

CUSTODIAN I
Closed Exam # 2344
Fee - None
Issued: May 9, 2018

NOTICE

The Civil Service Commission of the City of Bridgeport will hold a closed examination for CUSTODIAN I, which will be open only to current provisional City employees who hold the position of Custodian I and who meet the requirements listed below. The exact date, time and location will be announced to all qualifying candidates at a later date.

APPLICATIONS: Each candidate must complete an application form supplied by the Commission and file it at the Office of the Civil Service Commission at City Hall, 45 Lyon Terrace, Room 106, Bridgeport, Connecticut 06604. Application forms, to be accepted, should be delivered personally before the close of business (5:00 p.m.), or bear a postmark, not later than Tuesday, May 22, 2018.

SALARY RANGE: \$39,237 - \$40,333; advancements within the salary range may be made in accordance with the terms of the contract between the City of Bridgeport and N.A.G.E., Local RI-200.

DUTIES: Custodian work of ordinary difficulty and responsibility, involving independent activity in the cleaning, care and minor maintenance of a school, library, City Hall, or similar City buildings; related work as required; performed under general supervision.

Typical Tasks or Assignments: Does custodial work involving heating and the cleaning and care of floors, walls, ceilings, windows, furniture, and of all equipment and facilities; without complete custodian responsibility, works under supervision in a high school or very large building; assists in cleaning and servicing boilers and ventilating systems; gathers and disposes of refuse; cleans walks; shovels snow; trims hedges; cuts grass; shifts furniture and arranges rooms for various uses; does simple painting, carpentry and the like; does a wide variety of minor maintenance at the handyman level; guards against fire hazards, vandalism, and trespassing.

REQUIREMENTS: Minimum age, 18th birthday, (on or before date of exam); either (1) some satisfactory experience in building cleaning, minor maintenance, or allied work, or (2) a satisfactory equivalent combination of experience and education, considerable knowledge of cleaning methods, materials and equipment; working knowledge of the factors of fire and health safety involved in the care of buildings; working knowledge of simple repair and maintenance methods; mechanical ability; thoroughness; reliability; good physical condition; good health and good moral character and habits.

SUBJECTS OF EXAMINATION: Written examination on the knowledge and skills involved in performing the duties; including tests of mechanical aptitude and the ability to read, write and speak the English language at a high school level, relative weight, 100%. This will be a pass/fail examination with the passing point being calculated at 70% of the highest score obtained on the written test.

Special Accommodations: The Civil Service Commission will provide reasonable accommodations for persons with a disability to take a test. If you need a special accommodation, you must request it in writing, stating what the disability is, and provide proof of the disability.

FEE: A filing fee is not being charged for this examination.

RESIDENT AND VETERAN PREFERENCE POINTS: Because of the nature of this examination (open only to current City employees and pass/fail status) there will be no points awarded for any resident or veteran preference. This exam will not result in an established, ranked list. Employee seniority will be determined by original date of hire, in accordance with standard union practices.

EXAMINATION REVIEW PROCEDURE: Each candidate will have an opportunity to review his or her examination papers during the one-month period after the date of the announced results. The papers will be open to inspection during the period of 9:00 A.M. to 1:00 P.M., Monday through Friday. Every inspection period will be monitored by the staff of the Civil Service Office, and no candidate will be allowed to copy examination questions, or take any written material from the review room. The time allowed for review will be equal to the time allowed for taking the test. No candidate will be allowed more than two visits to review his or her papers.

CIVIL SERVICE COMMISSION
45 Lyon Terrace, Room 106
Bridgeport, Connecticut 06604
#2344 – CUSTODIAN I
An Equal Opportunity Employer M/F