parking Supply by District					
District	Streets	Supply			
		Meter			Unmetered
		2hr	1hr	ADA	
District 1	Broad St.	83		3	1
	Main St.	58		3	3
	Cesar Betalla	14			
	Markle St.	10			
	State St.	4			
	John St.	19			
	Wall St.	11			
	Fairfield St.	6			6
	Plazza St.	20		2	
	Sub Total			233	10
District 2	Main St.	23		2	
	Broad St.	24			
	Cannon St.	26			
	Fairfield St.	59		11	
	Elm St.	34		2	
	Golden Hill St.	54		6	
	Sub Total			241	0
District 3	Lyon Terrace				59
	Congress St.				25
	James St.				13
	Chapel St.				23
	Sub Total			0	119
District 4	Middle St.	41		1	5
	Main St.	21			8
	Golden Hill St.	6			
	Gold St.	7			
	Congress St.				14
	Sub Total			76	27
District 5	Lafayette Sq	19	8	2	
	Courland St.	12			13
	John St.				9
	State St.	16		1	36
	Sub Total			68	58
	Total			608	215

Source: City of Bridgeport and Timothy Haahs & Associates, Inc. 2014

Exhibit 4: Public Off-Street Parking Facility Supply by District				
District	Type	Map Key	Name	Supply
District 1	Garage	B	Holiday Inn	596
		C	Bridgeport Transit Garage	469
		K	Park City Plaza	318
		O	City Trust	230
	Lot	T	Lot G	250
Sub Total				1,863
District 2	Garage	A	Fairfield Avenue	895
	Lot	R	Fairfield Avenue and Broad Street	50
		U	Lafayette Square	56
Sub Total				1,001
District 3	Garage	F	144 Golden Hill	65
	Lot	Q	Lyon Terrace and Golden Hill	41
Sub Total				106
District 5	Lot	S	Broad Street and Cannon Street	356
Sub Total				356
Public Facilities Total				3,326

Source: City of Bridgeport and Timothy Haahs & Associates, Inc. 2014

Exhibit 5: Parking Supply Available to General Public					
District	On-street	Garage	Lot	Sub Total	
1	243	1,613	250	2,106	
2	241	895	106	1,242	
3	120	65	41	226	
4	103	-	-	103	
5	116	-	356	472	
Sub Total	823	2,573	753	4,149	

Public Parking by District

District	Percentage
District 1	50%
District 2	30%
District 3	5%
District 4	2%
District 5	13%

Public Parking by Type

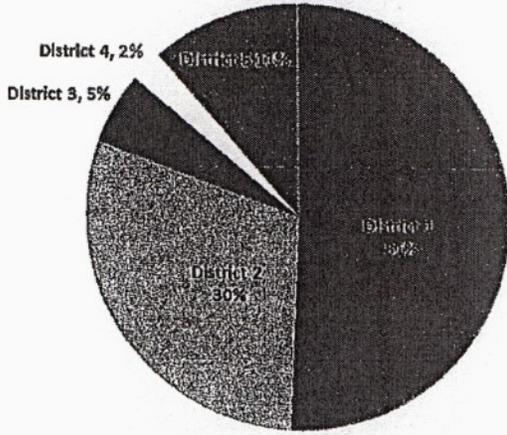
Type	Percentage
Garage	62%
On-street	20%
Lot	18%

Source: City of Bridgeport and Timothy Haahs & Associate, Inc. 2014

Exhibit 6: Parking Supply Available to General Public

District	On-street	Garage	Lot	Sub Total
1	243	1,613	250	2,106
2	241	895	106	1,242
3	120	65	41	226
4	103	-	-	103
5	116	-	356	472
Sub Total	823	2,573	753	4,149

Public Parking by District

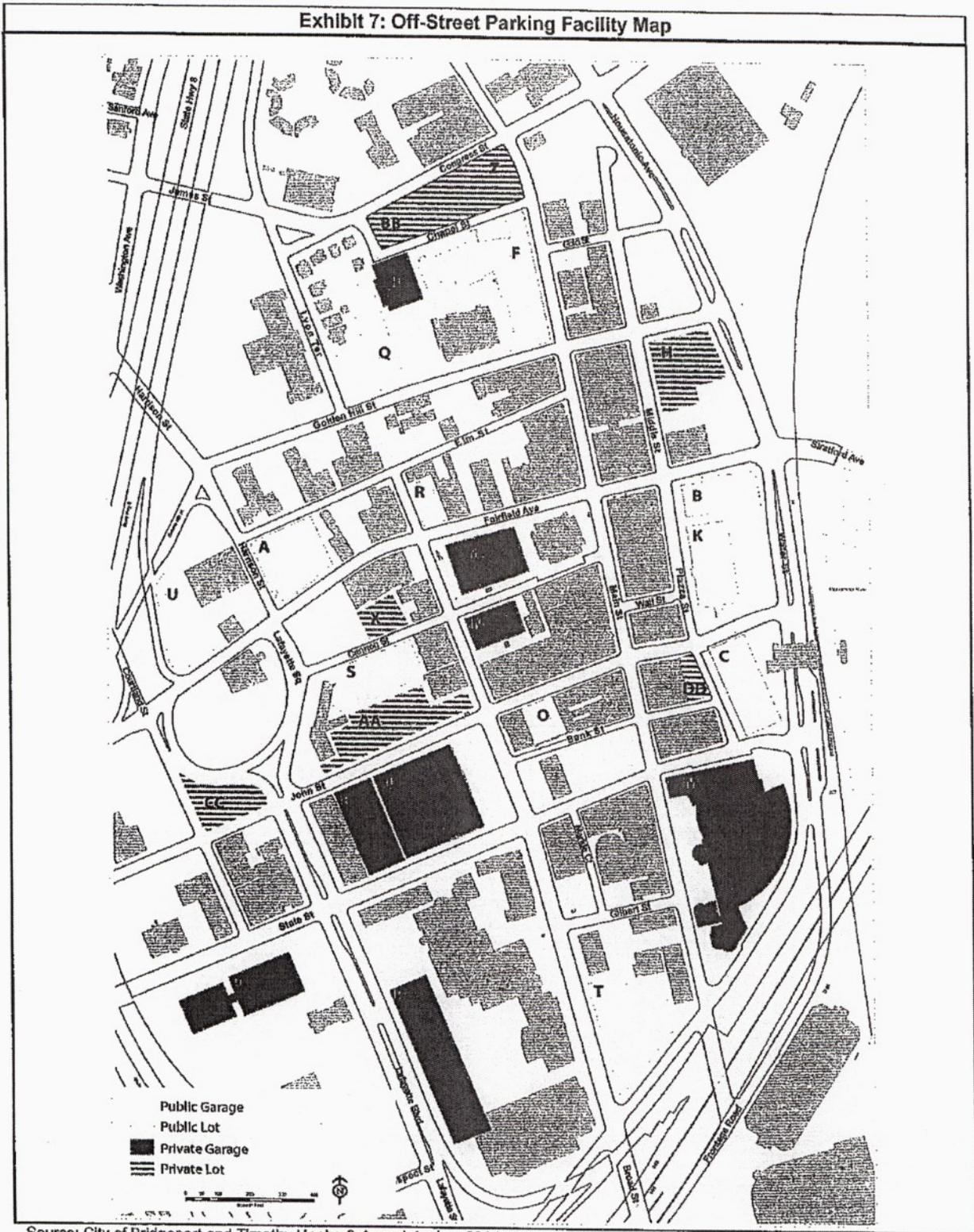


Public Parking by Type



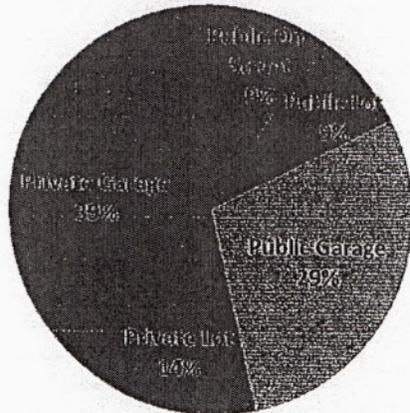
Source: City of Bridgeport and Timothy Haahs & Associate, Inc. 2014

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Source: City of Bridgeport and Timothy Haahs & Associate, Inc. 2014

Exhibit 8: Private Off-Street Parking Facility			
Lots	H	Connecticut Post Office	24
	X	Gas Company Lot	250
	Z	Chapel Street Lot	75
	AA	John St. & Broad Lot	350
	BB	Congress Plaza Lot	500
	CC	Connecticut Post	52
	DD	Board of Education	22
Sub-Total			1,249
Garages	E	RBS Building	727
	G	Court House	85
	I	Fairfield Superior Court	120
	J	City Hall Annex	302
	L	U.S. Courthouse	33
	M	People's United Bank	900
	N	Art Space Bridgeport Limited	35
	P	HCC Garage	1,300
Sub-Total			3,502
Private Facilities Total			4,751



Source: City of Bridgeport and Timothy Haahs & Associates, Inc. 2014

Effective Supply

When calculating and evaluating parking adequacy for a particular area, a "cushion" is applied to the parking supply to compensate for improperly parked vehicles, spaces lost due to maintenance or snow removal, and the flow of vehicles in and out of parking spaces. Industry standards typically apply a cushion between 5 to 15 percent depending on user type, facility purpose, etc. Accordingly, when parking demand exceeds 85%, the facility is often perceived as full.

For all on-street supply, we applied a 90% cushion factor and for off-street supply, a 95% factor. When appropriate effective factors were applied, the total parking effective supply is at 3,896 spaces, a cushion of 253 spaces in the overall downtown parking system.

District	On-Street			Garage			Lot			Overall Effective Supply
	Supply	Effective Factor	Effective Supply	Supply	Effective Factor	Effective Supply	Supply	Effective Factor	Effective Supply	
District 1	243	90%	219	1,613	95%	1,532	250	96%	238	1,989
District 2	241	90%	217	895	95%	850	101	95%	96	1,163
District 3	120	90%	108	65	95%	62	41	96%	39	209
District 4	103	90%	93	-	-	-	-	-	-	93
District 5	118	90%	104	-	-	-	356	95%	338	443
Sub Total	823		741	2,573		2,444	748		711	3,896

Source: Timothy Haahs & Associates, Inc. 2014

Parking Demand / Occupancy

Parking demand refers to the amount of vehicles parked in parking spaces at a particular time of day conducted on a typical busy day. The TimHaahs conducted field observations and weekday parking counts, during the hours of 10 am, 2 pm, and 6:30 pm of Wednesday November 6, 2013 and Thursday November 7, 2013. The City representatives assisted with the counts on public facilities and lots during the same hours and dates.

On-Street Parking Demand / Occupancy

When reviewing the parking demand data, we analyzed each district to review the on-street occupancy levels of different areas of downtown. The collected data shows that the overall peak on-street parking demand for the entire study area occurred during 10:30 am count period with 501 vehicles parked resulting in a utilization rate of 61%. District 3 (Municipal District) showed the highest occupancy rate at this hour with an occupancy rate of 88%.

District	10:30am		2:00pm		6:30pm	
District 1	116	50%	128	56%	187	81%
District 2	175	85%	176	86%	126	61%
District 3	106	88%	83	69%	53	44%
District 4	55	74%	44	59%	24	32%
District 5	49	43%	49	43%	47	41%
Total	501	61%	480	58%	437	53%

Source: Timothy Haahs and Associates, Inc. 2014

The above table shows that although the overall peak hour occurred at 10:30 am, the peak demand for certain districts occurred at different hours as each district parking needs are unique to its land use activities. For example, peak occupancy for District 1 (Core Business District) was at 6:30 pm when 81% of on-street spaces were utilized by restaurant patrons during dinner hours and residential parkers arriving home.

It is also worth noting that in District 5 (Community College/Lafayette Blvd. District), the occupancy level of day and evening hours are very consistent. From our field observations which support the demand data, on-street spaces around the Housatonic Community College in the evening hours were highly utilized by students attending 6 pm evening classes at the college. This is likely due to the fact that on-street meters are presently enforced until 3:30pm and are free after 6 pm.

Off-Street Parking Demand

Although all off-street public parking is not operated and managed by the City, it was included into the demand analysis to give a comprehensive understanding of the parking demand in the downtown area. There are six private garages and five private lots opened to the general public for parking. We did not include the Harbor Yard Transit garage into the supply as it is located outside of the study area.

The following table details the parking demand and the occupancy of all off-street parking spaces available to the public. The off-street peak demand hour correlates to the peak demand hour of on-street parking at 10:30 am shown in Exhibit 7. The overall off-street peak occupancy level is slightly higher at 68% which tells us that the peak utilization of on-street and off-street parking systems are evenly used by parkers.

District	10:30am		2:00pm		6:30pm	
District 1	1,284	69%	1,181	63%	490	26%
District 2	739	74%	569	57%	32	3%
District 3	72	68%	45	42%	9	8%
District 4	0	0%	0	0%	0	0%
District 5	164	46%	151	42%	19	5%
Total	2,259	68%	1,946	59%	550	17%

Source: Timothy Haahs & Associates, Inc. 2014

Parking Adequacy

In order to determine the current parking adequacy, we compared the parking demand against the *effective parking supply*. We separated the on-street and off-street parking inventory to analyze the adequacy of the entire parking supply in the study area. Based on a peak parking demand of each district against the effective parking supply, the following table illustrates the parking adequacy of each district's on-street and off-street parking spaces.

District	On-Street			Off-Street		
	Effective Supply	Peak Demand 10:30am	Adequacy	Effective Supply	Peak Demand 10:30am	Adequacy
District 1	219	116	103	1,770	1,284	486
District 2	217	175	42	946	739	207
District 3	108	106	2	101	72	29
District 4	93	55	38	0	0	0
District 5	104	49	55	338	164	174
Total	741	501	240	3,155	2,259	896

Source: Timothy Haahs & Associates, Inc. 2014

The parking adequacy is the probability of a vehicle finding a parking space. This parking adequacy analysis indicates throughout the entire study area there is presently adequate on- and off-street parking supply in all districts except District 3 when applying the referenced effective parking supply cushion. In District 3 (Municipal District), on-street adequacy during the peak time is extremely limited and at virtually full

occupancy. This means that parkers will experience some frustration when searching for on-street parking in this area.

On-Street Parking Management

Given that the City owns and manages the downtown on-street parking assets and does not own or manage any off street facilities available for general public parking, during our site observations we focused on the current conditions of on-street parking areas, signage, meters, and user's parking habits. Outlined herein is a list of our observations and recommendations regarding on-street parking operations and management.

The on-street supply is fragmented. There are numerous areas of free, non-metered spaces along with areas where meters are present. The City's on-street parking areas are well-utilized within the heart of the downtown district, primarily on Main and Broad Street. Although each district's occupancy rate is different, it was observed that overall on-street parking spaces are approximately 59-61% utilized during the weekday except for District 3. On-street parking throughout the downtown study area is regulated by single space electronic meters. The meters that have a maximum time limit of two hours at a meter rate of \$0.25 for each 15 minutes, or \$1 per hour.

The City currently uses single space electronic meters manufactured by POM and MacKay to regulate on-street parking. These meters accept coins and are in fair repair. However, complaints received by the City pertaining to the meters indicate that meter performance is unreliable in wet weather, are not convenient because of the single payment option (quarters only), the two hour time limit is too short in certain areas and too long in others, and additional time cannot be added without returning to the meter location.

The City recognizes the importance of increasing payment options for on-street parking and in 2012 received bids to install credit card enabled meters. However, due to budgetary constraints, rapidly changing parking technology and a need to commence this study, the purchase of the new meters and a multi-phase roll out plan to replace the existing coin meters with credit card enabled meters has been postponed. The City's planned phased installation of credit card enabled meters was to start with a trial period of approximately 100 new meters in highly utilized areas such as District 1 and 2. The ultimate goal was to phase out coin meters and replace them with coin and credit card enabled meters. Included in this report are additional recommendations regarding Parking Equipment and Technology.



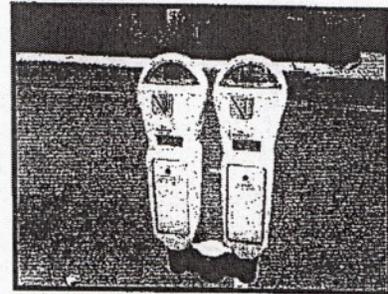
On-Street Meter Time Limits

On-street meter time limits throughout the downtown study area are predominantly 2 hours. This time limit is typical in downtown areas to promote turnover and to prompt long term parkers to off-street facilities. The intent is for the most convenient on-street spaces be available to accommodate multiple downtown patrons throughout the day. In certain peripheral and underutilized areas of the downtown where parking demand is modest, we recommend expanding the 2 hour time limit to 4 hours to enhance parker convenience and the utilization of on-street supply. In core areas of the downtown we recommend reducing time limits to 90 minutes to promote more turnover, better accommodate retail activity, and dissuade long term parking by retail employees. Outlined below are proposed modifications to existing on-street parking time limits:

1. **District 1 (Core Business)** – Expand time limit to 4 hours on Broad Street, and Main Street south of Cesar Batatalla Way. These areas are under-utilized and do not support the core retail business district's need for short term parking. If converted to longer term parking these meters would accommodate students at the Community College, attract long term parkers from the core business district, and increase on-street parking utilization and revenues.

On Main Street between State and Cannon Street reduce the existing 2 hour time limit to 90 minutes. This adjustment will dissuade district employees from using these spaces, promote turnover, and improve parking availability for the establishments in this area which are predominantly fast food and convenience retail. With appropriate enforcement, these convenient parking spaces are less likely to be monopolized by long-term parkers and will turnover more frequently, thereby increasing the effective parking supply serving the retail and restaurant district.

2. **District 2 (Courthouse / Theater)** – On Fairfield Avenue and Cannon Street adjacent to the Fairfield County Courthouse, there are approximately 24 metered spaces that are highly utilized for court activity. These meter time limits should be extended to 4 hours to better accommodate court activity. In addition we recommend that the parking rate at these meters be raised to be on par with off-street parking in the district that serves the courthouse. Please refer to the Parking Rate Review section of the report for the recommended parking rate.
3. **District 4 (Downtown North)** - Expand time limit to 8 hours on Main Street and Middle Street north of Golden Hill Street. We understand that this area is designated for future redevelopment and when redevelopment occurs the on-street parking dynamics will change significantly. However, at the present time these on-street parking spaces are underutilized and longer time limits will attract employees and business owners presently parking in the core retail district along Main Street.
4. **District 5 (Community College / Lafayette Blvd.)** - Expand time limit to 4 hours in areas around the Housatonic Community College south of State Street, including Lafayette Boulevard, and Courtland Street. By extending the time limits in this predominantly educational and commercial area, more parkers will utilize on-street parking thereby increasing on-street parking utilization and revenues.



In Princeton, NJ yellow meters denote 30 minute parking.

The potential installation of credit card enabled meters and the implementation of pay-by-cell service as recommended in this report accommodates longer term on-street parking as parkers can conveniently pay for parking via credit card or their cell phone thereby eliminating the need to carry coin. In addition, where permitted should parkers wish to add more time to their parking session, they can add and pay for additional time remotely. To assist parking patrons to determine which spaces are short vs. long term the City can color code the meter heads with different colors so that repeat parkers can more easily identify the on-street time limits throughout the various areas of the downtown.

To further incentivize the use of longer term time limit parking in areas that presently have low utilization such as the referenced areas in District 4, the city should offer a monthly on-street parking permit that would allow parkers to utilize on-street parking subject to the permit regulations. The city can offer permits at a discount to the on-street meter rate to promote utilization of underutilized areas thereby reallocating parking from high demand areas to locations with significant parking inventory.

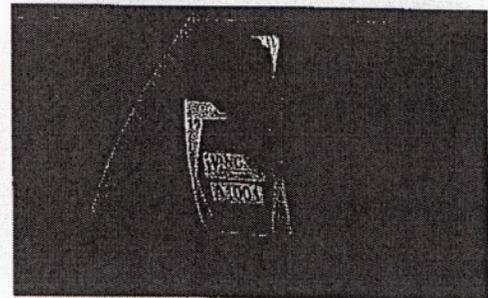


Exhibit 13: On-Street Meter Time Limit Recommendations

District	Street Location	Current Time Limit	Recommended Time Limit
1	State St.	New	2 hr
	Fairfield Ave.	New	2 hr
	Markle St.	2 hr	No change
	State St.	2 hr	No change
	John St.	2 hr	No change
	Wall St.	2 hr	No change
	Fairfield St.	2 hr	No change
	Plazza St.	2 hr	No change
	Broad St.	2hr	4 hr
	(Water St. to State St.) Broad St.	2 hr	No change
	(State St. to John St.) Main St.	2 hr	90 min.
	(State St.- Fairfield Ave.) Cesar Batatalla Way	2 hr	4 hr
2	Main St.	2 hr	No change
	Broad St.	2 hr	No change
	Elm St.	2 hr	No change
	Golden Hill St.	2 hr	No change
	Fairfield Ave.	2 hr	4 hr
Cannon St.	2 hr	4 hr	
3	Congress St.	New	8 hr
	Chapel St.	New	90 min
	Chapel St. side	New	8 hr
	Lyon Terrace	New	2 hr
4	Middle St.	New	90 min
	Gold St.	2 hr	8 hr
	Main St.	2 hr	8 hr
	Congress St.	New	8 hr
	Golden Hill St.	New	8 hr
	Lafayette Sq	2 hr	8 hr
5	Courtland St.	2 hr	4 hr
	John St.	1 hr	4 hr
	Fairfield St.	2 hr	4 hr
	State St.	New	4 hr
	(Warren St. to Broad St.)	New	4 hr
		2 hr	4 hr

Source: Timothy Haahs & Associates, Inc. 2014

Handicapped Parking

On-street ADA/Handicapped Parking Law in Connecticut states that vehicles displaying a special license plate or a placard are allowed to park in an area where parking is legally permissible, for an unlimited period of time without penalty, regardless of the time indicated by a (1) parking meter, or (2) sign, provided the operator of or a passenger in, the vehicle is a blind person or a person with a disability. Based on a discussion with the Parking Enforcement Officer (PEO) Supervisor this law is not clear as to whether or not Handicapped parkers are required to insert money into on-street meters, presumably to the maximum time limit, and then have the benefit of parking at the location for an unlimited period without penalty.

The proliferation of handicapped parkers using on-street parking is a common issue in many downtowns, especially with large institutions such as court houses, government buildings, hospitals and schools. Often employees of these institutions with handicapped credentials park on-street closest to their destination instead of using employee designated parking facilities. In some situations handicapped parkers can dominate the on-street parking adjacent to large intuitions.

The city should request that its law department review the Handicapped Parking Law to interpret if the intent of the law is to provide handicapped parkers the right to park for an unlimited time with or without having to first feed the meter.

Loading Zone Enforcement / Permit Program

During a meeting with the City Parking Enforcement, it was expressed that enforcement of loading zones was challenging and created significant conflict with local merchants due to the fact that the loading zones were often occupied by the private vehicles of business owners loading and unloading for their retail operations and other Downtown visitors. Typically, the use of loading zones is restricted to commercial vehicles with the corresponding commercial license plates during normal business hours. This enforcement challenge is prevalent in downtown areas with numerous small businesses where the merchants use their private vehicles for deliveries and loading of merchandise.

To address this issue and reduce the conflict and abuse of loading zones by local business owners, the City can approve by ordinance and implement a Loading Zone Permit Program to better control and regulate loading zones in the downtown. The Loading Zone Permit Program would allow business owners in the designated areas to obtain a permit from the City that would allow their private vehicle to occupy a loading zone for deliveries and loading for a limited amount of time, say 15 minutes. Commercial vehicles already registered with the Connecticut Commerce Commission would not need the loading Zone Permits to use loading zones. The Loading Zone Permit could be purchased or renewed semiannually or annually.



Recommended regulations of the Loading Zone Permit Program include the following:

- The acquisition of a loading zone permit is contingent on the applicant satisfying any outstanding City parking tickets against a license plate registered in his/her name.
- Commercial vehicles may utilize the loading zone for up to thirty (30) minutes.
- Loading zone permit holders (private vehicles) utilizing a loading zone permit are limited up to fifteen (15) minutes.
- During such utilization, a vehicle shall, at all times, display a loading / unloading or pick up / delivery placard or permit, as required by the City, on the dashboard or driver's sun visor (facing outward).
- The vehicle shall, at all times, have its warning lights flashing.
- In addition to other penalties provided by law, any vehicle illegally parked in a loading zone for more than one hour may be towed at the expense of the owner.

- In addition to other penalties provided by law, the permit of any permit holder receiving three or more tickets for violating the permitted use of the permit, within one calendar year, is subject to revocation of the permit by the City.

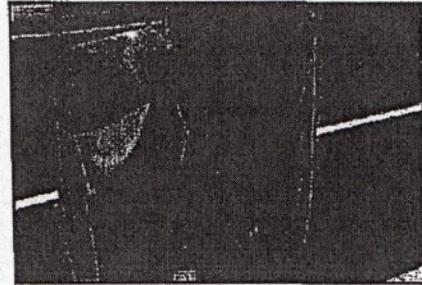
Shared Loading Zones

As mentioned, most loading zones are required for commercial purposes and enforced during commercial business hours, typically 6 am to 6 pm, Monday through Friday and on Saturday mornings. In areas of high parking demand, especially in downtown districts with significant evening business and restaurant activity it is beneficial to allow loading zones to be "shared" by parkers after business hours, usually 5 pm or 6 pm. To provide additional convenient on-street parking in districts with high demand the City can modify its loading zone ordinances to allow private vehicle parking after commercial loading periods.



Meter Bag Program

During our field observation we noted that multiple on-street meters were occupied for construction activity and vehicles. Given the ongoing redevelopment of the downtown area it is likely that construction activity will continue and increase. To limit the amount of on-street parking monopolized and by contractors and the associated loss of revenue, the City should implement a "meter bag" program. The meter bag program would provide authorization for contractor vehicles to stay at a meter throughout the day without having to feed the meter. Contractors would purchase daily meter bags for a set fee and period. This program will eliminate conflict between contractors and PEO's, reduce vandalism to meters, dissuade contractors from the long term occupation of meters, and provide a regulated system for the use of on-street meters by contractors.



Recommended regulations of the Meter Bag Program include the following:

- Meter bags with serial numbers are only issued to service and construction vehicles that display commercial license plates.
- Each metered space occupied by a construction vehicle requires a meter bag.
- A commercial vehicle registration must be presented when applying.
- Receptacle containers (dumpsters) occupying metered spaces must show proof of appropriate City permit and pay for parking spaces occupied.
- DEPOSIT: \$75.00 per rental bag.
- RENTAL FEE: \$15.00 per bag - per day. Until meter bag has been returned in satisfactory condition, renter is responsible for said rental fee.

Additional On-Street Meters

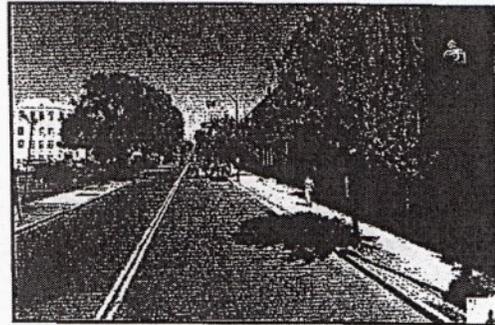
During our observations of the downtown, we noted several on-street locations that are appropriate for on-street meters. These potential locations were in active commercial areas and did not appear to conflict with the safety of pedestrians or the flow of traffic. On-street metered parking provides highly desirable and convenient parking for downtown patrons. It also helps calm traffic within the downtown environment and improves the pedestrian experience. When metered parking is consistently enforced, it is highly effective at regulating parking spaces for intended durations and users. In addition, revenue generated by metered parking supports operations and improvements to the parking system and can be reinvested in the downtown district.

From our assessment, we noted approximately 199 new meter placement opportunities in the following locations.

- District 1: State Street, Fairfield Avenue, Main Street
- District 3: Congress Street, Chapel Street, Lyon Terrace, Main Street
- District 4: Main Street, Congress Street, Middle Street, Gold Street, Golden Hill Street
- District 5: John Street, State Street, Courtland Street, Fairfield Street

The following table (Exhibit 13) lists recommended meter and permit parking locations. Permit parking is also recommended in Municipal District 3 where it was observed that employees of the police station park in unrestricted areas. The City should have its Engineer perform a comprehensive audit of the proposed meter locations to confirm that the on-street parking will not negatively impact pedestrian safety and the flow of traffic. These additional meters will increase the supply of convenient on-street parking and generate additional revenue.

The following table outlines the location, the time limit, rates and the number of new meters recommended.



Potential location for additional on-street meter parking on the north side of John Street between Lafayette Blvd. and Broad.

<< This area intentionally left blank >>

RFQ and Consultant's Proposal

**REQUEST FOR QUALIFICATIONS TO PROVIDE
PROFESSIONAL CONSULTING FOR PARKING SOLUTIONS,
PROCUREMENT, AND MANAGEMENT SERVICES**

BID NUMBER COB MOB 753163

**THE CITY OF BRIDGEPORT IS SEEKING PROFESSIONAL CONSULTING
AND PLANNING SERVICES TO DEVELOP A PLAN FOR PARKING
SOLUTIONS, INCLUDING PROCUREMENT OF NECESSARY SOFTWARE
AND EQUIPMENT, AND MANAGEMENT OF THE CITY'S PARKING
INFRASTRUCTURE**

**SPECIAL NOTE: YOUR IMMEDIATE ATTENTION IS CALLED TO SECTION
I.C. YOU NEED TO VISIT WWW.BIDSYNC.COM FOR
TRANSMISSION OF NOTICES OR QUESTIONS AND
ANSWERS ABOUT THIS RFQ.**

February 18, 2016

**CITY OF BRIDGEPORT
DEPARTMENT OF PUBLIC PURCHASES
Margaret E. Morton Government Center
999 Broad Street, 2nd Floor
BRIDGEPORT, CT 06604
(203) 576-7150**

The City of Bridgeport is seeking parking solutions in its downtown core and perhaps other areas of the City in order to enhance parking and payment options as a public convenience and to enhance economic development for the City's retail businesses, new and existing residents, and visitors to the City.

In 2014, the City of Bridgeport joined with the Bridgeport Regional Business Council and the Bridgeport Downtown Special Service District and engaged TimHaahs and Associates to perform a parking system review of the City's current parking operations that would result in recommendations to enhance the system. A copy of the TimHaahs Final Report is attached for the benefit of those Firms submitting qualifications with the understanding that such Final Report is for background information only.

The City of Bridgeport ("City") now seeks a professional consulting firm with qualifications that will enable it to evaluate the City's needs, design and recommend efficient, cost-effective, revenue-positive means and methods to provide superior levels of parking solutions that will bring a high level of customer service to its citizens, visitors and business community.

The City also seeks to avail itself of a Firm that possesses the purchasing power to acquire selected equipment, hardware, software, and other necessary components of the selected parking solutions on the City's behalf at a cost lower than what the City would be able to procure such items for.

The City seeks a Firm with qualifications in professional management of parking assets that can provide bookkeeping, accounting and auditing functions, maintain all operating equipment, manage the identified parking spaces and parking facilities, operate them in a clean, safe, secure and presentable manner at all times, and provide security administration and staffing and maintenance of incident records.

The successful Firm will be expected to demonstrate its qualifications to enhance historic financial performance of the City's parking system through, but not limited to, the following activities:

- Perform collection, citation and accounting functions (with the security of a fidelity bond)
- Perform parking citation management
- Perform parking permit management
- Conduct marketing
- Identify means to increase levels of revenue generation
- Recommend methods to attract new users based on changing land uses
- Incorporate non-typical revenue sources (e.g., added customer services, advertising, etc.)
- Develop and implement creative ideas for high-quality customer services
- Develop and enhance relationships in the business community

- Offer various payment options to achieve a cashless system (payment by credit card, EFT, web-based payments, etc.) while retaining the ability to pay by coin
- Reduce operating expenses through modernization and/or centralization of systems and processes, including conversion to automated facilities
- Utilize local labor resources to support the employment of community members and community businesses

SECTION I: INSTRUCTIONS TO FIRMS/GENERAL INFORMATION

- A. **PURPOSE.** The Office of the Mayor, the Chief Administrative Office, and the Office of Planning and Economic Development are seeking professional consulting services to assist in identifying, developing and designing various solutions for public parking of all types in the City of Bridgeport. The City's contracting officer for this procurement and the Selection Committee described below must comply with the procurement of professional services in conformance with (i) Municipal Ordinance Section 3.08.070 "Purchasing Procedure", (ii) the "Official Policy Concerning Quality Based Selection Processes", (iii) Municipal Ordinance Section 3.12.130 "Minority Business Enterprise Program", and (iv) State statutes, including but not limited to Public Act 08-169, Section 17. The Selection Committee (described below) will utilize the Evaluator's Guide For QBS Selection Processes in its deliberations.

Newspaper Advertisement and Electronic Posting of Invitation to Bid, Names of Responding Firms, and Questions & Answers (see below). The invitation to submit qualifications will be advertized in the Connecticut Post newspaper and will be posted on www.bidsync.com, the City's electronic bidding website. The names of firms submitting qualifications will also be posted on such website after they are opened. All Questions and Answers about the RFQ (described below) will also be posted on such website.

Project. This solicitation seeks to identify the most appropriately qualified firm to provide professional consulting, planning, procurement and management services for the development and operation of the City's present and future parking infrastructure, including but not limited to on-street parking meters, surface parking lots, structured parking facilities, and the like.

Minority Business Enterprises Are Encouraged to Respond. The City encourages Minority Business Enterprises ("MBEs") to submit their qualifications. An MBE firm is entitled to Evaluation Credits (as described below) if it is a Target Group for these services under the provisions of the Minority Business Enterprise Ordinance, Section

3.12.130 of the City Ordinances ("MBE Ordinance"). Target Groups for this procurement are:

Asian Americans, Hispanic Americans, Caucasian females, MBEs, and minority female and Caucasian female minority business enterprises.

Non-Minority Firms Are Encouraged to Joint Venture with Target Group Firms. Non-minority firms are encouraged to form joint venture arrangements (described below) with Target Group firms and the joint venture will be entitled to additional points based on the extent of the Target Group's ownership interest in the joint venture as further described below.

- B. SUBMISSION OF PROPOSALS.** Ten (10) copies of the requirements for submission must be provided as follows:

Separate, sealed Statements of Qualification for the services to be provided must be submitted to the Department of Public Purchases, Margaret E. Morton Government Center, 999 Broad Street, 2nd Floor, Bridgeport, CT 06604 until **2:00 p.m. on Wednesday, March 2, 2016** and then at said office to be publicly opened.

PLEASE MARK YOUR ENVELOPE: "RFQ FOR PROFESSIONAL CONSULTING FOR PARKING SOLUTIONS, PROCUREMENT, AND MANAGEMENT SERVICES —COB MOB 753163" If your envelope is not marked accordingly, the City will not assume responsibility if it is misdirected, delivered to the incorrect location, or its delivery is delayed.

- C. Mandatory Submission Requirements:** Each firm must include with its submission

- (a) A **cover letter** identifying the firm, the name of the firm's representative, and his/her contact information (including phone, fax and email) unless such information is included in the firm's Statement of Qualifications;
- (b) A **Statement of Qualifications** containing a statement of interest explaining why your Firm is the best selection for this RFQ.
- (c) A **List of Prior Engagements** with similar projects where your Firm was the prime consultant. This information should provide a representative list of recent assignments or

projects that your Firm has performed during the previous five (5) years, and should contain the following information:

1. Name of client and current contact information for its principal in charge of each project;
2. Description of assignment or project;
3. Dates of services;
4. Nature and extent of services and deliverables; and
5. Your Firm's team members for such engagements.
6. Ownership Disclosure and No Conflicts Form

The Statement of Qualifications should demonstrate that the Firm meets the following minimum requirements:

- The Firm shall possess a minimum of ten (10) years experience in the parking operations business
- The Firm shall have a demonstrated ability to handle the financial responsibilities entailed in managing a variety of parking assets
- The Firm shall demonstrate past or current experience in operating a parking system containing five (5) to ten (10) or more parking facilities in the same city, owned by at least one public entity and other private entities having a minimum of 5,000 current total parking spaces with potential growth expected to double
- The Firm shall demonstrate its past or current experience in using state-of-the-art parking access and revenue-control systems focusing on technology to reduce labor costs
- The Firm shall demonstrate its past or current experience in providing or managing security services with its own employees or with subcontracted employees
- The Firm shall provide evidence of its ability to successfully manage automated facilities and central operations
- The Firm shall demonstrate its ability to process and administer web-based payments, credit card payments and any other non-cash payment technologies
- The Firm shall demonstrate its past or current experience in providing or managing complete parking citation management services, either with its

own employees or with subcontracted employees, for a government agency issuing a minimum of 50,000 annual citations in a minimum of 4,000 spaces

- The Firm shall demonstrate its past or current experience implementing and operating a successful self-release vehicle immobilization program utilizing license plate recognition technology to identify scofflaw vehicles that can be integrated with permit databases
- The Firm shall demonstrate its qualifications to become the City's procurement agent for the equipment, hardware and software required for the selected parking solutions and its ability to procure these items for costs that are significantly lower than what the City would be able to procure such items for

GRACE PERIOD FOR MISSING OR INCORRECT FILING OF THE ABOVE ITEMS:

In the event that a Firm fails to submit all or any part of these items with its submission or if any submitted item is incomplete or incorrect, the Purchasing Department will notify the Firm and the firm shall have an additional three (3) business days to submit the missing item to the Purchasing Department. Failure to submit the missing item within such 3-day grace period will result in the disqualification of the Firm if the item is missing entirely. Failure to complete or correct an item will result in the Firm's qualifications being considered in the form in which they were originally submitted.

- D. TREATMENT OF CONFIDENTIAL INFORMATION.** Financial statements, proposals and other business confidential information may not be subject to disclosure under the Connecticut Freedom of Information law, Section 1-210(b)(5)(A) of the Connecticut General Statutes (FOIA), if such information constitutes "trade secrets" as defined therein. **If a bidder desires certain information to be protected from disclosure under FOIA as a trade secret, a bidder should clearly identify such information, place such information in a separate envelope appropriately marked, and submit such information with its bid or proposal.** Such information shall be retained by the Purchasing Department in confidence, shall only be viewed by City employees and consultants having a "need to know", and shall be returned to all unsuccessful bidders or respondents, or will be destroyed, upon award or the termination or withdrawal of the bid. If such information is sought to be disclosed, the Purchasing Department will afford notice to the party or parties whose information is being sought so that each has an opportunity to dispute disclosure

in a court of law at such party's sole cost and expense. The City shall protect information from disclosure or refuse to disclose such information unless it (i) is already known; (ii) is in the public domain through no wrongful act of the City; (iii) is received by the City from a third party who was free to disclose it; (iv) is properly disclosable under FOIA; or (v) is required to be disclosed by a court of law.

- E. **QUESTIONS AND ANSWERS ABOUT RFQ**. It is the responsibility of the firm to inquire about additional information or clarification as to any aspect of the RFQ by submitting questions. Questions will be received until 4:00 p.m. on Friday, February 26, 2016 and will promptly be made available on www.bidsync.com. All answers will be posted no later than Monday, February 29, 2016 at 5:00 p.m. All Firms are obligated to become familiar with such questions and answers and to submit or revise their submission accordingly. The City assumes no responsibility for a Firm's failure to read questions and answers and to revise their submissions accordingly. Questions should be presented on bidsync.com. Any questions directed in writing to Gina Malheiro, Deputy Chief Administrative Officer by phone at (203) 576-3964, or via email at Gina.Malheiro@bridgeportct.gov will also be posted on bidsync.com for the benefit of all potential Firms.
- F. **PROPERTY OF CITY OF BRIDGEPORT**. Any information or materials submitted as a response to this RFQ shall become the property of the City of Bridgeport and will not be returned. All submitted materials will be available for public review.
- G. **FORM OF AGREEMENT**. Attached is a form of Professional Services Agreement that the City expects to enter into with the selected firm in substantially the form attached hereto, however, the City reserves the right to revise such agreement or substitute a different agreement that must be mutually agreed to by the parties.
- H. **RESPONSE TO REQUEST FOR QUALIFICATIONS**. Firms wishing to respond to this RFQ may contact only the person identified in Paragraph D above. **NO DIRECT OR INDIRECT CONTACT WITH SELECTION COMMITTEE MEMBERS IS ALLOWED AND ANY SUCH CONTACT WILL BE GROUNDS FOR IMMEDIATE REJECTION OF A FIRM'S QUALIFICATIONS AND OTHER REMEDIES.**
- I. **SELECTION TIMETABLE**.

[NOTE: These dates may be altered for the City's convenience, to accommodate holidays, etc. so long as such changes to not

materially and adversely affect the process or its fairness to all proposers.]

February 21, 2016	Newspaper ad published
March 4, 2016	Questions accepted
March 7, 2016	Questions answered
March 9, 2016	Qualifications due
March 18, 2016	Short List for interviews formed
Week of 3/21 and 3/28	Interviews scheduled
April 4, 2016	Selection made
April 6, 2016	Negotiations begin
May 2, 2016	Contract submitted to City Council
May 16, 2016	Council vote
May 23, 2016	Notice to Proceed

SECTION II: SELECTION PROCESS

A. SELECTION PROCESS

After submission, the responsive qualifications will then be evaluated by the Selection Committee based on the responses to specifics outlined in this RFQ, including but not limited to the following criteria:

- Experience with projects of similar size and scope that include design, planning, procurement, financial accountability and management functions
- Creativity in identifying unique and efficient solutions for a diverse set of parking modalities from coin-operated single-car parking meters to multi-level structured garages and railroad parking facilities
- Organizational and team structure necessary to respond to the services required
- Past performance data, including but not limited to:
 - Adherence to project schedules
 - Adherence to project budgets
- Approach to the work required for the contract
- Documented oversight capabilities

Those Firms that are entitled to the award of Evaluation Credits will receive points that are in addition to the points awarded in a uniform 100-point scoring process. The firms will be rated and ranked based on their qualifications in order to arrive at a short list for the purpose of conducting interviews.

The Selection Committee will then create a list of up to three (3) Firms, will conduct interviews of such Firms. The Selection Committee will use the initial rating and ranking of qualifications submitted and the interview results to arrive at a final selection.

The Selection Committee will submit its recommendation to the Mayor's Office and the Office of Planning and Economic Development. The City and the selected Firm will enter into contract negotiations and the final contract will be submitted to the City Council for approval. The final approved contract will be executed by the parties and the City will issue a notice to proceed to commence the services to be rendered.

B. RIGHT TO REJECT SUBMISSIONS. The City of Bridgeport may at any time, in its sole and absolute discretion, prior to or following the selection of a Firm reject any and all proposals and cancel this RFQ without liability therefor when doing so is deemed to be in the City's best interests. Further, regardless of the number and quality of proposals submitted, the City shall under no circumstances be responsible for any Firm's cost, risk and expenses. The City accepts no responsibility for the return of successful or unsuccessful proposals. This RFQ in no way obligates the City to select a Firm, to enter into a contract, or to re-advertise for such services.

C. SELECTION COMMITTEE. The qualifications will be reviewed by the Selection Committee, having a minimum of five (5) members, which will be comprised of the following members:

- Chief Administrative Officer, or representative
- Staff member, Office of the Mayor
- Director, Department of Public Works, or representative
- Director, Office of Planning and Economic Development, or representative
- Board Chairman, Downtown Special Services District, or representative

The Selection Committee will use the "Evaluator's Guide for QBS Processes" and will employ the following evaluation criteria in reviewing all qualifications in order to develop a recommendation for award.

D. EVALUATION CRITERIA: THE CITY WILL USE A MANDATORY UNIFORM 100-POINT SCORING SYSTEM

1. **Specialized Experience and Technical Competence (30 points):**

The Firm should demonstrate all of the professional qualifications identified above in its Statement of Qualifications including references to past and current projects or representations similar in size and scope to the City of Bridgeport's parking assets.

2. **Professional Qualifications** (20 points):
The Firm should demonstrate that it has professional personnel in the key disciplines including, but not limited to, planning, financial accounting and accountability, procurement, management, asset and facility management and repairs, collections, citations, and marketing. The evaluation will consider education, training, licenses, length of time in position, relevant experience, and the like.
3. **Capacity of the Firm** (20 points):
The evaluation will consider the Firm's experience with similar-size projects and available capacity of key personnel required to perform the work within the required time frames established.
4. **Knowledge of the Locality** (10 points):
The Firm should have considerable and demonstrable knowledge of local laws, geography and physical layouts of streets and the variety of parking areas throughout the City.
5. **Ability to Procure** (20 points):
The Firm should demonstrate its purchasing power and success in acquiring equipment, hardware and software at the most favorable prices, as agent for the owner or client.

Evaluation Credits For Prime Contractors That Are Target Group Members (10 points); Non-MBE Firms Forming Joint Ventures with Target Groups (maximum 5 points): Firms that demonstrate that they are Minority Business Enterprises that constitute Target Groups, as defined in the City's Minority Business Enterprise Ordinance, Chapter 3.12.130, shall be granted an additional ten points (10) as Evaluation Credits. The Target Groups for this solicitation are identified above.

Evaluation Credits will be awarded to (a) Firms who are Target Group firms defined in the MBE Ordinance or to (b) non-MBE firms who have entered into a joint venture arrangement with a Target Group for this RFQ. A "joint venture" is a written contractual business undertaking by two or more parties who agree to contribute equity and to share risk, expertise, experience, and profits in the undertaking. The term "joint venture" refers to the

purpose of the entity but not its type. A joint venture can be a corporation, a limited liability company, a partnership, individuals or groups of individuals, or another legal structure. It is typically established for a single business transaction. The joint venture agreement includes an agreement to form a new entity, an agreement to contribute equity, an agreement to share revenues, expenses and profits, and an agreement concerning control of the enterprise. Evidence of the written existence and attributes of a joint venture must be submitted at the time of bid submission. The City, with the advice of the Office of the City Attorney, will determine the qualifications and entitlement to joint venture status of any such entity in the exercise of its prudent business judgment, reasonably exercised.

The points for Evaluation Credits that will be assigned shall be (a) ten (10) points to prime contractors that are Target Group firms or (b) up to five (5) points to non-MBE firms that have formed joint venture arrangements with Target Group firms determined by a formula that takes the percentage of the Target Group firm's ownership interest in such joint venture converted to a percentage (e.g., .25 or 25% ownership interest $\times 10 = 2.5$ points) to arrive at the number of points not to exceed 5.

A Target Group firm seeking Evaluation Credits must provide a certification of its minority business status and state in its qualifications statement its desire to be recognized as a minority business enterprise and to receive Evaluation Credits. A non-MBE firm seeking Evaluation Credits must (A) state the basis for seeking Evaluation Credits, (B) identify the joint venture created with a Target Group firm, (C) identify the minority firm as one of the Target Groups for the type of services or work sought by the bid, (D) identify the Target Group's percentage ownership interest in the joint venture, (E) state whether such joint venture (i) was created only for this particular bid, (ii) is now and/or will in the future be utilized for bidding, (iii) is currently utilized for bidding on both public and private work, (iv) has bid on, undertaken or completed work in the past, together with a description of such work and customer contact information, and (F) describe the Target Group's active involvement in and dollar volume of the work that the Target Group will perform as part of the services that are the subject of the bid to ensure that its participation is reasonably similar to its percentage ownership interest in such entity. Items (A) through (F) must be supported by documentation satisfactory to the

City, including a copy of the documents constituting the executed joint venture agreement so that the City can independently verify the basis for the claim to Evaluation Credits, determine any entitlement to the award of Evaluation Credits, and determine the amount of Evaluation Credits to be awarded.

SECTION III: SCOPE OF SERVICES AND REQUIREMENTS

The selected Firm will be expected to meet with City representatives and begin to identify areas of concern among citizens, visitors and the business community so that it can assist the City with outreach to the various stakeholders throughout the process.

The Firm will be able to take into consideration in its design of parking solutions the variety of problems and concerns with the existing state of parking options as well as the City's desire to find creative solutions to maximize customer service, enhance revenues, and introduce modern practices into the City's parking system, including enhancements to private parking facilities as a way of making the maximum number of parking options available to users.

The City will then select from the options and recommendations made by the Firm and begin to implement a parking solutions program in identified stages in order to address the most pressing parking issues on a priority basis.

The City will expect to utilize the purchasing power of the Firm in the industry to achieve the lowest possible prices for all equipment, hardware, software and other assets necessary to make the parking solutions achievable.

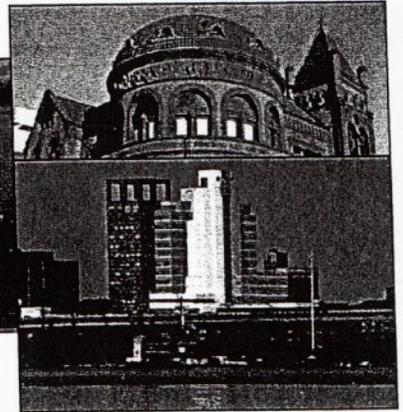
As one of its responsibilities, the Firm will undertake the management and operations of the City's parking system, including the maintenance of all assets, collection of revenues, citation management including imposition and collection of fines, soft-booting and towing of parking violators, cost analyses, revenue enhancements, reporting and accounting, security services, rate-setting and rate structuring, marketing, and rendering other services that the City deems necessary.

The City will select the Firm that, in its sole discretion believes if the most qualified and beneficial in terms of planning ability, procurement power in the market, design, implementation, marketing and management of the parking solutions that the City selects, including the Firm's reputation, skill, national experience, financial condition, qualifications and depth and experience of personnel.

PROPOSAL

PROFESSIONAL CONSULTING FOR PARKING SOLUTIONS, PROCUREMENT, & MANAGEMENT SERVICES

Bridgeport, CT
(RFQ #MOB 753163)



PARKING

**Superior
Customer Service**

**Professional
Management**

**Enhanced
Profitability**

**Advanced
Technology**

**Comprehensive
Solutions**

**Financial
Transparency**

**Functional
Partnership**

Submitted to:

City of Bridgeport

Dept. of Public Purchases
Margaret E. Morton Government Center
999 Broad St., 2nd Floor
Bridgeport, CT 06604

Submitted by:

LAZ Parking Ltd. LLC

15 Lewis St.
Hartford, CT 06103

March 9, 2016

March 9, 2016

Department of Public Purchases
Margaret E. Morton Government Center
999 Broad St., 2nd Floor
Bridgeport, CT 06604



Re: RFQ #MOB 753163 – Professional Consulting for Parking Solutions,
Procurement, & Management Services

Dear Sir/Madam:

LAZ Parking is pleased to respond to your Request for Qualifications for Professional Consulting for Parking Solutions, Procurement, & Management Services for the City of Bridgeport. As the 3rd largest parking management company in the country, founded and headquartered in Hartford, LAZ and its team of strategic partners clearly understand municipal parking operations such as the City of Bridgeport's.

Large Local Workforce

With 650 parking professionals in Connecticut alone, LAZ Parking has the advantage of a readily available labor pool to provide services faster than any other competitor.

Ability to Provide Efficient Services

With 120 locations in Connecticut, LAZ Parking has the economies of scale to provide the most efficient service possible to our clients. No other operator has the resources or the ability to mobilize as quickly as LAZ Parking.

Personal Attention

LAZ Parking has a local team of dedicated employees, including an in-house maintenance division that provides clients with a first-class professional service that is seamless and "on-call" when needed. We recognize that our business is one of first and last impressions; and we would like to make them both exceptional experiences.

Home Office & Regional Support

In addition to having a Home Office team to serve your needs, the Connecticut operations team has an **Accountant, Auditor, and Director of Maintenance** dedicated to operations in the region. This is a benefit that no other parking company can offer.

Operational Excellence

LAZ Parking is among the most trusted, stable, and innovative parking solutions providers in the United States. We are committed to providing our clients with superior customer service through on-going technological and administrative automation, based upon our corporate goal of being the highest quality and most efficient provider of parking services. We are committed to employing industry leading best practices to achieve "Operational Excellence".



Solutions Provider

When you contract with LAZ Parking, you are not working with just another service provider. We are a **solutions provider** who will operate as your business partner. This is how we conduct business for all our clients, and this is why we stand by our corporate motto of being "**Partners In Parking**", a phrase we have trademarked.

Strategic Partners

When you contract with LAZ, you also receive the knowledge and experience of our vendors and strategic partners. For the City of Bridgeport project, we have partnered with the following companies to enable us to evaluate the City's needs and to recommend effective solutions that will bring a high level of customer service to citizens, visitors, and the business community.

Desman & Associates – Desman is a **minority owned business enterprise** (MBE) operating from offices around the country, including a regional office in Hartford. Desman's core business is parking consulting, design and engineering. They have specialized experience in the planning, design, management, operations, revenue control and restoration of multi-level parking facilities and entire parking programs. They bring a wide array of professional services necessary to help LAZ develop a plan for parking solutions in Bridgeport.



R&G Parking, LLC – R&G Parking, LLC, the parking management division of C&R Development Company, manages and operates surface parking lots and garages. R&G has parking management and operations experience with specialized experience in parking shuttle operations at Bradley International Airport. C&R Development Company, Inc. is a 100% **minority owned business enterprise** (MBE/DBE) in the State of Connecticut.



After you have had the opportunity to review our proposal, please let us know if you have any questions or require any additional information. We look forward to the opportunity of working with you.

Sincerely,

Stathis

Stathis Manousos
Vice President, Business Development
& Regional Manager
(860)250-4735 cell
smanousos@lazparking.com



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1. RESPONDENT INFORMATION

- a. **Official Name:** LAZ Parking LTD LLC
- b. **Organizational Structure:** Limited Liability Corporation
- c. **Jurisdiction & Date of Organization**

Organized in the State of Connecticut
Date of Formation: 09/26/07

d. **Headquarters & Local Office**

Home Office: 15 Lewis St., Hartford, CT 06103
Regional Office: 100 Allyn St., Hartford, CT 06103
Local Office*: TBD, downtown Bridgeport

*If LAZ Parking is the City's selected parking partner, we would open a local retail-level storefront office in the heart of downtown Bridgeport to serve the following functions:

- Customer service office
- Parking information center
- Walk-in ticket payment office
- Operations office

- e. **Federal Tax Identification Number:** 26-1164708
- f. **Contact Information for this RFQ**

Stathis Manousos
VP, Business Development &
Regional Manager
(860)761-2547 office
(860)250-4735 cell
(860)761-3114 fax
smanousos@lazparking.com



2. STATEMENT OF QUALIFICATIONS

a. Company History

LAZ Parking was formed in 1981 in Hartford, CT. Starting with one location in Hartford, the company has grown into the 3rd largest parking company in the country.

LAZ Parking's portfolio includes: hospitals and medical complexes, class-A office buildings, major entertainment/event parking, residential buildings, hotels & resorts, office buildings, mixed-use projects, on-street/municipal parking, shuttle systems, consulting, stand-alone garages, surface lots, valet parking sites, airports and university parking.

LAZ Parking operates through regional offices headed by officers of the company. Through these offices, LAZ offers its clients the resources of a large company but with the attention and responsiveness more typical of a local family-owned company.



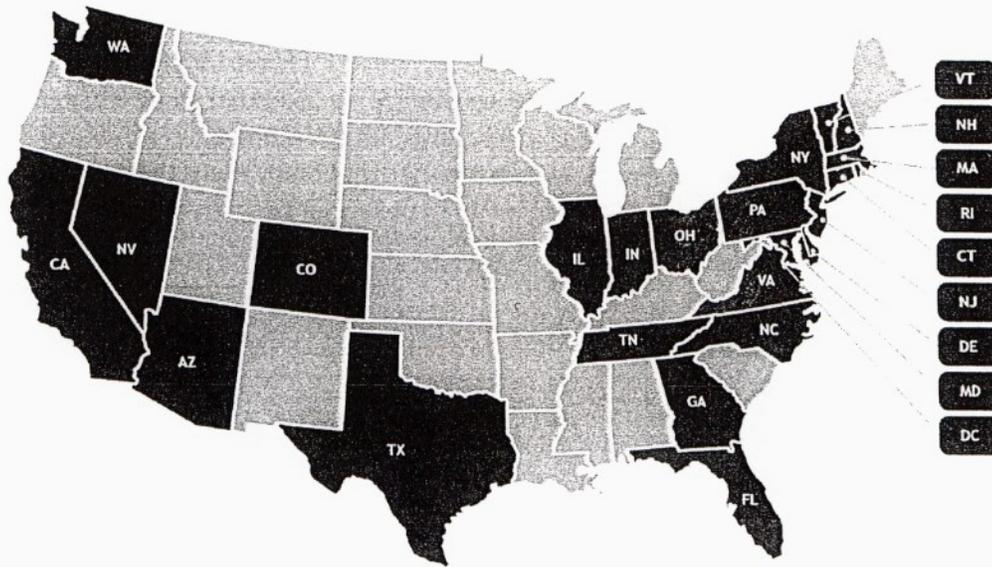
LAZ Parking Realty Investors

LAZ Parking Realty Investors, LLC (LPRI) is the investment management affiliate of LAZ Parking. Since 2006, LPRI has participated in over \$2.4 billion of parking investments, including long-term concessions, portfolio purchases of garages and surface lots, off-airport parking facilities, and single asset acquisitions. LPRI is the asset manager for its investment portfolio and will be the Asset Manager that oversees the execution of the Concessionaire business plan and compliance with the requirements of the Concessionaire.

LPRI has played a critical role in the underwriting, due diligence and Concession Agreement negotiations for the Chicago Millennium Garages, The Ohio State University Parking System (and the Pittsburgh Parking System in which LAZ/LPRI and JP Morgan won the concession, but the city was unable to complete its process and achieve financial closing).

LAZ and LPRI are committed to cultivating a true "Parking Partner" relationship that establishes a strategic alliance with similar breadth and organization whose vision is to join forces in a collaborative effort to drive revenues, increase profits, incorporate state-of-the art technology, streamline operations and personalize customer service. On a localized basis, these 'true partnerships' provide our clients with the unique opportunity to realize significant synergies through shared management, innovative problem resolution, outside the box thinking and volume discounting.





LAZ Parking Fast Facts

Founded:	1981
Number of Locations:	2,300
Number of Parking Spaces:	860,000
Annual Managed Revenues:	\$930 Million
Number of Employees:	8,600
States / Cities:	25 / 300
Portfolio Mix:	Managed, Leased and Owned
Market Segments:	Hospitality & Valet, Office Buildings, Medical & Hospital, Airport & Transportation, Campus, Government & Municipal, Retail & Mixed Use, Event Parking, Residential Buildings and Shuttle Services
Regional Offices:	Atlanta, Boston, Chicago, Columbus, Dallas, Hartford (Home Office), Los Angeles, Miami, New York, Philadelphia, San Diego, San Francisco, Washington DC

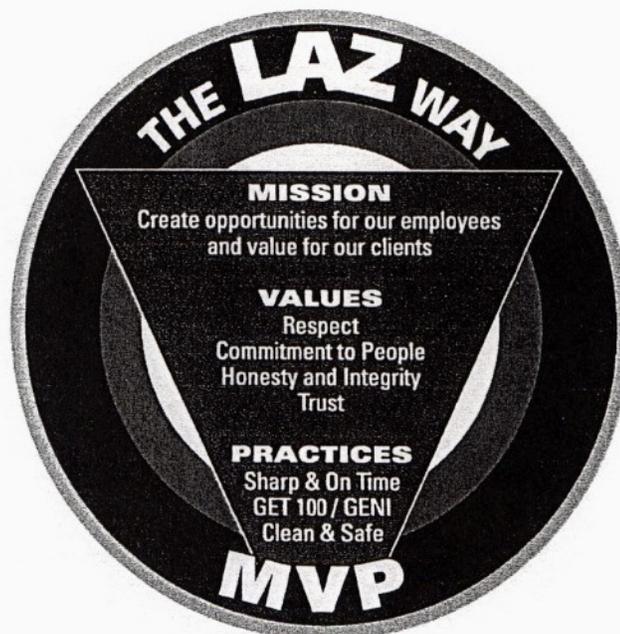


b. Philosophy & Business Focus

LAZ will bring a “big picture” perspective to the City of Bridgeport. Our policies and approach will ensure that on-street and off-street operations complement each other to maximize the effectiveness of each parking component in a manner that helps meet the goals of the City and support the City of Bridgeport in its economic development initiatives. We understand the City’s goals, and we are committed to meeting and surpassing them.

LAZ’s culture is best reflected in its mission, values and practices – *The LAZ Way*.

In furtherance of the LAZ Way, we have trademarked the phrase “Partners in Parking” as this is the essence of the company and how we view the relationship with our clients.



Partners in Parking™



c. Track Record & Years of Experience

LAZ currently operates over 228,000 spaces for government agencies and municipal clients in the United States, including over 72,000 on-street metered spaces. Following is a partial list of LAZ's municipal clients:

Client	Spaces	Enforcement	Meters	Facilities
Washington Metro Area Transit Authority (DC)	59,000			x
City of Chicago Meters System (IL)	36,000	x	x	
NY Housing Authority	20,000			x
Massachusetts Bay Transportation Authority (MA)	25,037	x		x
Metropolitan Transit Authority (NY)	16,600	x	x	x
City of Chicago Millennium Park Garages (IL)	9,176			x
Knox County Public Building Authority (TN)	7,793			x
City of New Rochelle (NY)	5,868		x	x
City of Lowell, (MA)	5,566			x
City of Worcester (MA)	4,075		x	x
Harris County (TX)	4,071			x
Norwalk Parking Authority (CT)	4,000	x	x	x
City of Stamford (CT)	3,399			x
San Francisco Municipal Transportation Authority (CA)	3,114			x
State of California (CA)	2,664	x	x	x
City of Syracuse (NY)	2,600			x
Delaware Transit Authority (DE)	2,291			x
Schenectady Redevelopment Authority (NY)	2,200			x
City of Binghamton (NY)	2,071			x
City of Baltimore (MD)	1,440			x
County of Santa Clara (CA)	1,431			x
City of South Miami (FL)	1,400	x	x	x
City of Walnut Creek (CA)	1,378			x
City of Daytona Beach (FL)	1,250	x	x	x
Port Authority of New York (NY)	1,250			x
Memphis Convention Center (TN)	1,000			x
City of Charlotte - Mecklenburg County (NC)	1,000			x
City of Hollywood (FL)	975			x
City of Berkeley (CA)	949			x
Malden Redevelopment Authority (MA)	784			x
Village of Bal Harbour (FL)	400		x	x
Town of Surfside (FL)	80			x
Total Spaces	228,862	86,951	72,257	192,862



LAZ has been in the regular and continuous business of parking management and operations for 35 years. During that time, we have established long term relationships where our customers have become friends.

In Connecticut alone, LAZ operates 120 locations for many recognizable clients and addresses:

- Norwalk Parking Authority
- City of Stamford
- Stamford Marriott
- Housatonic Community College
- CRDA – CT Convention Center / Hartford Marriott / CT Science Center / Front Street Development
- Rentschler Field / UConn Athletics
- University of Connecticut (Storrs)
- Storrs Center
- Yale University
- Yale Athletics / Yale Bowl
- LAZ Fly Airport Parking (Bradley International Airport)
- Travelers Championship (PGA Tour)
- CT Open Tennis Tournament



OFFICIAL PARKING
COMPANY OF



OFFICIAL PARKING
COMPANY OF



YALE ATHLETICS

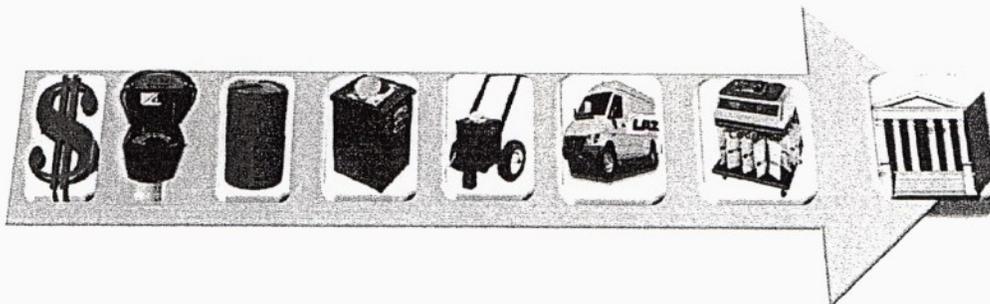
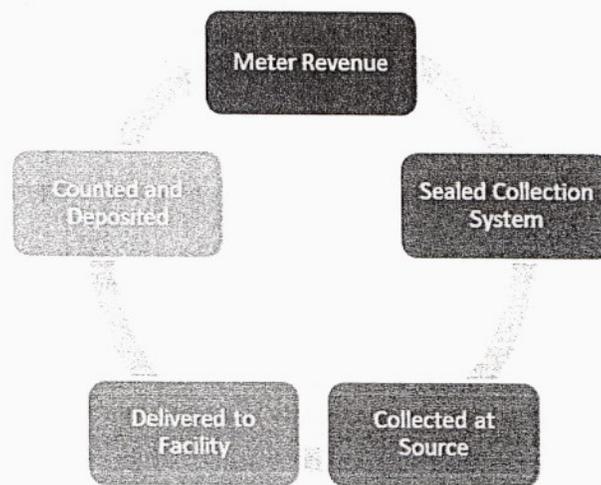


d. Ability to Handle Financial Responsibilities

LAZ currently manages nearly \$1 Billion in revenues annually for clients. We cannot do this without proven, road-tested cash controls and audit procedures in place.

Revenue Control

LAZ is responsible for collecting revenue; coordinating secure cash pickups; depositing funds into a designated bank account and implementing appropriate audit controls. In addition, LAZ provides a secure vault/safe in each facility's parking management office.



Accounting and Reporting

Monthly financial reports are prepared and delivered by our Management Accounting Department. Custom reports, depending on their complexity, are also handled by Management Accounting with support from our CT Operations Accountant, as necessary.

Periodic reports, such as activity reports, statistical reports, and maintenance reports are provided by our on-site management and operations team, as requested.

Parking Facility Revenue Control

Cash Management, Deposit of Collections, Daily Reconciliation

The handling of cash and the reconciliation of cash and credit card receipts; and completion of shift reports are of paramount importance. The proper supervisory staff performs these functions with a **separation of duties** to preserve the integrity of the cash collection process:

- Receipts are reconciled and prepared for bank deposit
- Each day, LAZ Parking performs a detailed reconciliation with the bank to verify and properly account for all parking revenues

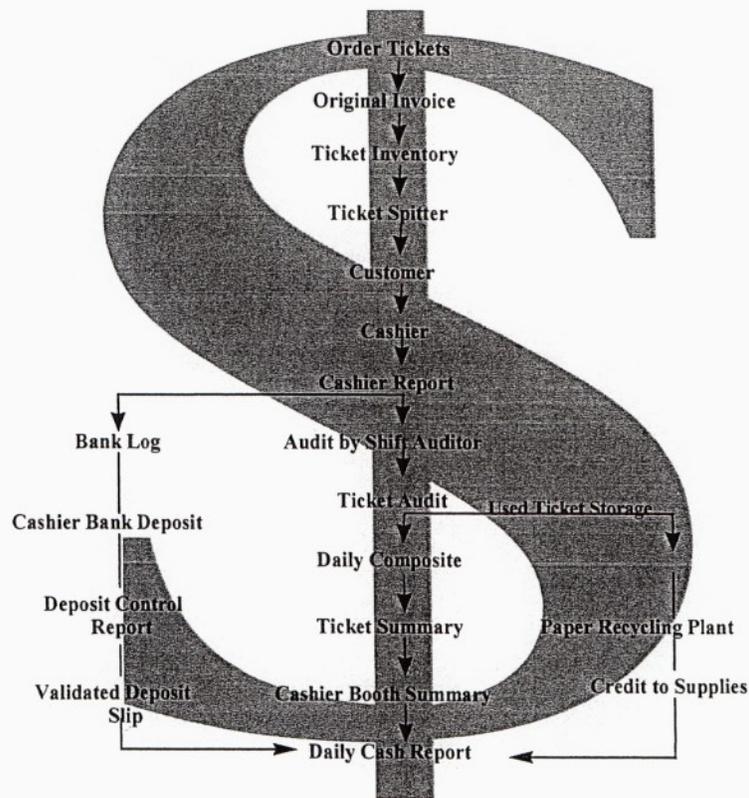
In addition to any annual audit requirements, LAZ Parking implements several types of audits that are performed on a regular basis. These include:

- Routine Audits
- Unannounced Audits and Spot Audits
- Internal Audits
- Secret Shopper
- Customer Surveys



There are many points of vulnerability throughout the process, and LAZ is aware that those points have to be identified, monitored and tested on a frequent basis to ensure revenue security.

To that end, LAZ has an Auditor dedicated to Connecticut Operations to assure that cash control and audit procedures are in place in the City of Bridgeport operations.



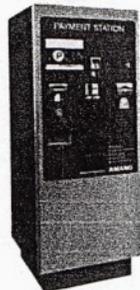
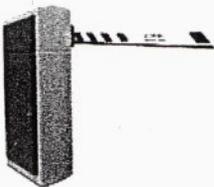
e. PARCS / Technology Experience

LAZ Parking is "equipment agnostic" and works with all major equipment manufacturers. No two facilities are the same, and technology is changing rapidly. LAZ is proud to be a technology leader in our industry. As such, we are the perfect partner for the City to review the latest technologies in the industry, present the differences, and provide a cost-benefit analysis of the options given the functionality desired by the City.

LAZ Parking operates automated, attended and unattended, parking facilities across the country with equipment installations and services from many different manufacturers.



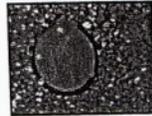
AMANO McGANN



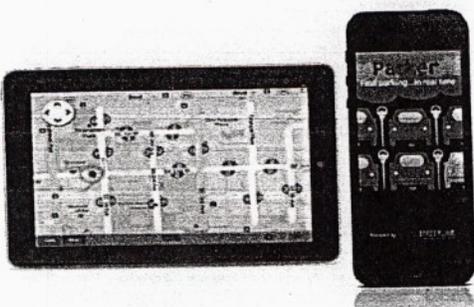
Partner for the Future in Service & New Technologies

LAZ is a technology leader and has experience in new equipment installations and in implementing new technologies into our operations. As the City of Bridgeport parking system expands, we hope to become the City's partner in parking and its **solutions provider**. Technology is evolving rapidly, and LAZ has the experience and knowledge to make sure the City of Bridgeport is on the cutting edge of parking evolution. Some of the technology initiatives in current LAZ operations:

- LPR Enforcement Systems
- Pay-By-Plate Paystations on-street and off-street
- Pay-by-Cell mobile Payment Options
- On-line Permitting and Monthly Parking
- eStore Pre-paid Event Parking
- Garage entry/exit Scanner Technology
- Space Sensors
- Real-time Facility Occupancy Equipment
- EV Charging Stations
- LAZ Go! parking reservation system
- LAZ Customer Care Center remote monitoring
- Data Analysis and Yield Management



Yield Management



f. Security Services

LAZ Parking has experience in managing security services through subcontractors and strategic partners. In Hartford, LAZ has teamed up with the Hartford Guides to patrol LAZ parking lots. While LAZ is not a licensed security company, LAZ has operations where our staff patrols facilities on a regular basis to "observe and report" any issues. LAZ works and interacts with security companies every day to help make our facilities safe and to secure vehicles and their contents.

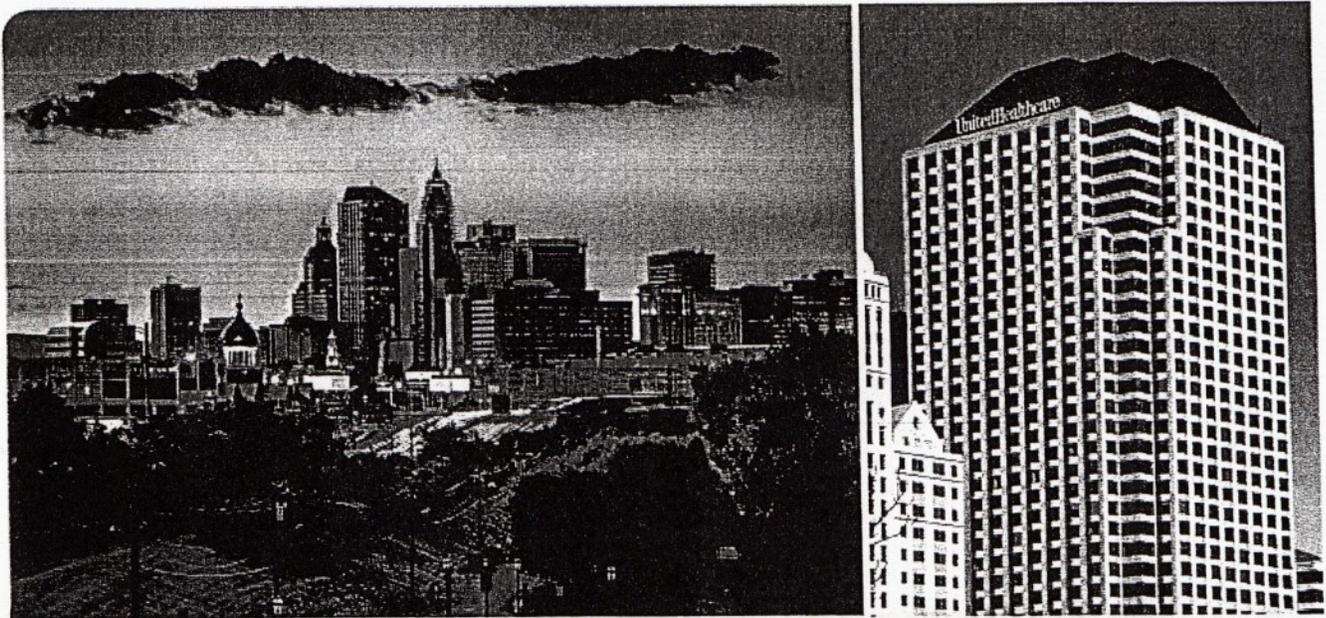


g. Automated Facilities & Central Operations

LAZ Parking has experience managing and operating automated facilities all across the country; and LAZ can manage the entire automation process from beginning to end

- RFP writing
- Bid solicitation
- Proposal review & analysis
- Vendor selection
- Installation

At Cityplace garage in Hartford, LAZ assisted in the procurement and installation of an entirely new PARCS, converting the garage from an attended operation to an unattended facility, reducing payroll costs and improving the bottom line.



CASE STUDY
CITYPLACE

185 Asylum Street | HARTFORD, CT 06103

Type of Agreement:	Management
Physical Layout:	Garage
Mode of Operation:	Self-park
Number of Spaces:	310

BEFORE LAZ PARKING
Staffed 97 hours per week

OPERATED BY LAZ PARKING WITH LAZ CUSTOMER CARE CENTER
Reduced on-site staffing to 50 hours per week while adding value with valet on demand service

TOP DRAWER SERVICE, BOTTOM LINE RESULTS
Operating with 24/7 remote monitoring and shared manager resulted in \$50k annual savings



h. Web / Credit Card Payments & Non-Cash Payment Technologies

LAZ Parking has made significant investments in internal systems to improve customer convenience and allow for web-based payments via credit card and ACH payments.

Web DCR – daily cash reports are available online in real time showing daily revenue activity. This daily report of business details the starting/ending ticket numbers; number of cash and validated tickets; exceptions transactions/ticket loss, etc.

PARIS – Parker Accounts Receivable Information System is the online billing and accounts receivables system LAZ uses for monthly contract parking, permits, or billed validations. Through PARIS, we can easily:

- Ensure that all active access cards are being billed
- Ensure compliance with lease terms, including future rate escalations, minimum billings, and parker limits
- Calculate prorations for new and terminating parkers
- Collect automatic monthly payments through recurring cc charges and bank drafts

PARIS was built specifically for the parking industry and allows tracking parkers by building tenant (or department), category (reserved, non-reserved, etc.), and access card. Rate increases may be scheduled to automatically take effect in the future. PARIS can also manage waiting lists, and can produce charts and reports tailored for the management and audit of monthly parkers. PARIS can integrate with parking access equipment, eliminating duplicate key entry and allowing better card management, including automatic card deactivation for non-payment.

LAZ go – LAZ go is LAZ Parking's online parking reservation system. It allows customers a way to pay for parking on the web or through their mobile device. Using LAZ's brand in the market, we are able to drive revenue to our facilities by offering a convenient way for customers to search and pay for parking. Customers can pay using a credit card and then receive a parking pass (barcode coupon), printed or on their smartphone, to use for entry and exit at the location.



WE DRIVE REVENUE FOR YOU.

There are millions of drivers who search for parking online. We turn them into customers who have pre-paid to park at your location before they arrive. When they do arrive, they can simply scan or show their smartphone or parking pass.

YOUR CUSTOMERS, YOUR CONTROL.

LAZ works for you, so we don't hide the customer from you. Not only can we provide detailed customer data including email, purchase and visit information, but LAZ Client Reporting Services integration means no additional accounts for you to set up.

CUSTOMER CARE.

LAZ Customer Care Center integration means our helpful agents can support customers and modify reservations. Secure payment architecture brings peace of mind while convenience and simplicity means customers will return to park with you again and again.

SELL YOUR SPACES ON ANY WEBSITE.

The LAZ widget can be placed virtually anywhere on the web. Keep customers on your own branded website or sell on a nearby venue site so drivers pay for parking while buying event tickets. We help you leverage neighborhood business for hyper-local results.



It's as easy as 1, 2, 3

- Step 1: Buy parking on the web or through your mobile device
- Step 2: View or print parking pass
- Step 3: Scan parking pass

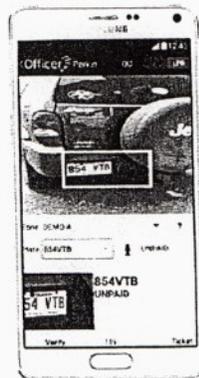


i. Citation Management

Enforcement Systems

LAZ Parking currently works or has worked successfully with all major enforcement and citations processing companies in the industry. Since we are “equipment agnostic”, we can commit to working with any equipment supplier the City of Bridgeport would like to contract with, either directly or as a subcontractor of LAZ Parking.

LAZ has experience in bidding and procuring equipment and services through a competitive bid process. We have done this successfully as an agent for municipal entities across the country. In most cases, LAZ’s purchasing power has resulted in the best pricing available; better than a government agency can secure on its own. Most importantly, LAZ has experience in effectively using these enforcement systems in our operations.



Enforcement

LAZ believes that exceptional customer service is not limited or defined by a job description and Parking Enforcement personnel are no exception. LAZ views the ability of a Parking Enforcement Officer to practice exceptional customer service during the course of their duties a vital function, one that is as valuable to our clients as is their primary function of issuing parking violations. We refer to our Parking Enforcement personnel as “Downtown Ambassadors” or “Downtown Diplomats”. Much like actual diplomats, they must be conversant in the art of diplomacy yet be firm and unwavering in carrying out their assigned duties. They must be fair and equitable in their ability to issue parking violations and also be excellent representatives of the City they serve and our company. In short, the Downtown Diplomats will be the LAZ goodwill ambassador program for the City of Bridgeport. We cannot emphasize enough the importance of having a customer service-oriented enforcement philosophy.



As with all LAZ operations, a Standard Operating Procedures (SOP) Manual will be developed for Enforcement, Meter Maintenance and Meter Collections operations within 90 days from the start of operations.

The Downtown Diplomat program will not only train enforcement, meter maintenance and collections staff on the fundamentals of customer service, but it will also provide a uniformed visible downtown presence for providing assistance to citizens and visitors every day. Typical services will include:

- Providing brochures, directions or a map to someone looking for a particular place of interest (e.g., restaurant, City Hall, etc.)
- Roadside assistance in changing a flat tire or a jump starting a dead battery
- Calling for Police assistance or reporting suspicious activity
- Providing a customer-friendly explanation of why a vehicle received a ticket
- Explaining the appeals process to a citizen
- Visiting merchants to discuss problems or concerns in a proactive and professional manner



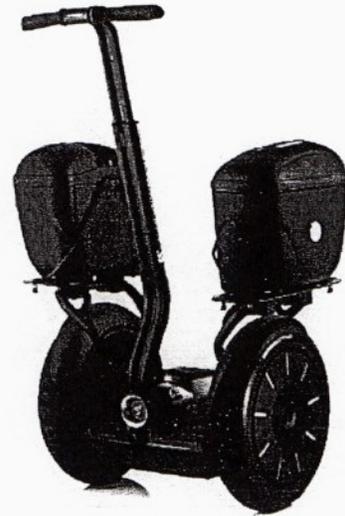
LAZ understands that, even though enforcement agents are ensuring that the public complies with parking regulations, they dealing with customers (citizens, visitors, merchants, etc.) every day. Citizens must be reassured through the actions of our employees that they are being treated in a courteous and professional manner especially in a situation where they received a parking violation and may be less than courteous in their own behavior. The appeals process must also be managed in a way that demonstrates, in each and every case, that the individual appealing a violation is being treated in a fair and equitable manner.

LAZ has the lowest employee turnover rate in the parking industry. This results in a dedicated and stable workforce which is a critical component in creating effective on-street enforcement and parking management program.

We will equip at least one of our enforcement agents with the Segway i2 human transporter for patrolling in the Central Business District. It is a versatile unit that will not only bring notice to the enforcement agents but also have operational and public relations functions.

The Segway will provide our staff with some important benefits:

- Increased visibility
- Increased productivity
- Increased mobility
- and they will look cool!



They will be equipped with cargo bags that can carry ticket-writing equipment, small tools to clear jams in meters, downtown maps, and any other downtown marketing literature the City and the merchant association may want to have available to the general public – parking information, ticket appeal forms, etc.

Our Diplomats will also be equipped with cell phones as standard operating equipment. They will play an important role in the customer service aspect of our Ambassador Program.

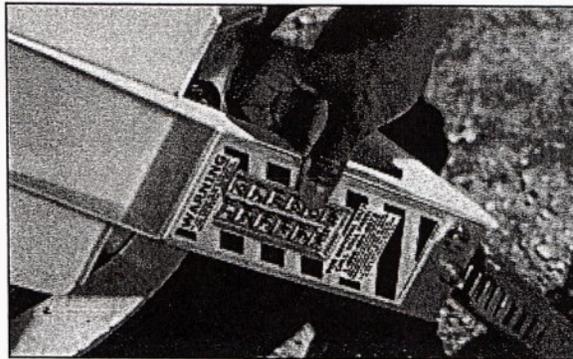


j. Booting Program Experience

For several years, LAZ Parking has been successfully utilizing a self-release boot in our Norwalk, Connecticut operations. It is integrated with our citations management and license plate enforcement system.



Assuming a booting and towing ordinance is already in place, a booting policy needs to be developed setting the criteria for booting. Once a vehicle becomes "boot-eligible" (e.g., if it has at least 2 outstanding tickets totaling at least \$100), then the license plate is moved onto the scofflaw list within the enforcement database.



When a customer returns to their booted vehicle, they are prompted by on-vehicle notice to call a 24/7 Help Center. Payment can be made via credit, debit, and check-by-phone. Once the payment has been successfully processed, the help center operator will provide the motorist with the 6-digit release code and walk the motorist through releasing the SmartBoot. The SmartBoot itself is a 16-pound device with embedded electronics that can be removed from a car without special assistance. Once removed, the customer is required to return the boot to a designated location.

k. Procurement Agent

LAZ Parking can provide necessary procurement services to assist the City of Bridgeport. LAZ Parking has more paid on-street parking spaces under contract than any other parking company. We securely collect and deposit nearly \$12 million dollars each month from on-street metered systems for our clients. When it comes time for the City to select, finance, install and manage its on-street paid parking system, there could be no better partner than LAZ. We are hardware agnostic and have hands-on experience with every major manufacturer. Because of our national buying power, LAZ routinely receives preferential pricing which can be significantly lower than pricing received through traditional bidding.

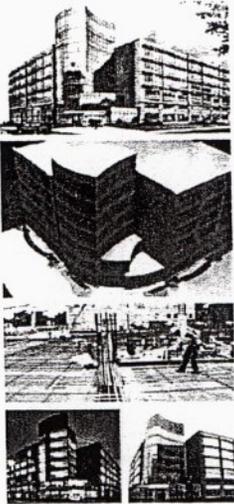
l. Strategic Partners

Desman & Associates – Desman is a *minority owned business enterprise* (MBE) operating from offices around the country, including a regional office in Hartford. Desman's core business is parking consulting, design and engineering. They have specialized experience in the planning, design, management, operations, revenue control and restoration of multi-level parking facilities and entire parking programs. They bring a wide array of professional services necessary to help LAZ develop a plan for parking solutions in Bridgeport.



COMPANY PROFILE

Founded in 1973, **DESMAN, Inc.** is a Professional Corporation with more than 100 professional and technical personnel. The firm is a national specialist in the planning and design of parking and transportation improvements as well as the restoration and rehabilitation of parking structures, plazas and building envelopes. **DESMAN** is a minority owned business enterprise. We operate from principal offices located in the following cities:



"In-House"

Professional Services:

- Master Planning
- Functional Planning/Design
- Supply & Demand Analyses
- Economic and Financial
- Feasibility Studies
- Development and Zoning
- Consulting
- Civil & Traffic Engineering
- Structural Engineering
- Architecture
- Restoration Engineering
- Condition Surveys
- Materials Testing and
- Evaluation
- Design and Bidding
- Documents
- Technical Specifications
- Construction Administration
- Job Site Supervision
- Resident Engineering
- Access & Revenue Control
- Design and Consulting
- Management Operations
- Consulting
- Owner's Agent
- Expert Witness Services
- Peer Review

Hartford

55 Capital Blvd. – 4th Floor
 Rocky Hill, CT 06067
 Telephone: (860) 563-1117
 Fax: (860) 563-1118

***New York**

49 West 37th Street, 5th Floor
 New York, NY 10018
 Telephone: (212) 686-5360
 Fax: (212) 779-1654

Corporate Headquarters

Chicago

20 North Clark, 4th Floor
 Chicago, IL 60602
 Telephone: (312) 263-8400
 Fax: (312) 263-8406

Cleveland

50 Public Square, Suite 824
 Cleveland, OH 44113
 Telephone: (216) 736-7110
 Fax: (216) 736-7140

Washington, D.C.

8000 Westpark Drive
 McLean, VA 22102
 Telephone: (703) 448-1190
 Fax: (703) 893-4067

Fort Lauderdale

110 E Broward Boulevard
 Ft. Lauderdale, Florida 33301
 Telephone: (954) 315-3924
 Fax: (954) 315-3899

Boston

18 Tremont Street, Suite 300
 Boston, MA 02108
 Telephone: (617) 778-9882
 Fax: (617) 778-9883

Denver

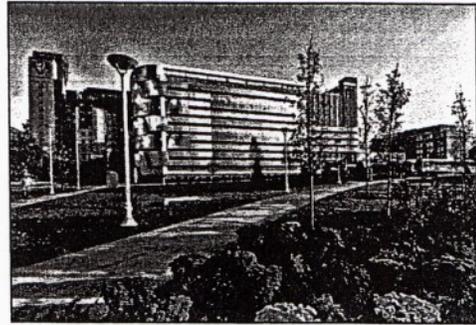
Denver Corporate Center III
 7900 East Union Avenue
 Denver, CO 80237
 Telephone: (303) 740-1700
 Fax: (303) 740-1703

CORPORATE INFORMATION

Legal Name: DESMAN, Inc. – Founded 1973
 Business Name: DESMAN
 State of Incorporation: Delaware
 Date of Incorporation: August 20, 1984



The principals and officers of **DESMAN** have an average of more than 30 years of specialized experience in the planning, design, management, operations, revenue control and restoration of multi-level parking facilities and entire parking programs. This has been attained in the completion of over 5,500 parking projects over a 40 year period. As a result of this extensive experience, they are intimately familiar with all facets of parking planning, design, restoration engineering along with the various structural types.



DESMAN is a nationally recognized industry leader in the planning and design of functionally efficient, attractive and cost-effective parking structures using innovative, cost-effective and durable solutions. **DESMAN** has experienced people with both professional and practical knowledge in the feasibility, design, construction and financing of multi-level parking development. This experience has been gained through more than 5,500 projects across the country. **DESMAN** also enjoys a record of delivering the project within budget and on schedule.

DESMAN's core business is parking consulting, design and engineering. As such, in excess of 90% of our business is related to these fields. Over the past 5 years approximately 65% of our work, or sales volume, was related to architectural and engineering parking structure design services. This is inclusive of both new parking facilities and expansions to existing structures, as well as restoration.

Public Sector Experience - **DESMAN** has been involved in numerous parking projects for municipal and public sector clients on a national basis. We have provided planning, design and restoration services and developed entire parking programs for many public sector clients resulting in the design or restoration existing facilities. Some of these public agencies include the:

- New Haven Parking Authority
- Waterbury Parking Authority
- City of Buffalo, NY
- City of Wilmington, DE
- City of Greenville, NC
- City of Utica, NY
- City of Portland, ME
- Buffalo Board of Parking
- Morristown Parking Authority
- Albany Parking Authority
- City of New Rochelle, NY
- City of Danbury, CT
- City of New Britain, CT
- Norwalk Parking Authority
- City of New London
- White Plains Parking Authority
- Township of Woodbridge, NJ
- Town of Long Beach, NY
- City of Poughkeepsie, NY
- State of Connecticut DOT
- State of Connecticut DPW



COMMITMENT TO QUALITY

DESMAN's commitment to quality is best expressed through our management approach to projects. Additionally, **DESMAN** identifies a Principal-in-Charge for each and every project. While not dedicated to the assignment on a daily basis, the Principal-in-Charge will ensure that the necessary manpower is available for the efficient, cost effective and successful completion of the various project assignments. The Principal-in-Charge will also review all draft and final report/design documents before they are delivered to the Client.

PROJECT MANAGEMENT AND AVAILABILITY OF CORPORATE RESOURCES

The professional services of the **DESMAN** staff are controlled and managed with a rigorous project management system. Project assignments are performed under the close supervision of Corporate Principals with regularly scheduled weekly meetings to ensure that necessary corporate resources are committed for various project assignments. Additionally, work of various sub-consultants is coordinated and closely supervised ensuring that project milestones and deliverables are completed on time, within budget and conform to all program requirements. We begin our approach by reaching a mutual understanding with the Client regarding goals for the project including schedule milestones.

DESMAN has the corporate resources and capacity to respond to our Client's needs in completing projects in a timely manner. Our total work force of 100 people enables us to draw upon available staff in multiple offices as is necessary. As projects often have short deadlines, our structure enables us to mobilize the required staff and resources needed to meet the project's requirements. In addition to the Principal-in-Charge, a Project Manager is assigned for each assignment based upon the disciplines involved and their area of expertise. The Project Manager is dedicated to the project throughout its completion.

MINORITY BUSINESS ENTERPRISE

DESMAN is recognized as a certified Minority Business Enterprise (MBE) by many states, municipalities and other government and public agencies including the National Minority Purchasing Council which may help in meeting or exceeding your affirmative action goals and policies. **DESMAN** actively solicits minority groups for employment as is evidenced by our Affirmative Action Program. In fact, **DESMAN** is truly a minority business enterprise as nearly 53% of all our employees are comprised of minority and female employees.



R&G Parking, LLC – R&G Parking, LLC, the parking management division of C&R Development Company, manages and operates surface parking lots and garages. R&G has parking management and operations experience with specialized experience in parking shuttle operations at Bradley International Airport. C&R Development Company, Inc. is a 100% **minority owned business enterprise** (MBE/DBE) in the State of Connecticut.



R&G Parking, LLC, the parking management division of C&R Development Company, manages and operates surface parking lots and garages. For the City of Hartford, it manages Lot 12-B parking lot (pictured above). It also has managed private properties used for event parking for the Meadows Music Theatre, The Connecticut Center for the Performing Arts. In addition, R&G Parking, LLC received the management and operation of 8,500 parking spaces for all municipal parking garage and parking surfaces for the City of New Haven. R&G Parking has also managed the municipal parking in the City of Stamford from 1994-1999.

Since September 1st, 1993, R&G Services a certified MBE/DBE transportation company in the State of Connecticut has been the provider of the on-site shuttle system at Bradley International Airport in Windsor Locks, CT.

R&G Services' modern fleet of shuttle busses, along with its 70 experienced drivers, transports more than half a million business and leisure passengers at Bradley International Airport annually. Additionally this also includes carrying all airline personnel to and from the long-term parking lots which operates 24 hours a day, 365 days a year. Since R&G Services arrived at Bradley International, the airport has experienced unprecedented growth due largely to the company's management efficiencies, friendly customer service and attention to detail.

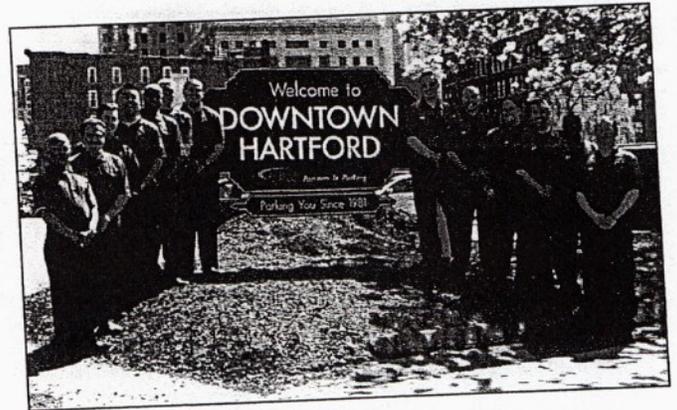


m. Project Team

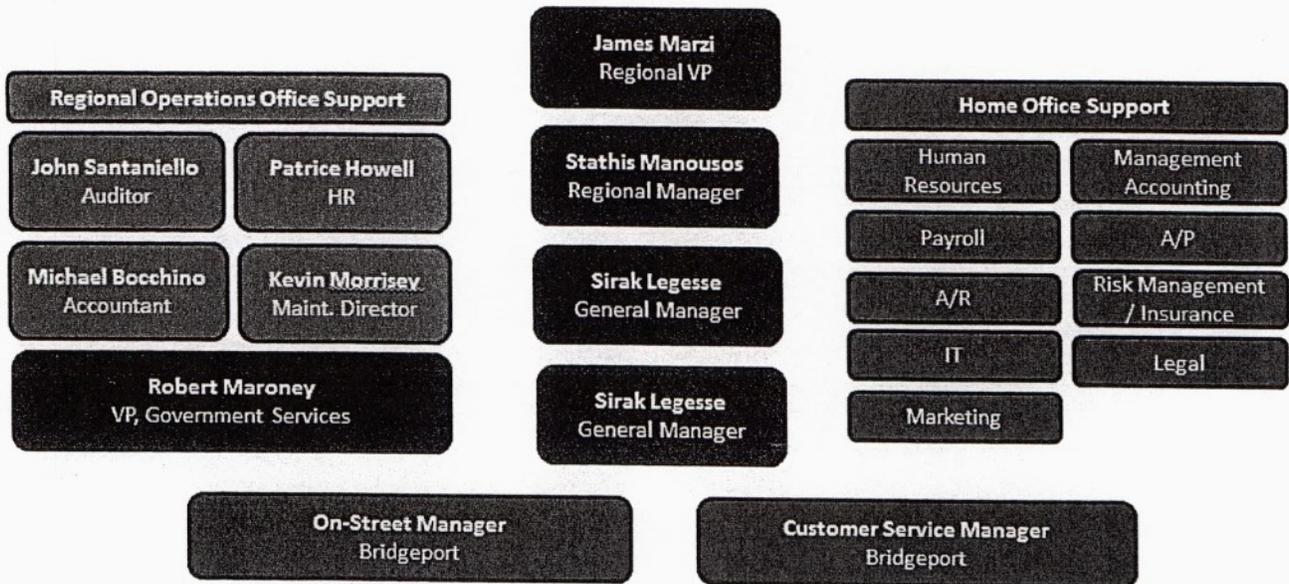
It is our local presence that gives LAZ the unique ability to provide the best possible service to the City of Bridgeport. As the scope of services may change and expand into different facilities, we have staff readily available to work, even on short notice. This has proven especially advantageous for large special events requiring traffic control, or for maintenance jobs such as snow removal and landscaping. LAZ Parking has more local resources than any other competitor in Connecticut; in fact, more than most competitors have regionally and companywide!

National	8,600
Regional (Connecticut)	650
Local (Southern CT)	200

The City of Bridgeport will also benefit from LAZ's army of management staff in the region to provide back-up coverage and/or assistance, when necessary, to assure the continuity of first-class professional service to citizens, visitors, and the business community.



Bridgeport Parking Operations
Organizational Chart



We recognize the importance of the On-Street Manager and Customer Service Manager positions. Because of the importance of these positions, we are proposing to invite several qualified candidates from our ranks to interview with City staff for approval. While we have qualified managers within our ranks, we would like the City to be completely comfortable with the proposed management staff for the project before we assign them.

We have a Customer Service Office Manager in mind who currently works with LAZ in Norwalk. She has several years' experience in our customer service office and understands municipal on-street and off-street parking operations. Her resume/bio is included in the following pages. She is a resident of Bridgeport and would be able to deliver exceptional service to the operation.



JIM MARZI -- REGIONAL VICE PRESIDENT & PARTNER

Jim Marzi has been with LAZ Parking for over 26 years and now serves as Regional Vice President of Connecticut Operations and Operating Partner of LAZ Parking. Jim has been responsible for growing business in the state through strong client relationships and attentive service to 120 locations strong.

Jim was responsible for the opening of the LAZ Customer Care Center (LCCC), LAZ's national call center built at our corporate headquarters on 15 Lewis St. in downtown Hartford. The LCCC now remotely monitors 400 locations across the country. The LCCC will play a role in the management and operation of the City of Bridgeport facilities.

Jim is responsible for all capital improvement projects in the state. He has consulted on many new development projects where parking design and operations were required, including the CT Convention Center (Hartford) and 9th Square (New Haven).

Jim has been instrumental in the Rentschler Field operation from pre-construction planning through today, including game-day operations. His role was so vital to its success that an on-site access road has been named after him. Under Jim's leadership, LAZ has now become the official parking company of UConn.

Jim is a graduate of Quinnipiac College with a BS Degree in Management and an AS Degree in Marketing. His volunteer and civic involvement includes:



- Partner – LAZ Parking
- Board Member – LAZ Charitable Foundation



STATHIS MANOUSOS – VP, BUSINESS DEVELOPMENT & REGIONAL MANAGER

Stathis will be responsible for the administration of contracted services. He is currently responsible for assisting the Regional Vice President in managing the Connecticut region. Stathis has been involved in the parking business for over 30 years, with a wide range of experience in parking management and operation gained through a hands-on, participative management style. He is highly visible and accessible as his involvement is sustained throughout the contract term to monitor and measure goal achievement against expectations.

Stathis is a Bowdoin College graduate with an MBA in Finance from the University of Connecticut. His current and recent volunteer and civic involvement includes:

- Board of Directors -- Business for Downtown Hartford (BFDH)
- Board of Commissioners -- Hartford Business Improvement District (HBID)
- Board of Commissioners – New Haven Town Green Special Services District
- Technology Committee – LAZ Parking

SIRAK LEGESSE (“ROCKY”) -- GENERAL MANAGER, NORWALK, CT

Rocky currently manages the day-to-day operations of the Norwalk Parking Authority system. Rocky will work with the Bridgeport management team to assure day-to-day operations are carried out with professionalism and as effectively and efficiently as possible.

In addition to having developed excellent working relationships with his clients, Rocky brings the following experience to the project:

- On- and Off-Street parking experience, including meter maintenance and collections, enforcement, citations processing and collections, booting programs, adjudication
- Successful implementation of new technologies and systems
- Knowledge of the local parking market
- Troubleshooting, maintenance, and repair of parking equipment
- Managing large, parking systems with state-of-the-art parking systems
- Experience partnering with clients to achieve financial and service goals expected

Rocky has 13 years' experience in the parking business with responsibilities including budgeting, staffing, revenue control, audit, and marketing. His length of service with LAZ reflects the dedicated staff and continuity of service we strive to maintain for all our clients. Rocky will have management oversight responsibility assuring that LAZ standard operating procedures are employed in day-to-day operations. Through his parking experience, he has gained advanced knowledge of computer and parking systems as well as proven success with customer relations.

Rocky is a resident of Bridgeport, and he is graduate of Housatonic Community College with a 3.73 GPA.



JESSICA COLON – CUSTOMER SERVICE MANAGER, BRIDGEPORT

Jessica will be the Customer Service Manager responsible for day-to-day operations of the customer service and parking operations office LAZ will open at retail level in the heart of downtown Bridgeport if awarded the contract.

Jessica is a resident of Bridgeport, is bilingual in English and Spanish, and has 10 years customer service experience and has proven herself to be the 'go to' person for anything related to the smooth running of the Customer Service Office in our Norwalk Parking Authority operations. She is a team player and provides full administrative and office management support to colleagues in a busy office environment. She has a proactive and flexible approach to juggling many different priorities, and is able to work autonomously and take ownership of tasks or projects assigned to her. In the Bridgeport parking office, her responsibilities would include but not be limited to:

- Managing the customer service office
- Handling all incoming calls and customer complaints
- Processing citations issued by the Bridgeport Police Department
- Processing walk-in payments
- Administratively reviewing and adjudicating online appeals for parking citations
- Managing a residential permit program
- Providing parking information to the general public
- Managing all advertising

Jessica successfully completed a Clerical Assistant program from Butler Business School in Bridgeport.

ROB MARONEY, CAPP – VICE PRESIDENT, GOVERNMENT SERVICES

Rob Maroney plays a vital role in our Public Private Partnership efforts and serves LAZ Parking's numerous public agency clients. He will be a valuable resource in the start-up and continued operation of the Bridgeport parking system, especially as the scope of services and system expands.

He has been a member of the parking and transportation profession for over 15 years and brings extensive experience in parking operations and transportation management for government agencies. Prior to joining LAZ, Rob was the Director of Parking and Transportation for Virginia Commonwealth University overseeing the university's parking, transportation and fleet management programs. Earlier in his career, Rob was responsible for one of the largest municipally owned parking systems in the United States. In 2014, Rob successfully completed the CAPP Program, the most respected professional credential in the parking industry. He currently serves as the Vice President of the Board of Directors for the Parking Association of the Virginias and is an active member of several national and regional parking associations.



Key members of our partners at Desman Associates are:



NORMAN GOLDMAN

Principal-in-Charge / Parking Planner

Mr. Goldman's experience ranges from assisting public and private sector clients in conceptual program development, to establishing functional design and operational criteria. Throughout his career Mr. Goldman has refined the position of Owner's Agent working on projects from inception to completion, advising the Owner on subjects ranging from site selection and financing to design and construction.

His intimate knowledge of project organization and management of disciplines required to implement various stages of project development, combined with the familiarity of various project delivery methods, provides Mr. Goldman with a well-rounded background from which to serve clients.

Mr. Goldman advises clients at the board level, as well as working directly with senior administrative personnel on all matters relative to the parking industry including, operational overview, management analysis, marketing and financial feasibility.

Mr. Goldman also has considerable experience in related areas of private and public sector parking management, operations, rate structures, manpower, signage/graphics systems and revenue control systems. Over the past 40 years he has negotiated leases, trained management personnel and executed business plans for various clientele.

He has participated in and managed demand and feasibility study programs, functional planning, design development and operational studies. Mr. Goldman has directed engineering staff work, production scheduling and preparation of specifications. He has often spoken on various subjects at industry meetings and has participated on open panels at national and regional levels. The following is a partial listing of clients and projects that Mr. Goldman has been involved with:

- Merrimack Valley Regional Transit Authority (MVRTA), Haverhill, MA
- St. Albans Downtown Municipal Parking, St. Albans, VT
- MBTA Salem Intermodal Station Parking Garage, Salem, MA
- Blue Back Square, West Hartford, Connecticut
- Adriaen's Landing, Hartford, CT
- Hartford Parking Authority, Hartford, CT
- New Haven Parking Authority, New Haven, CT
- City of New Britain, New Britain, CT
- City of Waterbury, Waterbury, CT
- State of New Jersey, Trenton, New Jersey
- State of Connecticut, Hartford, Connecticut

Total Years of Experience
41

Years with DESMAN
19

Previous Experience
Parking Directions, Inc. -
President
Volume Indoor Parking -
President
Litton Industries - Parking
Manager
Edison Parking —VP Operations

Affiliations
National Parking Association
International Parking Institute
NJ Assoc. of Parking Authorities
Transportation Research Board
Connecticut Building Congress

Project Assignment
Project Executive



MEMBERSHIP LIST
Continued

- Hartford Hospital, Hartford, Connecticut
- New Britain General Hospital, New Britain, Connecticut
- Montifore Hospital, Bronx, New York
- Mountainside Hospital, Montclair, New Jersey
- St. Francis Hospital, Hartford, Connecticut
- Robert Woods Johnson Univ. Hospital, New Brunswick, NJ
- Hackensack Univ. Medical Center, Hackensack, NJ
- St. Francis Hospital, Hartford, CT
- Wickford Junction Rail Station, Kingston, RI
- City of Norwalk SONO Rail Station Garage, Norwalk, Connecticut
- Bradley Airport Garage, CT DOT, Connecticut
- Stamford Station, CT DOT, Connecticut
- Milford Railroad Station, Connecticut
- Yale University, New Haven, Connecticut
- Rutgers University, Newark, New Jersey
- UCONN, Waterbury, Connecticut
- CT State University System CCSU, SCSU, Connecticut
- UMASS Medical Center, Worcester, Massachusetts
- MASS State College Building Authority, Worcester State Campus
- Hudson Valley Community College, Hudson Valley, NY
- European American Bank I, Hempstead, Long Island, New York
- European American Bank II, Hempstead, Long Island, New York
- High Street Associates, Hartford, Connecticut
- Johnson & Johnson World Headquarters, New Brunswick, NJ
- Beneficial Management Corporation, Peapack, New Jersey
- Metro Center II & III, Hartford, Connecticut
- Aetna Corporate Headquarters, Hartford, Connecticut
- Genzyme Corp., Framingham, Massachusetts
- Bridgewater Mall, Bridgewater, New Jersey
- Caesars, Atlantic City, New Jersey
- Trump Boardwalk, Atlantic City, New Jersey
- Trump Taj Mahal Expansion, Atlantic City, New Jersey
- Trump Marina, Atlantic City, New Jersey
- Foxwoods Casino – MGM Grand, Connecticut
- Isle of Capri Casinos, Biloxi, Mississippi
- City Place, West Palm Beach, Florida



KENNETH SUGARMAN
Associate / Restoration Engineer

Total Years of Experience:
17

Years with DESMAN
14

Education
Bachelor of Science,
Civil Engineering
University of Massachusetts, 1994

Master of Business Administration
University of Connecticut, 2001

Affiliations
American Society of Civil Engrs
American Concrete Institute
International Concrete Repair Inst.

Project Assignment
Project Manager - Restoration

Since joining DESMAN, Mr. Sugarman has been involved with the design and documentation of many projects, which include condition assessments and evaluation, program development, contract document preparation and construction services for the rehabilitation of existing structures, as well as preparation of design documents for new facilities.

Mr. Sugarman has worked on engineering restoration and design projects spanning multiple disciplines, inclusive of structural repairs and architectural improvements, mechanical & electrical system replacement and upgrades, way finding signage & graphics, and site & streetscape improvements.

The following is a partial listing of clients and projects that Mr. Sugarman has been involved with:

- Jefferson Street Garage, Hartford Hospital, Hartford, CT
- Retreat Avenue Garage, Hartford Hospital, Hartford, CT
- Employee Garage, Hartford Hospital, Hartford, CT
- Medical Office Building Garage, Hartford Hospital, Hartford, CT
- Bristol Police/Court Complex Garage, City of Bristol, Bristol, CT
- Building 12 Parking Deck, ESPN, Inc., Bristol, CT
- Quigley Parking Garage, City of New Britain, New Britain, CT
- Badolato Parking Garage, City of New Britain, New Britain, CT
- Sczesney Parking Garage, City of New Britain, New Britain, CT
- Chapel-York Parking Garage, Yale University, New Haven, CT
- 221 Whitney Avenue Garage, Yale University, New Haven, CT
- Howe Street Garage, Yale New Haven Hospital, New Haven, CT
- Main & Trumbull Street Garage, Hartford Parking Authority, Hartford, CT
- Church Street Garage, Hartford Parking Authority, Hartford, CT
- 101 Lafayette Street Garage, Connecticut DPW, Hartford, CT
- 25 Sigourney Street Garage, Connecticut DPW, Hartford, CT
- Crown Street Garage, New Haven Parking Authority, New Haven, CT
- Air Rights Garage, New Haven Parking Authority, New Haven, CT
- Temple Street Garage, New Haven Parking Authority, New Haven, CT
- Temple-Medical Garage, New Haven Parking Authority, New Haven, CT
- Union Station Transportation Center and Parking Garage, New Haven Parking Authority, New Hartford, CT
- Merritt 7 Corp. Park, Plaza Improvements, ADP Service Corp., Norwalk, CT
- 233 Weybosset Street Garage, Central Parking System, Providence, RI
- Seaport Hotel/World Trade Center Parking Garage, Seaport Asset Management, Boston, MA
- St. Luke's Hospital Parking Garage, South coast Hospitals Group, New Bedford, MA



Structural Engineer

Total Years of Experience
33

Years with DESMAN
10

Education
University of Connecticut,
Storrs, CT
Masters in Business
Administration, 1990
University of Massachusetts,
Amherst, MA
Bachelor of Science, Civil
Engineering, 1977

Active Registration
State of Connecticut # 12755

Affiliations
American Society of Civil
Engineers
American Concrete Institute
Pre-cast/Prestressed
Concrete Institute (PCI)

Publications
Co-Author for "Boiler Duct
Design Guidelines", 1990
ASCE Publication

Project Assignment
Project Manager - Engineer

Mr. Clark has over thirty three (33) years of experience in hands-on structural engineering, design and rehabilitation. He has considerable experience with development of design documents and with construction administration for parking garages and bridges. He also has developed proposals, conducted field surveys, developed scope and budget documents for parking garage, bridge, and building restoration projects involving steel, cast-in-place and pre-cast facilities. He has conducted peer reviews for parking garage projects.

The following is a representative list of some of Mr. Clark's parking garage project experience:

- Aetna Flower Street Garage and Pedestrian Bridge – Hartford CT
- Aetna Sigourney St Garage – Hartford CT
- Hartford Hospital Garage – Hartford CT
- Genzyme Garage – Framingham MA
- West Haven Train Station Garage ; Peer Review – West Haven CT
- Foxwoods Resort Casino Expansion, Lot 9 – Mashantucket, CT
- Learning Corridor New 400-Car Garage – Hartford CT
- St. Francis Hospital Garage and Pedestrian Bridge – Hartford, CT
- Hudson Valley CC Garage and Pedestrian Bridge – NY
- Plainridge Racetrack – Plainridge MA
- MVRTA Haverhill Garage – Haverhill MA
- I-84 Bridge Widening (3) – West Hartford, CT
- Temple Street Parking Garage Restoration – New Haven, CT
- SCSU 600-Car Garage – New Haven, CT
- Stamford Railroad Station Garage Expansion – Stamford, CT
- MAT Garage Restoration – Hartford, CT
- Trumbull Center Garage and Apartments – Hartford, CT
- Jefferson Street (Phase IV) Garage – Hartford, CT
- Morgan Street Parking Garage; Owner's Agent – Hartford, CT
- Bradley International Airport Parking Facility – East Windsor, CT
- UMASS Garage Assessment – Amherst, MA
- I95-I91 Interchange – Highway Bridges (14) – New Haven CT



ALVIN M. HAXHAJ, R.A., NCARB

Architect

Total Years of Experience
11

Years with DESMAN
2

Previous Experience
Polymorphous – Project
Architect
BL Companies – Project
Designer

Affiliations
National Parking Association
International Parking Institute
NJ Assoc. of Parking Authorities
Transportation Research Board
Connecticut Building Congress
AIA, NCARB

Project Assignment
Project Manager - Architect

Mr. Haxhaj is a licensed architect with experience in functional/architectural design, and construction administration services. Over the last year, Mr. Haxhaj has been involved with several garage design projects and studies, many of which include projects in Connecticut, Vermont and Massachusetts. Most recently, he's been instrumental in a new design project for the City of St. Albans, VT and the Massachusetts State College Building Authority for Salem State University; both are multi-level new builds with approximately 500 spaces each. As a result of his experience, he is familiar with various state approvals process and the governmental agencies having jurisdiction over the projects.

Alvin received his Bachelors in Architecture from Roger Williams University.

Some of his representative relevant project experience includes:

- City of St. Albans, - New Design - St. Albans, VT
- Salem State University – MSCBA – New Design - Salem, MA
- Yale New Haven Hospital - Study – New Haven, CT
- Federal Plaza Parking Garage – Renovations, Worcester, MA
- UConn Health Center – New Design – Farmington, CT
- City of Burlington – Study – Burlington, VT
- GATRA Plymouth – New Design – Plymouth, MA
- MBTA Salem - New Design – Salem, MA
- Western State University – New Design – DCS – CT
- New Haven University – New Design – New Haven, CT



Senior Traffic Engineer & Parking Planner

Total Years of Experience
35

Years at DESMAN
12

Education
Master of Urban Planning,
Transportation, Texas A&M
University, 1979

Master of Arts, Urban
History,
University of Houston, 1975

Bachelor of Arts, Economic
History, University of
Rochester, 1973

Active Registrations
Registered Planner,
American Institute of
Certified Planners (AICP)

Affiliations
Member, International
Parking Institute

Fellow, Institute of
Transportation Engineers

Project Assignment
Consultant

Mr. Salzman has been conducting multimodal traffic and parking studies at consulting firms for more than 30 years. He brings vast experience in planning effective traffic and parking systems for cities, suburbs, industrial corridors, mixed-use developments, hospital, medical center campuses, colleges and universities across the country. He has successfully negotiated access, circulation, and parking plans for projects in large cities, small towns, and major metropolitan suburbs, providing plans that meet the development's needs for access and parking while protecting residential streets.

His traffic projects include plans for access, circulation, loading docks, and pick-up/drop-off, as well as recommendations for external street improvements, including traffic signals. His parking projects include parking layout, parking management plans, redesign of existing surface lots to increase capacity, and garage feasibility and financial plans.

Some of Mr. Salzman's past projects include:

Downtown transportation/traffic planning

- Montgomery Cty Courthouse Area Access Plan, Bethesda, MD
- Bricktown area Parking Plan, Oklahoma City, OK
- Village of Western Springs, IL
- Village of Arlington Heights, IL
- Village of Cary, IL
- City of Evanston, IL
- City of Stamford, CT
- City of Milwaukee, WI
- Texas Medical Center Area Plan - Houston, TX
- City of St. Louis, MO
- University Circle Neighborhood - Cleveland, Ohio

Neighborhood traffic and/or parking planning

- Village of Frankfort, IL
- City of Chicago, IL
- City of Geneva, IL
- City of St. Charles, IL
- German Village & the Ohio State neighborhood, Columbus, OH

Waterfront Projects

- Trans Erie Ferry Terminal Site Assessment, Cleveland, OH
- Chicago Park District Master Transportation Plan, Chicago, IL



ANDREW S. HILL

Senior Consultant

Total Years of Experience
13

Mr. Hill comes to DESMAN with a background in both parking operations and consulting.

Years with DESMAN
2

As the Director of Special Projects for a regional parking operator based in Boston, Mr. Hill's duties included developing operating, staffing and budget plans for new accounts; selecting, purchasing and overseeing installation of PARCS equipment; designing revenue control, accounting and reporting procedures; and providing independent audits of the various accounts. Mr. Hill also assisted one client in the acquisition of a \$75M asset from a public agency and assisted another client in petitioning for a Special Permit on a mixed-use project.

Education
Miami University
B.A. English
B.S., Business

San Diego City College
A.A., Emergency Medical
Education
Paramedic Certification

Prior to this, Mr. Hill spent over a decade with another nationally recognized parking consulting firm. During this period, Mr. Hill completed over 150 studies for a wide variety of clients including municipalities, casinos, airports, healthcare institutions, colleges and universities, convention centers, arenas, private developers, public authorities, architects, investment and equity funds, law firms, and real estate management firms.

Previous Experience
VPNE Parking Solutions
LLC, Director of Special
Projects

Walker Parking
Consultants (Boston),
Senior Consultant

Mr. Hill is an experienced generalist and project manager with experience in all aspects of Planning, Finance and Operations studies. Mr. Hill has lead over 50 studies for municipalities and public agencies from across the United States.

Walker Parking
Consultants (Indianapolis),
Project Manager,
Planner/Analyst

Needs Assessment

Affiliations
New England Parking
Council

Using various planning approaches, including Shared Parking methodology, Mr. Hill has developed custom models for each project based on key user or development metrics and observed parking occupancy, resulting in a highly accurate predictor of future needs. Related projects include:

National Parking
Association

International Downtown
Association

Project Assignment
Consultant

- Downtown Parking Plan – Westerly, Rhode Island.
- Special District #6 Schools Parking Assessment – St. Paul, Minnesota.
- Detroit City Airport – Detroit, Michigan.
- Park Commons – St. Louis Park, Minnesota.
- Richfield Town Square – Richfield, Minnesota.
- Downtown Parking Study – Northfield, Minnesota.
- Citywide Parking Plan – Utica, New York.
- Springfield Train Station – Springfield, Massachusetts.
- Downtown Employee Parking Plan – Hanover, New Hampshire.
- Irvine Street Parking Garage – Port Chester, New York



ANDREW M. HILL
Senior Consultant

Financial Feasibility

Mr. Hill has lead multiple engagements focused on determining the financial feasibility of a proposed parking asset. These studies included needs assessment, site feasibility, functional redesign, market analysis, pricing, and policy components. Related projects include:

- Library Garage – Huntington, West Virginia.
- Convention Center Expansion Garage – Austin, Texas.
- Atwells Avenue Garage – Providence, Rhode Island.
- Autoport Garage – Charlestown, Massachusetts.
- City Center Parking Garage – White Plains, New York.
- Port Jefferson Ferry Garage – Bridgeport, Connecticut.
- West Side Hudson Yards Garage – New York, New York.
- Boush Street Garage – Norfolk, Virginia.
- Woodland Station Garage – Newton, Massachusetts.
- LaSalle Square Garage – Providence, Rhode Island.
- Dunkin Donuts Center Garage – Providence, Rhode Island.
- Fogarty Parcel Garage – Providence, Rhode Island.
- Providence Technology District Garage – Providence, Rhode Island.
- Wall Street Place Garages – Norwalk, Connecticut.
- Garrahy Parcel Garage – Providence, Rhode Island.
- Civic Center Garage – Springfield, Massachusetts.
- Union Square Garage – Somerville, Massachusetts.

Master Planning

Mr. Hill has managed Master Plan engagements designed to: evaluate current and future needs for a project or district; develop options for addressing those needs; determine the cost/benefit of each option; establish how the agency will implement and pay for improvements; and recommend new or improved policies or procedures for managing the agency's parking and/or transportation system. Past projects include:

- 2010 Master Plan – Norfolk, Virginia.
- Campustown Parking Study – Champaign, Illinois.
- South Avenue Master Plan – Natick, Massachusetts.
- Downtown Parking Study – Hartford, Connecticut.
- Town Center Study – Newmarket, New Hampshire.
- West Avenue District Development – Norwalk, Connecticut.
- Storrs Center – Mansfield, Connecticut.
- Citywide Parking Plan – Providence, Rhode Island.
- South Orange Vision Plan – South Orange, New Jersey.
- Quincy Center – Quincy, Massachusetts.
- Boston Convention and Exhibition Center Expansion – Boston, MA



ANDREW S. HILL

Senior Consultant

Public Agency Consulting

Mr. Hill has provided a variety of other services to various municipalities and public agencies, including:

- Airport Garage PARCS Specification and Selection – Greater Rockford Airport Authority. *(Rockford, Illinois)*
- Stamford Transportation Garage PARCS Specification and Selection – Connecticut Department of Rail. *(Stamford, Connecticut)*
- Revenue Control and Enforcement Plan – Minneapolis Parks System. *(Minneapolis, Minnesota)*
- Boston Common Garage Annual Operations Audits – Massachusetts Convention Center Authority. *(Boston, Massachusetts)*
- High-Hanover Garage Operations Audit – City of Portsmouth. *(Portsmouth, New Hampshire)*
- Logan International Airport PARCS Specification and Selection – Massachusetts Port Authority. *(East Boston, Massachusetts)*
- South Station Garage Operations Audit – Massachusetts Bay Transportation Authority. *(Boston, Massachusetts)*
- Revenue Control Training – Hartford Parking Authority. *(Hartford, Connecticut)*
- Expert Witness Services in the matter of Schwachmann v. the Commonwealth – Massachusetts Attorney General's Office. *(Worcester, Massachusetts)*
- Norwalk Parking Authority System Audit – Norwalk Department of Finance. *(Norwalk, Connecticut)*.
- East Arlington Policy Analysis – Town of Arlington. *(Arlington, Massachusetts)*



Key members of strategic partner at **R&G Parking, LLC**, are:

CURTIS ROBINSON – PRINCIPAL

The company is owned and operated by Curtis D. Robinson, who has more than 30 years' experience as a developer, broker, and a recognized business entrepreneur.

R&G Parking, LLC, the parking management division of C&R Development Company, manages and operates surface parking lots and garages. For the City of Hartford, it manages Lot 12-B parking lot (pictured above). It also has managed private properties used for event parking for the Meadows Music Theatre, The Connecticut Center for the Performing Arts. In addition, R&G Parking, LLC received the management and operation of 8,500 parking spaces for all municipal parking garage and parking surfaces for the City of New Haven. R&G Parking has also managed the municipal parking in the City of Stamford from 1994-1999.

Since September 1st, 1993, R&G Services a certified MBE/DBE transportation company in the State of Connecticut has been the provider of the on-site shuttle system at Bradley International Airport in Windsor Locks, CT.

R&G Services' modern fleet of shuttle busses, along with its 70 experienced drivers, transports more than half a million business and leisure passengers at Bradley International Airport annually. Additionally this also includes carrying all airline personnel to and from the long-term parking lots which operates 24 hours a day, 365 days a year. Since R&G Services arrived at Bradley International, the airport has experienced unprecedented growth due largely to the company's management efficiencies, friendly customer service and attention to detail.



3. PRIOR ENGAGEMENTS / REFERENCES

Over the last 35 years, LAZ has developed broad, municipal parking experience. What follows are project sketches summarizing some of our experiences in managing parking systems for public sector clients.

Chicago On-Street Metered Parking System

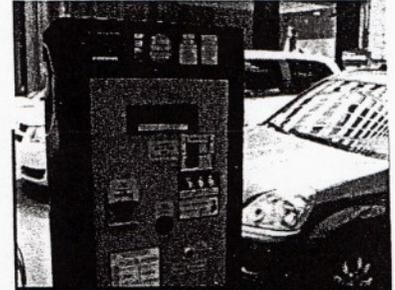
LAZ provides 24/7 management of the City of Chicago's on-street parking meter system including supplemental parking enforcement services on behalf of the City of Chicago. The Chicago on-street system is one of the largest parking systems in the world and the third largest on-street system in the United States. In 2009, the City received an up-front payment of \$1.157 Billion for a 75-year concession lease which LAZ operates under a management contract with the concessionaire.

Because LAZ operates the entire system under management contract for private investors, the efficiency of the equipment and personnel is critical to a successful and profitable operation.

The old system consisted of 36,000 outdated, malfunctioning, single space parking meters. LAZ developed and released a detailed RFP to equipment vendors on behalf of the concessionaire. Once the contract was awarded LAZ then upgraded over 90% of the existing system with 4,200 pay stations in just seven months, the fastest technology upgrade of its kind ever undertaken anywhere in the world. The system is now 100% pay station controlled with a system wide average up-time of 99.64% across 4,700 pay stations. LAZ collects and deposits nearly 12 million dollars each month from the system on behalf of our client.

Recently mobile payments have been introduced in partnership with Passport (www.ParkChicago.com). Thanks to our joint marketing efforts, adoption of mobile payments in the system have exceeded 20% in the first three months alone and is growing.

Contact: Dennis Pedrelli – CEO, Chicago Parking Meters
Phone: (312) 262-6862
Email: dpedrelli@amigroupllc.com



Since: February 2009

Spaces: 36,000

Facilities: On-street
Parking & Enforcement

Equipment:
4,700 Cale paystations,
Passport mobile
payments



Norwalk Parking Authority, CT

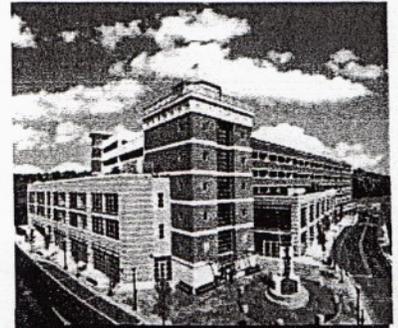
LAZ Parking provides complete turn-key management of the NPA's on- and off-street parking system, including garage and lot management, meter collection and maintenance, enforcement, citations processing and collections, booting, and adjudication.

When LAZ Parking was selected to operate the Norwalk Parking Authority facilities in 2003, the system was losing over \$600,000. LAZ turned the operation around, and in the first year under LAZ management, the operation generated a net operating income of more than \$500,000. Today, the parking program is completely self-sufficient and reinvests back into the parking infrastructure and the community. LAZ has introduced state of the art automation technologies as well as payment options that significantly reduced operating expenses while enhancing the level of customer service. LAZ has been successful in integrating various desirable technologies from different providers into a seamless system that has become a model for other communities to emulate. We continue to innovate and test new technologies.

- First east coast deployment of IPS credit card enabled meters
- Pay-By-Plate multi-space meters in lots and one garage
- Online license plate permit registration system
- Automated gated PARCS in garages -
- Pay-by-cell payment option since 2011
- Fully integrated LPR enforcement system
- Self-release booting program
- Interactive website: www.norwalkpark.org
- Space sensor technology
- Real-time facility occupancy data and wayfinding on smartphone app
- EV Charging stations
- Energy saving LED lighting upgrades to garages
- Coordinated marketing and public relations program

Through innovative management, marketing, and outreach strategies, LAZ has helped create a system where parking is the economic glue between community stakeholders; and a partnership with the business community and the City helps support economic development.

Contact: Kathryn Hebert – Executive Director
Phone: (203) 854-7712
Email: khebert@norwalkct.org



Since: January 2003

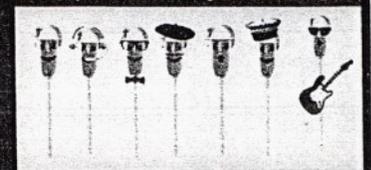
Spaces: 4,000

Facilities: On-street
Meters, Enforcement,
4 Garages - 9 Surface
Lots

Equipment:

Amano garage PARCS,
Cale paystations,
Duncan citations
processing, GTechna
Permit & LPR, IPS single
space meters,
Parkmobile mobile
payments,
Streetline sensors &
smartphone App,
Case/T2 facility count

The Many Faces of Norwalk Parking



Massachusetts Bay Transportation Authority (MBTA)

LAZ Parking was selected by the Massachusetts Bay Transportation Authority (MBTA) for the parking management services of over 65 locations in 2007. LAZ was selected to manage the rest of the portfolio in 2012, currently managing over 100 locations and 55,000 spaces, where we are in charge of collecting over \$25 million in revenue annually. Through an array of initiatives, including stricter enforcement, increased customer service and more secure cash handling, LAZ Parking was able to increase revenue by 20% at surface lots, garages, and honor box locations in the first year of operation. Continuing to develop along with these double digit increases is a true partnership between LAZ and the MBTA.

Contact: Ron Ross, Director of Parking Services
Phone: 614-222-4555
Email: rross@mbta.com



Since: March 2007

Spaces: 55,000

Facilities: 100 Stations

Equipment:
 Digital Payment
 Technologies
 paystations



The Ohio State University – Columbus, OH

In 2011, the University set a floor price of \$375 million for the concession of its parking system consisting of over 35,000 parking spaces — including those at its renowned medical center — the system was comprised of 17 Garages, 138 Surface Lots and on-street parking. After an international highly competitive process, the LAZ/QIC team offered the highest bid at \$483 million with the lowest annual rate increases.

Under a ten year management contract, LAZ Parking is responsible for the day-to-day operations and maintenance of the system under defined operating standards and will also oversee the demolition and construction of at least one new parking garage during the concession term.

LAZ immediately increased operational efficiencies and enhanced customer service which included development of a new web site (www.campusparc.com); transitioned garages to automated parking facilities; and created an in-house smartphone enabled app for real time garage occupancy levels. Additionally, LAZ implemented fully integrated LPR based permitting (over 50,000 permits annually), LPR based pay stations and LPR based parking enforcement.

With regards to the hundreds of special events on campus; under LAZ management, revenues collected for Ohio State Football home games broke the all-time campus records for each of the first four games of the 2012 season.

Contact: Sarah Blouch – President, CampusParc
Phone: (614) 206-0774
Email: sblouch@campusparc.com



Since: March 2007

Spaces: 55,000

Facilities: 100 Stations

Equipment:
 Digital Payment
 Technologies
 paystations



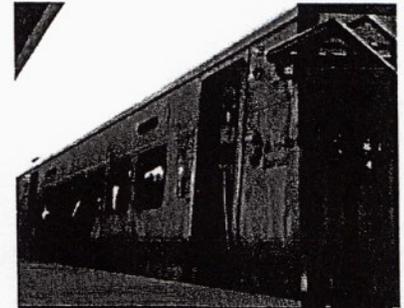
Metropolitan Transit Authority (MTA) – Metro North Railroad

Under a seven year guaranteed lease payment contract, LAZ Parking provides parking management services, pay station maintenance and collection of parking fees, parking enforcement, snow removal and parking garage and lot cleaning services across 34 commuter rail stations with a total of 14,500 parking spaces in multiple garages and surface lots.

Immediately upon award of contract, LAZ replaced outdated payment technology with PCI compliant pay stations, implemented License Plate Recognition (LPR) permitting and enforcement. LAZ currently issues and collects nearly 40,000 violations annually on behalf of Metro North. Subsequently, LAZ also introduced pay-by-cell for at all of the locations to improve the commuter experience. Permitting, enforcement and pay-by-cell were all integrated by LAZ and Metro North was one of the first in the country to do so.

Customer service enhancements include allowing clients to apply for and self-manage their commuter parking permits via a specialized web based application developed by LAZ Parking for MNR and hosted on the LAZ website www.rrparking.com.

Contact: Phil Petillo – Director of Parking Services & Operations
Phone: (212) 340-4934
Email: petillo@mnr.org



Since: April 2009

Spaces: 14,500

Facilities: 34 Stations

Equipment:
 Digital Payment
 Technologies
 paystations , IPS
 Enforcement Solutions,
 Genetec LPR, Pay-By-
 Cell



Metropolitan Transit Authority (MTA) – Battery Park Garage

On March 1, 2011, LAZ Parking took over operation of the Battery Parking Garage, the largest parking facility in Manhattan and a key link in New York's transportation system. Shortly after assuming responsibility for operations, our on-site and regional management teams implemented numerous procedures and audits that have significantly streamlined cash collections and improved accountability for a facility that generates approximately \$12,000,000 in annual revenue. The Battery Parking Garage is fully automated with Pay-On-Foot stations, which has freed LAZ Parking's employees to take on a more customer-oriented role. This improved customer service role is enhanced by our "LAZ Way" Training programs. We share our passion with our clients through Customer Appreciation Days during which our office staff joins the on-site team to hand out newspapers, granola bars, and bottled water to over 2,000 daily valued customers.

In our first full month of operation at the Battery Parking Garage, LAZ Parking increased Transient Revenue by 26% over 2010 (\$667,000 vs. \$527,000), and by 15% over budget (\$667,000 vs. \$577,000).

Contact: Paul Fitzpatrick, Senior Real Estate Manager
Phone: (212) 878-4654
Email: pfitzpat@mtahq.org



Since: March 2011

Spaces: 2,100

Facilities: 1 Garage

Equipment:
 Digital Payment
 Technologies, IPS



City of South Miami, FL

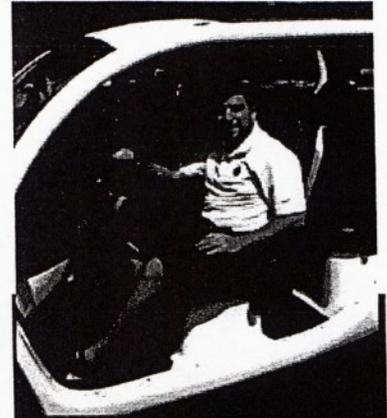
LAZ Parking currently manages garage, on-street meter and enforcement parking systems for the City of South Miami. The operation includes maintaining, collecting, and enforcing 1,400 on-street metered parking spaces, in addition to a garage and surface lots controlled through pay stations.

South Miami is heavily dependent on tourism. Subsequently it requires a parking management system that is productive yet customer friendly, fair and equitable. LAZ works closely with the City to operate a system that provides exemplary services to residents and guests. While on average 60,000 parking violations are issued annually in South Miami, the City is not perceived as “a parking trap” primarily because the City and LAZ have partnered to create a balanced and efficient parking organization which is first and foremost customer centric.

LAZ works closely with the City and the business community to market the value of convenient and available curb side parking spaces in front of shops and offices. Because on-street parking is a shared resource, emphasis was placed on changing the typical merchant perception of “parking in front of my store” to “parking in front of our stores”.

The City has tasked LAZ with upgrading their parking meter system with state of the art pay stations and introducing parking payment by cell phone, mobile applications, and electric vehicle charging stations.

Contact: Alfredo Riverol, Chief Financial Officer
Phone: (305) 663-6343
Email: ariverol@southmiamifl.gov



Since: August 2006

Spaces: 1,400

Facilities: On-street meters, Paystations & Enforcement

Equipment: Digital Payment Technologies, Duncan Enforcement Technologies



City of Daytona Beach, FL

LAZ Parking currently manages the on-street meter and Parking Enforcement program for the City of Daytona Beach, Florida. After a competitive RFP bidding process, LAZ was selected over an incumbent, which had been managing the program for the previous ten years. Additionally, LAZ was tasked with implementing and managing the Residential Parking Program on the beach side of the City, ensuring that residents are not adversely impacted by the thousands of daily visitors to the beaches.

The operation includes maintaining, collecting and enforcing the on-street metered and surface parking lots, which use both single space meters and pay stations which were introduced under a pilot program. The enforcement component issues over 10,000 parking violations annually. However, because Daytona Beach is a tourist intensive location, LAZ developed parking enforcement policies and procedures which balance the needs and expectations of the residents with the desire to maintain Daytona Beach's standing as a top vacation destination. Special Events such as the Daytona 500 and Bike Week bring in hundreds of thousands of visitors annually from all over the world. During these special events LAZ supplements and supports the City's efforts in Traffic Control and Special Event Management.

Recently the City has tasked LAZ with expanding the enforcement and paid parking program into the mainland section of the Central Business District which has traditionally been free.

Contact: Paul Wetzel - Support Services Director
Phone: (386) 671-7983
Email: Wetzelp@codb.us



Since: March 2010

Spaces: 1,250

Facilities: On-street meters, Residential & Beach lot management

Equipment: Parkeon, POM, Clancy Systems



4. APPROACH & WORK PLAN

LAZ will bring a “big picture” perspective to the City of Bridgeport. Our policies and approach will ensure that on-street and off-street operations complement each other to maximize the effectiveness of each parking component in a manner that helps meet the goals of the City and support its revitalization efforts. We clearly understand the City’s goals, and we are committed to meeting and surpassing them.

Management Plan

Our management approach will ensure that on-street and off-street operations complement each other to maximize the effectiveness of each parking component. We will implement a comprehensive management program based on years of operational experience, multi-level supervision, proven procedures, effective policies and extensive reporting.

A thorough evaluation of the daily operating requirements of all on- and off-street facilities will be conducted. LAZ will review current operations and develop procedural and valuation models for each of the locations, along with recommendations for developing the optimal operating format for each location. Although all the facilities and operations make up one parking system, we will break down each operation as its own profit center so the City and LAZ management can properly examine the parts that make up the whole system. With proper expense allocations of shared resources, this should give the City critical data upon which to make important decisions on future operations, including funding any structural repairs or deferred maintenance.

Staffing considerations, hours of operation, and the effective use of the existing parking access and revenue control system (PARCS) and new parking technologies will be a key component of this analysis. Parking is a service business. The perception of a particular parking operation belongs exclusively to parking customers, and this challenge can be tested thousands of times each day during interactions between facility users and parking employees. Customers may not notice that a facility is equipped with state-of-the-art control equipment; but they will closely recognize the manner which they were treated by a front-line employee. Parking is generally the first and last impression of an office building, shopping center, housing development and many other public destinations. It is vital that as an operator, we recognize our obligation to provide our staff with the tools to effectively communicate with our customers. Any operational program developed to meet the expectations and financial goals set by the City must clearly include established criteria, training and supervision of staff. ***Our workforce is our most important asset, and we invest significant resources for their well-being, ability to perform their assigned duties and advancement.***



Staffing Schedule

Given the initial scope of services, we would expect our staffing plan to include a full-time operations manager dedicated to the City of Bridgeport operations. The following personnel will be involved in managing various aspects of the operation:

Management Personnel

Operations Manager – oversees entire operation

Office Manager – manages administrative functions, including appeals and adjudication

Meter Maintenance & Collections Supervisor – oversees crew of two (2) staff responsible for meter collections, maintenance and repair.

Non-Supervisory Personnel

Meter Maintenance & Collections (2) – meter collections, repair and maintenance

Parking Enforcement Officers (3-4) – issue parking violations

Customer Service Representatives (1) – accept & process walk-up payments of citations, handle complaints, reported meter problems, customer service requests, general information requests from the public.

Customer Service Office

If the LAZ Team becomes the City's chosen parking provider, then we would open a local retail-level storefront office in the heart of downtown Bridgeport to serve as a:

- Customer service office
- Parking information center
- Walk-in ticket payment office
- Operations office



The general public will be able to:

- Request general parking information
- pay citations via cash, check or credit card
- pick up appeal forms and schedule appeals
- register a complaint
- speak to a manager
- report a malfunctioning meter
- pick up general visitor information from a brochure rack
- request general parking information (off-street and on-street)



Customer Outreach

We have successfully used the following outreach programs to communicate with our customers and make it easier for customers to reach us.



Social media - Facebook, Twitter, email blasts



Website Improvements – the Norwalk Parking Authority website was improved so when customers navigated to the “Contact Us” page, they could click on the issue they were having and it would be directed to the staff member responsible for handling that particular issue. This will be something LAZ can assist with developing.



Transition Plan / Milestones

Upon contract award and execution, LAZ Parking will be fast at work implementing its transition plan with the following timelines. A more detailed Transition Checklist will be reviewed with SPA and key transition team personnel to assign all necessary tasks.

- Day 1-5 Meet with City key personnel
 Review the Transition Checklist
 Review and approve location of Customer Service Office
 Review power, data, telecommunications needs
 Review performance expectations, policies and procedures
 (i.e., KPI's, SOP's, what were problem areas that need improvement?)
- Day 5-10 Management meeting to review critical tasks for start-up
 Inspect all fixed assets and equipment
 Order any necessary equipment and supplies
 Assign an experienced front line staff from within our ranks
 Work with HR Dept. on any new hires, as needed
 Contact existing vendors & suppliers
- Day 10-20 Accounting Dept. to meet with City
 LAZ internal staff to set up accounting and reporting requirements
 Review operating plan with LAZ Auditor
 Office Build-out
- Day 18-20 Employee training
- Day 30 Commence Operations

The objective of our Implementation Plan is to identify transition initiatives for the parking operations. Communication is the key to a smooth implementation. Our comprehensive plan ensures a smooth and timely transition. From the beginning, our local team will work with SPA to refine the timeline of the transition plan and begin to implement the action items.

The implementation goal is to provide a seamless transition from a real and perceived standpoint. A 30-day timeline is optimal to accomplish all milestones and seamlessness, but LAZ Parking is more than capable of completing a successful transition in less time if necessary. Goals are more specifically identified as follows:

- ↓ Create a true partnership with the City.
- ↓ Implementation is seamless
- ↓ All personnel hired and trained prior to commencement.
- ↓ No disruption in customer service.
- ↓ Establish excellent lines of communication with our designated contacts.



It is our experience that **communication** is the key to a smooth Implementation. LAZ Parking has successfully introduced paid parking at numerous local parking operations and overtime we have been able to perfect our plan to ensure it covers all the necessary components. Each implementation is unique and therefore must be customized for the operation.

Our Commitment

We understand and recognize the client sensitivities regarding a transition of parking services. Because we fully acknowledge the adjustments and challenges of a transition, we take full responsibility and ownership of the process. We provide you with our full commitment that we will do everything to ensure a smooth transition. We lead the transition and keep our clients informed of our progress.

The Importance of an Early Start

Our Operations Manager for SPA will serve as the project leader and will be the primary contact for City management related to day-to-day issues. We would like to have our Manager start with the project even prior to start date in order to meet the goals set forth earlier. This will provide us:

- ✦ A refined understanding of the operational needs.
- ✦ Insight into any pending issues.
- ✦ The opportunity to review any projects in progress.
- ✦ The opportunity to interview our primary contacts to understand their priorities.

5. ADDITIONAL DATA

LAZ expects to make a capital investment of over \$100,000 in the following start-up items:

- Vehicle(s)
- Replacement meter locks
- High speed coin counter
- Segway
- Uniforms
- Computers
- Miscellaneous tools & equipment



6. APPENDIX

What follows this page is the following:

- a. Ownership Disclosure and No Conflicts Form



Thank you for the opportunity
to be of service!



or attempting to obtain a public or private contract or subcontract,

or in the performance of such contract or subcontract?

b) the violation of any state or federal law for embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property

or any other offense indicating a lack of business integrity or business

honesty which affects responsibility as a municipal contractor?

c) the violation of any state or federal antitrust, collusion or conspiracy law arising out of the submission of bids or proposals to a public or

private contract or subcontract?

d) fraudulent, criminal or other seriously improper conduct while
 participating in a joint venture or similar arrangement.

e) willfully failing to perform in accordance with the terms of one or

more public contracts, agreements or transactions?

f) having a history of failure to perform or a history of unsatisfactory performance of one or more public contracts, agreements or transactions?

g) willfully violating a statutory or regulatory provision or requirement applicable to a public contract, agreement or transaction?

IF YOU ANSWER YES TO ANY PART OF PARAGRAPH 7, EXPLAIN ON AN ATTACHED SHEET.

8. Initial as appropriate below:

None of the persons listed herein is related by blood or marriage to any City of Bridgeport government official or employee. MK (Initial)

OR

One or more of the persons listed herein is related by blood or marriage to a City of Bridgeport government official or employee. (*Explain in detail below or attach additional sheet if necessary*). _____ (Initial)

9. Does the Business, any parent, affiliate or subsidiary company, or any of their respective officers, directors, owners, general partners, managing members, employees, or agents have any business or familial relationship, through ownership, directorship, contractual arrangement, control, or other arrangement with any of the subcontractors to be used on the work involved in the bid for which this form is being submitted? NO

IF YOU ANSWER YES TO ANY PART OF PARAGRAPH 9, EXPLAIN ON AN ATTACHED SHEET.

10. Read and initial at the end of the following paragraph:

BY INITIALING BELOW, THE UNDERSIGNED REPRESENTS THAT THERE EXISTS NO KNOWN OR SUSPECTED CONFLICTS OF INTEREST BETWEEN THE BUSINESS, ITS PARENT, AFFILIATES OR SUBSIDIARIES AND THE CITY OF BRIDGEPORT. MK (Initial)

11. Read and initial at the end of the following paragraph:

BY INITIALING BELOW, THE UNDERSIGNED UNDERSTANDS THAT THE DUTY TO PROVIDE THE INFORMATION REQUESTED IN THIS FORM IS A CONTINUING OBLIGATION AND THAT THE INFORMATION REQUIRED BY THIS FORM MUST AND WILL BE PROMPTLY UPDATED UPON ANY CHANGE. MK (Initial)

WARNING Falsifying information on this form, or failing to promptly notify the City of changes to the information contained in it during the course of the Business's performance of the work will constitute a default under any contract or purchase order awarded to the Business, and will permit the City to terminate its contract with the Business and pursue its legal rights and remedies as to such Business.

Dated: 3/7/14


Name: Michael J. Kuziak
Title: Chief operating officer
duly-authorized

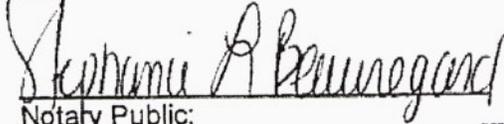
STATE OF Connecticut }

}ss. Hartford

March _____, 2016

COUNTY OF Hartford }

Personally appeared before me, Michael J. Kuziak (name), the
Chief Executive Officer (title) of LAZ Parking LTD, LLC (name
of Business), who swore to the truth of the foregoing as his/her free act and deed
and the free act and deed of LAZ Parking LTD, LLC (name of Business)
before me.



Notary Public:

My commission expires on:

Commissioner of the Superior Court

STEPHANIE L. BEAUBREGAND
NOTARY PUBLIC

MY COMMISSION EXPIRES SEP. 30, 2018

Thank you for the opportunity
to be of service!



TimHaahs Final Report

Form of Professional Services Agreement

PROFESSIONAL SERVICES AGREEMENT

BETWEEN

CITY OF BRIDGEPORT

AND

[DRAFT _____]

Task Order Format

This Task Order No. ____ is made as of this ____ day of _____, [year] under the terms and conditions established in the Professional Services Agreement between the Owner and the Consultant dated _____, and shall constitute an amendment to such Agreement. This Task Order is issued for the following purpose, consistent with the Project defined in the Agreement:

[Brief description of the Project elements to which this Task Order applies.]

Section A—Scope of Services

A.1.The Consultant shall perform the following Services:

A.2.The following Services are not included in this Task Order, but shall be provided as additional Services if Approved in writing by the Owner.

A.3.In conjunction with the performance of the foregoing Services, the Consultant shall provide the following submittals/deliverables ("**Deliverables**") to the Owner:

Section B—Task Schedule

The Consultant shall perform the Services and deliver the related documents, if any, according to the following Task Schedule:

Section C—Compensation

C.1. In return for the performance of the Services under this Task Order, the Owner shall pay the Consultant Compensation in the amount of [dollars], payable according to the following terms:

C.2. Compensation for any additional Services requested under this Task Order, if any, shall be paid by the Owner to the Consultant according to the following terms:

Section D—Owner's Responsibilities

The Owner shall perform and/or provide the following in a timely manner so as not to delay the performance or completion of the Services by the Consultant. Unless otherwise provided in this Task Order, the Owner shall bear all costs incident to compliance with the following:

Section E—Other Provisions

The parties agree to the following additional provisions with respect to this Task Order:

Except to the extent modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

Owner

By: _____

Name:

Title:

Consultant

By: _____

Name:

Title:

Hourly Rates

Reimbursable Expenses

Task Order No. 1

This Task Order No. 1 is made as of this ____ day of June, 2016 under the terms and conditions established in the Professional Services Agreement between the Owner and the Consultant dated _____, 2016 and shall constitute an amendment to such Agreement. This Task Order is issued for the following purpose, consistent with the Project defined in the Agreement:

The purpose of this Task Order is to launch the initial phase of the City's parking meter and parking solutions Project so that significant results, such as the selection of a desired multi-pay parking meter can be commenced and concluded, the solicitation and consideration of public input on the selected meter and the City's Project generally can be obtained, the first round of parking meter acquisition and installation can be accomplished, and future management and planning steps can be taken for the Downtown and potentially other areas of the City in the future.

Section A—Scope of Services

A.1. The Consultant shall perform the following Services:

- Schedule demonstrations of 3 – 4 multi-pay parking meters having different functionality to the general public **by June 30, 2016**
- Solicit public comment regarding current perceptions, experience and desired improvements in current parking accommodations **by June 30, 2016**
- Assist the City in selecting the most appropriate multi-pay meter and determine the number of new meters that can be acquired within the Consultant's proposed Budget and where such new meters can be located for maximum effect **by June 30, 2016**
- Recommend the areas of the Downtown where the new meters will have the maximum positive impact
- Acquire on the City's behalf through the Consultant's buying power in the industry the most favorable pricing for the new meters
- Oversee the installation of the new meters promptly after acquisition
- Manage the current parking meter operation, maintenance, collection and enforcement processes with the assistance of the City departments and current City employees in order to achieve better coordination, reporting, accountability and other efficiencies
- Improve or establish accountability and reporting mechanisms

A.2. The following Services are **not** included in this Task Order, but shall be

provided as additional Services if Approved in writing by the Owner on mutually agreeable terms.

Establishing a local office for customer service, parking information, walk-in ticket payments, and parking operations

A.3. In conjunction with the performance of the foregoing Services, the Consultant shall provide the following submittals/deliverables ("**Deliverables**") to the Owner:

See Section A.1. above

Section B—Task Schedule

The Consultant shall perform the Services and deliver the related documents, if any, according to the following Task Schedule:

See Section A.1 above

Section C—Compensation

C.1. In return for the performance of the Services under this Task Order, the Owner shall pay the Consultant Compensation on the basis of _____ in the amount of \$_____ (dollars), payable as follows:

C.2. Compensation for any Additional Services requested under this Task Order or a subsequent Task Order shall be paid in accordance with mutually agreeable terms.

Section D—Owner's Responsibilities

The Owner shall perform and/or provide the following in a timely manner so as not to

delay the performance or completion of the Services by the Consultant. Unless otherwise provided in this Task Order, the Owner shall bear all costs incident to compliance with the following:

Section E—Other Provisions

The parties agree to the following additional provisions with respect to this Task Order:

Except to the extent modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

Owner

By: _____

Name:

Title:

Consultant

By: _____

Name:

Title:



City of Bridgeport, Connecticut
DEPARTMENT OF PARKS & RECREATION

7 QUARRY ROAD
TRUMBULL, CONNECTICUT 06611
TELEPHONE (203) 576-7233
FAX (203) 576-7235

CHARLES M. CARROLL
Director of Parks & Recreation

LUANN CONINE
Recreation Superintendent

May 11, 2016

The Honorable City Council
of the City of Bridgeport
c/o Lydia Martinez, City Clerk
City Hall
45 Lyon Terrace
Bridgeport, CT 06604

Re: Proposed Sale of excess D. Fairchild Wheeler Golf Course property

Dear Council Members:

At its meeting last evening (May 10, 2016), the Board of Parks Commissioners ("Commission") following public hearing unanimously adopted the following motion:

MOTION to Approve the sale of certain excess D. Fairchild Wheeler Golf Course property totaling approximately 8 acres at a purchase price of \$4 million as presented by the City Administration to Sacred Heart University and after having conducted a public hearing thereon; to recommend and refer such sale to the Bridgeport City Council for its consideration and approval; to waive any rights of the Board to direct the proceeds of that sale be placed in the Park Capital Improvement Fund; and to authorize the Mayor and his designee(s) to execute all documents and take all other reasonable and necessary actions in furtherance of, to effectuate, and consistent with, this real property transaction, providing that the sale documents restrict the future use of the 8 acres to its current use, in perpetuity.

In my capacity as Director of Parks and Recreation, per the direction of the Commission, and in accordance with Bridgeport City Charter, Ch. 12, Sec. 13, I hereby on behalf of the Commission, refer this matter to the City Council for its approval by a two-third vote of the entire City Council after having conducted a public hearing thereon.

Thank you for your assistance.

Very truly yours,

Charles Carroll,
Dir. of Parks and Recreation

Cc: Frances Ortiz, Asst. City Clerk
John Ricci, Dir. of Public Facilities
Daniel Roach, Dir. of Community Outreach & Diversity / Chief of Staff
Thomas Gaudett, Aide to the Mayor, Operations & Constituency Services
Av Harris, Communications Dir.
Lisa R. Trachtenburg, Assoc. City Attorney
Mark T. Anastasi, Assoc. City Attorney
R. Christopher Meyer, City Attorney

ATTEST
CITY CLERK

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2016 MAY 11 P 4: 34

CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

CITY ATTORNEY
R. Christopher Meyer

999 Broad Street
Bridgeport, Connecticut 06604-4328

DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

ASSISTANT CITY ATTORNEYS
Edmund F. Schmidt
Eroll V. Skyers

ASSOCIATE CITY ATTORNEYS

Mark T. Anastasi
Gregory M. Conte
Richard G. Kascak, Jr.
Russell D. Liskov
John R. Mitola
Ronald J. Pacacha
Lisa R. Trachtenburg



Telephone (203) 576-7647
Facsimile (203) 576- 8252

The Honorable City Council
of the City of Bridgeport
c/o Lydia Martinez, City Clerk
City Hall
45 Lyon Terrace
Bridgeport, CT 06604

May 11, 2016

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2016 MAY 11 P 4: 53
ATTEST
CITY CLERK

Re: Proposed Sale of excess D. Fairchild Wheeler Golf Course property

Dear Council Members:

At its meeting last evening (May 10, 2016), the Board of Park Commissioners (“Commission”) following public hearing, unanimously adopted the motion set forth in the accompanying transmittal letter of today’s date from Director of Parks and Recreation Charles Carroll.

Pursuant to Bridgeport City Charter, Ch. 12, Sec. 13, no parks or park land belonging to the City shall be sold unless approved by a two-thirds vote of the entire membership of the City Council, after public hearing and following recommendation by the Board of Park Commissioners.

C.G.S. Sec. 7-163e provides in pertinent part as follows: “(a) The legislative body of a municipality, . . . shall conduct a public hearing on the sale, lease or transfer of real property owned by the municipality prior to final approval of such sale, lease or transfer. Notice of the hearing shall be published in a newspaper having a general circulation in such municipality where the real property that is the subject of the hearing is located at least twice, at intervals of not less than two days, the first not more than fifteen days or less than ten days and the last not less than two days before the date set for the hearing. The municipality shall also post a sign conspicuously on the real property that is the subject of the public hearing . . .”

Therefore, kindly be cognizant of the unique notice requirements for the public hearing required for this matter.

Please place the Board of Park Commissioner’s referral from Dir. Carroll on the agenda for the May 16th meeting for:

(1) Referral to Contracts Committee; AND

Anastasi to City Clerk
Re: Sale of excess property
5/11/16
Page 2 of 2

(2) Scheduling of a public hearing on this matter before the full City Council at the June 6th meeting and prior to the Council voting that evening.

Thank you for your assistance.

Very truly yours,


Mark T. Anastasi,
Assoc. City Attorney

Cc: Frances Ortiz, Asst. City Clerk
Charles Carroll, Dir. of Parks and Recreation
John Ricci, Dir. of Public Facilities
Daniel Roach, Dir. of Community Outreach & Diversity / Chief of Staff
Thomas Gaudett, Aide to the Mayor, Operations & Constituency Services
Av Harris, Communications Dir.
Lisa R. Trachtenburg, Assoc. City Attorney
R. Christopher Meyer, City Attorney

MOTION TO APPROVE AND RETURN TO FULL CITY COUNCIL THE FOLLOWING RESOLUTION:

RESOLUTION

WHEREAS, on May 10, 2016, the City of Bridgeport's ("City") Board of Parks and Recreation heard a presentation made by the City and Sacred Heart University for the sale of certain acreage of City owned property located at D. Fairchild Wheeler Golf Course; and

WHEREAS, on May 10, 2016, the City's Board of Parks and Recreation held a public hearing, duly noticed, on the City's proposal and presentation; and

WHEREAS, after the conclusion of the public hearing, the City's Board of Parks and Recreation deliberated on the proposal and the statements made by the public at said public hearing; and

WHEREAS, ON May 10, 2016, the City's Board of Parks and Recreation voted unanimously in favor of the proposal for the sale of approximately eight (8) acres of land under its jurisdiction; and

WHEREAS, the City's Board of Parks and Recreation has forwarded to this City Council its recommendation for approval of a sale under the terms and conditions stated therein, which recommendation is attached hereto; and

WHEREAS, a public hearing is scheduled for June 1, 2016 before the full City Council on the proposed sale pursuant to C.G.S. Sec. 7-163e; City Charter, Chapter 12, Sec. 13; and Bridgeport Code of Ordinances Sec. 3.08.110.

NOW THEREFORE, BE IT HEREBY RESOLVED, both bodies having convened public hearings as set forth herein, that the City Council hereby approves of the sale of approximately eight (8) acres of the bordering wooded tree line of D. Fairchild Memorial Golf Course to Sacred Heart University, to or through its governing body, the Bridgeport Roman Catholic Church/Diocesan Corporation, for the purchase price of Four Million (\$4,000,000.00) Dollars to be deposited in the City's General Fund-Revenue; providing, however, that said deed and any related closing documents provide that the use of the property be restricted to its current use, not to be developed, altered (except as may be reasonably necessary to protect the ecological health of the forested site), or enclosed in any way, said restriction to run with the land in perpetuity.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized, empowered and directed to execute any and all documents as approved by the Office of the City Attorney to effectuate the proposed sale under the approvals as set forth herein and take all other reasonable and necessary actions in furtherance of, to effectuate, and consistent with, this real property transaction.

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2016 MAY 19 A 10:08
ATTEST
CITY CLERK



City of Bridgeport, Connecticut
OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT

999 Broad Street
Bridgeport Connecticut 06604
(203)576-7221

Joseph P. Ganim
Mayor

Ginne-Rae Clay
Director

COMM. #125-15 Ref'd to Miscellaneous Matters Committee
on 05/16/2016

May 11, 2016

Office of the City Clerk
City of Bridgeport
45 Lyon Terrace, Room 204
Bridgeport, Connecticut 06604

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MAY 11 2016

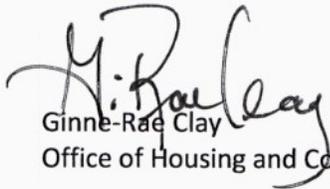
CITY OF BRIDGEPORT
MAYOR'S OFFICE

Dear City Clerk:

Attached, please find the list of the 2016-2018 nominees' to the Bridgeport Citizen's Union. Each nominee (20) is appointed by members of the Bridgeport City Council (20). The Citizen's Union is charged with serving as a vehicle to allow Bridgeport Citizens the opportunity to participate in reviewing applications and making recommendations to the City Council on how Community Block Grant funds will be allocated and awarded.

This item/list is being transmitted to the City Council for approval. If you have any questions, please do not hesitate to call me at 203-576-7221.

Sincerely,


Ginne-Rae Clay
Office of Housing and Community Development

ATTEST
CITY CLERK

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2016 MAY 11 P 4:53

**CITIZEN PARTICIPATION PLAN AND CITIZEN'S UNION
RESOLUTION**

WHEREAS, Bridgeport City Ordinance 2.108.010 establishes a Bridgeport Citizen's Union; and

WHEREAS, the Citizen's Union is incorporated into Bridgeport's Citizen Participation Plan; and

WHEREAS, the purpose of the Citizen's Union is to provide the citizens of Bridgeport with an organized structure for allowing them the opportunity to participate in the planning and development of the City's Five Year Consolidated Plan and Annual Action Plans which implement the goals and objectives articulated in the Consolidated Plan; and

WHEREAS, a total of twenty (20) members will sit on the Citizen's Union and,

WHEREAS, one representative will be appointed by each of the twenty Bridgeport City Council members for a total of twenty members; and,

WHEREAS, the proposed slate of new members is subject to City Council approval; Now, therefore be it

RESOLVED, that the Bridgeport City Council hereby approves the attached 2016-2018 Bridgeport Citizen's Union Committee slate as nominated by members of the City Council.

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2016 MAY 12 A 10:52
TEST
CITY CLERK

District	Nominees	Council Members
130	Jim Carbone	Kathyrn M. Bukovsky (D)
130	Derk Furino, Sr.	Scott Burns (D)
131	Jorge Cruz	Jack O. Banta (D)
131	Dion lake	Denese Taylor-Moye (D)
132	Andrea Sellers	Evette Brantley (D)
132	Rolanda Smith	John W. Olson (D)
133	Hernan Illingworth	Jeanette Herron (D)
133	Lisa Nelson	Thomas C. McCarthy (D)
134	None	Michelle A. Lyons (D)
134	Charles Hebert	AmyMarie Vizzo-Paniccia (D)
135	Fred Gee	Mary A. McBride (D)
135	None	Richard D. Salter, Sr. (D)
136	Maria Viggiano	Jose R. Casco (D)
136	Nancy Bonilla	Alfredo Castillo (D)
137	Charlie J. Roque	Milta I. Felciano (D)
137	Teresa Davidson	Aidee Nieves (D)
138	Dolores Fonseca	Anthony R. Paoletto (D)
138	Amy Espinosa	Nessah J. Smith (D)
139	Deborah Thomas Sims	Eneida L. Martinez (D)
139	Dawn Spearman	James Holloway (D)

Item# *65-15 Consent Calendar

Request that Bunnell Street is given the honorary designation of "Sincere Pathway Lane" with proper signage being placed above the corner street signs of Crescent Avenue and Stratford Avenue.



**Report
of
Committee
on**

Public Safety and Transportation

City Council Meeting Date: May 16, 2016

Attest: Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by: Joseph P. Ganim
Joseph P. Ganim, Mayor

Date Signed: 5/25/16

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2016 MAY 26 A 11: 25
ATTEST
CITY CLERK



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport:

The Committee on Public Safety and Transportation begs leave to report; and recommends for adoption the following resolution:

Item No. *65-15 Consent Calendar

WHEREAS, Sincere Pettway was a lifelong resident of Bridgeport who spent the majority of her short life on Bunnell Street in her great grandmother's house with her loving family and attending nearby Saint Mark's Day Care; and

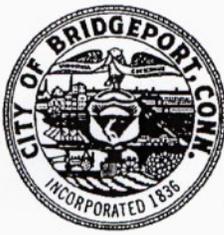
WHEREAS, Sincere Pettway died tragically at the age of three in a house fire in Bridgeport despite the efforts of her mother and city fire fighters to save her; and

WHEREAS, Sincere Pettway who was full of life, had a contagious smile that could light up a whole room is greatly missed by her family and community; and

WHEREAS, the loss of a child is a devastating event and it is often difficult to know what to do to help comfort family and to heal a grieving community; and

WHEREAS, a strong and caring community is one that shows compassion for those suffering the pain of loss and works to lift that heavy burden from all; and

NOW THEREFORE, BE IT RESOLVED to heal the broken hearted, bind their wounds and celebrate the life of Sincere Pettway that **Bunnell Street** be given the honorary designation of "**Sincere Pettway Lane**" with proper signage being placed above the corner street signs at Crescent Avenue and Stratford Avenue.



City of Bridgeport, Connecticut
Office of the City Clerk

Report of Committee on **Public Safety and Transportation**
Item No. *65-15 Consent Calendar

-2-

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
PUBLIC SAFETY AND TRANSPORTATION

absent

Michelle A. Lyons, D-134th, Co-Chair

Mary McBride-Lee, D-135th, Co-Chair

Jack O. Banta, D-131st

Richard D. Salter, Sr., D-135th

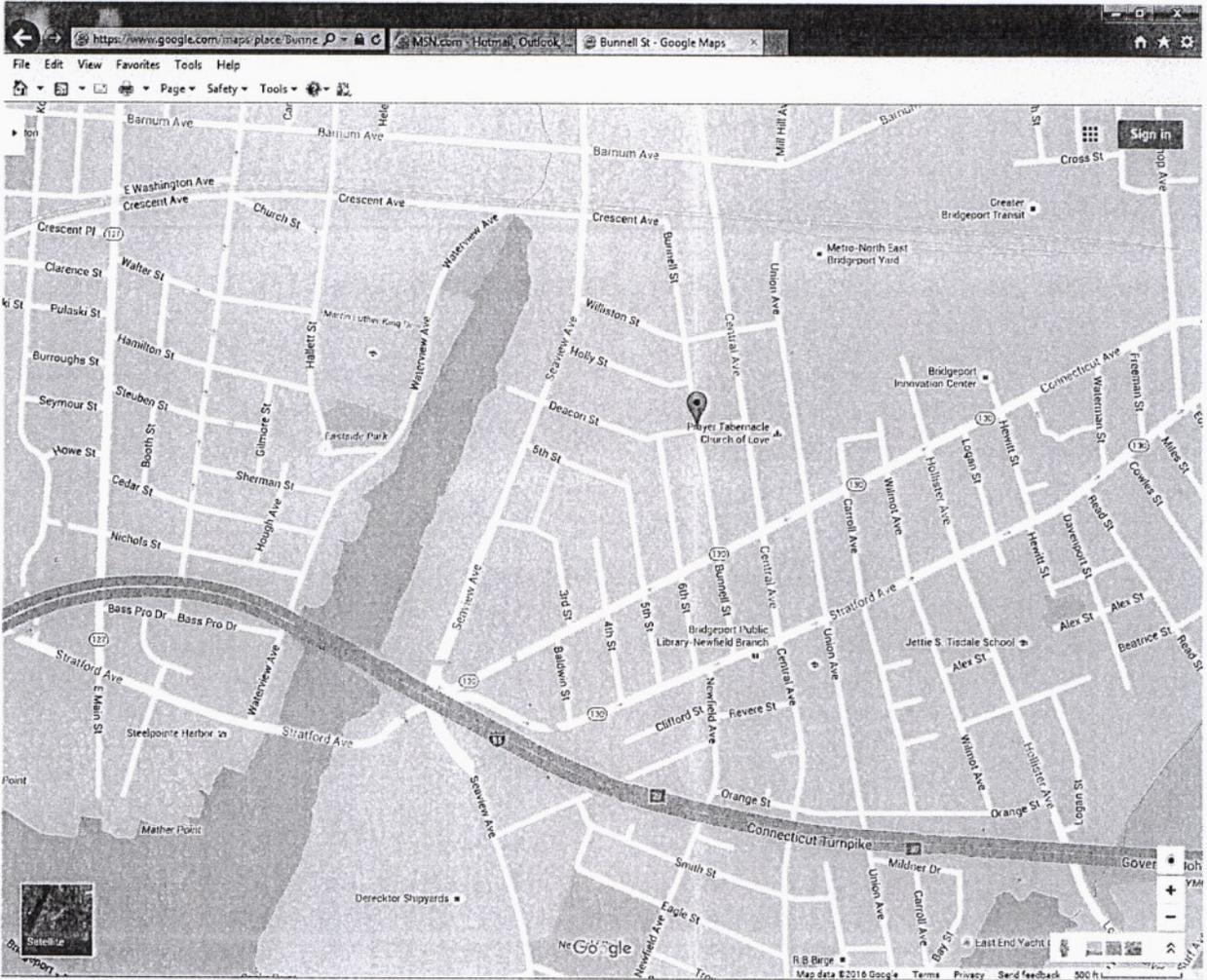
Kathryn M. Bukoysky, D-130th

Eneida L. Martinez, D-139th

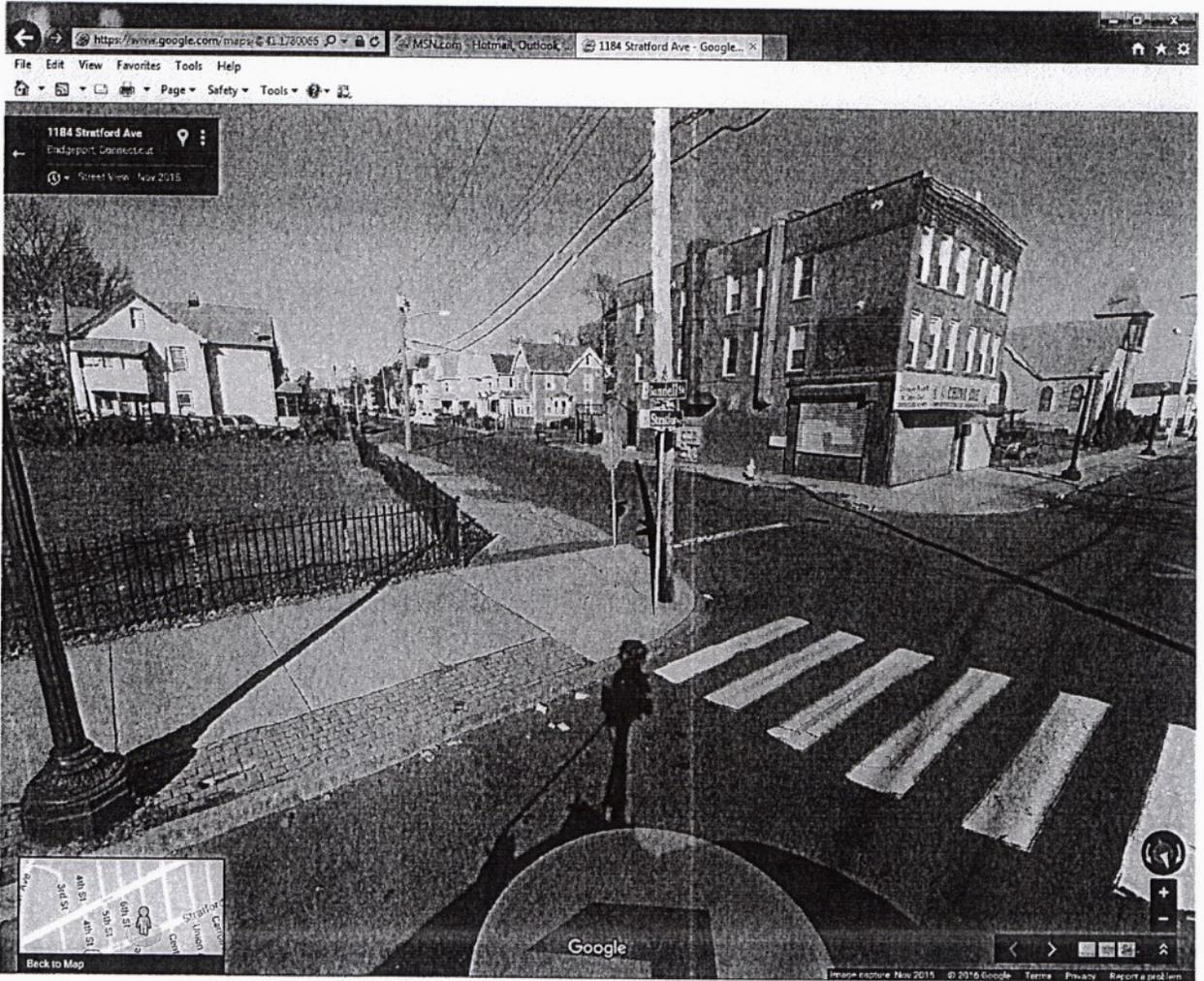
absent

Jeanette Herron, D-133rd

City Council Date: May 16, 2016







Item# *109-15 Consent Calendar

Amendments to the Municipal Code of Ordinances, Title 5 - Business Licenses and Regulations, amend various Chapters: 5.12, 5.16, 5.24, 5.32, 5.36, 5.46, 5.48 and 5.80 all relating to Fees.



Report
of
Committee
on

Ordinances

City Council Meeting Date: May 16, 2016

Attest: Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by: Joseph P. Garim, Mayor

Date Signed : 5/25/16

RECEIVED
CITY CLERK'S OFFICE
2016 MAY 26 A 11: 25
ATTEST
CITY CLERK



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on Ordinances begs leave to report; and recommends for adoption the following resolution:

Item No. *109-15 Consent Calendar

BE IT ORDAINED: By the City Council of the City of Bridgeport that the Bridgeport Municipal Code of Ordinances, **Title 5 – BUSINESS LICENSES AND REGULATIONS**, amend various sections relating to Fees, are hereby amended as follows:

5.12.130 - Filing of application—Fee.

Each applicant for a permit to operate a massage establishment shall file an application with the chief of police and pay a filing fee of [one hundred fifty dollars (\$150.00)] **one hundred and seventy five (\$175.00)**, and a filing fee of [one hundred fifty dollars (\$150.00)] **one hundred and seventy five (\$175.00)** with the health director, which filing fees shall not be refundable. (Ord. dated 1/6/92 (part): prior code § 19-132) (Ord. dated 6/16/08; Ord. dated 11/3/08; Ord. dated 7/26/12)

5.12.210 - Issuance of permit—Fee.

- A. The chief of police and health director shall issue a massage therapy permit or notify the applicant of his/her denial within thirty (30) days after such application. A permit shall be issued upon finding:
1. That the applicant is at least eighteen (18) years of age;
 2. The applicant is a massage therapist as defined in this chapter;
 3. That the applicant has not been convicted within five years immediately preceding the date of the application of a crime involving the unauthorized practice of the healing arts, sexual misconduct, obscenity, or any other offenses of prostitution, pandering or solicitation of a lewd or unlawful act;
 4. The applicant has not in this or any other state within the three years immediately preceding the date of the application had a massage or similar business license or permit suspended or revoked for a reason or reasons that would authorize the chief of police to revoke a permit under this chapter;
 5. The applicant has complied with, furnished all information, documents and certificates required and meets the requirements set forth in Section 5.12.200; and
 6. The applicant has paid the requisite application and permit fees.
- B. The fee for a massage therapy permit shall be [one hundred fifty dollars (\$150.00)] **one hundred and seventy five (\$175.00)**.



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on Ordinances
Item No. *109-15 Consent Calendar

-2-

- C. All permits issued under this section shall be carried on the person of or within immediate access to the permitted massage therapist at all times the permitted massage therapist is engaging in or carrying on massage therapy whether at a massage establishment or in an outcall massage service. (Ord. dated 1/6/92 (part): prior code § 19-140) (Ord. dated 6/16/08; Ord. dated 11/3/08; Ord. dated 7/26/12)

5.16.010 - Barber shop/beauty salon/hair braiding—License fee.

- A. The fee for the issuance of a license to operate a barber shop or beauty salon or an establishment which provides hair braiding services shall be [one hundred and fifty dollars (\$150.00)] **one hundred and seventy five (\$175.00)**. Once issued a license to operate a barber shop or beauty salon, or an establishment which provides hair braiding services each licensee shall pay on or before June 1st of each subsequent year an annual license fee of [one hundred and fifty dollars (\$150.00)] **one hundred and seventy five (\$175.00)**.
- B. In the event that the reapplication for license and the receipt of payment for such license is not obtained by the department of health on or before June 1st, the license shall increase to [three hundred dollars (\$300.00)] **Three hundred and fifty dollars (\$350.00)**. (Ord. dated 5/21/90 (part): prior code §§ 14-305, 19-10)(Ord. dated 4/7/08; Ord. dated 11/3/08)

5.24.020 - License—Fee—Issuance—Term.

The chief of police shall, upon the payment of [seventy-five dollars (\$75.00)] **eighty-five dollars (\$85.00)** for the use of the city, issue to any person whom he shall find to be discreet, honest and temperate a numbered license to carry on the business of an auctioneer for a term of one year from the date thereof. (Ord. dated 12/21/92 § 75(a); prior code § 7-2) (Ord. dated 11/3/08)

5.32.150 - Fees—Expiration.

Upon the issuance of the license as provided for in this article, the applicant shall pay a fee as follows to the clerk of the department of health and social services: for each plant, [fifty dollars (\$50.00)] **sixty dollars (\$60.00)**; for each press-shop, [two dollars (\$2.00)] **ten dollars (\$10.00)**; and for each bobtail cleaner, [fifty dollars (\$50.00)] **sixty dollars (\$60.00)**. Such fees are to be paid each year or part of a year in advance. The license so issued shall expire within one year from date of issuance and shall not be transferable. (Prior code § 17-33) (Ord. dated 11/3/08)



City of Bridgeport, Connecticut

Office of the City Clerk

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5.36.020 - License fees.

The following sums shall be charged for licenses required by Section 5.36.010:

- A. For each exhibition of any circus or menagerie[\$100.00] **(\$150.00)**.
- B. For all places where any other form of public amusement or exhibition is given:
1. Where the seating capacity is less than four hundred (400), per year[\$100.00] **(\$200.00)**
Or at the option of the person in charge, per night[\$10.00] **(\$20.00)**
 2. Where the seating capacity is more than four hundred (400), per year[\$150.00] **(\$300.00)**
Or at the option of the person in charge, per night[\$10.00] **(\$30.00)**
 3. Where the seating capacity is more than seven hundred (700) and less than twelve hundred (1,200), per year[\$200.00] **(\$400.00)**
Or at the option of the person in charge, per night[\$20.00] **(\$40.00)**
 4. Where the seating capacity is more than twelve hundred (1,200), per year[\$300.00] **(\$500.00)**
Or at the option of the person in charge, per night[\$30.00] **(\$50.00)**.
- C. In case of dispute the mayor shall determine the seating capacity of any such place, and his decision shall be final and conclusive. (Prior code § 5-16) (Ord. dated 11/3/08)

5.36.050 - Outdoor exhibition license fee.

The fee for an outdoor exhibition license required by Section 5.36.040 shall be [one hundred dollars \$100.00] **one hundred fifteen (\$115.00)**. (Prior code § 5-19) (Ord. dated 11/3/08)

5.46.020 - License.

- A. Any person desiring to engage in the junk dealer business shall make application to the chief of police of the city of Bridgeport for such a license. The license shall be issued annually as of October first and the license fee shall be [two hundred and fifty dollars (\$250.00)] **three hundred and fifty dollars (\$350.00)** Prior to issuing the license the applicant shall submit proof of the junk yards compliance with the city of Bridgeport zoning regulations and that all taxes and other fees are not in arrears. No license shall be issued where there is a violation of zoning ordinances and/or where taxes and fees are in arrears.



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The chief of police shall issue such license to suitable persons and may revoke such license for cause.

A person is not a suitable person who has been convicted of a felony involving moral turpitude within the previous fifteen (15) years. The chief of police, or his designee, may take fingerprints of the applicant and may submit such fingerprints to the Federal Bureau of Investigation for a national criminal history records check.

B. The junk dealer shall submit the name and address of any employee to the chief of police. (Ord. dated 10/3/05 (part)) (Ord. dated 11/3/08)

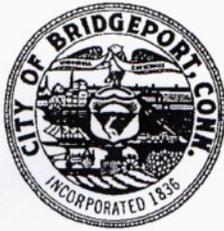
5.46.040 - Penalty.

The police chief may assess the following penalties which are in addition to those set forth in Connecticut General Statutes Section 21-13:

- A. The chief of police may revoke the junk dealer's licenses for cause; and/or
- B. Assess a [two hundred and fifty (\$250.00)] **five hundred dollars (\$500.00)** penalty for each violation. (Ord. dated 10/3/05 (part)) (Ord. dated 11/3/08)

5.48.070 - License fees.

- A. 1. The fee for the issuance of a vendor's license issued pursuant to this chapter shall be [one hundred and twenty-five dollars (\$125.00)] **one hundred and forty dollars (\$140.00)** per license period. There shall be an additional fee of [thirty-five dollars (\$35.00)] **forty dollars (\$40.00)** for each additional agent of the applicant, but the total fee for any applicant for a license shall not exceed [two hundred and fifty dollars (\$250.00)] **three hundred and fifty dollars (\$350.00)**.
- 2. The fee for the issuance of a special event license shall be [seventy-five dollars (\$75.00)] **one hundred dollars (\$100.00)**.
- B. The fee provisions of this chapter shall not apply to any person or entity entitled to an exemption pursuant to the Connecticut General Statutes.
- C. The fee provisions of this chapter may be waived by the chief of police for a nonprofit organization exempt from federal taxation by Section 501 (c)(3) of the Internal Revenue Code of 1986, or any subsequent corresponding Internal Revenue Code of the United States, as from time to time amended. (Ord. dated 1/21/97 (part)) (Ord. dated 11/3/08)



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5.80.010 - Weighing and measuring devices—Definitions—Conduct—License requirements—Exemption—Penalties.

A. Definitions. For the purposes of this chapter:

"Capacity" means measure of capacity as rated by the manufacturer.

"Crane scale" means a weighing device having normal capacity of five thousand (5,000) pounds or more and designed to weigh loads which are freely suspended from an overhead, track-mounted crane.

"Hopper scale" means a weighing device designed for weighing bulk commodities and whose load-receiving element is a tank box or hopper mounted on a weighing element.

"Load-rack meter" means a measuring device affixed to a loading platform at which a vehicle tank is filled.

"Motor fuel dispenser meter" means a device for the measurement and delivering of liquids used as fuel for internal combustion engines.

"Scale" means any weighing device used in commercial trade and not otherwise covered by this chapter.

"Vehicle tank meter" means a measuring device which is affixed to a vehicle-mounted tank.

B. Prohibited Conduct. No person shall operate or maintain a weighing or measuring device for commercial purposes unless he has obtained a license from the city sealer. Connecticut State Statutes mandate yearly inspections of weighing and measuring devices. Any device not properly licensed will be condemned. No device will be tested or sealed unless proper licensing has been obtained. Anyone using a condemned device is operating illegally by using an unsealed device. Other penalties may apply at the state level for this violation. (Sec. 43 inclusive of the Connecticut State Statutes.)

C. License Requirements. The city sealer shall not issue a weighing and measuring device license unless:

1. Such device has been inspected and approved by the city sealer;
2. Each applicant furnishes such information relative to the application for a weighing and measuring device license as the city sealer shall require; and
3. Each applicant pays the following annual license fee on or before February 1st of each year:
 - a. Retail motor fuel dispenser meters: [fifty-five dollars (\$55.00)] **sixty-five dollars (\$65.00)** per meter.
 - b. Vehicle tank and load rack meters: [one hundred and sixty dollars (\$160.00)] **one hundred and eighty (\$180.00)** per meter.



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- c. Taxi cab meter: [forty dollars (\$40.00)] **seventy-five dollars (\$75.00)** per meter.
- d. Scales:
 - i. 0-50 lb. capacity: [forty dollars (\$40.00)] **fifty dollars (\$50.00)** per device.
 - ii. 51-2,999 lb. capacity: [one hundred and forty dollars (\$140.00)] **one hundred and sixty (\$160.00)** per device.
 - iii. Over 3,000 lb. capacity: [two hundred and five dollars (\$205.00)] **two hundred and fifty (\$250.00)** per device.
 - iv. Hopper or crane scale: [two hundred and seventy dollars (\$270.00)] **three hundred and twenty five dollars (\$325.00)** per device.
 - v. Vehicle tank and loading rack meters: [one hundred and sixty-five dollars (\$165.00)] **two hundred dollars (\$200.00)** per meter.
- D. Exemption. Any city-owned device which includes any device bought and/or operated by a city department through the city of Bridgeport general fund will be exempted from fee payment under this chapter.
- E. Penalties. The penalty for violation of any provision of this section shall be a fine of [one hundred thirty dollars (\$130.00)] **one hundred and fifty (\$150.00)** per device. Each day in which a device shall not be duly registered shall be considered a separate violation subject to a fine of [one hundred thirty dollars (\$130.00)] **one hundred and fifty (\$150.00)**. (Ord. dated 10/17/05; Ord. dated 6/6/94 (part); Ord. dated 5/6/91 (part); prior code § 19-72) (Ord. dated 11/3/08)

EFFECTIVE DATE: MAY 18, 2016



City of Bridgeport, Connecticut Office of the City Clerk

Report of Committee on Ordinances
Item No. *109-15 Consent Calendar

-7-

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
ORDINANCES



Eneida L. Martinez, D-139th, Co-Chair

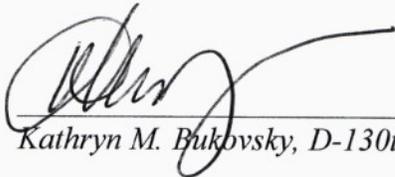
Jose R. Casco, D-136th, Co-Chair

absent

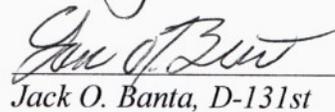
Michelle A. Lyons, D-134th



Mary McBride-Lee, D-135th



Kathryn M. Bukovsky, D-130th



Jack O. Banta, D-131st

absent

AmyMarie Vizzo-Paniccia, D-134th

City Council Date: May 16, 2016

Item# *110-15 Consent Calendar

Amendments to the Municipal Code of Ordinances, Chapter 6.04 - Animal Control Regulations Generally, amend Section 6.04.020, Buying and Selling Live Poultry, relating to Fees.



Report
of
Committee
on
Ordinances

City Council Meeting Date: May 16, 2016

Attest: *Lydia N. Martinez*
Lydia N. Martinez, City Clerk

Approved by: *Joseph P. Ganim*
Joseph P. Ganim, Mayor

Date Signed: *5/25/16*

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City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on Ordinances begs leave to report; and recommends for adoption the following resolution:

Item No. *110-15 Consent Calendar

BE IT ORDAINED: By the City Council of the City of Bridgeport that the Bridgeport Municipal Code of Ordinances, Chapter 6.04 ANIMAL CONTROL REGULATIONS GENERALLY; amend Section 6.04.020 Buying and selling live poultry, relating to Fees as set forth below:

6.04.020 - Buying and selling live poultry.

- A. No person shall engage in the business of buying or selling live poultry in the city, the meat of which is to be sold or used for food, unless a license therefore shall annually be procured from the health officer, the fee for which shall be [one hundred and fifty dollars (\$150.00)] **one hundred and seventy five (\$175.00)** payable by July 1st each year. In the event that the reapplication for license and receipt of payment for such license is not obtained by the department of health on or before July 1st, the license shall increase to [three hundred dollars (\$300.00)] **three hundred and fifty (\$350.00)**. Any such license issued by the health officer may be revoked by the health officer. No license shall be issued until he shall have inspected the premises in which the applicant for such license desires to engage in business and approved of the same.
- B. Such premises shall have a cement floor with drain, metal coops, metal containers for bleeding and plucking, and metal or cement walls at least six feet high in the room where slaughtering is done and in the room where poultry is kept. The health officer may require such other equipment and may make such rules and regulations relative to the conduct and operation of such premises as will safeguard and protect the public health. Nothing in this section shall prohibit farmers from selling live poultry raised on their own premises or require a license therefore. (Ord. dated 5/21/90 (part); prior code § 6-2) (Ord. dated 2/2/09)

EFFECTIVE DATE: MAY 18, 2016



City of Bridgeport, Connecticut Office of the City Clerk

Report of Committee on Ordinances
Item No. *110-15 Consent Calendar

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RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
ORDINANCES

Eneida L. Martinez

Eneida L. Martinez, D-139th, Co-Chair

Jose R. Casco, D-136th, Co-Chair

absent

Michelle A. Lyons, D-134th

Mary McBride-Lee

Mary McBride-Lee, D-135th

Kathryn M. Bukovsky

Kathryn M. Bukovsky, D-130th

Jack O. Banta

Jack O. Banta, D-131st

absent

AmyMarie Vizzo-Paniccia, D-134th

City Council Date: May 16, 2016

Item# *111-15 Consent Calendar

Amendments to the Municipal Code of Ordinances, Title 8 – Health and Safety, amend Chapters: 8.12, 8.16, 8.20, 8.28, 8.36, 8.44, 8.84 and 8.90 and amend to add **New** Sections: 8.20.660 and 8.28.230, relating to Fees.



**Report
of
Committee
on
Ordinances**

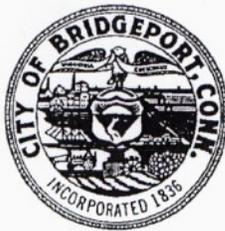
City Council Meeting Date: May 16, 2016

Attest: Lydia N. Martinez
Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by: _____
Joseph P. Gardin
Joseph P. Gardin, Mayor

Date Signed : _____
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City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on Ordinances begs leave to report; and recommends for adoption the following resolution:

Item No. *111-15 Consent Calendar

BE IT ORDAINED: By the City Council of the City of Bridgeport that the Bridgeport Municipal Code of Ordinances, **Title 8 Health and Safety**, amend various sections and add **NEW** Sections 8.20.660 and 8.28.230, relating to Fees, are hereby amended as follows:

8.12.030 - False burglar and holdup alarms.

A. Purpose.

1. The purpose of this section is to encourage alarm users and alarm businesses to maintain the operational reliability and properly use alarm systems and to reduce or false alarm dispatch requests and, thereby, prevent the misuse of police resources.
2. This section governs systems intended to summon police response, requires permits, establishes fees, provides for penalties for violations, establishes a system of administration, and sets conditions for suspension or loss of permits.

B. Definitions. As used in this chapter:

"Alarm administrator" means a person or persons designated by the chief of police to administer, control and review alarm applications, permits, alarm dispatch request fines and penalties.

"Alarm appeals officer" means an individual designated by the chief of police to receive and hear appeals from fines or penalties.

"Alarm business" means the business, by an individual, partnership, corporation or other entity of selling, leasing, maintaining, servicing, repairing, altering, replacing, moving, installing or monitoring an alarm system in an alarm site.

"Alarm dispatch request" means notification to the police by the alarm business that an alarm, either manual or automatic has been activated at a particular alarm site.

"Alarm site" means a single premise or location served by an alarm system or systems. Each tenancy if served by a separate alarm system in a multi-tenant building or complex shall be considered a separate alarm site.

"Alarm system" means a device or series of devices, including, but not limited to, systems interconnected with radio frequency signals, which are designed to discourage crime, by emitting or transmitting a remote or local audible, visual or electronic signal indicating an alarm condition. Alarm system does not include: an alarm installed on a vehicle unless the vehicle is permanently located at a site; or an alarm designed to alert only the inhabitants of a premise that does not have a sounding device, which can be heard on the exterior of the alarm site.



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"Alarm user" means any person, firm, partnership, corporation or other entity who (which) uses an alarm system at its alarm site.

"Appeals review panel" means the panel designated to hear and decide all false alarm appeals in accordance with subsection O of this section. The panel will consist of a member of the police department and a community representative recommended by the chief and approved by the council, and an individual recommended by the Connecticut Burglar and Fire Alarm Association, who is also a resident of Bridgeport, approved by the council.

"Automatic telephone dialing alarm" means an alarm system which automatically sends over regular telephone lines a prerecorded voice message or coded signal indicating the existence of an emergency situation the alarm system is designed to detect.

"Chief" means the chief of police of the city or his designee.

"Conversion" means the transaction or process by which one alarm business begins monitoring of an alarm system previously monitored by another alarm business.

"Duress alarm" means a silent alarm signal generated by the manual activation of a device intended to signal a crisis situation requiring police response.

"False alarm" means an activation of an alarm system through mechanical failure, malfunction, improper installation, or the negligence of the owner or lessee of an alarm system or his employees or agents. Such terminology does not include alarms caused by hurricanes, tornadoes, earthquakes, or other acts of nature or a prolonged power failure lasting more than four hours.

"False alarm dispatch" means an alarm dispatch request to the police department, when the responding officer finds no evidence of a criminal offense or attempted criminal offense after having completed a timely investigation of the alarm site. An alarm dispatch request which is canceled by the alarm business or the alarm user prior to the time the responding officer reaches the alarm site shall not be considered a false alarm dispatch.

"False alarm user awareness class" means a class operated by the governing entity for the purpose of educating alarm users about the problems created by false alarm dispatches and in the responsible use of their alarm system.

"Holdup alarm" means a silent alarm signal generated by the manual activation of a device intended to signal a robbery in progress.

"Keypad" means a device that allows control of an alarm system by the manual entering of a coded sequence of numbers or letters.

"Modified response" means the categorization of an alarm call as priority three or a non-response, as determined by the alarm administrator in conjunction with the chief of police and/or his designee.



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"Monitoring" means the process by which an alarm business receives signals from alarm systems and relays an alarm dispatch request to the city for the purpose of summoning police response to the alarm site.

"One plus duress alarm" means the manual activation of a silent alarm signal by entering at a keypad a code that adds one to the last digit of the normal arm/disarm code (normal code = 1234 one plus duress code = 1235).

"Person" means an individual, corporation, partnership, association, organization or similar entity.

"Takeover" means the transaction or process by which an alarm user takes over control of an existing alarm system that was previously controlled by another alarm user.

"Verify" means an attempt, by the alarm business, or its representative, to contact the alarm site by telephonic or other electronic means, whether or not actual contact with a person is made, before requesting a police dispatch, in an attempt to avoid an unnecessary alarm dispatch request.

C. Registration Required—Application, Fee, Transferability, False Statements.

1. Automatic telephone dialing alarms coming directly into the communications center of the police department are prohibited.
2. No commercial or multi-family premise alarm user shall operate, or cause to be operated, an alarm system at its alarm site without a valid alarm permit issued by the alarm administrator. A separate registration is required for each alarm site. Single alarm site (residence) shall be encouraged but not mandated to register.
3. A special classification shall be required for an alarm system equipped with a duress alarm.
4. There will be an amnesty period for alarm users to register all existing and new alarm sites. This period will be from January 1, 2000 to March 31, 2000. Thereafter, there will be a one-time fee of [twenty dollars (\$20.00)] **forty dollars (\$40.00)** for the registration of each alarm site. The initial registration fee must be submitted to the alarm administrator within fifteen (15) days after the alarm installation or alarm takeover.
5. Upon receipt of a completed application form for registration, the alarm administrator shall issue an alarm registration to an applicant unless the applicant has:
 - a. Failed to pay a fine assessed under subsection L; or
 - b. Had an alarm registration for the alarm site suspended or revoked, and the violation causing the suspension or revocation has not been corrected.
6. Each registration application must include the following information:



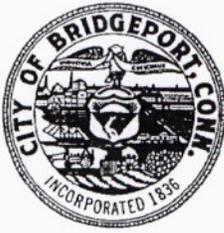
City of Bridgeport, Connecticut

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- a. The name, address, and telephone numbers of the person who will be the registration holder and be responsible for the proper maintenance and operation of the alarm system and payment of fees assessed under this section;
 - b. The classification of the alarm site as either residential, commercial or apartment;
 - c. For each alarm system located at the alarm site, the purpose of the alarm system, i.e., burglary, holdup, duress, or other;
 - d. Signed certification from the alarm user and the alarm business stating:
 - i. The date of installation, conversion or takeover of the alarm system, whichever is applicable,
 - ii. The name, address and phone number of the alarm business performing the alarm system installation, conversion or alarm system takeover and responsible for providing repair service to the alarm system,
 - iii. The name, address and phone number of the alarm business monitoring the alarm system if different from the installing alarm business,
 - iv. That a set of written operating instructions for the alarm system, including written guidelines on how to avoid false alarms, have been left with the applicant, and
 - v. That the alarm business has trained the applicant in proper use of the alarm system, including instructions on how to avoid false alarms.
 - e. For all new systems registered after October 1, 1999, the electrical permit number issued by the city in accordance with Connecticut General Statutes 20-333 to 20-340; and name, phone number and business phone of all authorized key holders;
 - f. Classification of the alarm site as being equipped or non-equipped for duress alarm.
7. Any false statement of a material matter made by an applicant for the purpose of obtaining an alarm permit shall be sufficient cause for refusal to issue a permit.
 8. An alarm registration cannot be transferred to another person. An alarm user shall inform the alarm administrator of any change that alters any information listed on the permit application within ten business days.
 9. All fees owed by an applicant must be paid before a registration may be issued or renewed.
 10. Information contained in permit applications shall be held in confidence by all employees or representatives of the city with access to such information.



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- D. Alarm Systems in Apartment Complexes-Furnished by the Apartment Complex as an Amenity.
1. If the owner or property manager of an apartment complex provides alarm systems in each residential unit as an amenity, then the owner or property manager of the apartment complex shall obtain a registration from the alarm administrator.
 2. For purposes of assessing fines and enforcing this article, the alarm registration holder is responsible for payment of fines for false alarm dispatches emitted from the alarm systems in residential units.
 3. The owner or property manager of an apartment complex shall obtain a separate alarm permit for any alarm system operated in a non-residential area of the apartment complex, including, but not limited to, common tenant areas and office, storage and equipment areas.
- E. Proper Alarm Systems Operation and Maintenance.
1. An alarm user shall:
 - a. Maintain the premises and alarm system in a manner that will minimize or eliminate false alarm dispatches, and
 - b. Make every reasonable effort to respond or cause a representative to respond to the alarm system's location within thirty (30) minutes when notified by the city or the monitoring service to deactivate a malfunctioning alarm system, to provide access to the premises, or to provide security for the premises, and
 - c. Not manually activate an alarm for any reason other than an occurrence of an event that the alarm system was intended to report.
 2. An alarm user shall adjust the mechanism or cause the mechanism to be adjusted so that an alarm signal audible on the exterior of an alarm site will sound for no longer than fifteen (15) minutes after being activated nor at any decibel level of sound beyond that provided for in Chapter 8.80
 3. An alarm user shall have a properly licensed alarm technician inspect his alarm system after six false alarm dispatches in a one-year period. After six false alarm dispatches the alarm user must have a properly licensed alarm business modify the alarm system to be more false alarm resistant or provide additional user training as appropriate.
- F. Monitoring Procedures.
1. An alarm business performing monitoring services shall:
 - a. Attempt to verify every alarm signal, except a duress or hold up alarm activation before requesting a police response to an alarm signal;



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- b. Communicate alarm dispatch requests to the city in a manner and form determined by the alarm administrator;
 - c. Communicate verified cancellations of alarm dispatch requests to the city in a manner and form determined by the alarm administrator.
- G. Duties of Alarm Business.
- 1. After January 1, 2000, alarm businesses shall not program alarm systems so that they are capable of sending one plus duress alarms. Alarm businesses may continue to report one plus duress alarms received from alarm systems programmed with this feature prior to January 1, 2000. However, after January 1, 2000, when performing a takeover or conversion an alarm business must remove the one plus duress alarm capability from the alarm system being taken over or converted.
 - 2. After January 1, 2000, alarm businesses shall not install a device for activating a hold-up alarm which is a single action non-recessed button.
 - 3. After January 1, 2000, alarm businesses shall not install any control panel which does not meet the security industry association standards as certified by underwriter laboratories.
- H. Alarm System Operating Instructions. An alarm user shall maintain at each alarm site, a set of written operating instructions for each alarm system.
- I. Alarm Dispatch Request Records. Alarm businesses which perform monitoring services must maintain for a period of at least one-year following request for police dispatch to an alarm site, records relating to the dispatch. Records must include the name, address and phone number of the alarm user, the alarm system zone(s) or point(s) activated, the time of request for police dispatch and evidence that an attempt to verify was made to the alarm site prior to the request for police dispatch. The alarm administrator may request copies of such records for individually named alarm users.
- J. System Performance Reviews. If there is a reason to believe that an alarm system is not being used or maintained in a manner that ensures proper operation and suppresses false alarms, the alarm administrator may require a conference with an alarm user and the alarm business responsible for the repair of the alarm system to review the circumstances of each false alarm.
- K. False Alarm User Awareness Class. The administrator shall oversee the creation and implementation of a false alarm user awareness class. The training program shall inform alarm users of the problems created by false alarm dispatches and teach alarm users how to operate their alarm systems without generating false alarm dispatches.
- L. Fines.



City of Bridgeport, Connecticut

Office of the City Clerk

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1. An alarm user shall be subject to fines, warnings and suspension or revocation of permit depending on the number of false alarm dispatches emitted from an alarm system within a rolling twelve (12) month period based upon the following schedule:

Number of false alarm dispatches	Action taken	Fines
3	Warning letter	0
4-6		\$50
More than 7		\$99 per incident plus option of modified response

2. In addition, any person, operating a non-registered alarm system (whether revoked, suspended or never acquired) will be subject to an additional fine of ninety-nine dollars (\$99.00) for each false alarm dispatch, in addition to the other fines specified above. The alarm administrator may waive this additional fine for a non-permitted system if the alarm user properly registers the site within ten days after such violation.
 3. An alarm user shall, after the fourth false alarm dispatch, have the one-time option of attending a false alarm user awareness class in lieu of paying the prescribed fine.
 4. The alarm administrator may reinstate a suspended registration or adjust a modified response designation upon receipt of acceptable evidence that the cause has been addressed and appropriate corrective action has been taken as outlined in subsection P.
- M. Appeal From Fines.
1. An alarm user may appeal assessment of a fine to the alarm appeals officer by filing a written request for hearing setting forth the reasons for the appeal within ten days after receipt of the fine. The filing of a request for an appeal hearing with the alarm appeals officer stays the assessment of the fine until the alarm appeals officer makes a final decision.
 2. The alarm appeals officer shall conduct a formal hearing and consider the evidence submitted by any interested person(s). He shall make his decision on the basis of



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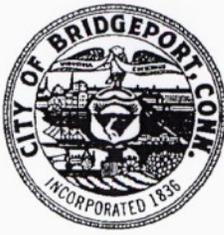
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the preponderance of evidence presented at the hearing including, but not limited to evidence that a false alarm dispatch was caused by a defective part that has been repaired or replaced or that an alarm dispatch request was caused by a criminal offense. The alarm appeals officer must render a decision within thirty (30) days after the appeal hearing. The alarm appeals officer shall affirm, reverse or modify the assessment of the fine or penalty. The decision of the alarm appeals officer is final as to administrative remedies with the city.

3. During an appeal the alarm user will not be fined if the appeals process falls within the period of registration renewal. The alarm user will have ten days after an appeal decision is made to re-register without penalty.
- N. Revocation, Suspension or Modified Response.
1. In addition to suspension, revocation or modified response pursuant to subsection L, the alarm administrator may suspend or revoke an alarm registration if it is determined that:
 - a. There is a false statement of a material matter in the application for a permit; the permit holder has failed to make timely payment of a fee assessed under subsection M(2) or;
 - b. After documenting seven or more false alarm dispatches at a single alarm site, the alarm administrator, in conjunction with the chief of police and/or his designee, reserves the right to categorize an alarm site/user as a chronic abuser of the police alarm response process. After such designation, the police department can respond to an alarm dispatch request with a modified response. Appeals from the chronic abuser designation are made in accordance with subsection M of this section.
- O. Appeal From Denial, Suspension or Modified Response.
1. If the alarm administrator denies the issuance or renewal of a registration, or suspends or revokes a registration, he or she shall send written notice of his action and a statement of the right to an appeal, by certified mail, return receipt requested, to both the applicant or alarm user and the alarm business.
 2. The applicant or alarm user may appeal the decision of the alarm administrator to the chief or his designee by filing a written request for a review setting forth the reasons for the appeal within fourteen (14) days after receipt of the notice from the alarm administrator. An alarm business may submit the request for review on behalf of an alarm user.
 3. Filing of a request for appeal shall stay the action by the alarm administrator suspending or revoking a permit until the chief or his designee has completed his/her review.



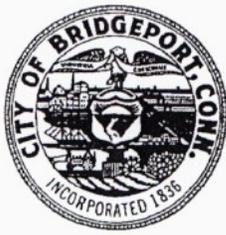
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4. The alarm review panel shall conduct a formal hearing and consider the evidence submitted by any interested person(s). It shall make a decision on the basis of a preponderance of the evidence presented at the hearing including, but not limited to, certification that alarm users have been retrained, that a defective part has been repaired or replaced, or that the cause of the false alarm has been otherwise determined and corrected. The panel shall affirm, reverse, or modify the action of the alarm administrator. The decision of the panel is final as to administrative remedies with the city.
- P. Reinstatement of Permit.
1. A person whose alarm permit has been revoked may be issued a new permit if the person:
 - a. Submits an updated application and pays a [twenty dollars (\$20.00)] **forty dollars (\$40.00)** permit fee, and;
 - b. Pays, or otherwise resolves, all citations and fines, and;
 - c. Submits appropriate documentation from an alarm business, that complies with the requirements of this article, stating that the alarm system has been inspected and repaired (if necessary) and staff retrained as necessary by the alarm business.
- Q. Confidentiality of Statistics.
1. All names and addresses of complying alarm users shall be held in the strictest of confidence and shall be deemed a public record exempt from disclosure. Any violation of confidentiality shall be deemed a violation of this ordinance. The alarm administrator shall be charged with the sole responsibility for the maintenance of all records of any kind under this ordinance.
 2. Subject to the requirements of confidentiality, the alarm administrator shall develop and maintain statistics having the purpose of assisting alarm system evaluation for use by members of the public. (Ord. dated 10/18/99) (Ord. dated 11/3/08)



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8.16.050 - Fees.

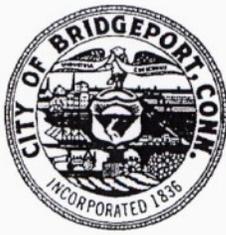
The fee for issuance of a certificate of inspection to operate a child care center or group day care home shall be [two hundred dollars (\$200.00)] **two hundred and thirty dollars (\$230.00)**. Once issued a certificate of inspection to operate a child care center or group day care home, each establishment shall pay on or before October 1st of each subsequent year an annual inspection fee of [two hundred dollars (\$200.00)] **two hundred and thirty dollars (\$230.00)**. In the event that the application for a certificate of inspection and the receipt of payment for such certificate of inspection is not obtained by the department of health on or before October 1st, the establishment must complete a new application for inspection and the fee shall be [four hundred dollars (\$400.00)] **four hundred and sixty dollars (\$460.00)** for such new application and renewal. The director of health may waive an inspection fee for any nonprofit organization applying under this chapter. (Ord. dated 11/7/05 (part)) (Ord. dated 11/3/08)

8.16.110 - Reissuance of certificate of inspection.

A revoked certificate of inspection required to operate a child care center or group day care home shall be reissued upon proper application and upon presentation of evidence which satisfies the director of health that the deficiencies that caused revocation have been corrected. The fee for the reissuance of a revoked certificate of inspection shall be [two hundred dollars (\$200.00)] **three hundred thirty dollars (\$230.00)** which fee will be renewable on October 1st. (Ord. dated 11/7/05 (part)) (Ord. dated 11/3/08)

8.16.120 - Violation—Penalties.

Any person who violates any provision of this chapter shall be fined not more than [two hundred dollars (\$200.00)] **four hundred sixty dollars (\$460.00)** for each violation. It shall be the responsibility of the offender to abate the violation as ordered by the director of health. Each day a child care center or group day care home is operated without a certificate of inspection or in other violation of this chapter shall be deemed a separate offense. (Ord. dated 11/7/05 (part)) (Ord. dated 11/3/08)



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8.20.040 - Frozen dessert license—Fee.

The annual fee for each license required by Section 8.20.010 shall be [one hundred and fifty dollars (\$150.00)] **one hundred and seventy five (\$175.00)** payable July 1st each year. (Ord. dated 1/18/94 (part): prior code § 12-4) (Ord. dated 11/3/08)

8.20.090 - Sandwich license—Fee.

- A. The annual fee for a sandwich license shall be [two hundred and fifty dollars (\$250.00)] **two hundred ninety dollars (\$290.00)** payable by January 1st each year.
- B. In the event that the reapplication for license is not obtained by the department of health and social services on or before January 1st, the fee shall increase to [three hundred and fifty dollars (\$350.00)] **three hundred and ninety dollars (\$390.00)**. (Ord. dated 1/18/94 (part): prior code § 12-9) (Ord. dated 11/3/08)

8.20.140 - Beverage license—Fee.

- A. The annual fee for each beverage license shall be payable by January 1st each year as follows:

Seating Capacity	Fee
0-50	[\$175.00] (\$200.00)
51-100	[250.00] (\$280.00)
100+	[325.00] (\$375.00)

- B. In the event that the reapplication for license and receipt of payment for such license is not obtained by the department of health on or before January 1st, the license shall increase to the following:

Seating Capacity	Fee
0-50	[\$275.00] (\$300.00)
51-100	[350.00] (\$380.00)
100+	[425.00] (\$475.00)

(Ord. dated 1/18/94 (part): prior code § 12-14) (Ord. dated 11/3/08)



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8.20.200 - Milk licenses—Fees.

- A. The annual fee for a milk dealer's license shall be [one hundred dollars (\$100.00)] **one hundred fifteen dollars (\$115.00)** payable by January 1st each year.
- B. In the event that the reapplication for license and receipt of payment for such license is not obtained by the department of health on or before January 1st, the license shall increase to [two hundred dollars (\$200.00)] **two hundred thirty dollars (\$230.00)**.

(Ord. dated 5/21/90 (part): prior code § 12-20) (Ord. dated 11/3/08)

8.20.230 - License—Fee.

- A. The annual fee shall be charged for such license payable by July 1st of each year as follows:

Food Establishments

Area in Square feet	
0-2500	[\$250.00] <u>(\$300.00)</u>
2500+	[\$350.00] <u>(\$400.00)</u>

- B. In the event that the reapplication for license and receipt of payment for such license is not obtained by the department of health on or before July 1st, the license fee shall increase to the following:

Food Establishments

Area in Square feet	
0-2500	[\$350.00] <u>(\$400.00)</u>
2500+	[\$450.00] <u>(\$500.00)</u>

(Ord. dated 1/18/94 (part): prior code § 12-32) (Ord. dated 11/3/08)



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8.20.430 - License—Fee.

- A. The annual fee for a restaurant license shall be payable by January 1st of each year as follows:

Restaurants

Seating Capacity	
0-50	[\$200.00] (\$230.00)
51-100	[\$250.00] (\$290.00)
100+	[\$350.00] (\$425.00)

- B. In the event that the reapplication for license and receipt of payment for such license is not obtained by the department of health on or before January 1st, the license shall increase to the following:

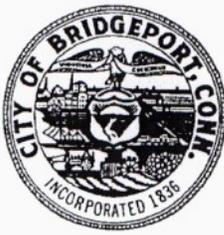
Restaurants

Seating Capacity	
0-50	[\$300.00] (\$330.00)
51-100	[\$350.00] (\$390.00)
100+	[\$450.00] (\$525.00)

(Ord. dated 1/18/94 (part): prior code § 12-78) (Ord. dated 11/3/08)

8.20.650 - Food vending license.

- A. No person, firm or corporation shall operate or maintain within the city an itinerant food vending business, servicing food or drink from any conveyance, without fixed location and without connections to water supply and sewage disposal systems, except after compliance with Section 19-13-B-48 of the Connecticut Public Health Code.
- B. The annual fee for each itinerant food vending unit shall be [two hundred and fifty dollars (\$250.00)] **three hundred dollars (\$300.00)**. All licenses will be due by March 31st. A temporary itinerant vending food license of five days at a fee of [one hundred dollars (\$100.00)] **one hundred and twenty-five dollars (\$125.00)** can be obtained.



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- C. In the event that the reapplication for license and receipt of payment for such license is not obtained by the department of health on or before March 31st the license shall increase to [three hundred and fifty dollars (\$350.00)] **three hundred eighty dollars (\$380.00)**. (Ord. dated 10/17/05; Ord. dated 7/5/05; Ord. dated 1/18/94 (part); prior code § 23-22) (Ord. dated 11/3/08)

(NEW)

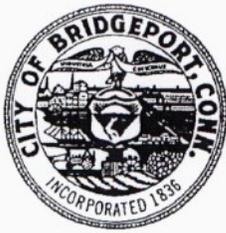
8.20.660 Restaurant Floor Plan Review

Detailed plans and specifications for new restaurants and restaurant renovations, additions, or alterations to existing structures shall be submitted by the applicant to the Environmental Health Division for a pre-operational process and plan review.

This review shall require interpretation of blueprint, modification, a site visitation and a consultation between the Health Inspector and the prospective owner. Plan Review is a necessary step in obtaining a license to open an establishment.

Area in Square Feet

<u>Area in Square feet</u>	
<u>0-1,000</u>	<u>(\$100.00)</u>
<u>1,001-1,500</u>	<u>(\$125.00)</u>
<u>1,501-2,000</u>	<u>(\$150.00)</u>
<u>2,001-3,000</u>	<u>(\$175.00)</u>
<u>3,001-3,500</u>	<u>(\$200.00)</u>
<u>3,501-4,000</u>	<u>(\$225.00)</u>
<u>Over 4,000: add \$25 per 500 square feet</u>	



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8.28.010 - Inspections by fire chief—Fees established.

A. Liquor Licenses.

1. The fire marshal of the city shall inspect or cause to be inspected any property applying for a new or existing liquor license. A [one hundred dollars (\$100.00)] **one hundred and fifteen dollar (\$115.00)** fee for all liquor permits allowing the retail sale, serving and consuming on the property shall fall within the following guidelines:

- Boat permit;
- Cafe permit;
- Charitable organization permit;
- Club permit;
- Nonprofit club permit;
- Coliseum permit;
- Coliseum concession permit;
- Concession permit;
- Golf country club permit;
- Hotel permit;
- Nonprofit public art museum permit;
- Nonprofit theater permit;
- Resort permit;
- Restaurant permit;
- Restaurant permit beer only;
- Restaurant permit wine and beer only;
- Restaurant permit catering establishment;
- Special sporting facility permit;
- Tavern permit;



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Temporary permit for beer only;

University permit;

University liquor permit;

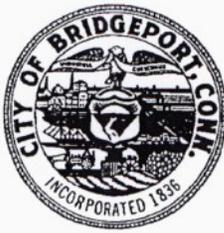
Bowling establishment permit;

Nonprofit public television corporation permit;

Airport restaurant permit;

Airport bar permit.

2. Inspection of such premises shall conform to the current Connecticut Fire Safety code, all other current Connecticut General Statutes and current N.F.P.A. publications. Such inspection shall be carried out simultaneously with other required inspections. All separate fee schedules shall be adhered to.
- B. Public Hall. The fire marshal of the city shall inspect, or cause to be inspected, annually all assembly occupancies (minimum seventy-five (75) occupants) rented to the public for social functions or parties, shall require a license to be issued by the Bridgeport fire marshal for such license an annual fee of [one hundred dollars (\$100.00)] **one hundred and fifteen (\$115.00)**, payable upon application, shall be made. This annual inspection shall coincide with any other licenses, such as liquor license, health certificate, vendor permits with LPG tanks only. Any applications for vendor permits submitted to the fire marshal shall be accompanied with a [twenty-five dollars (\$25.00)] **thirty dollars (\$30.00)** fee. Also, the cart or vehicle containing such tanks shall be brought to the fire marshal's office for inspection at this time. Appointments shall be made in advance for this inspection which will include compliance with NFPA 58, standard for the storage and handling of liquified petroleum gases. Such inspection shall be carried out simultaneously with other required inspections. All separate fee schedules shall be adhered to.
- C. Day Care Centers. The fire marshal of the city shall inspect or cause to be inspected annually all day care centers in which more than twelve (12) clients receive care, maintenance and supervision by other than relatives or legal guardians for less than twenty-four (24) hours per day, to insure the Life Safety requirements. An annual fee of [one hundred dollars (\$100.00)] **one hundred and fifteen (\$115.00)** will be required prior to the annual fire marshal's inspection of all day care centers. Such inspection shall be carried out simultaneously with other required inspections. All separate fee schedules shall be adhered to.



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- D. Group Day Care Homes. The fire marshal of the city shall inspect or cause to be inspected annually all group day care homes to insure the compliances with the Connecticut Life Safety Code in which at least seven, but not more than twelve (12) clients receive care, maintenance and supervision by other than their relatives or legal guardians for less than twenty-four (24) hours per day. An annual fee of [one hundred dollars (\$100.00)] **one hundred and fifteen (\$115.00)** will be required prior to the annual fire marshal's inspection of all group day care homes. Such inspection shall be carried out simultaneously with other required inspections. All separate fee schedules shall be adhered to.
- E. Lodging and Rooming Houses.
1. The fire marshal of the city shall inspect or cause to be inspected annually all existing lodging and rooming houses, in accordance with the codes and standards of the state of Connecticut Life Safety Codes, issue an approval to the Housing Code enforcement agency to license such occupancy upon compliance of codes.
 2. Such application for inspection to the Bridgeport fire marshal's office shall be accompanied by a [one hundred dollars fee (\$100.00)] **one hundred and fifteen (\$115.00)** fee made payable to the fire marshal's office prior to scheduling of such inspections. Such inspection shall be carried out simultaneously with other required inspections. All separate fee schedules shall be adhered to.
- F. Phase I Site Assessments. The fire marshal of the city shall provide information as requested for Phase I site assessments. Such requests shall be accompanied by a fee of [one hundred and fifty dollars (\$150.00)] **one hundred and seventy five (\$175.00)** per site as recorded. This assessment will include a search of all our data bases, including hazardous materials files, incident responses and past fire reports. Upon completion of this search, copies of all records found would be forwarded, accompanied by a letter advising that the information given is based on file records only. This information may not accurately reflect conditions as they currently exist at this property. You may wish to contact other city, state and federal agencies for further information regarding the environmental conditions of this property.
- G. Commercial Kitchen Exhaust Hoods, Ducts and Extinguishing Systems. The fire marshal of the city shall inspect or cause to be inspected annually all commercial kitchen hoods and duct systems, and their related extinguishing systems, according to the codes and standards as adopted by the state of Connecticut. All such annual inspections shall be accompanied by a fee of [fifty dollars (\$50.00)] **sixty dollars (\$60.00)** made payable to the Bridgeport fire marshal's office. Such inspection shall be carried out simultaneously with other required inspections. All separate fee schedules shall be adhered to.



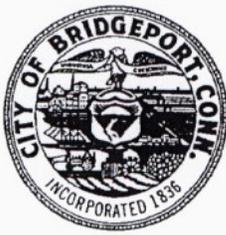
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- H. Dry Cleaning Establishments. The fire marshal of the city shall inspect or cause to be inspected all dry-cleaning establishments in his jurisdiction annually in accordance with the codes and standards as set forth in the General Statutes of the state of Connecticut and shall collect [one hundred dollars (\$100.00)] **one hundred and fifteen (\$115.00)** payable to the Bridgeport fire marshal's office.
- I. Carnivals. The fire marshal of the city shall inspect or cause to be inspected all carnival events in his jurisdiction prior to giving approval to operate. All such parties sponsoring events using tents, portable cooking devices, rides, amusements and any other such activity or combination or activities for any reason or cause shall schedule an inspection with the fire marshal's office at least thirty (30) days prior to the scheduled event. Also, thirty (30) days prior to the scheduled event, a plot plan showing all rides, booths, concessions, and amusements shall also be submitted, along with all other relevant documentation; and a fee of [one hundred dollars (\$100.00)] **one hundred and fifteen (\$115.00)** shall be paid to the Bridgeport fire marshal's office at that time.
- J. Hotels. The fire marshal of the city shall inspect or cause to be inspected annually all hotels within his jurisdiction. These premises will be inspected according to the codes and standards as set forth by the state of Connecticut Life Safety Code. For the purpose of definition, a hotel is a building or a group of buildings under the same management in which there are more than sixteen (16) sleeping accommodations primarily used by transients for lodging with or without meals, whether designated as a hotel, inn, club, motel or by any other name. So-called apartment hotels shall be classified as hotels because they are potentially subject to the same transient occupancy as hotels. Upon scheduling of an inspection of a hotel, a fee shall be collected of [one hundred dollars (\$100.00)] **one hundred and fifteen (\$115.00)** payable to the Bridgeport fire marshal's office. Such inspection shall be carried out simultaneously with other required inspections. All separate fee schedules shall be adhered to.
- K. Cargo Tank Motor Vehicles. The fire marshal of the city shall inspect or cause to be inspected annually any motor vehicle registered within his jurisdiction that is used for the storage or transportation of any bulk flammable or combustible liquids, liquified petroleum gas, or liquified natural gas, or any other hazardous materials for the purpose of issuing a certificate as directed by the provisions of the Connecticut General Statutes 29-322, 29-332 and 29-339. A fee of [one hundred dollars (\$100.00)] **one hundred and fifteen (\$115.00)** per sticker shall be paid to the Bridgeport fire marshal's office.
- L. Pressure Test for Gas Piping. The fire marshal of the city shall inspect when, as a result of fire occurring in a building or structure, or in the proximity of a building or structure, or any other installation involving natural gas piping devices, appliances or other related equipment, the Bridgeport fire department officer in charge of such emergency situation, so orders the shut-down or cessation of natural gas flow through any piping and a natural gas utility requests permission for the Bridgeport fire department to restore service within their jurisdiction, then the Bridgeport fire marshal or his designee shall witness the pressure test of that gas piping, provided that such test is performed by a



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properly licensed plumber as approved by the natural gas utility. Such pressure test shall be in accordance with the National Fire Protection Association Standard 54, National Fuel Gas Code, as referenced and adopted by the state of Connecticut and a fee of [fifty dollars (\$50.00)] **sixty dollars (\$60.00)** shall be collected by the fire marshal of the city or his designee and shall be made payable to the Bridgeport fire marshal's office.

- M. Vendor Permits/LPG Tanks. The fire marshal of the city shall inspect or cause to be inspected any carts or vehicles of vendor permit applicants which use liquified petroleum gas as a fuel for cooking. Each liquified petroleum gas tank and piping shall be installed and mounted per NFPA 58 Standards. At the time of application, a fee of [twenty-five dollars (\$25.00)] **thirty dollars (\$30.00)** shall be made payable to the Bridgeport fire marshal and the cart or vehicle brought to the fire marshal's office parking lot for inspection. (Ord. dated 7/5/05; Ord. dated 12/21/92 § 75(b); Ord. dated 8/1/94 (part): prior code § 11-22) (Ord. dated 11/3/08)

(NEW)

8.28.230 Fire Marshal Plan Review

Detailed plans and specifications for new structures and additions, renovations or alterations to existing structures shall be submitted by the applicant to the local fire marshal having jurisdiction to demonstrate compliance with section 29-263 (Permit to construct or alter) of the Connecticut General Statutes.

The Fire Marshal or any person acting for him under his jurisdiction shall review such drawings, detailed plans, and specifications for new structures and additions, renovations or alterations to existing structures and inspect the alteration, modification and construction of a building for compliance with the State of Connecticut and Bridgeport Municipal Fire codes.

- A. The following fees shall be assessed by the Fire Department for the plan review. A minimum fee of \$50.00 per plan review is assessed:**

Square Feet of Structure	Building Plans	Fire Alarm	Sprinkler
0 – 1000 Sq. Ft.	\$50.00	\$50.00	\$50.00
1001 – 3000 Sq. Ft.	\$100.00	\$75.00	\$75.00
3001 – 5000 Sq. Ft.	\$250.00	\$100.00	\$100.00
5001 – 7500 Sq. Ft.	\$300.00	\$150.00	\$150.00
7501 – 10000 Sq. Ft.	\$500.00	\$200.00	\$200.00
Above 10,000 Sq. Ft. - Additional \$50.00 per 1,000 Sq Ft.			



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- B. Hood Plans \$50.00 Per hood
C. Suppression Plans (NFPA 17, NFPA 17A, FM-200, Special Agent, etc.) \$50.00
Per system

Article II Permits

8.36.250 - Applications.

- A. The application for the permit required by Section 8.36.230 shall be filed with the city council of the city; shall be made by the owner, lessee or occupant of the premises at which such flammable liquids are to be kept, stored and maintained; shall be in writing, shall state the number of gallons and the kind of such flammable liquids which the applicant desires to keep, store and maintain; shall be accompanied by a map or plan showing accurately the location of the premises on which such flammable liquids are to be kept, stored or maintained and the location of buildings, streets, highways and parks by which the same may be bounded and the relative distances of the same from the premises where such liquids are proposed to be kept, stored or maintained; and shall show by diagram the location on the premises of each storage tank where such liquids are to be kept, stored and maintained together with a list of the type and capacity of each tank. If such application and map or plan showing such keeping, storage and maintenance of flammable liquids is in accordance with other provisions of this chapter relating to underground storage tanks, the city council may issue such permit, the fee for which shall be [one hundred dollars (\$100.00)] **one hundred and fifteen (\$115.00)** per tank and shall be paid to the fire chief for use of the city.
- B. The application for the permit required by Section 8.36.240 shall state specifically the maximum number of gallons which the applicant desires to store and shall be accompanied by a map or blueprint showing accurately the location of such premises and of buildings, streets, highways and parks by which the same may be bounded and the relative distances of the same from the premises where such substances are proposed to be stored and shall also show the location on such premises where such substances are to be stored.
- C. The installation of any flammable or combustible liquid tank in excess of one hundred (100) gallons shall require a permit from the fire chief. Any tank installation of a flammable or combustible gas one hundred (100) pounds or larger shall require a permit from the fire chief. All applications for permits shall be accompanied by a map or plan showing accurately the location of the premises on which such flammable or combustible liquids and gases are to be kept, stored or maintained and the location of buildings, streets, highways and parks by which the same may be bounded, and the relative distances of the same, from the premises where such liquids and gases are proposed to be kept. A diagram of all buildings shall show windows, doors or openings therein, and the distance the tank to be stored from all openings. A fee for the application and installation shall be [one hundred dollars (\$100.00)] **one hundred and fifteen (\$115.00)** per commercial flammable or combustible liquid or gas tank; [fifty dollars (\$50.00)] **sixty dollars (\$60.00)** per residential flammable or combustible liquid or gas tank and shall be paid to the fire chief for use of the city.



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Ord. dated 7/5/05: Ord. dated 8/1/94 (part): Ord. dated 12/21/92 § 75(b); prior code § 11-110) (Ord. dated 11/3/08)

8.44.140 - Reports to fire chief.

Every person who maintains on any premises any aboveground tanks for the storage of explosive or flammable liquids of such capacity that the maintenance of foam-generating chemicals, foam generators or other foam-generating equipment is required by this chapter, shall, annually, make report to the fire chief in writing on such forms as may be prescribed by him of the amount and kind of such chemicals, the number, size and kind of any foam generators, the location on the premises where such chemicals, generators and equipment are maintained, and such other information as he may require. A fee of [one hundred seventy-five dollars (\$175.00)] **two hundred dollars (\$200.00)** should be submitted to the fire chief with each application. Where a foam delivery system is maintained, such report shall further set forth the number and location of the tanks protected thereby and the location and equipment of the foam-generating plant thereof. A drawing of such system, showing the location of all water and solution mains and pipelines and all valves and generators of the tanks protected thereby, shall be framed and conspicuously posted in such plant and a copy of such drawing shall be furnished to the fire chief. (Ord. dated 7/5/05: Ord. dated 12/21/92 § 75(b); prior code § 11-143) (Ord. dated 2/2/09)

8.84.050 - Annual fee.

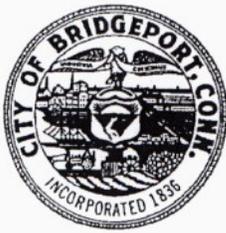
- A. The annual fee for a swimming pool license shall be [two hundred dollars (\$200.00)] **two hundred thirty dollars (\$230.00)** required upon initial inspection and then by May 15th, each year thereafter.
- B. In the event that the reapplication for license and receipt of payment for such license is not obtained by the department of health on or before May 1st, the license shall increase to [four hundred dollars (\$400.00)] **four hundred and sixty dollars (\$460.00)**. (Ord. dated 1/18/94 (part): prior code § 19-127) (Ord. dated 11/3/08)

8.84.100 - Reissuance of license.

A license to operate shall be issued upon proper application and upon presentation of evidence that the deficiencies causing revocation have been corrected. A license fee of [fifty dollars (\$50.00)] **one hundred dollars (\$100.00)** will be required for all reissued licenses. (Prior code § 19-132) (Ord. dated 11/3/08)

8.84.110 - Violation—Penalty.

- A. Any person who violates any provision of this chapter shall be fined not more than [two hundred dollars (\$200.00)] **two hundred and fifty dollars (\$250.00)** for each violation.
- B. It shall be the responsibility of the offender to abate the violation as ordered by the director of health. Each day an artificial public pool is operated without a license or in other violation of this chapter shall be deemed a separate offense. (Prior code § 19-134) (Ord. dated 11/3/08)



City of Bridgeport, Connecticut

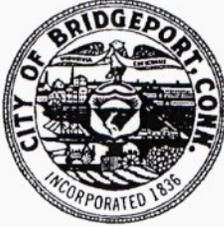
Office of the City Clerk

Report of Committee on Ordinances
Item No. *111-15 Consent Calendar

-22-

8.90.050 - Tobacco marketing permit procedure.

- A. All tobacco sales by retailers which commence operations after the effective date of this chapter shall be made only after obtaining a tobacco marketing permit from the health department on a form provided and upon a demonstration of compliance with this chapter. All retailers existing prior to the effective date of this ordinance may continue to make tobacco sales until December 31, 1999. Starting January 1, 2000, all such retailers must obtain a tobacco marketing permit pursuant to this chapter.
- B. The permit fee shall be [one hundred and twenty-five dollars (\$125.00)] **one hundred and fifty (\$150.00)** per calendar year, or a pro rata portion thereof based upon the number of months during the calendar year in which such retailer was in operation.
- C. The duration of a permit shall be for one calendar year.
- D. Violations of this chapter by a retailer shall be punishable by fine or revocation of the permit, as follows:
 1. Upon violation of this chapter, the health department shall issue a written warning or citation to the retailer specifying the violation of this chapter.
 2. If the retailer fails to demonstrate that the action complained of in the citation has been corrected to the satisfaction of the health department within five business days of the date the citation was issued, a violation will then be issued for the action complained of.
 3. A violation is punishable by a fine of [one hundred dollars (\$100.00)] **one hundred and twenty five (\$125.00)** per day pursuant to Chapter 1.12, Section 1.12.010 of the municipal code of ordinances for each day that the action complained of was not corrected after the violation was issued, and such amount shall be paid to the health department within ten business days of demand.
 4. If a second violation is issued within the same calendar year, in addition to the monetary fine payable, the tobacco marketing permit shall be suspended for a period of thirty-one (31) calendar days, or until the last day of the calendar month, whichever occurs first.
 5. If a third violation is issued within the same calendar year, in addition to the monetary fine payable, the tobacco marketing permit shall be suspended for one hundred eighty (180) days, or until the last day of the calendar year, whichever occurs first.
 6. If a retailer has received three or more violations in a calendar year, no tobacco marketing permit will be issued to such business for the next succeeding calendar year.



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on Ordinances
Item No. *111-15 Consent Calendar

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- E. Violations of this chapter by an advertiser, marketer or promoter of tobacco products or promoting the use thereof, other than a retailer, shall be punishable by a fine of [one hundred and twenty-five dollars (\$125.00)] **one hundred and fifty (\$150.00)** per day for each day that such violation continues beyond the tenth day after such violation is issued. (Ord. dated 3/15/99) (Ord. dated 11/3/08)

EFFECTIVE DATE: MAY 18, 2016

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
ORDINANCES

Eneida L. Martinez, D-139th, Co-Chair

Jose R. Casco, D-136th, Co-Chair

absent

Michelle A. Lyons, D-134th

Mary McBride-Lee, D-135th

Kathryn M. Bukovsky, D-130th

Jack O. Banta, D-131st

absent

AmyMarie Vizzo-Paniccia, D-134th

City Council Date: May 16, 2016

Item# *112-15 Consent Calendar

Amendments to the Municipal Code of Ordinances, Chapter 9.16 - Weapons; amend Section 9.16.020 Permit to Carry Certain Weapons-Fee.



**Report
of
Committee
on
Ordinances**

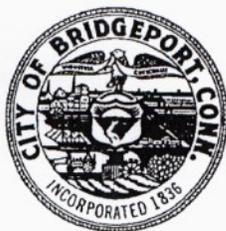
City Council Meeting Date: May 16, 2016

Attest: *Lydia N. Martinez*
Lydia N. Martinez, City Clerk

Approved by: *[Signature]*
Joseph P. Ganim, Mayor

Date Signed : *5/25/16*

RECEIVED
CITY CLERK'S OFFICE
2016 MAY 26 A 11: 25
ATTEST
CITY CLERK



City of Bridgeport, Connecticut Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on **Ordinances** begs leave to report; and recommends for adoption the following resolution:

Item No. *112-15 Consent Calendar

BE IT ORDAINED: By the City Council of the City of Bridgeport that the Bridgeport Municipal Code, Chapter 9.16 Weapons; Section 9.16.020 Permit to Carry Certain Weapons – Fee is hereby amended as set forth below.

9.16.020 - Permit to carry certain weapons—Fee.

A fee of [thirty-five dollars (\$35.00)] **seventy dollars (\$70) or such greater amount as established pursuant to State law** shall be charged for each permit issued pursuant to Section 9.16.010. (Prior code § 21-6) (Ord. dated 2/2/09)

EFFECTIVE DATE: MAY 18, 2016

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
ORDINANCES

Eneida L. Martinez

Eneida L. Martinez, D-139th, Co-Chair

Jose R. Casco, D-136th, Co-Chair

Michelle A. Lyons

Michelle A. Lyons, D-134th

Mary McBride-Lee

Mary McBride-Lee, D-135th

Kathryn M. Bukovsky

Kathryn M. Bukovsky, D-130th

Jack O. Banta

Jack O. Banta, D-131st

AmyMarie Vizzo-Paniccia

AmyMarie Vizzo-Paniccia, D-134th

Item# *113-15 Consent Calendar

Amendments to the Municipal Code of Ordinances, Chapter 10.12 – Stopping, Standing and Parking Generally, amend Section 10.12.010, Restrictions on stopping or parking generally-Violations-Penalties-Exemption, relating to Fees.



**Report
of
Committee
on
Ordinances**

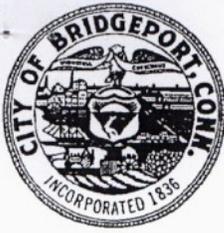
City Council Meeting Date: May 16, 2016

Attest: Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by: Joseph P. Ganim
Joseph P. Ganim, Mayor

Date Signed : 5/25/16

RECEIVED
CITY CLERK'S OFFICE
2016 MAY 26 A 11: 25
ATTEST
CITY CLERK



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on Ordinances begs leave to report; and recommends for adoption the following resolution:

Item No. *113-15 Consent Calendar

BE IT ORDAINED: By the City Council of the City of Bridgeport that the Bridgeport Municipal Code of Ordinances, Chapter 10.12 Stopping, Standing and Parking Generally, amend Section 10.12.010, Restrictions on stopping or parking generally-Violations-Penalties-Exemption, relating to Fees is hereby amended as set forth below.

10.12.010 - Restrictions on stopping or parking generally—Violations—Penalties—Exemption.

A. Violations. No person driving or controlling a vehicle shall stop or cause or permit the same to be stopped or parked:

1. Beyond the legal parking time established for such area or parked overtime in any parking meter space;
2. More than twelve (12) inches from the curb;
3. Upon or obstruct any crossing of any street;
4. Within the intersection of any street;
5. Within twenty-five (25) feet of any intersection or a marked crosswalk;
6. Within twenty-five (25) feet of a duly erected stop sign;
7. So to obstruct a driveway;
8. On a public sidewalk and/or any other portion (including, but not limited to, the curb and the grassy or dirt strip between the curb and the paved portion of the sidewalk) of the city's right-of-way other than the paved portion of the street;
9. So to obstruct the free movement of traffic and/or constitute a traffic hazard;
10. Within a designated handicapped parking space and who does not display an official state handicapped parking permit on their vehicle;
11. Within an established bus stop zone;
12. Within a fire zone marked "No Parking Fire Zone Tow Away Zone" and
13. Within ten feet of a hydrant.



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on Ordinances
Item No. *113-15 Consent Calendar

-2-

B. Penalty. Any person who shall receive a notice from the police department of the city to appear at the office of police headquarters to the effect that his vehicle was parked in violation of this section shall pay to the clerk of the police department the following sums:

1. Beyond the legal parking time established for such area or parked overtime in any parking meter space, [thirty-five dollars (\$35.00)] **forty dollars (\$40.00)**;
2. More than twelve (12) inches from the curb, [thirty dollars (\$30.00)] **forty dollars (\$40.00)**;
3. Upon or obstruct any crossing of any street, [forty dollars (\$40.00)] **fifty dollars (\$50.00)**;
4. Within the intersection of any street, [forty dollars (\$40.00)] **fifty dollars (\$50.00)**;
5. Within twenty-five (25) feet of any intersection or a marked crosswalk, [thirty-five dollars (\$35.00)] **forty dollars (\$40.00)**;
6. Within twenty-five (25) feet of a duly erected stop sign, [thirty-five dollars (\$35.00)] **forty dollars (\$40.00)**;
7. So to obstruct a driveway, [thirty-five dollars (\$35.00)] **forty dollars (\$40.00)**;
8. On a public sidewalk, [fifty dollars (\$50.00)] **sixty dollars (\$60.00)**;
9. So to obstruct the free movement of traffic and/or constitute a traffic hazard, [fifty-five dollars (\$55.00)] **sixty five dollars (\$65.00)**;
10. Within a designated handicapped parking space and who does not display an official state handicapped overtime parking permit on their vehicle, [one hundred and twenty-five dollars (\$125.00)] **one hundred fifty dollars (\$150.00)**;
11. Within an established bus stop zone, [forty-five dollars (\$45.00)] **sixty dollars (\$60.00)**;
12. Within a fire zone marked "No Parking Fire Zone - Tow Away Zone," [fifty-five dollars (\$55.00)] **sixty five dollars (\$65.00)**;
13. Within ten feet of a hydrant, [seventy dollars (\$70.00)] **eighty dollars (\$80.00)**;



City of Bridgeport, Connecticut

Office of the City Clerk

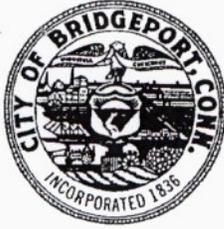
Report of Committee on Ordinances
Item No. *113-15 Consent Calendar

-3-

14. Night time parking tractor weighing more than 10,000 pounds, [one hundred and fifteen dollars (\$115.00)] **one hundred thirty dollars (\$130.00)**.

C. Additional Penalty. In the event any person fails to comply within fourteen (14) days from the date of issuance thereof, such person shall pay an additional sum as indicated in this subsection:

1. A violation of [thirty dollars (\$30.00)] **forty dollars (\$40.00)** increases to sixty dollars (\$60.00) **eighty dollars (\$80.00)** per violation;
2. A violation of [thirty-five dollars (\$35.00)] **forty dollars (\$40.00)** increases to seventy dollars (\$70.00) **eighty dollars (\$80.00)** per violation;
3. A violation of [forty dollars (\$40.00)] **fifty dollars (\$50.00)** increases to [eighty dollars (\$80.00)] **one hundred dollars (\$100.00)** per violation;
4. A violation of [forty-five dollars (\$45.00)] **sixty dollars (\$60.00)** increases to [ninety dollars (\$90.00)] **one hundred twenty (\$120.00)** per violation;
5. A violation of [fifty dollars (\$50.00)] **sixty dollars (\$60.00)** increases to [one hundred dollars (\$100.00)] **one hundred and twenty dollars (\$120.00)** per violation;
6. A violation of [fifty-five dollars (\$55.00)] **sixty five dollars (\$65.00)** increases to [one hundred and ten dollars (\$110.00)] **one hundred thirty dollars (\$130.00)** per violation;
7. A violation of [seventy dollars (\$70.00)] **eighty dollars (\$80.00)** increases to [one hundred and forty dollars (\$140.00)] **one hundred sixty dollars (\$160.00)** per violation;
8. A violation of [seventy-five dollars (\$75.00)] **eighty five dollars (\$85.00)** increases to [one hundred and fifty dollars (\$150.00)] **one hundred seventy dollars (\$170.00)** per violation;
9. A violation of [one hundred and fifteen dollars (\$115.00)] **one hundred thirty dollars (\$130.00)** increases to [two hundred and thirty dollars (\$230.00)] **two hundred and sixty dollars (\$260.00)**;



City of Bridgeport, Connecticut Office of the City Clerk

Report of Committee on Ordinances
Item No. *113-15 Consent Calendar

-4-

10. A violation of [one hundred and twenty-five dollars (\$125.00)] one hundred fifty dollars (\$150.00) increases to [two hundred and fifty dollars (\$250.00)] three hundred dollars (\$300.00).

D. Exemption. A vehicle shall not be in violation of this section which has become disabled to such an extent that it is impossible or impracticable to remove it, may be permitted to so remain for a reasonable time for the purpose of making repairs thereto or of obtaining sufficient assistance to remove it. Nothing in this section shall be construed to prohibit a vehicle from stopping or being held stationary by any police officer in an emergency to avoid accident or to give the right-of-way to any vehicle or pedestrian as provided by law. (Ord. dated 7/5/05; Ord. dated 6/6/05; Ord. dated 10/2/00; Ord. dated 5/15/89; prior code § 20-31) (Ord. dated 11/3/08; Ord. dated 2/2/09)

EFFECTIVE DATE: MAY 18, 2016

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
ORDINANCES

Eneida L. Martinez, D-139th, Co-Chair

Jose R. Casco, D-136th, Co-Chair

absent

Michelle A. Lyons, D-134th

Mary McBride-Lee, D-135th

Kathryn M. Bukovsky, D-130th

Jack O. Banta, D-131st

absent

AmyMarie Vizzo-Paniccia, D-134th

City Council Date: May 16, 2016

Item# *114-15 Consent Calendar

Amendments to the Municipal Code of Ordinances,
Title 12 - Streets, Sidewalks and Public Places
amending various Chapters: 12.08, 12.12, 12.16
and 12.28, relating to Fees.



**Report
of
Committee
on
Ordinances**

City Council Meeting Date: May 16, 2016

Attest:

Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by:

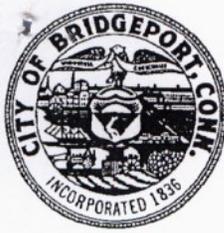
Joseph P. Ganim
Joseph P. Ganim, Mayor

Date Signed :

5/16/16

ATTEST
CITY CLERK

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2016 MAY 26 A 11:25



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport:

The Committee on Ordinances begs leave to report; and recommends for adoption the following resolution:

Item No. *114-15 Consent Calendar

BE IT ORDAINED: By the City Council of the City of Bridgeport that the Bridgeport Municipal Code of Ordinances, **Title 12 Streets, Sidewalks and Public Places**, amend various sections relating to Fees, are hereby amended as follows:

Article I In General

12.08.080 - Sidewalk permit fee.

There is established a fee of [fifty dollars (\$50.00)] **seventy five dollars (\$75.00)** for the issuance of a sidewalk permit from the public facilities office. (Ord. dated 12/21/92 § 75(f); Ord. dated 2/19/91 (part): prior code § 27-92.1) (Ord. dated 11/3/08; Ord. dated 2/2/09)

Article II. - Sidewalk, Curb, Gutter and Driveway Construction and Repair

12.08.120 - Contractor's license fee.

The annual license fee for the license required by Section 12.08.090 shall be [one hundred dollars (\$100.00)] **one hundred and fifty dollars (\$150.00)**.

(Ord. dated 2/19/91 (part): prior code § 27-79) (Ord. dated 11/3/08)

ARTICLE II Permits

12.12.110 - Excavation permit for street openings where pavement is laid—Fee.

A fee of [one hundred dollars (\$100.00)] **one hundred and fifty dollars (\$150.00)** for each excavation permit for combined sewers and a fee of [one hundred dollars (\$100.00)] **one hundred and fifty dollars (\$150.00)** for each excavation permit for storm and sanitary sewers shall be paid to the director of public facilities for permits granted by him under Section 12.12.100. (Ord. dated 12/21/92 § 75(f); prior code § 27-63) (Ord. dated 11/3/08; Ord. dated 2/2/09)

12.12.150 - Public utility excavations—License fee.

The annual fee for the license required by Section 12.12.120 shall be [one hundred dollars (\$100.00)] **one hundred and fifty dollars (\$150.00)**.

(Prior code § 27-67) (Ord. dated 11/3/08; Ord. dated 2/2/09)



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on Ordinances
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12.12.200 - Public utility excavations—Permit fee.

The fee for the permit required by Section 12.12.180 shall be [seventy-five dollars (\$75.00)] **one hundred and fifty dollars (\$150.00)**. (Prior code § 27-72) (Ord. dated 11/3/08; Ord. dated 2/2/09)

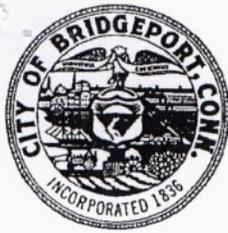
12.16.220 - Permit to occupy portion of street—Fee.

A fee of [thirty-five dollars (\$35.00)] **fifty dollars (\$50.00)** shall be paid to the director of public facilities for the use of the city for each month or part thereof that any street or sidewalk shall be occupied or closed pursuant to the permit authorized by Section 12.16.210. (Ord. dated 12/21/92 § 75(f); prior code § 27-94) (Ord. dated 11/3/08)

12.28.040 - Parking restricted within public parks.

The following regulations for parking of motor vehicles shall be in effect:

- A. There shall be areas within the public parks specifically designated by the board of park commissioners as permit parking areas. Admittance within these areas shall be only by way of a season permit or by a payment of a specific fee for a specified period of time, which fee and specified period of time shall be set by the board of park commissioners.
- B. Season permits shall be issued by the board of park commissioners to owners of automobiles which are registered with the Motor Vehicle Department of the state of Connecticut and listed with such department as being registered in the city. The season permit shall be for a specified period of time for a fee as set from time to time by the board of park commissioners, which shall not exceed [five dollars (\$5.00)] **fifteen dollars (\$15.00)** per year. This permit shall be affixed to the lower portion of the left front window or left side window vent. Before so doing, however, the owner shall inscribe in ink upon such sticker in the place so designated the registration number of the automobile to which it is to be so affixed. There shall be a two-year moratorium on any increases in season permit fees for residents of Bridgeport, until May 6, 1993. Exceptions to the season permit fee shall meet the following criteria:
 1. Proof of residence in the city of Bridgeport and proper identification;
 2. Senior citizen sixty-five (65) years or older;
 3. One exception per qualified senior citizen with current motor vehicle registered in the city of Bridgeport.



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on Ordinances
Item No. *114-15 Consent Calendar

-3-

Upon presenting proper identification; proof of age and residency, persons meeting all of the above criteria shall be eligible for one free park sticker annually.

- C. Specific areas of the public parks set aside by the board of park commissioners as permit parking areas are designated as tow-away zones, subject to the provisions of the tow-away ordinances of the city.
- D. Parking in any other area within the public parks or during any other period shall be as designated by the board of park commissioners.
- E. Any vehicle parking in the public parks in areas designated as permit parking areas in violation of this section may be assessed as follows: any officer of the police department of the city shall attach to such vehicle a notice to the owner thereof that such vehicle has been parked in violation of a provision of this section. Each such owner, within twenty-four (24) hours of the time when such notice was attached to such vehicle, shall pay or cause to be paid to such police department as a penalty for and in full satisfaction of such violation the sum of [ninety-nine dollars (\$99.00)] **one hundred and twenty five (\$125.00)**. The failure of such owner to make such payment within twenty-four (24) hours shall make him liable to the penalties provided in Chapter 1.12 of this code. (Ord. dated 6/6/05; Ord. dated 5/6/91: prior code § 22-13)

EFFECTIVE DATE: MAY 18, 2016



City of Bridgeport, Connecticut
Office of the City Clerk

Report of Committee on Ordinances
Item No. *114-15 Consent Calendar

-4-

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
ORDINANCES

Eneida L. Martinez

Eneida L. Martinez, D-139th, Co-Chair

Jose R. Casco
Jose R. Casco, D-136th, Co-Chair

absent

Michelle A. Lyons, D-134th

Mary McBride-Lee

Mary McBride-Lee, D-135th

Kathryn M. Bukovsky

Kathryn M. Bukovsky, D-130th

Jack O. Banta

Jack O. Banta, D-131st

absent

AmyMarie Vizzo-Paniccia, D-134th

City Council Date: May 16, 2016

Item# *115-15 Consent Calendar

Amendments to the Municipal Code of Ordinances,
Title 15 - Buildings and Construction amend
various Chapters: 15.08, 15.32 and 15.36 relating
to Fees.



**Report
of
Committee
on**

Ordinances

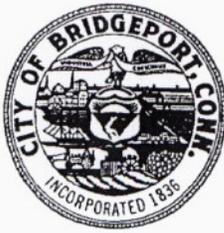
City Council Meeting Date: May 16, 2016

Attest: Lydia N. Martinez
Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by: Joseph P. Ganim
Joseph P. Ganim
Joseph P. Ganim, Mayor

Date Signed : 5/25/16

RECEIVED
CITY CLERK'S OFFICE
2016 MAY 26 A 11: 25
ATTEST
CITY CLERK



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on Ordinances begs leave to report; and recommends for adoption the following resolution:

Item No. *115-15 Consent Calendar

BE IT ORDAINED: By the City Council of the City of Bridgeport that the Bridgeport Municipal Code of Ordinances, **Title 15 Buildings and Construction**, amend various sections relating to Fees, are hereby amended as follows:

15.08.010 - Building permit and related fees.

- A. Generally, Chapter 1, Fees, of the State Building Code shall be complied with. Except as set forth in subsections (F), (G), (H), (I) and (J) of this section relating to pending school building projects, building permit fees as set forth in subsections (A), (B), and (C) of this section shall be applicable to all permits issued by the building department. Fees shall not apply to permits issued for municipal work performed by municipal employees **[or for Class I renewable energy projects]** as defined in Section 16-1(a)(26) of the Connecticut General Statutes, as the same may be amended from time to time. **[Only those items of construction, such as but not limited to footings and foundations, necessary to support the Class I renewable energy project, but not the renewable energy features and equipment of the Class I project, shall be subject to building permit fees.]**
1. Where the value of work does not exceed five hundred dollars (\$500.00) [a fee of thirty-five dollars (\$35.00)] **forty dollars (\$40.00)** ; where the value of work exceeds five hundred dollars (\$500.00) but does not exceed one thousand dollars (\$1,000.00), [a fee of fifty dollars (\$50.00)] **sixty dollars (\$60.00)**; plus an additional [twenty-five dollars (\$25.00)] **thirty dollars (\$30.00)** for each one thousand dollars (\$1,000.00) or fraction thereof in excess of one thousand dollars (\$1,000.00).



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on Ordinances
Item No. *115-15 Consent Calendar

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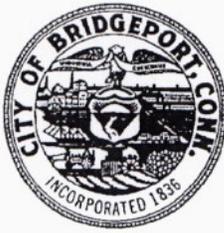
2. Fee Schedule.

Cost of work in dollars	Fee permit
\$1 to 500	[\$ 35.00] (\$40.00)
501 to 1,000	[50.00] (\$60.00)
1,001 to 2,000	[75.00] (\$90.00)
2,001 to 3,000	[100.00] (\$120.00)
3,001 to 4,000	[125.00] (\$150.00)
4,001 to 5,000	[150.00] (\$180.00)
5,001 to 6,000	[175.00] (\$210.00)
6,001 to 7,000	[200.00] (\$240.00)
7,001 to 8,000	[225.00] (\$270.00)
8,001 to 9,000	[250.00] (\$300.00)
9,001 to 10,000	[275.00] (\$330.00)
Etc.	

B. Replacement of Hot Water Heaters.

1. Gas, Electric and Oil-Fired. A flat fee of [thirty-five dollars (\$35.00)] **forty dollars (\$40.00)** for a permit to replace hot water heaters will be charged.
2. Electric and Oil-Fired, Wiring. A flat fee of [thirty-five dollars (\$35.00)] **forty dollars (\$40.00)** for a permit for electrical wiring of all electric and oil-fired hot water heaters will be charged.

- C. Certificate of Occupancy. A fee of [one hundred dollars (\$100.00)] **one hundred and twenty-five dollars (\$125.00)** will be charged for a certificate of occupancy, and a fee of [ten dollars (\$10.00)] **fifteen dollars (\$15.00)** will be charged for a duplicate certificate of occupancy.



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on Ordinances

Item No. *115-15 Consent Calendar

-3-

- D. ICC Regulations. The building department shall apply the International Code Council (ICC) "permit valuation tables", published biannually, when computing the value of construction work within the city. Also, any additional costs to the building department of the city necessary to satisfy state statutes shall be borne by the owner/applicant prior to the issuance of a building permit.
- E. Penalty. To prevent unlawful construction, or to prevent the illegal use of occupancy of a building or structure, any company or owner found in violation will be fined two times the normal building fee as a penalty.
- F. Generally, Chapter 1, Fees, of the State Building Code shall be complied with. Building permit fees as set forth in subsections F, G and H of this section shall be applicable to all permits issued by the building department for the fees relating to the construction and replacement projects of the West End School, North End School, South End School, Barnum School, Waltersville School, Newfield School and McKinley School. Fees shall not apply to permits issued for municipal work performed by municipal employees.
 - 1. Where the value of work does not exceed five hundred dollars (\$500.00) a fee of twenty-five dollars (\$25.00); where the value of work exceeds five hundred dollars (\$500.00) but does not exceed one thousand dollars (\$1,000.00), a fee of thirty-two dollars (\$32.00); plus an additional sixteen dollars (\$16.00) for each one thousand dollars (\$1,000.00) or fraction thereof in excess of one thousand dollars (\$1,000.00).



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on Ordinances
Item No. *115-15 Consent Calendar

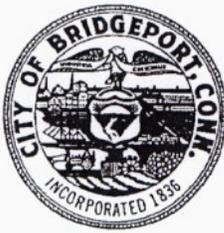
-4-

2. Fee Schedule.

Cost of work in dollars	Fee permit
\$ 1 to 500	\$ 25.00
501 to 1,000	32.00
1,001 to 2,000	48.00
2,001 to 3,000	64.00
3,001 to 4,000	80.00
4,001 to 5,000	96.00
5,001 to 6,000	112.00
6,001 to 7,000	128.00
7,001 to 8,000	144.00
8,001 to 9,000	160.00
9,001 to 10,000	176.00
Etc.	

G. Replacement of Hot Water Heaters.

1. Gas, Electric and Oil-Fired. A flat fee of twenty-five dollars (\$25.00) for a permit to replace hot water heaters will be charged.
 2. Electric and Oil-Fired, Wiring. A flat fee of twenty-five dollars (\$25.00) for a permit for electrical wiring of all electric and oil-fired hot water heaters will be charged.
- H. Certificate of Occupancy. A fee of ten dollars (\$10.00) will be charged for a certificate of occupancy, and a fee of five dollars (\$5.00) will be charged for a duplicate certificate of occupancy.



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on Ordinances
Item No. *115-15 Consent Calendar

-5-

- I. **[BOCA] ICC Regulations.** The building department shall apply the **[building officials and code administrators (BOCA)] International Code Council (ICC)** "permit fee schedule," published biannually, when computing the value of construction work within the city. Also, any additional costs to the building department of the city necessary to satisfy state statutes shall be borne by the owner/applicant prior to the issuance of a building permit.
- J. **Penalty.** To prevent unlawful construction, or to prevent the illegal use of occupancy of a building or structure, any company or owner found in violation will be fined two times the normal building fee as a penalty.
- K. **Anti-Blight Violations.** A property with an active building permit must be kept in such a condition that it does not violate the Anti Blight Program, as set forth in Chapter 8.76 of the Bridgeport code of ordinances. If the issuance of a building permit would result in construction debris/waste that would be considered blight, it will be required that a dumpster be placed on site upon at commencement of construction. The dumpster shall be large enough to contain all of the construction debris/waste that would be generated from said building project. The owner or contractor who may be applying for the building permit shall maintain the ability to remove the construction debris/waste by other means so long as it does not cause the property to become blighted. If the owner or contractor has no other means for debris/ waste removal or has failed to remove such on a continuous basis, then the building official (or his designee) may issue a stop work order and construction shall not resume until a dumpster is placed on site for continuous disposal. If a property is deemed to be in violation of the city's blight regulations, the property shall be imposed penalties as described in Section 8.76.050(B)(1).
- L. **Suspension/Abandonment of Work.** In accordance with CGS 105.5 Expiration of Permits, every permit issued shall become invalid unless the work authorized by such permit is commenced within one hundred eighty (180) [days] of such issuance, or if the work authorized by such permit is suspended or abandoned for a period of one hundred eighty (180) [days] after the time the work has commenced. Abandonment of work shall mean the complete stoppage of the work authorized by such permit. Suspension of work shall mean that a reasonable amount of time (greater than one hundred eighty (180) days) has passed and there has been an extreme delay or very little progress of the work authorized by such permit. The reasonable amount of time shall be determined by the building official or his/her designee and shall be considerate of the size and value of work. (Ord. dated 5/5/14)



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on Ordinances
Item No. *115-15 Consent Calendar

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15.32.150 - Licensing of the business of erecting and maintaining signs.

No person shall engage in the business of erecting or maintaining any of the signs defined in this chapter, either for themselves or others, within the corporate limits of the city without first procuring a license from the building official to conduct same business. The building official shall have the right in acting upon the application for such license to examine the applicant or his representatives, at such time and place as the building official shall designate, as to the applicant's qualifications, competency and responsibility to engage in such business. The examination shall be practical and elementary in character but shall be of such character as to satisfy the building official that the applicant is qualified to conduct a sign business in accordance with the provisions of this chapter. No license issued to any person under this chapter shall be transferable. The initial fee for such license shall be [one hundred and thirty-five dollars (\$135.00)] **one hundred and fifty (\$150.00)**, and the license shall expire on the last day of the calendar year following the date of issuance. The fee for the yearly renewal or such license will be [seventy-five dollars (\$75.00)] **eighty five dollars (\$85.00)**. No such license or renewal thereof shall be issued until such person shall have filed with the building official a certificate of insurance for the faithful observance of the provision of this chapter in the conduct of such business. (Ord. dated 8/5/02: prior code § 26.5-14) (Ord. dated 2/2/09)

15.36.010 - Permit to demolish buildings and structures.

- A. No person shall demolish any building, structure or part thereof without first obtaining a permit for the particular demolition from the building official, which permit shall be valid for no longer than six months after the date of issue.
- B. No person shall receive a demolition permit unless he complies with the provisions of all state statutes, the state building code and all city ordinances pertaining to the issuance of such permits.
- C. No person shall receive a demolition permit unless the applicant thereof obtains from the director of health, and files with the building official, written certification that the premises proposed for demolition are free from rodent infestation.
- D.
 1. It shall be the duty of the director of health, or its designee, when a request for such certification is made, to act within fifteen (15) days to inspect the premises which are the subject of the request, to determine whether the premises are free from rodent infestation.
 2. If he finds that the premises are free from rodent infestation, he may certify to that effect. If, however, his inspection discloses a rodent infestation, he shall require the owner of the premises to exterminate the rodents forthwith; and upon receipt of satisfactory evidence by him that the premises have been exterminated he shall then certify that the premises are free from rodent infestation.



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on Ordinances
Item No. *115-15 Consent Calendar

-7-

3. **ALL requests for Rodent-Free Inspection and Certification under the Environmental Health Department shall be subject to a processing fee of one hundred and twenty five dollars (\$125.00) per inspection.**
- E. In the event that demolition shall not have been substantially completed within thirty (30) days of the issuance of the certification of the director of health, the owner of the premises shall obtain new certification from the director of health and shall not proceed with the demolition until the certification has been filed with the building official, which new certification shall be valid for a period of thirty (30) days, after which further certification shall be necessary if the demolition shall not have been substantially completed; provided that the requirement for any certification following the first certification may be waived at the discretion of the building official if he shall decide that the premises is unsafe to enter.
- F. No building owned by the city shall be demolished by the city without first being inspected for asbestos, which asbestos shall be removed before the building may be demolished. The director of health shall be responsible for the enforcement of this subsection.
- G. Applicant must notify by registered or certified mail, not more than ten days prior to submitting final application to the building official, owners of all adjoining property as listed in the records of the tax assessor of the city adjoining the building(s) to be demolished.
- H. Any person not in compliance with subsections C through E and G of this section shall be guilty of a violation of this code and is liable to be punished by a fine of one hundred dollars (\$100.00) per day, or imprisoned for not more than thirty (30) days, or both, each day to be treated as a separate offense. (Ord. dated 11/1/93 § 1)

EFFECTIVE DATE: MAY 18, 2016



City of Bridgeport, Connecticut Office of the City Clerk

Report of Committee on Ordinances
Item No. *115-15 Consent Calendar

-8-

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
ORDINANCES

Eneida L. Martinez

Eneida L. Martinez, D-139th, Co-Chair

Jose R. Casco
Jose R. Casco, D-136th, Co-Chair

absent

Michelle A. Lyons, D-134th

Mary McBride-Lee
Mary McBride-Lee, D-135th

Kathryn M. Bukovsky
Kathryn M. Bukovsky, D-130th

Jack O. Banta
Jack O. Banta, D-131st

absent

AmyMarie Vizzo-Paniccia, D-134th

City Council Date: May 16, 2016

CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

CITY ATTORNEY
R. Christopher Meyer

999 Broad Street
Bridgeport, Connecticut 06604-4328

DEPUTY CITY ATTORNEY

John P. Bohannon, Jr.

ASSOCIATE CITY ATTORNEYS

Mark T. Anastasi
Gregory M. Conte
Richard G. Kascak, Jr.
Russell D. Liskov
John R. Mitola
Ronald J. Pacacha
Lisa R. Trachtenburg
May 16, 2016

ASSISTANT CITY ATTORNEYS

Edmund F. Schmidt
Eroll V. Skyers

Telephone (203) 576-7647
Facsimile (203) 576-8252



Eneida Martinez, Co-Chair
Jose Casco, Co-Chair
Committee on Ordinance
c/o City Clerk's Office
City Hall
45 Lyon Terrace
Bridgeport, CT 06604

Re: Proposed Amendment of Code of Ordinances

- Item# 127-15 (1) **Sec. 2.102.060 Land Use application and review fees;**
- Item# 128-15 (2) **Ch. 2.38 Code of Ethics to add provision concerning subsequent employment;**
- Item# 129-15 (3) **Ch. 8.76 Anti-Blight Provisions**

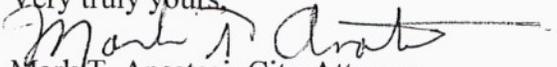
Dear Honorable Co-Chairs:

Kindly make the following motions at this evening's City Council meeting:

1. **Motion to Add** these proposed ordinance amendments to the Agenda - 2/3 of those present and voting required; and
2. **Motion to Refer** these proposed ordinance amendments to the Ordinance Committee.

Representatives of the Zoning Department, CAO's Office and City Attorney's Office will provide appropriate documentation and appear before the Ordinance Committee to present and explain these ordinance proposals.

Very truly yours,


Mark T. Anastasi, City Attorney

Cc: Edward Adams, Dir. of Governmental Acct. & Integrity
Ken Flatto, Fin. Dir.
Daniel Roach, Chief of Staff
Tom McCarthy, Pres. City Council

John Gomes, CAO
Nestor Nkwo, Dir. OPM
Frances Ortiz, Asst. City Clerk
R. Christopher Meyer, City Atty.

RECEIVED
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ATTEST
CITY CLERK

From the Floor

MEETING DATE: May 16, 2016

NO. 127-15

COMMITTEE:

REFERRED TO COMM.:
Ordinance Committee

SUBJECT:

Proposed Amendments to Muncipal Code of Ordiances,
Chapter 2.102 Planning and Zoning Commission, amend SECTION

MOTION BY: T. McCarthy

2ND BY: E. Brantley

APPROVED _____ DENIED _____ TABLED _____ REF. TO COMM. X

REMARKS: 2.102.060, Land Use Application and review fees.

Motion to suspend rules for purpose of adding to agenda McCarthy
2nd E. Brantley

	YES	NO
Kathryn M. Bukovsky		
Scott Burns		
Jack O. Banta		
Denese Taylor-Moye		
M. Evette Brantley		
John W. Olson		
Thomas C. McCarthy		
Jeanette Herron		
Michelle A. Lyons		
AmyMarie Vizzo-Paniccia		
Mary A. McBride-Lee		
Richard D. Salter, Sr.		
Jose Casco		
Alfredo Castillo		
Aidee Nieves		
Milta I. Feliciano		
Anthony R. Paoletto		
Nessah J. Smith		
Eneida L. Martinez		
James Holloway		

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 CITY CLERK

CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

CITY ATTORNEY
R. Christopher Meyer

999 Broad Street
Bridgeport, Connecticut 06604-4328

ASSISTANT CITY ATTORNEYS
Edmund F. Schmidt
Eroll V. Skyers

DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

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May 16, 2016



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Facsimile (203) 576- 8252

Eneida Martinez, Co-Chair
Jose Casco, Co-Chair
Committee on Ordinance
c/o City Clerk's Office
City Hall
45 Lyon Terrace
Bridgeport, CT 06604

Re: Proposed Amendment of Code of Ordinances

- Item# 127-15 (1) **Sec. 2.102.060 Land Use application and review fees;**
- Item# 128-15 (2) **Ch. 2.38 Code of Ethics to add provision concerning subsequent employment;**
- Item# 129-15 (3) **Ch. 8.76 Anti-Blight Provisions**

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ATTEST
CITY CLERK

Dear Honorable Co-Chairs:

Kindly make the following motions at this evening's City Council meeting:

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Ken Flatto, Fin. Dir.
Daniel Roach, Chief of Staff
Tom McCarthy, Pres. City Council

John Gomes, CAO
Nestor Nkwo, Dir. OPM
Frances Ortiz, Asst. City Clerk
R. Christopher Meyer, City Atty.

OFF THE FLOOR

MEETING DATE: May 16, 2016 NO. 128-15

COMMITTEE: _____ REFERRED TO COMM.: Ordinance Committee

SUBJECT: Proposed Amendments to the Muncipal Code of Ordiances Chapter 2.38 Code of Ethics, amend to add new section

MOTION BY: T. McCarthy 2ND BY: E. Brantley

APPROVED _____ DENIED _____ TABLED _____ REF. TO COMM. X

REMARKS: 2.38.050 Provision concerning subsequent employment. Motion to Suspend Rules for the purpose of adding to agenda for referral 2nd by M. Evette Brantley

	YES	NO
Kathryn M. Bukovsky		
Scott Burns		
Jack O. Banta		
Denese Taylor-Moye		
M. Evette Brantley		
John W. Olson		
Thomas C. McCarthy		
Jeanette Herron		
Michelle A. Lyons		
AmyMarie Vizzo-Paniccia		
Mary A. McBride-Lee		
Richard D. Salter, Sr.		
Jose Casco		
Alfredo Castillo		
Aidee Nieves		
Milta I. Feliciano		
Anthony R. Paoletto		
Nessah J. Smith		
Eneida L. Martinez		
James Holloway		

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CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

CITY ATTORNEY
R. Christopher Meyer

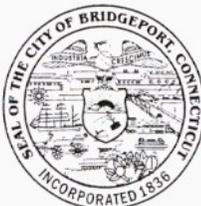
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May 16, 2016



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Eneida Martinez, Co-Chair
Jose Casco, Co-Chair
Committee on Ordinance
c/o City Clerk's Office
City Hall
45 Lyon Terrace
Bridgeport, CT 06604

Re: Proposed Amendment of Code of Ordinances

- Item# 127-15 (1) **Sec. 2.102.060 Land Use application and review fees;**
- Item# 128-15 (2) **Ch. 2.38 Code of Ethics to add provision concerning subsequent employment;**
- Item# 129-15 (3) **Ch. 8.76 Anti-Blight Provisions**

Dear Honorable Co-Chairs:

Kindly make the following motions at this evening's City Council meeting:

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Mark T. Anastasi
Mark T. Anastasi, City Attorney

Cc: Edward Adams, Dir. of Governmental Acct. & Integrity
Ken Flatto, Fin. Dir.
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Frances Ortiz, Asst. City Clerk
R. Christopher Meyer, City Atty.

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ATTEST
CITY CLERK

OFF THE FLOOR

MEETING DATE: May 16, 2016 NO. 129-15

COMMITTEE: Ordinance Committee REFERRED TO COMM.: Ordinance Committee

SUBJECT: Proposed Amendments to the Municipal Code of Ordinance Chapter 8.76 Anti-Blight Provisions.

MOTION BY: T. McCarthy 2ND BY: E. Brantely

APPROVED DENIED TABLED REF. TO COMM. X

REMARKS: Motion to suspend rules for the purpose of adding for referral to agenda 1st motion by T. McCarthy 2nd by E. Brantley

	YES	NO
Kathryn M. Bukovsky		
Scott Burns		
Jack O. Banta		
Denese Taylor-Moye		
M. Evette Brantley		
John W. Olson		
Thomas C. McCarthy		
Jeanette Herron		
Michelle A. Lyons		
AmyMarie Vizzo-Paniccia		
Mary A. McBride-Lee		
Richard D. Salter, Sr.		
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Eneida L. Martinez		
James Holloway		

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 CITY CLERK



OFFICE OF THE CITY CLERK RESOLUTION FORM

SECTION I CITY COUNCIL SUBMISSION INFORMATION

Log ID/Item Number:	126-15			
Submitted by Councilmember(s):	Jose R. Casco			
Co-Sponsors(s):	Choose an item.	Choose an item.	Choose an item.	Choose an item.
District:	136TH			
Subject:	Reconstitution of Library Board of Directors			
Referred to:	Miscellaneous Matters Committee			
City Council Date:	May 16, 2016 (OFF THE FLOOR)			

SECTION II RESOLUTION (PLEASE TYPE BELOW)

May 16, 2016 – Resolution to reconstitute Bridgeport Public Library Board of Directors of the City of Bridgeport, 30 days from this date, with new members to be ratified by the City Council.

WHEREAS:

The City of Bridgeport's Code of Ordinances, Chapter 16 - Section 1 dictates:

- (a) *There shall continue to be a board of directors of the Bridgeport public library which shall be responsible for the management and direction of the Bridgeport public library and shall possess all of the powers and shall perform all of the duties of library directors, as set forth in the general statutes of the state of Connecticut.*
- (b) *The board of directors of the Bridgeport public library shall consist of nine members who shall be appointed, as provided in subsection (c) of this section, for terms of three years from the first day of July next succeeding their appointment.*
- (c) *In June of each year, the board of directors of the Bridgeport public library shall appoint, with the approval of the city council, three persons as library directors to succeed those whose terms are to expire in that year. Vacancies in the membership of the board of directors of the Bridgeport public library shall be filled by the library board, with the approval of the city council, for the unexpired portion of the term vacated.*

WHEREAS:

Under the General Statutes of the State of Connecticut, CT Special Laws, Volume XXI, Part 1, 1931 (R345) Page 3 of section – "Acts Printed as Provided by Chapter 258, Public Acts 1929. (General Statutes, 1918 revision)." Section 1116. Library Directors of Bridgeport:

In the city of Bridgeport, the directors of the public library and the reading room shall have power, by a majority vote, to appoint suitable persons, selected with reference to their fitness for said office, to fill all vacancies which may arise in their number by reason of the expiration of the term of office, or any other cause. When the vacancy arises or is to arise from expiration of term of office, the appointment shall be made in the month of June and shall be for the term of three years from the first day of July. Next succeeding their appointment; when the vacancy arises from any other cause than the expiration of the term of office, the appointment shall be for the unexpired portion of the term. Every director appointed shall hold his office until his successor is appointed and qualified, but every appointment made by the directors shall be with the approval of the common council of said city of Bridgeport. It shall be the duty of the secretary of the board of directors to give written notice to the common council of said city of such appointments. The public library and reading room of said Bridgeport shall continue to be known as the Bridgeport Public Library and Reading Room.

WHEREAS:

The City Clerk of the City of Bridgeport reports no board members of the current Library Board of Directors have been approved by the city council since 2006.

ATTEST
CITY CLERK
2016 MAY
CITY CLERK'S OFFICE
MAY 11: 23



OFFICE OF THE CITY CLERK RESOLUTION FORM

- Continued on Page 2 -
- Continued from Page 1 -

WHEREAS:

The Bridgeport Public Library is funded through taxpayer contributions, accountable for its actions or lack thereof in complying with City Ordinances and State Statutes to the residents of the City of Bridgeport and the City Council.

WHEREAS:

The current members of the Board of Directors have knowingly been in violation of City Ordinances and State Statutes, while utilizing taxpayer funds.

THEREFORE BE IT RESOLVED:

That effective immediately, the current Bridgeport Library Board of Directors, will cease decision-making relevance to the functioning of the library, and will redirect all its efforts towards the selection of new board members to be presented to the City council in 30 days from this day, Monday the 16th, 2016.